

SHIRE OF BRUCE ROCK

AGENDA – SPECIAL COUNCIL MEETING 24 APRIL 2020

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**SHIRE OF BRUCE ROCK**

**MINUTES – SPECIAL MEETING 24 APRIL 2020**

**1. Declaration of Opening & Roll Call**

The Shire President Cr SA Strange took a roll call and declared the meeting open at 6.01pm

**2. Record of Attendance / Apologies / Leave of Absence (Previously Approved)**

President	Cr SA Strange
Deputy President	Cr R Rajagopalan
Councillors	Cr AR Crooks
	Cr IS Dolton
	Cr KP Foss
	Cr NC Kilminster
	Cr PG Negri
	Cr BJ Waight
	Cr RA Waye
Chief Executive Officer	Mr DRS Mollenoyux
Acting Executive Assistant	Miss CE Negri

**3. Declaration of Purpose of Meeting**

*The purpose of the meeting is for Council to amend the budget to bring forward roadworks for 2019/2020 financial meeting.*

**4. Declarations of Interest**

In accordance with Section 5.65 of the Local Government Act 1995 the following disclosures of **financial** interest were made at the Council meeting.

Date	Name	Item No	Reason

In accordance with Section 5.65 of the Local Government Act 1995 the following disclosures of **Closely Association Person and Impartiality** interest were made at the Council meeting.

Date	Name	Item No	Reason

In accordance with Section 5.60B and 5.65 of the Local Government Act 1995 the following disclosures of **Proximity** interest were made at the Council meeting.

Date	Name	Item No	Reason

**5. Response to Previous Public Questions Taken on Notice**

**6. Public Question Time**

**7. Announcements by Presiding Member**

## 8. Reports of Officers

### 8.1 Chief Executive Officer

#### Agenda Reference and Subject:

**8.1.1** Budget Amendment 2019/20 Roadworks, Bruce Rock – Narembeen Road

#### File Reference:

6.1.2.17

#### Reporting Officer:

Darren Mollenoyux, Chief Executive Officer

#### Author:

Darren Mollenoyux, Chief Executive Officer

#### Disclosure of Interest:

Nil

#### Attachments:

*Item 8.1.1 Attachment A – Independent Report*

#### Summary

Council is asked to consider a variation to the 2019/2020 budget to bring forward sealing works on the Bruce Rock Narembeen Road.

#### Background

Council had made budget provision to undertake reconstruction and sealing works on a section of the Bruce Rock Narembeen Road as part of the annual 2019/2020 roads program. The budget and subsequent Regional Road Group Funding was for the reconstruction and undertaking a one coat 14mm seal on a 4km section, this financial year and then carry out the second coat seal in a later budget period (eg 2 – 3 years).

The roadworks for this 4km section were completed in December 2019. It has become apparent that the adhesion between the road surface, seal and stone were not holding up as well as it could be and, on some sections, where vehicles were turning had lifted.

In the absence of not having a Manager of Works and Services the Chief Executive Officer sought an independent opinion from a suitably qualified person in this field. Following consultation with the independent person and our Roads Team Leader a report on the cause for some stone lifting and solution is provided.

The independent report recommends that Council consider the following actions;

- That the damaged area driveway be repaired promptly with a combination of larger and small aggregate size used.
- That the primer seal have its second 7mm coat brought forward. If this is chosen the Shire may have to keep an eye on this seal early next summer as the bitumen, due to sealing temperature, will need cutters in it that make it susceptible to livening up in warm weather.
- If the seal can't be pulled forward, I would suggest the section be monitored over winter so that areas needing repair can be caught early. Problems will most likely occur on the back of a cold snap.

#### Comment

The Chief Executive Officer gave a brief overview of this situation during the Councillor Information Session on the 16<sup>th</sup> April 2020 and advised that a full report would be presented for Council's consideration at a Special Meeting of Council once costings had been determined.

The first recommendation to carry out urgent repairs to the damaged driveway area were completed on the 21<sup>st</sup> April 2020.

It is strongly recommended that Council consider bringing forward the second 7mm coat seal and this be carried out as soon as practical. A quote has been sought from Council's bitumen seal supplier (in line with

tender) and the Roads Team Leader has provided costings for Council staff, plant and materials to carry out these works.

Costings **ex gst** for the second coat seal of 7mm stone are as follows;

Boral Costs-

Bitumen Seal – Spray and cover using C170 Bitumen @ 1.4ltr/sqm at 7mm aggregate **\$63,840**

Council Costs-

Supply of stone, staff for traffic control, roller with operator, supervisor **\$10,365**

**Total Works \$74,205**

As previously stated, these works, and subsequent costs would have been incurred by Council in future years, so the proposal is to bring forward expenditure opposed to additional expenditure for the roadworks.

It is proposed that these roadworks for the Bruce Rock Narembeen Road second reseal be funded through the Federal Government’s Roads to Recovery Program. Staff have received advice that this project can be funded under the Roads to Recovery Program and funds can be brought forward from future years funding. Council had previously received advice from the program advising that Councils are encouraged to bring forward roadworks to assist with economic stimulus under the current economic circumstances.

**Consultation**

Roads Team Leader, Brock Williams  
 Manager of Finance, Jennifer Bow

**Statutory Implications**

*Local Government Act 1995 s.6.8*

**6.8. Expenditure from municipal fund not included in annual budget**

- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
  - (a) is incurred in a financial year before the adoption of the annual budget by the local government; or
  - (b) is authorised in advance by resolution\*; or
  - (c) is authorised in advance by the mayor or president in an emergency.

*\* Absolute majority required.*

**Policy Implications**

Nil

**Risk Implications**

<b>Risk:</b> If Council does not carry out the second coat seal of SLK 16.5 – 20.5 on the Bruce Rock Narembeen Road as soon as practical there is a risk that the first coat seal will deteriorate quickly and stone will continue to lift compromising the road surface.		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Likely	Moderate	Moderate
<b>Action / Strategy</b>		
This item has been evaluated against the Shire of Bruce Rock’s Risk Management Procedure’s Risk Matrix. The perceived level of risk is considered to be “Medium” risk and will be managed by specific monitoring and response procedures.		

### **Financial Implications**

The following budget amendments will be necessary as they were not included in the 2019-20 Budget;

Capital Expenditure - \$74,205

Capital Income from Roads to Recovery - \$74,205

### **Strategic Implications**

*Shire of Bruce Rock – Strategic Community Plan 2017-2027*

#### **Infrastructure**

- Goal 1 Roads are a key economic driver across the Shire
- 1.5 Identification of freight task at hand (changes in flow etc)
  - 1.6 Engagement of neighbouring Shires and key stakeholders in Secondary Freight Route project

#### **Governance**

- Goal 12.1 Continue to build our voice and strategic projects within our regional groupings
- 12.5 Lead the organisation in a financially responsible and viable manner

### **Voting Requirements**

Absolute Majority

#### **COUNCIL DECISION**

**Resolution SCM April 20 – 8.1**

**Moved: Cr Dolton**

**Seconded: Cr Waight**

**The Council resolves to amend the 2019-20 Budget to undertake the second coat seal with 7mm stone on the Bruce Rock - Narembeen Road from SLK 16.5 – 20.5 and this be funded under the Roads to Recovery Program. The specific financial variations are;**

**i. Increase to Total Capital Expenditure, Job Number RR176 – Bruce Rock Narembeen Rd - \$74,205**

**ii. Increase to Total Capital Revenue , GL 121309 - \$74,205**

**CARRIED BY ABSOLUTE MAJORITY 9/0**

**9. New Business of an urgent nature introduced by discussion of the meeting.**

**10. Closure of Meeting.**

The Shire President, Stephen Strange, thanked everyone for their attendance and declared the meeting closed at 6.08 pm.

These minutes were confirmed at a meeting on 21 May 2020.

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Cr Stephen Strange  
Shire President  
21 May 2020