



Agenda

Special Meeting of Council

Thursday 22nd December 2022

Commencing 4.30pm



Notice of a Special Meeting of Council

Dear President and Councillors,

The Shire President has called a Special Council Meeting of the Shire of Bruce Rock to be held on **Thursday 22nd December 2022 at 4.30pm** in the Council Chambers.

Please contact the undersigned for any enquiries regarding the Agenda prior to the meeting.

Darren Mollenoyux
CHIEF EXECUTIVE OFFICER

DISCLAIMER

PLEASE READ THE FOLLOWING IMPORTANT DISCLAIMER BEFORE PROCEEDING:

Statements or decisions made at this meeting should not be relied or acted on by an applicant or any other person until they have received written notification from the Shire. Notice of all approvals, including planning and building approvals, will be given to applicants in writing. The Shire of Bruce Rock expressly disclaims liability for any loss or damages suffered by a person who relies or acts on statements or decisions made at a Council or Committee meeting before receiving written notification from the Shire.

The advice and information contained herein is given by and to Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

Our Mission

We will achieve our vision by maintaining and enhancing the Bruce Rock lifestyle, increase business and employment opportunities and achieve population growth in an environmentally sustainable way.

Our Values

Respect, Inclusiveness, Fairness and Equality & Communication

SHIRE OF BRUCE ROCK

AGENDA – SPECIAL COUNCIL MEETING 22 DECEMBER 2022

TABLE OF CONTENTS

1.	Declaration of Opening	4
2.	Record of Attendance / Apologies / Leave of Absence (Previously Approved).....	4
3.	Declaration of Purpose of Meeting	4
4.	Declarations of Interest.....	4
5.	Response to Previous Public Questions Taken on Notice	4
6.	Public Question Time	4
7.	Announcements by Presiding Member	4
8.	Reports of Officers	5
	8.1Acceptance of the Annual Report 2021-22	5
9.	Confidential Items.....	8
10.	New Business of an urgent nature introduced by discussion of the meeting.	8
11.	Closure of Meeting.....	8

SHIRE OF BRUCE ROCK

AGENDA – SPECIAL MEETING 22 DECEMBER 2022

1. Declaration of Opening
2. Record of Attendance / Apologies / Leave of Absence (Previously Approved)
3. Declaration of Purpose of Meeting

4. Declarations of Interest

In accordance with Section 5.65 of the Local Government Act 1995 the following disclosures of **financial** interest were made at the Council meeting.

Date	Name	Item No	Reason

In accordance with Section 5.65 of the Local Government Act 1995 the following disclosures of **Closely Association Person and Impartiality** interest were made at the Council meeting.

Date	Name	Item No	Reason

In accordance with Section 5.60B and 5.65 of the Local Government Act 1995 the following disclosures of **Proximity** interest were made at the Council meeting.

Date	Name	Item No	Reason

5. Response to Previous Public Questions Taken on Notice
6. Public Question Time
7. Announcements by Presiding Member

8. Reports of Officers

Agenda Reference and Subject:

8.1 Acceptance of the Annual Report 2021-22

File Reference:

Reporting Officer:

Jennifer Bow, Manager of Finance

Author:

Jennifer Bow, Manager of Finance

Disclosure of Interest:

Attachments:

Item 8.1 Attachment A – Annual Report 2021-22

Summary

Council is asked to accept the Annual Report for the period ending 30 June 2022 and set a date for the Annual Electors' Meeting.

Background

The Annual Report for the financial year ending 30 June 2022 is to be provided to Councillors for their consideration and acceptance. The Audited Financial Statements and the Independent Audit Report are also included in the Annual Report.

Comment

Following the acceptance of the Annual Report, Council is required to give public notice of the availability of the Annual Report as soon as practicable. It must also be posted on our website within 14 days of being adopted.

It is also a requirement that a General Meeting of Electors is to be held on a day set by Council not more than 56 days after acceptance of the Annual Report, with 14 days local public notice of the meeting being given. The last day that the Annual Electors Meeting could be held is Thursday 16 February 2023.

Consultation

Darren Mollenoyux, Chief Executive Officer
Alan O'Toole, Deputy Chief Executive Officer
Julian Goldacre, Environmental Health Officer
Dave Holland, Manager of Works and Services

Statutory Implications

The Local Government Act 1995 Section 5.53 advises that the Annual Report is to contain the following:

- a) A report from the President;
- b) A report from the Chief Executive Officer;
- c) *Deleted*
- d) *Deleted*
- e) An overview of the plan for the future of the district made in accordance with Section 5.56, including major initiatives that are proposed to commence or continue in the next financial year,
- f) The financial report of the financial year;
- g) Such information as may be prescribed in relation to the payments made to employees;
- h) The auditor's report for the financial year;
- ha) a matter on which a report must be made under section 29(2) of the Disability Services Act 1993;
- hb) details of entries made under section 5.121 during the financial year in the register of complaints, including:
 - i. The number of complaints recorded in the register of complaints; and
 - ii. How the recorded complaints were dealt with; and

- iii. Any other details that the regulations may require; and
- iv. such other information as may be prescribed.

The Local Government (Administration) Regulations 1996 regulation 19B has been amended to include additional information required in the annual report for the year commencing 1 July 2020;

- a) Number of employees entitled to annual salary of \$130,000 or more;
- b) Number of employees entitled to annual salary that falls within each band of \$10,000 over \$130,000
- c) Any remuneration or allowance paid under Schedule 5.1 clause 9, which refers to Standards Panels
- d) Any amount ordered under s5.110(6)(b)(iv) which refers to Standards Panels
- e) Remuneration paid or provided to the CEO during the financial year
- f) Number of council and committee meetings attended by each Councillor
- g) If available, the gender, linguistic background and country of birth of council members
- h) If available, the number of councillors who are aged;
 - i. 18 to 24 years
 - ii. 25 to 34 years
 - iii. 35 to 44 years
 - iv. 45 to 54 years
 - v. 55 to 64 years
 - vi. 64 years and over
- i) If available, number of councillors who identify as Aboriginal or Torres Strait Islander;
- j) Details of any modifications to Strategic Community Plan during financial year; and
- k) Details of any modifications made to the Corporate Business Plan during the financial year.

Policy Implications

Nil

Risk Implications

Risk: That the Annual Report is not accepted by Council.		
Likelihood	Consequence	Rating
Rare	Moderate	Moderate
Action / Strategy		
It is a statutory requirement that the Annual Report is accepted by Council so that it can be submitted to the Department of Local Government and made available to the Bruce Rock Community.		

Financial Implications

Nil

Strategic Implications

Shire of Bruce Rock – Strategic Community Plan 2022-2032

Governance

4.3 – Proactive and well governed Shire

Voting Requirements

Absolute Majority

Officer Recommendation

That Council;

- 1. Accepts the Annual Report for 2021-22 including the Audited Financial Report for period ended 30 June 2022, and that local public notice of its availability be given as soon as practicable; and**
- 2. Holds the Annual Meeting of Electors on Thursday 16 February 2023, at 10.30am in the Jack Stewart Room.**

- 9. Confidential Items**
- 10. New Business of an urgent nature introduced by discussion of the meeting.**
- 11. Closure of Meeting.**