



Shire of  
**Bruce Rock**

*Where friends become family*



# Agenda Attachments

Thursday 21 September 2023

**SHIRE OF BRUCE ROCK**  
**AGENDA ATTACHMENTS 21 September 2023**

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SHIRE OF BRUCE ROCK

MINUTES – ORDINARY MEETING 17 AUGUST 2023

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**SHIRE OF BRUCE ROCK**

**MINUTES – ORDINARY MEETING 17 AUGUST 2023**

**1. Declaration of Opening**

The Shire President Stephen Strange declared the meeting open at 3.04pm.

**2. Record of Attendance/Apologies/Leave of Absence (Previously Approved)**

President	Cr SA Strange
Councillors	Cr KP Foss Cr NC Kilminster Cr PG Negri Cr Rajagopalan Cr BJ Waight Cr RA Waye
Chief Executive Officer	Mr DRS Mollenoyux
Executive Support Manager	Mrs M Schilling (Minutes)
Leave of Absence	Cr AR Crooks Cr J Verhoogt
Apology	
Manager of Governance and Community Services	Ms N Ugarte

**3. Declarations of Interest**

In accordance with Section 5.65 of the Local Government Act 1995, the following disclosures of **financial** interest were made at the Council meeting.

Date	Name	Item No	Reason
17.08.23	Cr Ram Rajagopalan	10.5.3	Live rent free in Shire house included with rental of rooms in health centre for dental surgery.

In accordance with Section 5.65 of the Local Government Act 1995, the following disclosures of **Closely Association Person and Impartiality** interest were made at the Council meeting.

Date	Name	Item No	Reason

In accordance with Sections 5.60B and 5.65 of the Local Government Act 1995, the following disclosures of **Proximity** interest were made at the Council meeting.

Date	Name	Item No	Reason
17.08.23	Cr KP Foss	10.3.1	Owens adjoining land to applicant.

**4. Response to Previous Public Questions Taken on Notice**

**5. Public Question Time**

**6. Petitions/Deputations/Presentations/Submissions**

**7. Applications for Leave of Absence**

**COUNCIL DECISION**

**Resolution OCM Aug 23 – 7.1.1**

**Moved: Cr Rajagopalan**

**Seconded: Cr Foss**

**That Councillor BJ Waight, Cr NC Kilminster be granted leave of absence for the Ordinary Council Meeting to be held on 21 September 2023.**

**For: Cr SA Strange, Cr KP Foss, Cr NC Kilminster, Cr PG Negri, Cr R Rajagopalan, Cr BJ Waight and Cr RA Way**

**Against: Nil**

**Carried 7/0**

**8. Announcements by Presiding Member**

**9. Confirmation of Minutes**

Audit Committee Meeting held on Thursday, 20 July 2023.

**COUNCIL DECISION**

**Resolution OCM Aug 23 – 7.1.1.1**

**Moved: Cr Rajagopalan**

**Seconded: Cr Waight**

**That the minutes of the Audit Committee Meeting held on Thursday, 20 July 2023 be received.**

**For: Cr SA Strange, Cr KP Foss, Cr NC Kilminster, Cr PG Negri, Cr R Rajagopalan, Cr BJ Waight and Cr RA Way**

**Against: Nil**

**Carried 7/0**

Ordinary Meeting of Council held on Thursday, 20 July 2023.

**COUNCIL DECISION**

**Resolution OCM Aug 23 – 7.1.1.2**

**Moved: Cr Foss**

**Seconded: Cr Kilminster**

**That the minutes of the Ordinary Meeting of Council held on Thursday, 20 July 2023 be confirmed as a true and correct record.**

**For: Cr SA Strange, Cr KP Foss, Cr NC Kilminster, Cr PG Negri, Cr R Rajagopalan, Cr BJ Waight and Cr RA Way**

**Against: Nil**

**Carried 7/0**

Works and Services Committee Meeting held Wednesday, 26 July 2023.

**COUNCIL DECISION**

**Resolution OCM Aug 23 – 7.1.1.3**

**Moved: Cr Foss  
Seconded: Cr Waight**

**That the minutes of the Works and Services Committee Meeting held Wednesday, 26 July 2023 be received.**

**For: Cr SA Strange, Cr KP Foss, Cr NC Kilminster, Cr PG Negri, Cr R Rajagopalan, Cr BJ Waight and Cr RA Waye  
Against: Nil  
Carried 7/0**

Special Council Meeting held Monday, 7 August 2023.

**COUNCIL DECISION**

**Resolution OCM Aug 23 – 7.1.1.4**

**Moved: Cr Rajagopalan  
Seconded: Cr Waye**

**That the minutes of the Special Council Meeting held Monday, 7 August 2023 be confirmed as a true and correct record.**

**For: Cr SA Strange, Cr KP Foss, Cr NC Kilminster, Cr PG Negri, Cr R Rajagopalan, Cr BJ Waight and Cr RA Waye  
Against: Nil  
Carried 7/0**

**10. Officers' Reports**

**10.1 Manager of Works and Services**

Nil

**10.2 Manager of Finance**

<b>Agenda Reference and Subject:</b>	<b>10.2.1</b> List of Payments
<b>Reporting Officer:</b>	Manisha Barthakur, Manager of Finance
<b>Author:</b>	Mike Darby, Senior Finance Officer
<b>Disclosure of Interest:</b>	Nil
<b>Attachments:</b>	<i>Item 10.2.1 Attachment A – List of Payments July 2023</i>

**Summary**

Council is asked to endorse the list of payments made since the last Ordinary Council Meeting.

**Background**

As the Chief Executive Officer has been delegated the authority to make payments from the municipal and trust funds, a list of payments made is to be presented to Council each month. Also, in accordance with Finance Policy Number 2.3, included is a list of payments made with the Chief Executive Officer’s credit card.

**Comment**

Following is a list of payments made from Council’s Municipal and Trust Accounts, and payments made with the Chief Executive Officer’s credit card for the month of July 2023.

If Councillors have any queries regarding the list of payments, please advise prior to the meeting to enable staff to seek relevant information.

**Consultation**

Nil

**Statutory Implications**

s.6.10, Local Government Act 1995

r.13(1), Local Government (Financial Management) Regulations 1996

**Policy Implications**

Nil

**Risk Implications**

<b>Risk:</b> Payments are not monitored against approved budget and delegation.		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Possible	Minor	Moderate
<b>Action / Strategy</b>		
The monthly list of payments provides an open and transparent record of payments made under the appropriate approved delegations.		

**Financial Implications**

Payments must be made in accordance with the 2023-24 Budget.



**Strategic Implications**

*Shire of Bruce Rock – Strategic Community Plan 2022-2032*

**Governance**

4.3 Our organisation is well positioned and has capacity for the future

**Voting Requirements**

Simple Majority

**OFFICER RECOMMENDATION AND COUNCIL DECISION**

**Resolution OCM Aug 23 – 10.2.1**

**Moved: Cr Negri**

**Seconded: Cr Rajagopalan**

**That Council:**

**1. endorse the list of payments from the Municipal Account consisting of:**

- a. EFT voucher numbers EFT21735 to EFT21883 totalling \$1,961,812.15;
- b. cheque numbers 126 to 131 totalling \$29,963.67 ;
- c. nil Trust EFT payments;
- d. wages and superannuation payments totalling \$202,222.85; and
- e. credit card payments totalling \$521.35,

**with all payments totalling \$2,193,998.67 for the month of July 2023; and**

**2. note that the credit card payment is reported separately, but is a part of EFT payment.**

**For: Cr SA Strange, Cr KP Foss, Cr NC Kilminster, Cr PG Negri, Cr R Rajagopalan, Cr BJ Waight and Cr RA Waye**

**Against: Nil**

**Carried 7/0**

### 10.3 Environmental Health Officer

**Agenda Reference and Subject:**

**10.3.1** Development Application Works & Use for a Large Machinery Storage Shed & Water Storage Tanks on Lot 15429 Yarding South Road, Bruce Rock.

**Reporting Officer:**

Julian Goldacre, Environmental Health Officer

**Author:**

Julian Goldacre, Environmental Health Officer

**Disclosure of Interest:**

Cr Kevin Foss

**Attachments:**

*Item 10.3.1 Attachment A - Planning Application Large Machinery Storage Shed & Water Storage Tanks with Supporting Documentation Lot 15429 Yarding South Road, Bruce Rock*

#### Summary

That Council resolves to approve the Development Application for the large Machinery Storage Shed (the Outbuilding) with appurtenant water storage tanks to be built on Lot 15429 Yarding South Road, Bruce Rock; and that Council endorses the Officers Advice notes.

#### Background

The EHO has been in discussions with Wheatbelt Steel Pty Ltd (the Company) on the Planning 'Works' (building of) and Use (purpose of), and Building requirements for a large Machinery Storage Shed (the Outbuilding) with appurtenant water storage tanks. The Outbuilding and water tanks are proposed to be built on Lot 15429 Yarding South Road, Bruce Rock which is zoned 'Rural' under the Shire of Bruce Rock Local Planning Scheme No 3 (the Scheme). The EHO advised that the Planning assessment would be subject to Policy 5.2 Outbuildings, Shipping Containers and Lean-Tos (Policy 5.2). Furthermore, the Outbuilding would be subject to an assessment of whether it was a Class 10A thus exempt from the requirement of a Building Permit, or a Class 7b or 8b which requires one.

#### Comment

The Outbuilding was assessed against Policy 5.2 and was found to be over the permitted size to be assessed for Planning by the Delegated Officer the EHO. Furthermore, the Outbuilding was deemed to be a Class 7b due to its large size and being fully enclosed by sliding doors at both ends. Furthermore, the consideration of the possible fire load, including consequences of any risks to the safety, health and amenity of people using the Outbuilding, that the H3 provisions of the National Construction Code (NCC) are applicable for a Class 7b. Being a Class 7b will require a Building Permit application to be made to the Shire of Bruce Rock with the Certificate of Design Compliance undertaken by a private Building Surveyor. Two water tanks are also proposed to be built and are a requirement for the NCC H3 provisions

Consequently, a Development Application for the Outbuilding and the two large water tanks (the DA) were submitted to the Shire of Bruce Rock on the 19 July 2023 by email for Council consideration.

The DA as presented in Attachment A presents no amenity issues by fact Outbuildings of this type are common, and a necessary requirement for broadacre farming endeavours. Also, the boundary setbacks are in accordance with R2 distances required under the Scheme. The Shire of Bruce Rock Planning Strategy (the Strategy) Strategy 15 supports '...the continuing operation and expansion of agricultural activity...', and this DA is in accord with Strategy 15. The requirement for the water tanks to meet NCC H3 provisions is also in alignment with the aforementioned review. The development as presented is well

away from service roads which predominantly exist to facilitate farming activity traffic and thus are no cause for consideration in this review.

This DA as presented in Attachment A has sound merit for Council consideration for approval. The Outbuilding and water tanks are generic in appearance and when installed in the broadacre farming environment will be not unlike existing structures. Outbuildings and water tanks are ubiquitous for Rural zoned land where broadacre farming occurs in the district of Bruce Rock.

**Consultation**

Ms S Loughton, Projects Coordinator, Wheatbelt Steel.

**Statutory Implications**

Planning and Development (Local Planning Schemes) Regulations 2015, and Shire of Bruce Rock Local Planning Scheme No. 3

**Policy Implications**

Shire of Bruce Rock Local Planning Strategy, and Policy 5.2 Outbuildings, Shipping Containers and Lean-Tos.

**Risk Implications**

<b>Risk:</b> Development occurs outside the intent and scope of documents provided to Council for determining this application.		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Rare	Moderate	Low
<b>Action / Strategy</b>		
This item has been evaluated against the Shire of Bruce Rock’s Risk Management Procedure’s Risk Matrix. The perceived level of risk is considered to be “Low” risk and can be managed by routine procedure, and is unlikely to need specific application of resources.		

**Financial Implications**

The Development Application fee amounts to \$1,977.25 which has been receipted in.

**Strategic Implications**

Please use the below formatting when referring to the plan.

Shire of Bruce Rock – Strategic Community Plan 2022-2032

**Governance**

- Goal 2.1 Assist the local economy to grow, and
- 4.3 Proactive and well governed Shire.

**Voting Requirements**

Simple majority

**OFFICER RECOMMENDATION AND COUNCIL DECISION**

**Resolution OCM Aug 23 – 10.3.1**

**Moved: Cr Waye**  
**Seconded: Cr Waight**

**Officer Recommendation**

- 1) That Council resolves to approve this Development Application to build a large Machinery Storage Shed (the Outbuilding) with appurtenant water storage tanks being the Works and Use of, on Lot 15429 Yarding South Road Bruce Rock, as presented in Attachment A, and**
- 2) That Council endorses the Officers Advice Notes that are provided in good faith and not limited to, as follows:**

**Advice Notes:**

- i) That this Development Application Approval for a large Machinery Storage Shed (the Outbuilding) with appurtenant water storage tanks, on Lot 15429 Yarding South Road Bruce Rock is valid for two years unless application is made to the Shire of Bruce Rock before the date expiry for a further extension of the expiry date,**
- ii) This Development Approval for a large Machinery Storage Shed (the Outbuilding) with appurtenant water storage tanks, on Lot 15429 Yarding South Road Bruce Rock determines only the Planning requirements. Consequently, a Building Permit application for the purpose of consideration of issuing and serving a Building Permit using a privately certified Certificate of Design Compliance should all building requirements be met is also required, fees apply, and**
- iii) That any advice regarding the Class 7b large Machinery Storage Shed (the Outbuilding) with appurtenant water storage tanks received from the Department of Fire and Emergency Services (DFES) is to be reasonably considered and where required alternatives investigated for practicable application to this build.**

**For: Cr SA Strange, Cr NC Kilminster, Cr PG Negri, Cr R Rajagopalan, Cr BJ Waight and Cr RA Waye**

**Against: Nil**

**Carried 6/0**

#### 10.4 Manager of Governance and Community Services

**Agenda Reference and Subject:**

**10.4.1** Shire President Stamp

**Reporting Officer:**

Nerea Ugarte, Manager of Governance and Community Services

**Author:**

Melissa Schilling, Executive Services Manager

**Disclosure of Interest:**

Nil

**Attachments:**

*Nil*

**Summary**

Use of the Shire President Stamp in July 2023.

**Background**

Nil

**Comment**

As per Council's policy, the Shire President Stamp has been used during the month of July 2023 as follows:

- Disclosure of Interest July OCM – CBH Item
- Acknowledgement of STED Connection 52 Johnson Street (Supermarket)

**Consultation**

Nil

**Statutory Implications**

Council Policy

**Policy Implications**

Nil

**Financial Implications**

Nil

**Strategic Implications**

Shire of Bruce Rock Strategic Community Plan 2017-2027

**Governance**

Goal 12 Council leads the organisation in a strategic and flexible manner

**Voting Requirements**

Simple Majority

**OFFICER RECOMMENDATION AND COUNCIL DECISION**

**Resolution OCM Aug 23 – 10.4.1**

**Moved: Cr Kilminster**

**Seconded: Cr Foss**

**That Council endorse the use of the Shire President Stamp during July 2023.**

**For: Cr SA Strange, Cr KP Foss, Cr NC Kilminster, Cr PG Negri, Cr R Rajagopalan, Cr BJ Waight and Cr RA Waye**

**Against: Nil**

**Carried 7/0**

**Agenda Reference and Subject:**

**10.4.2** Shire Seal

**Reporting Officer:**

Nerea Ugarte, Manager of Governance and Community Services

**Author:**

Melissa Schilling, Executive Services Manager

**Disclosure of Interest:**

Nil

**Attachments:**

*Nil*

**Summary**

Use of the Shire Seal in July 2023.

**Background**

Nil

**Comment**

As per Council's policy, the Shire Seal has been used during the month of June 2023 as follows:

- Acknowledgement of STED Connection 52 Johnson Street (Supermarket)

**Consultation**

Nil

**Statutory Implications**

Council Policy

**Policy Implications**

Nil

**Financial Implications**

Nil

**Strategic Implications**

*Shire of Bruce Rock Strategic Community Plan 2017-2027*

**Governance**

Goal 12 Council leads the organisation in a strategic and flexible manner

**Voting Requirements**

Simple Majority

**OFFICER RECOMMENDATION AND COUNCIL DECISION**

**Resolution OCM Aug 23 – 10.4.2**

**Moved: Cr Waight**

**Seconded: Cr Foss**

**That Council endorse the use of the Shire Seal during July 2023.**

**For: Cr SA Strange, Cr KP Foss, Cr NC Kilminster, Cr PG Negri, Cr R Rajagopalan, Cr BJ Waight and Cr RA Waye**

**Against: Nil**

**Carried 7/0**



**Agenda Reference and Subject:**

**10.4.3** Request to Keep Additional Dog

**Reporting Officer:**

Nerea Ugarte, Manager of Governance and Community Services

**Author:**

Nerea Ugarte, Manager of Governance and Community Services

**Disclosure of Interest:**

Nil

**Attachments:**

*Item 10.4.3 Attachment A – Request Email*

**Summary**

Council is asked to consider an application from Miss Chloe Hughes to keep more than two dogs (being three) at 49 Butcher Street, Bruce Rock.

**Background**

Under section 3.2 of the Shire of Bruce Rock’s (Shire) Dogs Local Law 2005, only two dogs over the age of three months are permitted to be kept in premises situated within a townsite. Pursuant to section 26 of the Dog Act 1976, Council may grant an exemption to this limit.

Council has received an application from Miss Hughes to keep three dogs at 49 Butcher Street, Bruce Rock. The three dogs’ details are as follows:

	<b>Breed</b>	<b>Name</b>	<b>Age</b>	<b>Sex</b>	<b>M/chip</b>	<b>Sterilised</b>
1	American bulldog	Arlo	6	M	Y	Y
2	American bulldog	Molly	9	F	Y	Y
3	Australian bulldog	Harper	2	F	Y	Y

The applicant and her partner have just moved to Bruce Rock.

Two of the dogs belong to the applicant and the third belongs to her partner. The three dogs appear to be well looked after, and no complaints have been received to date by the Shire on any of the dogs.

**Comment**

After liaising with the Shire’s Ranger service, it is recommended that Council accepts the application with the following conditions:

- Fence and gates around the property to be inspected and approved by the Shire’s Ranger.
- Fence and gates around the property to be maintained and to remain in a condition that ensures that the dogs are securely contained at all times.
- Shire Ranger to consult with the adjoining neighbours to seek any concerns.
- Yards to be maintained in a clean, well-kept condition.
- All dogs to be microchipped and registered with the Shire (noting that two of them have already been registered).

**Consultation**

Chief Executive Officer  
Ranger

## **Statutory Implications**

Shire's Dogs Local Law 2005

### **"PART 3—REQUIREMENTS AND LIMITATIONS ON THE KEEPING OF DOGS**

#### **3.1 Dogs to be confined**

- (1) *An occupier of premises on which a dog is kept must—*
  - (a) *cause a portion of the premises on which the dog is kept to be fenced in a manner capable of confining the dog;*
  - (b) *ensure the fence used to confine the dog and every gate or door in the fence is of a type, height and construction which having regard to the breed, age, size and physical condition of the dog is capable of preventing the dog at all times from passing over, under or through it;*
  - (c) *ensure that every gate or door in the fence is kept closed at all times when the dog is on the premises and is fitted with a proper latch or other means of fastening it;*
  - (d) *maintain the fence and all gates and doors in the fence in good order and condition; and*
  - (e) *where no part of the premises consists of open space, yard or garden or there is no open space or garden or yard of which the occupier has exclusive use or occupation, ensure that other means exist on the premises (other than the tethering of the dog) for effectively confining the dog within the premises.*
- (2) *Where an occupier fails to comply with subclause (1), he or she commits an offence.*
- (3) *Notwithstanding subclauses (1) and (2), the confinement of dangerous dogs is dealt with in the Act and Regulations.*

#### **3.2 Limitation on the number of dogs**

- (1) *This clause does not apply to premises which ©—*
  - (a) *licensed under Part 4 as an approved kennel establishment; or*
  - (b) *granted an exemption under section 26(3) of the Act.*
- (2) *The limit on the number of dogs which may be kept on any premises is, for the purpose of Dogs Local Law 2005*
  - (a) *2 dogs over the age of 3 months and the young of those dogs under that age if the premises are situated within a townsite; or*
  - (b) *4 dogs over the age of 3 months and the young of those dogs under that age if the premises are situated outside a townsite."*

Dog Act 1976

### **"PART V – The Keeping of Dogs**

#### **26. Limitations as to Numbers**

- (3) *Where by a local law under this Act a local government has placed a limit on the keeping of dogs in any specified area but the local government is satisfied in relation to any particular premises that the provisions of this Act relating to approved kennel establishments need not be applied in the circumstances, the local government may grant an exemption in respect of those premises but any such exemption —*
  - (a) *may be made subject to conditions, including a condition that it applies only to the dogs specified in the exemption; and*
  - (b) *cannot authorise the keeping in or at those premises of —*
    - (i) *more than 6 dogs that have reached 3 months of age; or*
    - (ii) *a dog under that age unless it is a pup of a dog whose keeping is authorised by the exemption; and*
  - (c) *may be revoked or varied at any time."*

## **Policy Implications**

Nil

**Risk Implications**

**Risk:** That the number of dogs could create excessive noise and be subject to complaints from neighbours.

Likelihood	Consequence	Rating
Possible	Moderate	Moderate

**Action / Strategy**

This item has been evaluated against the Shire’s Risk Management Framework’s Risk Matrix. The level of risk is considered to be “Moderate” As a moderate risk, management will be monitoring progress.

**Financial Implications** Fees will apply to each dog’s registration.

**Strategic Implications**

*Shire of Bruce Rock – Strategic Community Plan 2017-2027*

**Governance**

Goal 12 Council leads the organisation in a strategic and flexible manner

**Voting Requirements**

Simple Majority

**OFFICER RECOMMENDATION AND COUNCIL DECISION**

**Resolution OCM Aug 23 – 10.4.2**

**Moved:** Cr Kilminster  
**Seconded:** Cr Rajagopalan

- 1) That the application from Miss Chloe Hughes to home three dogs at 49 Butcher Street, Bruce Rock be approved, with the following conditions: -
  - a) The dogs housed are:
 

Breed	Name	Age	Sex	M/chip	Sterilised
1	American bulldog	Arlo	6	M	Y Y
2	American bulldog	Molly	9	F	Y Y
3	Australian bulldog	Harper	2	F	Y Y
  - b) The fence and gates around the property to be inspected and approved by the Shire of Bruce Rock’s Ranger.
  - c) The fence and gates around the property to be maintained and to remain in a condition that ensures that the dogs are securely contained at all times.
  - d) Shire Ranger to consult with the adjoining neighbours to seek any concerns.
  - e) Yards to be maintained in a clean, well-kept condition.
  - f) All three dogs to be microchipped and registered with the Shire.
- 2) That the keeping of additional dogs (above two) will not be considered, if any of the above dogs is deceased.
- 3) That the applicant be advised that Council reserves the right to revoke this approval in accordance with section 26(3)(c) of the Dog Act 1976, should any of the above conditions not be met, or any complaints or nuisance resulting from the keeping of three dogs on the property be received.

**For:** Cr SA Strange, Cr KP Foss, Cr NC Kilminster, Cr PG Negri, Cr R Rajagopalan, Cr BJ Waight and Cr RA Waye  
**Against:** Nil  
**Carried** 7/0

**10.5 Chief Executive Officer**

<b>Agenda Reference and Subject:</b>	<b>10.5.1</b> CSRFF Grant Application – Bruce Rock Aquatic Centre
<b>Reporting Officer:</b>	Darren Mollenoyux, Chief Executive Officer
<b>Author:</b>	Caris Negri, Community Development Officer
<b>Disclosure of Interest:</b>	Nil
<b>Attachments:</b>	<i>Item 10.5.1 Attachment A – CSRFF Bruce Rock Aquatic Centre Application</i>

**Summary**

Council is asked to provide in principle financial commitment to the Shire of Bruce Rock’s application to the Department of Local Government, Sport and Cultural Industries Community Sporting and Recreation Facilities Fund (CSRFF) 2023-24 July Small Grants.

**Background**

The current liner at the Aquatic Centre is over 18 years old and is almost at the point of failure. Council staff identified the replacement of the liner as a future budget priority and worked to identify potential funding opportunities to assist with the total project cost.

The Aquatic Centre is a significant piece of community infrastructure, that is well utilised by our community for both sporting and leisure pursuits. The Aquatic Centre is identified as a key venue in our strategic planning, including the Strategic Community Plan 2022-3032, and Public Health and Wellbeing Plan 2023-2027 (which is currently in draft format). The Aquatic Centre is also occasionally used by Council to host community events. Therefore, it is important to ensure this facility is at an appropriate standard to sustain this level of use and importance.

The CSRFF program require proof of Council’s commitment of financial contribution to the nominated project.

**Comment**

Council staff have prepared an application to the Department of Local Government, Sport and Cultural Industries Community Sporting and Recreation Facilities Fund 2023-24 July Small Grants. A copy of the grant application will be provided to Councillors prior to the meeting.

The CSRFF program requires a 50% contribution from the applicant. Due to the nature of the work, there aren’t many opportunities for Council to use in-kind contributions. Our in-kind contributions include accommodation for contractors and staff costs associated with preparing the pool for the new liner to be applied, refilling the pool, and waste arrangements.

The financial breakdown is as follows:

Shire of Bruce Rock Cash	\$ 60,068
Shire of Bruce Rock In Kind	\$ 6,984
CSRFF	\$ 67,052
<b>Total Project Cost</b>	<b>\$134,104</b>

**Consultation**

Darren Mollenoyux, Chief Executive Officer  
 Julian Goldacre, Environmental Health Officer  
 Manisha Barthakur, Manager of Finance  
 Department of Local Government, Sport and Cultural Industries

**Statutory Implications**

Health (Aquatic Facilities) Regulations 2007

**Policy Implications**

Nil

**Risk Implications**

<b>Risk:</b> Council is unsuccessful in application and project does not proceed.		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Possible	Moderate	Moderate
<b>Action / Strategy</b>		
If funding is not received, then other funding opportunities will be explored.		

**Financial Implications**

If the grant application is successful, Council will be required to make an amendment to the current 2023/2024 budget, with the addition of \$67,052 to be included in the budget review process.

**Strategic Implications**

*Shire of Bruce Rock – Strategic Community Plan 2022-2032*

**Governance**

- Goal 1.1 Our community are engaged and have a healthy lifestyle
- 1.3 Shire facilities are maintained in a strategic manner to meet community need
- 4.1 Our organisation is well positioned and has capacity for the future

**Voting Requirements**

Absolute Majority

<p><b>OFFICER RECOMMENDATION AND COUNCIL DECISION</b>  <b>Resolution OCM Aug 23 – 10.5.1</b></p> <p><b>Moved: Cr Foss</b>  <b>Seconded: Cr Waye</b></p> <p><b>1. That the application for the Bruce Rock Aquatic Centre for the 2023-24 CSRFF Small Grant program be submitted to the Department of Local Government, Sport and Cultural Industries.</b>  <b>2. That if the application is successful, Council makes an inclusion of \$134,104 in the 2023/2024 budget.</b></p> <p><b>For: Cr SA Strange, Cr KP Foss, Cr NC Kilminster, Cr PG Negri, Cr R Rajagopalan, Cr BJ Waight and Cr RA Waye</b>  <b>Against: Nil</b>  <b>CARRIED BY ABSOLUTE MAJORITY 7/0</b></p>
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**Agenda Reference and Subject:**

**10.5.2** South West Native Title Settlement Land List 1442

**Reporting Officer:**

Darren Mollenoyux, Chief Executive Officer

**Author:**

Darren Mollenoyux, Chief Executive Officer

**Disclosure of Interest:**

Nil

**Attachments:**

*Item 10.5.2 Attachment A – Land Adjacent to Erikin Townsite*  
*Item 10.5.2 Attachment B – Lot 388, 64 Farrall Street*  
*Item 10.5.2 Attachment C – Lot 36, Reserve 38521*  
*Item 10.5.2 Attachment D – Map of Aboriginal Cultural Heritage Site – Reference Native title Claim Reserve*

**Summary**

The Department of Planning, Lands and Heritage is seeking comments relating to the South West Native Title Settlement – Land Base Consultation – Land List 1442 relating to three separate land parcels within the Shire of Bruce Rock.

**Background**

Council has received a letter from the Department of Planning, Lands and Heritage as follows;

*“The South West Native Title Settlement (Settlement) is a landmark native title agreement reached between the State Government (State) and the six Noongar Agreement Groups. The six requisite Indigenous Land Use Agreements (ILUAs) were conclusively registered, leading to the Settlement commencing on 25 February 2021 after some years of delay. The Settlement recognises the Agreement Groups as the Traditional Owners of the south west of Western Australia, while resolving native title in exchange for a negotiated package of benefits. The area subject to the Settlement is depicted in the attached map.*

*A key negotiated benefit is the delivery of a 320,000 hectare Noongar Land Estate, in accordance with the Noongar Land Base Strategy (Annexure J to the ILUAs). The Noongar Land Estate will contain up to 300,000 hectares of land transferred in reserve or leasehold, and up to 20,000 hectares of land transferred in freehold. The Landholding Body for all land transferred is the Noongar Boodja Land Sub Pty Ltd, which will hold and manage the land in the Noongar Land Estate in consultation with the soon to be established Noongar Regional Corporations. All land will be used and managed in line with Noongar cultural, social and economic aspirations for the benefit of generations to come.*

*For more information on the Settlement, please refer to the Department of the Premier and Cabinet website: <https://www.wa.gov.au/organisation/department-of-the-premier-and-cabinet/south-west-native-title-settlement>*

*Over the next five years, the Department of Planning, Lands and Heritage (Department) will progress selected land parcels through to transfer under the Settlement, subject to all necessary consultation and approvals with stakeholders. Land eligible for inclusion in the Noongar Land Estate includes:*

- unallocated Crown land;*
- unmanaged reserves;*
- land owned or held by the Aboriginal Lands Trust / Aboriginal Affairs Planning Authority; and*
- land owner or held by State agencies or Local Government Authorities, at the discretion of the State agency or Local Government Authority.*

A key part of the process being followed by the Department involves the referral of land under consideration for inclusion in the Noongar Land Estate to relevant State agencies and Local Government Authorities. To that end, please find attached a spreadsheet comprising of land parcels identified for possible transfer. It would be appreciated if you could provide comments on each of the land parcels directly into the column labelled 'Referee Comments' in relation to the following:

1. Is the Shire supportive of the transfer of this land to the Noongar People under the Settlement?
2. Does the Shire have any interest in the land?
3. Does the Shire have existing or planned infrastructure within the land parcel that requires protection? If yes, please provide details and advise if access to this infrastructure will need to be maintained.
4. Is the land parcel subject to any mandatory connection to services?
5. Are any future proposals for the land identified? Please provide detail of what is proposed and in what timeframe?
6. Are there any future proposals for adjoining land that may affect the land identified in the spreadsheet? If so, in what timeframe?
7. Please advise of any proposed planning scheme amendments that may affect the zoning of this land at a State or Local government level. If a scheme amendment is to occur, what is the change proposed and when will it come into effect?
8. Please advise of any known land management issues such as site contamination, hazards, debris or rubbish dumping, unauthorised land use and environmental considerations (such as inundation or similar site constraints).
9. Please provide any additional comments on the proposed transfer of this land as part of the Settlement.

Once you have considered the land identified, the South West Settlement Project team would be pleased to receive your comments by email to [swsettlement@dph.wa.gov.au](mailto:swsettlement@dph.wa.gov.au). In accordance with the abovementioned Annexure J of the ILUAs, your advice is required to be returned within 40 days of receiving this email. As a result, please provide your comments by 22 August 2023. Should this timeframe not be achievable, please let me know as a matter of priority. Where no response is received from the Shire within the 40 day timeframe, this will be taken as having no comment on the land parcels referred."

The three locations identified in the Shire of Bruce Rock are;

**Comment**

Staff have considered the information received and provide the following guidance on the new questions asked for each land parcel;

Lot No.	Pin No.	Street Name	LGA	Claim Group	Reserve No.	Purpose	Tenure	Area ha
	948751	Land adjacent Erikin Townsite on Erikin West Road	Bruce Rock	Ballardong		Nil	Freehold	62.67
338	966140	64 Farrall St, Bruce Rock	Bruce Rock	Ballardong		Nil	Freehold	0.1
36	967524	Lot 36 Yarding Town South of CBH Site	Bruce Rock	Ballardong	R 38521	Gravel	Reserve with power to lease	10.59

**Parcel – Pin 948751**

- Land is located adjacent to Erikin townsite on the Erikin West Road
  - Responsible Authority – Crown Land
  - Purpose – Nil
  - Primary Interest Holder – State of Western Australia
1. Is the Shire supportive of the transfer of this land to the Noongar People under the Settlement?  
**Council has not previously discussed this parcel of land, however staff are of the opinion that there is no value to Council objecting to the parcel of land.**
  2. Does the Shire have any interest in the land?  
**Council has not previously shown interest in the land and staff do not believe there is any use for the land for Council.**
  3. Does the Shire have existing or planned infrastructure within the land parcel that requires protection? If yes, please provide details and advise if access to this infrastructure will need to be maintained.  
**Staff are not aware of any existing infrastructure or aware of any proposed for the land parcel.**
  4. Is the land parcel subject to any mandatory connection to services?  
**Council has no mandatory service connection requirements for the land parcel at Pin 948751.**
  5. Are any future proposals for the land identified? Please provide detail of what is proposed and in what timeframe?  
**Staff are not aware of any proposals for the land parcel at Pin 948751.**
  6. Are there any future proposals for adjoining land that may affect the land identified in the spreadsheet? If so, in what timeframe?  
**Staff are not aware of any future proposals on land adjoining the land parcel at Pin 948751, however strongly would recommend that the Department of Planning, Lands and Heritage undertake consultation with adjoining property owners to seek their comments and any proposals.**
  7. Please advise of any proposed planning scheme amendments that may affect the zoning of this land at a State or Local government level. If a scheme amendment is to occur, what is the change proposed and when will it come into effect?  
**Council has no current or short-term plans to amend its Town Planning Scheme.**
  8. Please advise of any known land management issues such as site contamination, hazards, debris or rubbish dumping, unauthorised land use and environmental considerations (such as inundation or similar site constraints).  
**Clarification regarding this will be provided at the meeting.**
  9. Please provide any additional comments on the proposed transfer of this land as part of the Settlement.

**As with previous claim request Council has raised concern as to any potential change of Reserve purpose, such as camping. Potential could exist that in the future, should interest arise for the claimant's request to convert it to a camping ground implication could occur under the new Caravan and Camping Act and Health Act which 'bind the crown' in a way that it could be incumbent of the Local Government to enforce the Acts and its regulations.**



**Council currently has ample camping grounds within the Shire and as Council has no future plans for this parcel to become a camping ground as it would be at an additional cost and management issue outside of Council strategic directions.**

**In addition, Council is concerned that there may be an increased bushfire danger risk from unmanaged reserves or large parcels of land and there should be a requirement for clear plans in place by the vested body as to the management of firebreaks.**

**Parcel – Pin 966140**

- Land is located at 64 Farrall Street, Bruce Rock
  - Responsible Authority – Crown Land
  - Purpose – Residential
  - Primary Interest Holder – State of Western Australia
1. Is the Shire supportive of the transfer of this land to the Noongar People under the Settlement?  
**Council has not previously discussed this parcel of land, it had previously been lease by neighbouring property owners and remained vacant and primarily for parking and storage. The lot is zoned residential in Council’s Town Planning Scheme. If Council does not have any objections staff see no reasons not to support the request.**
  2. Does the Shire have any interest in the land?  
**Council has not previously shown interest in the land, it is listed as residential, however it has not previously been considered by Council for future development.**
  3. Does the Shire have existing or planned infrastructure within the land parcel that requires protection? If yes, please provide details and advise if access to this infrastructure will need to be maintained.  
**Staff are not aware of any existing infrastructure or aware of any proposed for the land parcel.**
  4. Is the land parcel subject to any mandatory connection to services?  
**Council has no mandatory service connection requirements for the land parcel at 64 Farrall Street, Bruce Rock. However if the land is to be used for its zoning and a residence constructed there would be a requirement for water and power connection.**
  5. Are any future proposals for the land identified? Please provide detail of what is proposed and in what timeframe?  
**Staff are not aware of any proposals for the land parcel at 64 Farrall Street, Bruce Rock.**
  6. Are there any future proposals for adjoining land that may affect the land identified in the spreadsheet? If so, in what timeframe?  
**Staff are not aware of any future proposals on land adjoining the land parcel at 64 Farrall Street, Bruce Rock. The Lot is adjoining residential properties and across the road from Council’s storage yard as well as the entry to the CBH sampling facility. It is strongly recommended that the Department of Planning, Lands and Heritage undertake consultation with adjoining property owners to seek their comments and any proposals.**
  7. Please advise of any proposed planning scheme amendments that may affect the zoning of this land at a State or Local government level. If a scheme amendment is to occur, what is the change proposed and when will it come into effect?  
**Council has no current or short-term plans to amend its Town Planning Scheme.**
  8. Please advise of any known land management issues such as site contamination, hazards, debris or rubbish dumping, unauthorised land use and environmental considerations (such as inundation or similar site constraints).

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**There are no hazardous materials or contaminants listed on Council records for this site.**

9. Please provide any additional comments on the proposed transfer of this land as part of the Settlement.

**There are no further matters to raise for Lot 64 Farrall St, Bruce Rock.**

**Parcel – Pin 967524**

- Reserve 38521 – Located adjacent to the Yarding CBH site, the old Yarding Townsite
  - Responsible Authority – Department of Planning, Lands & Heritage
  - Purpose – Gravel
  - Primary Interest Holder – State of Western Australia
1. Is the Shire supportive of the transfer of this land to the Noongar People under the Settlement?  
**This Reserve is within an Aboriginal Cultural Heritage Map area. Council has not previously discussed this parcel of land, however staff are of the opinion that there is no value to Council objecting to the parcel of land.**
2. Does the Shire have any interest in the land?  
**Council has not previously shown interest in the land and staff do not believe there is any use for the land for Council.**
3. Does the Shire have existing or planned infrastructure within the land parcel that requires protection? If yes, please provide details and advise if access to this infrastructure will need to be maintained.  
**Staff are not aware of any existing infrastructure or aware of any proposed for the land parcel.**
4. Is the land parcel subject to any mandatory connection to services?  
**Council has no mandatory service connection requirements for Reserve 38521.**
5. Are any future proposals for the land identified? Please provide detail of what is proposed and in what timeframe?  
**Staff are not aware of any proposals for the land parcel at Reserve 38521.**
6. Are there any future proposals for adjoining land that may affect the land identified in the spreadsheet? If so, in what timeframe?  
**Staff are not aware of any future proposals on land adjoining the land parcel at Reserve 38521, however strongly would recommend that the Department of Planning, Lands and Heritage undertake consultation with adjoining property owners to seek their comments and any proposals.**
7. Please advise of any proposed planning scheme amendments that may affect the zoning of this land at a State or Local government level. If a scheme amendment is to occur, what is the change proposed and when will it come into effect?  
**Council has no current or short-term plans to amend its Town Planning Scheme.**
8. Please advise of any known land management issues such as site contamination, hazards, debris or rubbish dumping, unauthorised land use and environmental considerations (such as inundation or similar site constraints).  
**There are no hazardous materials or contaminants listed on Council records for this site.**
9. Please provide any additional comments on the proposed transfer of this land as part of the Settlement.

**As with previous claim request Council has raised concern as to any potential change of Reserve purpose, such as camping. Potential could exist that in the future, should interest arise for the claimant’s request to convert it to a camping ground implication could occur under the new Caravan and Camping Act and Health Act which ‘bind the crown’ in a way that it could be incumbent of the Local Government to enforce the Acts and its regulations.**

**Council currently has ample camping grounds within the Shire and as Council has no future plans for this parcel to become a camping ground as it would be at an additional cost and management issue outside of Council strategic directions.**

**In addition, Council is concerned that there may be an increased bushfire danger risk from unmanaged reserves or large parcels of land and there should be a requirement for clear plans in place by the vested body as to the management of firebreaks.**

**Consultation**

Julian Goldacre, Environmental Health Officer  
 David Holland, Manager of Works and Services  
 Mike Darby, Senior Finance Officer /Rates

**Statutory Implications**

Land Administration Act 1997 – Section 83

83. Transfer etc. of Crown land to advance Aboriginal people

- (1) The Minister may for the purposes of advancing the interests of any Aboriginal person or persons —
  - (a) transfer Crown land in fee simple; or
  - (b) grant a lease of Crown land, whether for a fixed term or in perpetuity,

to that person or those persons, or to an approved body corporate, on such conditions as the Minister thinks fit in the best interests of the person or persons concerned.

- (2) Subsection (1) does not limit the right of any Aboriginal person, or a body corporate, to apply for and acquire an interest in or the fee simple of Crown land under any other provision of this Act.
- (3) In subsection (1) —
  - approved body corporate means a body corporate that the Minister is satisfied —
    - (a) is to hold the land or the lease in trust for the Aboriginal persons concerned; or
    - (b) has a membership that comprises only the Aboriginal persons concerned.

**Policy Implications** Nil

**Risk Implications**

<b>Risk:</b> This is not a Council owned reserve and Council has previously resolved that it has no purpose for the land, therefore there is no direct impact to Council or its asset management		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Unlikely	Minor	Low
<b>Action / Strategy</b>		
This item has been evaluated against the Shire of Bruce Rock’s Risk Management Procedure’s Risk Matrix. The perceived level of risk is considered to be “Low” risk and requires input only.		

**Financial Implications** Nil

**Strategic Implications**

Shire of Bruce Rock – Strategic Community Plan 2022-2032

Governance

Priority 4.1 Our organisation is well positioned and has capacity for the future

Priority 4.3 Proactive and well governed Shire

**Voting Requirements** Simple Majority

Officer Recommendation

- 1) That the CEO writes to the Department of Planning, Lands and Heritage and responds to questions 1 – 9 as outlined in the comments of this item for the three land parcels included in the South West Native Title Settlement – Land Base Consultation - Land List 1442. In addition, Council raised concern for both Reserves concerned that there may be an increased bushfire danger risk from unmanaged reserves and believes that there needs to be clear plans in place by the vested body as to the management of firebreaks.
- 2) Council requests that the Department of Planning, Lands and Heritage ensures that it consults with all adjoining property owners to seek comment on the proposed transfer of land parcels contained within South West Native Title Settlement – Land Base Consultation - Land List 1442.

*Council decision varied to Officer Recommendation to note that Council expresses interest in acquiring 64 Farrall Street Bruce Rock.*

**COUNCIL DECISION**

**Resolution OCM Aug 23 – 10.5.1**

**Moved: Cr Rajagopalan**

**Seconded: Cr Waye**

**Officer Recommendation**

- 1) That the CEO writes to the Department of Planning, Lands and Heritage and responds to questions 1 – 9 as outlined in the comments of this item for the three land parcels included in the South West Native Title Settlement – Land Base Consultation - Land List 1442. In addition, Council raised concern for both Reserves concerned that there may be an increased bushfire danger risk from unmanaged reserves and believes that there needs to be clear plans in place by the vested body as to the management of firebreaks.
  - a) Noting that Council expresses interest in acquiring 64 Farrall Street, Bruce Rock.
- 2) Council requests that the Department of Planning, Lands and Heritage ensures that it consults with all adjoining property owners to seek comment on the proposed transfer of land parcels contained within South West Native Title Settlement – Land Base Consultation - Land List 1442.

**For: Cr SA Strange, Cr KP Foss, Cr NC Kilminster, Cr PG Negri, Cr R Rajagopalan, Cr BJ Waight and Cr RA Waye**

**Against: Nil**

**Carried 7/0**

*Cr R Rajagopalan left the Council Chambers at 3.30pm.*

**Agenda Reference and Subject:**

**10.5.3** Review of Staff Housing

**Reporting Officer:**

Darren Mollenoyux, Chief Executive Officer

**Author:**

Darren Mollenoyux, Chief Executive Officer

**Disclosure of Interest:**

Cr R Rajagopalan

**Attachments:**

*Item 10.5.3 – Confidential Staff Housing Review*

**Summary**

Council is asked to consider the endorsement of the Review of Staff Housing Report and the recommended outcomes.

**Background**

The CEO's Key Performance Indicators set at the October 2022 Council Meeting included KPI 8 – Review Staff Housing Options.

Council has traditionally provided housing for senior positions within the organisation, to assist in attracting and retaining specific skilled staff to the organisation. Without Council providing these positions with a house as part of their employment package it would be difficult to attract staff, and this is compounded by the lack of private rentals in the market for a town our size.

Currently there are 9 staff houses owned, managed and operated by Council. This is in addition to Council's other 39 rental properties which are made of the following categories;

- 9 Staff Residences
- 1 Executive Community Residences (Nurse)
- 3 Non Staff Residences (Doctor, Dentist & Chemist)
- 3 GROH Houses
- 10 Young Singles Units
- 3 Low Income Community Houses
- 19 Retirement Units

The review of staff housing options including the following parameters;

- History and usage of each unit
- Current usage
- Condition / age
- Council's asset management / lease
- Determine a position on staff positions that should have a house provided
- Analysis of current requirements and underutilisation of housing stock
- Future options for Council housing

The CEO completed the Review in June 2023 and the draft was provided to Council at the July 2023 Councillor Information Session, where Council requested that the report be presented to the August 2023 Ordinary Meeting of Council.

**Comment**

A copy of the Review into Council's Staff Housing has been provided as a CONFIDENTIAL attachment as it refers to matters that relate to matters of a personal nature.

General points identified in the report include;

- Council is one property short in its requirements for provision of staff housing.
- Consideration for the construction of smaller executive housing in the future to better accommodate the household make up of tenants and provide diversity in housing stock.
- Investigate future funding options for the replacement of aged housing stock. Council currently has a grant application pending for provision of two smaller executive residences.
- Develop a long-term plan for the asset management and replacement of staff housing stock.
- Council continues with the philosophy to dispose of older staff housing when new staff houses are constructed and funds from sale of property are placed in housing reserve for future housing stocks.

**Consultation**

Julian Goldacre, Environmental Health Officer  
 Manisha Barthakur, Manager of Finance  
 Estimates for housing obtained from various Building Companies

General discussion held at the July 2023 Councillor Information Session

**Statutory Implications**

Nil

**Policy Implications**

Nil

**Risk Implications**

<b>Risk:</b> If Council does not support the report and recommendations of the Staff Housing Review it would have an impact on the effective management of Council’s housing stock.		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Unlikely	Moderate	Moderate
<b>Action / Strategy</b>		
This item has been evaluated against the Shire of Bruce Rock’s Risk Management Procedure’s Risk Matrix. The perceived level of risk is considered to be “Medium” risk and will be managed by specific monitoring and response procedures.		

**Financial Implications**

All of Council’s current 9 staff houses are fully owned and operated within the Administration Team. Council collects rentals from staff through payroll for each of these properties.

Council has a Housing Reserve with approximately \$220,000, which can be utilised for construction of new staff or other housing.

To fund new housing Council will need to consider using these reserves or using General Revenue, which has been difficult in recent years due to commitments for the Supermarket.

Attracting grant funding is an option, however this is difficult as there are not too many grants available that would consider staff housing as an eligible project.

Good management of Council’s housing stock and turnover of older properties will assist in ensuring sound asset management and reduce higher maintenance costs.

## **Strategic Implications**

### Shire of Bruce Rock – Strategic Community Plan 2022-2032

#### **Community**

##### Strategic Priority

##### 1.1 – Community are engaged and have a healthy lifestyle

- Housing options are available for individual and family life stages
- Achieve and update the Aged Friendly Community Plan

#### **Governance**

##### Strategic Priority

##### 4.1 – Our organisation is well position and has capacity for the future

- We attend meetings of key local and regional organisations to jointly plan and deliver benefits for our communities

### Chief Executive Officer’s Key Performance Indicators

Council set the CEO’s Key Performance Indicators for the next 12 months, in October 2022 with one of the priorities being set as;

#### Number 8. Review Staff Housing Options

- Present Report to Council

## **Voting Requirements** Simple Majority

### **OFFICER RECOMMENDATION AND COUNCIL DECISION**

#### **Resolution OCM Aug 23 – 10.5.3**

**Moved: Cr Foss**

**Seconded: Cr Waight**

- 1. That Council endorses the Review of Staff Housing document, as presented, including recommendation 1 to 9.**
- 2. That staff prepare a 10 year housing asset management and replacement plan for staff housing to be presented to Council for consideration.**
- 3. That staff continues to seek funding options for provision of housing stock in Bruce Rock, for staff housing and general workers accommodation to meet the needs for business and will assist in the economic development of Bruce Rock.**

**For: Cr SA Strange, Cr KP Foss, Cr NC Kilminster, Cr PG Negri, BJ Waight and Cr RA Waye**

**Against: Nil**

**Carried 6/0**

*Cr R Rajagopalan returned to the Council Chambers at 3.32pm.*

**11. New Business of an Urgent Nature Introduced by Discussion of the Meeting**

**12. Confidential Items**

**Agenda Reference and Subject:**

**12.1.1** Supermarket Lease – 52 (Lot 800) Johnson Street,  
Bruce Rock

**Reporting Officer:**

Darren Mollenoyux, Chief Executive Officer

**Author:**

Darren Mollenoyux, Chief Executive Officer

**Disclosure of Interest:**

Nil

**Attachments:**

*Item 12.1.1 – Confidential Supermarket Lease*

**COUNCIL DECISION**

**Resolution OCM Aug 23 – 12.1.1.1**

**Moved:** Cr Rajagopalan

**Seconded:** Cr Kilminster

**Officer Recommendation**

That in accordance with Section 5.23 (2) of the Local Government Act 1995, the meeting is closed to the members of the public for this item, as the following sub-section applied:

“If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —

- c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and
- d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting; and
- e) a matter that if disclosed, would reveal —
  - (i) information that has a commercial value to a person; or
  - (ii) information about the business, professional, commercial or financial affairs of a person,”

**For:** Cr SA Strange, Cr KP Foss, Cr NC Kilminster, Cr PG Negri, Cr R Rajagopalan, Cr BJ Waight and Cr RA Waye

**Against:** Nil

**Carried 7/0**



**COUNCIL DECISION**

**Resolution OCM Aug 23 – 12.1.1.2**

**Moved: Cr Rajagopalan**

**Seconded: Cr Kilminster**

**That in accordance with Section 5.23(2) of the Local Government Act 1995, Council reopens the meeting to the members of the public.**

**For: Cr SA Strange, Cr KP Foss, Cr NC Kilminster, Cr PG Negri, Cr R Rajagopalan, Cr BJ Waight and Cr RA Waye**

**Against: Nil**

**Carried 7/0**

**OFFICER RECOMMENDATION COUNCIL DECISION**

**Resolution OCM Aug 23 – 12.1.1.3**

**Moved: Cr Waye**

**Seconded: Cr Rajagopalan**

**That Council endorses the Lease Agreement for the lease of the Shire of Bruce Rock (Shire)-owned Supermarket building located at 52 (Lot 800) Johnson Street, Bruce Rock between Regal Ventures Pty Ltd and the Shire of Bruce Rock, including the lease rental value, as presented in the confidential attachment.**

**And**

**That delegated authority is given to the CEO to make minor wording changes to the lease.**

**For: Cr SA Strange, Cr KP Foss, Cr NC Kilminster, Cr PG Negri, Cr R Rajagopalan, Cr BJ Waight and Cr RA Waye**

**Against: Nil**

**Carried 7/0**

### **13. Closure of Meeting**

The Shire President Stephen Strange thanked everyone for their attendance and declared the meeting closed at 3.54pm.

These minutes were confirmed at a meeting on 21 September 2023.

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Cr Stephen Strange  
Shire President  
21 September 2023



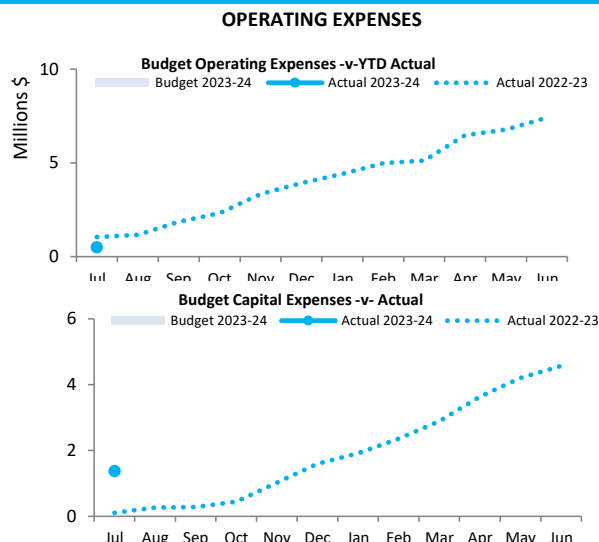
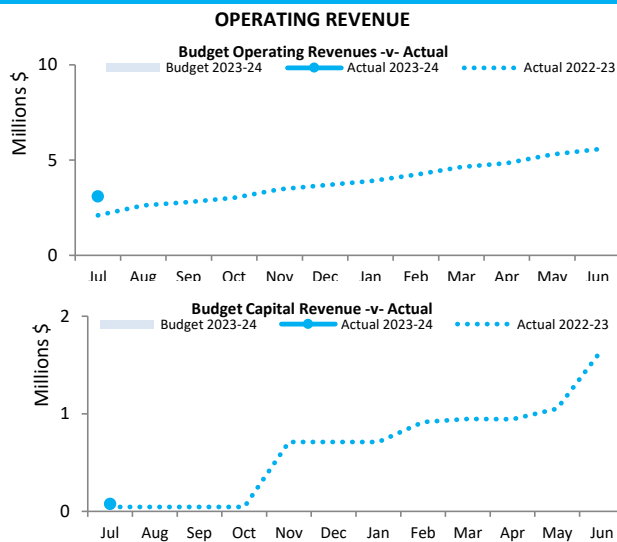
**SHIRE OF BRUCE ROCK**  
**MONTHLY FINANCIAL REPORT**  
**(Containing the Statement of Financial Activity)**  
**For the period ending 31 July 2023**

*LOCAL GOVERNMENT ACT 1995*  
*LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996*

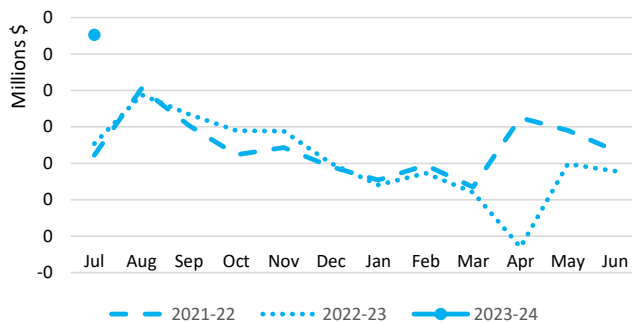
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**OPERATING ACTIVITIES**



**Closing funding surplus / (deficit)**



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$4.08 M	\$4.08 M	\$4.08 M	(\$0.00 M)
Closing	(\$0.00 M)	\$4.33 M	\$5.52 M	\$1.18 M

Refer to Statement of Financial Activity

Cash and cash equivalents				Payables		Receivables		
<b>Amount attributable to operating activities</b>								
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)					
\$0.60 M	\$1.03 M	\$2.73 M	\$1.70 M					

Refer to Statement of Financial Activity

Rates Revenue			Operating Grants and Contributions			Fees and Charges		
YTD Actual	\$0.00 M	% Variance	YTD Actual	\$2.97 M	% Variance	YTD Actual	\$0.17 M	% Variance
YTD Budget	\$0.00 M	0.0%	YTD Budget	\$0.38 M	683.4%	YTD Budget	\$0.01 M	1024.9%

Refer to Statement of Financial Activity      Refer to Note 12 - Operating Grants and Contributions      Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$4.48 M)	(\$0.78 M)	(\$1.30 M)	(\$0.52 M)

Refer to Statement of Financial Activity

Proceeds on sale			Asset Acquisition			Capital Grants		
YTD Actual	\$0.00 M	%	YTD Actual		% Spent	YTD Actual	\$0.08 M	% Received
Adopted Budget	\$0.17 M	(100.0%)	Adopted Budget	\$9.60 M	(85.7%)	Adopted Budget	\$4.95 M	(98.5%)

Refer to Note 6 - Disposal of Assets      Refer to Note 7 - Capital Acquisitions      Refer to Note 7 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.21 M)	\$0.00 M	(\$0.00 M)	(\$0.00 M)

Refer to Statement of Financial Activity

Borrowings		Reserves		Lease Liability	
Principal repayments	\$0.00 M	Reserves balance	\$0.84 M	Principal repayments	\$0.00 M
Interest expense	\$0.02 M	Interest earned	\$0.00 M	Interest expense	\$0.00 M
Principal due	\$2.20 M			Principal due	\$0.01 M

Refer to Note 8 - Borrowings      Refer to Note 10 - Cash Reserves      Refer to Note 9 - Lease Liabilities

This information is to be read in conjunction with the accompanying Financial Statements and notes.

## KEY TERMS AND DESCRIPTIONS FOR THE PERIOD ENDED 31 JULY 2023

## NATURE OR TYPE DESCRIPTIONS

### REVENUE

#### RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Excludes administration fees, interest on instalments, interest on arrears, service charges and sewerage rates. donations.

#### REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

#### FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, and other fees and charges.

#### SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges.

#### INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

#### OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates, reimbursements etc.

#### PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

### EXPENSES

#### EMPLOYEE COSTS

All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

#### UTILITIES (GAS, ELECTRICITY, WATER)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

#### INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

#### LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

#### DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets. Excluding Land.

#### INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

#### OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2023**

**BY NATURE OR TYPE**

	Ref	Adopted Budget	YTD Budget	YTD Actual	Variance \$	Variance %	Var.
	Note	(a)	(b)	(c)	(c) - (b)	((c) - (b))/(b)	
		\$	\$	\$	\$	%	
<b>Opening funding surplus / (deficit)</b>	1(c)	4,083,715	4,083,715	<b>4,083,695</b>	(20)	(0.00%)	
<b>Revenue from operating activities</b>							
Rates		1,828,853	0	<b>0</b>	0	0.00%	
Rates (excluding general rate)		25,863	0	<b>0</b>	0	0.00%	
Operating grants, subsidies and contributions	12	3,748,102	45,792	<b>2,933,404</b>	2,887,612	6305.98%	▲
Fees and charges		1,789,820	14,883	<b>167,426</b>	152,543	1024.92%	▲
Interest earnings		125,038	8,459	<b>(5,857)</b>	(14,316)	(169.24%)	▼
Other revenue		32,268	2,689	<b>4,640</b>	1,951	72.55%	
Profit on disposal of assets	6	0	0	<b>0</b>	0	0.00%	
		<b>7,549,945</b>	<b>71,814</b>	<b>3,099,613</b>	3,027,799	4216.14%	
<b>Expenditure from operating activities</b>							
Employee costs		(3,377,016)	(258,524)	<b>(222,292)</b>	36,232	14.02%	▲
Materials and contracts		(2,686,606)	(181,119)	<b>(284,316)</b>	(103,197)	(56.98%)	▼
Utility charges		(283,012)	(22,948)	<b>(12,625)</b>	10,323	44.99%	▲
Depreciation on non-current assets		(3,768,270)	(313,074)	<b>72,206</b>	385,280	123.06%	▲
Interest expenses		(98,919)	(8,243)	<b>15,064</b>	23,307	282.74%	▲
Insurance expenses		(272,997)	(22,333)	<b>(7,430)</b>	14,903	66.73%	▲
Other expenditure		(228,974)	(17,865)	<b>(2,645)</b>	15,220	85.19%	▲
Loss on disposal of assets	6	(112,201)	(125)	<b>0</b>	125	100.00%	
Loss on revaluation on non current asset		(1,385,000)	0	<b>0</b>	0	0.00%	
		<b>(12,213,995)</b>	<b>(824,232)</b>	<b>(442,038) 0</b>	<b>382,194</b>	<b>7</b>	
Non-cash amounts excluded from operating activities	1(a)	5,265,820	1,782,225	<b>71,794</b>	(1,710,431)	(95.97%)	▼
<b>Amount attributable to operating activities</b>		<b>601,770</b>	<b>1,029,807</b>	<b>2,729,369</b>	1,699,562	165.04%	
<b>Investing activities</b>							
Proceeds from non-operating grants, subsidies and contributions	13	4,946,303	395,492	<b>75,000</b>	(320,492)	(81.04%)	▼
Proceeds from disposal of assets	6	176,500	166,500	<b>0</b>	(166,500)	(100.00%)	▼
Payments for property, plant and equipment and infrastructure	7	(9,601,444)	(1,342,432)	<b>(1,371,778)</b>	(29,346)	(2.19%)	
<b>Amount attributable to investing activities</b>		<b>(4,478,641)</b>	<b>(780,440)</b>	<b>(1,296,778)</b>	(516,338)	66.16%	
<b>Financing Activities</b>							
Proceeds from new debentures	8	0	0	<b>0</b>	2,100,000	0.00%	
Transfer from reserves	10	50,000	0	<b>0</b>	0	0.00%	
Payments for principal portion of lease liabilities	9	(5,637)	0	<b>(117)</b>	(117)	0.00%	
Repayment of debentures	8	(117,401)	0	<b>0</b>	0	0.00%	
Transfer to reserves	10	(133,806)	0	<b>0</b>	0	0.00%	
<b>Amount attributable to financing activities</b>		<b>(206,844)</b>	<b>0</b>	<b>(117)</b>	(117)	0.00%	
<b>Closing funding surplus / (deficit)</b>	1(c)	<b>(0)</b>	<b>4,333,082</b>	<b>5,516,110</b>	1,183,027	(27.30%)	▲

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 14 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**BASIS OF PREPARATION**

The financial report has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying Regulations.

The *Local Government Act 1995* and accompanying Regulations take to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**THE LOCAL GOVERNMENT REPORTING ENTITY**

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

**SIGNIFICANT ACCOUNTING POLICES**

**CRITICAL ACCOUNTING ESTIMATES**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical - impairment of financial assets

**GOODS AND SERVICES TAX**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**ROUNDING OFF FIGURES**

All figures shown in this statement are rounded to the nearest dollar.

**PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to 31 July 2023



(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
<b>Non-cash items excluded from operating activities</b>				
		\$	\$	\$
<b>Adjustments to operating activities</b>				
Add: Loss on asset disposals	6	112,201	84,151	0
Add: Loss on revaluation of non current assets		1,385,000	1,385,000	0
Add: Depreciation on assets		3,768,270	313,074	71,794
<b>Total non-cash items excluded from operating activities</b>		<b>5,265,471</b>	<b>1,782,225</b>	<b>71,794</b>

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Adopted Budget Opening 30 June 2023	Last Year Closing 30 June 2023	Year to Date 31 July 2023
<b>Adjustments to net current assets</b>				
Less: Reserves - restricted cash	10	(927,534)	(843,728)	(843,727)
Add: Borrowings	8	91,216	26,185	26,577
Add: Provisions employee related provisions	11	119,480	119,131	121,795
Add: Lease liabilities	9	5,637	3,014	117
<b>Total adjustments to net current assets</b>		<b>(711,201)</b>	<b>(695,398)</b>	<b>(695,239)</b>

(c) Net current assets used in the Statement of Financial Activity

<b>Current assets</b>				
Cash and cash equivalents	2	1,150,306	6,535,540	4,662,195
Rates receivables	3	0	0	78,763
Receivables	3	175,723	182,723	143,970
Other current assets	4	105,261	105,261	2,174,161
<b>Less: Current liabilities</b>				
Payables	5			(260,869)
Borrowings	8	(91,216)	(26,185)	(26,577)
Contract & Unspent Grant liabilities	11	(1,706,566)	(1,706,566)	(128,644)
Lease liabilities	9	(5,637)	0	(117)
Provisions	11	(311,660)	(311,660)	(431,533)
<b>Less: Total adjustments to net current assets</b>	1(b)	<b>(711,201)</b>	<b>(695,398)</b>	<b>(695,239)</b>
<b>Closing funding surplus / (deficit)</b>		<b>(1,394,990)</b>	<b>4,083,695</b>	<b>5,516,110</b>

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
<b>Cash on Hand</b>		0						
Municipal Fund - Bendigo Bank		4,651						
Municipal Fund - Bankwest		2,774,131						
Trust Fund					10,079			
Petty Cash and Floats		2,200		2,200				
<b>Term Deposits</b>		0						
General Reserve Fund			477,732	477,732			4.00%	09/2023
Transport Infrastructure Reserve Fund			101,901	101,901			4.00%	11/2023
Sporting Clubs Facility Replacement			214,095	214,095			4.06%	12/04/2024
Supermarket Guarantee Reserve			50,000	50,000			4.10%	8/12/2023
Investment Term Deposit 2		1,037,485	0	1,037,485			3.65%	2/08/2023
<b>Total</b>		<b>3,818,468</b>	<b>843,727</b>	<b>4,672,274</b>	<b>10,079</b>			
<b>Comprising</b>								
Cash and cash equivalents		3,818,468	843,727	4,672,274	10,079			
		<b>3,818,468</b>	<b>843,727</b>	<b>4,672,274</b>	<b>10,079</b>			

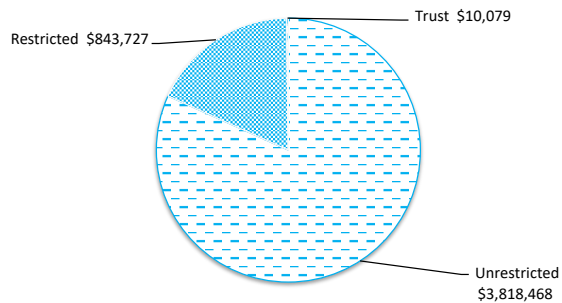
**KEY INFORMATION**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

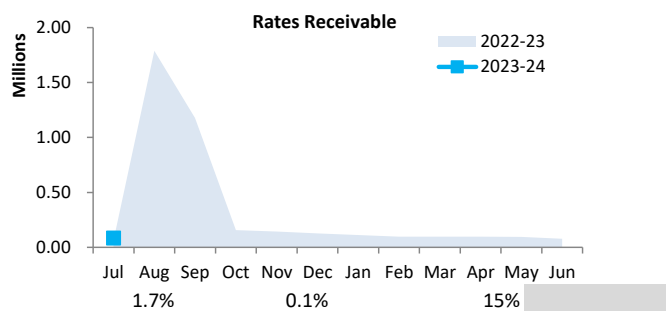
The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



Rates receivable	30 Jun 2023	31 Jul 2023
	\$	\$
Opening arrears previous years	0	39,507
Levied this year	1,618,670	0
Less - collections to date	(1,555,393)	44,154
<b>Gross rates collectable</b>	<b>63,277</b>	<b>83,661</b>
Allowance for impairment of rates receivable	(4,898)	(4,898)
<b>Net rates collectable</b>	<b>39,507</b>	<b>78,763</b>
Percentage	(0.5%)	83.8%



<b>Balance per trial balance</b>		
Sundry receivable		165,175
GST receivable		3,577
Allowance for credit losses of trade and other receivables		(24,782)
<b>Total receivables general outstanding</b>		<b>143,970</b>

Amounts shown above include GST (where applicable)

#### KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

#### Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 28 FEBRUARY 2023

OPERATING ACTIVITIES  
NOTE 4  
RATE REVENUE

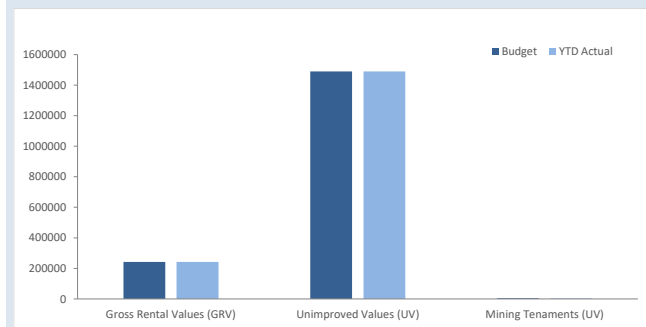
General Rate Revenue	2023-24 Budget							YTD Actual			
	Rate in	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE	\$			\$	\$	\$	\$	\$	\$	\$	\$
<b>Differential General Rate</b>											
Gross Rental Values (GRV)	0.083000	212	1,992,320	165,363	0	0	165,363	-0	0	0	0
Unimproved Values (UV)	0.008300	329	187,150,000	1,553,345	0	0	1,553,345	0	0	0	0
Mining tenements (UV)	0.008300	3	188,266	1,563	0	0	1,563	0	0	0	0
Non-Rateable	0.000000	268	0	0	0	0	0	0	0	0	0
Minimum \$											
Gross Rental Values (GRV)	554	162	565,083	89,748		0	89,748	0	0	83	83
Unimproved Values (UV)	554	26	859,900	14,404	0	0	14,404	0	0	0	0
Mining Tenements (UV)	554	8	108,203	4,432	0	0	4,432	0	0	0	0
<b>Sub-Totals</b>		<b>1,008</b>	<b>190,863,772</b>	<b>1,828,854</b>	<b>0</b>	<b>0</b>	<b>1,828,855</b>	<b>-0</b>	<b>0</b>	<b>83</b>	<b>0</b>
Discount			0				(46,500)				0
<b>Amount from General Rates</b>							<b>1,782,355</b>				<b>0</b>
Ex-Gratia Rates							25,863				0
<b>Total General Rates</b>							<b>1,808,218</b>				<b>0</b>

SIGNIFICANT ACCOUNTING POLICIES

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

KEY INFORMATION

Rates were raised in August 2022.



General Rates		
Budget	YTD Actual	%
\$1.78 M	\$. M	0%

255,111 83

1,567,749 0

4,432 0

83 0

1,694,317 - 1,694,317

	Opening Balance 1 July 2023	Asset Increase	Asset Reduction	Closing Balance 31 July 2023
	\$	\$	\$	\$
<b>Other current assets</b>				
<b>Inventory</b>				
Fuel	18,352	19,999		38,351
Cement	4,646		(382)	4,264
Supermarket Groceries	94,288		(6,877)	87,411
Accrued income	8,311		(8,311)	0
<b>Contract assets</b>				
Contract assets	52,630		0	52,630
Contract assets [supermarket construction]	526,000	105,000	0	631,000
Contract assets [Supermarket-other funding]	0	1,360,505		1,360,505
<b>Total other current assets</b>	<b>704,227</b>	<b>1,485,504</b>	<b>(15,570)</b>	<b>2,174,161</b>
<b>Amounts shown above include GST (where applicable)</b>				

#### KEY INFORMATION

##### Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

##### Contract assets

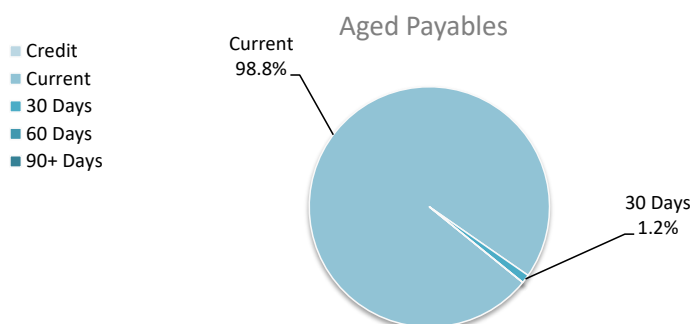
A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	105,736	1,255	0	0	106,991
Percentage	0%	98.8%	1.2%	0%	0%	
<b>Balance per trial balance</b>						
Sundry creditors						109,839
Accrued salaries and wages						39,023
ATO liabilities						100,569
Prepaid Rates						11,438
<b>Total payables general outstanding</b>						<b>260,869</b>

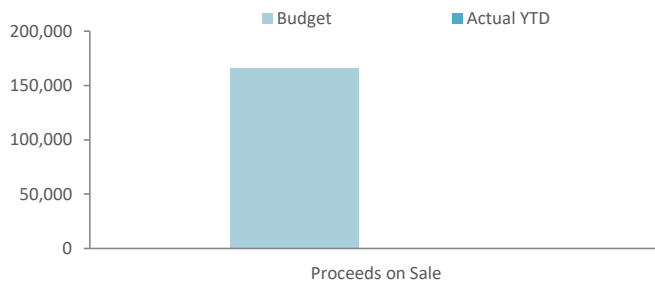
Amounts shown above include GST (where applicable)

**KEY INFORMATION**

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	<b>Transport</b>								
BK041	Mazda CX9 (Doctor)	35,856	35,000		(856)				
BK041	Isuzu D Max (Damian)	25,772	15,000	0	(10,772)				
BK51	Isuzu MUX (Julian)	28,655	25,000	0	(3,655)				
BK062	Isuzu Tip Truck (Construction Crew)- Prim	149,936	60,000	0	(89,936)				
	Patching Truck	0	1,500	0	1,500				
BK062	Volvo Front End Loader	34,982	30,000	0	(4,982)				
		<b>275,201</b>	<b>166,500</b>	<b>0</b>	<b>(108,701)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings	3,859,051	321,588	1,294,295	972,707
Furniture and equipment	144,000	12,000	600	(11,400)
Plant and equipment	811,000	63,583	76,883	13,300
Infrastructure - roads	2,206,916	132,837	0	(132,837)
Infrastructure - bridges	444,630	417,130	0	(417,130)
Infrastructure - footpath	130,500	10,875	0	(10,875)
Infrastructure - drainage	96,847	3,904	0	(3,904)
Infrastructure - other	1,518,000	126,500	0	(126,500)
Infrastructure - airstrip	385,000	4,000	0	(4,000)
Infrastructure - carpark	5,500	3,167	0	(3,167)
<b>Payments for Capital Acquisitions</b>	<b>9,601,444</b>	<b>1,114,209</b>	<b>1,371,778</b>	<b>257,569</b>
<b>Capital Acquisitions Funded By:</b>				
	\$	\$	\$	\$
Capital grants and contributions	4,945,902	395,492	75,000	(320,492)
Borrowings	0	0	0	0
Other (disposals & C/Fwd)	176,500	0	0	0
<b>Cash backed reserves</b>				
Long Service Leave reserve	0	0	0	121,795
Housing reserves	0	0	0	214,211
Council Housing reserve	0	0	0	3,874
Transport Infrastructure reserve	0	0	0	101,901
Hockey Turf Facility Replacement reserve	0	0	0	45,413
Shire Sports Facility Replacement reserve	0	0	0	131,212
Bowls Club SFFR reserve	0	0	0	18,821
Cricket Club SFFR reserve	0	0	0	30,766
Football Club SFFR reserve	0	0	0	12,144
Hockey Club SFFR reserve	0	0	0	37,098
Netball Club SFFR reserve	0	0	0	19,957
Squash Club SFFR reserve	0	0	0	1,528
Tennis Club SFFR reserve	0	0	0	37,087
Shackleton Bowls Club SFFR reserve	0	0	0	11,281
Supermarket Guarantee reserve	(50,000)	0	0	50,000
Supermarket Reconstruction reserve	0	0	0	0
Plant Replacement reserve	0	0	0	6,640
<b>Capital funding total</b>	<b>6,612,314</b>	<b>395,492</b>	<b>75,000</b>	<b>523,236</b>

#### SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

#### Initial recognition and measurement for assets held at cost

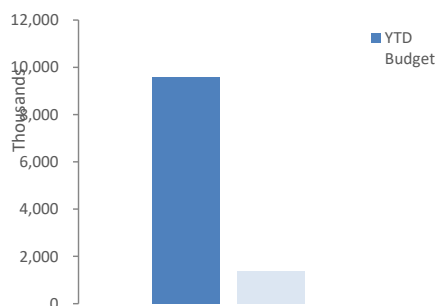
Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognised at fair value. Assets held at cost are depreciated and assessed for impairment annually.

#### Initial recognition and measurement between

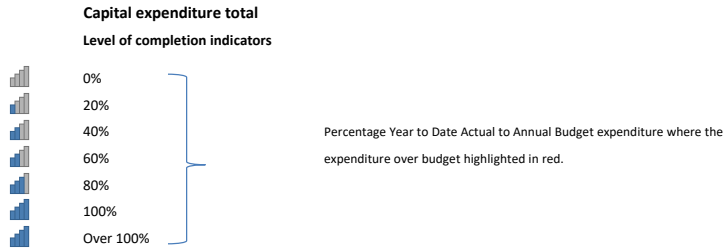
#### mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Payments for Capital Acquisitions







Level of completion indicator, please see table at the end of this note for further detail.

Account Description	Adopted			Variance (Under)/Over
	Budget	YTD Budget	YTD Actual	
	\$	\$	\$	\$
<b>Buildings</b>	<b>3,859,051</b>	<b>321,588</b>	<b>1,294,295</b>	972707.0608
10934030 Implementation of Roof anchor points	13,703	1,142	0	-1141.9125
J10102 Amphitheatre BBQ Upgrade (Stronger Communities Grant)	12,450	1,038	0	-1037.5
10924030 Remove Existing Evaporative Units (Various properties)	47,100	3,925	0	-3925
J11448 Replace unservicable BBQ at Aquatic Centre	4,598	383	0	-383.1666667
J94401 Re-level house to compensate for excessive settling	43,700	3,642	0	-3641.666667
J11500 Solar Heat Mat- Aquatic Centre	150,000	12,500	0	-12500
J11332 Upgrade main switch board with updated RCDs	6,500	542	0	-541.6666667
113237 Shade structure at Bowling clubs and greens	5,000	417	0	-416.6666667
J11782 Refit Retail Space-46 Johnson St	6,000	500	0	-500
J13107 Split Acs in Backpackers Hut	10,000	833	0	-833.3333333
J13042 Supermarket (Carry forward project)	3,500,000	291,667	1,294,295	
135408 Purchase Retail Space	60,000	5,000		
<b>Plant &amp; Equipment</b>	<b>811,000</b>	<b>63,583</b>	<b>76,883</b>	13299.56667
J12173 Mazda CX9 (Doctor)	48,000	4,000	0	-4000
J12126 Isuzu D Max (Damian)	38,000	3,167	0	-3166.666667
J12174 Isuzu MUX (Julian)	45,000	3,750	0	-3750
J12142 Isuzu Tip Truck (Construction Crew)- Prime Mover	230,000	19,167	0	-19166.66667
J12175 Patching Truck	190,000	15,833	0	-15833.33333
J12176 Volvo Front End Loader	250,000	20,833	0	-20833.33333
142225 Power Tools and Lazer Levels (Minor Assets)	10,000	833	0	-833.3333333
DropDeck Loader (Carried forward -unbudgeted)	0	0	76,883	76882.9
<b>Furniture &amp; Equipment</b>	<b>144,000</b>	<b>12,000</b>	<b>600</b>	
J04221 Attain Compliance System	7,000	583	0	-583.3333333
J11331 Purchase of Gym Equipments	10,000	833	0	-833.3333333
J13047 Supermarket Power connection	65,000	5,417	0	-5416.666667
J11144 BBQ at Amphitheatre (Carry forward project)	12,000	1,000	0	-1000
J11304 Timekeepers Box (Carry forward project)	15,000	1,250	600	-650
J04215 Altus Payroll (Carry forward project)	35,000	2,917	0	-2916.666667
<b>Infrastructure Roads</b>	<b>3,269,393</b>	<b>217,210</b>	<b>0</b>	
RC045 RC Cumminin Rd & Bruce Rock Naremben Road Intersection (Council F	771,000	64,250	0	-64250
RC203 Gravel Sheeting Program (multiple)	100,000	8,333	0	-8333.3333333
Regional Road Group Works (RRG)	0	0	0	0
RC050 RC Old Beverley Rd (Regional Road Group)	612,871			0
RC002 RC Kellerberrin-Shackleton Rd (Regional Road Group 22-23)				0
RC173 RC Doodlakine-Bruce Rock Rd				0
Roads to Recovery (R2R)			0	0
RR163 R2R - Totadgin Road	638,045	53,170		-53170.41667
WSFN				0
RC174 Corrigin Rd	85,000	7,083		-7083.3333333
Airport			0	0
RC202 Airstrip Work	385,000	32,083	0	-32083.33333
Carpark			0	0
Island and Pram ramp in Johnson St	5,500	458		-458.3333333
Drainage				0
Drainage Works(Cemetery)	46,847	3,904		
Drainage Program (Naremben Boundary Rd)	50,000			
Bridges - Replace with Culverts				0
BR038 Erikin North Rd (Bridge no; 5085)	147,000	12,250		-12250
BR029 Erikin South Rd (Bridge no; 6033)	267,630	22,303		-22302.5
Council Funded Footpaths			0	0
FC187 Footpath Construction - Brownley & Leewis)	52,500	4,375	0	-4375
FC137 ReSeal Asphalt (Bath St)	55,000	4,583		-4583.3333333
Kerb Replacement			0	0
FC161 Kerb Replacement - Teasdale Rd	23,000	1,917	0	-1916.666667
Dams - Community Water Projects			0	0
J13612 Update of Town circle and Square Dams	10,000	833		-833.3333333
J13612 Update of the Towns Turkey Nest Dam	20,000	1,667		-1666.666667
<b>Infrastructure Others</b>	<b>1,518,000</b>	<b>126,500</b>	<b>0</b>	-126500
J11780 BR Playground (Name)	1,500,000	125,000		-125000
J11781 Landscaping Shackleton Gazebo	7,000	583		-583.3333333
J11241 Main Street Revitalisation	8,000	667		-666.6666667
11382060 Upgrade of tourism signage at Caravan Park	3,000	250		-250
	<b>9,601,444</b>	<b>1,485,762</b>	<b>1,371,778</b>	<b>492,679</b>

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2023

FINANCING ACTIVITIES

NOTE 8

BORROWINGS

Repayments - borrowings

Information on borrowings Particulars	Loan No.	1 July 2023	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	
<b>Housing</b>										
Loan 3 - Construct House		194,547			0	(26,185)	194,547	168,362	(481)	(3,942)
<b>Economic services</b>										
Loan 4 - Reconstruct Supermarket		2,008,784	0	0	0	(91,216)	2,008,784	1,917,568	(15,289)	(86,734)
<b>Total</b>		2,203,331	0	0	0	-117,401	2,203,331	2,085,930	(15,770)	(90,676)
Current borrowings		117,401					-26,577			
Non-current borrowings		2,085,930					2,229,908			
		2,203,331					2,203,331			

All debenture repayments were financed by general purpose revenue.

The Shire has no unspent debenture funds as at 30th June 2022, nor is it expected to have unspent funds as at 30th June 2023.

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2023**

**FINANCING ACTIVITIES**

**NOTE 9**

**LEASE LIABILITIES**

**Movement in carrying amounts**

Information on leases Particulars	Lease No.	New Leases			Principal Repayments		Principal Outstanding		Interest Repayments	
		1 July 2023	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Burgess Rawson		5,743	0	0	0	(2,719)	5,743	3,024		
Burgess Rawson		5,743	0	0	(117)	(2,719)	5,626	3,024		
Burgess Rawson (Interest)		0	0	0		0	0	0	(199)	0
<b>Total</b>		<b>11,486</b>	<b>0</b>	<b>0</b>	<b>-117</b>	<b>-5,438</b>	<b>11,369</b>	<b>6,048</b>	<b>(199)</b>	<b>0</b>
Current lease liabilities		3,014					117			
Non-current lease liabilities		-11,486					-11,486			
		<u>-8,472</u>					<u>-11,369</u>			

All lease repayments were financed by general purpose revenue.

**KEY INFORMATION**

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is or contains a lease, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

Reserve accounts

Reserve name	Opening Balance	Interest Earned & Contribution	Interest Earned & Contribution	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Restricted by council</b>									
Long Service Leave reserve	121,795	4,872		4,872				126,667	121,795
Housing reserves	214,211	8,568		8,568				222,779	214,211
Council Housing reserve	3,874	155		155				4,029	3,874
Transport Infrastructure reserve	101,901	104,076		104,076				205,977	101,901
Hockey Turf Facility Replacement reserve	45,413	1,817		1,817				47,230	45,413
Shire Sports Facility Replacement reserve	131,212	5,248		5,248				136,460	131,212
Bowls Club SFFR reserve	18,821	753		753				19,574	18,821
Cricket Club SFFR reserve	30,766	1,231		1,231				31,997	30,766
Football Club SFFR reserve	12,144	486		486				12,630	12,144
Hockey Club SFFR reserve	37,098	1,484		1,484				38,582	37,098
Netball Club SFFR reserve	19,957	798		798				20,755	19,957
Squash Club SFFR reserve	1,528	61		61				1,589	1,528
Tennis Club SFFR reserve	37,087	1,483		1,483				38,570	37,087
Shackleton Bowls Club SFFR reserve	11,281	458		458				11,739	11,281
Supermarket Guarantee reserve	50,000	2,050		2,050		(50,000)		2,050	50,000
Supermarket Reconstruction reserve	0	0		0				0	0
Plant Replacement reserve	6,640	266	0	266				6,906	6,640
	<b>843,728</b>	<b>133,806</b>	<b>0</b>	<b>133,806</b>	<b>0</b>	<b>(50,000)</b>	<b>0</b>	<b>927,534</b>	<b>843,728</b>

	Note	Opening Balance 1 July 2023	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 31 July 2023
		\$		\$	\$	\$
<b>Other current liabilities</b>						
<b>Other liabilities</b>						
- Contract liabilities		1,251,597	0		(1,380,241)	(128,644)
- Other liabilities [Unspent Grants -FAGS for FY23/24]		0	0			0
<b>Total other liabilities</b>		1,251,597	0	0	(1,380,241)	(128,644)
<b>Total other liabilities</b>						
<b>Total other liabilities</b>		249,425	0		0	249,425
<b>Total other liabilities</b>		182,108	0		0	182,108
<b>Total other liabilities</b>		431,533	0	0	0	431,533
<b>Total other current assets</b>		<b>1,683,130</b>	<b>0</b>	<b>0</b>	<b>(1,380,241)</b>	<b>302,889</b>
Amounts shown above include GST (where applicable)						

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 12

#### KEY INFORMATION

##### Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

##### Employee Related Provisions

###### Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

###### Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

##### Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

##### Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue		
	Liability	Increase in Liability	Decrease in Liability	Liability	Current Liability	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	1 July 2023		(As revenue)	31 Jul 2023	31 Jul 2023	\$	\$	\$
<b>Operating grants and subsidies</b>	\$	\$	\$	\$	\$	\$	\$	\$
<b>General purpose funding</b>								
INC - GPF - WALGGC - Local Roads Grant (FAGS)				0		0	0	996,994
INC - GPF - Grants Commission Grant				0		0	0	1,941,862
<b>Law, order, public safety</b>								
INC - Fire Prev - Grants						9,167	6,875	25,200
INC - BFB - ESL Operating Grant for BFB				0		39,417	29,562	6,143
<b>Transport</b>								
Main Roads Direct Grant				0		445,042	333,781	0
INC - Roads - Streetlights Subsidy from Main Roads				0		5,500	4,125	0
<b>Economic services</b>								
INC - Comm Dev - Grant for Vietnam Veterans (Back to the Bush Reunion)				0		6,417	4,813	0
	0	0	0	0	0	505,542	379,156	2,970,199

Provider	Capital grant/contribution liabilities					Non operating grants, subsidies and contributions revenue		
	Liability	Increase in	Decrease in	Liability	Current	Adopted	YTD	YTD
	1 July 2023	Liability	Liability	31 Jul 2023	Liability	Budget	Budget	Revenue
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Non-operating grants and subsidies</b>								
<b>Law, order, public safety</b>								
INC - BFB - ESL Capital Grant for BFB						0	53,002	0
<b>Recreation and culture</b>								
Stronger Communities Grant - BBQ at Amphitheatre	8,000			8,000		679,250	1,000	0
<b>Transport</b>								
Roads to Recovery Funding	305,057			305,057		635,250	108,776	0
Regional Road Group Funding	0			0		374,533	49,520	30,000
WA LGGC Special Projects Fundings - Bridges	141,333			141,333		141,333	22,458	0
Main Roads Funded Specific Bridges				0		245,328	40,417	0
Regional Road Safety Grant - BK CR Rd				0		134,750	18,465	0
<b>Economic services</b>								
LRCI - Phase 2 Supermarket	262,905			262,905		375,500	46,938	0
LRCI - Phase 3 Supermarket	526,302			526,302		1,052,500	131,563	0
Community Water Supply Program - Turkey Nest Dam	2,000			2,000		20,000	2,500	0
Community Water Supply Program - Round & Town Dams	1,000			1,000		10,000	1,250	0
Water Corporation Water Fountain	5,000			5,000		0	0	0
	1,251,597	0	0	1,251,597	0	3,668,443	475,887	30,000

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2023**

**NOTE 14  
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2023-24 year is \$5,000 or 10.00% whichever is the greater.

Nature or type	Var. \$	Var. %	Explanation of positive variances		Explanation of negative variances	
			Timing	Permanent	Timing	Permanent
	\$	%				
<b>Revenue from operating activities</b>						
Operating grants, subsidies and contributions	2,887,612	6305.98%	▲	Timing		Early receipt of FAGS of \$2.9Mn on 30th June 2023
Fees and charges	152,543	1024.92%	▲	Timing		Due to supermarket income and few early payments of fees
Interest earnings	(14,316)	(169.24%)	▼	Timing		
<b>Expenditure from operating activities</b>						
Employee costs	36,232	14.02%	▲	Timing		Due to termination payouts
Materials and contracts	(103,197)	(56.98%)	▼	Timing		Timing of payables
Utility charges	10,323	44.99%	▲	Timing		Increased utility costs
Depreciation on non-current assets	385,280	123.06%	▲	Timing		Due to infra assets not depreciating automatically, in progress for automation in next quarter
Interest expenses	23,307	282.74%	▲	Timing		
Insurance expenses	14,903	66.73%	▲	Timing		
Other expenditure	15,220	85.19%	▲	Timing		
Non-cash amounts excluded from operating activities	(1,710,431)	(95.97%)	▼	Timing		
<b>Investing activities</b>						
Proceeds from non-operating grants, subsidies and contributions	(320,492)	(81.04%)	▼	Timing		Timing of receipt of Capital grant funding, yet to receive the ones with acquittals
Proceeds from disposal of assets	(166,500)	(100.00%)	▼	Timing		
<b>Closing funding surplus / (deficit)</b>	<b>1,183,027</b>	<b>(27.30%)</b>	<b>▲</b>	<b>Timing</b>		<b>Major variance due to the last moment FAGS funding</b>



List of Accounts August 2023				
Chq/EFT	Date	Name	Description	Amount
<b>Municipal Account EFTs</b>				
EFT21884	03/08/2023	GREAT SOUTHERN FUEL SUPPLIES	FUEL FOR JULY 2023	\$466.26
EFT21885	03/08/2023	SHIRE OF BRUCE ROCK - T/AS BRUCE ROCK SUPERMARKET	VARIOUS PURCHASES FOR JULY	\$789.10
EFT21886	01/08/2023	DEPARTMENT OF TRANSPORT (DOT CLEARING)	DOT CLEARING 28/07/2023 (EOM TRANSACTION)	\$46.85
EFT21887	02/08/2023	DEPARTMENT OF TRANSPORT (DOT CLEARING)	DOT CLEARING 31/07/2023 (EOM TRANSACTION)	\$65,451.95
EFT21888	03/08/2023	AUSTRALIAN GOVERNMENT CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	\$217.67
EFT21889	03/08/2023	SHIRE OF BRUCE ROCK	PAYROLL DEDUCTIONS	\$682.00
EFT21890	03/08/2023	BDD AUSTRALIA PTY LTD T/A BEGA	SUPERMARKET ORDER	\$3,051.14
EFT21891	03/08/2023	C-STORE DISTRIBUTION	SUPERMARKET ORDER	\$1,853.62
EFT21892	03/08/2023	CINIL THOMAS	REIMBURSEMENT OF EXPENSES	\$58.70
EFT21893	03/08/2023	CODY EXPRESS TRANSPORT	SUPERMARKET FREIGHT	\$1,504.03
EFT21894	03/08/2023	COLPET BROWNLEY	MANAGEMENT OF LANDFILL SITE FOR FNE 02/08/2023	\$2,021.04
EFT21895	03/08/2023	EASTWAY FOOD SUPPLIES	SUPERMARKET ORDER	\$4,536.82
EFT21896	03/08/2023	KATIE FUCHSBICHLER	RUBBISH COLLECTION FOR FNE 02/08/2023	\$2,500.00
EFT21897	03/08/2023	LGIS WA	LGIS PROPERTY INSURANCE 2023-2024	\$152,817.65
EFT21898	03/08/2023	MAROK WA PTY LTD	SUPERMARKET ORDER	\$361.46
EFT21899	03/08/2023	MARTINS PRODUCE	SUPERMARKET ORDER	\$5,855.63
EFT21900	03/08/2023	METCASH TRADING LIMITED	SUPERMARKET ORDER	\$18,390.87
EFT21901	03/08/2023	SANDS FRIDGE LINES	SUPERMARKET FREIGHT	\$327.16
EFT21902	07/08/2023	DEPARTMENT OF TRANSPORT DRIVER AND VEHICLE SERVICES (VI BAL OF REV EOM)	DOT VEHICLE INSPECTION BALANCE OF REVENUE JULY 2023 (EOM TRANSACTION)	\$106.60
EFT21903	10/08/2023	ANKAME PTY LTD	ROOF ANCHORAGE HARDWARE FOR VARIOUS SHIRE PROPERTIES	\$8,491.28
EFT21904	10/08/2023	AUSTRALIAN TAXATION OFFICE	FRINGE BENEFIT TAX RETURN FOR 2022-23	\$711.03
EFT21905	10/08/2023	BK AIR & SERVICES	REPLACEMENT GAS BOTTLE	\$175.00
EFT21906	10/08/2023	BROWNLEY'S PLUMBING & GAS	IRRIGATION VALVE BOX	\$165.00
EFT21907	10/08/2023	BRUCE ROCK CAFE - LOVE THAT FOOD	MEETING REFRESHMENTS	\$86.00
EFT21908	10/08/2023	BRUCE ROCK ENGINEERING	TYRES FOR BK025 AND PUNCTURE REPAIR BK409	\$4,527.29
EFT21909	10/08/2023	C-STORE DISTRIBUTION	SUPERMARKET ORDER	\$1,074.58
EFT21910	10/08/2023	CHRIS BRAY ELECTRICS PTY LTD	ELECTRICAL WORK AT SHIRE PROPERTY	\$763.40
EFT21911	10/08/2023	COLESTAN ELECTRICS	ELECTRICAL WORK AT SHIRE PROPERTY	\$127.11
EFT21912	10/08/2023	CORPCLOUD PTY LTD	MED CENTRE IT SUPPORT	\$227.13
EFT21913	10/08/2023	DEPARTMENT OF MINES AND PETROLEUM	BSL FOR JULY 2023	\$56.65
EFT21914	10/08/2023	ELDERS RURAL SERVICES AUSTRALIA LIMITED	CHEMICALS FOR AQUATIC CENTRE	\$99.49
EFT21915	10/08/2023	FILTERS PLUS WA	PARTS FOR BK660	\$68.64
EFT21916	10/08/2023	GOGO ON HOLD	ON HOLD MESSAGING SERVICE	\$414.00
EFT21917	10/08/2023	JTB - JAPANESE TRUCK & BUS SPARES	PARTS FOR BK851	\$112.50
EFT21918	10/08/2023	LIBERTY OIL RURAL PTY LTD	HYDRAULIC OIL	\$836.24
EFT21919	10/08/2023	LUKERATIVE PLUMBING, GAS & MAINTENANCE	PLUMBING MAINTENANCE AT SHIRE PROPERTY	\$264.00
EFT21920	10/08/2023	MAHJAE PTY LTD T/A WHITNEY CONSULTING	GRANT APPLICATION ASSISTANCE	\$2,629.00
EFT21921	10/08/2023	MAROK WA PTY LTD	SUPERMARKET ORDER	\$405.31
EFT21922	10/08/2023	MARTINS PRODUCE	SUPERMARKET ORDER	\$2,579.13
EFT21923	10/08/2023	MCCALL MOTORS PTY LTD	MATERIALS FOR TOWN CREW	\$402.34
EFT21924	10/08/2023	METCASH TRADING LIMITED	SUPERMARKET ORDER	\$13,315.45
EFT21925	10/08/2023	NAPA	WORKSHOP CONSUMABLES	\$294.80
EFT21926	10/08/2023	OFFICE OF REGIONAL ARCHITECTURE	ARCHITECTURAL SERVICES	\$3,837.23
EFT21927	10/08/2023	OFFICEWORKS BUSINESS DIRECT	STATIONERY	\$215.90
EFT21928	10/08/2023	SAIL CITY	SHADE SAIL PARTS	\$364.00
EFT21929	10/08/2023	SANDS FRIDGE LINES	SUPERMARKET FREIGHT	\$500.37
EFT21930	10/08/2023	SEEK LIMITED	RECRUITMENT ADVERTISING	\$401.50
EFT21931	10/08/2023	SHIRE OF BRUCE ROCK - CREDIT CARD	CREDIT CARD FOR AUGUST 2023, HEALTHENGINE, CARD FEE AND INTERNET	\$591.15
EFT21932	10/08/2023	SHRED-X PTY LTD	SECURE DESTRUCTION BIN MONTHLY RENTAL	\$13.00
EFT21933	10/08/2023	SYNERGY	ELECTRICITY USAGE AT SHIRE PROPERTIES	\$12,544.26
EFT21934	10/08/2023	T-QUIP	BATTERY CHARGER FOR LINE MARKER	\$158.00
EFT21935	10/08/2023	THE RETAIL RESOURCES COMPANY	SUPERMARKET CONSULTANCY SERVICES	\$1,227.05
EFT21936	10/08/2023	TRANSTRUCT	MATERIALS FOR BUILDING MAINTENANCE CREW	\$52.80
EFT21937	10/08/2023	WALLIS COMPUTER SOLUTIONS	IT SERVICES FOR SHIRE OFFICE	\$68,676.74
EFT21938	10/08/2023	WESTRAC PTY LTD	PARTS FOR BK409	\$100.43
EFT21939	10/08/2023	WHEATBELT BUSINESS NETWORK	WBN MEMBERSHIP	\$360.00
EFT21940	10/08/2023	WHEATBELT UNIFORMS, SIGNS & SAFETY	STAFF UNIFORM	\$537.36
EFT21941	10/08/2023	WIDEAWAKE PTY LTD T/AS IDEAL SALES	SUPERMARKET ORDER	\$2,165.66
EFT21942	09/08/2023	WEST AUSTRALIAN NEWSPAPERS LIMITED	NEWSPAPERS FOR WEEK ENDING 30/07/2023	\$262.69
EFT21943	09/08/2023	WEST AUSTRALIAN NEWSPAPERS LIMITED	NEWSPAPERS FOR WEEK ENDING 23/07/2023	\$264.30
EFT21944	17/08/2023	AUSTRALIAN GOVERNMENT CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	\$230.06
EFT21945	17/08/2023	SHIRE OF BRUCE ROCK	PAYROLL DEDUCTIONS	\$682.00
EFT21946	17/08/2023	AUSTRALIA POST	POSTAL CHARGES FOR THE MONTH OF JULY 2023	\$195.60
EFT21947	17/08/2023	AVON WASTE	RECYCLING FOR THE MONTH OF JULY 2023	\$3,826.91
EFT21948	17/08/2023	BDD AUSTRALIA PTY LTD T/A BEGA	SUPERMARKET ORDER	\$1,558.47
EFT21949	17/08/2023	BOC LIMITED	GAS BOTTLE RENTAL JULY 2023	\$113.16
EFT21950	17/08/2023	BRUCE ROCK CAFE - LOVE THAT FOOD	CATERING FOR STAFF MEETING	\$200.00
EFT21951	17/08/2023	BURGESS RAWSON PTY LTD	WATER USAGE AT LEASED PROPERTY	\$52.31

EFT21952	17/08/2023	COCA-COLA EUROPACIFICPARTNERS AUSTRALIA PTY LIMITED	SUPERMARKET ORDER	\$728.86
EFT21953	17/08/2023	COLPET BROWNLEY	MANAGEMENT OF LANDFILL SITE FOR FNE 16/08/2023	\$2,373.04
EFT21954	17/08/2023	EASTWAY FOOD SUPPLIES	SUPERMARKET ORDER	\$1,693.44
EFT21955	17/08/2023	ECOSCAPE AUSTRALIA PTY LTD	DESIGN AND LANDSCAPE SERVICES	\$2,943.60
EFT21956	17/08/2023	HIP POCKET WORKWEAR & SAFETY GERALDTON	STAFF UNIFORM	\$248.20
EFT21957	17/08/2023	JULIAN GOLDACRE	REIMBURSEMENT OF EXPENSES	\$433.25
EFT21958	17/08/2023	KATIE FUCHSBICHLER	RUBBISH COLLECTION FOR FNE 16/08/2023	\$2,500.00
EFT21959	17/08/2023	LIBERTY OIL RURAL PTY LTD	ENGINE OIL	\$738.44
EFT21960	17/08/2023	MAROK WA PTY LTD	SUPERMARKET ORDER	\$395.56
EFT21961	17/08/2023	MARTINS PRODUCE	SUPERMARKET ORDER	\$3,096.21
EFT21962	17/08/2023	METCASH TRADING LIMITED	SUPERMARKET ORDER	\$4,901.80
EFT21963	17/08/2023	NAREMBEEN MEDICAL CENTRE	EMPLOYMENT MEDICAL	\$145.00
EFT21964	17/08/2023	RESONLINE PTY LTD	ONLINE CARAVAN PARK BOOKING FOR JULY 2023	\$220.00
EFT21965	17/08/2023	SHIRE OF CUBALLING	STAFF TRAINING	\$880.00
EFT21966	17/08/2023	WA CONTRACT RANGER SERVICES	RANGER SERVICES	\$731.50
EFT21967	17/08/2023	WESFARMERS KLEENHEAT GAS PTY LTD	GAS USAGE AT SHIRE PROPERTY	\$794.54
EFT21968	17/08/2023	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	WALGA MEMBERSHIPS AND SUBSCRIPTIONS 2023-2024	\$31,711.71
EFT21969	16/08/2023	WEST AUSTRALIAN NEWSPAPERS LIMITED	NEWSPAPERS FOR WEEK ENDING 06/08/2023	\$288.33
EFT21970	28/08/2023	ADAPT-A-LIFT GROUP PTY LTD	SERVICE BK9394, INCLUDING 10 YEAR INSPECTION	\$29,366.70
EFT21971	28/08/2023	AFGRI EQUIPMENT AUSTRALIA	PARTS FOR BK602 AND SMALL PLANT	\$2,306.01
EFT21972	28/08/2023	BDD AUSTRALIA PTY LTD T/A BEGA	SUPERMARKET ORDER	\$1,688.12
EFT21973	28/08/2023	BRUCE ROCK CAFE - LOVE THAT FOOD	CATERING FOR COUNCIL MEETING	\$50.00
EFT21974	28/08/2023	BRUCE ROCK COMMUNITY RESOURCE CENTRE (INC)	ROCK REVIEW SALES	\$161.00
EFT21975	28/08/2023	BRUCE ROCK ENGINEERING	TYRES FOR BK602, BK510 AND BK6556	\$9,032.32
EFT21976	28/08/2023	BRUCE ROCK LPO	STATIONERY ITEMS	\$208.15
EFT21977	28/08/2023	BRUCE ROCK PONY & ADULT RIDING CLUB	COMMUNITY GRANTS PROGRAM 2023-24	\$1,863.00
EFT21978	28/08/2023	BUNNINGS MIDLAND W/H	MATERIALS FOR BUILDING MAINTENANCE	\$424.92
EFT21979	28/08/2023	BURGESS RAWSON PTY LTD	INDUSTRIAL RENT AND MANAGEMENT FEES	\$719.08
EFT21980	28/08/2023	C-STORE DISTRIBUTION	SUPERMARKET ORDER	\$2,406.08
EFT21981	28/08/2023	CLEANAWAY DANIELS SERVICES PTY LTD	MEDICAL CENTRE SHARPS DISPOSAL	\$300.42
EFT21982	28/08/2023	COCA-COLA EUROPACIFICPARTNERS AUSTRALIA PTY LIMITED	SUPERMARKET ORDER	\$798.60
EFT21983	28/08/2023	CODY EXPRESS TRANSPORT	SUPERMARKET FREIGHT	\$1,494.25
EFT21984	28/08/2023	CONNELLY IMAGES	SIGN FOR OVAL SCORE BOARD	\$242.00
EFT21985	28/08/2023	CORSIGN WA PTY LTD	GUID POSTS	\$4,587.00
EFT21986	28/08/2023	DAVES TREE SERVICE	TRIM STREET TREES UNDER POWER LINES	\$16,720.00
EFT21987	28/08/2023	DEPARTMENT OF FIRE AND EMERGENCY SERVICES (DFES)	ESL QUARTER 1 PAYMENT 2023-24	\$21,905.70
EFT21988	28/08/2023	E & MJ ROSHER PTY LTD	PARTS FOR BK117	\$281.47
EFT21989	28/08/2023	EASTWAY FOOD SUPPLIES	SUPERMARKET ORDER	\$1,969.94
EFT21990	28/08/2023	ELDERS RURAL SERVICES AUSTRALIA LIMITED	BATTERIES FOR BK6674	\$424.64
EFT21991	28/08/2023	ELEC TECH DIESEL SERVICES PTY LTD	REPAIRS TO BK505	\$125.13
EFT21992	28/08/2023	ENVIROPIPES	DRAINAGE PIPES	\$2,691.83
EFT21993	28/08/2023	FORTH CONSULTING PTY LTD	SUPERMARKET ENGINEERING PHASE CONSULTANCY SERVICES	\$825.00
EFT21994	28/08/2023	FULCRUM STRUCTURAL ENGINEERING PTY LTD	SUPERMARKET CONSTRUCTION SUPPORT	\$682.00
EFT21995	28/08/2023	GAP SOLUTIONS PTY LTD	QUARTERLY SUPPORT LICENSE FOR SUPERMARKET SOFTWARE	\$874.50
EFT21996	28/08/2023	GRANO DIRECT	MATERIALS FOR CONCRETE WORK	\$778.30
EFT21997	28/08/2023	INTEGRATED DISTRIBUTION PTY LTD	LINE MARKING PAINT	\$1,485.00
EFT21998	28/08/2023	JOONDALUP RESORT	ACCOMMODATION FOR OFFICER ATTENDING CONFERENCE	\$460.00
EFT21999	28/08/2023	JTB - JAPANESE TRUCK & BUS SPARES	PARTS FOR BK062	\$46.25
EFT22000	28/08/2023	KENNARDS HIRE MIDLAND	HIRE OF PLATE COMPACTOR	\$2,206.00
EFT22001	28/08/2023	LANDGATE- VALUATION	INTERIM VALUATIONS	\$309.13
EFT22002	28/08/2023	LIBERTY OIL RURAL PTY LTD	GREASE	\$176.30
EFT22003	28/08/2023	LUKERATIVE PLUMBING, GAS & MAINTENANCE	PLUMBING WORK AT SHIRE PROPERTIES	\$522.50
EFT22004	28/08/2023	MAROK WA PTY LTD	SUPERMARKET ORDER	\$439.41
EFT22005	28/08/2023	MARTINS PRODUCE	SUPERMARKET ORDER	\$5,627.96
EFT22006	28/08/2023	MCCALL MOTORS PTY LTD	MATERIALS FOR ROAD MAINTENANCE	\$690.72
EFT22007	28/08/2023	MCLEODS BARRISTERS & SOLICITORS	LEASE FOR HANGER AT AIRSTRIP	\$694.50
EFT22008	28/08/2023	MERREDIN TELEPHONE SERVICES	SECURITY MONITORING	\$70.40
EFT22009	28/08/2023	METCASH TRADING LIMITED	SUPERMARKET ORDER	\$16,572.40
EFT22010	28/08/2023	NAPA	PARTS FOR SMALL PLANT	\$26.95
EFT22011	28/08/2023	NB HARDWARE & AG SUPPLIES	FERTILIZER	\$96.01
EFT22012	28/08/2023	NEREA UGARTE	REIMBURSEMENT OF EXPENSES	\$55.00
EFT22013	28/08/2023	NUTRIEN AG SOLUTIONS	CHEMICALS FOR VERGE SPRAYING	\$2,688.86
EFT22014	28/08/2023	OFFICEWORKS BUSINESS DIRECT	STATIONERY ORDER	\$79.83
EFT22015	28/08/2023	OMNICOM MEDIA GROUP AUSTRALIA PTY LTD	ADVERTISING EXPENSE FOR TENDER	\$453.20
EFT22016	28/08/2023	QUEST INNALOO	STAFF TRAINING ACCOMMODATION	\$930.00
EFT22017	28/08/2023	RICHARD MCDOWELL T/A WHEATBELT NATIVE GARDENS	PLANTS FOR LANDSCAPING	\$77.00
EFT22018	28/08/2023	SANDS FRIDGE LINES	SUPERMARKET FREIGHT	\$719.40

EFT22019	28/08/2023	SNAP MIDLAND	SOBR TOURISM BROCHURE	\$955.00
EFT22020	28/08/2023	STATE LIBRARY OF WESTERN AUSTRALIA	BETTER BEGINNINGS 2023-2024	\$55.00
EFT22021	28/08/2023	SYNERGY	ELECTRICITY USAGE AT SHIRE PROPERTIES	\$815.20
EFT22022	28/08/2023	TEAM GLOBAL EXPRESS PTY LTD	FREIGHT CHARGES	\$126.29
EFT22023	28/08/2023	TELSTRA	TELEPHONE USAGE CHARGES FOR AUGUST 2023	\$1,729.37
EFT22024	28/08/2023	THE BRUCE ROCK HOTEL	SHIRE MEETING CATERING	\$276.50
EFT22025	28/08/2023	TRANSTRUCT	MATERIALS FOR WORKSHOP	\$75.00
EFT22026	28/08/2023	WA DISTRIBUTORS PTY LTD T/AS ALLWAYS FOODS	CLEANING PRODUCTS	\$560.60
EFT22027	28/08/2023	WALLIS COMPUTER SOLUTIONS	SUPPLY NEW MONITORS	\$899.80
EFT22028	28/08/2023	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	STAFF TRAINING	\$2,508.00
EFT22029	28/08/2023	WESTRAC PTY LTD	PARTS FOR BK511	\$63.33
EFT22030	28/08/2023	WHEATBELT EQUIPMENT PTY LTD	PARTS FOR BK6556	\$1,761.79
EFT22031	28/08/2023	WHEATBELT LIQUID WASTE	SEPTIC PUMP OUT AT SHIRE PROPERTY	\$539.00
EFT22032	28/08/2023	WHEATBELT UNIFORMS, SIGNS & SAFETY	STAFF UNIFORM	\$196.35
EFT22033	28/08/2023	WULYALING FARMS	FUEL FOR BK6674	\$363.00
EFT22034	28/08/2023	WURTH	TRUCK WASH	\$136.39
EFT22035	30/08/2023	DEVLYN AUSTRALIA PTY LTD	SUPERMARKET CONSTRUCTION CLAIM 10 PAYMENT 1 OF 2	\$500,000.00
EFT22036	31/08/2023	AUSTRALIAN GOVERNMENT CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	\$230.06
EFT22037	31/08/2023	SHIRE OF BRUCE ROCK	PAYROLL DEDUCTIONS	\$682.00
EFT22038	23/08/2023	WEST AUSTRALIAN NEWSPAPERS LIMITED	NEWSPAPERS FOR WEEK ENDING 13/08/2023	\$269.89
EFT22039	30/08/2023	WEST AUSTRALIAN NEWSPAPERS LIMITED	NEWSPAPERS FOR WEEK ENDING 20/08/2023	\$255.36
<b>Total EFTs</b>				<b>\$1,102,669.26</b>
<b>Municipal Account Cheques</b>				
132	09/08/2023	SHIRE OF BRUCE ROCK	PETTY CASH RECOUP JULY 2023, PLATE CHANGE	\$18.90
133	10/08/2023	SHIRE OF BRUCE ROCK	BSL TIME KEEPERS BOX SPIRAL STAIRCASE	\$61.65
<b>Total Cheques</b>				<b>\$80.55</b>
<b>Wages and Salaries</b>				
	02/08/2023	PAYROLL DIRECT DEBIT OF NET PAYS	PAYROLL FORTNIGHT ENDING 02/08/2023	\$81,312.51
	16/08/2023	PAYROLL DIRECT DEBIT OF NET PAYS	PAYROLL FORTNIGHT ENDING 16/08/2023	\$83,064.00
	30/08/2023	PAYROLL DIRECT DEBIT OF NET PAYS	PAYROLL FORTNIGHT ENDING 30/08/2023	\$81,202.77
<b>Total Wages and Salaries</b>				<b>\$245,579.28</b>
<b>Municipal Account Direct Debit</b>				
DD9250.1	02/08/2023	AWARE SUPER PTY LTD	PAYROLL DEDUCTIONS	\$8,342.19
DD9250.2	02/08/2023	MERCER SMARTSUPER	SUPERANNUATION CONTRIBUTIONS	\$349.95
DD9250.3	02/08/2023	HOST PLUS SUPERANNUATION	PAYROLL DEDUCTIONS	\$585.60
DD9250.4	02/08/2023	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	\$386.44
DD9250.5	02/08/2023	THE TRUSTEE FOR AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	\$255.91
DD9250.6	02/08/2023	EQUIPSUPER	SUPERANNUATION CONTRIBUTIONS	\$27.28
DD9250.7	02/08/2023	MACQUARIE SUPER MANAGER II	SUPERANNUATION CONTRIBUTIONS	\$182.92
DD9250.8	02/08/2023	PANORAMA SUPER	SUPERANNUATION CONTRIBUTIONS	\$801.90
DD9250.9	02/08/2023	WEALTH PERSONAL SUPERANNUATION AND PENSION FUND	SUPERANNUATION CONTRIBUTIONS	\$77.09
DD9277.1	16/08/2023	AWARE SUPER PTY LTD	PAYROLL DEDUCTIONS	\$8,717.61
DD9277.2	16/08/2023	MERCER SMARTSUPER	SUPERANNUATION CONTRIBUTIONS	\$311.34
DD9277.3	16/08/2023	HOST PLUS SUPERANNUATION	PAYROLL DEDUCTIONS	\$586.88
DD9277.4	16/08/2023	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	\$369.56
DD9277.5	16/08/2023	THE TRUSTEE FOR AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	\$255.86
DD9277.6	16/08/2023	EQUIPSUPER	SUPERANNUATION CONTRIBUTIONS	\$54.40
DD9277.7	16/08/2023	MACQUARIE SUPER MANAGER II	SUPERANNUATION CONTRIBUTIONS	\$202.61
DD9277.8	16/08/2023	PANORAMA SUPER	SUPERANNUATION CONTRIBUTIONS	\$992.39
DD9277.9	16/08/2023	WEALTH PERSONAL SUPERANNUATION AND PENSION FUND	SUPERANNUATION CONTRIBUTIONS	\$249.46
DD9291.1	30/08/2023	AWARE SUPER PTY LTD	PAYROLL DEDUCTIONS	\$8,550.42
DD9291.2	30/08/2023	MERCER SMARTSUPER	SUPERANNUATION CONTRIBUTIONS	\$410.76
DD9291.3	30/08/2023	HOST PLUS SUPERANNUATION	PAYROLL DEDUCTIONS	\$608.70
DD9291.4	30/08/2023	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	\$375.59
DD9291.5	30/08/2023	THE TRUSTEE FOR AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	\$269.95
DD9291.6	30/08/2023	MACQUARIE SUPER MANAGER II	SUPERANNUATION CONTRIBUTIONS	\$211.10
DD9291.7	30/08/2023	PANORAMA SUPER	SUPERANNUATION CONTRIBUTIONS	\$847.97
DD9291.8	30/08/2023	WEALTH PERSONAL SUPERANNUATION AND PENSION FUND	SUPERANNUATION CONTRIBUTIONS	\$106.92
DD9291.9	30/08/2023	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$2,259.58
DD9250.10	02/08/2023	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$2,135.00
DD9250.11	02/08/2023	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	\$484.03
DD9250.12	02/08/2023	VIRGIN MONEY SUPER	SUPERANNUATION CONTRIBUTIONS	\$233.47
DD9250.13	02/08/2023	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	\$254.86
DD9250.14	02/08/2023	BENDIGO SMART SAVER SUPER	SUPERANNUATION CONTRIBUTIONS	\$360.34
DD9277.10	16/08/2023	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$2,148.10
DD9277.11	16/08/2023	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	\$523.39
DD9277.12	16/08/2023	VIRGIN MONEY SUPER	SUPERANNUATION CONTRIBUTIONS	\$214.72
DD9277.13	16/08/2023	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	\$255.29
DD9277.14	16/08/2023	BENDIGO SMART SAVER SUPER	SUPERANNUATION CONTRIBUTIONS	\$411.83

DD9291.10	30/08/2023	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	\$500.23
DD9291.11	30/08/2023	VIRGIN MONEY SUPER	SUPERANNUATION CONTRIBUTIONS	\$214.72
DD9291.12	30/08/2023	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	\$268.33
DD9291.13	30/08/2023	BENDIGO SMART SAVER SUPER	SUPERANNUATION CONTRIBUTIONS	\$379.66
<b>Total Direct Debits</b>				<b>\$44,774.35</b>
<b>Credit Card Payments</b>				
EFT21931	10/08/2023	HEALTHENGINE	HEALTH ENGINE APP, SMS RECALLS & NEW PATIENTS	\$141.90
		BENDIGO BANK	CARD FEE	\$4.00
		ACTIVE8ME	INTERNET FOR JULY/AUGUST	\$45.40
		WESTNET	INTERNET FOR AUGUST	\$134.95
			INTERNET FOR AUGUST	\$99.95
			INTERNET FOR AUGUST	\$164.95
<b>Total Credit Card Payments</b>				<b>\$591.15</b>
<b>Total Municipal Account EFT Payments</b>				<b>\$1,102,669.26</b>
<b>Total Municipal Account Cheque Payments</b>				<b>\$80.55</b>
<b>Total Trust Account EFT Payments</b>				<b>\$0.00</b>
<b>Total Trust Account Cheque Payments</b>				<b>\$0.00</b>
<b>Total Wages</b>				<b>\$290,353.63</b>
<b>Total</b>				<b>\$1,393,103.44</b>

**Policy Name:****6.5** Lease of Community Crop**Department:**

Community Facilities

**Date Adopted:**

21 September 2023

**Last Reviewed:****PREAMBLE**

Policy providing the guidelines and process to be followed relating to the Lease of the Community Crop.

**OBJECTIVE**

For Council and Officers to have the required guidance and direction to make informed decisions when deciding on the awarding of the Lease of the Community Crop.

**POLICY**

Council leases the cropping rights to the Community Crop located on the land immediately surrounding the Bruce Rock Airstrip. The intention of this is to assist local community and sporting groups to raise funds for their activities and thus provide benefit to the wider community.

The following relates to the Community Crop Lease and the conditions which must be considered when awarding it:

1. The Lease will be offered by Expression of Interest (EOI) six months prior to the expiry date of the previous Lease.
2. EOIs will only be considered from Bruce Rock Sporting Clubs and/or Community Groups.
3. The Lease will be offered for three years' duration.
4. The Expression of Interest should also contain the following:
  - a) A cropping plan for the duration of Lease.
  - b) An indication of what the proceeds from the sale of the Crop will be used for. (N.B. This must be of benefit to the Shire, either through the direct investment in the community group or club, or towards activities of wider benefit to the Bruce Rock community. If it is the former, then the EOI should be specific about what the Club of Community Group intends to use the proceeds for).
5. The Club/Group which holds the existing Lease may submit an EOI to continue/extend, but if there is at least one other eligible EOI, then an extension will not be granted. The aim of the Community Crop Lease is to spread the benefit around the community and engage different Clubs/Groups where possible.
6. Consideration will be given to the prior knowledge and expertise of the applicants, evidenced by the thoroughness of their EOI. This will be explained to all applicants when the EOI process is announced/advertised.
7. Periodic inspection of the Community Crop land may be undertaken by Shire staff to ensure that the requirements of the Lease are being fulfilled. Measures up to and including termination of the Lease could result if activities are not deemed to be sufficient to meet the Lease conditions.

8. At the cessation of the Lease the land must be clear of all (summer) weeds.
9. All soil tests, crop rotations and chemical records must be provided to the Shire when requested.

**HEAD OF POWER**

Nil

# AGREEMENT TO LEASE RURAL PROPERTY

THIS AGREEMENT IS MADE THE (day) OF (month) 2023

## 1. LESSOR

FULL NAME: Shire of Bruce Rock ("Lessor")  
ADDRESS: 54 Johnson St, BRUCE ROCK, WA 6418  
ABN: 22 148 096 754  
TELEPHONE: (08) 9061 1377

## 2. LESSEE

FULL NAME: ("Lessee")  
ADDRESS:  
ABN:  
TELEPHONE:

## 3. THE PROPERTY

The property at Reserve 17266, Location No 19655 where the Bruce Rock airfield is located, excluding the following:

- a) the airstrip runway and taxiway;
- b) the unsealed shoulders of the airstrip runway or taxiway;
- c) the airstrip apron;
- d) any sheds, buildings, lighting or fittings that are part of the airstrip.

## 4. LEASE FEE

The annual lease fee shall be \$0.00 + GST.

## 5. TERM OF LEASE

The term of the lease shall be for three years from the commencement date and shall be advertised six months prior to end date as per Council Policy, allowing all sporting and community groups opportunity to apply every three years, unless terminated under Clause 24.a).

## 6. COMMENCEMENT DATE

1<sup>st</sup> February 2024

## 7. END OF LEASE

Final termination date of 31<sup>st</sup> January 2027

**8. CROPPING**

The lessor agrees to allow the Lessee the following area of the Property to be cropped:

- a.) The full area of the property may be planted to cereals, Canola or Lupins
- b.) If less than the above is planted, the remaining area can be left as fallow.
- c.) The Lessee cannot use the property for any use other than as set out in this clause 8.
- d.) Within the three year period of the lease, there must be one break crop

**9. RESTRICTIONS TO LEASED AREA**

- a) The lessee must at no time drive or park equipment on the airstrip runway, taxiway or apron.
- b) No persons are to enter structures or have a vehicle obstructing access to any structures at anytime.

**10. FERTILISER**

- a) Soil testing to be undertaken in first year with GPS locations recorded
- b) Results must be provided to the shire
- c) Lime – 1 tonne – spread once per term (within the three year period)
- d) Fertiliser to be managed effectively

**11. SPRAY TOPPING**

All costs of spray topping to be borne by the Lessee, with the Lessee to use their best endeavours applying herbicide to minimise seed set.

**12. HERBICIDES**

The Lessee agrees to provide the Lessor with records of all herbicide applications during the currency of the lease.

**13. PASTURES**

The Lessee must maintain the pastures on the cropped area to the same state or better as at the commencement of the lease (if the area is not in crop).

**14. FIREBREAKS**

Firebreaks shall be maintained in accordance with practices approved by the Lessor, with regards to the specifications issued by the Shire of Bruce Rock and the local Fire Control Officer (as gazetted). This shall be at the cost of the Lessee.

**15. RATES AND TAXES**

Local government and water rates shall be paid by the Lessor.

The Lessee must reimburse the Lessor for water used for spraying and other consumption charges.

**16. INSURANCE**

Crop insurance shall be the responsibility of the lessee.



**17. EXCESS WATER , ELECTRICITY AND SERVICE CHARGES**

Excess water, electricity usage and service charges incurred during the currency of the lease shall be borne by the Lessee.

**18. MAINTENANCE OF CLEARING AND ERADICATION OF VERMIN**

- a) The Lessee shall keep clean and free from seedlings and undergrowth all such parts of the Property in full production and shall generally manage the Property so as to keep the same at least up to its present value as at the commencement of the Lease
- b) The Lessee also agrees to take all necessary measures to exterminate rabbits and other vermin and to prevent the spread or infestation of noxious weeds on the land taking into consideration the condition of the Property as at the commencement of the Lease.

**19. MAINTENANCE OF PROPERTY**

The Lessee shall at all times maintain the Property in at least the same condition as existing on the date of the commencement of the Lease except in respect of fair wear and tear, and shall farm the Property in a manner consistent with the best farm management practices.

**20. BUILDINGS**

The Lessee will not have use of the sheds and buildings situated on the property.

**21. ACCESS TO PREMISES**

The Lessee shall permit the Lessor or their agents, consultants or contractors to have access to the Property at all reasonable times.

**22. ASSIGNMENT AND SUBLETTING**

The Lessee shall not assign, mortgage, charge or dispose of the property in any other way.

**23. EARLY TERMINATION OF LEASE**

The Lessor reserves the right to terminate the lease prior to the End date in the following circumstances:

- a) By providing written notice three months prior to the first, second, third or fourth anniversary of the commencement date.
- b) in the case of an unrectified breach of the lease conditions, with one month's written notice.
- c) By mutual consent between the Lessee and the Lessor, as evidenced by an exchange of letters.

**24. BREACH OF LEASE CONDITIONS**

In the event of a breach of any of the conditions of the lease, the Lessor will provide written notice to the Lessee requiring the breach be rectified within 2 (TWO) weeks.

If the breach is not rectified within this timeframe, the Lessor has the right to terminate the lease under Clause 24.b).

**SIGNED**

**Lessor**

Signed \_\_\_\_\_

Name:

For and on behalf of:

Date:

**Lessor**

Signed \_\_\_\_\_

Name:

For and on behalf of:

Date:

**Lessee**

Signed \_\_\_\_\_

Name:

For and on behalf of:

Date:

**Lessee**

Signed \_\_\_\_\_

Name:

For and on behalf of:

Date:

## **MINUTES OF THE CENTRAL EAST ACCOMMODATION & CARE ALLIANCE INC MANAGEMENT COMMITTEE MEETING HELD AT 10.30AM ON MONDAY, 4 SEPTEMBER 2023 AT THE MERREDIN REGIONAL COMMUNITY & LEISURE CENTRE, BATES ST, MERREDIN**

### **1. MEETING OPENING**

The Chairperson opened the meeting at 10.35am, welcomed the new Members from the Shire of Narembeen, Paul Sheedy (Acting CEO) and Counsellor Amy Hardham and commented as follows:

- CEACA Treasurer and Member for the Shire of Kellerberrin, Cr Rodney Forsyth, has resigned from Council. The Chairperson acknowledged the contribution that Cr Forsyth has made to CEACA and the community and extended his sincere thanks. Cr Monica Gardiner will be the delegate for the Shire.
- CEACA's focus is to expand the number of units across its Member shires, apply for State and Federal funding for additional units and apply to become a Registered Community Housing Provider.

### **2. MEETING MATTERS**

#### **2.1 Record of Attendance and Apologies**

##### **Present**

Terry Waldron (Chairperson), Richard Marshall (CEACA Executive Officer), Jo Trachy (CEACA Operations Manager & Minute Secretary), Darren Mollenoyux (Shire of Bruce Rock), Stephen Strange (Shire of Bruce Rock), Raymond Griffiths (Shire of Kellerberrin), Codi Mullen (Shire of Merredin), Gary Shadbolt (Shire of Mukinbudin), Dirk Sellenger (Shire of Mukinbudin), Paul Sheedy (Shire of Narembeen), Amy Hardham (Shire of Narembeen), Bill Price (Shire of Westonia), Louis Geier (Shire of Westonia), Quentin Davies (Shire of Wyalkatchem), Mischa Stratford (Shire of Wyalkatchem), Peter Klein (Shire of Wyalkatchem), Nic Warren (Shire of Yilgarn), Wayne Della Bosca (Shire of Yilgarn)

##### **Apologies**

Rodney Forsyth (Shire of Kellerberrin), Monica Gardiner (Shire of Kellerberrin), Lisa Clack (Shire of Merredin), Mark McKenzie (Shire of Merredin), Ben McKay (Shire of Mt Marshall), Tony Sachse (Shire of Mt Marshall)

#### **2.2 Declaration of Quorum**

The Chairperson advised that the quorum for the meeting was met.

#### **2.3 Conflicts of Interest**

None.

#### **2.4 Matters Arising**

Report tabled – no comments or questions raised.

### **3. MATTERS FOR DECISION**

#### **3.1 Previous Minutes**

#### **RESOLUTION**

---

It was resolved that the Minutes of the CEACA Management Committee meeting held on the 29 May 2023 be accepted as a true and accurate record of proceedings.

CARRIED

### 3.2 Application to be a Registered Community Housing Provider (RCHP)

The Executive Officer spoke to the *EO Report - Attachment 5* and the following additional comments were made:

- The major disadvantage with RCHP is changes are required to the Constitution, including the wind-up clause which means surplus property on wind-up must be transferred to another RCHP or the Housing Authority. It is expected this would only apply to new Units (not the existing 71 Units), but this will be checked before the application is finalised.
- There is no requirement in the funding application to be a RCHP and CEACA can still apply without it. It will however improve CEACA's chance of obtaining funding.
- If additional units are built, CEACA can continue to refer to the Allocations Matrix when choosing future tenants. The main difference would relate to governance, which will result in more work for CEACA Management.
- Operations Manager reviewed the RCHP assessment criteria and is working on current and future policies and procedures to assist with compliance.
- The application process is lengthy, and Members must therefore decide they wish to proceed with application.

General discussion ensued and questions were raised including:

- The consequence of being a RCHP if CEACA took over management of shire owned properties. EO advised he understands there would be no impact as the RCHP status only relates to surplus property owned by CEACA which has been funded by the Housing Authority.
- Would it be possible for existing CEACA properties to be transferred to another entity if CEACA were to cease trading. EO advised the existing Constitution states that surplus property can be transferred to a similar organisation that has charitable status. This will need to be checked in relation to any changes to the Constitution.
- Is there a provision in the CEACA Constitution that indicates the units can be sold if required and is there a limit to that number. EO advised that this would be possible, however the sites may need to be strata titled.
- If RCHP application stipulates that Management Committee Members will be interviewed to ascertain their suitability to manage a Registered Community Housing Organisation, Council's would have to take this into account when nominating Members. As CEACA is an incorporated body, there is no requirement for shires to nominate a Councillor and could nominate others with relevant experience. EO advised that interviews may not be necessary.
- If occupancy rates dropped to very low levels could local workers (eg. Teachers, nurses) be offered a unit if CEACA were RCHP. EO advised that CEACA's Allocations Matrix already caters for workers, and this would not change.

#### ACTION ITEMS

---

1. Executive Officer to confirm that if CEACA were operating as a RCHP and ceased trading, the existing 71 units could be transferred to a like-minded, charitable organisation and not to another RCHP or the Housing Authority/State Government.
2. Prior to finalising the changes to the existing Constitution, the Executive Officer to check the impact on charitable status if CEACA were granted RCHP status. It is not expected there will be any impact because it is the activities which determine charitable status.

#### RESOLUTION

---

It was resolved to apply for Registered Community Housing Provider status and to obtain legal advice on the impact to the existing 71 Units.

CARRIED

### 3.3 Funding Options & Opportunities

The EO spoke to *funding options and opportunities listed in the EO Report Page 2* and commented as follows:

- CEACA is assuming a 10% contribution from shires, as this occurred in the original project and State Govt agree that it is appropriate. CEACA's contribution is the ongoing management and maintenance of the units.
- Question raised at the Executive Committee meeting regarding CEACA applying for a loan instead of 10% contribution. The financial modelling is summarised in Annexures E1 and E2 of the EO Report. The modelling shows that CEACA would not be able to service debt at lower levels of occupancy, partly due to the need to provision for refurbishment of the Units. The EO and Chairperson do not recommend CEACA borrowing money at this stage.

#### RESOLUTION

---

It was resolved not to apply for a loan to contribute to the funding application and that shires would be asked to contribute 10% of unit costs.

CARRIED

### 3.4 Submission to State Government Department of Housing

The Executive Officer commented as follows:

- Annexure C of EO report sets out the number of ILU required per shire (Merredin TBC). Narembeen would like 3.
- CEACA will approach State Government for funding and then Federal to make up the difference. Calls for Submissions for Growing Regions (Federal) funding are expected in Feb 2024 and cut off for applications expected to be July 2024.

#### ACTION ITEMS

---

1. Shires to finalise ILU numbers and land details by the end of September 2023.
2. Shires to provide a letter of commitment to the 10% contribution, ILU number and details of land donated.

## 4. MATTERS FOR DISCUSSION

### 4.1 Executive Officer Report

The Executive Officer made the following additional comments to his report:

- Elders has offered a 12-month extension to existing Management Authority with no increase in fees, which will be accepted.
- Discussions were held with Nutrien Harcourts and Professionals Northam regarding managing CEACA properties and the conclusion was that Elders still provided the best management option for CEACA's portfolio. When Nutrien Harcourts has qualified property management staff and software in place, they may be invited to tender.
- With regards to the draft FY24 budget, the large profit for FY23 can be misleading as most of the repairs and maintenance are being allocated to defects. The profit would be closer to \$100k if the defect costs were charged to the P&L.
- Executive Officer thanked the Operations Manager for her work on collating information to submit a Housing Indemnity Claim with respect to sewer and other defects in Westonia. The claim was accepted and \$15k awarded.
- For the purposes of the year-end accounts, Elders has conducted a re-valuation of the properties.
- The Budget is in draft format only and has not been formally approved. The draft Budget assumes 95% occupancy.
- CEACA will investigate opening a term deposit account to get a better return on money in the bank.

#### RESOLUTION

---

It was resolved that the CEACA 2023-4 budget be accepted.

CARRIED

### 4.2 OPERATIONS MANAGER REPORT

The Operations Manager made the following additional comments to her report tabled:

- All vacancies have now been filled and we expect another vacancy in Merredin shortly.
- Policies and procedures have been reviewed to ensure that we are ready for RHCP application. Risk documentation has been created and input from Members will be required prior to the next meeting.
- Bubble pits on unit driveways have been difficult to maintain. A local contractor suggested they be filled in and let the rainwater go on the road. The OM put the suggestion to Members and they disagreed.

#### ACTION ITEM

---

Operations Manager to conduct further research into options for cleaning, repairing or maintenance of bubble pits.

## 5. GENERAL BUSINESS

Cr Quentin Davies advised that he is not standing at the LGA Elections in October and emphasised the importance of Member shire's giving a lot of thought to who should be nominated as future CEACA Members. CEACA had a rocky start but is now an amazing organisation, has many admirers and that is due to the current management team and Management Committee Members past and present. The value of CEACA should not be underestimated and Member shire CEO's must be aware of this when electing new Members.

The Chairperson thanked Quentin for his substantial contribution to his community, the region and to CEACA and wished him all the best for the future.

#### ACTION ITEM

---

Shire CEO's should consider the benefits of CEACA and the need to nominate Members who have a positive contribution to make to its future.

**6. EVOKE LIVING HOMES PRESENTATION**

**7. NEXT MEETING**

The next meeting, also the AGM date, will be at the Kellerberrin Leisure Centre on 6<sup>th</sup> November 2023.

**8. MEETING CLOSURE**

There being no items of general business, the Chairperson declared the meeting closed at 12.45pm

**DECLARATION**

These Minutes were confirmed by the Central East Accommodation & Care Alliance Inc at the Management Committee Meeting held on \_\_\_\_\_.

Signed \_\_\_\_\_

Person presiding at the meeting at which these minutes were confirmed.

# Great Eastern Country Zone

## MINUTES

**Monday, 21 August 2023**  
**Commenced at 9:31am**

### **Shire of Merredin**

Merredin Regional Community & Leisure Centre  
Bates Street, Merredin Western Australia 6415

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## 1. Opening and Welcome

The Chair declared the meeting open at 9.31am.

### 1.1 Acknowledgement of Country

We, the Great Eastern Country Zone of WALGA acknowledge the Traditional Custodians of this land, and pay our respects to their Elders past, present and future.

## 2. Attendance and Apologies

<b>Shire of Bruce Rock</b>	President Cr Stephen Strange
<b>Shire of Cunderdin</b>	President Cr Alison Harris Mr Stuart Hobley, Chief Executive Officer, non-voting
<b>Shire of Dowerin</b>	President Cr Robert Trepp
<b>Shire of Kellerberrin</b>	Mr Raymond Griffiths, Chief Executive Officer, non-voting
<b>Shire of Koorda</b>	President Cr Jannah Stratford Ms Lana Foote, Acting Chief Executive Officer, non-voting
<b>Shire of Merredin</b>	President Cr Mark McKenzie Ms Lisa Clack, Chief Executive Officer, non-voting
<b>Shire of Mount Marshall</b>	President Cr Tony Sachse (Chair) Deputy President Cr Nick Gillett Mr Ben McKay, Chief Executive Officer, non-voting
<b>Shire of Mukinbudin</b>	President Cr Gary Shadbolt Mr Dirk Sellenger, Chief Executive Officer, non-voting
<b>Shire of Narembeen</b>	President Cr Kellie Mortimore Deputy President Cr Scott Stirrat Mr Paul Sheedy, A/Chief Executive Officer, non-voting
<b>Shire of Nungarin</b>	Deputy President Cr Gary Coumbe Mr John Merrick, A/Chief Executive Officer, non-voting
<b>Shire of Tammin</b>	President Cr Glenice Batchelor
<b>Shire of Trayning</b>	President Cr Melanie Brown Ms Leanne Parola, Chief Executive Officer, non-voting
<b>Shire of Westonia</b>	Cr Ross Della Bosca Mrs Jasmine Geier, D/Chief Executive Officer, non-voting
<b>Shire of Wyalkatchem</b>	President Cr Quentin Davies (Deputy Chair)

Mr Peter Klein, Chief Executive Officer, non-voting

**Shire of Yilgarn**

President Cr Wayne Della Bosca  
Mr Nic Warren, Chief Executive Officer, non-voting

**Guests**

WA Country Health Service

Rachele Ferrari, Executive Director- Wheatbelt  
Lesley Watson, Clinical Practise Improvement Officer,  
Aged Care - Wheatbelt  
Jacinta Herbert, Operations Manager Eastern Wheatbelt  
Nancy Bineham, Director Strategy, Change & Service  
Development - Wheatbelt  
Peter Barratt, Director Medical Services - Wheatbelt

Rural Health West

Tim Shackleton, Chief Executive Officer  
Kelli Porter, Deputy Chief Executive Officer

Department of Fire and Emergency Services  
Main Roads WA  
Water Corporation  
Regional Development Australia WA

Craig Smith, DFES Superintendent  
Mohammad Siddiqui, Regional Manager Wheatbelt  
Rebecca Bowler, Manager, Customer & Stakeholder  
Mandy Walker, Director Regional Development

**Members of Parliament**

Rick Wilson MP, Federal Member for O'Connor  
Hon Mia Davies MLA, Member for Central Wheatbelt  
Hon Steve Martin, Member for the Agricultural Region

**WALGA**

Cr Paul Kelly, WALGA Deputy President  
James McGovern, Manager Governance & Procurement  
Naoimh Donaghy, Governance & Organisational Services  
Officer

**Apologies**

Shire of Bruce Rock

Deputy President Cr Tony Crooks  
Mr Darren Mollenoyux, Chief Executive Officer, non-voting  
Deputy President Cr Tony Smith

Shire of Cunderdin

Shire of Dowerin

Cr Darrel Hudson  
Ms Rebecca McCall, Chief Executive Officer, non-voting

Shire of Nungarin

Shire of Mukinbudin

Shire of Trayning

Shire of Tammin

President Cr Pippa de Lacy  
Deputy President Romina Nicoletti  
Deputy President Cr Geoff Waters  
Deputy President Cr Tanya Nicholls

Shire of Kondinin

Ms Joanne Soderlund, Chief Executive Officer, non-voting  
President Kent Mouritz  
Deputy President Cr Beverley Gangell  
Mr David Burton, Chief Executive Officer, non-voting

Shire of Kellerberrin	President Cr Matt Steber
	Deputy President Cr Emily Ryan
Shire of Koorda	Deputy President Cr Buster Cooper
Shire of Merredin	Cr Donna Crook
Shire of Mukinbudin	Deputy President Romina Nicoletti
Shire of Westonia	President Cr Mark Crees
	Mr Bill Price, Chief Executive Officer, non-voting
Shire of Wylkatchem	Deputy President Cr Owen Garner
Shire of Yilgarn	Deputy President Cr Bryan Close
Department of Local Government, Sport, & Cultural Industries	Samantha Cornwaithe, Regional Manager Wheatbelt
Wheatbelt Development Commission	Renee Manning, Principal Regional Development Officer
	Pip Gooding, Regional Development Officer Wheatbelt South
	Hon Colin de Grussa MLC, Member for Agricultural Region
	Hon Peter Rundle MLA, Member for Roe
	Hon Martin Aldridge MLC, Member for Agricultural Region
	Hon Shelley Payne MLC, Member for Agricultural Region
	Hon Darren West MLC, Member for Agricultural Region
	Hon Sandra Carr MLC, Member for Agricultural Region
<b>WALGA</b>	Cliff Simpson, Regional Road Safety Advisor

**Attachments**

The following are provided as attachments to the Minutes:

1. Item 6.1.1 WA Country Health presentation
2. Item 8.4 Mainroads presentation

**4. Declarations of Interest**

NIL

**5. Announcements**

With the upcoming Local Government Elections, the Chair wishes to thank all Elected Members who are not running for re-election. Your time and efforts are appreciated by your peers and your communities.

Good luck is wished to those running for re-election.

**NOTED**

## 6. Guest Speakers / Deputations

Water Corporations Rebecca Bowler, Manager, Customer & Stakeholder gave a verbal report in advance of welcoming the guest speakers.

### 6.1 Speakers for the August Zone Meeting

#### 6.1.1 WA Country Health Services

The Zone welcomed a panel of representatives from WA Country Health Services and Rural Health West;

Rachele Ferrari, Executive Director, WA Country Health Service - Wheatbelt

Tim Shackleton, Chief Executive Officer, Rural Health West

Kelli Porter, Deputy Chief Executive Officer, Rural Health West

Lesley Watson, Clinical Practise Improvement Officer, Aged Care, WA Country Health Service - Wheatbelt

Jacinta Herbert, Operations Manager Eastern Wheatbelt, WA Country Health Service

Nancy Bineham, Director Strategy, Change & Service Development, WA Country Health Service - Wheatbelt

Peter Barratt, Director Medical Services, WA Country Health Service - Wheatbelt

The presentation is now attached to the Minutes – **Attachment 1**.

The panel took the floor for 20 Minutes of well received question time.

Questions are welcomed for the panel, through the Executive Officer.

**The meeting took a break at 11.19am for morning tea and recommenced at 11.26am.**

#### 6.1.2 Department of Fire and Emergency Services

DFES Superintendent Craig Smith presented to the Zone, providing a verbal update on preparedness for the upcoming fire season and will take questions from the floor.

Zone Delegates are reminded that a presentation was provided by DFES in August 2022 in relation to road works being conducted during Total Fire Bans. Item 7.2 of the current State Council Agenda proposes that adoption of the following advocacy position:

*That WALGA endorse the following principles in relation to the exemptions and conditions under which road works may be undertaken during a Total Fire Ban:*

- 1. Road Activity Tiers: That there be a tiered risk approach for road work activities and associated controls, based on the proposed activities and fire danger forecast.*
- 2. Local Government operations: That any controls specified in regulations to provide effective risk mitigation and response be able to be implemented within the works crew deployed for the task.*

3. *Reduce Red Tape: That the processes where repeated notification to DFES for the same task at the same location is required be streamlined.*

Superintendent Smith advised that Fire Season Readiness and Preparedness Workshops are planned for Northam on 30 October and Kalgoorlie on 1 November. Information to be sent to Local Governments.

**NOTED**

## **7. Members of Parliament**

*Any Members of Federal and State Government in attendance are invited to provide a brief update on matters relevant to the Zone.*

- Hon Mia Davies MLA, Member for Central Wheatbelt
- Hon Steve Martin, Member for the Agricultural Region
- Rick Wilson MP, Federal Member for O'Connor will be late joining the meeting

**NOTED**

## **8. Agency Reports**

### **8.1 Department of Local Government, Sport, and Cultural Industries**

Samantha Cornthwaite, Regional Director Wheatbelt was an apology. The August 2023 report was attached.

**NOTED**

### **8.2 Wheatbelt Development Commission**

Renee Manning, Principal Regional Development Officer was an apology.

**NOTED**

### **8.3 Regional Development Australia Wheatbelt**

Mandy Walker, Director Regional Development, provided a report.

Mandy highlighted the web links on her report as advantageous to review

**NOTED**

### **8.4 Main Roads Western Australia**

Mohammad Siddiqui, Regional Manager Wheatbelt tabled a report (**Attachment 2**) in advance of the meeting.

**NOTED**

### **8.5 Water Corporation**

Rebecca Bowler, Manager Customer & Stakeholder provided a verbal report at the beginning of the meeting.

**NOTED**

## 9. Minutes

### 9.1 Confirmation of Minutes from the Great Eastern Country Zone meeting held on Tuesday 20 June 2023

The Minutes of the Great Eastern Country Zone meeting held on Tuesday, 20 June 2023 have previously been circulated to Member Councils.

#### RESOLUTION :

Moved: Shire of Yilgarn  
Seconded: Shire of Koorda

That the minutes of the Great Eastern Country Zone meeting held on Tuesday, 20 June 2023 be confirmed as a true and accurate record of the proceedings.

**CARRIED**

### 9.2 Business Arising from the Minutes from the Great Eastern Country Zone Meeting held on Tuesday, 20 June 2023

NIL

### 9.3 Minutes of the Great Eastern Country Executive Committee Meeting held on Tuesday, 8 August 2023

The Minutes of the Great Eastern Country Zone Executive Committee meeting held on Tuesday, 8 August 2023 are attached.

#### RESOLUTION

Moved: Shire of Wyalkatchem  
Seconded: Shire of Narembeen

That the Minutes of the Great Eastern Country Zone Executive Committee Meeting held on Tuesday, 8 August 2023 be endorsed.

**CARRIED**

### 9.4 Business arising from the Great Eastern Country Executive Committee Meeting held on Tuesday, 8 August 2023

The recommendations from the Executive Committee meeting that require Zone consideration have been extracted for the Zones consideration.

#### 9.4.1 Speakers for the November 2023 Zone Meeting (Item 5.5)

**Item 5.5** – DFES will be represented at the August Zone meeting.

**Item 7.3.2** - The Executive Committee want to assess the Members appetite for inviting the Deputy Auditor General, Grant Richardson, to an upcoming meeting. The Audit process is a continual issue which needs further attention.

An alternative to inviting the Deputy to a meeting is for a delegation to be established and a meeting arranged in Perth.

## RESOLUTION

**Moved: Shire of Tammin**

**Seconded: Shire of Trayning**

**That the Great Eastern Country Zone invite the Deputy Auditor General to the November meeting. Should the Deputy be unavailable to attend, a Delegation will be established and a meeting requested with the Deputy Auditor General.**

**CARRIED**

## 10. Zone Business

### 10.1 Minutes on a Page

At the April meeting of the Zone, it was resolved that the Executive would establish a 'Minutes on a page' document to be distributed to all Elected Members and CEO's of the Great Eastern Country Zone. The purpose of the document is to brief all Elected Members on what happens at a Zone meeting. A draft was provided for the meeting to discuss.

## NOTED

### 10.2 Auditor Experience and Survey Results

At the State Council meeting of July 2023, the following advocacy position was adopted in relation to the survey of Local Government Audit Experience:

*That:*

1. *State Council note the Audit Experience Survey Results Summary; and*
2. *WALGA advocate to the Office of the Auditor General (OAG) to reform the audit process for Local Governments by seeking*
  - a. *Audits of Local Governments are completed and reported on in a timely manner and that the processes, procedures and scope of audits are consistently applied.*
  - b. *That the OAG review the requirements for preaudit information with a view to reducing the need for additional information where possible;*
  - c. *That the OAG review their costing formulae for Local Government audits and show constraint in audit cost increases;*
  - d. *That the OAG provide a breakdown on the cost of the audit and justification for any variance to the estimate to the Local Government as part of the final billing process;*
  - e. *That auditors be required to improve their communication and information management and avoid repeated requests for information that has already been provided or that is publicly available;*
  - f. *That Local Governments only be required to communicate with contract Auditors (unless the OAG is directly auditing the Local Government) and the onus be placed on the contract Auditors to confirm their advice with the OAG before instructing the Local Government;*
  - g. *In-conjunction with the Department of Local Government, Sport and Cultural Industries, review the application of Fair Value principles in the context of the audit; and*
  - h. *Seek an opportunity for Local Government to make representations in relation to any adverse findings prior to the publication of the report.*

*RESOLUTION 464.3/2023*

A letter has been sent to the Auditor General outlining WALGA’s advocacy positions and suggested reforms to the audit process for Local Governments.

In respect to item g, the Minister for Local Government, Hon David Michael has advised that he will make a regulation change to the Financial Management regulations to only require Local Governments to revalue assets once every five years. This will occur with the next instalment of regulatory reforms as part of the current legislative reform process.

This is very good news and an advocacy success for the Local Government sector and the Minister and Department of Local Government assistance on this matter has been appreciated.

The meeting discussed the Audit Readiness Guide released by OAG in July 2023, with WALGA inviting any comments arising from the content to be provided to assist with future communications and advocacy.

**NOTED**

**10.3 The Aboriginal Heritage Cultural Act**

On 8 August the State Government announced it will repeal the *Aboriginal Heritage Act 2021* that came into effect on 1 July 2023 and restore the original *Aboriginal Heritage Act 1972*, with amendments, notably:

- The newly formed Aboriginal Cultural Heritage Council will take on the role of the Committee established under the 1972 Act to make recommendations on Section 18 Notices to the Minister.
- Proponents and Native Title parties will have the same right of review for Section 18 decisions via the State Administrative Tribunal, with clear timeframes and an ability for the Premier to calling a decision of ‘State significance’, to act in the interests of all Western Australians.
- When a Section 18 has been approved, a new requirement for the owner to notify the Minister of any new information about an Aboriginal site – an important reform to help prevent another Juukan Gorge.

The [Aboriginal Heritage Legislation Amendment and Repeal Bill 2023](#) was introduced to Parliament on 9 August 2023. WALGA was not consulted on this decision, but the Premier has indicated that the Implementation Group on which WALGA is a participant will continue and that the group will work on the transition to the renewed 1972 legislation.

From a Local Government perspective, the following additional points are relevant:

- Local Aboriginal Cultural Heritage Services (LACHS) will not continue. Support will be provided to existing relevant Native Title groups, including the relevant Prescribed Body Corporations, registered claimants or native title representative bodies.
- There will be no requirement for landowners to conduct their own heritage survey.
- The Section 18 process will be strengthened, with these changes mainly impacting miners and Government, whose work most impacts cultural heritage.
- The Government will commence a 10-year plan to undertake heritage surveys of unsurveyed areas in “high priority” areas of the State.

The sector will be kept informed of progress and engaged where appropriate in the coming months.

**NOTED**



## 10.4 Proposed Boundaries for the 2025 State General Election

Item 9.4 of the State Council Agenda summarises the Flying Minute that was distributed to the Zone on 10 August 2023.

WALGA advise Members that the close date for submissions was 21 August 2023 and encourage Local Governments to reply to meet the deadline. WALGA has submitted a submission.

### **Executive Officer Comment:**

The Commissioners' proposal to reduce the number of non-metropolitan districts by one is open for objections until Friday 21 August. Whilst WALGA is submitting an Objection Paper on behalf of the sector, a submission has been prepared on behalf of the Great Eastern Country Zone. This is in response to the widespread objection within the Zone to the boundaries proposal to reduce the number of non-metropolitan districts by one as the reduction in political representation will negatively impact rural and regional communities.

The Zone Submission is under development at the time of writing and will be distributed to Zone delegates prior to the meeting.

### **RESOLUTION**

**Moved: Shire of Yilgarn**

**Seconded: Shire of Merredin**

**That the Great Eastern Country Zone endorse the Objection to the Proposed Boundaries for the 2025 State General Election.**

**CARRIED**

## 10.5 2023 Local Government Elections – Zone Office Bearer Elections

*By Chantelle O'Brien, Governance Support Officer*

### **BACKGROUND**

With the bi annual Local Government elections being held on Saturday, 21 October 2023, Zones will also be required to hold an election process for State Council representatives.

A chronological overview of the process is detailed below:

- Local Government elections occur on Saturday, 21 October 2023.
- Member Councils to elect/appoint their Zone Delegates and to advise the Zone Executive Officer, as soon as possible but preferably by 3 November 2023.
- For the purpose of electing their representatives and deputy representatives to the WALGA State Council, the Zones are required to hold these elections at their November 2023 meeting.
- Zones to advise WALGA, in writing, of their elected State Council representative and deputy representative immediately following the 2023 November Zone meeting.
- A State Councillor Induction Session will be held for all State Council representatives and deputy representatives before the first meeting in December.
- The new State Council will take office at the Ordinary Meeting of State Council on **6 December 2023**.

In relation to the nominations and election process to be followed by each Zone in electing a representative and deputy representative to the WALGA State Council, the below process has been instituted by State Council:

1. *Zone Executive Officer to write to all Member Councils no later than 1 month prior to the Zone meeting at which the election is to be held calling for nominations from Delegates to the Zone for the positions of representative and deputy representative to State Council. The correspondence is to state that all nominations are to be made in writing to the Zone Executive Officer, and only Elected Members who are a nominated Zone Delegates are eligible to nominate. The time period for the receipt of nominations is preferably to be **one week prior** to the Zone meeting at which the election will be held. However, nominations will be accepted from the floor at the Zone meeting.*
2. *Zone Executive Officer to receive written nominations from Zone Delegates for the positions of representative and deputy representative to State Council and then provide written confirmation to Member Councils of the nominations received.*
3. *Elections are to be held at the next Zone meeting as the first item of business. Nominations will be permitted from the floor at the Zone meeting. Where there is more than one nomination for each vacant position, an election will be conducted using a secret ballot, with the Zone Executive Officer to represent WALGA as the returning officer for the election. Prior to the ballot, nominees for each position are to be extended the opportunity to provide a 2 minute election bid to Delegates.*
4. *All voting Delegates to the Zone are entitled to cast one (1) vote in the ballot process. The candidate with the greater or greatest number of votes is elected to the office.*
5. **Tied vote** – *in the event of a tied vote, election will be determined by drawing names from a box. The Secretariat will put the names of the candidates concerned in a box and the first name drawn is the Elected Member.*
6. *Zone Executive Officer to advise WALGA in writing immediately following the Zone meeting of the outcome of their elections.*

If you have any questions or require further information in relation to the above mentioned process, please contact Tony Brown, Executive Director Member Services on 9213 2051 or email [tbrown@walga.asn.au](mailto:tbrown@walga.asn.au).

## RESOLUTION

**Moved: Shire of Trayning**  
**Seconded: Shire of Koorda**

**That the Great Eastern Country Zone note the process for election of Zone Representative and Deputy Representative to the WALGA State Council.**

**CARRIED**

## 11. Zone Reports

### 11.1 Zone President Report

President Tony Sachse

Today's meeting mark's the last meeting in the current term of the WALGA GECZ Delegates, Office bearers and Executive given the upcoming Local Government elections in October 2023. Thank you everyone for your contribution over the last two years. The regular attendance and input by Delegates, CEO's, WALGA, Politicians, Agency Representatives and Guest Speakers have all combined in making for a very relevant and active Zone, with flow on benefits for all our communities and constituents. Thanks especially to the WALGA staff for their contribution, especially James McGovern, Tony Brown, Naoimh Donaghy and Janine Neugebauer.

Some of our Delegates and Executive members are not intending re-standing in October. We wish you all the best for the future. Your input and enthusiasm have been greatly appreciated. A job well done.

## RESOLUTION

**Moved: Shire of Trayning**  
**Seconded: Shire of Yilgarn**

**That the Zone President's Report be received.**

**CARRIED**

### 11.2 Local Government Agricultural Freight Group (LGAFG)

President Tony Sachse

The LGAFG meeting last met on 13th July 2022. A meeting in 2023 has so far not been scheduled. There is nothing else to report.

## RESOLUTION

**Moved: Shire of Cunderdin**  
**Seconded: Shire of Nungarin**

**That the Local Government Agricultural Freight Groups Report be received.**

**CARRIED**

### 11.3 Wheatbelt District Emergency Management Committee (DEMC)

President Tony Sachse

Wheatbelt District Emergency Management Committee (Wheatbelt DEMC) Report August, 2023.

The last Wheatbelt DEMC met on 17th May 2023. The next DEMC meeting isn't scheduled until October, the DEMC endorsement of the LEMC Handbook as required by the SEMC Policy Unit is being conducted out of session.

Attached are the following:

- The final draft of the LEMC Handbook
- The DEMC Agenda item with full recommendations and background for your information.
- The proposed communication and marketing plan for your information and noting.

If you have any comments on this final draft of the Handbook, could you please return to me no later than the 25 August 2023.

The Wheatbelt Operational Area Support Group (OASG)/ISG is now only meeting as needed. There have not been any meetings over recent months.

The Wheatbelt Human Services Managers Forum last met on Tuesday, 6th June 2023. The minutes of this meeting were attached.

**RESOLUTION**

**Moved: Shire of Narambeen  
Seconded: Shire of Dowerin**

**That the Wheatbelt District Emergency Management Committee Report be received.**

**CARRIED**

**11.4 Regional Health Advocacy Group**

Cr Alison Harris referred this update to Nancy Bineham, WACHS Chair for the Wheatbelt.

**RESOLUTION**

**Moved: Shire of Wyalkatchem  
Seconded: Shire of Tammin**

**That the Regional Health Advocacy Report be received.**

**CARRIED**

**11.5 WALGA RoadWise**

Cliff Simpson, Road Safety Advisor, was an apology.

**NOTED**

**12. Western Australian Local Government Association (WALGA) Business**

**12.1 State Councillor Report**

Cr Stephen Strange

Cr Strange referenced our guest speakers and encouraged Members to engage with and stay involved with these valuable services.

It is of utmost importance for Zone Local Government delegates to attend the AGM occurring on Monday 18 September 2023 in order to vote on WALGA's governance review. Cr Strange encouraged Members to consider the new model proposed which, in his opinion, will encourage more agility resulting in more being done for the Zones and a more modern WALGA.

Cr Strange also highlighted a trend of dangerous truck driver behaviour, potentially exacerbated by inadequate training and driver's on work visas being unfamiliar with rural road environments. More discussions are needed on common issues and what can be done, with this proposed as a future Executive Committee matter of business..

**RESOLUTION**

**Moved: Shire of Mukinbudin  
Seconded: Shire of Cunderdin**

**That the State Councillor Report be received with the transport issues relating to poor driver behaviour be presented to the incoming Executive Committee as a priority area for advocacy.**

**CARRIED**

## 12.2.1 State Council Agenda Items – 13 September 2023

### Background

WALGA State Council meets five times each year and as part of the consultation process with Member Councils circulates the State Council Agenda for input through the Zone structure.

The full State Council Agenda can be found via link: [State Council Agenda 13 September 2023](#)

The Zone is able to provide comment or submit an alternative recommendation that is then presented to the State Council for consideration.

### Matters for Decision

#### 7.1 Local Emergency Management Arrangements (LEMA) Advocacy Position

That WALGA endorse the following position on Local Emergency Management Arrangements (LEMA):

1. *The State Government should fund the implementation of the Local Emergency Management Arrangements (LEMA) Improvement Plan endorsed by the State Emergency Management Committee (SEMC).*
2. *A reformed LEMA system should:*
  - a) *Clearly articulate the roles and responsibilities of Local Governments in emergency management;*
  - b) *Simplify the reporting processes and reduce the administrative burden of maintaining compliance;*
  - c) *Provide a suite of scalable tools and guidance materials that are accessible through an online knowledge hub;*
  - d) *Build the emergency management capacity and capability of Local Governments through the provision of targeted training, exercising support, human resources and sustainable funding;*
  - e) *Assist Local Governments to continue to deliver their core business activities and provide public information during an emergency event;*
  - f) *Improve the connectivity of Local Governments' various risk management and hazard planning processes through an integrated approach; and*
  - g) *Enable resource sharing and collaboration across the Local Government sector.*

#### 7.2 Advocacy Position on Road Works during Total Fire Ban

That WALGA endorse the following principles in relation to the exemptions and conditions under which road works may be undertaken during a Total Fire Ban:

1. Road Activity Tiers: That there be a tiered risk approach for road work activities and associated controls, based on the proposed activities and fire danger forecast.
2. Local Government operations: That any controls specified in regulations to provide effective risk mitigation and response be able to be implemented within the works crew deployed for the task.
3. Reduce Red Tape: That the processes where repeated notification to DFES for the same task at the same location is required be streamlined.

### Policy Team And Committee Reports

- 8.1 Environment and Waste Policy Team Report
- 8.2 Governance and Organisational Services Policy Team Report
- 8.3 Infrastructure Policy Team Report
- 8.4 People and Place Policy Team Report
- 8.5 Municipal Waste Advisory Council (MWAC) Report

## RESOLUTION

**Moved: Shire of Tammin**

**Seconded: Shire of Trayning**

**That the Great Eastern Country Zone:**

- 1. Supports all Matters for Decision as listed above in the September 2023 State Council Agenda; and**
- 2. Notes all Matters for Noting, Policy Team and Committee Reports and Organisational Reports as listed in the September 2023 State Council Agenda.**

**CARRIED**

### **12.3 WALGA President's Report – September 2023**

The WALGA President's Report was attached to the agenda.

WALGA Deputy President Cr Paul Kelly was in attendance took the report as read.

## RESOLUTION

**Moved: Shire of Trayning**

**Seconded: Shire of Merredin**

**That the Great Eastern Country Zone notes the WALGA President's Report.**

**CARRIED**

## **13. Emerging Issues**

### **13.1 Road Usage Agreement**

*Shire of Yilgarn*

Cr Della Bosca discussed the Shire's frustration with completing negotiations with a heavy road user company for 113km of roads within the Shire. WALGA's guidelines are not reflective of current economic status or considerate of smaller Local Governments with lower ratepayer income. The Shire have estimated a cost of \$84-90million over a 40 year period to ratepayers based in WALGA's guide. This cost and risk cannot be imposed on ratepayers.

**ACTION:** The Great Eastern Country Zone agreed to receive information on road use agreements through the WALGA Executive for the November Agenda.

### **13.2 NEWROC workshop**

NEWROC are hosting a workshop in Nungarin on Thursday 7 September on empowering producers to provide better land access. Registration can be completed through Caroline, [caroline@newroc.com.au](mailto:caroline@newroc.com.au)

### **13.3 Thanks for outgoing Councillors of the Zone**

Cr Davies, Cr Mortimore, Cr Forsyth and Cr Waters were thanked for their contribution to the Zone and Executive Committee.

Cr Davies took the opportunity to say a few words, highlighting how the Zone has added value to member communities. The Zone has a valuable voice assisted by the Executive Officer and WALGA. The collaboration between Local Governments has been great and is the best way to succeed. Cr Davies thanked State Councillor Stephen Strange for all he does for the Zone. Cr Davies mentioned Country Councillors are so valuable as they truly have their community in mind and encouraged new Councillors to come on board. A special thanks was given to Chair President Cr Tony Sachse for his leadership and his willingness to go above and beyond for the Great Eastern Country Zone.

### **NOTED**

### **14. Date, Time, and Place of Next Meetings**

The next Executive Committee meeting will be held following the November elections.

The next Great Eastern Country Zone meeting will be held on Monday, **20** November 2023 commencing at 9.30am. This meeting will be hosted by the Shire of Kellerberrin.

### **15. Closure**

There being no further business the Chair declared the meeting closed at 1.18pm.



# WEROC Inc. Board Meeting MINUTES

Monday 4 September 2023

Shire of Merredin Council Chambers  
Corner of King & Barrack Street

WEROC Inc. | Incorporating the Shires of Bruce Rock, Kellerberrin, Merredin, Tammin, Westonia and Yilgarn

**A** PO Box 5, MECKERING WA 6405

**E** [rebekah@150square.com.au](mailto:rebekah@150square.com.au)

**M** 0428 871 202

**W** [www.weroc.com.au](http://www.weroc.com.au)



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# WEROC Inc.

## Wheatbelt East Regional Organisation of Councils Inc.

Shires of Bruce Rock, Kellerberrin, Merredin, Tammin, Westonia, Yilgarn

# MINUTES

Minutes of the Board Meeting held in Merredin on Monday 4 September 2023.

## 1. OPENING AND ANNOUNCEMENTS

Ms. Emily Ryan as Chair of WEROC Inc. welcomed Members of the Board and opened the meeting at 1.17pm.

## 2. RECORD OF ATTENDANCE AND APOLOGIES

### 2.1 Attendance

Ms. Emily Ryan (Chair)

Ms. Glenice Batchelor

Ms. Lisa Clack

Mr. Mark Crees

Mr. Wayne Della Bosca

Mr. Mark McKenzie (Deputy Chair)

Mr. Darren Mollenoyux

Mr. Bill Price

Ms. Joanne Soderlund

Mr. Nic Warren, proxy and voting delegate for Mr. Bryan Close

Mr. Stephen Strange, proxy and voting delegate for Mr. Tony Crooks

Ms. Rebekah Burges, Executive Officer

### 2.2 Apologies

Mr. Tony Crooks

Mr. Raymond Griffiths

Mr. Bryan Close

### 2.3 Guests

Mr. Grant Arthur, Director Regional Development, Wheatbelt Development Commission (joined via videoconference at 1.17pm and left the meeting at 1.46pm)

Ms. Kerida Hodge, General Manager Communications and Business Analytics, Rural Health West (joined via videoconference at 2.04pm and left the meeting at 2.11pm)

## 3. DECLARATIONS OF INTEREST

As per Clause 42 of the Associations Incorporation Act 2015, "a member of the management committee of an incorporated association who has a material personal interest in a matter being considered at a management

committee meeting must, as soon as the member becomes aware of the interest, disclose the nature and extent of the interest to the management committee”.

Name	Agenda Item / Initiative	Disclosure
Ms. Glenice Batchelor	Items relating to tourism/ marketing initiatives.	Ms. Batchelor has previously declared a possible conflict of interest in relation to tourism discussions given that she operates a tourism business in the Shire of Tammin.

#### 4. PRESENTATIONS

NIL

#### 5. MINUTES OF MEETINGS

##### 5.1 Minutes of the WEROC Inc. Board Meeting held on Wednesday 28 June 2023

Minutes of the WEROC Inc. Board meeting held in Tammin on Wednesday 28 June 2023 have previously been circulated.

**Recommendation:**

That the Minutes of the WEROC Inc. meeting held in Tammin on Wednesday 28 June 2023 be confirmed as a true and correct record.

**RESOLUTION:**

**Moved:** Mr. Darren Mollenoyux

**Seconded:** Mr. Wayne Della Bosca

That the Minutes of the WEROC Inc. meeting held in Tammin on Wednesday 28 June 2023 be confirmed as a true and correct record.

**CARRIED**

##### 5.2 Business Arising – Status Report

Actions Arising from the WEROC Inc. Board Meeting held on 28 June 2023.

Agenda Item	Action(s)	Status
7.1 Shire of Merredin Tourism Proposal	<ol style="list-style-type: none"> <li>1) Commence work on WEROC Drive Trail</li> <li>2) Register WEROC Trails on Trails WA website.</li> </ol>	<p>A draft WEROC Drive Trail itinerary has been completed. Further information is provided under Agenda Item 7.3.</p> <p>The Executive Officer met via videoconference with Ms. Katie Stevens, Marketing Officer Trails WA, to discuss the best way to improve WEROC trails’ presence on their website. A list of WEROC trails was sent to Ms. Stevens who is now planning a visit to Westonia and Merredin from 9 to 15 September with the view to collecting missing trail content and content for social media, imagery, and drone footage. The WEROC trails that Ms. Stevens has on her list to complete while in the region are:</p> <ul style="list-style-type: none"> <li>• Elachbutting Rock walk and drive trail</li> <li>• Totadgin Conservation Park Interpretive Trail</li> </ul>



**WEROC Inc. Board Meeting Monday 4 September 2023 - Minutes**

**Date:** 1 August 2023

**Attachments:** Nil

**Voting Requirement:** Simple Majority

At the WEROC Inc. Board Meeting held on 2 May 2022 the budget for the financial year commencing 1 July 2022 and ending 30 June 2023 was adopted. The approved Budget for 2022-23 is used as the basis for the financial report.

An explanation for each of the notations on the financial report is provided below.

<b>Note 1</b>	Annual Financial contributions paid by Member Local Governments.
<b>Note 2</b>	GST received
<b>Note 3</b>	GST refunds for Q4 BAS 2021-22, Q2 and Q3 BAS 2022-23
<b>Note 4</b>	Executive Officer services for the months of June 2022 to April 2023
<b>Note 5</b>	Executive Officer travel to Board and other meetings
<b>Note 6</b>	Monthly subscription fee for Xero accounting software
<b>Note 7</b>	Payment to Audit Partners Australia for completing the audit of WEROC finances for the 2021-22 financial year
<b>Note 8</b>	Payments to ASK Waste Management for the WEROC Strategic Waste Management Plan, the Customer Service Institute of Australia for the customer service excellence workshops, the Shire of Merredin for the Central Wheatbelt Visitor Centre mail out service and Australia’s Golden Outback for cooperative marketing initiatives and the Perth Caravan and Camping show.
<b>Note 9</b>	Payment to PWD for .au domain name registration, 12-month hosting fee and compulsory safety upgrade
<b>Note 10</b>	Payments to Local Community Insurance Services for insurances for WEROC Inc. including workers compensation, Cyber insurance, Public and Products Liability, Associations and Officials Liability and Personal Accident – Volunteer Workers.
<b>Note 11</b>	GST paid
<b>Note 12</b>	Payment to the Australian Tax Office for Q1 BAS 2022-23

**WEROC Inc.**  
**ABN 28 416 957 824**  
**1 July 2022 to 30 June 2023**

		<b>Budget 2022/2023</b>	<b>Actual to 30/06/2023</b>	<b>Notes</b>
<b>INCOME</b>				
<b>0501</b>	<b>General Subscriptions</b>	\$72,000.00	\$72,000.00	<b>1</b>
<b>504.01</b>	<b>Consultancy &amp; Project Reserve</b>	\$0.00	\$0.00	
<b>0575</b>	<b>Interest received</b>	\$0.00	\$0.00	
<b>584</b>	<b>Other Income</b>	\$0.00	\$0.00	
	<b>GST Output Tax</b>	\$7,200.00	\$7,200.00	<b>2</b>
	<b>GST Refunds</b>	\$7,927.78	\$5713.00	<b>3</b>

	<b>Total Receipts</b>	\$87,127.78	\$84,913.00	
	<b>EXPENSES</b>			
1545	Bank Fees & Charges	\$0.00	\$0.00	
1661.01	WEROC Inc. Executive Services	\$34,501.50	\$31,928.16	4
1661.02	Executive Officer Travel and Accommodation	\$1,560.00	\$1,006.99	5
1661.03	WEROC Executive Officer Recruitment	\$0.00	\$0.00	
1687	WEROC Financial Services Accounting	\$1,000.00	\$818.16	6
1687.03	WEROC Financial Services Audit	\$1,000.00	\$931.00	7
1585	WEROC Consultant Expenses	\$60,000.00	\$16,056.10	8
1850	WEROC Management of WEROC App & Website	\$360.00	\$680.00	9
1801	WEROC Meeting Expenses	\$500.00	\$0.00	
1851	WEROC Insurance	\$6,000.00	\$5,938.52	10
1852	WEROC Legal Expenses	\$2,000.00	\$0.00	
1853	WEROC Incorporation Expenses	\$0.00	\$0.00	
1930	WEROC Sundry	\$300.00	\$0.00	
3384	GST Input Tax	\$10,722.15	\$5,394.15	11
	ATO Payments	\$3,668.70	\$5,399.00	12
	<b>Total Payments</b>	\$121,612.35	\$68,152.08	
	<b>Net Position</b>	-\$34,484.57	\$16,760.92	
	<b>OPENING CASH 1 July</b>	\$168,194.70	\$164,322.88	
	<b>CASH BALANCE</b>	\$133,710.13	\$181,083.80	

**Recommendation:**

That the WEROC Inc. financial report for the period 1 July 2022 to 30 June 2023, be received.

**RESOLUTION:**

**Moved:** Mr. Wayne Della Bosca

**Seconded:** Ms. Glenice Batchelor

That the WEROC Inc. financial report for the period 1 July 2022 to 30 June 2023, be received.

**CARRIED**

**6.2 WEROC Inc. Financial Report as of 31 July 2023**

**Author:** Rebekah Burges, Executive Officer

**Disclosure of Interest:** No interest to disclose.

**Date:** 1 August 2023

**Attachments:** Nil

**Voting Requirement:** Simple Majority

At the WEROC Inc. Board Meeting held on 26 April 2023 the budget for the financial year commencing 1 July 2023 and ending 30 June 2024 was adopted. The approved Budget 2023-24 is used as the basis for the financial report.

An explanation for each of the notations on the financial report is provided below.

<b>Note 1</b>	Annual Financial contributions paid by Member Local Governments.
<b>Note 2</b>	GST received
<b>Note 3</b>	GST refund for Q4 BAS 2022-23
<b>Note 4</b>	Executive Officer services for the month of June 2023
<b>Note 5</b>	Executive Officer travel to Board and other meetings
<b>Note 6</b>	Monthly subscription fee for Xero accounting software

**WEROC Inc.**  
**ABN 28 416 957 824**  
**1 July 2023 to 30 June 2024**

		Budget 2023/2024	Actual to 31/07/2023	Notes
<b>INCOME</b>				
<b>0501</b>	<b>General Subscriptions</b>	\$72,000.00	\$60,000.00	<b>1</b>
<b>504.01</b>	<b>Consultancy &amp; Project Reserve</b>	\$0.00	\$0.00	
<b>0575</b>	<b>Interest received</b>	\$0.00	\$0.00	
<b>584</b>	<b>Other Income</b>	\$0.00	\$0.00	
	<b>GST Output Tax</b>	\$7,200.00	\$6,000.00	<b>2</b>
	<b>GST Refunds</b>	\$5,083.15	\$917.00	<b>3</b>
<b>Total Receipts</b>		<b>\$84,283.15</b>	<b>\$66,917.00</b>	
<b>EXPENSES</b>				
<b>1545</b>	<b>Bank Fees &amp; Charges</b>	\$0.00	\$0.00	
<b>1661.01</b>	<b>WEROC Inc. Executive Services</b>	\$34,500.00	\$2,603.18	<b>4</b>
<b>1661.02</b>	<b>Executive Officer Travel and Accommodation</b>	\$1,000.00	\$77.00	<b>5</b>
<b>1661.03</b>	<b>WEROC Executive Officer Recruitment</b>	\$1,000.00	\$0.00	
<b>1687</b>	<b>WEROC Financial Services Accounting</b>	\$1,000.00	\$68.18	<b>6</b>
<b>1687.03</b>	<b>WEROC Financial Services Audit</b>	\$1,050.00	\$0.00	
<b>1585</b>	<b>WEROC Consultant Expenses</b>	\$60,000.00	\$0.00	
<b>1850</b>	<b>WEROC Management of WEROC App &amp; Website</b>	\$420.00	\$0.00	
<b>1801</b>	<b>WEROC Meeting Expenses</b>	\$500.00	\$0.00	
<b>1851</b>	<b>WEROC Insurance</b>	\$6,300.00	\$0.00	
<b>1852</b>	<b>WEROC Legal Expenses</b>	\$2,000.00	\$0.00	
<b>1853</b>	<b>WEROC Incorporation Expenses</b>	\$0.00	\$0.00	
<b>1930</b>	<b>WEROC Sundry</b>	\$300.00	\$0.00	
<b>3384</b>	<b>GST Input Tax</b>	\$10,807.00	\$267.14	
	<b>ATO Payments</b>	\$2,393.33	\$0.00	
<b>Total Payments</b>		<b>\$121,270.33</b>	<b>\$3,015.50</b>	

Net Position	-\$36,987.18	\$63,901.50
OPENING CASH 1 July	\$181,216.58	\$181,083.80
CASH BALANCE	\$144,229.39	\$244,985.30

**Recommendation:**

That the WEROC Inc. financial report for the period 1 July 2023 to 31 July 2023, be received.

**RESOLUTION:**

**Moved:** Mr. Bill Price

**Seconded:** Ms. Glenice Batchelor

That the WEROC Inc. financial report for the period 1 July 2023 to 31 July 2023, be received.

**CARRIED**

**6.3 Income & Expenditure**

**Author:** Rebekah Burges, Executive Officer

**Disclosure of Interest:** No interest to disclose.

**Date:** 1 August 2023

**Attachments:** Nil

**Voting Requirement:** Simple Majority

A summary of income and expenditure for the period 1 June 2023 to 30 June 2023 is provided below.

Date	Description	Credit	Debit	Running Balance
Opening Balance		<b>183,746.30</b>		
07 Jun 2023	150 Square Pty Ltd	0.00	2,662.50	181,083.80
<b>TOTAL</b>		<b>0.00</b>	<b>2,662.50</b>	<b>181,083.80</b>
Closing Balance		<b>181,083.80</b>		

A summary of income and expenditure for the period 1 July 2023 to 31 July 2023 is provided below.

Date	Description	Credit	Debit	Running Balance
Opening Balance		<b>183,746.30</b>		
04 Jul 2023	150 Square Pty Ltd	0.00	3,015.50	178,068.30
07 Jul 2023	ATO	917.00	0.00	178,985.30
11 Jul 2023	Shire of Tammin	13,200.00	0.00	192,185.30
14 Jul 2023	Shire of Bruce Rock	13,200.00	0.00	205,385.30
20 Jul 2023	Shire of Merredin	13,200.00	0.00	218,585.30
26 Jul 2023	Shire of Westonia	13,200.00	0.00	231,785.30
28 Jul 2023	Shire of Yilgarn	13,200.00	0.00	244,985.30
<b>TOTAL</b>		<b>66,917.00</b>	<b>3,015.50</b>	<b>244,985.30</b>
Closing Balance		<b>244,985.30</b>		

**Recommendation:**





**Executive Officer Comment:**

On 7 August 2023 the Executive Officer received base level housing data from the Wheatbelt Development Commission, which was forwarded to the WEROC CEOs on the same day with a request to compile some of the following information in advance of the next WEROC meeting on 4 September:

1. Ground truth the housing statistics.
2. Identify “lazy land”. This is land that is ideally located, maybe owned by the Shire or someone else. Think about what it would be ideal for and what would be required to prepare it to be “development ready” - for example zoning, knowing costs of servicing.
3. Identify potential “stranded accommodation assets” and document what might be required to get them back to a functioning standard.
4. Each Shire to go through their planning schemes with a forward looking, growth optimistic lens. That is, if someone wanted to develop some worker accommodation in town, is there appropriately zoned and located land to facilitate this. Same with light industry land.
5. Document any existing or known, projected demand for residential land and housing, including any known shortages for GROH, or even the Shires themselves, and from existing businesses.

Mr. Nic Warren provided the following responses regarding the data provided for the Shire of Yilgarn:

- Lazy land:
  - Crown Land along Procyon Street in Southern Cross. Located in industrial Zone. DPLH not actively offering. Would require onsite Septics, not sure about power and water connections.
  - Significant parcels of surveyed UCL properties, would require significant infrastructure spend to develop, not on sewer would need road infrastructure.
- Planning Scheme: Existing site of historic accommodation camp in Southern Cross, was reconsidered by Council in 2017 and approved, but did not eventuate.
- Existing, known, or projected demand:
  - Aware that GROH housing is in demand both due to poor existing stock and inadequate quantities, both Education, Police and Health all seeking and often ask Shire for housing.
  - Shire leases 3 properties to private businesses.
  - Own Shire properties need updating, whilst still finalising Shire housing strategy, already looking at 1 executive and 2 standard dwellings.

Mr. Darren Mollenoyux provided the following responses regarding the data provided for the Shire of Bruce Rock:

- Ground truth housing data provided:
  - It appears the CEACA Units maybe missing from the new construction data.
  - Light Industrial Land on the market – there are 3 significant industrial lots not included.
  - Residential Land on the market – there are 10 lots not included (owned by Council)
  - The statistics from Census are not accurate for total dwellings on any of the years. I have checked against the Census website and they don’t match what has been provided either. I am thinking that they may have just selected Bruce Rock Townsite and not the LG area which includes our outlying towns/farms.
- Lazy Land:
  - 37 Farrall Street - This is privately owned residential land that is 9890m<sup>2</sup> and would be ideal for subdivision or used for a multi property development. The owners were proposing a village style accommodation, however never eventuated and now want too much for it. Sold in 2019 for \$25,000 with reports the owner wants in excess of \$100,000. Land would require headworks to be subdivided and is currently R25 under Town Planning Scheme
  - 71 Noonajin Road - This is owned by State Government for GROH housing, residential land and is 2543m<sup>2</sup>.

- 69 Noonajin Road - Is land vested with the Catholic Church as it was previously a Catholic School oval which has not existed for many years. The land is a large 1.0284 ha area and ideally located opposite the school and hospital. There would be the expensive of headworks as well as the site would need significant raising as it sits lower than the road.
- 92 Johnson Street - Land under the control of Education Department in a residential zoning which has never been developed. Ideal for a house or 2 smaller units being 1012m2.
- Stranded accommodation assets: Memorial House owned by WACHS – this has been vacant for 6 years and was previously low care aged persons accommodation adjoining the hospital. It was deemed no longer suitable by the Department of Health and WACHS and the remaining occupants relocated. It was assessed over four years ago and WACHS advised that they would be converting it to staffing accommodation. Whilst Council has been advised on several occasions that these works will be occurring, to date nothing has started. There is a significant shortage of accommodation options for nursing staff, and this has been propped up by Council for the past 10 years, where nursing staff have occupied Council’s staff housing that is required for our own purposes.
- Planning Scheme: This is something that is ongoing and our EHO, who is currently completing his Town Planning Degree is continually monitoring and seeking to update.
- Existing, known, or projected demand:
  - The Shire of Bruce Rock has just completed a survey of businesses seeking feedback on accommodation shortages within the Shire and their impacts. The highlighted issues and demand were:
    - i. 80% of the businesses are experiencing challenges in recruiting & retaining staff due to lack of housing.
    - ii. 60% provide housing assistance.60% of businesses have staff finding it difficult to access housing within a reasonable distance.
    - iii. Most businesses are looking for 2- or 3-bedroom accommodation.
    - iv. 77% of businesses see their workforce growing and being impacted by accommodation restrictions.
  - There is significant shortage of GROH accommodation within Bruce Rock and if the Shire was not constructing and leasing then the situation would be dire. Council already constructed 2 Police residences and 1 Principal Residence to GROH on medium term leases. Council also accommodates two nursing staff and up until 5 months ago provided a house for the HSM of the Bruce Rock Hospital, which we had to break the lease for our own staffing requirements. It is estimated that there is a need for at least 3 houses for Hospital staff and 3 for the District High School.
  - Bruce Rock Engineering is a significant employer in Bruce Rock and has constructed a 25-man village for drive in drive out workers. There is a high demand for rentals from their employees and many are also now buying residential properties.
  - The Shire has just completed its own review and analysis of staff housing and it was identified that there needed to be greater diversity in accommodation as there were a large portion of larger family home options and not enough smaller type accommodation. The review also highlighted aging assets and plan for renewal.

The Executive Officer is aware that some WEROC Shires are involved in a joint housing initiative that was put forward as a project for consideration through the Growing Regions program expression of interest process. There may be some valuable insights from the work done in preparing this application that can add value to the discussion.

**Recommendation:**

That the Board discuss the matter and agree on next steps.

**Comments from the meeting:**

- The data provided by the WDC was discussed and Members advised as follows:

- Kellerberrin's information looks mostly correct.
- Westonia have not had a chance to look at the data as yet.
- Tammin's data looks ok, but they would like to confirm some items with their town planner.
- Merredin have identified that some of the data is accurate but there are some issues as well.
- Bruce Rock and Yilgarn provided their assessments of the data in advance of the meeting.
- Mr. Darren Mollenoyux asked if it can be verified where WDC got their data as it appears to be inconsistent with the Census data they have. Mr. Mollenoyux questioned if they had just used the Bruce Rock townsite and not the Shire.
- Mr. Grant Arthur, who joined the meeting via videoconference, advised that:
  - The 4WDL group have completed their worker housing analysis and are now progressing with a feasibility study to develop a couple of lots in each town.
  - AROC are looking at undertaking the same process and have engaged the same consultants as the 4WDL group.
  - Not all Shires in the AROC are involved in their housing analysis so they have formed a sub-group that is looking at doing the more detailed planning and economic analysis. WEROC could consider doing the same if not all Shires want to be involved.
  - There is very little money available for land activation at the moment. WDC are currently looking at ways to get more investment in the activation space.
- Ms. Glenice Batchelor queried, if headworks are an issue are the WDC approaching Development WA to address this. Mr. Arthur advised that it is part of their process but reiterated there is limited money available.
- Ms. Emily Ryan asked Mr. Arthur what his recommended next steps for WEROC would be. Mr. Arthur suggested the following:
  - Collate all the individually collected information into one document.
  - Complete the economic futures process (as per Agenda item 7.2).
  - Identify and justify the demand now and into the future.
  - If there are a small group of people from WEROC that are particularly interested in progressing this work, form a sub-committee and organise a time to meet with Mr. Alex MacKenzie.
- Ms. Lisa Clack advised that the Shire of Merredin are meeting with RDA Wheatbelt to discuss the Regional Precincts and Partnerships Program, which offers grants of between \$5 million and \$50 million to help deliver one or more elements of a precinct. Ms. Clack suggested that there might be an opportunity to put forward a multi-Shire proposal and will make some enquiries.

**RESOLUTION:**

**Moved:** Mr. Darren Mollenoyux

**Seconded:** Ms. Glenice Batchelor

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That:

- 1) Individually, Shires will review the base level data provided by WDC and provide feedback to the Executive Officer by the end of September.
- 2) The Executive Officer will collate the data into one document and then arrange a meeting with Mr. Alex MacKenzie to discuss the findings and next steps.
- 3) The Executive Officer will source quotes from the consultants who assisted the 4WDL group and who are now working with AROC.

**CARRIED**

## 7.2 WEROC Economic Futures

<b>Author:</b>	Rebekah Burges, Executive Officer
<b>Disclosure of Interest:</b>	No interest to disclose.
<b>Date:</b>	21 August 2023
<b>Attachments:</b>	<i>Attachment 3: WEROC Economic Futures Discussion Paper</i>
<b>Consultation:</b>	Ms. Renee Manning, Principal Regional Development Officer, Wheatbelt Development Commission
<b>Financial Implications:</b>	NA
<b>Voting Requirement:</b>	Simple Majority

### **Background:**

At the WEROC Inc. Board meeting held on 28 June 2023, the second action arising from Agenda item 7.2, WEROC Housing Analysis, was to request assistance from the Wheatbelt Development Commission (WDC) on assessing current and future economic drivers for the WEROC region.

### **Executive Officer Comment:**

The Executive Officer contacted Ms. Renee Manning Principal Regional Development Officer, WDC with a request for assistance. Ms. Manning advised that the WDC are working with NEWROC to test an approach to explore and understand key economic drivers and to identify assets and constraints of the NEWROC region in enabling future development and/or investment related to these drivers. The approach does not involve attracting one type of investment, rather it is about preparedness/investment readiness.

Ms. Manning has prepared a written overview of the process. It is intended that this overview will initiate some early discussion, and Ms. Manning will attend the next WEROC meeting, scheduled for 29 November, to give a more comprehensive presentation that prompts the detailed discussion.

### **Recommendation:**

As per the briefing note the recommendations are that:

- The contents of the paper be noted.
- Consider if WEROC would like to progress working with the WDC like the NEWROC approach.
- Contact WDC to further discuss the next steps.

### **Comments from the meeting:**

- Mr. Grant Arthur advised that the WDC are starting to gather some information on the WEROC region but the amount of data they collect will be dependent on how much interest there is from our Shires. If there is a positive response from WEROC, the WDC will start preparing for a detailed discussion at the November meeting.
- Mr. Arthur noted that this process will require quite a bit of work at the Shire level and there may need to be some financial investment from WEROC but reinforced that this economic piece is really essential for the housing analysis.

### **RESOLUTION:**

**Moved:** Ms. Glenice Batchelor

**Seconded:** Mr. Wayne Della Bosca

That WEROC advise the Wheatbelt Development Commission that we would like their assistance in progressing the WEROC Economic Futures discussion.

**CARRIED**

### 7.3 WEROC Drive Trail

<b>Author:</b>	Rebekah Burges, Executive Officer
<b>Disclosure of Interest:</b>	As noted in Agenda item 3.
<b>Date:</b>	21 August 2023
<b>Attachments:</b>	<i>Attachment 4: Draft WEROC Drive Trail Itinerary</i> <i>Attachment 5: Example WEROC Drive Trail Signage</i>
<b>Consultation:</b>	Shire's of Westonia, Tammin, Yilgarn & Merredin have provided input.
<b>Financial Implications:</b>	As per cost estimates provided.
<b>Voting Requirement:</b>	Simple Majority

#### **Background:**

At the WEROC Inc. Board meeting held on 28 June 2023 it was agreed that WEROC would progress with a staged series of tourism projects aligned to the priority recommendations of the WEROC Tourism audit. Immediate priorities were to develop a WEROC self-drive trail itinerary and to improve the visibility of existing trails by uploading them to the Trails WA website.

#### **Executive Officer Comment:**

A draft WEROC self-drive trail itinerary has been developed and is presented for discussion. The trail focuses on 18 key sites (three in each Shire) and has purposely been designed to encourage stays in the towns rather than at the free camp sites as per the discussion at the previous meeting. Recommended overnight stops are in the towns with the most accommodation on offer but the accommodation options in each town are listed.

The Executive Officer has obtained two cost estimates from cartographers to produce the self-drive trail map. The first option is for one map and the second option is for one regional map and six individual shire trail maps with more detailed itineraries for each location.

#### **Option 1: Flat Earth Mapping**

This option includes the production of a regional A4 map featuring the six towns and the 18 points of interest. The map scale will be around 1:1 million and will include basic features such as major roads, towns, parks, reserves, lakes etc. The roads will have route numbers and names and the suggested drive trail route will be highlighted to navigate the reader between the points of interest. The approximate cost to design and produce this custom map is \$1,650+GST which includes 3 drafts and a final high-res digital file.

On the rear of the map will be written text and images. The WEROC colour palette will be used to inspire the design. Assistance with editing the text will be provided. This side will cost \$1,200+GST.

Printing, trimming, folding/binding, and shipping can also be provided. The cost will be dependent on quantity of maps required. The following options were provided:

A4 brochure, folded to DL size: 1,000 copies \$680

A4 brochure, folded to DL size: 2,000 copies \$790

A4 tear-off pads of 50 maps: 40 pads (2,000 maps) \$785

A4 tear-off pads of 50 maps: 80 pads (4,000 maps) \$987

The printing prices are +GST and are indicative only as paper stock prices fluctuate regularly.

You can view some of the work produced by Flat Earth Mapping on their website [Custom Mapping Service, Digital Cartography, Flat Earth Mapping](#).

**Option 2. Development Cartographics.**

This option includes the development of one regional map with the six towns and 18 points of interest plus six individual maps with more detailed itineraries for each location. The estimated cost to produce one regional map and six individual shire maps is \$3,000 + GST plus the cost of the digital data that would come from Landgate as the base for the maps.

A quote for some basic aluminium trail signs (see attachment 5 for indicative art work) has been sourced from Wheatbelt Uniforms, Signs & Safety. For a 300mm x 225mm sign the cost will be \$37.50 +GST each. If one sign for each of the 18 points of interest is purchased the total cost will be \$675 +GST.

**Recommendation:**

That:

- The draft WEROC self-drive trail itinerary be endorsed with amendments to be made as per board discussion; and
- The Board agree on a preferred cartographer to develop the map(s).

**Comments from the meeting:**

- Members expressed a desire to have more time to review the draft itinerary and provide feedback.
- Mr. Nic Warren suggested that having hard copies of the map/itinerary is worthwhile as many visitors still like to pick up brochures.
- At this stage, Members would just like to progress with the overarching drive-trail itinerary as some Shires already have their own self-drive itineraries (e.g., Bruce Rock through Pathways to Wave Rock and Westonia through the Wheatbelt Way).
- The drive trail signage needs to include the wording “Eastern Wheatbelt” and it is recommended that a graphic designer be engaged to provide the design so that it presents professionally. Potentially add a QR code that links to the map/itinerary for the trail. Once the sign design is finalised it can be distributed to each Shire who will decide on where they want the signs and pay for the quantity they require.

**RESOLUTION:**

**Moved:** Ms. Joanne Soderlund

**Seconded:** Mr. Darren Mollenoyux

That:

- 1) Option 1 as outlined above, be progressed.
- 2) Shires to review the draft itinerary and provide feedback to the Executive Officer by the end of September.
- 3) The Executive Officer to finalise the design for the drive trail sign, with the assistance of a graphic designer.

**CARRIED**

**7.4 WEROC Inc. Bank Account Review**

**Author:** Rebekah Burges, Executive Officer

**Disclosure of Interest:** No interest to disclose.

**Date:** 10 August 2023

**Attachments:** Nil

**Consultation:** Nil

**Financial Implications:** As per the recommendation

**Voting Requirement:** Simple Majority

**Background:**

WEROC Inc. holds a Community Solutions One account with Westpac Bank, into which all funds are deposited. The Community Solutions One account is specifically designed for not-for-profits and charities and has no associated fees. This account previously paid a small amount of interest (0.10%), however this ceased in November 2020.

In March 2021 the Executive Officer consulted with Ms. Kerry Kretschmer, Branch Manager Merredin Westpac Bank on interest earning accounts that might be suitable for WEROC. At that time interest rates paid on term deposits ranged from 0.05% to 0.10% depending on the term fixed.

Due to the minimal interest rates being paid on accounts it was resolved that the existing Community Solutions One bank account would be retained, and no new account would be opened at that time.

**Executive Officer Comment:**

Given that banks are now offering competitive interest rates the Executive Officer suggests that the board consider establishing a term deposit.

The Executive Officer corresponded with Ms. Kerry Kretschmer, Bank Manager, Westpac Merredin, who advised on 10 August 2023 that the available rates are as follows:

- 3.78% for 3 months
- 3.86% for 4 months
- 3.94% for 5 months
- 4.10% for 6 months

An online search found that there is also a 12-month option with a 4.25% per annum fixed rate.

The budget for the 2023-24 financial year estimates an expenditure of \$121,270.33 and income of \$84,283.15 resulting in a closing cash balance on 30 June 2024 of \$144,229.39. To account for any budget, overspend and to allow for investment in any new initiatives that might arise in this timeframe, the Executive Officer suggests locking in \$50,000 for a 12-month term. At an interest rate of 4.25% the interest payable at maturity would be \$2,125.

**Recommendation:**

That WEROC Inc. establish a Term Deposit with \$50,000 locked in for a 12-month term.

**Comments from the meeting:**

- The Executive Officer advised that the balance of the WEROC Inc. Bank Account as of 4 September is \$248,214.54. If \$50,000 was put into a Term Deposit the remaining balance will be \$198,214.54. With an estimated expenditure of \$121,270.33 for the 2023-24 financial year, there is room to increase the amount transferred to a Term Deposit.
- Ms. Glenice Batchelor recommended that \$100,000 be invested in a Term Deposit.

**RESOLUTION:**

**Moved:** Ms. Glenice Batchelor

**Seconded:** Ms. Lisa Clack

That WEROC Inc. establish a Term Deposit with \$100,000 locked in for a 12-month term.

**CARRIED**

**8. PROJECT UPDATES**

**8.1 Corella Management Coordinator**

On 10 August 2023 the Executive Officer contacted Wheatbelt NRM for an update on the corella management project. They advised that they have appointed a coordinator, who started with them in early August and indicated that Dr. Karl O’Callaghan “will be in touch to assist in the integration”. No further information was provided.



**Comments from the meeting:**

- The Shire of Bruce Rock have a meeting with Dr. Karl O’Callaghan this coming Wednesday.
- The Shire of Merredin is also meeting with Dr. O’Callaghan this Wednesday, over the phone.
- Ms. Glenice Batchelor queried if there is scope for the Corella Coordinator to look at other pest birds (e.g., pigeons).

**8.2 Town Team Movement**

**Attachment 6:** *RAC Connecting Communities Fund EOI Pack*

**Attachment 7:** *Two-Day Change Maker Workshop*

As agreed at the WEROC Inc. Board meeting held on 28 June 2023, the Town Team Partnership has been deferred until 1 January 2024. In the interim Town Teams have agreed to keep WEROC informed of activities and grant opportunities that may be of benefit.

Ms. Alyce Ventris forwarded information on the RAC Better Streets and Communities funding opportunity. Expression of interest applications are open and close on Sunday 17 September 2023 (EOI pack is provided as an attachment). They are looking for projects from local community groups and Local Governments up to \$25,000 that align to one of the following:

- Safer roads by encouraging people to slow down.
- Cleaner and healthier air by encouraging people to walk, cycle and use public transport.
- Inviting streets and better planned communities that improve the way local residents move around their community.

Ms. Ventris also advised that the Department of Local Government, Sport, and Cultural Industries are providing free online placemaking training to Local Government staff and elected members. To access the courses staff or elected members can:

- 1) Go to <https://placemaking.education/courses>
- 2) Choose the course or product you would like to access, go to the checkout for the product and add the coupon code - **WALOCALGOV** - in the Order Summary section. This will automatically apply the 100% discount and allow you to purchase the course or product for free.

Please note that the coaching sessions are not free, but they can be purchased separately at an additional cost.

A free leadership workshop delivered by the Australian Rural Leadership Foundation as part of the Helping Regional Communities Prepare for Drought Initiative is taking place in Merredin on 18 and 19 September 2023 (see attached flyer for more information).

Finally, the sixth annual Town Team Convergence will take place in the Joondalup City Centre on Friday 27 and Saturday 28 October 2023. With the theme Make It Happen, the event focuses on collaboration and breaking down the barriers to empower and enable communities to reimagine the places they live and provide an avenue to positively influence change. The Friday program will run from 11.30am to 4.00pm and is focused on Local and State Government staff and elected members. The event is free to attend.

**8.3 Co-Operative Marketing Activity**

**Attachment 8:** *Wheatbelt Co-Op Spring Campaign*

**Attachment 9:** *The West Travel Feature 5 August 2023*

**Attachment 10:** *AGO Agritourism Strategy*

WEROC Inc. have once again committed \$3,000 +GST in the 2023-24 financial year toward the Wheatbelt Co-operative Marketing Group which consists of WEROC, Roe Tourism, NEW Travel, Pioneers Pathway and

Australia's Golden Outback (AGO). The primary aim of this marketing is to promote the four major self-drive trails - Golden Pipeline Heritage Trail, Wheatbelt Way, Pioneers Pathway and Pathways to Wave Rock.

The Spring Campaign was launched in late July. The first activity was a half-page ad in the West Australian (provided as an attachment). This will be followed by a three-week social media campaign through the AGO Facebook page, which will commence in late August.

Whilst separate to the co-operative marketing group, the AGO Agritourism Strategy, which was launched in June 2023, might be of interest to Members and is provided as an attachment. This strategy is the current focus for tourism product development for AGO.

#### **8.4 Waste Management**

The Executive Officer invites Members to provide any updates on progress with the agreed actions to implement the WEROC Strategic Waste Management Plan.

- Ms. Lisa Clack provided the following update from the Shire of Merredin:
  - An interim gate fee has been set so that it can be used at any point.
  - Their data management system will be implemented in the coming weeks.
  - The Shire is working on fixing up the existing site now.
  - The Shire has received a grant to establish an E-waste and recycling facility.
- Mr. Darren Mollenoyux advised that the Bruce Rock waste collection service is out for tender at the moment.
- Mr. Bill Price advised that a new scheme is being trialed in Westonia. It is a partnership between the Shire and the Cash for Containers provider that involves a monthly household pick up service. Bins have been provided and the householder can nominate under the lid where they want the money to go. If there is no nomination the money goes to the Westonia Progress Association.
- Mr. Nic Warren advised that they are working on a plan to consolidate their waste sites.

### **9. EMERGING ISSUES**

#### **9.1 Local Government Expenditure on Primary Healthcare Services**

Rural Health West are partnering with the WA Local Government Association on a survey to determine the total funding local governments are spending on primary healthcare services in their communities. This is in response to concerns that the rate of local government spending into supporting health services – particularly GP services – is becoming unsustainable.

WALGA and Rural Health West aim to quantify this spend to inform advocacy efforts to State and Commonwealth government. A request to complete an online survey has been sent via email to WEROC Local Governments.

Ms. Kerida Hodge, General Manager Communications and Business Analytics, Rural Health West, will join the meeting via videoconference at 2.00pm to provide a brief overview of the project and to outline what they intend to do with the survey results.

#### **Comments from the meeting:**

- Ms. Kerida Hodge provided the following overview:
  - This initiative is enabled by a partnership with WALGA and is being conducted in recognition that Local Governments are increasingly being left to pick up the pieces of unsustainable GP services and the Federal and State Government are not being as proactive as they should be in that space.

- Through the survey they aim to put a dollar value on exactly how much Local Government's are spending on primary healthcare services, particularly GP's. They will use this information to advocate to Government for more support. This information will feed in to State Government budget submissions and they will do some media around it.
- So far, they have received 92 responses. They are particularly eager for all Wheatbelt Shires to respond.

## **9.2 SAT ONE**

SAT ONE is a global connectivity company. It is one of the first companies in the world to offer communication services via a dedicated business grade Low Earth Orbit (LEO) satellite constellation. They claim that their LEO constellation will provide highspeed, low latency internet services across the entire globe including areas where communication has previously been impossible. The constellation consists of 648 satellites orbiting the earth at a distance of 1,200kms.

The Executive Officer attended the launch of SAT ONE in Perth on 31 August 2023 and met their National Sales Manager, Mr. Bart Duys, and Mr. Damien Frearson, Head of Global Sales & Business Development at Positive Off-Grid Solutions, both of whom expressed an interest in connecting with WEROC Local Governments to explore applications for the Wheatbelt.

### **Comments from the meeting:**

- There is no interest in having a discussion with SAT ONE at this time. It was suggested that they speak with big corporates that operate in the region, like CBH, before coming to Local Government.

## **10. OTHER MATTERS (FOR NOTING)**

### **10.1 WEROC Board Nominations Required for November Meeting.**

Board Members terms expire on 30 October 2023. As per the WEROC Inc. Constitution representatives are to be nominated every two years by each Local Government and notification given in writing to the Executive Officer. To comply with this requirement, as soon as possible after Local Government elections are concluded, and prior to the next meeting, it is requested that all Member Local Governments send their nominated representatives in writing to the Executive Officer.

### **10.2 Wheatbelt Tourism Destination Development Working Group**

**Attachment 11.** *Wheatbelt Working Group Team Meeting Notes 26 July 2023*

**Attachment 12.** *Wheatbelt Visitor Information Support Proposal (Draft)*

The Wheatbelt Tourism Destination Development Working Group met on 26 July 2023. This was a brief meeting to receive an overview of the draft proposal on the Wheatbelt Visitor Information Support Program (see attached). The group will meet again on 20 September 2023 to discuss next steps in implementing this program.

### **10.3 Live Sheep Export by Sea**

**Attachment 13.** *WEROC Inc. Letter to Minister Watt RE: Live Sheep by Sea*

**Attachment 14.** *Letter of response from Department of Agriculture, Fisheries & Forestry*

On 13 July 2023, the Executive Officer received a request from NEWROC to write to the Federal Minister for Agriculture before the independent panel, appointed to consult with stakeholders on the phase-out of live sheep exports by sea, completes its report to the Minister. The Executive Officer emailed this request to Board Members on the same day seeking direction on whether a letter should be sent on behalf of WEROC and asking for information on any areas of concern that should be addressed in the letter. Responses in support of a letter were received from the Shires of Yilgarn (Mr. Wayne Della Bosca), Merredin (Mr. Mark McKenzie), Kellerberrin (Ms. Emily Ryan) and Bruce Rock (Mr. Darren Mollenoyux). A letter was prepared and sent to the

Minister on 17 July. A copy of the letter was emailed to Board Members and is provided again as an attachment.

A response was received on 17 August 2023 and is provided as an attachment.

#### 10.4 \$100 Million Community Energy Upgrades Fund

The Australian Government announced in June that it is partnering with local governments to deliver energy upgrades for community facilities like local pools, sporting clubs and community centres. The assistance will help councils cut their emissions and reduce their energy bills.

The new \$100 million Community Energy Upgrades Fund will co-fund upgrades with councils and could include upgrades like replacing energy-intensive heating in pools with heat pumps and energy-efficient lighting and battery storage at sporting fields, libraries, and community centres.

The guidelines for the Fund will be designed in close consultation with key stakeholders, including the Australian Local Government Association.

It might be worthwhile considering what, if any, opportunities this could present for WEROC Shires.

### 11. FUTURE MEETINGS

The approved schedule of meetings for 2023 is as follows:

Date	Time	Host Council
Wednesday 22 February 2023	9.30am	Kellerberrin
Wednesday 26 April 2023	9.30am	Yilgarn
Wednesday 28 June 2023	9.30am	Tammin
Wednesday 30 August 2023	9.30am	Merredin
Wednesday 29 November 2023	9.30am	Westonia

The next General Meeting and Annual General Meeting is schedule to be held in Westonia on Wednesday 29 November 2023. A request to change the meeting location to Bruce Rock has been received as the Shire would like to showcase their completed supermarket project.

#### Comments from the meeting:

- Westonia are happy to change the meeting to Bruce Rock.
- The first meeting of 2024 will now be held in Westonia and the final meeting for 2023 will be in Bruce Rock.

### 12. CLOSURE

There being no further business the Chair closed the meeting at 3.05pm.

#### DECLARATION

These minutes were confirmed by the WEROC Inc. Board at the meeting held \_\_\_\_\_

Signed \_\_\_\_\_

Person presiding at the meeting at which these minutes were confirmed

## WEROC Drive Trail

*“Rich in heritage. Abundant in natural wonders”.*

**Duration:** 3 nights, 4 days

**Distance:** 770km (one-way from Perth)

**Road Conditions:** Sealed roads with stretches of maintained unsealed roads to some attractions.

**Accommodation:** Bed & Breakfasts, Self-Contained Units, Farm Stays, Motels, Hotels, Caravan Parks, RV Friendly towns, and free camp sites.

The WEROC self-drive trail takes visitors on a journey through the Eastern Wheatbelt towns of Tammin, Kellerberrin, Bruce Rock, Merredin, Westonia, and Southern Cross. Here you will find communities rich in heritage, nature reserves abundant in wildflowers and native flora and fauna, soaring granite outcrops and vast salt lakes. The WEROC drive trail features 18 key sites but if you have the time to stay and explore longer, you will find that there is a whole lot more on offer.

### Tammin

Your journey along the WEROC drive trail starts in Tammin, 184km or 2 hours east of Perth along the Great Eastern Highway. In town you will find the Kadjinyiny Kep Tammin Hydrology Model and Amphitheatre at the Memorial Park. The model demonstrates how salinity impacts the Wheatbelt landscape. Shaded grassed areas with BBQ facilities and a playground make this a perfect place to stop for a picnic with public toilets available at the rear of the Shire Office. From town travel 26km North to Yorkrakine Rock, a solid granite outcrop surrounded by native flora. Follow the walk trail up and over the rock where you'll find gnamma holes, pockets of vegetation, and sweeping views of the surrounding landscape. Yorkrakine Rock is a sacred Aboriginal Women's birthing place and also part of a beedawang (initiation journey) songline. The songline starts in Perth and travels eastward to Yorkrakine Rock and then follows the Salt Lake systems and granite outcrops to Wave Rock. Retrace your steps back toward town and continue on 14kms south to Charles Gardner Reserve. The 600 hectares of natural vegetation contains a wide variety of wildflowers and understorey, some of which are unique to the region.

#### **Accommodation**

Donnan Park is a popular destination for campers and travellers seeking a comfortable and picturesque camping experience. The site is located at the local sports oval and has plenty of space that can accommodate a variety of caravans and motorhomes. Facilities include 2 powered sites, an electric BBQ, toilets, playground, and sink area with hot water. Bookings can be made online through the Shire of Tammin website. <https://www.tammin.wa.gov.au/visitors/places-to-stay/camping.aspx>

#### **Meals**

The Puma service station is open 24 hours for food and fuel.

#### **Visitor Information**

A visitor information bay with ample parking for long vehicles is located in the centre of town. The space also features a Dog Rest Area so that your furry friend can safely stretch their legs while you have a well-earned travel break.

Additional information can also be obtained from the Shire of Tammin **P:** (08) 9637 0300 **E:** [shire@tammin.wa.gov.au](mailto:shire@tammin.wa.gov.au) **W:** [www.tammin.wa.gov.au](http://www.tammin.wa.gov.au)

### Kellerberrin

Just 22km east of Tammin, is the townsite of Kellerberrin. Kellerberrin is a charming regional community, steeped in a vibrant history dating back from its Indigenous people to European pioneers. One of the best ways to see the main sites of the town is to follow the Kellerberrin Heritage Trail. Commencing at

the Pioneer Museum with its interesting array of local memorabilia, the trail takes in excellent examples of 19<sup>th</sup> and early 20<sup>th</sup> century architecture at the flour mill, post office, St. Joseph's Catholic Church, Massingham House and the fire station. You can pick up a trail map from the Shire office or Community Resource Centre. For spectacular views of the town and surrounding landscape head up to Kellerberrin Hill Lookout. With a range of accommodation options, Kellerberrin is a great spot to stop for the night before continuing your WEROC adventure, along the Granite Way toward Bruce Rock. The Granite Way is a 60km self-drive trail that takes visitors to some of the most impressive granite rocks in the Wheatbelt including Mt. Caroline and Mt. Stirling, which are located approximately 20km south of Kellerberrin.

<b>Accommodation</b>	
Rest Away Cottage (self-contained) <b>P:</b> 0429 166 561	
Kellerberrin Hotel Motel <b>P:</b> (08) 9045 5000	
The Prev (Bed & Breakfast) <b>P:</b> 0427 063 638	
Kellerberrin Caravan Park <b>P:</b> 0428 138 474	
<b>Meals</b>	
Crusty Cove Bakery (located inside the IGA)	Kellerberrin Pie Shop & Bakery
Kellerberrin Hotel Motel	Succulent Food
	United Fuels Roadhouse (Franchise for Pie Face)
<b>Visitor Information</b>	
Shire of Kellerberrin <b>P:</b> (08) 9045 4006 <b>E:</b> <a href="mailto:shire@kellerberrin.wa.gov.au">shire@kellerberrin.wa.gov.au</a> <b>W:</b> <a href="http://www.kellerberrin.wa.gov.au">www.kellerberrin.wa.gov.au</a>	
Kellerberrin Community Resource Centre <b>P:</b> (08) 9045 4991 <b>E:</b> <a href="mailto:coordinator@kecrc.org.au">coordinator@kecrc.org.au</a>	

## **Bruce Rock**

Travelling from Kellerberrin along the Granite Way you will reach Kokerbin Rock, the third largest monolith in Australia. Drive to the top for sweeping views over the countryside, or park at the base and walk to the peak, taking in the native flora and fauna and Devil's Marbles. Nearby at Kwolyin is a free camp site with toilets, camp kitchen and picnic shelters. The Kwolyin loop trails take visitors through bushland, across Coarin Rock and a walk along the old railway line. Visitors can also take a stroll around the old town site and learn more of its history from the interpretive signage. On your drive toward the Bruce Rock town site stop in at Shackleton to see Australia's smallest bank. Once you arrive in Bruce Rock take a stroll along the Centennial Mosaic Pathway, visit the Bruce Rock Museum (where you will find an original one school house, and replica mudbrick settlers' cottage) and Machinery Museum, and meander through the beautifully landscaped grounds of Remembrance Park, which features memorials, sculptures and artworks designed to depict the theme of war and peace.

<b>Accommodation</b>	
Bruce Rock Hotel <b>P:</b> (08) 9061 1218	
Bruce Rock Motel <b>P:</b> 0484 902 128	
Bruce Rock Caravan Park <b>P:</b> (08) 9061 1377 (bookings also available online via the Shire website)	
Bruce Rock Chalet <b>P:</b> 0459 490 053	
<b>Meals</b>	
Bruce Rock Roadhouse	Love that Food Café
Bruce Rock Hotel	Shakleton District Club
Bruce Rock Meats (bakery/café)	Ardath Hotel
	Myola Nursery

Bruce Rock District Club	
<b>Visitor Information</b>	
Shire of Bruce Rock <b>P:</b> (08) 9061 1377 <b>E:</b> <a href="mailto:admin@brucerock.wa.gov.au">admin@brucerock.wa.gov.au</a> <b>W:</b> <a href="http://www.brucerock.wa.gov.au">www.brucerock.wa.gov.au</a>	
Pathways to Wave Rock <b>E:</b> <a href="mailto:eo@pathwaystowaverock.com.au">eo@pathwaystowaverock.com.au</a> <b>W:</b> <a href="http://pathwaystowaverock.com.au">pathwaystowaverock.com.au</a>	

## Merredin

As the regional hub of the Eastern Wheatbelt, Merredin has a good selection of accommodation and meal options and is a great choice to spend the second night on the WEROC self-drive trail. A short 3km drive west of town is one of the Public Silo Trail sites where you can see a towering grain silo transformed into world class art. One of the oldest buildings in Merredin and steeped in local history, is Cummins Theatre which is open for guided tours. Explore Merredin's Railway and Military Museums with their interesting displays and memorabilia. Merredin Peak Reserve and Railway Dam, located 1km north east of town, is a popular picnic spot and overnight camp area. A walk trail with interpretive signage explaining the early catchment scheme and water pipeline, leads to the top of the peak which provides 360 degrees view of Merredin and surrounds. Adjacent to Merredin Peak is a short self-drive trail to the remains of the World War II Army Hospital site, one of many historic military installations dotted throughout the region as reminders of Merredin's role as the second line of defence.

<b>Accommodation</b>	
Merredin Motel <b>P:</b> (08) 9041 1886	Merredin Bed & Breakfast <b>P:</b> (08) 9041 4358
Merredin Oasis Hotel <b>P:</b> (08) 9041 1133	Bates Street Apartments <b>P:</b> (08) 9041 4358
Merredin Plaza All Suites <b>P:</b> (08) 9041 1755	The Lodge at Little Rock <b>P:</b> 0478 640 155
Northside Tavern <b>P:</b> (08) 9041 1635	Westbrook Merredin <b>P:</b> 428 416 666
Olympic Motel <b>P:</b> (08) 9041 1588	Merredin Tourist Park <b>P:</b> (08) 9041 1535
<b>Meals</b>	
Café 56	Merredin Pizza
Dimensions Cafe	Subway
Merredin Cinema & Café	Commercial Hotel
Wild Poppy Café	Grandstand Bar & Restaurant
Merredin French Hot Bread	Merredin Bowling Club
Puma Roadhouse	Merredin Palace Chinese Restaurant
BP Travel Stop	Northside Tavern
	Merredin IGA
<b>Visitor Information</b>	
Central Wheatbelt Visitor Centre <b>A:</b> 85 Barrack Street Merredin <b>P:</b> (08) 9041 1666 <b>E:</b> <a href="mailto:visitor@merredin.wa.gov.au">visitor@merredin.wa.gov.au</a> <b>W:</b> <a href="http://www.wheatbelttourism.com">www.wheatbelttourism.com</a>	

## Westonia

Westonia came into existence with the discovery of gold in 1910. The most striking thing about Westonia is its unique charm and natural surroundings, nestled amongst 5,600ha of salmon gum, morrell and gimlet woodland interspersed with granite outcrops and remnants of the town's gold mining history. The main street features charming façades of the original bank and other historic buildings such as the café, hotel, fire station, boarding house, and greengrocer, as they were back in the 1920's. The Westonia Hood-Penn Museum showcases early life in the shire, including a mine tunnel and blast simulation. The Edna May Mine Lookout, located 1km north of town, offers views over a working gold mine. Continue your drive approximately 10km north of town and you will find Sandford Rocks Nature Reserve.

Experience the granite outcrop, wildflowers scrub and woodland. A must do for bird and wildflower enthusiasts. Your final stop in the Westonia Shire is Baladjie Rock an extensive granite outcrop in an attractive woodland setting adjacent to Baladjie Lake. Climb the rock for a spectacular view of the lake before making the 55km drive south east to Southern Cross.

**Accommodation**

Westonia Tavern and Motel **P:** (08) 90467012

Shire of Westonia Tourist Park **P:** (08) 90467063 (bookings can also be made online through the Shire website)

**Meals**

Westonia Tavern and Motel

Westonia Gallery Café & Sublime Imaging

Carrabin Hotel, Motel & Roadhouse

**Visitor Information**

Shire of Westonia **P:** (08) 9046 7063 **E:** [shire@westonia.wa.gov.au](mailto:shire@westonia.wa.gov.au) **W:** [www.westonia.wa.gov.au](http://www.westonia.wa.gov.au)

Wheatbelt Way **W:** [wheatbeltway.com.au](http://wheatbeltway.com.au)

**Southern Cross**

Southern Cross was named after the stars that guided early prospectors to their gold find. It's surrounded by some of the largest farms in the State and stands at the western gateway to the world's largest and healthiest temperate woodland - the Great Western Woodlands. For your final night on the WEROC drive trail, stay at the heritage listed Palace Hotel or the Club Hotel, the towns first hotel, built in 1888. There is also a local motel, caravan park and self-contained accommodation. Enjoy sunset with panoramic views of the town, surrounding farmland and goldmines from Wimmera Hill Lookout. Start the next day early with a drive 34km south of town to Frog Rock Nature Reserve. Here you will find beautiful wildflowers in the spring, a wave like rock formation and dam at the base of the rock. From Frog Rock you can make the journey back to Southern Cross and take in the Yilgarn History Museum open daily, for a glimpse of the area's rich history. Or time permitting, travel east to Karalee Dam (approximately 90km from Frog Rock) and see the natural reservoir that was adapted to maximise the catchment, delivery and storage of rainwater which was essential to railway development in the Goldfields region.

**Accommodation**

Club Hotel **P:** (08) 6424 8833

Palace Hotel **P:** (08) 9049 1555

Railway Tavern **P:** (08) 9049 1030

Sandalwood Motor Lodge **P:** (08) 9049 1212

Southern Cross Motel **P:** (08) 9049 1144

Southern Cross Caravan Park **P:** (08) 9049 1212

Hampton View Homestead (located 60km south west of Southern Cross) **P:** 08 9040 4075

Nulla Nulla Farm Retreat (located in Moorine Rock) **P:** 0428 498 010

"King of the Cross" (4-bedroom home) [www.shorttermrentalswa.com.au](http://www.shorttermrentalswa.com.au)

Havcon Engineering Accommodation Village **P:** (08) 9729 1977

**Meals**

Club Hotel

BP Roadhouse

Shell Roadhouse

Southern Cross Coffee Lounge

Southern Cross Stationary Store

Southern Cross Motel

Palace Hotel

Railway Tavern

**Visitor Information**



Shire of Yilgarn **P:** (08) 9049 1001 **E:** [yilgarn@yilgarn.wa.gov.au](mailto:yilgarn@yilgarn.wa.gov.au) **W:** [www.visitilgarn.wa.gov.au](http://www.visitilgarn.wa.gov.au)