



Agenda

Special Meeting of Council

Wednesday 9 December 2020

Commencing 7.00pm



Notice of a Special Meeting of Council

Dear President and Councillors,

The Shire President has called a Special Council Meeting of the Shire of Bruce Rock to be held on **Wednesday, 9th December 2020 at 7.00pm** in the Council Chambers.

Please contact the undersigned for any enquiries regarding the Agenda prior to the meeting.

Darren Mollenoyux
CHIEF EXECUTIVE OFFICER

DISCLAIMER

PLEASE READ THE FOLLOWING IMPORTANT DISCLAIMER BEFORE PROCEEDING:

Statements or decisions made at this meeting should not be relied or acted on by an applicant or any other person until they have received written notification from the Shire. Notice of all approvals, including planning and building approvals, will be given to applicants in writing. The Shire of Bruce Rock expressly disclaims liability for any loss or damages suffered by a person who relies or acts on statements or decisions made at a Council or Committee meeting before receiving written notification from the Shire.

The advice and information contained herein is given by and to Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

Our Mission

We will achieve our vision by maintaining and enhancing the Bruce Rock lifestyle, increase business and employment opportunities and achieve population growth in an environmentally sustainable way.

Our Values

Respect, Inclusiveness, Fairness and Equality & Communication

SHIRE OF BRUCE ROCK

AGENDA – SPECIAL COUNCIL MEETING 9 DECEMBER 2020

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SHIRE OF BRUCE ROCK

AGENDA – SPECIAL MEETING 9 DECEMBER 2020

1. **Declaration of Opening**
2. **Record of Attendance / Apologies / Leave of Absence (Previously Approved)**
3. **Declaration of Purpose of Meeting**

4. **Declarations of Interest**

In accordance with Section 5.65 of the Local Government Act 1995 the following disclosures of **financial** interest were made at the Council meeting.

Date	Name	Item No	Reason

In accordance with Section 5.65 of the Local Government Act 1995 the following disclosures of **Closely Association Person and Impartiality** interest were made at the Council meeting.

Date	Name	Item No	Reason

In accordance with Section 5.60B and 5.65 of the Local Government Act 1995 the following disclosures of **Proximity** interest were made at the Council meeting.

Date	Name	Item No	Reason

5. **Response to Previous Public Questions Taken on Notice**
6. **Public Question Time**
7. **Announcements by Presiding Member**

8. Reports of Officers
8.1 Chief Executive Officer

Agenda Reference and Subject:	8.1.1 Budget Amendment – Allocation of Local Roads and Community Infrastructure Projects
File Reference:	8.2.7.1 Annual Budget
Reporting Officer:	Darren Mollenoyux, Chief Executive Officer
Author:	Darren Mollenoyux, Chief Executive Officer
Disclosure of Interest:	
Attachments:	<i>Item 8.1.1 Attachment A – Project Proposal Breakdown</i>

Summary

Council is required to allocate the Local Roads and Community Infrastructure funding of \$526,302 to identified projects and make a budget amendment due to changes to several grants allocated in the 2020-21 and the 2021-2022 Financial years.

Background

At the November 2020 Ordinary Meeting Council considered and resolved to amend the 2020/2021 budget including the Local Roads and Community Infrastructure Funding of \$526,302 and in consideration of reallocating funding from the shop resolved;

Resolution OCM Nov 20 – 11.3.6

vii. Reallocation of remaining \$530,000 and the details of the proposed loan to be resolved at a Special Council Meeting in December 2020.

Comment

Council staff have prepared a listing of relevant projects that have been previously identified by Council and part of future and long-term planning.

Projects identified are as follows with comments provided for each (noting projects need to be completed by the 30th June 2021);

Main Street Revitalisation Projects

- Parklets – With the success of the parklets trial as identified in Council’s Main Street Revitalisation Plan it is considered that this funding opportunity would assist in ensuring the installation of new permanent parklets. Details and costings have been obtained and will be presented for Council consideration.
- Digital Notice Board – Council currently has a manual notice board that requires significant staff time to change on a regular basis and is limited in wording and announcement options. A digital noticeboard was identified as part of Council’s Main Street Revitalisation Plan. This digital notice board can be utilised for various purposes such as but not limited to – public notices, important Council events, fire notices, emergency information, community events and other announcements. Costings have been obtained and will be presented for Council consideration.
- Playground – With other significant main street revitalisation projects captured such as stage one memorial park and amphitheatre revamp this was deemed to potentially unachievable in the short time frame. Preliminary costings obtained, however it was identified that this project would require

significant funding and there is potential to obtain Lotterywest and Sport and Recreation Funding to assist in funding this project in the future.

- Caravan Park Ablutions
Staff have investigated proposed Caravan Park upgrade and costings for the installation of new ablutions and laundry, landscaping of central amenities area and installation of a permanent veranda on the Camper's Kitchen as the shade sails require continual maintenance and repairs and are due for replacement again.
- Water Catchment Improvements
Costings have been obtained for the redevelopment and improvement of the water catchment for the Railway Dam to increase the capacity of the catchment to increase water capturing during rainfall events. These costs will be provided to Council.
- Footpath and Kerbing Program
It is proposed to fast track the next three years of the footpath and kerbing program as this will free up Council future funds to be allocated to other significant projects, such as the shop and future stages of Main Street Revitalisation.
- Recreation Centre Oval Lighting
For the past five years, investigations have been undertaken into the conversion of the oval lighting to LED. The current lights are old, dull, several lights are blown and to replace them the towers need to be lowered which is not an easy task and takes significant time. This is a project that the cricket club have been also considering, and the football club has identified significant reduction in the lighting quality over the past few years during training and night games. Costings will be presented for Council consideration.
- Reticulation of Oval
Due to time constraints staff were unable to obtain adequate quotations or costs associated with this project. In addition, the required works would not be able to be undertaken prior to football season and therefore could not be completed until after the required completion date for grant funding.

An attachment will be presented to Council outlining the scope of works and costs for each of the identified projects above.

Local Roads and Community Infrastructure Grant – Second Allocation

The Chief Executive Officer was advised that Council is receiving an additional allocation of funding of \$375,578 with an extension to the completion date for the funding of 31 December 2021. Council did resolve to include this allocation in the 2020/21 budget as income, however it will be required to remove this allocation as it will not be received until the 2021/22 financial year.

Consultation

Manager of Finance, Jennifer Bow
Manager of Works, David Holland
Executive Officer, Melissa Schilling
Community Development Officer, Caris Negri

Statutory Implications

Regulation 33 of Local Government (Financial Management) Regulations 1996

Policy Implications

Nil

Risk Implications

Risk: That the 2020-21 Budget does not reflect the forecast expenditure and revenue for the remaining financial year.		
Likelihood	Consequence	Rating
Almost Certain	Moderate	High
Action / Strategy		
This item has been evaluated against the Shire of Bruce Rock’s Risk Management Procedure’s Risk Matrix. The perceived level of risk is considered to be “High” risk. As a High Risk, the Manager of Finance will be monitoring the progress regularly.		

Financial ImplicationsRevenue Implications

LRCI Funding - \$375,578 additional funds is not to be included in the 2020/21 income

Expenditure Implications

The \$526,302 LRCI funding is required to be allocated.

The expenditure for the construction of the shop in 2020/21 will be reduced to from \$900,880 to \$526,302 to recognise the reallocation of income and expenditure of \$375,578 LRCI to 2021/2022.

Strategic ImplicationsShire of Bruce Rock – Strategic Community Plan 2017-2027

Infrastructure

Goal 2: Maintain Shire owned facilities in a strategic manner and to meet community needs

Goal 2.2 Encourage greater usage of current Shire owned facilities

Goal 2.2 Support improvement and maintenance of assets in a strategic manner

Economy

Goal 3 – Assist the local economy grow

Goal 3.5 – Improve signage, infrastructure and aesthetics to link both side of the main street that encourage patronage and a reason to visit / stop

Goal 6 – Tourism helps diversify our local community

Goal 6.3 Investigate incentives for increased / improved accommodation venues

Governance

Goal 12 - Council leads the organisation in a strategic and flexible manner

Main Street Revitalisation Strategy

Installation of parklets in the central hub of Johnson Street

Voting Requirements Absolute Majority**Officer Recommendation**

That Council adopt the following amendments to Budget for 2020-21;

- i. **The allocation of \$526,302 Local Roads and Community Infrastructure funding be allocated to the following projects in 2020/2021;**
- ii. **The LRCI Funding \$375,578 will be recognised as income in 2021/2022 budget.**
- iii. **Reduce capital expenditure:**
 - a. **Construction of Supermarket – reduce to \$526,302**

9. Confidential Items

Agenda Reference and Subject:	9.1 Change of Bank due to closure of Bruce Rock Community Bank
File Reference:	8.2.1.3 General Banking
Reporting Officer:	Jennifer Bow, Manager of Finance
Author:	Jennifer Bow, Manager of Finance Mike Darby, Senior Finance Officer
Disclosure of Interest:	
Attachments:	<i>Item 9.1 Attachment A – Letter from Bruce Rock Community Services Limited to Shareholders</i>

Officer Recommendation

That in accordance with Section 5.23(2) of the Local Government Act 1995, the meeting is closed to the members of the public for this item as the following sub-section applied:

- (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;

Officer Recommendation

That the Council instruct staff to;

- i. change its transactional banking, including Municipal Account, Trust Account, Investment Account and merchant facilities to _____ as soon as practicable;
- ii. retain the Bendigo Bank Municipal Account and associated investment account, until the 30th June 2021, whereby it will be closed and funds transferred to _____; and
- iii. retain the credit card, issued to the CEO, with Bendigo Bank.

- 10. New Business of an urgent nature introduced by discussion of the meeting.**
- 11. Closure of Meeting.**