

Shire of Bruce Rock
Works and Services Committee Meeting held in
Bruce Rock Shire Council Chambers
on Friday the 5th June 2020, commencing at 3.00pm

MINUTES

1. Meeting Opened

The Shire President, Cr Stephen Strange, opened the meeting at 3.08pm

2. Attendance

Cr SA Strange	Shire President
Cr R Rajagopalan	Deputy President
Cr IS Dolton	Councillor
Cr BJ Waight	Councillor
Cr K Foss	Councillor
Cr T Crooks	Councillor
Darren Mollenoyux	Chief Executive Officer
David Holland	Manager of Works & Services
Brockman Williams	Roads Team Leader
Caris Negri	Acting Executive Assistant

Apologies

3. Minutes

That the minutes of the Roads Committee held on the 18th February 2020 be confirmed as a true and correct record.

COMMITTEE DECISION

Resolution WSCM Jun 20 – 3.1

Moved: Cr Rajagopalan

Seconded: Cr Waight

That the minutes of the Works and Services Committee held Tuesday 18 February 2020 be confirmed as a true and correct record.

Carried 6/0

4. General Business

4.1 Regional Road Group Program

- **RRG Program 2019/20**

Bruce Rock-Naremben Rd is now completed

The sealing works that were completed have come up well, this was a good seal for the road but should have been completed in the warmer weather as it did go slightly over budget due to delays in spraying as it was too cold.

DISCUSSION

General discussion around the quality of work roads contractors have been performing has significantly decreased. Roads have been failing within 12 months and there is no overarching quality control. This has been noted by various other shires and stakeholders at regional meetings.

ACTION

MOWS will raise the quality of works at the next Regional Road Group Meeting.

- **RRG Program 2020/21**

Bruce Rock-Naremben Rd SLK 20.25 to Boundary

DISCUSSION

Potential roads mentioned for the 20/21 program include Bruce Rock East Road, Old Beverly Road, Totadgin Road.

Totadgin Road may be able to be targeted for Commodity Route Funding.

Previously there had been communication with Main Roads over installing a stop sign at the Totadgin Road and Belka Road intersection, which hasn't progressed.

ACTION

MOWS will investigate Commodity Route Funding for Totadgin Road and follow up with Craig Manton from Main Roads re: the stop sign.

4.2 Roads to Recovery Program 2019/20

- Belka East Rd - reseal complete
- Bruce Rock East Rd - reseal complete
- Lawrie Rd - re-sheet complete
- Erikin Sth Rd - reseal complete
- Bruce Rock - Corrigin Rd - reseal complete
- Yerrapin Boundary Rd - re-sheet complete
- The Kwolyin Sth Rd and McGellin Rd re-sheets completed

DISCUSSION

The Bruce Rock - Corrigin Road and Bruce Rock – Naremben Road still needs line marking, for which we are waiting on Main Roads.

Old Beverly Road was also suggested as a road that requires marking from Main Roads.

ACTION

MOWS will raise the need for line marking, and the delays in approvals at the next Regional Road Group Meeting.

Roads to Recovery Program 2020/21

Input sought and discussion to be held as to prioritizing some roads for consideration in the budget preparations.

DISCUSSION

MOWS is currently looking at for the 20/21 program:

- resealing Yarding-Ardath Road where it narrows. Considering a gat seal similar to what is on the Wogarl West Rd and the Shepard Rd corner. It is supposed to lasts up to 5 years, but Wogarl West Road has lasted much longer. Comments from the committee discussed the philosophy of doing a smaller section of the road really well, rather than more distance with cost saving measures.

- Hines Hill Road – 2km 4m seal. Committee enquired if this could be on the Regional Road Group Program. Comments made that ideally this road needs to be RAV 7 due to the high frequency of grain transport.

-Gravel sheeting on Smith Road through the lakes, Massam Road, Yarding North Road, Kwolyin South Road, Crombie Rd, and Old Beverly both sides of flat. Ardath West Road was also suggested.

ACTION

MOWS to prepare costing comparisons of doing half sheeting and full of Yarding – Ardath Road, including how many kilometers would be able to be done of each method.

MOWS will check to see if Hines Hill Road can be included through the Regional Road Group Program, and if so will place on that list.

MOWS and Roads Team Leader will investigate all roads mentioned as well as a few others, and present costings to the next Works & Services Committee Meeting.

4.3 Roads Maintenance Program 2019/20 - Update

Maintenance grading has started on Totadgin Rd from Bruce Rock East Rd to Belka East, they have or are in the process of completing;

- Belka East gravel sections,
- Perkins Rd
- Muntadgin Rd

The second crew will start on the south side of the Merredin Rd when we get the second full crew back from leave.

4.5 Townsite Footpaths

Footpath Program 2019/20 – Update

There are no new footpath construction works allocated in this year's budget, however maintenance and minor replacement of damaged sections was undertaken

Footpath Program 2020/21

Whilst dependent on available funds, priority should be given to installing a concrete footpath in front of the new CEACA Units on Butcher Street between Parry St and Bruce St.

DISCUSSION

Noonajin Rd has been delayed for a few years now, and it may be worth looking at for the next budget.

4.6 Drainage Works

2019/2020 Program

The following drainage works will be completed this financial year:

- Noonajin Road - storm water drain cleaned out and section concreted to stop the continuing maintenance costs in fixing erosion and weeds.
- Another section will be done before following this.

2020/2021 Program

Consideration to continue the extension of concreting a further section of the Noonajin Road storm water drain.

DISCUSSION

Swan Street and Noonajin Road intersection suggested as Bruce Rock Engineering are looking at making their entry point at that intersection, which means we may need to install culverts. The pipes at the Bruce Rock Engineering easement also need to be reviewed.

ACTION

MOWS will follow up with Bruce Rock Engineering before the 20/21 budget.

4.7 Bridges

2019/20 Bridges

All bridges have been completed those being:

Belka West Rd - \$ 87,242

Cole Rd - \$ 71,491 – work completed, awaiting a price for rails

Old Beverley Rd - Shire Funded (\$49,412)

2020/21 Bridges

Naremben Boundary Rd - \$72,000

Bruce Rock Sth Rd - \$63,000

Old Beverley Rd - \$54,000 (Council funded)

DISCUSSION

21/22 Bridge funding applications have been completed. We submitted for the Shackleton – Bilbarrin Road, 2 on the Yarding – Ardath Road and the Belka East Road.

4.8 Blackspot Funding 2019/2020 Program

The status of Blackspot funded projects for the 2019/20 year is:

- Site works finished, some new signage to be erected
- 2020/21 Cumminin Rd might be delayed as the Shire has to have the intersection inspected in spring for rare flora. NRM says there should not be anything to worry about.

2020/2021 Program

The Cumminin Rd project will continue in 2020/21 when we have the ok on the flora study.

DISCUSSION

Lawrie Rd has a height issue which restricts vision at the intersection. Sealing had been paused to assess how we can rectify.

ACTION

MOWS to investigate where the assessment got to.

2021/2022 Program

I would ask the committee for suggestions on the roads that are priority that will comply for this funding. We still have some roads that are the old "Y" intersections that are still in need of changing.

DISCUSSION

MOWS is currently looking at Cumminin Road and Cole Road intersection.

Negri Road and Bruce Rock East Road intersection was suggested by Committee.

ACTION

MOWS to compile a list of priorities and present to Committee at the next meeting.

4.9 Future Works and Funding

A list of budget items will be discussed to the next meeting for discussion for the 2020/21 budget.

DISCUSSION

Our priority will be the Dunstall Street and Johnson Street intersection as they are an integral part of the Main Street Revitalisation.

ACTION

MOWS to follow up with Craig Manton from Main Roads and request a site visit to discuss the modifications and the arrow marking

4.10 Machinery and Vehicle Renewals 2020/21

- A copy of the Plant Replacement Program as per our Asset Management and Long Term Financial Plan is attached.
- Discussion to be held regarding future of dozer and future need of low loader to cart

DISCUSSION

Plant due for replacement:

- Old dozer
- Town crew front end loader
- Old truck used for digging holes for signs etc
- Side tipper 6 wheelers
- MOWS, EHO, CEO & Drs cars
- 8T Mitsubishi water trucks

Plant to be disposed and not replaced:

- gravel moon buggy
- Gardeners Ford ranger

The town crew front end loader is due for sale. A few options were discussed:

- Purchase a larger loader to send to the construction crew, and the current construction loader will become the town crew loader. The new loader would need to be purchased with all the appropriate attachments
- If the resale value isn't of great benefit, keep the loader and use it for the tree pruning program
- Look at using the tip loader for pruning and other jobs, and utilise the three loaders we have more effectively.

The patching crew have requested larger tank for efficiency. 400L of tar lasts until 2pm – at which point it is not worth returning to depot to fill. It is suggested we dispose the trailer and get a larger truck with a 1200 – 1500L tank. The current patching truck could become the auger truck. A tipper could be included on the back for branches etc and have a storage area for bitumen and materials. Most bigger shires have this kind of set up and we are currently behind in our patching program, a bigger tank will help increase efficiency.

ACTION

MOWS to:

- 1. Budget to sell the old dozer, and the funds will be used to upgrade a float.*
- 2. Investigate all suggested options for the loaders, and present costings at the budget meeting.*
- 3. Prepare costings for the larger patching truck*

4.11 Recreation Centre Drainage

The Chief Executive officer has provided the new Manager of Works with an overview of the Committee's views with regards to the drainage works and expectations for the recreation centre. Manager of Works will provide an update on progressing these works and types of materials and options available.

Following this meeting David will work towards costings and scope of works for this project to be submitted as part of the 2020/21 budget.

DISCUSSION

MOWS presented two options of materials to use for the drainage project.

ACTION

MOWS to prepare costings for both options of materials and present at the next meeting.

CEO to progress on northern outdoor seating aesthetics upgrade.

Cr Rajagopalan left Council Chambers at 4.57pm and did not return.

4.12 Dams and Water Capturing Works

Discussion and update on the newly excavated Negri dam will be provided and update on comments from Rod Munns, Engineer on the rear large Negri Dam.

DISCUSSION

MOWS advised Rod Munns completed testing at Negri Dam. He thinks the amount of work needed to repair the dam may exceed the cost of constructing a new one. Rod requested to complete more testing and provide a full report including a cost analysis break down.

The Committee mentioned more work can be done at Railway Dam to improve catchment. investigate July/August – bus tour to look at catchment?? Big gaps

ACTION

MOWS/CEO to prepare a bus trip in July or August for Committee to assess the current Railway Dam catchment.

4.13 Other Matters

Any other matters that Councillors would like to be raised for consideration in the planning for 2020/21 budget.

ACTION

MOWS to:

- 1. Investigate costings of doing tree pruning inhouse or hiring contractors.*
- 2. Check with NRMO if salmon gums can be pruned without a permit*
- 3. Prepare costings on current saleyard use vs maintenance*
- 4. Invite Recreation Centre Manager to next meeting to discuss oval*

CEO & MOWS to investigate changing meeting structure so each meeting has a focus topic.

RAV route upgrades MRWA Heavy would like completed, ratings changed from 5 to 6.

ACTION

Decline the upgrade of Barr Street, as there is no point when Lethlean and Loller Streets are a rating lower.

4.14 Staff Update

DISCUSSION

The backlog of fleet mechanical works has been greatly decreased and new methods have been implemented to help priorities the order of works. Performance reviews of all outside staff have now been completed, and all went well with expectations of staff being made clear.

5. Meeting Closure

The Shire President, Cr Stephen Strange thanked everyone for their attendance and declared the meeting closed at 5.24pm.