



Shire of
Bruce Rock
Where friends become family



Minutes

Ordinary Meeting of Council

Held in Council Chambers

54 Johnson Street, Bruce Rock

Thursday, 26 March 2026

SHIRE OF BRUCE ROCK

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SHIRE OF BRUCE ROCK

MINUTES – ORDINARY MEETING 26 MARCH 2026

1. Declaration of Opening

Cr Ram Rajagopalan welcomed everyone and opened the meeting at 4.16pm.

2. Record of Attendance/Apologies/Leave of Absence (Previously Approved)

Shire President	Cr R Rajagopalan
Deputy Shire President	Cr AR Crooks
Councillors	Cr AJ Buegge
	Cr KP Foss
	Cr PK Hodgkiss
	Cr S Strange
	Cr J Verhoogt
Chief Executive Officer	Mr M Furr
Deputy Chief Executive Officer	Ms M Haythornthwaite
Executive Manager Corporate Services	Mr M Darby
Executive Manager Technical Services	Mr G Stephens
Executive Services Manager	Mrs V Ward (via TEAMS)

3. Declarations of Interest

In accordance with section 5.65 of the Local Government Act 1995, the following disclosures of **Financial** interest were made at the Council meeting.

Date	Name	Item No	Reason

In accordance with section 5.65 of the Local Government Act 1995, the following disclosures of **Closely Associated Person and Impartiality** interest were made at the Council meeting.

Date	Name	Item No	Reason

In accordance with sections 5.60B and 5.65 of the Local Government Act 1995, the following disclosures of **Proximity** interest were made at the Council meeting.

Date	Name	Item No	Reason

4. Response to Previous Public Questions Taken on Notice

Nil

5. Public Question Time

Nil

6. Petitions/Deputations/Presentations/Submissions

Nil

7. Applications for Leave of Absence

Nil

8. Announcements by the Person Presiding without Discussion

Nil

9. Confirmation of Minutes

OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 20260326-01

Moved: Cr Verhoogt

Seconded: Cr Foss

That the minutes of the Ordinary Council Meeting held on 26 February 2026 be confirmed as an accurate record of the proceedings.

CARRIED 7/0

For: Cr Rajagopalan, Cr Crooks, Cr Buegge, Cr Foss, Cr Hodgkiss, Cr Strange, Cr Verhoogt

Against: Nil

10. Matters for Decision

10.1 Executive Manager Technical Services

10.1.1 Temporary Road Condition Advisory Policy – Unsealed Roads

File Reference	
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interest that requires disclosure.
Applicant	Nil
Previous Item Numbers	Nil
Date	17 March 2026
Author	Greg Stephens – Executive Manager Technical Services
Authorising Officer	Mark Furr – Chief Executive Officer
Attachments:	1. Council Policy (Draft) - Temporary Road Condition Advisory – Unsealed Roads

Summary

Council is requested to consider a recommendation arising from the Works and Services Committee to adopt a Temporary Road Condition Advisory Policy – Unsealed Roads.

The proposed policy establishes a structured communication framework for periods of significant rainfall, flooding, or prolonged wet conditions affecting unsealed roads within the Shire. The framework is intended to improve public safety, encourage responsible road use, reduce avoidable damage to the Shire’s road network, and provide a consistent and documented administrative response.

The proposed model does not remove the Shire’s ability to formally close roads where conditions warrant that action. Rather, it establishes a practical advisory-based approach as the Shire’s primary operating model, with formal closure remaining available as an escalation measure where required under legislation. Section 141 of the Road Traffic (Administration) Act 2008 allows a local government to close a road in its district where it considers the road unsafe for traffic, subject to the one-month limit unless Ministerial approval is obtained.

Background

The Shire of Bruce Rock manages an extensive rural road network, including a large proportion of unsealed roads relied upon by residents, farmers, contractors, school transport operators, freight providers, and visitors.

During periods of significant rainfall or flooding, unsealed roads may deteriorate rapidly. In such circumstances, the use of saturated roads by heavy vehicles can result in substantial damage to the road formation, while deteriorated surfaces may also create safety risks for ordinary motorists, school buses, and other road users.

The matter has been discussed through the Works and Services Committee, which considered the Shire’s current approach to wet weather road conditions and the absence of a formal Council policy dealing with road condition advisories and related communications.

The Committee noted that many regional local governments adopt some form of wet weather messaging system, often comparable to harvest ban notifications, to alert stakeholders to hazardous conditions. However, simple messaging that a road is “closed” may not always reflect the practical realities of large rural networks, particularly where physical closure, on-ground enforcement, and continual monitoring are difficult to achieve across dispersed locations.

The Committee therefore supported the development of a more structured and documented communication framework which would:

- Provide a consistent basis for administrative action;
- Support safe decision-making by road users;
- Encourage heavy vehicles over 4.5 tonnes GVM to avoid affected unsealed roads unless travel is essential;
- Strengthen the Shire's due diligence and recordkeeping; and
- Complement, rather than replace, the Shire's legislative power to close roads where necessary.

Consultation

Consultation has been undertaken with the:

- Works and Services Committee;
- Chief Executive Officer;
- Executive Manager Technical Services; and
- Manager Works & Services

Statutory Environment

The following statutory references are associated to this matter:

- Section 3.50 of the Local Government Act 1995 is applicable;
- Section 141 of the Road Traffic (Administration) Act 2008 provides that a local government may cause a road in its district to be closed for such period as it considers necessary if it considers the road unsafe for traffic, but it cannot close the road for more than one month without the Minister's written approval. A person must not drive, take, or use any vehicle on a road while it is closed under that section.; and
- The Civil Liability Act 2002 applies special principles to public bodies, including local governments, and provides that in determining whether a public body has a duty of care or has breached a duty of care, regard is to be had to matters including the financial and other resources reasonably available to it. The Act also makes clear that actual knowledge of a road risk does not, by itself, create a duty of care or alter the applicable standard of care. For that reason, the proposed policy is framed as a practical risk-management and communication measure rather than as a legal guarantee against all incidents.

Policy Implications

Adoption of the proposed policy will introduce a formal Council policy governing the Shire's temporary wet weather advisory approach for unsealed roads.

The policy will:

- Establish a Temporary Road Condition Advisory framework;
- Authorise the Shire to communicate hazardous conditions through SMS, website and social media channels;
- Support the maintenance of a stakeholder contact register;
- Clarify that heavy vehicles exceeding 4.5 tonnes GVM are strongly requested to avoid affected unsealed roads unless travel is essential; and
- Preserve the Shire's ability to formally close roads where necessary.

Financial Implications

Implementation of the proposed communication model will result in an operational cost associated with SMS messaging through the Telstra TIM platform.

The estimated cost is approximately \$200 to \$250 per batch of SMS notifications, depending on the number of recipients.

These costs are expected to arise only when advisories are activated and are considered modest in comparison with the potential costs associated with avoidable road damage, emergency maintenance, or unmanaged safety risk.

Strategic Implications

Shire of Bruce Rock Strategic Community Plan 2022-2032	
Outcome:	1.0 Roads are a key economic driver across the Shire
Strategy:	1.1 Annual review of performance and structure of Shire owned roads

Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Injury or fatality due to unsafe road conditions	Possible (3)	Major (4)	High (10-16)	Business & Community Disruption	Accept Officer Recommendation
Significant road damage during wet conditions	Possible (3)	Major (4)	High (10-16)	Asset Sustainability	Accept Officer Recommendation

Risk Matrix

Consequence \ Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives: occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of **twelve (12)** has been determined for this

item. Any items with a risk rating of 10 or greater (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating of 16 or greater will require a specific risk treatment plan to be developed.

Comment/Conclusion

The proposed policy does not remove all risk. However, it materially improves the Shire's position by establishing a clear framework for decision-making, communication, and recordkeeping.

Adoption of the policy will provide the Shire with a clear and transparent framework for communicating hazardous road conditions to the community and demonstrates that the Shire has taken reasonable and proactive steps to inform road users of potential risks associated with the use of local government infrastructure during periods of inclement weather.

Options for consideration are as follows:

- **Option 1 – Maintain Status Quo**

Council may choose not to adopt a policy and retain the current informal approach.

This option would avoid additional messaging costs but would leave the Shire without a structured policy framework, formalised communications process or documented advisory protocol.

- **Option 2 – Formal Road Closures as Primary Response**

Council may choose to adopt a position that wet weather events should generally be managed through formal road closures.

This option is legally available where a road is considered unsafe for traffic under section 141 of the Road Traffic (Administration) Act 2008. However, as a primary operating model it may be difficult to implement consistently across a large rural road network and may be impractical in circumstances where conditions vary significantly across the district.

- **Option 3 – Temporary Road Condition Advisory Framework as Primary Response**

Council may choose to adopt the proposed policy and endorse a structured communication strategy as the Shire's primary response to hazardous wet weather road conditions, while retaining formal road closure powers for more serious circumstances.

This option would:

- Provide timely and practical communication to stakeholders and the community;
- Encourage safer travel decisions;
- Assist in protecting the Shire's road assets;
- Improve governance, consistency, and recordkeeping; and
- Reflect the operational realities of Bruce Rock's rural road network.

There the Works and Services Committee recommends Option 3 as the recommended option to be adopted by Council.

Voting Requirements

Simple Majority

(This space is intentionally blank).

WORKS AND SERVICES COMMITTEE RECOMMENDATION AND COUNCIL RESOLUTION 20260326.02

Moved: Cr Hodgkiss

Seconded: Cr Crooks

That Council:

- 1. Receives the recommendation of the Works and Services Committee in relation to temporary wet weather road communications;**
- 2. Adopts Council Policy Temporary Road Condition Advisory – Unsealed Roads, as attached; and**
- 3. Authorises the Chief Executive Officer to implement administrative procedures, including a stakeholder contact register, SMS templates and associated communication processes, to give effect to the policy.**

CARRIED 7/0

For: Cr Rajagopalan, Cr Crooks, Cr Buegge, Cr Foss, Cr Hodgkiss, Cr Strange, Cr Verhoogt

Against: Nil

X.X Temporary Road Condition Advisory Policy – Unsealed Roads

Statutory Context: Local Government Act 1995
The Road Traffic (Administration) Act 2008
The Civil Liability Act 2002

Corporate Context: None

Date 26 March 2026

1. Purpose

The purpose of this policy is to provide a clear and consistent framework for the Shire of Bruce Rock to communicate hazardous conditions on unsealed roads during periods of significant rainfall, flooding or prolonged wet weather.

This policy is intended to:

- Promote public safety;
- Reduce avoidable damage to unsealed roads;
- Support informed decision-making by road users;
- Strengthen the Shire's governance, communication and recordkeeping practices.

2. Scope

This policy applies to unsealed roads under the care, control and management of the Shire of Bruce Rock.

3. Policy Objective

The Shire of Bruce Rock recognises that unsealed roads can deteriorate rapidly during periods of inclement weather. Saturated pavements may become unsafe for traffic and are particularly vulnerable to damage from heavy vehicles.

This policy establishes a Temporary Road Condition Advisory framework as the Shire's primary communication response in such circumstances.

The objective of the policy is to:

- Raise awareness of hazardous road conditions;
- Encourage responsible and informed road use;
- Minimise avoidable damage to unsealed roads;
- Support safe access across the Shire's road network; and
- Provide a documented and consistent administrative approach.

4. Policy Statement

Where significant rainfall, flooding, prolonged wet conditions, or pavement saturation causes or is likely to cause hazardous conditions on unsealed roads, the Shire may activate a Temporary Road Condition Advisory.

The Shire's primary response will be to communicate road condition risks to key stakeholders and the broader community through available communication channels, including SMS notifications, the Shire website and social media.

The Shire strongly requests that operators of vehicles exceeding 4.5 tonnes GVM avoid travel on affected unsealed roads during advisory periods unless travel is essential.

This policy is not intended to unnecessarily restrict agricultural activity, freight access or essential services. Rather, it is intended to provide timely information that supports practical risk reduction, shared responsibility and better protection of the Shire's road network.

5. Partnership with the Agricultural Community

The Shire of Bruce Rock recognises that agriculture, freight and contractor movements are essential to the local economy and the operation of the district.

This policy is not intended to impose unnecessary restrictions on agricultural or commercial activity. Instead, it seeks to support timely communication so that farmers, transport operators, contractors and other road users can make informed decisions during periods when roads are saturated, fragile or potentially hazardous.

The Shire values the cooperation of the agricultural and transport community in helping to protect local roads and maintain safe access for all users.

6. Activation Criteria

A Temporary Road Condition Advisory may be activated where, in the opinion of the Chief Executive Officer or delegated officer, one or more of the following circumstances apply:

- Significant rainfall, flooding or water pooling has occurred;
- Unsealed pavements are saturated or vulnerable to damage;
- Travel presents heightened risk to road users;
- Heavy vehicle movements are likely to cause material road damage; and
- School transport or other essential movements may be affected.

7. Communication Measures

When an advisory is activated, the Shire may:

- Issue SMS notifications through the approved messaging platform to registered stakeholders;
- Publish advisory notices on the Shire website and social media channels;
- Directly notify school bus operators or other essential service contacts where practicable;
- Provide updates during the advisory period;
- Issue a further notification when the advisory is lifted, where considered appropriate.

8. Contact Register

The Shire may maintain a voluntary Road Condition Advisory Register for the purpose of issuing SMS notifications to interested stakeholders.

The register may include, but is not limited to:

- Farmers;
- Freight and haulage operators;
- Agricultural contractors;

- School bus operators;
- Businesses; and
- Community members and other road users who elect to register.

9. Essential Access

The Shire acknowledges that, during advisory periods, some travel may remain necessary for emergency response, school transport, essential services, animal welfare, agricultural operations or other urgent needs.

Nothing in this policy prevents essential travel where road users determine that travel is necessary. However, all road users are expected to exercise caution and to take account of prevailing road conditions.

10. Formal Road Closures

Nothing in this policy limits the Shire's power to formally close a road where the Shire considers the road unsafe for traffic in accordance with applicable legislation.

A Temporary Road Condition Advisory is the Shire's primary communication response for wet weather road events. Formal closure remains available as an escalation measure where the circumstances warrant that action. A local government may close a road it considers unsafe for traffic but cannot do so for more than one month without the Minister's written approval.

11. Recordkeeping

Administration will maintain appropriate records of:

- the date and time of advisory activation;
- the officer authorising the advisory;
- the roads, localities, or network areas affected;
- SMS messages issued;
- website and social media notices published;
- the date and time the advisory was lifted.

These records are to be retained for governance, operational and risk management purposes.

12. Delegation

Authority to activate or cancel a Temporary Road Condition Advisory rests with the Chief Executive Officer or an authorised delegate.

13. Legislative References

This policy should be read in conjunction with:

- Local Government Act 1995;
- Road Traffic (Administration) Act 2008;
- Civil Liability Act 2002;
- any other relevant written law or policy applying to the management of local roads and public safety.

14. Review

This policy will be reviewed every four years, or earlier if required by legislative change, operational need, or Council resolution.

Version Control:

1	Policy adopted on 26 March 2026.

DRAFT

10.2 Deputy Chief Executive Officer

There are no reports requiring a Council decision for the current month.

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10.3 Executive Manager Corporate Services

10.3.1 Schedule of Accounts Paid – February 2026

File Reference	1.0053
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interest that requires disclosure.
Applicant	Nil
Previous Item Numbers	Nil
Date	13 March 2026
Author	Mike Darby – Executive Manager Corporate Services
Authorising Officer	Mark Furr – Chief Executive Officer
Attachments	1. Schedule of Accounts Paid – February 2026

Summary

Council is requested to note the payments as presented in the Schedule of Accounts Paid for February 2026.

Background

Pursuant to Local Government Act 1995, Section 6.8 (2)(b), where expenditure has been incurred by a local government, it is to be reported to the next Ordinary Meeting of Council.

Consultation

Consultation has been undertaken with the Creditors Officer, Finance Officer and Executive Services Manager.

Statutory Environment

Local Government Act 1995, Section 6.8 (2)(b) and Local Government (Financial Management) Regulations 1996, clause 13 relates.

Policy Implications

The Council's Policy Manual contains no policies that relate and nor are there any proposed.

Financial Implications

All expenditure has been approved via adoption of the 2025/26 Annual Budget or resulting from a Council resolution.

Strategic Implications

Shire of Bruce Rock Strategic Community Plan 2022-2032	
Outcome:	4.0 Governance Priorities
Strategy:	4.1 Our organisation is well positioned and has capacity for the future.

Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Failure to present a detailed listing of payments in the prescribed form would result in non-compliance with the Local Government (Financial Management) Regulations 1996, clause 13, which may result in a qualified audit.	Rare (1)	Minor (2)	Low (1-4)	Compliance Requirements	Accept Officer Recommendation

Risk Matrix

Consequence \ Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives: occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of two (2) has been determined for this item. Any items with a risk rating of 10 or greater (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating of 16 or greater will require a specific risk treatment plan to be developed.

Comment/Conclusion

The Schedule of Accounts Paid for February 2026 is presented to Council for notation.

Below is a summary of activity:

<i>As at 28 February 2026</i>		
Payment Type	\$	%
Cheque	\$18,799.03	2.72%
EFT (incl. Payroll)	\$634,797.47	91.96%
Trust EFT	\$465.00	0.07%
Direct Debit	\$33,649.82	4.88%
Credit Card	\$1,832.77	0.27%
Fuel Card	\$722.93	0.10%
Store Cards	N/A	0.00%

Total Payments	\$690,267.02	100%
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Voting Requirements

Simple Majority

OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 20260326.03

Moved: Cr Foss

Seconded: Cr Verhoogt

That with respect to the Schedule of Accounts Paid for February 2026, Council note the Report as presented.

CARRIED 7/0

For: Cr Rajagopalan, Cr Crooks, Cr Buegge, Cr Foss, Cr Hodgkiss, Cr Strange, Cr Verhoogt

Against: Nil

Schedule of Accounts Paid - February 2026						
Serial No	Chq/EFT	Date	Name	Description	Amount	Legend
Municipal Account Cheques						
1	54	03/02/2026	WATER CORPORATION	WATER USAGE AT SHIRE PROPERTIES	\$18,204.93	
2	55	13/02/2026	BOND ADMINISTRATOR	LODGEMENT OF BOND WITH BOND ADMINISTRATOR	\$542.00	
3	56	26/02/2026	SHIRE OF BRUCE ROCK	PETTY CASH RECOUP JANUARY 2026	\$52.10	
					Total Cheques	\$18,799.03
Municipal Account EFTs (incl. Payroll)						
4	EFT25389	02/02/2026	DEPARTMENT OF TRANSPORT (DOT CLEARING)	DOT CLEARING 29/01/2026 (EOM TRANSACTION)	\$168.00	R
5	EFT25390	02/02/2026	DEPARTMENT OF TRANSPORT (DOT CLEARING)	DOT CLEARING 30/01/2026 (EOM TRANSACTION)	\$38,867.75	R
6	EFT25391	05/02/2026	COLESTAN ELECTRICS	ELECTRICAL WORKS AT SHIRE PROPERTY	\$6,329.20	
7	EFT25392	05/02/2026	ENVIRONEX INTERNATIONAL PTY LTD	POOL CHEMICALS	\$2,794.00	
8	EFT25393	05/02/2026	GREAT SOUTHERN FUEL SUPPLIES	FUEL FOR JANUARY 2026	\$171.08	
9	EFT25394	05/02/2026	THE TRUSTEE FOR WA FUEL BROKERS T/A DUNNINGS FUEL	BULK DIESEL	\$31,964.02	
10	EFT25396	09/02/2026	APEX CO PTY LTD	PARKLET FURNITURE	\$5,129.00	
11	EFT25397	09/02/2026	AVON WASTE	KERBSIDE WASTE & RECYCLING COLLECTIONS AND BULK RECYCLING COLLECTIONS FOR DECEMBER 2025	\$13,280.96	
12	EFT25398	09/02/2026	BLACKWOODS	EAR MUFFS	\$83.45	
13	EFT25399	09/02/2026	BOB WADDELL & ASSOCIATES PTY LTD	FINANCIAL CONSULTING	\$2,904.00	
14	EFT25400	09/02/2026	BOC LIMITED	GAS BOTTLE RENTAL	\$115.59	
15	EFT25401	09/02/2026	BOOEASY AUSTRALIA PTY LTD	ONLINE CARAVAN PARK BOOKING JANUARY 2026	\$220.00	
16	EFT25402	09/02/2026	CHRIS BRAY ELECTRICS PTY LTD	ELECTRICAL WORKS AT SHIRE PROPERTIES	\$1,276.00	
17	EFT25403	09/02/2026	COPIER SUPPORT	PHOTOCOPIER METER READING JANUARY 2026	\$378.08	
18	EFT25404	09/02/2026	CORPCLOUD PTY LTD	MED CENTRE IT SUPPORT	\$1,071.85	
19	EFT25405	09/02/2026	CRAIG SMITH	REIMBURSEMENT OF EXPENSES	\$64.90	
20	EFT25406	09/02/2026	CREIGHAN HOLDINGS PTY LTD T/A C & F BUILDING APPROVALS	BUILDING PERMIT CONSULTATION JANUARY 2026	\$495.00	
21	EFT25407	09/02/2026	ENVIROPIEPES	MATERIALS FOR BRIDGE WORKS	\$72,848.60	
22	EFT25408	09/02/2026	HADDEO INFRASTRUCTURE AGRICULTURE PTY LTD T/A HARRIYANDLE FAMILY TRUST	EXECUTIVE SERVICES FOR WORKS DEPARTMENT JANUARY 2026	\$3,476.00	
23	EFT25409	09/02/2026	JTB - JAPANESE TRUCK & BUS SPARES	PARTS FOR BK638	\$558.05	
24	EFT25410	09/02/2026	MCINTOSH & SON	PARTS FOR BK1047	\$168.66	
25	EFT25411	09/02/2026	MERREDIN PANEL AND PAINT	INSURANCE EXCESS FOR BK1	\$300.00	
26	EFT25412	09/02/2026	MERREDIN TELEPHONE SERVICES	SECURITY MONITORING OF SHIRE OFFICE JANUARY 2026	\$35.20	
27	EFT25413	09/02/2026	NAPA	PARTS FOR BK09, BK08, & BK472	\$366.22	
28	EFT25414	09/02/2026	NB HARDWARE & AG SUPPLIES	MATERIALS FOR TOWNSITE MAINTENANCE	\$501.40	
29	EFT25415	09/02/2026	OFFICEWORKS BUSINESS DIRECT	STATIONERY ORDER	\$303.93	
30	EFT25416	09/02/2026	SNALLOW PTY LTD T/A WALLIS COMPUTER SOLUTIONS	MICROSOFT RENEWALS	\$15,727.80	
31	EFT25417	09/02/2026	SULLIVAN LOGISTICS PTY LTD	FREIGHT CHARGES	\$646.64	
32	EFT25418	09/02/2026	SUNNY INDUSTRIAL BRUSHWARE	PARTS FOR BK6515	\$1,085.70	
33	EFT25419	09/02/2026	SYNERGY	ELECTRICITY USAGE AT SHIRE PROPERTIES	\$15,021.67	
34	EFT25420	09/02/2026	TEAM GLOBAL EXPRESS PTY LTD	FREIGHT CHARGES	\$126.50	
35	EFT25421	09/02/2026	TRANSTRUCT	PARTS FOR BK604 AND CONSUMABLES FOR WORKSHOP	\$669.96	
36	EFT25422	09/02/2026	TWO DOGS MITRE 10	MATERIALS FOR MAINTENANCE AT SHIRE PROPERTIES	\$316.57	
37	EFT25423	09/02/2026	WA AGRISTORE PTY LTD	VARIOUS PURCHASES OF MAINTENANCE ITEMS	\$495.55	
38	EFT25424	09/02/2026	WA CONTRACT RANGER SERVICES	CONTRACT RANGER SERVICES JANUARY 2026	\$750.75	
39	EFT25425	09/02/2026	WA DISTRIBUTORS PTY LTD T/AS ALWAYS FOODS	CLEANING PRODUCTS	\$772.65	
40	EFT25426	09/02/2026	WESTRAC PTY LTD	PARTS FOR BK012	\$225.23	
41	EFT25427	09/02/2026	WHEATBELT UNIFORMS, SIGNS & SAFETY	STAFF UNIFORMS	\$171.60	
42	EFT25428	06/02/2026	DEPARTMENT OF TRANSPORT DRIVER AND VEHICLE SERVICES (VI BAL OF REV EOM)	DOT VEHICLE INSPECTION BALANCE OF REVENUE JANUARY 2026 (EOM TRANSACTION)	\$135.75	R
43		11/02/2026	PAYROLL DIRECT DEBIT OF NET PAYS	PAYROLL FORTNIGHT ENDING 11/02/2026	\$89,751.44	
44	EFT25429	12/02/2026	CHRIS BRAY ELECTRICS PTY LTD	ELECTRICAL WORKS AT SHIRE PROPERTY	\$365.20	
45	EFT25430	12/02/2026	COLPET BROWNLEY	MANAGEMENT OF LANDFILL SITE FOR FNE 11/02/2026	\$2,063.20	
46	EFT25431	12/02/2026	ENVIRONEX INTERNATIONAL PTY LTD	POOL CHEMICALS	\$3,196.05	
47	EFT25432	12/02/2026	NB HARDWARE & AG SUPPLIES	MATERIALS FOR TOWNSITE MAINTENANCE	\$156.49	
48	EFT25433	12/02/2026	SULLIVAN LOGISTICS PTY LTD	FREIGHT CHARGES	\$163.72	
49	EFT25434	12/02/2026	TEAM GLOBAL EXPRESS PTY LTD	FREIGHT CHARGE	\$40.79	
50	EFT25435	12/02/2026	WHEATBELT EQUIPMENT	PARTS FOR BK6556	\$1,827.72	
51	EFT25436	12/02/2026	SHIRE OF BRUCE ROCK	PAYROLL DEDUCTIONS	\$747.50	
52	EFT25437	13/02/2026	BURGESS RAWSON PTY LTD	WATER USAGE AT LEASED PROPERTY	\$328.01	
53	EFT25438	13/02/2026	BYPROGRESS PTY LTD (MONSTERBALL AMUSEMENTS & HIRE)	FINAL PAYMENT WATER SLIDE & BUCKING BULL FOR COMMUNITY SUNDOWNER	\$1,495.00	
54	EFT25439	13/02/2026	DEPARTMENT OF LOCAL GOVERNMENT, INDUSTRY REGULATION AND SAFETY	BSL FOR JANUARY 2026	\$531.15	
55	EFT25440	13/02/2026	SHIRE OF YILGARN	REIMBURSEMENT FOR LG PROFESSIONALS CONFERENCE EXPENSE	\$91.20	PR
56	EFT25443	24/02/2026	AUSTRALIA POST	POSTAL CHARGES FOR JANUARY 2026	\$85.08	
57	EFT25444	24/02/2026	AUSTRALIAN MUSEUMS & GALLERIES ASSOCIATION NATIONAL OFFICE	MEMBERSHIP 2026	\$165.00	
58	EFT25445	24/02/2026	AVON WASTE	KERBSIDE WASTE & RECYCLING COLLECTIONS AND BULK RECYCLING COLLECTIONS FOR JANUARY 2026	\$11,384.40	
59	EFT25446	24/02/2026	BOB WADDELL & ASSOCIATES PTY LTD	FINANCIAL CONSULTING	\$1,276.00	
60	EFT25447	24/02/2026	BP MEDICAL	MEDICAL SUPPLIES FOR MEDICAL CENTRE	\$340.09	
61	EFT25448	24/02/2026	BRETT WAYE T/A BRUCE ROCK AQUATIC CENTRE KIOSK	ICE-CREAMS FOR AUSTRALIA DAY	\$400.00	G
62	EFT25449	24/02/2026	BROWNLEY'S PLUMBING & GAS	PLUMBING WORKS AT SHIRE PROPERTIES	\$6,631.13	
63	EFT25450	24/02/2026	BRUCE ROCK COMMUNITY RESOURCE CENTRE	COMMUNITY EVENTS SUPPORT	\$3,564.00	PG
64	EFT25451	24/02/2026	BURGESS RAWSON PTY LTD	INDUSTRIAL RENT AND MANAGEMENT FEES	\$755.74	
65	EFT25452	24/02/2026	COMBINED PEST CONTROL WA P/L	ANNUAL SPIDER, FLY & MOSQUITO TREATMENTS AT SHIRE PROPERTIES	\$9,418.00	
66	EFT25453	24/02/2026	CORPCLOUD PTY LTD	MED CENTRE IT SUPPORT	\$598.08	
67	EFT25454	24/02/2026	EASTERN HILLS SAWS & MOWERS	PARTS FOR SMALL PLANT	\$27.00	
68	EFT25455	24/02/2026	ECOSCAPE AUSTRALIA PTY LTD	PLAYGROUND DESIGN	\$3,707.00	
69	EFT25456	24/02/2026	EDGE PLANNING & PROPERTY	PLANNING CONSULTATION SERVICES JANUARY 2026	\$874.91	
70	EFT25457	24/02/2026	ELEC TECH DIESEL SERVICES PTY LTD	SERVICE BK08	\$522.39	
71	EFT25458	24/02/2026	ENVIRONEX INTERNATIONAL PTY LTD	POOL CHEMICALS	\$638.00	
72	EFT25459	24/02/2026	FILTERS PLUS WA	PARTS FOR BK660 & BK053	\$522.72	
73	EFT25460	24/02/2026	GREAT SOUTHERN FUEL SUPPLIES	KEROSENE	\$1,795.64	
74	EFT25461	24/02/2026	HIP POCKET WORKWEAR & SAFETY GERALDTON	SHIRE & CRC POLO SHIRTS	\$439.40	
75	EFT25462	24/02/2026	JADE HEALEY - RATIMA T/A BROTHER & I	ENTERTAINMENT FOR COMMUNITY SUNDOWNER	\$1,500.00	
76	EFT25463	24/02/2026	JTAGZ	CAT AND DOG REGISTRATION TAGS	\$116.60	

77	EFT25464	24/02/2026	JTB - JAPANESE TRUCK & BUS SPARES	PARTS FOR BK1018	\$746.05		
78	EFT25465	24/02/2026	LIBERTY OIL RURAL PTY LTD	ENGINE OIL	\$648.57		
79	EFT25466	24/02/2026	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA (LGMA)	OFFICER ATTENDANCE AT FINANCE PROFESSIONALS CONFERENCE	\$1,620.00		
80	EFT25467	24/02/2026	LOCK, STOCK AND FARRELL	NEW KEYS FOR REC CENTRE	\$162.00		
81	EFT25468	24/02/2026	LUKERATIVE PLUMBING, GAS & MAINTENANCE	AC REPAIRS AT SHIRE PROPERTY	\$286.00		
82	EFT25469	24/02/2026	MERREDIN PANEL AND PAINT	INSURANCE EXCESS BK09	\$1,200.00		
83	EFT25470	24/02/2026	MERREDIN TELEPHONE SERVICES	GYM CARDS	\$244.20		
84	EFT25471	24/02/2026	NAPA	PARTS FOR BK08, BK9120, & BK409	\$299.82		
85	EFT25472	24/02/2026	NB HARDWARE & AG SUPPLIES	FERTILIZER AND MATERIALS FOR TOWNSITE MAINTENANCE	\$215.43		
86	EFT25473	24/02/2026	OFFICEWORKS BUSINESS DIRECT	STATIONERY & CERTIFICATE FRAMES ORDER	\$548.85		
87	EFT25474	24/02/2026	PUMPS AUSTRALIA PTY LTD	FLEX DRIVE PUMP AND HOSE	\$1,518.00		
88	EFT25475	24/02/2026	QUAIRADING EARTHMOVING CO (JM DAWSON & PE DAWSON & JKH NOMINEES PTY LTD)	PUSH UP AND STOCK PILING OF GRAVEL FOR ROAD WORKS	\$9,009.00	G	
89	EFT25476	24/02/2026	ROE TOURISM ASSOCIATION	ROE TOURISM ASSOCIATION FULL MEMBERSHIP & CONTRIBUTION TO EXECUTIVE OFFICER POSITION 2025-2026	\$6,000.00		
90	EFT25477	24/02/2026	SEEK LIMITED	RECRUITMENT ADVERTISEMENT	\$357.50		
91	EFT25478	24/02/2026	SHIRE OF KELLERBERRIN	HIRE OF ROAD SWEEPER NOVEMBER 2025 TO JANUARY 2026	\$9,435.00		
92	EFT25479	24/02/2026	SMITH EARTHMOVING	DE-SILTING OF TURKEY NEST DAM	\$89,045.00	PG	
93	EFT25480	24/02/2026	SNALLOW PTY LTD T/A WALLIS COMPUTER SOLUTIONS	WIFI INSTALLATION AT AMPHITHEATRE	\$6,844.97		
94	EFT25481	24/02/2026	SYNERGY	ELECTRICITY USAGE AT SHIRE PROPERTIES	\$2,990.42		
95	EFT25482	24/02/2026	TANIA DARBY-GETHIN	REIMBURSEMENT OF EXPENSES	\$64.90		
96	EFT25483	24/02/2026	TEAM GLOBAL EXPRESS PTY LTD	FREIGHT CHARGES	\$138.48		
97	EFT25484	24/02/2026	TELSTRA	TELEPHONE CHARGES	\$2,486.22		
98	EFT25485	24/02/2026	TOCJOEPA PTY LTD T/A T-QUIP	WORKSHOP CONSUMABLES	\$128.60		
99	EFT25486	24/02/2026	TRANSTRUCT	WORKSHOP CONSUMABLES & PARTS FOR BK9606	\$1,032.27		
100	EFT25487	24/02/2026	WA AGRISTORE PTY LTD	KNIFE BLADES	\$2.75		
101	EFT25488	24/02/2026	WA DISTRIBUTORS PTY LTD T/AS ALLWAYS FOODS	CLEANING PRODUCTS	\$633.40		
102	EFT25489	24/02/2026	WESTERN AUSTRALIAN ELECTORAL COMMISSION	ORDINARY LOCAL GOVERNMENT ELECTION 2025	\$16,572.80		
103	EFT25490	24/02/2026	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	COUNCILLOR TRAINING	\$2,090.00		
104	EFT25491	24/02/2026	WHEATBELT LIQUID WASTE	SEPTIC PUMP OUT	\$748.00		
105	EFT25492	24/02/2026	WURTH	WORKSHOP CONSUMABLES	\$242.63		
106	EFT25493	24/02/2026	AUSTRALIAN TAXATION OFFICE	BAS FOR JANUARY 2026	\$18,443.00		
107	EFT25494	25/02/2026	PAYROLL DIRECT DEBIT OF NET PAYS	PAYROLL FORTNIGHT ENDING 25/02/2026	\$89,355.98		
108	EFT25494	26/02/2026	COLPET BROWNLEY	MANAGEMENT OF LANDFILL SITE FOR FNE 25/02/2026	\$2,063.20		
109	EFT25495	26/02/2026	SUPER AMART	FINAL PAYMENT FOR PURCHASE OF SOFAS FOR CARAVAN PARK CHALETS	\$1,508.20		
110	EFT25496	26/02/2026	SHIRE OF BRUCE ROCK	PAYROLL DEDUCTIONS	\$747.50		
111	EFT25499	26/02/2026	COMMONWEALTH BANK CORPORATE CHARGE CARDS	CREDIT CARD FOR FEBRUARY 2026	\$1,832.77		
					Total EFTs	\$634,797.47	
Trust Account EFTs							
112	EFT25441	13/02/2026	DESTINY MASHFORD POLLETT	REFUND OF AMPHITHEATRE HIRE BOND	\$200.00		
113	EFT25442	13/02/2026	LUKE ANTON HENDERSON	REFUND OF HALL HIRE BOND	\$265.00		
					Total Trust EFTs	\$465.00	
Direct Debits							
114	DD11174.1	11/02/2026	AWARE SUPER PTY LTD	PAYROLL DEDUCTIONS	\$7,124.96		
115	DD11174.2	11/02/2026	HOST PLUS SUPERANNUATION	PAYROLL DEDUCTIONS	\$1,463.37		
116	DD11174.3	11/02/2026	CATHOLIC SUPER	SUPERANNUATION CONTRIBUTIONS	\$321.58		
117	DD11174.4	11/02/2026	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$4,790.07		
118	DD11174.5	11/02/2026	PANORAMA SUPER	SUPERANNUATION CONTRIBUTIONS	\$1,106.56		
119	DD11174.6	11/02/2026	MACQUARIE SUPER MANAGER II	SUPERANNUATION CONTRIBUTIONS	\$294.52		
120	DD11174.7	11/02/2026	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	\$705.48		
121	DD11174.8	11/02/2026	MERCER SUPER TRUST	SUPERANNUATION CONTRIBUTIONS	\$331.60		
122	DD11174.9	11/02/2026	CONSTRUCTION AND BUILDING UNIONS SUPERANNUATION FUND (CBUS)	SUPERANNUATION CONTRIBUTIONS	\$343.93		
123	DD11215.1	25/02/2026	AWARE SUPER PTY LTD	PAYROLL DEDUCTIONS	\$6,950.72		
124	DD11215.2	25/02/2026	HOST PLUS SUPERANNUATION	PAYROLL DEDUCTIONS	\$1,463.37		
125	DD11215.3	25/02/2026	CATHOLIC SUPER	SUPERANNUATION CONTRIBUTIONS	\$321.58		
126	DD11215.4	25/02/2026	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$4,694.80		
127	DD11215.5	25/02/2026	PANORAMA SUPER	SUPERANNUATION CONTRIBUTIONS	\$1,405.74		
128	DD11215.6	25/02/2026	MACQUARIE SUPER MANAGER II	SUPERANNUATION CONTRIBUTIONS	\$271.42		
129	DD11215.7	25/02/2026	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	\$706.42		
130	DD11215.8	25/02/2026	MERCER SUPER TRUST	SUPERANNUATION CONTRIBUTIONS	\$329.83		
131	DD11215.9	25/02/2026	CONSTRUCTION AND BUILDING UNIONS SUPERANNUATION FUND (CBUS)	SUPERANNUATION CONTRIBUTIONS	\$304.48		
132	DD11174.10	11/02/2026	HESTA	SUPERANNUATION CONTRIBUTIONS	\$168.21		
133	DD11174.11	11/02/2026	MLC MASTERKEY-PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	\$123.53		
134	DD11215.10	25/02/2026	HESTA	SUPERANNUATION CONTRIBUTIONS	\$183.49		
135	DD11215.11	25/02/2026	MLC MASTERKEY-PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	\$244.16		
					Total Direct Debits	\$33,649.82	

Credit Cards				
136	25/01/2026	OPEN AI	CHAT GPT PRO FOR OFFICER	\$32.22
137	26/01/2026	COMM BANK	INTERNATIONAL TRANSACTION FEE	\$0.81
138	2/02/2026	NIGHTOWL ARMADALE BPP	FUEL FOR BK1	\$57.54
139	04/02/2026	SQ MONSTERBALL AMUSEM	DEPOSIT FOR HIRE OF WATERSLIDE & BUCKING BULL FOR COMMUNITY SUNDOWNER	\$1,514.73
140	10/02/2026	VISTAPRINT AUSTRALIA P	BUSINESS CARDS FOR MED CENTRE	\$36.33
141	14/02/2026	HEALTHENGINE	HEALTH ENGINE APP, SMS RECALLS AND NEW PATIENTS	\$176.00
142	16/02/2026	CITY OF PERTH	PARKING FOR OFFICER ATTENDANCE AT WEROC MEETING	\$15.14
Total Credit Card Payments				\$1,832.77
Fuel Cards				
Card One				
143	05/02/2026	BRUCE ROCK OPT	UNLEADED FOR DOCTOR'S CAR	\$88.39
144	09/02/2026	BP ARMADALE	UNLEADED FOR DOCTOR'S CAR	\$60.40
145	09/02/2026	BP ARMADALE	BP PLUS FEE	\$0.38
146	16/02/2026	BP ARMADALE	UNLEADED FOR DOCTOR'S CAR	\$96.57
147	16/02/2026	BP ARMADALE	BP PLUS FEE	\$0.38
148	20/02/2026	BRUCE ROCK OPT	UNLEADED FOR DOCTOR'S CAR	\$68.75
Card One Total				\$314.87
Card Four C				
149	12/02/2026	BRUCE ROCK OPT	BULK UNLEADED FOR DEPOT	\$314.87
150	19/02/2026	BRUCE ROCK OPT	UNLEADED FOR OLD BK09	93.19
Card Four C Total				\$408.06
Total Fuel Card Payments				\$722.93

Legend	
R	Recoverable
PR	Partially Recoverable
G	Grant Funded
PG	Partial Grant Funded
F	Funded
PF	Partially Funded

Total Municipal Account Cheque Payments	\$18,799.03	2.72%
Total Municipal Account EFT Payments (incl. Payroll)	\$634,797.47	91.96%
Total Trust Account EFT Payments	\$465.00	0.07%
Total Trust Account Cheque Payments	\$0.00	0.00%
Direct Debits	\$33,649.82	4.88%
Credit Cards	\$1,832.77	0.27%
Fuel Cards	\$722.93	0.10%
Total	\$690,267.02	100.00%

10.3.2 Monthly Financial Reports – February 2026

File Reference	12.8.1
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interest that requires disclosure.
Applicant	Nil
Previous Item Numbers	Nil
Date	17 March 2026
Author	Mike Darby - Executive Manager Corporate Services
Authorising Officer	Mark Furr - Chief Executive Officer
Attachments	1. Monthly Financial Report for February 2026

Summary

In accordance with the Local Government Financial Management Regulations (1996), the Shire of Bruce Rock is to prepare a monthly Statement of Financial Activity for notation by Council.

Background

Nil.

Consultation

Consultation has been undertaken with the Chief Executive Officer.

Statutory Environment

Local Government (Financial Management) Regulations 1996, regulation 34 relates.

Policy Implications

The Council's Policy Manual contains no policies that relate and nor are there any proposed.

Financial Implications

All expenditure has been approved via adoption of the 2025/26 Annual Budget and the subsequent Budget review adopted by Council on the 26 February 2026.

Council is requested to review the February 2026 Monthly Financial Reports, noting that Council is advised of the following matters:

- The overall financial position for February 2026 currently stands at \$1,686,327 in surplus;
- Rates - The amount received to date is 93.4% of the total to be collected, and there is still more than \$124k still to be collected from both current rates and arrears. It should be noted that there is approximately \$28k related to Pensioner Rates and ESL Deferments.
- The current amount of \$39,121 for 90+ day debts include 12 outstanding amounts. The outstanding debt from Main Roads WA of \$17,243, equates to 44% of the total 90 day debtors. The remaining \$21,878 is made up of 11 debtors, which are being followed up.

- A total of 150 transactions to the value of \$690,267, including 135 Electronic Fund Transfers and Direct Debits were paid in February 2026, of which all were paid within 30 days.
- Capital projects – Council should expect more progress towards these projects in coming months, and the report is attached for reference outlining work to date.

Budget Amendment - Introduction of New Fee and Charge

Council is requested to consider an amendment to budget, a new fee and charge for per night hire of the air conditioned Backpacker huts at the Bruce Rock Caravan Park. The fee is proposed to be \$50 inclusive of GST per night for the first guest and then an additional \$20 inclusive of GST per guest, per night, for each additional guest up to the maximum occupancy of the hut concerned.

This charge is in relation to the newly air conditioned Backpacker huts, currently all huts are charged out at \$27.50 inclusive of GST per guest per night. This new charge reflects the improved conditions in the two huts air conditioned so far, all other huts are to remain at the current charge of \$27.50. Council is advised that, subject to approval, this amendment still ensures a balanced budget.

Strategic Implications

Shire of Bruce Rock Strategic Community Plan 2022-2032	
Outcome:	4.0 Governance Priorities
Strategy:	4.1 Our organisation is well positioned and has capacity for the future.

Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Failure to monitor the Shire's ongoing financial performance would increase the risk of a negative impact on the Shire's Financial position. As the monthly report is a legislative requirement, non-compliance may result in a qualified audit.	Rare (1)	Moderate (3)	Low (1-4)	Compliance Requirements	Accept Officer Recommendation

Risk Matrix

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of **three (3)** has been determined for this item. Any items with a risk rating over 10 or greater (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating of 16 or greater will require a specific risk treatment plan to be developed.

Comment/Conclusion

The February 2026 Monthly Financial Report is presented for review.

Voting Requirements

Part 1 - Simple Majority; and
 Part 2 – Absolute Majority.

OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 20260326.04 (PART 1 OF 2)

Moved: Cr Strange

Seconded: Cr Buegge

That with respect to the Monthly Financial Report for February 2026, Council note the Reports as presented.

CARRIED 7/0

For: Cr Rajagopalan, Cr Crooks, Cr Buegge, Cr Foss, Cr Hodgkiss, Cr Strange, Cr Verhoogt

Against: Nil

OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 20260326.05 (PART 2 OF 2)

Moved: Cr Buegge

Seconded: Cr Hodgkiss

That with respect to the new fee and charge for air conditioned Backpacker Huts at the Bruce Rock Caravan Park, Council:

- 1. Adopts a new charge for per night hire of air conditioned Backpacker Huts at the Bruce Rock Caravan Park, at a cost of \$50 per night for the first guest and \$20 for each additional guest, to take effect after the mandatory advertising period is complete;**
- 2. Authorises the Chief Executive Officer to give public notice for the statutory period, of the intent to impose the new fee and charge under section 6.19 of the Local Government Act 1995.**

**CARRIED 7/0
BY ABSOLUTE MAJORITY**

For: Cr Rajagopalan, Cr Crooks, Cr Buegge, Cr Foss, Cr Hodgkiss, Cr Strange, Cr Verhoogt
Against: Nil



SHIRE OF BRUCE ROCK

MONTHLY FINANCIAL REPORT

(Containing the Statement of Financial Activity)

FOR THE PERIOD ENDED 28 FEBRUARY 2026

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2026

BY NATURE

	Ref Note	Adopted Annual Budget (a) \$	Amended Annual Budget (d) \$	Amended YTD Budget (c) \$	YTD Actual (b) \$	Variance \$ (c) - (b) \$	Variance % ((c) - (b))/(b) %	Var. ▲▼
OPERATING ACTIVITIES								
Revenue from operating activities								
Rates		2,036,226	2,033,237	2,033,238	2,032,863	(375)	(0.02%)	
Operating grants, subsidies and contributions		2,129,778	2,145,117	1,658,276	1,638,668	(19,608)	(1.18%)	
Fees and charges		1,228,902	1,252,827	894,232	858,516	(35,716)	(3.99%)	
Interest earnings		136,584	136,584	82,724	64,708	(18,016)	(21.78%)	▼
Other revenue		177,712	177,712	55,126	104,710	49,584	89.95%	▲
Profit on disposal of assets		7,211	7,211	7,209	0	(7,209)	(100.00%)	▼
		5,716,412	5,752,688	4,730,805	4,699,464	(31,341)	(0.66%)	
Expenditure from operating activities								
Employee costs		(3,523,559)	(3,525,862)	(2,439,053)	(2,119,860)	319,193	13.09%	▲
Materials and contracts		(1,821,974)	(1,946,847)	(1,459,506)	(1,355,076)	104,430	7.16%	
Utility charges		(310,540)	(309,110)	(196,792)	(195,487)	1,305	0.66%	
Depreciation on non-current assets		(6,373,502)	(6,373,502)	(4,248,816)	(4,212,499)	36,317	0.85%	
Interest expenses		(126,075)	(126,075)	(62,443)	(38,376)	24,067	38.54%	▲
Insurance expenses		(265,316)	(262,875)	(262,692)	(244,459)	18,233	6.94%	
Other expenditure		(177,283)	(156,233)	(96,442)	(87,262)	9,180	9.52%	
Loss on disposal of assets		(1,923)	(30,353)	(25,663)	(617)	25,046	97.60%	▲
		(12,600,172)	(12,730,857)	(8,791,407)	(8,253,636)	537,771	(6.12%)	
Non-cash amounts excluded from operating activities		6,373,559	6,401,989	4,272,615	4,236,400	(36,215)	(0.85%)	
Amount attributable to operating activities		(510,201)	(576,181)	212,013	682,228	470,215	221.79%	
INVESTING ACTIVITIES								
Inflows from investing activities								
Proceeds from capital grants, subsidies and contributions		1,851,100	1,851,100	1,674,044	319,873	(1,354,171)	(80.89%)	▼
Proceeds from disposal of assets		57,000	162,000	135,327	50,000	(85,327)	(63.05%)	▼
		1,908,100	2,013,100	1,809,371	369,873	(1,439,498)	(79.56%)	
Outflows from investing activities								
Payments for inventories, property, plant and equipment and infrastructure		(2,918,240)	(3,107,258)	(2,851,654)	(1,337,769)	1,513,885	53.09%	▲
		(2,918,240)	(3,107,258)	(2,851,654)	(1,337,769)	1,513,885	(53.09%)	
Amount attributable to investing activities		(1,010,140)	(1,094,158)	(1,042,283)	(967,896)	74,387	(7.14%)	
FINANCING ACTIVITIES								
Inflows from financing activities								
Proceeds from new debentures	11	385,000	385,000	385,000	385,000	0	0.00%	
Transfer from reserves		92,000	92,000	92,000	92,000	0	0.00%	
		477,000	477,000	477,000	477,000			
Outflows from financing activities								
Repayment of borrowings		(129,090)	(129,090)	(49,950)	(49,492)	458	0.92%	
Payments for principal portion of lease liabilities		(6,987)	(6,987)	0	0	0	0.00%	
Transfer to reserves		(343,181)	(230,181)	(13,443)	(15,109)	(1,666)	(12.40%)	
		(479,258)	(366,258)	(63,393)	(64,601)	(1,208)	1.91%	
Amount attributable to financing activities		(2,258)	110,742	413,607	412,399	(1,208)	(0.29%)	
MOVEMENT IN SURPLUS OR DEFICIT								
Surplus or deficit at the start of the financial year		1,522,598	1,559,596	1,559,596	1,559,596	0	0.00%	
Amount attributable to operating activities		(510,201)	(576,181)	212,013	682,228	470,215	221.79%	▲
Amount attributable to investing activities		(1,010,140)	(1,094,158)	(1,042,283)	(967,896)	74,387	(7.14%)	
Amount attributable to financing activities		(2,258)	110,742	413,607	412,399	(1,208)	(0.29%)	
Surplus or deficit at the end of the financial year		(1)	(0)	1,142,933	1,686,327	543,394	(47.54%)	▲

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to the Explanation of Variances Note for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2026**

EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.
The material variance adopted by Council for the 2025-26 year is \$5,000 or 10.0% whichever is the greater.

Nature or type			Explanation of positive variances		Explanation of negative variances	
	Var. \$	Var. %	Timing	Permanent	Timing	Permanent
	\$	%				
Revenue from operating activities						
Interest earnings	(18,016)	(21.78%)	▼			Interest on Investments tracking lower than budgeted. Interest will be recognised on maturity of the investments.
Other revenue	49,584	89.95%	▲		Positive variance is mainly due to receipts from insurance claims and sale of surplus plant items, which were not budgeted for.	
Profit on disposal of assets	(7,209)	(100.00%)	▼			Some asset disposals have not yet taken place.
Expenditure from operating activities						
Employee costs	319,193	13.09%	▲	Actual Employee Cost expenditure generally tracking behind budgeted expenditure.		
Loss on disposal of assets	25,046	97.60%	▲	Some asset disposals have not yet taken place.		
Investing activities						
Proceeds from capital grants, subsidies and contributions	(1,354,171)	(80.89%)	▼			Budget allocations for completed projects which are grant related in this FY are ahead of actuals.
Proceeds from disposal of assets	(85,327)	(63.05%)	▼			Some asset disposals have not yet taken place.
Payments for inventories, property, plant and equipment	1,513,885	53.09%	▲	Expenditure on capital projects is behind budget phasing.		
Surplus or deficit at the end of the financial year	543,394	(47.54%)	▲	Budget Phasing based on Monthly Distribution		

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2026

BY PROGRAM

	Adopted	Amended	Amended YTD	YTD	Variance	Variance	Var.
Note	Annual Budget	Annual Budget	Budget	Actual	\$	%	
	(a)	(d)	(c)	(b)	(c) - (b)	((c) - (b))/(b)	▲▼
	\$	\$	\$	\$	\$	%	
OPERATING ACTIVITIES							
Revenue from operating activities							
Governance	53,140	53,140	36,656	36,041	(615)	(1.68%)	
General Purpose Funding - Rates	2,036,226	2,033,237	2,033,238	2,032,863	(375)	(0.02%)	
General Purpose Funding - Other	1,858,691	1,868,030	1,358,871	1,341,884	(16,987)	(1.25%)	
Law, Order and Public Safety	37,900	37,900	27,107	26,391	(716)	(2.64%)	
Health	94,040	106,040	58,410	58,012	(399)	(0.68%)	
Housing	218,578	230,503	155,976	155,906	(70)	(0.04%)	
Community Amenities	211,431	211,431	200,007	201,696	1,689	0.84%	
Recreation and Culture	101,622	101,622	81,599	71,444	(10,155)	(12.45%)	▼
Transport	482,387	482,387	419,713	402,039	(17,674)	(4.21%)	
Economic Services	321,166	321,166	217,220	244,181	26,961	12.41%	▲
Other Property and Services	290,011	290,011	129,768	110,001	(19,767)	(15.23%)	▼
	5,716,412	5,752,688	4,730,805	4,699,464	(31,341)	(0.66%)	
Expenditure from operating activities							
Governance	(600,770)	(637,393)	(533,682)	(364,809)	168,873	31.64%	▲
General Purpose Funding	(107,017)	(107,017)	(66,272)	(59,113)	7,159	10.80%	▲
Law, Order and Public Safety	(258,576)	(273,076)	(191,818)	(169,297)	22,521	11.74%	▲
Health	(387,118)	(416,658)	(282,936)	(225,279)	57,657	20.38%	▲
Education and Welfare	(133,797)	(146,781)	(99,566)	(93,800)	5,766	5.79%	
Housing	(424,765)	(448,647)	(312,734)	(227,791)	84,943	27.16%	▲
Community Amenities	(345,958)	(356,822)	(240,703)	(232,637)	8,066	3.35%	
Recreation and Culture	(2,301,996)	(2,287,255)	(1,556,706)	(1,418,391)	138,315	8.89%	
Transport	(6,687,218)	(6,658,687)	(4,489,543)	(4,210,349)	279,194	6.22%	
Economic Services	(1,222,173)	(1,242,443)	(852,441)	(851,308)	1,133	0.13%	
Other Property and Services	(130,785)	(156,079)	(165,006)	(400,864)	(235,858)	(142.94%)	▼
	(12,600,172)	(12,730,857)	(8,791,407)	(8,253,636)	537,771	6.12%	
Non-cash amounts excluded from operating activities	6,373,559	6,401,989	4,272,615	4,236,400	(52,663)	23.69%	
Amount attributable to operating activities	(510,201)	(576,181)	212,013	682,228	470,215	221.79%	
INVESTING ACTIVITIES							
Inflows from investing activities							
Proceeds from capital grants, subsidies and contributions	1,851,100	1,851,100	1,674,044	319,873	(1,354,171)	(80.89%)	▼
Proceeds from Disposal of Assets	57,000	162,000	135,327	50,000	(85,327)	(63.05%)	▼
	1,908,100	2,013,100	1,809,371	369,873	(1,439,498)	(79.56%)	
Outflows from investing activities							
Payments for inventories, property, plant and equipment and infrastructure	(2,918,240)	(3,107,258)	(2,851,654)	(1,337,769)	1,513,885	53.09%	▲
	(2,918,240)	(3,107,258)	(2,851,654)	(1,337,769)	1,513,885	(53.09%)	
Amount attributable to investing activities	(1,010,140)	(1,094,158)	(1,042,283)	(967,896)	74,387	(7.14%)	
FINANCING ACTIVITIES							
Inflows from financing activities							
Proceeds from New Debentures	385,000	385,000	385,000	385,000	0	0.00%	
Transfer from Reserves	92,000	92,000	92,000	92,000	0	0.00%	
	477,000	477,000	477,000	477,000	0	0.00%	
Outflows from financing activities							
Repayment of borrowings	(129,090)	(129,090)	(49,950)	0	49,950	100.00%	▲
Payments for principal portion of lease liabilities	(6,987)	(6,987)	0	(49,492)	(49,492)	0.00%	▼
Transfer to Reserves	(343,181)	(230,181)	(13,443)	(15,109)	(1,666)	(12.40%)	
	(479,258)	(366,258)	(63,393)	(64,601)	(1,208)	(1.91%)	
Amount attributable to financing activities	(2,258)	110,742	413,607	412,399	(1,208)	0.29%	
MOVEMENT IN SURPLUS OR DEFICIT							
Surplus or deficit at the start of the financial year	1,522,598	1,559,596	1,559,596	1,559,596	0	0.00%	
Amount attributable to operating activities	(510,201)	(576,181)	212,013	682,228	470,215	221.79%	▲
Amount attributable to investing activities	(1,010,140)	(1,094,158)	(1,042,283)	(967,896)	74,387	(7.14%)	
Amount attributable to financing activities	(2,258)	110,742	413,607	412,399	(1,208)	(0.29%)	
Surplus or deficit at the end of the financial year	(1)	(0)	1,142,933	1,686,327	543,394	47.54%	▲

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 15 for an explanation of the reasons for the variance. The material variance adopted by Council for the 2022/23 year is \$10,000 and 10%.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF BRUCE ROCK
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 28 FEBRUARY 2026

	30 June 2025	28 February 2026
	\$	\$
CURRENT ASSETS		
Cash and cash equivalents	2,688,248	2,855,284
Trade and other receivables	626,442	218,993
Inventories	43,152	46,342
Contract assets	284,527	238,094
Other assets	11,778	0
TOTAL CURRENT ASSETS	3,654,147	3,358,713
NON-CURRENT ASSETS		
Trade and other receivables	29,649	9,087
Other financial assets	79,620	79,620
Property, plant and equipment	66,650,557	50,925,863
Infrastructure	155,029,271	167,831,865
Right-of-use assets	22,653	19,406
TOTAL NON-CURRENT ASSETS	221,811,750	218,865,841
TOTAL ASSETS	225,465,897	222,224,553
CURRENT LIABILITIES		
Trade and other payables	453,375	62,094
Other liabilities	319,205	367,934
Lease liabilities	6,986	6,986
Borrowings	99,900	50,408
Employee related provisions	367,577	367,577
TOTAL CURRENT LIABILITIES	1,247,044	854,999
NON-CURRENT LIABILITIES		
Lease liabilities	13,841	13,841
Borrowings	2,005,515	2,390,515
Employee related provisions	46,575	46,575
TOTAL NON-CURRENT LIABILITIES	2,065,931	2,450,931
TOTAL LIABILITIES	3,312,974	3,305,929
NET ASSETS	222,152,923	218,918,624
EQUITY		
Retained surplus	23,592,705	20,435,297
Reserve accounts	1,088,025	1,011,134
Revaluation surplus	197,472,192	197,472,192
TOTAL EQUITY	222,152,923	218,918,624

This statement is to be read in conjunction with the accompanying notes.

BASIS OF PREPARATION

The financial report has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying Regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

SIGNIFICANT ACCOUNTING POLICES

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable making the judgements about carrying values of assets and liabilities not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimation of fair values of certain financial assets
- estimation of fair values of fixed assets shown at fair value
- impairment of financial assets

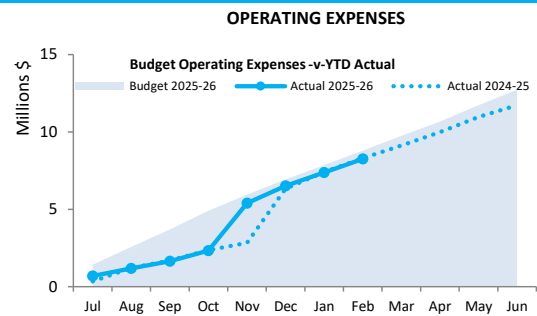
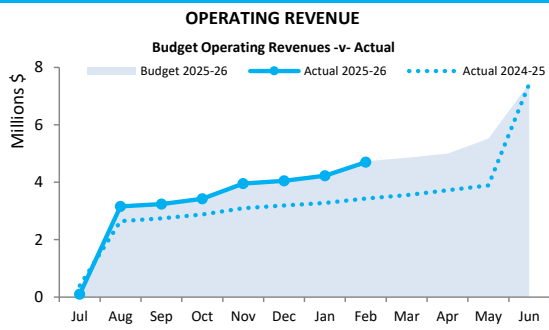
GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

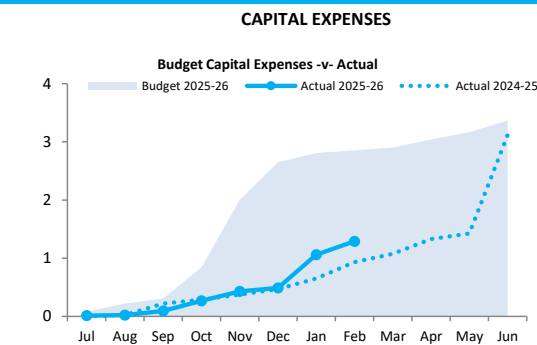
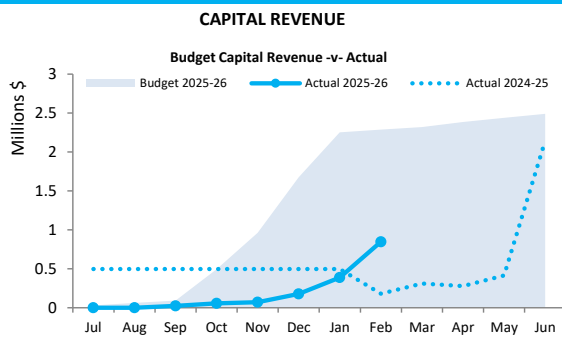
ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

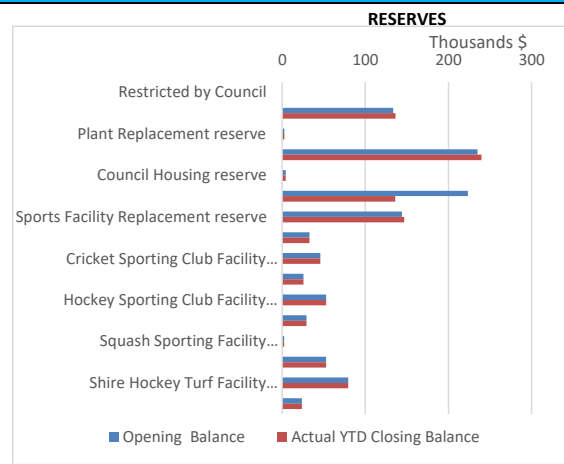
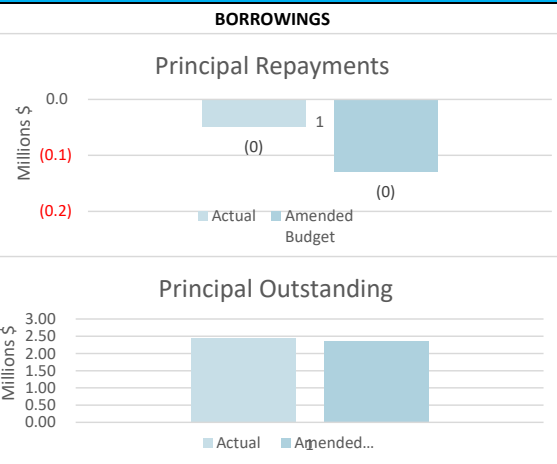
OPERATING ACTIVITIES



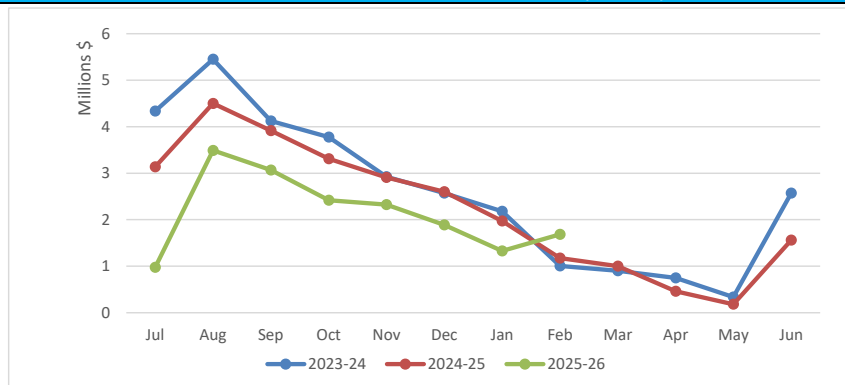
INVESTING ACTIVITIES



FINANCING ACTIVITIES



CLOSING FUNDING SURPLUS/(DEFICIT)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted \$	Restricted \$	Total Cash \$	Trust \$	Institution	Interest Rate	Maturity Date
Cash on hand								
ASSET - Petty Cash & Floats	Cash and cash equivalents	900		900		N/A	NIL	On hand
At Call Deposits								
ASSET - Municipal Cash at Bank (CBA)	Cash and cash equivalents	35,992		35,992		CBA	3.00%	N/A
ASSET - Online Investment Account (CBA)	Cash and cash equivalents	1,796,491		1,796,491		CBA	3.30%	N/A
ASSET - Investment Account (CBA)	Cash and cash equivalents	24		24		CBA	3.00%	N/A
Trust Cash at Bank (CBA)	Cash and cash equivalents			10,743	10,743	CBA	0.00%	N/A
Term Deposits								
ASSET - General Reserve Account	Financial assets at amortised cost		530,145	530,145		CBA	4.36%	29/06/2026
ASSET - Transport Infrastructure Reserve Account	Financial assets at amortised cost		135,957	135,957		CBA	4.36%	29/06/2026
ASSET - Sporting Clubs Facility Replacement Reserve	Financial assets at amortised cost		345,033	345,033		CBA	3.99%	17/04/2026
Total		1,833,406	1,011,134	2,855,284	10,743			
Comprising								
Cash and cash equivalents		1,833,406	0	1,844,150	10,743			
Financial assets at amortised cost		0	1,011,134	1,011,134	0			
		1,833,406	1,011,134	2,855,284	10,743			

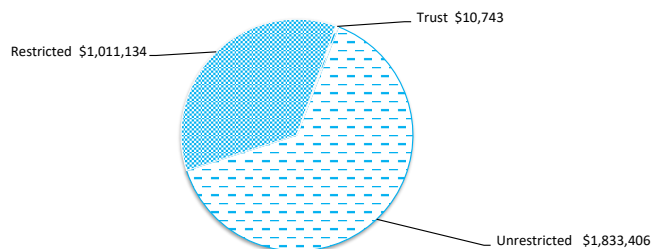
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

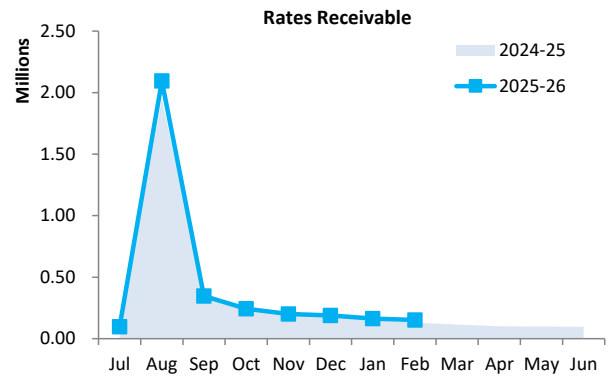
- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note.



RECEIVABLES

Rates receivable	30 June 2025	28 Feb 2026
	\$	\$
Opening arrears previous years	86,717	96,895
Levied this year	2,080,087	2,234,185
Less - collections to date	(2,069,909)	(2,178,328)
Gross rates collectable	96,895	152,752
Allowance for impairment of rates/trade receivable	(28,558)	(28,558)
Net rates collectable	68,337	124,194
% Collected	95.5%	93.4%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(4,380)	52,834	0	18,961	39,121	106,537
Percentage	(4.1%)	49.6%	0%	17.8%	36.7%	
Balance per trial balance						
Sundry receivable						106,537
Allowance for impairment of rates/trade receivable						(28,558)
Total receivables general outstanding						78,355

Amounts shown above include GST (where applicable)

KEY INFORMATION

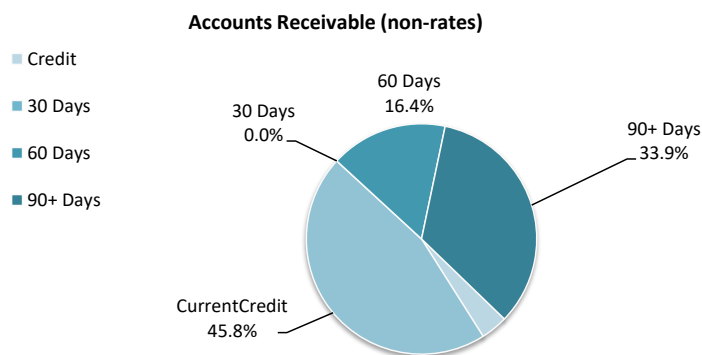
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 28 FEBRUARY 2026

ADJUSTED NET CURRENT ASSETS
STATEMENT OF FINANCIAL ACTIVITY INFORMATION

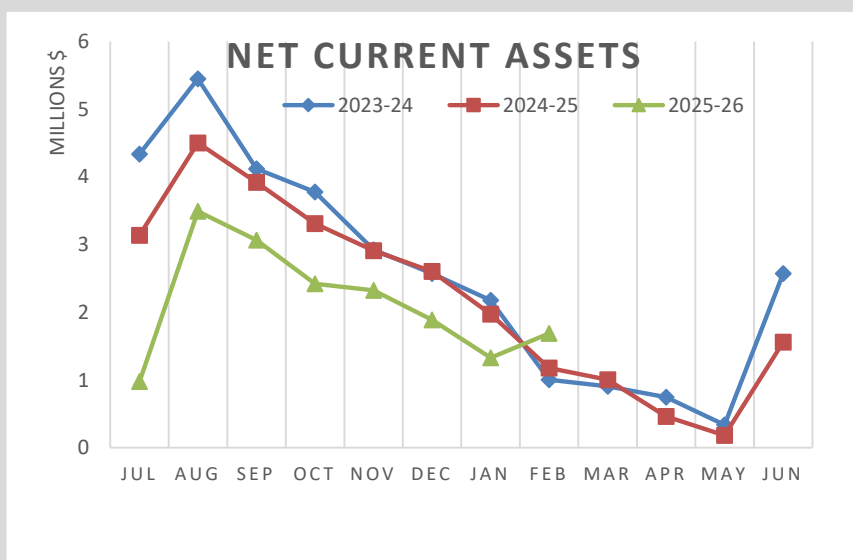
		Last Years Closing	This Time Last Year	Year to Date Actual
Adjusted Net Current Assets	Note	30/06/2025	28/02/2025	28/02/2026
		\$	\$	\$
Current Assets				
Cash Unrestricted		1,589,740	2,292,603	1,833,406
Cash Restricted - Reserves		1,088,025	987,712	1,011,134
Receivables - Rates		59,396	116,326	140,638
Receivables - Other		567,046	130,339	78,355
Other Assets Other Than Inventories		296,305	173,908	238,094
Inventories		43,152	37,945	46,342
		<u>3,643,664</u>	<u>3,738,833</u>	<u>3,347,969</u>
Less: Current Liabilities				
Payables		(442,312)	(148,699)	(50,771)
Contract and Capital Grant/Contribution Liabilities		(319,205)	(1,144,966)	(367,934)
Bonds & Deposits		(580)	(1,130)	(580)
Loan and Lease Liability		(106,886)	(55,236)	(57,394)
Provisions		(367,577)	(411,650)	(367,577)
		<u>(1,236,560)</u>	<u>(1,761,680)</u>	<u>(844,255)</u>
Less: Cash Reserves		(1,088,025)	(987,712)	(1,011,134)
Add Back: Component of Leave Liability not Required to be funded		133,631	131,097	136,353
Add Back: Loan and Lease Liability		106,886	55,236	57,394
Less : Loan Receivable - clubs/institutions		0	0	0
Less : Trust Transactions Within Muni		0	0	0
Net Current Funding Position		1,559,596	1,175,774	1,686,327

SIGNIFICANT ACCOUNTING POLICIES

Please see Note 1(a) for information on significant accounting policies relating to Net Current Assets.

KEY INFORMATION

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.



**This Year YTD
Surplus(Deficit)
\$1.69 M**

**Last Year YTD
Surplus(Deficit)
\$1.18 M**

Capital acquisitions	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	YTD Actual Variance
	\$	\$	\$	\$	\$
Buildings	151,420	148,920	116,904	47,569	(69,335)
Furniture and equipment	0	20,000	13,328	0	(13,328)
Plant and equipment	603,731	740,731	697,720	569,186	(128,534)
Infrastructure - roads	1,477,841	1,490,902	1,363,793	404,510	(959,283)
Infrastructure - bridges	387,000	387,000	381,888	123,125	(258,763)
Infrastructure - footpaths	70,000	70,000	69,993	51,748	(18,245)
Infrastructure - drainage	130,000	140,000	136,660	77,588	(59,072)
Infrastructure - airstrip	88,248	99,705	61,369	61,363	(6)
Infrastructure - other	10,000	10,000	9,999	2,682	(7,317)
Payments for Capital Acquisitions	2,918,240	3,107,258	2,851,654	1,337,769	(1,513,885)
Capital Acquisitions Funded By:					
	\$	\$	\$	\$	\$
Capital grants and contributions	1,851,100	1,851,100	1,674,044	319,873	(1,354,171)
Borrowings	385,000	385,000	385,000	385,000	0
Other (disposals & C/Fwd)	57,000	162,000	135,327	50,000	(85,327)
Cash backed reserves					
Transport Infrastructure reserve	92,000	92,000	92,000	92,000	0
Contribution - operations	533,140	617,158	565,283	490,896	(74,387)
Capital funding total	2,918,240	3,107,258	2,851,654	1,337,769	(1,513,885)

SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

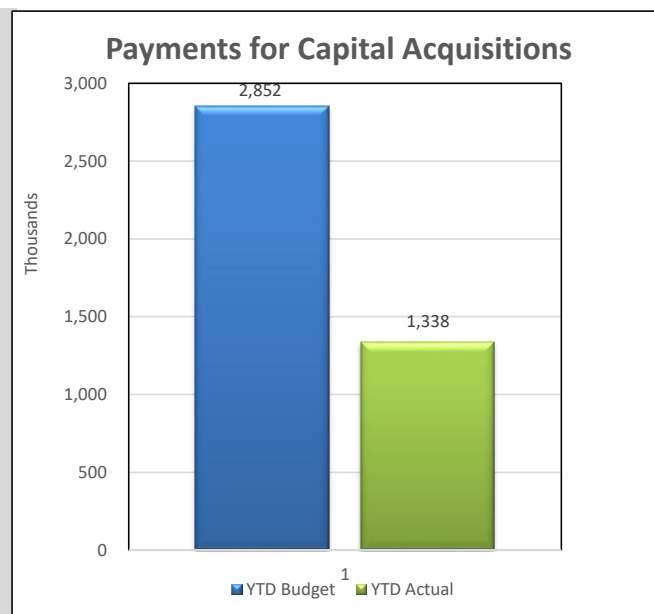
Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

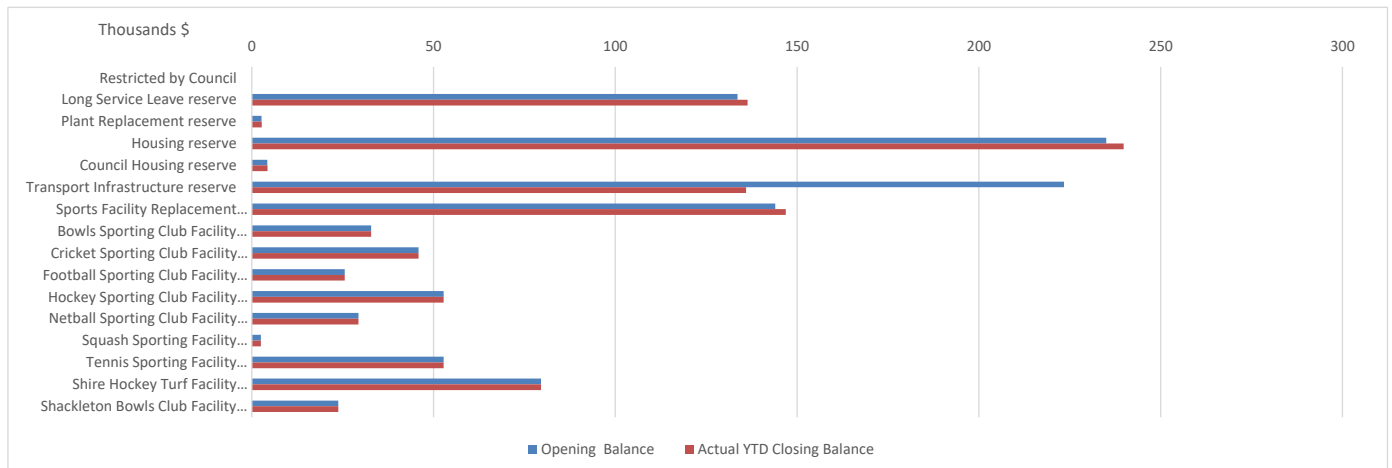
In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.



Reserve accounts

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Restricted by Council									
Long Service Leave reserve	133,631	5,345	2,722	0	0	0	0	138,976	136,353
Plant Replacement reserve	2,688	108	55	95,311	0	0	0	98,107	2,743
Housing reserve	235,029	9,401	4,787	40,000	0	0	0	284,430	239,816
Council Housing reserve	4,250	170	87	0	0	0	0	4,420	4,337
Transport Infrastructure reserve	223,431	8,937	4,526	0	0	(92,000)	(92,000)	140,368	135,957
Sports Facility Replacement reserve	143,964	5,759	2,932	0	0	0	0	149,723	146,896
Bowls Sporting Club Facility Replacement reserve	32,835	1,313	0	0	0	0	0	34,148	32,835
Cricket Sporting Club Facility Replacement reserve	45,873	1,835	0	6,000	0	0	0	53,708	45,873
Football Sporting Club Facility Replacement reserve	25,547	1,022	0	6,000	0	0	0	32,569	25,547
Hockey Sporting Club Facility Replacement reserve	52,784	2,111	0	6,000	0	0	0	60,895	52,784
Netball Sporting Club Facility Replacement reserve	29,357	1,174	0	6,000	0	0	0	36,531	29,357
Squash Sporting Facility Replacement reserve	2,511	100	0	750	0	0	0	3,361	2,511
Tennis Sporting Facility Replacement reserve	52,772	2,111	0	6,000	0	0	0	60,883	52,772
Shire Hockey Turf Facility Replacement reserve	79,568	3,183	0	15,000	0	0	0	97,751	79,568
Shackleton Bowls Club Facility Replacement Reserve	23,785	951	0	5,600	0	0	0	30,336	23,785
	1,088,025	43,520	15,109	186,661	0	(92,000)	(92,000)	1,226,206	1,011,134

KEY INFORMATION



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2026**

BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL/JOB Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Budget adoption						0
	Difference between Adopted Budget and Annual Financial Statements		Opening Surplus(Deficit)			36,998	36,998
							36,998
J04215	Purchase Software - Altus Payroll	Feb OCM 20260226-05	Capital Expenses			(20,000)	16,998
J04202	Purchase Plant (BK1)	Feb OCM 20260226-05	Capital Expenses			(65,000)	(48,002)
J04203	Purchase Plant (BK2)	Feb OCM 20260226-05	Capital Expenses			(64,000)	(112,002)
042408	CAP INC - Admin - Proceeds on Disposal of Asset	Feb OCM 20260226-05	Capital Revenue		50,000		(62,002)
042409	CAP INC - Admin - Realisation on Disposal of Asset	Feb OCM 20260226-05	Non Cash Item	(50,000)			(62,002)
073501	CAP INC - Med Cent - Proceeds on Disposal of Assets	Feb OCM 20260226-05	Capital Revenue		30,000		(32,002)
073502	CAP INC - Med Cent - Realisation on Disposal of Assets	Feb OCM 20260226-05	Non Cash Item	(30,000)			(32,002)
151204	RES - Transfer INTO - Housing Reserve	Feb OCM 20260226-05	Capital Expenses		113,000		80,998
J10102	Upgrade of Refuse Site	Feb OCM 20260226-05	Capital Expenses		15,000		95,998
RR008	R2R - Shepherd Road	Feb OCM 20260226-05	Capital Expenses			(4,540)	91,458
J12104	BK08 - Town Foremans Ute	Feb OCM 20260226-05	Capital Expenses			(8,000)	83,458
121314	CAP INC - Plant - Proceeds on Disposal of Asset	Feb OCM 20260226-05	Capital Revenue		25,000		108,458
121502	CAP INC - Plant - Realisation on Disposal of Asset	Feb OCM 20260226-05	Non Cash Item	(25,000)			108,458
J13107	Asset Additions to Caravan Park Buildings	Feb OCM 20260226-05	Capital Expenses			(12,500)	95,958
J13615	Currie Dam Tank Pad and Trenching for DWER Works	Feb OCM 20260226-05	Capital Expenses			(10,000)	85,958
RC045	RC Cumminin Rd & Bruce Rock Narembeen Road Intersection (Council Funded 2022-23)	Feb OCM 20260226-05	Capital Expenses			(95)	85,863
RC176	RC Bruce Rock-Narembeen Rd	Feb OCM 20260226-05	Capital Expenses			(7,226)	78,637
RR0045	Narembeen Cumminin Road Intersection Reconstruction	Feb OCM 20260226-05	Capital Expenses			(1,200)	77,437
J12177	Weather Station at Airstrip	Feb OCM 20260226-05	Capital Expenses			(1,457)	75,980
J12180	Airstrip Tank Pad and Trenching for DWER Works	Feb OCM 20260226-05	Capital Expenses			(10,000)	65,980
031201	INC - Rates - Discounts Allowed	Feb OCM 20260226-05	Operating Revenue			(2,988)	62,992
032300	INC - GPF - WALGGC - Local Roads Grant (FAGS)	Feb OCM 20260226-05	Operating Revenue			(63,269)	(277)
032301	INC - GPF - Grants Commission Grant	Feb OCM 20260226-05	Operating Revenue		72,608		72,331
041201	EXP - Council - Election Expenses	Feb OCM 20260226-05	Operating Expenses			(2,066)	70,265
041205	EXP - Council - Councillors Conferences Expenses	Feb OCM 20260226-05	Operating Expenses		10,500		80,765
041207	EXP - Council - Council Meeting Dinners & Receptions Expenses	Feb OCM 20260226-05	Operating Expenses			(2,500)	78,265
041210	EXP - Council - Councillors Meeting Attendance Fees	Feb OCM 20260226-05	Operating Expenses		10,000		88,265
041211	EXP - Council - Donations	Feb OCM 20260226-05	Operating Expenses		13,000		101,265
041226	EXP - Council - Insurance Expenses	Feb OCM 20260226-05	Operating Expenses		5,235		106,500
042200	EXP - Admin - Less Admin Expenses Allocated to Sub Programs	Feb OCM 20260226-05	Operating Expenses		333,714		440,214
042202	EXP - Admin - CEO Performance Review Expenses	Feb OCM 20260226-05	Operating Expenses			(3,030)	437,184
042219	EXP - Admin - Maintenance on Admin Office Building Expenses	Feb OCM 20260226-05	Operating Expenses			(10,000)	427,184
042222	EXP - Admin - Staff Recruitment Expenses	Feb OCM 20260226-05	Operating Expenses		5,000		432,184
042224	EXP - Admin - Loss on Sale of Assets	Feb OCM 20260226-05	Non Cash Item	(1,281)			432,184
042231	EXP - Admin - Consultant Fees Expenses	Feb OCM 20260226-05	Operating Expenses			(35,000)	397,184
042233	EXP - Admin - Dept of Transport & Licensing - Other Expenses	Feb OCM 20260226-05	Operating Expenses			(100)	397,084
042235	EXP - Admin - Staff Housing Costs Allocated from Housing	Feb OCM 20260226-05	Operating Expenses			(30,656)	366,428
042238	EXP - Admin - Financial Management Systems Review Expenses	Feb OCM 20260226-05	Operating Expenses		3,175		369,603
042239	EXP - Admin - Regulation 17 Compliance (Audit) Expenses	Feb OCM 20260226-05	Operating Expenses		1,100		370,703
042243	EXP - Admin - Admin Expenses Allocated	Feb OCM 20260226-05	Operating Expenses			(333,714)	36,989
053205	EXP - BFB - Clothing & Accessories Expenses for Bush Fire Brigades (Funded by ESL)	Feb OCM 20260226-05	Operating Expenses			(14,500)	22,489
071209	EXP - Hlth Ins - EHO Housing Costs (Reallocated from Housing)	Feb OCM 20260226-05	Operating Expenses		3,250		25,739
071304	INC - Hlth Ins - Town Planning Application Fee Income (TP)	Feb OCM 20260226-05	Operating Revenue		12,000		37,739
072202	EXP - Dentist - Dentist's House (5 Collier St) Maintenance Expenses	Feb OCM 20260226-05	Operating Expenses			(7,794)	29,945
073202	EXP - Med Cent - Locum (Relief for Doctor) Expenses	Feb OCM 20260226-05	Operating Expenses		20,000		49,945
073203	EXP - Med Cent - Maint on Medical Centre, Butcher St Expenses	Feb OCM 20260226-05	Operating Expenses			(32,236)	17,709
073224	EXP - Med Cent - Loss on Sale of Assets	Feb OCM 20260226-05	Non Cash Item	12,760			17,709

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2026**

BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL/JOB Code	Description	Council Resolution	Classification	Non Cash	Increase in	Decrease in	Amended Budget
				Adjustment	Cash	Available Cash	
				\$	\$	\$	\$
082201	EXP - Sen Citz - Senior Citizens Building, Dampier St Maint Expenses	Feb OCM 20260226-05	Operating Expenses			(7,900)	9,809
082301	INC - Sen Citz - Reimbursement and Contributions from Senior Citizens	Feb OCM 20260226-05	Operating Revenue		6,000		15,809
083201	EXP - Oth Welf - Daycare Building (1 - 3 Bean Rd) Maint Expenses	Feb OCM 20260226-05	Operating Expenses			(5,384)	10,425
083202	EXP - Oth Welf - Opportunity Shop in Old Courthouse, Johnson St Maint Expenses	Feb OCM 20260226-05	Operating Expenses		300		10,725
091208	EXP - Aged Housing - Gas for Settlers Court	Feb OCM 20260226-05	Operating Expenses			(2,750)	7,975
J92203	Unit 3, McDonald Court	Feb OCM 20260226-05	Operating Expenses			(2,373)	5,602
J92204	Unit 4, McDonald Court	Feb OCM 20260226-05	Operating Expenses			(4,070)	1,532
092204	EXP - Singles Units - Farrall Court - Gardens	Feb OCM 20260226-05	Operating Expenses			(4,117)	(2,585)
093201	EXP - Comm Housing - 53 Dampier St - Maint	Feb OCM 20260226-05	Operating Expenses		5,000		2,415
093203	EXP - Comm Housing - 57 Westral St - Maint	Feb OCM 20260226-05	Operating Expenses		2,500		4,915
093210	EXP - Comm Housing - 60 Dampier St - Maint	Feb OCM 20260226-05	Operating Expenses			(14,323)	(9,408)
093211	EXP - Comm Housing - 23 Collier St (MOF's House) - Maintenance	Feb OCM 20260226-05	Operating Expenses			(3,750)	(13,158)
093303	INC - Comm Housing - Housing Rent for CLGF Houses	Feb OCM 20260226-05	Operating Revenue		11,925		(1,233)
094205	EXP - Staff Housing - 21 Collier St - Construction Supervisor	Feb OCM 20260226-05	Operating Expenses			(20,444)	(21,677)
094206	EXP - Staff Housing - 99 Noonajin St - Leased to Regal Ventures (Supermarket)	Feb OCM 20260226-05	Operating Expenses			(5,718)	(27,395)
094212	EXP - Staff Housing - 58 Dampier St - Maint (EHO)	Feb OCM 20260226-05	Operating Expenses		3,250		(24,145)
094213	EXP - Staff Housing - 50 Curlew Drive (CEO Residence)	Feb OCM 20260226-05	Operating Expenses			(24,938)	(49,083)
094298	EXP - Staff Housing - Housing Costs Reallocated to Accounts	Feb OCM 20260226-05	Operating Expenses		47,850		(1,233)
J10121	Refuse Site Maint - Contractor	Feb OCM 20260226-05	Operating Expenses		15,000		13,767
J10123	Refuse Site Maint - Shire (In btw contractors)	Feb OCM 20260226-05	Operating Expenses			(35,000)	(21,233)
101202	EXP - Sanitation - Refuse Collection	Feb OCM 20260226-05	Operating Expenses		8,000		(13,233)
102202	EXP - Cemetery - Burial Expenditure	Feb OCM 20260226-05	Operating Expenses		1,136		(12,097)
111201	EXP - Entertainment - Amphitheatre Building Maint	Feb OCM 20260226-05	Operating Expenses		6,000		(6,097)
112204	EXP - P&G - Main Street Gardens	Feb OCM 20260226-05	Operating Expenses			(2,700)	(8,797)
112209	EXP - P&G - Townsite Maintenance	Feb OCM 20260226-05	Operating Expenses		20,000		11,203
112213	EXP - P&G - Tourism Signage at Kokerbin & Kwolyin Camp	Feb OCM 20260226-05	Operating Expenses			(3,559)	7,644
112215	EXP - P&G - Flagpole Repairs	Feb OCM 20260226-05	Operating Expenses			(5,000)	2,644
RM999	Road Maintenance Job - Budget Purposes	Feb OCM 20260226-05	Operating Expenses		36,920		39,564
FM999	Footpath Maintenance - Budget Puposos	Feb OCM 20260226-05	Operating Expenses		10,000		49,564
121206	EXP - Roads - Bridges & Culverts Maintenance	Feb OCM 20260226-05	Operating Expenses		13,000		62,564
121207	EXP - Roads - Traffic Signs, Safety, Safety Plans & Entry S'ment	Feb OCM 20260226-05	Operating Expenses		4,000		66,564
121216	EXP - Roads - RAMM (Road Asset Management Software)	Feb OCM 20260226-05	Operating Expenses		7,000		73,564
121217	EXP - Roads - Rural Street Numbering	Feb OCM 20260226-05	Operating Expenses		1,000		74,564
121228	EXP - Roads - Bridge Inspections	Feb OCM 20260226-05	Operating Expenses			(35,000)	39,564
121320	EXP - Street Lights Operations	Feb OCM 20260226-05	Operating Expenses		3,000		42,564
121224	EXP - Plant - Loss on Sale of Asset	Feb OCM 20260226-05	Operating Expenses	14,389			42,564
121229	EXP - Plant - Selling Cost (Inc GST)	Feb OCM 20260226-05	Operating Expenses			(2,000)	40,564
121203	EXP - AERO - Airstrip Maintenance	Feb OCM 20260226-05	Operating Expenses		5,000		45,564
130207	EXP - Supermarket - Insurance	Feb OCM 20260226-05	Operating Expenses		5,000		50,564
138208	EXP - Comm Dev - Community Budget Requests	Feb OCM 20260226-05	Operating Expenses			(5,000)	45,564
138216	EXP - Comm Dev - Main Street Redevelopment Plans & Consultation	Feb OCM 20260226-05	Operating Expenses			(20,000)	25,564
139205	EXP - NRM - NRM Vehicle - BK123 (Use Number Plate)	Feb OCM 20260226-05	Operating Expenses			(20)	25,544
139211	EXP - NRM - Telephone & Broadband Expenses	Feb OCM 20260226-05	Operating Expenses			(250)	25,294
142226	EXP - PWO - Stand Down Xmas Party	Feb OCM 20260226-05	Operating Expenses			(4,850)	20,444
142231	EXP - PWO - Employee Housing Costs (From 094)	Feb OCM 20260226-05	Operating Expenses			(20,444)	(0)
				(79,132)	934,463	(934,463)	(0)



2025/26 Capital Projects

February 2026

Project Progress	
Complete	●
On Track	●
Off Track	●
In Trouble	●

CAPITAL PROJECT NAME	TOTAL CAPITAL EXPENSE	DISPOSAL SALES PROCEEDS	GRANT FUNDING		CONTRIBUTIONS		RESERVES		LOAN		COUNCIL MUNI FUND	CURRENT BUDGET	OUTSTANDING POs	ACTUAL EXPENSE	TOTAL COMMITTED EXPENSE	VARIANCE	Status	Comment
			Description	Amount	Description	Amount	Description	Amount	Description	Amount								
Hockey Club Viewing Area - Path/Ramp (Carry Over)	\$ 10,000	\$ -	N/A	\$ -	N/A	\$ -	N/A	\$ -	N/A	\$ -	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ -	\$ 10,000.00	●	Phased for Q4 2025/26
Shade Structure Improvements - Bowling Green (Carry Over)	\$ 10,000	\$ -	N/A	\$ -	N/A	\$ -	N/A	\$ -	N/A	\$ -	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ -	\$ 10,000.00	●	Phased to start Q2 2025/26
Playground Upgrades (Babakin)	\$ 15,000	\$ -	Subject to Grant Funding	\$ 10,000	Babakin Progress Assn	\$ 5,000	N/A	\$ -	N/A	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ 15,000.00	●	Phased for Q4 2025/26, subject to Grant
Replacement Vehicle - (Dual Cab Ute) Rec Centre Mar (BK 05)	\$ 50,000	\$ 37,000	N/A	\$ -	N/A	\$ -	N/A	\$ -	N/A	\$ -	\$ 13,000	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000.00	●	Nearing completion Q3 2025/26
Replacement Vehicle - (Dual Cab Ute) Town Supervisor (BK 08)	\$ 58,000	\$ 20,000	N/A	\$ -	N/A	\$ -	N/A	\$ -	N/A	\$ -	\$ 38,000	\$ 58,000	\$ -	\$ -	\$ -	\$ 58,000.00	●	Nearing completion Q3 2025/27
Procurement of Multipatcher	\$ 477,000	\$ -	N/A	\$ -	Transport Infrastructure Reserve	\$ 92,000	WATC	\$ 385,000	\$ -	\$ -	\$ -	\$ 477,000	\$ -	\$ 475,520.50	\$ 475,520.50	\$ 1,479.50	●	Complete
Old Beverley Road (SLK31.80 to SLK33.80)	\$ 305,880	\$ -	RRG	\$ 203,920	N/A	\$ -	N/A	\$ -	N/A	\$ -	\$ 101,960	\$ 305,880	\$ 133,758.65	\$ 54,319.88	\$ 188,078.53	\$ 117,801.47	●	Earth Works have Commenced
Doodlakine-Bruce Rock Road - Reseal (SLK11.61 to SLK16.11)	\$ 292,290	\$ -	RRG	\$ 194,860	N/A	\$ -	N/A	\$ -	N/A	\$ -	\$ 97,430	\$ 292,290	\$ 231,380.00	\$ -	\$ 231,380.00	\$ 60,910.00	●	Completed. Expense will be Recognised in March
Bruce Rock-Narembeen Road - Reseal (SLK3.65 to SLK7.15)	\$ 236,850	\$ -	RRG	\$ 157,900	N/A	\$ -	N/A	\$ -	N/A	\$ -	\$ 78,950	\$ 236,850	\$ 171,000.00	\$ -	\$ 171,000.00	\$ 65,850.00	●	Completed. Expense will be Recognised in March
Corrigin-Bruce Rock Road (Survey and Scope) (Carry Over)	\$ 74,400	\$ -	WSFN	\$ 47,600	N/A	\$ -	N/A	\$ -	N/A	\$ -	\$ 26,800	\$ 74,400	\$ 20,181.82	\$ 42,141.88	\$ 62,323.70	\$ 12,076.30	●	Gravel Search to be Completed
Hines Hill Road - Shoulders and Sealing (SLK3.70 to SLK8.00)	\$ 162,250	\$ -	R2R	\$ 162,250	N/A	\$ -	N/A	\$ -	N/A	\$ -	\$ -	\$ 162,250	\$ 87,200.00	\$ 176,603.76	\$ 263,803.76	\$ 101,553.76	●	Awaiting Sealing
Cummin Road Intersection (Carry Over)	\$ 282,371	\$ -	R2R	\$ 281,171	N/A	\$ -	N/A	\$ -	N/A	\$ -	\$ 1,200	\$ 282,371	\$ 57,664.51	\$ 95,089.30	\$ 152,753.81	\$ 129,617.19	●	Sealing and Line Marking Completed. Expense will be Recognised in March/April
Shepherd Road Floodway	\$ 29,540	\$ -	R2R	\$ 25,000	N/A	\$ -	N/A	\$ -	N/A	\$ -	\$ 4,540	\$ 29,540	\$ -	\$ 29,129.22	\$ 29,129.22	\$ 410.78	●	Complete
Resheet Gravel Roads (Carry Over)	\$ 100,000	\$ -	N/A	\$ 100,000	N/A	\$ -	N/A	\$ -	N/A	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000.00	●	Phased for Q4 2025/26
Yarding - Ardath Rd 4058A (Carry Over) (SLK0.82)	\$ 87,000	\$ -	WALGGC	\$ 87,000	N/A	\$ -	N/A	\$ -	N/A	\$ -	\$ -	\$ 87,000	\$ 25,423.50	\$ 76,574.61	\$ 101,998.11	\$ 14,998.11	●	Works Ongoing
Yarding - Ardath Rd 4886 (SLK1.81)	\$ 200,000	\$ -	WALGGC	\$ 200,000	N/A	\$ -	N/A	\$ -	N/A	\$ -	\$ -	\$ 200,000	\$ 45,454.55	\$ 46,272.68	\$ 91,727.23	\$ 108,272.77	●	Works Ongoing
Yarding - Ardath Rd 6023 (SLK1.79)	\$ 100,000	\$ -	WALGGC	\$ 100,000	N/A	\$ -	N/A	\$ -	N/A	\$ -	\$ -	\$ 100,000	\$ -	\$ 193.03	\$ 193.03	\$ 99,806.97	●	Works Ongoing
Railway Parade Footpath Construction (Buller to Falconer Streets)	\$ 70,000	\$ -	R2R	\$ -	N/A	\$ -	N/A	\$ -	N/A	\$ -	\$ 70,000	\$ 70,000	\$ -	\$ 51,747.53	\$ 51,747.53	\$ 18,252.47	●	Complete
New Landfill Pit at Waste Site	\$ 15,000	\$ -	N/A	\$ -	N/A	\$ -	N/A	\$ -	N/A	\$ -	\$ 15,000	\$ 15,000	\$ -	\$ 10,786.91	\$ 10,786.91	\$ 4,213.09	●	Complete
Turkey Nest Dam Upgrade	\$ 130,000	\$ -	DWER	\$ 100,000	N/A	\$ -	N/A	\$ -	N/A	\$ -	\$ 30,000	\$ 130,000	\$ 20,000.00	\$ 67,840.00	\$ 87,840.00	\$ 42,160.00	●	Dealing and Reforming of Batters now Complete, some Expense still to be recognised
Airstrip Upgrade (Including Fencing of Apron, Vehicle Parking, (non-airside))	\$ 35,000	\$ -	Subject to Grant Funding	\$ 35,000	N/A	\$ -	N/A	\$ -	N/A	\$ -	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ 35,000.00	●	Phased for Q4 2025/26, subject to Grant
Caravan Park Chalet Upgrades - Painting, Furniture and A/C	\$ 47,500	\$ -	N/A	\$ -	N/A	\$ -	N/A	\$ -	N/A	\$ -	\$ 47,500	\$ 47,500	\$ 5,552.91	\$ 1,962.00	\$ 7,514.91	\$ 39,985.09	●	Works Ongoing
Shackleton Bank Refurbishment	\$ 20,000	\$ -	N/A	\$ -	N/A	\$ -	N/A	\$ -	N/A	\$ -	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ -	\$ 20,000.00	●	Three quotes now received and being considered. To be discussed as part of Info Session update.
Aquatic Centre Upgrade (Shade Sails)(Carry Over)	\$ 26,731	\$ -	LRCIP	\$ 26,731	N/A	\$ -	N/A	\$ -	N/A	\$ -	\$ -	\$ 26,731	\$ -	\$ 29,525.02	\$ 29,525.02	\$ 2,794.02	●	Complete
Repair and renovation works at Amphitheatre (Shade Sails) (Carry Over)	\$ 31,420	\$ -	LRCIP	\$ 31,420	N/A	\$ -	N/A	\$ -	N/A	\$ -	\$ -	\$ 31,420	\$ -	\$ 34,819.71	\$ 34,819.71	\$ 3,399.71	●	Complete
Weather Station for Airstrip (Carry Over)	\$ 54,705	\$ -	LRCIP	\$ 53,248	N/A	\$ -	N/A	\$ -	N/A	\$ -	\$ 1,457	\$ 54,705	\$ -	\$ 54,705.37	\$ 54,705.37	\$ 0.37	●	Installed, awaiting upgraded Telemetry components, completion expected in December
Community Resource Centre Roof Repairs	\$ 10,000	\$ -	N/A	\$ -	N/A	\$ -	N/A	\$ -	N/A	\$ -	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ -	\$ 10,000.00	●	PO issued work to commence shortly.

10.4 Regulatory Services

10.4.1 Outcome Of Review of Town Planning Scheme No. 3 And Commencement of Preparation of Town Planning Scheme No. 4

File Reference	3.1.6
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interest that requires disclosure.
Applicant	Nil
Previous Item Numbers	0425.10.41 8 April 2025
Date	18 March 2026
Author	Mark Furr – Chief Executive Officer
Authorising Officer	Mark Furr – Chief Executive Officer
Attachments: 1. Western Australian Planning Commission– Review of Shire of Bruce Rock Local Planning Scheme No. 3. 2. Report of Review Agenda Item – April 2025.	

Summary

The purpose of this report is to advise Council of the outcome of the statutory review of Town Planning Scheme No. 3 and to formally record the actions now required following receipt of correspondence from the Western Australian Planning Commission.

By correspondence dated 11 December 2025, the Western Australian Planning Commission advised that it had considered the Shire’s report of review under regulation 67 of the *Planning and Development (Local Planning Schemes) Regulations 2015* and agreed with the recommendation of the report. The Commission further advised that, pursuant to regulation 67(2), the Shire is required to publish the report and the Commission’s decision on its website, make a copy of both available at the Shire office for inspection, and, once publication has occurred, advise the Commission of the date of publication and provide a link to the published information.

This report is presented to Council in the interests of good governance, transparency and formal recordkeeping. It also provides the basis for Council to note the next phase of work arising from the review outcome, namely the commencement of preparation of Town Planning Scheme No. 4.

Background

Town Planning Scheme No. 3 is the Shire’s current operative local planning scheme and remains the principal statutory instrument for land use planning and development control within the district.

In accordance with the statutory planning framework, the Shire undertook a review of Town Planning Scheme No. 3 and submitted the required report of review through the State planning system. The Western Australian Planning Commission has now considered that report under regulation 67 and advised that it agrees with the recommendation of the report.

The Commission’s letter does not itself constitute approval of a draft replacement scheme, nor does it commence any future advertising process. Rather, it confirms the outcome of the review stage and sets out the immediate actions the Shire must now undertake under regulation 67(2), being publication of the report of review and the Commission’s decision, availability of both documents for inspection at the Shire office, and notification back to the Commission once publication has occurred.

Consistent with the review outcome already accepted by the Commission, administration will now commence the next phase of work associated with preparation of Town Planning Scheme No. 4. Any future statutory

resolutions required to prepare, advertise or progress the replacement scheme will be the subject of separate reports to Council at the relevant stages under the *Planning and Development Act 2005* and the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Consultation

Consultation to date has occurred through the statutory review process with the Department of Planning, Lands and Heritage and the Western Australian Planning Commission.

At this stage, the immediate requirement is compliance with regulation 67(2) of the Regulations, as set out in the Commission's correspondence. Broader public consultation in relation to any proposed replacement scheme will occur at the later statutory stage once a draft Town Planning Scheme No. 4 has been prepared and is ready to proceed through the formal scheme-making and advertising process. The Regulations govern the review process and the later preparation and advertising steps for local planning schemes.

Statutory Environment

This matter is governed by the:

- Planning and Development Act 2005; and
- Planning and Development (Local Planning Schemes) Regulations 2015.

The WAPC letter expressly confirms that the Commission considered the report of review under regulation 67 of the Regulations and agrees with the recommendation of the report. The letter further specifies the Shire's obligations under regulation 67(2), namely publication of the report and Commission decision on the Shire's website, availability of both documents for inspection at the Shire office, and written advice to the Commission of the publication date and website link once publication has occurred.

More broadly, the Regulations require local planning schemes to be reviewed by report, and the scheme framework then separately governs the later preparation, advertising and finalisation of any replacement local planning scheme. Regulation 19 deals with a local government resolution to prepare or adopt a scheme, and the current official WA scheme regulations set out the subsequent process for notification, advertising and progression. Accordingly, this report is properly characterised as a governance and implementation report. It records the outcome of the review stage, addresses the Shire's immediate compliance obligations arising from the WAPC letter, and notes commencement of the next planning phase, being preparation of Town Planning Scheme No. 4.

Policy Implications

There are no direct policy implications arising from this report itself, however, the accepted outcome of the review process establishes the basis for progression toward a replacement local planning scheme, being Town Planning Scheme No. 4.

Financial Implications

There are no significant immediate financial implications arising from the publication and inspection requirements identified in the Commission's correspondence, other than minor administrative costs associated with publication and document availability.

Future costs associated with preparation of Town Planning Scheme No. 4 may include officer time, planning consultant support, scheme drafting, mapping review, document preparation and statutory advertising costs. Any significant expenditure associated with preparation of the replacement scheme should be managed within approved budget parameters or brought back to Council separately if required.

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Strategic Implications

Shire of Bruce Rock Strategic Community Plan 2022-2032	
Outcome:	4.0 Governance Priorities
Strategy:	4.1 Our organisation is well positioned and has capacity for the future.

Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
The failure by the Shire Administration to comply with statutory requirements when reviewing Local Planning Scheme 3	Unlikely (2)	Moderate (3)	Medium (5-9)	Compliance Requirements	Accept Officer Recommendation

Risk Matrix

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives: occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of **six (6)** has been determined for this item. Any items with a risk rating of 10 or greater (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating of 16 or greater will require a specific risk treatment plan to be developed.

Comment/Conclusion

The Commission's correspondence is important for two (2) reasons:

First, it confirms that the Western Australian Planning Commission agrees with the recommendation contained in the Shire's report of review. Second, it imposes clear administrative requirements on the Shire under regulation 67(2), namely publication of the report and the Commission's decision, availability of both documents for inspection at the Shire office, and notification back to the Commission once publication has occurred.

For good governance reasons, it is appropriate that Council formally note both the outcome of the review and the actions now required. It is also appropriate that Council note that administration will now progress the next phase of work associated with preparation of Town Planning Scheme No. 4, consistent with the review outcome accepted by the Commission.

Further reports will be presented to Council at the relevant statutory stages as the preparation of the new scheme progresses.

Voting Requirements

Simple Majority

OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 20260326.06

Moved: Cr Verhoogt

Seconded: Cr Foss

That Council:

- 1. Notes the correspondence from the Western Australian Planning Commission dated 11 December 2025 regarding the Review of Shire of Bruce Rock Local Planning Scheme No. 3;**
- 2. Notes that the Western Australian Planning Commission has considered the Shire's report of review under regulation 67 of the *Planning and Development (Local Planning Schemes) Regulations 2015* and has advised that it agrees with the recommendation of the report;**
- 3. Notes that, pursuant to regulation 67(2) of the *Planning and Development (Local Planning Schemes) Regulations 2015*, the Shire is required to publish the report of review and the Commission's decision on the Shire's website and have a copy of both documents available at the Shire office for inspection;**
- 4. Authorises the Chief Executive Officer to undertake the actions necessary to comply with regulation 67(2), including publishing the report of review and the Commission's decision on the Shire's website, making both documents available for inspection at the Shire office, and advising the Western Australian Planning Commission of the date of publication and the relevant website link once publication has occurred;**
- 5. Notes that, consistent with the review outcome accepted by the Western Australian Planning Commission, administration will now commence preparation of Town Planning Scheme No. 4; and**
- 6. Notes that further reports will be presented to Council at the relevant statutory stages as Town Planning Scheme No. 4 progresses.**

CARRIED 7/0

For: Cr Rajagopalan, Cr Crooks, Cr Buegge, Cr Foss, Cr Hodgkiss, Cr Strange, Cr Verhoogt

Against: Nil



WAPC

Western
Australian
Planning
Commission

LEADING A
CONTEMPORARY
PLANNING SYSTEM

Our ref: 853/04/07/0004P
Enquiries: Nick Welch 9551 9352

Chief Executive Officer
Shire of Bruce Rock
PO Box 113
Bruce Rock 6418

Transmission via electronic mail to: admin@brucerock.wa.gov.au

REVIEW OF SHIRE OF BRUCE ROCK LOCAL PLANNING SCHEME No. 3

The Western Australian Planning Commission (Commission) has considered the report of review scheme under regulation 67 of the Planning and Development (Local Planning Schemes) Regulations 2015 and advises that it agrees with the recommendation of the report.

Pursuant to Regulation 67 (2) the Shire of Bruce Rock is required to publish the report and the Commission's decision on its website and have a copy of both available at your office for inspection.

Once the information has been published on your website, please advise the Commission of the date of publication, and provide a link to the published information to localplanningschemes@dplh.wa.gov.au.

Please direct any queries about this matter to the abovementioned officer.

Yours sincerely

Sam Boucher.

Ms Sam Boucher
Secretary
Western Australian Planning Commission
11 December 2025

10.4 Regulatory Services

10.4.1 Report of Review of the Local Planning Framework

File Reference	0425.10.4.1
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interest that requires disclosure.
Applicant	Nil
Previous Item Numbers	Nil
Date	8 April 2025
Author	Steve Thompson – Consultant Planner
Authorising Officer	Mark Furr – Chief Executive Officer
Attachments <ol style="list-style-type: none"> 1. Extract from <i>Planning and Development (Local Planning Schemes) Regulations 2015 (to be sent under separate cover)</i> 2. Report of Review 	

Summary

That Council consider a Report of Review of the local planning framework.

Background

The *Shire of Bruce Rock Local Planning Scheme No. 3 (LPS3)* was gazetted on 13 September 2011. Since then, LPS3 has been amended two times (both in 2017). While LPS3 has provided for flexible decision making, it has not been recently updated to address contemporary planning issues. This includes recent updates to the *Planning and Development (Local Planning Schemes) Regulations 2015* (to be called the 'Regulations') to enable the Scheme to be fit-for-purpose.

The Regulations require that every five years, following publication of a Scheme in the Government Gazette, the local government is to prepare a report on the operation of the Scheme to the Western Australian Planning Commission (WAPC). An extract of the Regulations is outlined in **Attachment 1**.

The Regulations require that the Report of Review must include a recommendation as to whether the local planning framework:

1. Is satisfactory in its existing form;
2. Should be amended; or
3. Should be repealed and a new scheme or local planning strategy prepared in its place.

A Report of Review has been undertaken and is outlined in **Attachment 2**.

Consultation

Preliminary liaising has occurred with the Department of Planning, Lands and Heritage (DPLH). Should the WAPC agree that LPS3 and/or the Local Planning Strategy are to be amended, these will be subject to community and stakeholder consultation.

Statutory Environment

Planning and Development Act 2005

Policy Implications

Shire of Bruce Rock Local Planning Strategy

Financial Implications

Nil at this stage. Subject to the WAPC's decision, there will be future costs in amending LPS3 and the Local Planning Strategy.

Strategic Implications

Shire of Bruce Rock Strategic Community Plan 2022 – 2032	
Outcome:	1. 0 Community Priorities
Strategy:	1.1 Our community are engaged and have a healthy lifestyle
Outcome:	2.0 Economic Priorities
Strategy:	2.1 Residential and industrial land is available.

Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
The Shire has an obligation to enforce planning laws and is guided by State Government policies.	Rare (1)	Moderate (3)	Low (1-4)	Compliance Requirements	Accept Officer Recommendation

Risk Matrix

Consequence \ Likelihood		Consequence				
		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of **three (3)** has been determined for this item. Any items with a risk rating over 10 or greater (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating of 16 or greater will require a specific risk treatment plan to be developed.

Comment/Conclusion

The Report of Review concludes that the local planning framework requires amending. In broad terms, amending LPS3 will involve:

- Providing for alignment with the updated Regulations including the deemed provisions;

- Providing for contemporary land use and permissibility in the zoning table and evaluation of permissibility such as whether a proposal should be advertised or not advertised or not be permitted to ensure consistency with the Shire's desire for development, protection of the environment and community expectations;
- Consideration of whether additional planning guidance is needed to address local planning issues such as options to promote different and new forms of housing; provide for workforce accommodation, expand tourism offerings, regulate short-term rental accommodation, facilitate and guide renewable energy proposals, manage use of rural land and provide protections for the agricultural sector;
- Consideration to reducing 'red tape' by nominating further development that in the Shire's view does not require development approval (in addition to that already provided by the Regulations and Schedule A of LPS3);
- Consideration of possible new zones (such as Environmental Conservation and Rural Enterprise);
- Rationalising/updating dated LPS3 content such as existing development controls, special control areas, schedules to remove repetitive/superfluous content and adding new content; and
- Undertaking any necessary amendments to the scheme maps so that there is alignment with the content of the updated scheme text.

The immediate need is to update LPS3 so that it is consistent with the Regulations. This can be achieved through an omnibus amendment to LPS3.

In the medium term, the Local Planning Strategy is required to be amended. This could see, amongst matters, the identification of additional land for industrial, rural residential or related purposes.

In the short to medium term, there is a need to review existing and prepare new local planning policies to align with scheme content where required. The DPLH has suggested that consideration be given to targeted land use/development issue based local planning policies (in lieu of additional scheme-based controls).

Following the Council's decision on the Report of Review, the WAPC will review the recommendations in the Report of Review and will decide whether it agrees or disagrees with the recommendations. Assuming the WAPC support the Report of Review, the Shire administration will next progress the process of amending LPS3 to address the Regulations.

Voting Requirements

Simple Majority

COUNCIL DECISION AND OFFICER RECOMMENDATION

Resolution OCM April 25 – 10.4.1

Moved: Cr Waight

Seconded: Cr Verhoogt

That Council:

- 1. Receives the Report of Review of the local planning framework set out in Attachment 2.**
- 2. Pursuant to Regulation 66(3) of the *Planning and Development (Local Planning Schemes) Regulations 2015*, recommends to the Western Australian Planning Commission that the:**
 - A. *Shire of Bruce Rock Local Planning Scheme No. 3* is amended in the short term;**
 - B. *Shire of Bruce Rock Local Planning Strategy* is amended in the medium term; and**
 - C. Shire will review existing and prepare new local planning policies, as required, in the short to medium term.**

For: Cr AR Crooks, Cr KP Foss, Cr PK Hodgkiss, Cr R Rajagopalan, Cr S Strange, Cr J Verhoogt and Cr BJ Waight

Against: Nil

Carried 7/0

10.5 Chief Executive Officer

10.5.1 Request to Initiate Review of Local Laws

File Reference	
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interest that requires disclosure.
Applicant	Nil
Previous Item Numbers	Nil
Date	16 March 2026
Author	Vanessa Ward – Executive Services Manager
Authorising Officer	Mark Furr – Chief Executive Officer
Attachments:	Nil.

Summary

Council is requested to initiate a review of the Shire of Bruce Rock’s Local Laws in accordance with Section 3.16 of the Local Government Act 1995 and to give local public notice of the review. As part of this process, Council notes the preliminary officer view that the Dogs Local Law may be repealed, as the matters contained within the local law are largely addressed under the Dog Act 1976, making the local law potentially redundant.

Background

Section 3.16 of the Local Government Act 1995 requires that all local laws be reviewed within 15 years of commencement or the last review to determine whether they should remain unchanged, be amended, or be repealed. The Shire of Bruce Rock currently has several local laws in place governing a range of operational and community matters. Periodic review ensures that these local laws remain contemporary, enforceable and consistent with current legislation and governance practices.

A number of legislative and governance changes at the State level have occurred in recent years which may impact existing local laws. In particular, amendments to the Local Government Act 1995 and related reforms emphasise improved transparency, consistency of meeting procedures, and modern governance practices.

During the review process officers will assess whether each local law:

- Remains relevant and enforceable;
- Aligns with current legislation and regulatory frameworks; and
- Avoids duplication with State legislation.

Initial assessment indicates that the Dogs Local Law may no longer be required, as the regulation of dogs is comprehensively addressed through the Dog Act 1976 and associated regulations.

Subject to the outcome of the review and community consultation, it is anticipated that Council may consider repealing the Dogs Local Law and relying on the provisions of the Dog Act and associated State legislation for enforcement and administration.

Consultation

Consultation undertaken in preparation of this report includes:

- Chief Executive Officer;
- Deputy Chief Executive Officer; and
- Executive Manager Corporate Services.

Community consultation will occur as part of the statutory review process through public notice inviting submissions from the community.

Statutory Environment

Section 3.16 of the Local Government Act 1995 states:

“3.16. Periodic review of local laws

(1) Within a period of 15 years after the day on which a local law commenced or a determination in respect of the local law was last made under subsection (4), as the case requires, a local government must carry out a review of the local law to determine whether it considers that the local law should be repealed, be amended or remain unchanged.

(2) The local government is to give local public notice stating that —

- (a) the local government proposes to review the local law; and*
- (b) a copy of the local law may be inspected or obtained at any place specified in the notice; and*
- (c) submissions about the local law may be made to the local government before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given.*

[(2a) deleted]

(3) After the last day for submissions, the local government is to consider any submissions made and cause a report of the review to be prepared and submitted to its council.

(4) After the report has been submitted to its council, the local government must determine whether it considers that the local law should be repealed, be amended or remain unchanged.*

** Absolute majority required.*

(5) If no determination is made under subsection (4) within the applicable 15-year period under subsection (1), the local law is repealed at the end of that period.

(6) If a local law is repealed by subsection (5), the local government must, not later than 14 days after the end of the applicable 15-year period —

(a) give notice of the repeal to —

- (i) the Departmental CEO; and*
- (ii) if a department of the Public Service other than the Department assists in the administration of an Act under which the local law was made — the chief executive officer of that other department;*

and

(b) publish notice of the repeal in the Gazette; and

(c) give local public notice of the repeal.

(7) If different provisions of a local law commenced on different days, the local law is taken, for the purposes of this section, to have commenced on the earliest of those days.

(8) This section does not apply to a local law if all it does is amend the text of, or repeal, a local law.

[Section 3.16 amended: No. 64 of 1998 s. 7; No. 49 of 2004 s. 24; No. 16 of 2019 s. 9; No. 47 of 2024 s. 20.]”

Policy Implications

The review may result in amendments, consolidation or repeal of certain local laws to ensure they remain consistent with current legislation and operational practices. In particular, the potential repeal of the Dogs Local Law would reduce duplication with State legislation and streamline regulatory administration.

Financial Implications

There may be minor costs associated with:

- Public advertising of the review;
- Preparation of amended or new local laws; and
- Gazette publication if amendments or repeals proceed.

These costs will be accommodated within existing operational budgets.

Strategic Implications

Shire of Bruce Rock Strategic Community Plan 2022-2032	
Outcome:	4.0 Governance Priorities
Strategy	4.1 Our organisation is well positioned and has capacity for the future.

Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Failure to undertake the review may result in non-compliance with legislative obligations	Possible (3)	Moderate (3)	Medium (5-9)	Compliance Requirements	Accept Officer Recommendation
Without a periodic review the local laws may conflict with newer State Legislation and contain outdated	Possible (3)	Moderate (3)	Medium (5-9)	Compliance Requirements	Accept Officer Recommendation

provisions and/or terminology					
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Risk Matrix

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives: occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of **nine (9)** has been determined for this item. Any items with a risk rating of 10 or greater (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating of 16 or greater will require a specific risk treatment plan to be developed.

Comment/Conclusion

Undertaking a review of the Shire's local laws ensures that the regulatory framework remains relevant, legally compliant and aligned with contemporary governance standards.

Community consultation will form a key component of the review process and will provide an opportunity for residents to comment on the effectiveness of existing local laws and identify any areas requiring amendment.

Following the consultation period, officers will present a report to Council outlining submissions received and providing recommendations regarding whether each local law should be retained, amended or repealed.

As part of the review, officers will specifically assess whether the Dogs Local Law should be repealed, given the comprehensive regulatory framework already provided by the Dog Act 1976.

Voting Requirements

Simple Majority

(This space is intentionally blank).

OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 20260326.07

Moved: Cr Buegge

Seconded: Cr Hodgkiss

That Council:

- 1. Initiates a review of the Shire of Bruce Rock's Local Laws in accordance with Section 3.16 of the Local Government Act 1995;**
- 2. Gives local public notice that the Shire proposes to review its Local Laws and invites submissions from the public for a period of not less than six (6) weeks;**
- 3. Notes that copies of the Local Laws will be available for inspection at the Shire Administration Office and on the Shire's website during the consultation period;**
- 4. Notes the preliminary officer assessment that the Dogs Local Law may be repealed, subject to the outcome of the review and community consultation, as matters relating to dog control are largely regulated under the Dog Act 1976; and**
- 5. Requests that a further report be presented to Council following the consultation period outlining submissions received and recommendations regarding the retention, amendment or repeal of the Shire's Local Laws.**

CARRIED 7/0

For: Cr Rajagopalan, Cr Crooks, Cr Buegge, Cr Foss, Cr Hodgkiss, Cr Strange, Cr Verhoogt

Against: Nil

10.5.2 WEROC Inc Meeting Minutes February 2026

File Reference	1.6.9.1
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interest that requires disclosure.
Applicant	Nil
Previous Item Numbers	Nil
Date	13 March 2026
Author	Mark Furr – Chief Executive Officer
Authorising Officer	Mark Furr – Chief Executive Officer
Attachments	
1. WEROC Inc Board Meeting Minutes – February 2026	

Summary

Council is asked to receive the minutes from the previous WEROC Inc Board Meeting.

Background

The last WEROC Inc Board Meeting was held on the 16 February 2026 at Beaumonde on the Point.

Consultation

Nil.

Statutory Environment

Nil.

Policy Implications

Nil.

Financial Implications

Nil.

Strategic Implications

Shire of Bruce Rock Strategic Community Plan 2022-2032	
Outcome:	4.0 Governance Priorities
Strategy:	4.1 Our organisation is well positioned and has capacity for the future.

(This space is intentionally blank).

Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
That Council does not receive the minutes or object to decisions of the WEROC Inc Board meeting.	Rare (1)	Insignificant (1)	Low (1-4)	Compliance Requirements	Accept Officer Recommendation

Risk Matrix

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives: occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of **one (1)** has been determined for this item. Any items with a risk rating of 10 or greater (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating of 16 or greater will require a specific risk treatment plan to be developed.

Comment/Conclusion

To encourage the WEROC Inc partnership and promote a better understanding by all Councillors it is recommended that WEROC Inc minutes be read and received by Council. The CEO and Cr Rajagopalan attended the meeting.

The following items are highlighted for Councils attention:

1. WEROC locked in its 2026 priorities - The Board formally agreed that waste, water, roads and housing will remain WEROC's core priorities for 2026.
2. Regional housing remains one of the biggest strategic issues - The workforce housing investigation is nearly complete, and WEROC has already submitted an application to the Regional Housing Support Fund for the full cost of 34 dwellings across six shires. The Board also noted that further work may still be needed to get projects to a more shovel-ready stage.
3. WEROC wants stronger engagement with State agencies on housing. - Following the joint ROC forum, the Board agreed it is worthwhile to continue discussions with the Department of Housing and resolved to

invite Sean Brown from DPLH to the next WEROC meeting to discuss land availability and development constraints.

4. Waste management reform is moving from discussion toward practical options - A regional waste review identified specific actions for each member shire. For Bruce Rock, the main headlines were:
 - A recycling education program is recommended;
 - There may be value in additional bulk recycling bins; and
 - In the longer term, once the landfill reaches capacity, Bruce Rock may need to consider a transfer station model with waste hauled to a regional facility.
5. Roads advocacy continues, especially on Great Eastern Highway - WEROC CEOs met with senior State representatives regarding roads, with advice that nine overtaking lanes have been identified between Northam and Merredin, and that four priority lanes are already in Main Roads' 10-year plan. Great Eastern Highway was described as a top Main Roads priority.
6. State officials have agreed to engage directly with the region on road issues - The meeting noted that Belinda Stopic had agreed to travel to the region with the Main Roads Wheatbelt Regional Director to meet with shires on specific concerns, and to follow up on the Shackleton Road blackspot submission. However, no follow-up correspondence had yet been received, so a further meeting was suggested.
7. WEROC's finances are in a sound position - As at 31 January 2026, WEROC reported a cash balance of \$159,545.41, a term deposit of \$100,000, and total equity of about \$259,649.88. The year-to-date net position was positive.
8. Key external funding and project work is progressing - The minutes note:
 - A water audit grant for all seven shires is underway and due mid-2026;
 - The Parliamentary Inquiry submission on local government sustainability has been lodged; and
 - Cooperative tourism marketing work continues, including the Eastern Wheatbelt self-drive trail and presence at the Perth Caravan and Camping Show.
9. Disaster resilience funding is being considered - WEROC is looking at a future Disaster Ready Fund application for a high-output portable generator and portable mobile phone tower, with Round 4 expected to open in 2026.
10. Rural health advocacy is continuing - The Local Government Rural Health Funding Alliance has commissioned a cost-benefit analysis to support a pre-budget submission seeking a \$6 million per annum Commonwealth sustainability payment pilot for eligible rural local governments.
11. Bruce Rock will host the next WEROC Board meeting - The next WEROC Inc. Board meeting is scheduled for Wednesday 6 May 2026 in Bruce Rock.

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Voting Requirements

Simple Majority

OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 20260326.08

Moved: Cr Foss

Seconded: Cr Crooks

That Council receives the minutes of the WEROC Inc Board Meeting held on the 16 February 2026 at Beaumonde on the Point.

CARRIED 7/0

For: Cr Rajagopalan, Cr Crooks, Cr Buegge, Cr Foss, Cr Hodgkiss, Cr Strange, Cr Verhoogt

Against: Nil



WEROC Inc. Board Meeting Minutes

Monday 16 February 2025

Beaumonde on the Point
306 Riverside Dr, Perth

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WEROC Inc.

Wheatbelt East Regional Organisation of Councils Inc.

Shires of Bruce Rock, Cunderdin Kellerberrin, Merredin, Tammin, Westonia, Yilgarn

MINUTES

Minutes of the Board Meeting held in Perth on Monday 16 February 2026.

1. OPENING AND ANNOUNCEMENTS

Ms. Charmaine Thomson as Chair of WEROC Inc. welcomed Members of the Board and opened the meeting at 1.05pm.

2. RECORD OF ATTENDANCE AND APOLOGIES

2.1 Attendance

Mr. Bryan Close

Mr. Mark Crees (Deputy Chair)

Mr. Mark Furr

Mr. Raymond Griffiths

Ms. Alison Harris

Mr. Andrew Malone

Ms. Lisa O'Neill

Mr. Bill Price

Mr. Ramesh Rajagopalan

Ms. Emily Ryan

Ms. Charmaine Thomson (Chair)

Mr. Craig Watts

Ms. Rebekah Burges, Executive Officer

2.2 Apologies

Mr. Stuart Hobley

2.3 Guests

Mr. Peter Kenyon, Director, B.A.N.K of Ideas (joined the meeting at 1.37pm and left the meeting at 1.58pm)

3. DECLARATIONS OF INTEREST

NIL

4. PRESENTATIONS

4.1 Peter Kenyon, Director, B.A.N.K of Ideas

Peter Kenyon joined the meeting at 1.37pm to provide a brief overview of the B.A.N.K of Ideas and the programs they deliver.

Mr. Kenyon provided several handouts as an example of the work that they have done in other small communities. He commented that when deciding on the right program for your community you need to identify who you want to hear from, what you want to get out of it and what is going to make it interesting enough for people to come along.

Comments from the meeting:

- Members will take the information back to their Councils and determine what, if any, programs they are interested in delivering in their community.

Mr. Kenyon left the meeting at 1.58pm and did not return.

5. MINUTES OF MEETINGS

5.1 Minutes of the WEROC Inc. Board Meeting held on Thursday 27 November 2025

Minutes of the WEROC Inc. Board Meeting held in Cunderdin on Thursday 27 November 2025 have previously been circulated.

Recommendation:

That the Minutes of the WEROC Inc. Meeting held in Cunderdin on Thursday 27 November 2025 be confirmed as a true and correct record.

RESOLUTION:

Moved: Mr. Ram Rajagopalan

Seconded: Ms. Alison Harris

That the Minutes of the WEROC Inc. Meeting held in Cunderdin on Thursday 27 November 2025 be confirmed as a true and correct record.

CARRIED

5.2 Business Arising – Status Report

5.2.1 Actions Arising from the WEROC Inc. Board Meeting held on 27 November 2025

Attachment 1: WEROC Inc. Submission to the Parliamentary Inquiry into Local Government Sustainability

Agenda Item	Action(s)	Status
7.1 WEROC Water Audit	Executive Officer to prepare a template to record in-kind amounts from the Shires.	The Executive Officer forwarded a template on 17 December 2025. The first milestone report is due on 28 March and a summary of expenditure to date, including evidence of in-kind contributions is required.
8.1 Housing	Apply to the Regional Housing Support Fund for 100% of funding required to develop the lots and dwellings detailed in the WEROC key worker housing business case and cost benefit analysis prepared by Econosis.	An application was submitted on 24 December 2025.
8.2 Strategic waste management	<ol style="list-style-type: none"> 1) Contact the Western Metropolitan Regional Council to enquire about the waste education they can support and any associated costs. 2) Executive Officer to arrange a meeting with Avon Waste for early in 2026. 	<p>A meeting with Avon Waste Managing Director, Ashley Fisher, took place on Thursday 5 February 2026. Refer to agenda item 8.2 for further detail.</p> <p>The Executive Officer has met with the Western Metropolitan Regional Council to discuss a waste education</p>

Note 7	Monthly subscription fee for Xero accounting software
Note 8	Payment to Audit Partners Australia for 2024-25 financial year audit
Note 9	Payments to Australia’s Golden Outback for cooperative marketing, Flat Earth Mapping for the update to the Eastern Wheatbelt self-drive trail, the Shire of Merredin for social media management for the drive trail, JE Planning for the workforce housing investigation, Chadwick Consulting for site feasibility testing and Econosis for the key worker housing business case and cost-benefit-analysis drafts.
Note 10	Payments to Local Community Insurance Services for: <ul style="list-style-type: none"> - Workers compensation insurance - Association Liability insurance - Public and Products Liability insurance - Personal Accident insurance - Cyber insurance
Note 11	GST paid
Note 12	Payment to ATO for Q4 2024-25 and Q1 2025-26 BAS

WEROC Inc.
ABN 28 416 957 824
1 July 2025 to 30 June 2026

		Budget 2025/2026	Actual to 31/01/2026	Notes
INCOME				
0501	General Subscriptions	\$84,000.00	\$84,000.00	1
504.01	Consultancy & Project Reserve	\$0.00	\$55,000.00	2
0575	Interest received	\$4,392.33	\$4,392.33	3
584	Other Income	\$0.00	\$0.00	
	GST Output Tax	\$8,400.00	\$13,900.00	4
	GST Refunds	\$6,399.00	\$0.00	
	Total Receipts	\$103,191.33	\$157,292.33	
EXPENSES				
1545	Bank Fees & Charges	\$0.00	\$0.00	
1661.01	WEROC Inc. Executive Services	\$38,920.00	\$18,422.73	5
1661.02	Executive Officer Travel and Accommodation	\$3,080.00	\$994.50	6
1661.03	WEROC Executive Officer Recruitment	\$1,000.00	\$0.00	
1687	WEROC Financial Services Accounting	\$1,080.00	\$477.26	7
1687.03	WEROC Financial Services Audit	\$1,100.00	\$1,036.00	8
1585	WEROC Consultant Expenses	\$70,000.00	\$52,043.57	9
1850	WEROC Management of WEROC App & Website	\$900.00	\$902.00	
1801	WEROC Meeting Expenses	\$500.00	\$0.00	
1851	WEROC Insurance	\$6,300.00	\$6,232.43	10
1852	WEROC Legal Expenses	\$2,000.00	\$0.00	
1853	WEROC Incorporation Expenses	\$0.00	\$0.00	

1854	Transfer to Term Deposit	\$0.00	\$0.00	
1930	WEROC Sundry	\$300.00	\$0.00	
3384	GST Input Tax	\$12,518.00	\$7,588.46	11
	ATO Payments	\$9,088.71	\$10,021.00	12
Total Payments		\$146,786.71	\$97,717.95	
Net Position		-\$43,595.38	\$59,574.38	
OPENING CASH 1 July		\$94,312.12	\$99,971.03	
CASH BALANCE		\$50,716.74	\$159,545.41	

Recommendation:

That the WEROC Inc. financial report for the period 1 July 2025 to 31 January 2026, be received.

RESOLUTION:

Moved: Ms. Alison Harris

Seconded: Ms. Lisa O’Neill

That the WEROC Inc. financial report for the period 1 July 2025 to 31 January 2026, be received.

CARRIED

6.2 Income, Expenditure & Balance Sheet

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose.

Attachments: Nil

Voting Requirement: Simple Majority

A summary of income and expenditure for the period 1 November 2025 to 31 January 2026 is provided below.

Date	Description	Credit	Debit	Running Balance
Opening Balance		148,348.04		
06 Nov 2025	150 Square Pty Ltd		3,641.50	144,706.54
06 Nov 2025	PWD Australia		79.20	144,627.34
06 Nov 2025	Shire of Merredin		93.95	144,533.39
17 Nov 2025	Australia's Golden Outback		185.00	144,348.39
18 Nov 2025	Vanguard Publishing		1,958.00	142,390.39
20 Nov 2025	ATO		6,403.00	135,987.39
21 Nov 2025	Econisis Pty Ltd		1,980.00	134,007.39
01 Dec 2025	North Eastern Wheatbelt Regional Organisation of Councils	5,500.00		139,507.39
05 Dec 2025	PWD Australia		385.00	139,122.39
12 Dec 2025	150 Square Pty Ltd		3,706.00	135,416.39
17 Dec 2025	Chadwick Consulting		9,955.00	125,461.39
18 Dec 2025	Department of Water and Environmental Regulation	55,000.00		180,461.39
31 Dec 2025	Water Technology		7,813.48	172,647.91
09 Jan 2026	150 Square Pty Ltd		2,735.00	169,912.91

WEROC Inc. Board Meeting Monday 16 February 2026 - Minutes

23 Jan 2026	Chadwick Consulting		9,955.00	159,957.91
30 Jan 2026	Australia's Golden Outback		412.50	159,545.41
TOTAL		60,500.00	49,302.63	159,545.41
Closing balance		159,545.41		

Balance Sheet

Wheatbelt East Regional Organisation of Councils Inc
As at 31 January 2026

	31 Jan 2026
Assets	
Bank	
Term Deposit	100,000.00
Westpac Community Solution One	159,545.41
Total Bank	259,545.41
Total Assets	259,545.41
Liabilities	
Current Liabilities	
Accounts Payable	1,101.00
GST	2,303.53
Total Current Liabilities	3,404.53
Non-current Liabilities	
GST Clearing	(3,509.00)
Total Non-current Liabilities	(3,509.00)
Total Liabilities	(104.47)
Net Assets	259,649.88
Equity	
Current Year Earnings	63,283.84
Retained Earnings	196,366.04
Total Equity	259,649.88

Recommendation:

That the WEROC Inc. summary of income and expenditure for the period 1 November 2025 to 31 January 2026 be received.

That the Accounts Paid by WEROC Inc. for the period 1 November 2025 to 31 January 2026 totalling \$49,302.63 be approved.

That the Balance Sheet as of 31 January 2026 be noted.

RESOLUTION:

Moved: Mr. Andrew Malone

Seconded: Mr. Ram Rajagopalan

That the WEROC Inc. summary of income and expenditure for the period 1 November 2025 to 31 January 2026 be received.

That the Accounts Paid by WEROC Inc. for the period 1 November 2025 to 31 January 2026 totalling \$49,302.63 be approved.

That the Balance Sheet as of 31 January 2026 be noted.

CARRIED

7. MATTERS FOR DECISION OR DISCUSSION

7.1 WEROC Priorities 2026

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose.

Attachments: Nil

Consultation: NA

Financial Implications: NA

Voting Requirement: Simple Majority

Background:

At the WEROC Inc. Board meeting held on 17 March 2025, the WEROC Board agreed on priorities for the 2025 calendar year. The following is a summary of the priorities agreed to, and the actions taken to date.

Constraints/ Challenges	Agreed actions for WEROC in 2025	Progress to date
Escalating compliance requirements are placing increased pressure on already limited Shire resources	<ul style="list-style-type: none"> Review need for assistance with Public Health Plans, once State Health Plan is released. Request that James McGovern attend a meeting with the WEROC CEOs to discuss the possibility of conducting a compliance health check. 	<ul style="list-style-type: none"> At the WEROC Inc. Board meeting held on 13 August 2025, it was resolved that Councils would independently develop or review their own Public Health Plans. In 2025, a number of meetings were conducted with James McGovern and his colleagues at Civic Legal. As the proposed process did not align with the needs of all Shires, engagement with Civic Legal occurred on an individual basis. A meeting was held with the CEO of WALGA late in 2025 to discuss the option of WALGA offering shared resourcing arrangements on a fee for service basis.
There is no flow on benefit from large scale developments (e.g., mining & renewable energy) in the region	Await the release of the WALGA community benefit framework before taking further action.	<ul style="list-style-type: none"> The WA Government released a Draft Guideline on Community Benefits for Renewable Energy Projects in mid-2025 and invited feedback. Individual Councils made submissions.
The lack of housing is a significant barrier to growth	Concentrate on the housing investigation already underway with the aim to have the work completed by August 2025	<ul style="list-style-type: none"> The WEROC workforce housing investigation has now been completed and an application to the Regional Housing Support Fund was submitted in late 2025.
Sustainability of childcare services	Childcare is still a priority but there is no clear way forward for WEROC to support this.	No action taken.
Tourism activation	Continue with current co-operative marketing initiatives.	<ul style="list-style-type: none"> WEROC entered into an agreement with the Central Wheatbelt Visitors Centre to manage social media

		<p>accounts for the Eastern Wheatbelt Self-Drive trail.</p> <ul style="list-style-type: none"> • WEROC has made contributions to several cooperative marketing campaigns to promote the trail.
Water	<p>Meet with the Department of Water and Environmental Regulation (DWER) to discuss funding and opportunities for WEROC Councils.</p>	<ul style="list-style-type: none"> • WEROC were successful in obtaining a grant to undertake the development of water audits for all seven Shires. These are due for completion in mid-2026.

Executive Officer Comment:

The above outlines our progress towards the agreed priorities for WEROC in 2025. It is recommended that we now consider the next steps and identify any new or emerging priorities to focus on for 2026.

Recommendation:

That the WEROC Board discuss and agree on priorities for 2026.

Comments from the meeting:

- It was mutually agreed that the current focus areas of waste, water, housing and roads should continue to be WEROC’s priorities for 2026.
- It was questioned if there has been a response from WALGA since the meeting in December 2025. The Executive Officer advised that a follow up email was sent to Kirsty Martin, Executive Manager Member Services, in early February and it was advised at that time that they have been looking into the request. Another follow up email will be sent.

RESOLUTION:

Moved: Mr. Bryan Close

Seconded: Ms. Emily Ryan

That the priorities for WEROC in 2026 will be waste, water, roads, and housing.

CARRIED

7.2 Joint ROC Forum

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose.

Attachments: Nil

Consultation: NA

Financial Implications: NA

Voting Requirement: Simple Majority

Background:

The Made in the Eastern Wheatbelt Forum brought together the three Regional Organisations of Councils from the Eastern Wheatbelt, along with key State government and industry representatives, to identify common priorities and start conversations about how to work together on practical solutions.

Executive Officer Comment:

Following the forum, it is recommended that the Board discuss general thoughts, key reflections and agree on next steps (if required).

Recommendation:

That the matter be discussed.

Comments from the meeting:

- The short, sharp format of the forum was praised.
- It was suggested that this be made an annual event but next time it would be good to showcase what we have done/are doing rather than just what our challenges are.
- Particular challenges around housing were discussed with land availability being a major blocker to development. Tim Reed from the Department of Planning, Lands and Heritage recommended reaching out to Sean Brown to discuss these challenges.

RESOLUTION:

Moved: Ms. Emily Ryan

Seconded: Ms. Alison Harris

That Sean Brown from the Department of Planning, Lands and Heritage be invited to the next WEROC meeting.

CARRIED

8. PROJECT UPDATES

8.1 Housing

Attachment 2: WEROC Inc. Application to the Regional Housing Support Fund

The WEROC workforce housing investigation which commenced in early 2025 is close to completion. The Wheatbelt Development Commission are currently finalising the town action plans, which will conclude the project.

An application to the Regional Housing Support Fund was made on 24 December 2025. As discussed at the WEROC Inc. Board meeting on 27 November 2025, the application was for the full cost to build the 34 dwellings identified over the six Shires.

The information and evidence that has been generated through this process is the starting point for securing funding for housing development. Other ROCs and Shires that have gone through this process have progressed further and undertaken additional work to be in a shovel ready position.

Comments from the meeting:

- At the ROC forum, a representative from the Department of Housing advised that they can review the completed workforce housing investigation to identify any existing programs that may support housing development, or to outline any additional information required to meet funding criteria. It was agreed that progressing discussions with the Department of Housing is worthwhile.

8.2 Strategic Waste Management

Attachment 3: WEROC Waste Management Review

The WEROC CEOs met with Ashley Fisher, Director of Avon Waste on Thursday 5 February 2026.

A summary of the recommendations for WEROC Shires is provided below. Mr. Fishers full presentation is provided as Attachment 3.

- Bruce Rock:
 - A recycling education program is recommended. Avon Waste can assist with this in consultation with Veolia.
 - There is potential to add more bulk recycling bins in town.
 - When the Bruce Rock landfill site reaches capacity, the Shire may need to consider introducing a transfer station (minimum of 14 bins) and waste being transported to a regional facility (Merredin or Bending).
- Cunderdin:

- The current monthly kerbside recycling collection is unique – most have a fortnightly collection. As a result, resident participation is quite low. More frequent collection would add a cost to the Shire but be offset by reduced tipping fees at Northam. Recycling education is also recommended.
- Avon Waste have noticed a considerable increase in volumes of waste since the transfer station in Cunderdin became unmanned.
- There is an option to have more cardboard only bins at the Cunderdin transfer station.
- Kellerberrin:
 - The introduction of kerbside recycling collection is recommended. There is high use of the bulk recycling bins in town and kerbside collection would reduce waste being sent to landfill.
 - Kellerberrin are interested in adding e-waste and mattress recycling.
- Tammin:
 - Currently do not have kerbside recycling collection. This could be introduced.
 - If the landfill site is decommissioned, a transfer station similar to what has been built in Corrigin or Kondinin would be a suitable option for Tammin. Waste would likely need to be transported to Merredin.
- Merredin:
 - A fresh round of recycling education is recommended.
 - Front lift bins at the gate could be installed to limit rubbish being taken to the tip face.
 - If Merredin are to become a regional waste facility a weighbridge needs to be installed to allow accurate capturing of waste entering the site for billing purposes.
- Westonia:
 - Westonia does not have a kerbside recycling collection. This could be introduced.
 - Similar to Tammin, if the landfill site is decommissioned a transfer station could be built and waste transported to the Southern Cross landfill.
- Yilgarn
 - Twice monthly kerbside recycling collection at the moment. It is recommended that this goes to fortnightly for consistency. A recycling education program is also recommended.
 - The addition of a weighbridge is recommended for more accurate recording of waste entering the site.

Comments from the meeting:

- The Executive Officer advised that the Western Metropolitan Regional Council is working on a quote to provide a waste education program for WEROC Shires. The quote will be circulated for consideration once it is received.

8.3 Roads

The WEROC CEOs met with Joanne Vinci (Senior Policy Adviser – Roads, Office of the Hon. Rita Saffioti MLA) and Belinda Stopic (Acting Executive Director Infrastructure Delivery) on Thursday 5 February 2026 via Teams. A summary of the discussion is provided below.

- A consultant has been commissioned to look at overtaking lanes on the Great Eastern Highway. They have identified that nine are needed between Northam and Merredin. The top four priorities are as follows:
 - Two between Northam and Meckering (one east and one west bound)

- One west bound between Kellerberrin and Hines Hill
- One east bound between Meckering and Cunderdin
- These four overtaking lanes are in Main Roads 10-year plan, and they are pushing for funding.
- The Great Eastern Highway is identified as one of the top priorities for Main Roads WA.
- It was questioned what the State response is to the Avon West project. They were not able to provide any comment.
- Ms. Stopic agreed to travel out to the region with Mohammad Siddiqui, Main Roads Regional Director for the Wheatbelt, and meet with the Shires to discuss specific concerns.
- Ms. Stopic will also follow up on a blackspot funding submission for the Shackleton Road, which was raised as an additional concern.

Comments from the meeting:

- The Executive Officer advised that no correspondence has been received from Belinda Stopic or Joanne Vinci since the meeting on 5 February. It was suggested that a further meeting be scheduled to obtain an update on the agreed action items.
- The meeting summary will be shared with Lachlan Hunters office so that he is aware of the discussion that has taken place.

8.4 Marketing/Promotion

WEROC as a partner organisation to the Wheatbelt Co-operative Marketing Group, contributes financially toward cooperative marketing initiatives in conjunction with Roe Tourism, NEW Travel, Pioneers Pathway and Australia’s Golden Outback. Part of this funding (\$2,200) is being used toward a “For the Road Trippers Campaign”, which will include drive trail information on the road trippers landing page, editorial content in the Sunday Times Explore Your WAY pull out, social paid ads, Australia’s golden outback member emails. The campaign will launch in February.

In addition to the co-operative marketing campaign, WEROC have co-contributed to a stand at the Perth caravan and camping show which is taking place from 19 to 22 March 2026. The Central Wheatbelt Visitors Centre will be attending in-person to represent the Eastern Wheatbelt self-drive trail.

9. EMERGING ISSUES

NIL

10. OTHER MATTERS (FOR NOTING)

10.1 Wheatbelt Medical Student Immersion Program 2026

The Wheatbelt Medical Student Immersion Program for 2026 is scheduled for Tuesday 10 to Friday 13 March 2026.

At the WEROC Inc. Board meeting held on 27 November 2025, discussion was held around cultural engagement activities conducted during the visit. Mr. Raymond Griffiths advised that he would be meeting with representatives from the University of Notre Dame to discuss the Kellerberrin activity specifically.

Mr. Griffiths provided a meeting summary (via email) on 28 November 2025. The principal outcome of the discussion was that Notre Dame agreed to seek clarification from the Ballardong Aboriginal Corporation on appropriate cultural representation for the area.

10.2 Disaster Ready Fund

WEROC have discussed applying to the next round of the Disaster Ready Fund for a high output portable generator and portable mobile phone tower. Round 4 is expected to open in early-to-mid 2026.

For the Boards interest, the successful projects from Round 3 were announced on 17 November 2025 and are listed below.

Successful Project	Amount of Funding Received
Mitigate the risk of seawater inundation of South Carnarvon	\$5,582,831
Kwinana power up project (mobile trailer mounted generator) and electrical connection upgrades at evacuation centre	\$30,816
Jamukurnu-Yapalikurnu Aboriginal Corporation disaster resilience planning	\$300,000
Karajarri Ranger capacity building to mitigate extreme wildfire risks	\$895,114
HeatWatch - Department of Health (WA)	\$246,752
Flash flood warning system in Karijini National Park	\$228,785
Establishment of a remotely piloted natural hazard monitoring capability (DFES)	\$1,221,000
Shire of York - Emergency Evacuation Centre backup power generator upgrade	\$134,500
DFES and Main Roads Multi Hazard Detection Network (Pilbara & Kimberley)	\$1,135,606
City wide data collection and flood modelling (Fremantle)	\$399,000

10.3 Local Government Rural Health Funding Alliance

Attachment 4: Pre-budget Submission

The Local Government Rural Health Funding Alliance commissioned Econosis to conduct a cost-benefit-analysis on the rural generalist hub model, to support a pre-budget submission requesting a commonwealth sustainability payment disbursed as a pilot program at \$6m per annum, with eligibility limited to the MM6–MM7 local governments in the Alliance. A copy of the submission is provided as Attachment 4.

11. FUTURE MEETINGS

The schedule of meeting dates and locations for 2026 is as follows:

WEROC Inc. Board Meetings

Date	Host Council
Monday 16 February 2026	NA – being held at the conclusion of the joint ROC forum
Wednesday 6 May 2026	Bruce Rock
Wednesday 29 July 2026	Merredin
Wednesday 23 September 2026	Tammin
Thursday 26 November 2026	Kellerberrin

The next meeting will take place in Bruce Rock on 6 May 2026.

12. CLOSURE

There being no further business the Chair closed the meeting at 2.16pm.

10.5.3 Great Eastern Country Zone Meeting Minutes February 2026

File Reference	1.6.5.1
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interest that requires disclosure.
Applicant	Nil
Previous Item Numbers	Nil
Date	13 March 2026
Author	Mark Furr – Chief Executive Officer
Authorising Officer	Mark Furr – Chief Executive Officer
Attachments	1. Great Eastern Country Zone Meeting Minutes – February 2026.

Summary

Council is asked to receive the minutes from the previous Great Eastern Country Zone Meeting.

Background

The last Zone meeting was held on the 12 February 2026 at the Shire of Trayning.

Consultation

Nil.

Statutory Environment

Nil.

Policy Implications

Nil.

Financial Implications

Nil.

Strategic Implications

Shire of Bruce Rock Strategic Community Plan 2022-2032	
Outcome:	4.0 Governance Priorities
Strategy:	4.1 Our organisation is well positioned and has capacity for the future.

(This space is intentionally blank).

Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
That Council does not receive the minutes or object to decisions of the WEROC Inc Board meeting.	Rare (1)	Insignificant (1)	Low (1-4)	Compliance Requirements	Accept Officer Recommendation

Risk Matrix

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives: occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of **one (1)** has been determined for this item. Any items with a risk rating of 10 or greater (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating of 16 or greater will require a specific risk treatment plan to be developed.

Comment/Conclusion

To encourage the ongoing Great Eastern Country Zone partnership and promote a better understanding by all Councillors it is recommended that Zone minutes be read and received by Council. The CEO and Cr Strange attended the meeting.

The following items are highlighted for Councils attention:

1. NBN updates were a major focus - The Zone received a briefing from NBN Co on fixed line internet upgrades, Copper to Fibre (FTTP) upgrades, fixed wireless tower upgrades, the upcoming launch of NBN's LEO Satellite, and Emergency Response STAND Sites.
2. Renewable energy planning reforms were presented - WALGA's Senior Policy Advisor – Planning presented on the draft Renewable Energy Planning Code and Guidelines, signalling ongoing policy attention to renewable energy development and land use planning.

3. Work has commenced toward the 2027 Zone Conference - Member local governments have been invited to nominate by 9 March 2026 to host the 2027 Zone Conference, serve on the planning committee, and suggest themes, ideas, and speakers.
4. The Zone is moving toward a standing emergency mutual aid arrangement - The Zone resolved to pursue a standing Memorandum of Understanding for mutual aid during emergencies, to be noted or renewed annually through the Zone process. This is one of the more practically significant outcomes from the meeting.
5. Secondary Freight Network status was flagged as a regional priority - The Zone requested the Executive Committee to consider the status of the Wheatbelt Secondary Freight Network for 2026/27, indicating continuing concern about transport infrastructure and freight priorities.
6. Constitutional amendments are still being refined -The Zone noted amendments to the Zone Constitution and invited any further comments to the Zone Executive by 9 March 2026, ahead of finalisation at the April meeting.
7. The Zone supported the State Council aviation advocacy position - The Zone supported all recommendations for matters for decision on the State Council Agenda, specifically including Aviation Advocacy Positions.
8. WALGA and broader advocacy issues were updated - State Councillor Cr Stephen Strange briefed the meeting on WALGA business, including State Council and policy team activity, the Government's review of the Biosecurity and Agriculture Management Act, management arrangements for the Polyphagous shot-hole borer, and advocacy regarding elected members using a locality rather than a full street address on campaign material.
9. Key regional agencies reported to the Zone - Updates were provided by the Wheatbelt Development Commission, Regional Development Australia Wheatbelt, Main Roads WA, CBH, and the Wheatbelt District Emergency Management Committee.
10. Next meeting details - The next Great Eastern Country Zone meeting will be held on Thursday, 23 April 2026 at the Shire of Cunderdin.

Voting Requirements

Simple Majority

OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 20260326.09

Moved: Cr Strange

Seconded: Cr Crooks

That Council receives the minutes of the Great Eastern Country Zone meeting held on the 12 February 2026 at the Shire of Trayning.

CARRIED 7/0

For: Cr Rajagopalan, Cr Crooks, Cr Buegge, Cr Foss, Cr Hodgkiss, Cr Strange, Cr Verhoogt

Against: Nil

Great Eastern Country Zone



WALGA

Influence. Support. Expertise.

Zone Minutes on a Page 12 February 2026

Speakers

- Ms Jenny Thomas from NBN Co delivered updates on NBN projects including NBN Fix Line Internet upgrades; Copper to Fibre (FTTP) upgrades; fixed wireless tower upgrades; upcoming launch of NBN's LEO Satellite; and Emergency Response STAND Sites.
- Mr Kieran McGovern, WALGA Senior Policy Advisor - Planning, presented on the draft Renewable Energy Planning Code and Guidelines.

Zone Business

- **Zone members are invited to, by 9 March 2026, contact the Executive Officer (Sam McLeod) to:**
 - **Nominate their Local Government to host the 2027 Zone Conference;**
 - **Nominate to serve on a Conference Planning Committee; and/or**
 - **Provide comments on potential themes, ideas, and speakers for the Conference.**
- The Zone resolved to write to President Karen Chappel AM JP to thank and congratulate her on completing her tenure as WALGA President.
- The Zone resolved to note amendments to the Zone Constitution and to provide any further comments to the Zone Executive by **9 March 2026** before the item is presented to the Zone for finalisation at the April meeting.
- The Zone resolved to pursue a standing MOU regarding mutual aid during emergencies to be noted/renewed annually through the Zone process.
- The Zone requested the Executive Committee to consider the status of the Wheatbelt Secondary Freight Network for 2026/27.
- The Zone in-person training is being held on 9 March 2026 at Westonia. Registrations have closed.

Shires of:

Bruce Rock
Cunderdin
Dowerin
Kellerberrin
Kondinin
Koorda
Merredin
Mt Marshall
Narembeen
Nungarin
Tammin
Trayning
Westonia
Wyalkatchem
Yilgarn

State Council Agenda

The Zone supported all the recommendations for Matters for Decision:

9.1 Aviation Advocacy Positions.

The full State Council Agenda can be via this [link](#).

Reports

The following reports were spoken to at the meeting:

- Wheatbelt Development Commission;
- Regional Development Australia Wheatbelt;
- Main Roads WA;
- CBH; and
- Wheatbelt District Emergency Management Committee.

Zone Chair, President Cr Tony Sachse welcomed all Zone Delegates and Agency representatives, as well as thanked Guest Speakers.

State Councillor, Cr Stephen Strange

Cr Strange provided an update to the meeting on various WALGA matters including:

- Recent and upcoming business of State Council and Policy Teams;
- Overview of the Government's Review of the Biosecurity and Agriculture Management (BAM) Act as well as the Polyphagous shot-hole borer Transition to Management;
- Update on the Electoral Address Advocacy Position - Elected Members should not be required to put their address on their campaign material (particularly in the Metropolitan regions) and should instead be able to put a locality.

Minutes

Minutes from the meeting can be accessed on the [WALGA website](#).

Next Meeting

Please note the change in meeting location.

The next Zone meeting will be held on Thursday, 23 April at 9:30am (9:00am arrival) at the Shire of Cunderdin.

Contact Information

Sam McLeod, Zone Executive Officer - smcleod@walga.asn.au or 0488 668 301

Habiba Farrag, Zone Secretariat - hfarrag@walga.asn.au or 9213 2050

11. New Business of an Urgent Nature Introduced by Discussion of the Meeting
Nil

12. Confidential Items

OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 20260326.10	
Moved: Cr Crooks	Seconded: Cr Foss
That, in accordance with section 5.23(2) of the Local Government Act 1995, the meeting is closed to the members of the public for this item, as if disclosed, the matter to be discussed would reveal information that has a commercial value to a person, and information about the business, professional, commercial or financial affairs of a person.	
CARRIED 7/0	
For:	Cr Rajagopalan, Cr Crooks, Cr Buegge, Cr Foss, Cr Hodgkiss, Cr Strange, Cr Verhoogt
Against:	Nil

12.1 CEACA Management Committee Meeting Minutes February 2026

File Reference	4.1.10.1
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interest that requires disclosure.
Applicant	Nil
Previous Item Numbers	Nil
Date	13 March 2026
Author	Mark Furr – Chief Executive Officer
Authorising Officer	Mark Furr – Chief Executive Officer
Attachments	1. CEACA Management Committee Meeting Minutes – February 2026.(Under Confidential Separate Cover).

Summary

Council is asked to receive the minutes from the previous CEACA Management Committee meeting.

Background

The last CEACA Management Committee meeting was held on the 16 February 2026 at Beaumonde on the Point.

Consultation

Nil.

Statutory Environment

Nil.

Policy Implications

Nil.

Financial Implications

Nil.

Strategic Implications

Shire of Bruce Rock Strategic Community Plan 2022-2032	
Outcome:	4.0 Governance Priorities
Strategy:	4.1 Our organisation is well positioned and has capacity for the future.

Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
That Council does not receive the minutes or object to decisions of the WEROC Inc Board meeting.	Rare (1)	Insignificant (1)	Low (1-4)	Compliance Requirements	Accept Officer Recommendation

Risk Matrix

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives: occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of **one (1)** has been determined for this item. Any items with a risk rating of 10 or greater (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating of 16 or greater will require a specific risk treatment plan to be developed.

Comment/Conclusion

To encourage the CEACA Management Committee partnership and promote a better understanding by all Councillors it is recommended that CEACA minutes be read and received by Council. The CEO and Cr Strange attended the meeting.

The following items are highlighted for Councils attention:

1. Expansion Project continues to advance - The building tender process is moving forward, with the evaluation panel scheduled to meet on 10 March 2026 to recommend a preferred tenderer and begin contract negotiations.
2. Land transfer arrangement approved for the expansion - The Committee resolved to transfer relevant land from CEACA Inc. to CEACA Limited to enable the expansion project to proceed, with the land containing the existing CEACA houses to be transferred back later through a built strata subdivision arrangement. The transfer will occur without cash changing hands, using inter-entity loan accounts.
3. Grant agreement still being worked through - The draft State Government Grant Agreement has been reviewed by lawyers, with queries sent to the Department of Housing & Works. Some matters remain unresolved, including trust account requirements, and a final draft will come back to the Management Committee for approval.
4. Service agreement between CEACA Inc. and CEACA Ltd approved -The Committee approved the draft affiliated entity service agreement, under which CEACA Inc. will provide management and other services to CEACA Limited, which currently has no staff.
5. Governance and operational policies updated - A suite of updated governance and operational documents was approved, including the Business Continuity Plan, Succession Planning, Health & Safety Policy, Risk Management Framework, Delegation of Authority, Whistle Blower Policy, and Disaster Recovery Plan.
6. \$600,000 placed on term deposit - Following Executive Committee approval, CEACA placed \$600,000 from the Koorda sale proceeds into a term deposit at 4.28% for eight months, to 9 October 2026.
7. Recruitment process commenced for a full-time CEO - The Committee resolved to appoint Emily Bulloch of Beilby Downing Teal to assist with recruitment for a full-time CEO, with appointment timing linked to project and funding milestones. A recruitment panel of Stephen Strange, Tuck Waldron and Raymond Griffiths was endorsed.
8. CEACA financial position remains sound - The EO reported approximately \$1.5 million in cash, with a further \$380,000 expected from the sale of Nungarin. It was also confirmed that eligible expansion project costs can be claimed back once grant agreements are signed and invoices approved.
9. Compliance and systems work is progressing strongly - CEACA Ltd's CHP registration was submitted ahead of deadline, CEACA Inc. completed its first Tier 3 compliance assessment, and work is underway to establish a stronger asset management system, with Chintaro being explored as a possible platform.
10. Tenant satisfaction results were very positive - A Tenant Satisfaction Survey undertaken in January returned excellent results, and the Management Committee congratulated the Operations Manager on the outcome and ongoing work.
11. Bruce Rock flagged future housing discussions - In general business, it was noted that Bruce Rock and Naremben have contacted CEACA regarding future management of their properties, and specifically that

the Shire of Bruce Rock is interested in a joint venture arrangement. CEACA management will review earlier proposals for further discussion.

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION AND COUNCIL RESOLUTION 20260326.11

Moved: Cr Hodgkiss

Seconded: Cr Verhoogt

That, in accordance with section 5.23(2) of the Local Government Act 1995, Council reopens the meeting to the members of the public.

CARRIED 7/0

For: Cr Rajagopalan, Cr Crooks, Cr Buegge, Cr Foss, Cr Hodgkiss, Cr Strange, Cr Verhoogt

Against: Nil

OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 20260326.12

Moved: Cr Foss

Seconded: Cr Verhoogt

That Council receives the minutes of the CEACA Management Committee meeting held on the 16 February 2026 at Beaumonde on the Point.

CARRIED 7/0

For: Cr Rajagopalan, Cr Crooks, Cr Buegge, Cr Foss, Cr Hodgkiss, Cr Strange, Cr Verhoogt

Against: Nil

13. Closure of the Meeting

There being no further business to discuss, the Presiding Member declared the meeting closed at 4.43pm and, pursuant to Resolution 20260226-08 26 February 2026, reminded Councillors of the next Ordinary Meeting of the Council, scheduled for 3.00pm on Wednesday 23 April 2026, at this same venue.