

SHIRE OF BRUCE ROCK

MINUTES – SPECIAL COUNCIL MEETING 30 MARCH 2022

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SHIRE OF BRUCE ROCK

MINUTES – SPECIAL MEETING 30 MARCH 2022

1. Declaration of Opening

The Shire President Cr SA Strange declared the meeting open at 3.58pm.

2. Record of Attendance / Apologies / Leave of Absence (Previously Approved)

President	Cr SA Strange
Deputy President	Cr AR Crooks
Councillors	Cr R Rajagopalan
	Cr KP Foss
	Cr NC Kilminster
	Cr PG Negri
	Cr J Verhoogt
	Cr BJ Waight
Chief Executive Officer	Mr DRS Mollenoyux
Deputy Chief Executive Officer	Mr A O’Toole
Manager of Finance	Mrs JL Bow
Executive Assistant	Mrs Melissa Schilling
Apology	Cr RA Waye

3. Declaration of Purpose of Meeting

4. Declarations of Interest

In accordance with Section 5.65 of the Local Government Act 1995 the following disclosures of **financial** interest were made at the Council meeting.

Date	Name	Item No	Reason

In accordance with Section 5.65 of the Local Government Act 1995 the following disclosures of **Closely Association Person and Impartiality** interest were made at the Council meeting.

Date	Name	Item No	Reason

In accordance with Section 5.60B and 5.65 of the Local Government Act 1995 the following disclosures of **Proximity** interest were made at the Council meeting.

Date	Name	Item No	Reason

5. Response to Previous Public Questions Taken on Notice

6. Public Question Time

7. Announcements by Presiding Member

8. Reports of Officers

Agenda Reference and Subject:	8.1.1 Adoption of the 2021-22 Budget Review and Amendments to 2021-22 Budget
File Reference:	8.2.7.1 Annual Budget
Reporting Officer:	Jennifer Bow, Manager of Finance Officer
Author:	Jennifer Bow, Manager of Finance Officer
Disclosure of Interest:	Nil
Attachments:	<i>Item 8.1.1 Attachment A - 2021-22 Budget Review (will be provided at Special Council Meeting)</i>

Summary

To consider and adopt the Budget Review as presented in the Statement of Financial Activity for the period 1st July 2021 to 28th February 2022.

Background

A Statement of Budget Review incorporating year to date budget variations and forecasts to 30th June 2022 for the period ending 28th February 2022 is presented for Council to consider.

The *Local Government (Financial management) Regulations 1996, regulation 33A* as amended, requires that local governments conduct a budget review between 1 January and 31 March in each financial year, and present it to Council within 30 days of the review.

Comment

The budget review has been prepared to include information required by the *Local Government Act 1995, Local Government (Financial Management) Regulations 1996* and Australian Accounting Standards. Council's adopted 5% variance and a \$5,000 minimum for reporting of material variances to be used in the statements of financial activity and the annual budget review. Included in the budget review is a comprehensive listing of amendments to the Budget.

The budget has been reviewed to continue to deliver on strategies adopted by Council and maintains a high level of service across all programs. The final result of the budget review will be presented as a late item.

A hard copy will be given out on meeting day.

Consultation

Darren Mollenoyux, Chief Executive Officer
 Alan O'Toole, Deputy Chief Executive Officer
 David Holland, Manager of Works and Services
 Julian Goldacre, Environmental Health Officer

Statutory Implications

33A. Review of budget

(1) *Between 1 January and 31 March in each financial year a local government is to carry out a review of its annual budget for that year.*

(2A) *The review of an annual budget for a financial year must —*

(a) *consider the local government's financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year; and*

(b) *consider the local government's financial position as at the date of the review; and*

- (c) review the outcomes for the end of that financial year that are forecast in the budget.
- (2) Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the council.
- (3) A council is to consider a review submitted to it and is to determine* whether or not to adopt the review, any parts of the review or any recommendations made in the review.
*Absolute majority required.

(4) Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.

Policy Implications

Nil

Risk Implications

Risk: That the 2020-21 Budget does not reflect the forecast expenditure and revenue for the remainder of the financial year.		
Likelihood	Consequence	Rating
Almost Certain	Moderate	High
Action / Strategy		
This item has been evaluated against the Shire of Bruce Rock’s Risk Management Procedure’s Risk Matrix. The perceived level of risk is considered to be “High” risk. As a High Risk, the Manager of Finance will be monitoring the progress regularly.		

Financial Implications

Specific financial implications are outlined in the Budget Review Document

Strategic Implications

Shire of Bruce Rock – Strategic Community Plan 2017-2027

Governance

Goal 12 - Council leads the organisation in a strategic and flexible manner.

Voting Requirements

Absolute Majority

OFFICER RECOMMENDATION AND COUNCIL DECISION

Resolution SCM Mar 22 – 8.1.1

Moved: Cr Rajagopalan

Seconded: Cr Foss

That Council adopt;

- a. the Budget Review as presented for the period 1st July 2021 to 28th February 2022; and
- b. the amendments to the 2021-22 Budget as listed.

CARRIED BY ABSOLUTE MAJORITY 8/0

9. Confidential Items

10. New Business of an urgent nature introduced by discussion of the meeting.

11. Closure of Meeting.

The Shire President Stephen Strange thanked everyone for their attendance and declared the meeting closed at 4.41pm.

These minutes were confirmed at a meeting on 21 April 2022.

Cr Stephen Strange
Shire President