

**Shire of Bruce Rock**  
**Works and Services Committee Meeting held in**  
**Bruce Rock Shire Council Chambers**  
**on Monday the 22<sup>nd</sup> March 2021, commencing at 12.05pm**

**MINUTES**

**1. Meeting Opened**

The Shire President, Cr Stephen Strange, opened the meeting at 12.05pm

**2. Attendance**

|                   |  |
|-------------------|--|
| Cr SA Strange     | Shire President                              |
| Cr IS Dolton      | Councillor                                   |
| Cr BJ Waight      | Councillor                                   |
| Cr K Foss         | Councillor                                   |
| Cr T Crooks       | Councillor                                   |
| Darren Mollenoyux | Chief Executive Officer                      |
| David Holland     | Manager of Works & Services                  |
| Brockman Williams | Works Supervisor- Construction & Maintenance |
| Damien Bow        | Rec Centre and Gardens Manager               |

**Observer**

|            |            |
|------------|------------|
| Cr P Negri | Councillor |
|------------|------------|

**Apologies**

|                  |                                      |
|------------------|--------------------------------------|
| Cr R Rajagopalan | Deputy President                     |
| Alan O'Toole     | Deputy Chief Executive Officer       |
| Vern Jetta       | Works Supervisor- Town & Maintenance |

**3. Minutes**

That the minutes of the Works and Services Committee held on the 15<sup>th</sup> October 2020 be confirmed as a true and correct record.

**COMMITTEE DECISION**

**Resolution WSCM Mar 21 – 3.1**

**Moved: Cr Waight**

**Seconded: Cr Dolton**

**That the minutes of the Works and Services Committee held 15 October 2021 be confirmed as a true and correct record.**

**Carried 5/0**

**4. General Business Roads, Drainage & Paths**

**4.1 All Roads, Drainage & Paths**

• **Roads Maintenance**

The crew has been completion some maintenance works on some of the school bus routes and with the rain have been able to do them with some moisture.

I have also had the crew go into the back lanes and grade them while we had the moisture.

*The Manager of Works and Services provided an update on the current road maintenance program.*

- **R2R & Council Funded**

We have completed three of the five gravel resurfacing projects with Kwolyin South now started then onto Cook Rd.

The next projects will be sealing of Belka West and completing works on the Hines Hill Rd, we will then finish at Totadgin Rd, these projects I would like completed by mid-May early June and will go onto our Maintenance works.

*The Manager of Works and Services provided an update on the current Roads to Recovery Program and Council funded projects.*

- **RRG Program**

Bruce Rock-Naremben Rd SLK 20.25 to Boundary, was completed before the Christmas break.

*The Manager of Works and Services provided an update on the current Regional Road Group Program. Discussion was held around priority roads and future projects under this program. The Committee also raised concern regarding the same roads competing on different funding programs.*

- **Drainage Works**

Noonajin Road – the storm water drain is now cleaned out and section concreted to stop the continuing maintenance costs in fixing erosion and weeds the hole section is now complete.

*The Manager of Works and Services advised that the drainage works for this financial year had been completed.*

- **Townsite Footpaths & Kerbing**

Butcher Street between Parry St and Bruce St has been completed, I will get the kerb completed hopefully by the end of April.

*The Manager of Works and Services provided advised the footpath program is progressing well and crews are currently undertaking maintenance on some sections of the concrete footpaths.*

- **Blackspot Funding**

Wogarl West and Totadgin intersection has been completed, the other two projects are still in progress with one waiting for planting and the other for clearing permits both are on Cumminin Rd.

*The Manager of Works and Services provided an update on this financial years program. West Wogarl Rd works were over budget.*

- **Bridges**

Of the four bridges we have this year we have completed two and are now onto the third one on BK South Rd, they will then start the last on Old Beverley Rd.

*The Manager of Works and Services provided an update on the current bridges program and this was also viewed on the bus tour.*

#### 4.2 New Roads, Drainage & Paths 21/22

For Committees consideration for next meeting for next year's budget submissions.

- Roads Maintenance
- R2R & Council Funded
- RRG Program
- Drainage Works
- Townsite Footpaths
- Blackspot Funding
- Bridges

*The Manager of Works and Services requested that Councillors consider the roads shown during the bus tour and provide any further requests for roads for him to consider in preparing the 2021/2022 roads program and budget.*

*The Manager of Works and Services provided an overview of a proposal for repair and construction works on the townsite street and in particular consideration to asphalt townsite streets going forward.*

**NOTE**

***The committee agreed that going forward using asphalt on Bruce Rock townsite streets would be the preferred method of seal.***

#### 5. Machinery and Vehicles

As per the Councils decision I will be putting the sweeper into the action shortly.

The Tipper purchase is in progress with the two local body builders being asked to submit a quotation, I will inform the committee on the outcome.

As I have stated in the council info session there are several vehicles that are now starting to have to many problems and will need to look at working through our fleet and making changes on when these vehicles are at the end of their useful life.

*The Manager of Works and Services provided an update on the current plant replacement program.*

#### 6. Dams and Water Capturing Works

Road trip to Railway Dam catchments.

*The Manager of Works and Services and the Recreation Centre Manager provided an update dam levels and current water capturing arrangements.*

#### 7. Recreation Centre

The Manager of Works will provide an update on the drainage progress.

*The Manager of Works and Services provided the Committee with a briefing on the plans around the commencement and works for the drainage repairs/upgrade at the Bruce Rock Recreation Centre. The Committee reiterated the importance of this project and that we must get it right and even if it takes a bit longer the finished product must be to an excellent standard.*

Rec Centre Manager about the oval re-furbish and dams.

The Recreation Centre Manager gave an overview of the oval maintenance program. Late 2020 the oval was verti mowed and top dressed, with some good rains the oval is currently in good condition. Water days and times have been adjusted since last year and this is proving more effective in maintaining the oval.

**8. Other Matters**

**9. Date Next Meeting**

*To be advised, requested to be early May 2021.*

**10. Meeting Closure**

*The Shire President, Cr Stephen Strange thanked everyone for their attendance and declared the meeting closed at 12.55pm.*

These minutes were confirmed at a meeting on

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Cr Stephen Strange  
Shire President