



Agenda

Ordinary Meeting of Council

To be held in Council Chambers
54 Johnson Street, Bruce Rock
Thursday 17 August 2023
Commencing 3.00pm



Notice of Ordinary Meeting of Council

Dear President and Councillors,

The next Ordinary Meeting of Council will be held on **Thursday 17 August 2023 at 3.00pm** in Council Chambers, at 54 Johnson Street, Bruce Rock.

Please contact the undersigned for any enquiries regarding the Agenda prior to the meeting.

A handwritten signature in blue ink, appearing to read "Darren Mollenoyux".

Darren Mollenoyux
CHIEF EXECUTIVE OFFICER

DISCLAIMER

PLEASE READ THE FOLLOWING IMPORTANT DISCLAIMER BEFORE PROCEEDING:

Statements or decisions made at this meeting should not be relied or acted on by an applicant or any other person until they have received written notification from the Shire. Notice of all approvals, including planning and building approvals, will be given to applicants in writing. The Shire of Bruce Rock expressly disclaims liability for any loss or damages suffered by a person who relies or acts on statements or decisions made at a Council or Committee meeting before receiving written notification from the Shire.

The advice and information contained herein is given by and to Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

Our Mission

We will achieve our vision by maintaining and enhancing the Bruce Rock lifestyle, increase business and employment opportunities and achieve population growth in an environmentally sustainable way.

Our Values

Respect, Inclusiveness, Fairness and Equality & Communication

SHIRE OF BRUCE ROCK

AGENDA – ORDINARY MEETING 21 SEPTEMBER 2023

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SHIRE OF BRUCE ROCK

AGENDA – ORDINARY MEETING 17 SEPTEMBER 2023

- 1. Declaration of Opening**
- 2. Record of Attendance/Apologies/Leave of Absence (Previously Approved)**
- 3. Declarations of Interest**

In accordance with Section 5.65 of the Local Government Act 1995, the following disclosures of **financial** interest were made at the Council meeting.

Date	Name	Item No	Reason

In accordance with Section 5.65 of the Local Government Act 1995, the following disclosures of **Closely Association Person and Impartiality** interest were made at the Council meeting.

Date	Name	Item No	Reason

In accordance with Sections 5.60B and 5.65 of the Local Government Act 1995, the following disclosures of **Proximity** interest were made at the Council meeting.

Date	Name	Item No	Reason

- 4. Response to Previous Public Questions Taken on Notice**
- 5. Public Question Time**
- 6. Petitions/Deputations/Presentations/Submissions**
- 7. Applications for Leave of Absence**
- 8. Announcements by Presiding Member**
- 9. Confirmation of Minutes**

Ordinary Meeting of Council held on Thursday, 17 August 2023.

10. Officers' Reports

10.1 Manager of Works and Services

Nil

10.2 Manager of Finance

Agenda Reference and Subject:

10.2.1 Statement of Financial Activity

Reporting Officer:

Manisha Barthakur, Manager of Finance

Author:

Manisha Barthakur, Manager of Finance

Disclosure of Interest:

Attachments:

*Item 10.2.2 Attachment A – Statement of Financial Activity
July 2023*

*Item 10.2.2 Attachment A – Statement of Financial Activity
August 2023*

Summary

A statement of financial activity must be produced monthly and presented to Council.

Background

In accordance with the Local Government Act 1995, a Statement of Financial Activity must be presented to each Council meeting, including a comparison of actual year to date to the budget year to date and variances from it. It must also include explanations of any variances and any other associated information that would be useful for readers of the report.

Comment

The Statement of Financial Activity will be made available to Councillors prior to the meeting.

Consultation

Darren Mollenoyux, Chief Executive Officer
Nerea Ugarte, Manager Governance and Community Services
David Holland, Manager of Works and Services
Julian Goldacre, Environmental Health Officer
Mike Darby, Senior Finance Officer and other staff

Statutory Implications

r. 34 Local Government (Financial Management) Regulations 1996

34. Financial activity statement required each month (Act s. 6.4)

(1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail –

- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and*
- (b) budget estimates to the end of the month to which the statement relates; and*
- (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and*
- (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
- (e) the net current assets at the end of the month to which the statement relates.*

(4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), are to be –

-
- (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
(b) recorded in the minutes of the meeting at which it is presented.

Policy Implications

Nil

Risk Implications

Please refer to **Appendix 1** to obtain the likelihood, consequence and rating.

Risk: Financial performance is not monitored against approved budget		
Likelihood	Consequence	Rating
Possible	Minor	Moderate
Action / Strategy		
The monthly financial report tracks the Shire’s actual financial performance against its budgeted financial performance to ensure that the Council is able to monitor to Shire’s financial performance throughout the year.		

Financial Implications

Comparison of actual year to date to the 2022-23 Budget

Strategic Implications

Shire of Bruce Rock – Strategic Community Plan 2022-2032

Governance

4.1 Our organisation is well positioned and has capacity for the future

Voting Requirements

Simple Majority

Officer Recommendation

That the Statements of Financial Activity for the month ending 31 July 2023 & 31 August 2023 are received.

Agenda Reference and Subject:

10.2.2 List of Payments

Reporting Officer:

Manisha Barthakur, Manager of Finance

Author:

Mike Darby, Senior Finance Officer

Disclosure of Interest:

Attachments:

Item 10.2.2 Attachment A – List of Payments August 2023

Summary

Council is asked to endorse the list of payments made since the last Ordinary Council Meeting.

Background

As the Chief Executive Officer has been delegated the authority to make payments from the municipal and trust funds, a list of payments made is to be presented to Council each month. Also, in accordance with Finance Policy Number 2.3, included is a list of payments made with the Chief Executive Officer’s credit card.

Comment

Following is a list of payments made from Council’s Municipal and Trust Accounts, and payments made with the Chief Executive Officer’s credit card for the month of July 2023.

If Councillors have any queries regarding the list of payments, please advise prior to the meeting to enable staff to seek relevant information.

Consultation

Nil

Statutory Implications

s.6.10, Local Government Act 1995

r.13(1), Local Government (Financial Management) Regulations 1996

Policy Implications

Nil

Risk Implications

Risk: Payments are not monitored against approved budget and delegation.		
Likelihood	Consequence	Rating
Possible	Minor	Moderate
Action / Strategy		
The monthly list of payments provides an open and transparent record of payments made under the appropriate approved delegations.		

Financial Implications

Payments must be made in accordance with the 2023-24 Budget.

Strategic Implications

Shire of Bruce Rock – Strategic Community Plan 2022-2032

Governance

4.3 Our organisation is well positioned and has capacity for the future

Voting Requirements

Simple Majority

Officer Recommendation

That Council:

- 1. endorse the list of payments from the Municipal Account consisting of:**
 - a. EFT voucher numbers EFT21884 to EFT22039 totalling \$1,102,669.26**
 - b. cheque numbers 132 to 133 & 9043 totalling \$80.55**
 - c. nil Trust EFT payments;**
 - d. wages and superannuation payments totalling \$209,353.63; and**
 - e. credit card payments totalling \$591.15,**

with all payments totalling \$1,393,103.44 for the month of August 2023; and
- 2. note that the credit card payment is reported separately, but is a part of EFT payment.**

Agenda Reference and Subject:	10.2.3 Rescind the motion to consider of offer of land at 21 Railway Parade – OCM 10.2.4.3
Reporting Officer:	Manisha Barthakur, Manager of Finance
Author:	Manisha Barthakur, Manager of Finance
Disclosure of Interest:	
Attachments:	<i>Nil</i>

Summary

Council is requested to consider revoke their previous motion for accepting the offer of 21 Railway Parade Bruce Rock (Assessment number A555).

Background

At the Ordinary Meeting of Council held on 15th June 2023 Council resolved

OFFICER RECOMMENDATION AND COUNCIL DECISION

Resolution OCM June 23 – 10.2.4.3

Moved: Cr Rajagopalan

Seconded: Cr Waye

That Council:

- 1. accepts the offer of 21 Railway Parade, Bruce Rock (Assessment number A555) from Mr Barry Turner, and arranges the transfer of the same; and*
- 2. resolves, either immediately or in the future at a time deemed advantageous, to make the land available for purchase.*

CARRIED BY ABSOLUTE MAJORITY 8/0

Comment

Following the council resolution on 15th June 2023, Shire's finance department initiated a settlement process with Turbo settlements. During the due diligence it came into light that there is a legal requirement to go through a probate process in order to have the property's title cleared in order to transfer the ownership.

The process to initiate a probate application not only involves hiring a solicitor but also series of legal compliances and processes and the cost is hard to ascertain. While the application fee to apply a probate is \$700, there will be legal costs associated with the solicitor which may be extended with travel costs and other unknown costs. The value of property may not be able to cover these costs and the Shire has already born the demolition costs as well as rates write-off. Therefore, it is not a financially viable option for the Shire to accept this property.

Consultation

CEO, MOF and SFO

Statutory Implications

10. *Revoking or changing decisions made at council or committee meetings — s. 5.25(1)(e)*

- (1) If a decision has been made at a council or a committee meeting then any motion to revoke or change the decision must be supported —*

- (a) in the case where an attempt to revoke or change the decision had been made within the previous 3 months but had failed, by an absolute majority; or
 (b) in any other case, by at least 1/3 of the number of offices (whether vacant or not) of members of the council or committee, inclusive of the mover.

(1a) Notice of a motion to revoke or change a decision referred to in sub regulation (1) is to be signed by members of the council or committee numbering at least 1/3 of the number of offices (whether vacant or not) of members of the council or committee, inclusive of the mover.

(2) If a decision has been made at a council or a committee meeting then any decision to revoke or change the first-mentioned decision must be made —
 (a) in the case where the decision to be revoked or changed was required to be made by an absolute majority or by a special majority, by that kind of majority; or
 (b) in any other case, by an absolute majority.

(3) This regulation does not apply to the change of a decision unless the effect of the change would be that the decision would be revoked or would become substantially different.

[Regulation 10 amended in Gazette 31 Mar 2005 p. 1030.]

Policy Implications Nil

Financial Implications

There is no alteration to the financial implications for the relation of the matter.

Policy Implications

Nil

Risk Implications

Risk: That rates remain unpaid resulting in less revenue for the Shire.		
Likelihood	Consequence	Rating
Possible	Minor	Minor
Action / Strategy		
This item has been evaluated against the Shire of Bruce Rock’s Risk Management Procedure’s Risk Matrix. The perceived level of risk is considered to be a “Moderate” risk.		

Financial Implications

Nil

Strategic Implications

Shire of Bruce Rock Strategic Community Plan 2017-2027

Governance

Goal 12 Council leads the organisation in a strategic and flexible manner

Voting Requirements

Absolute Majority

Officer Recommendation

That Council, in accordance with Section 5.25 (1) (e) of the Local Government Act 1995 revokes Resolution June OCM 10.2.4.3 passed at its ordinary meeting held on Thursday 15th June 2023 and rescinds the motion to accept the offer of 21 Railway Parade Bruce Rock (Assessment number A555) as the property is not deemed legally and financially suitable for the council to have ownership.

10.3 Environmental Health Officer

See Confidential Items

10.4 Manager of Governance and Community Services

Agenda Reference and Subject:

10.4.1 Shire President Stamp

Reporting Officer:

Melissa Schilling, Executive Services Manager

Author:

Melissa Schilling, Executive Services Manager

Disclosure of Interest:

Attachments:

Nil

Summary

Use of the Shire President Stamp in August 2023.

Background

Nil

Comment

As per Council's policy, the Shire President Stamp has been used during the month of August 2023 as follows:

- Supermarket Lease Document

Consultation

Nil

Statutory Implications

Council Policy

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Shire of Bruce Rock Strategic Community Plan 2017-2027

Governance

Goal 12 Council leads the organisation in a strategic and flexible manner

Voting Requirements

Simple Majority

Officer Recommendation

That Council endorse the use of the Shire President Stamp during August 2023.

Agenda Reference and Subject:

10.4.2 Shire Seal

Reporting Officer:

Melissa Schilling, Executive Services Manager

Author:

Melissa Schilling, Executive Services Manager

Disclosure of Interest:

Attachments:

Nil

Summary

Use of the Shire Seal in August 2023.

Background

Nil

Comment

As per Council's policy, the Shire Seal has been used during the month of August 2023 as follows:

- Supermarket Lease Document

Consultation

Nil

Statutory Implications

Council Policy

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Shire of Bruce Rock Strategic Community Plan 2017-2027

Governance

Goal 12 Council leads the organisation in a strategic and flexible manner

Voting Requirements

Simple Majority

Officer Recommendation

That Council endorse the use of the Shire Seal during August 2023.

10.5 Chief Executive Officer

Agenda Reference and Subject:

10.5.1 Amendment of Lease of Community Crop Policy

Reporting Officer:

Darren Mollenoyux, Chief Executive Officer

Author:

Caris Negri, Community Development Officer

Disclosure of Interest:

Attachments:

Item 10.5.1 Attachment A – Policy 6.5 Lease of Community Crop

Item 10.5.1 Attachment B – Amended Lease of Community Crop Policy

Summary

The Lease of Community Crop Policy has been reviewed and amended. Council is asked to approve the amended policy.

Background

The Shire of Bruce Rock leases the cropping rights to the community crop located on the land immediately surrounding the Airstrip. The intention of this is to assist local community groups to raise funds for their activities and thus provide benefit to the wider community. For the past six years the lease of the community crop has been held by the Bruce Rock Football Club, but this Lease is due to expire on 28 February 2024.

Council requested that the policy and lease terms be reviewed prior to the expiry of the current lease and before advertising for expressions of interest for the next lease.

Comment

Cr Negri and Cr Foss have assisted the CEO in reviewing the policy and the terms and conditions of the lease providing their technical knowledge and skills in cropping management.

The Lease of Community Crop Policy has been reviewed to:

- Improve clarity and improved guidance to Council in the awarding of the Lease for the Community Crop; and
- To ensure that the lease arrangements are improved to ensure the best management of the land and use by community groups.

The amendments to the lease document include;

- Clarification on providing soil results
- Length of term maximum of three years
- Requirements for crop rotation, including a break year crop
- Strengthening of wording around not interfering with access to airstrip structures and not to drive trucks or machinery over the runway
- Removal of the wording around pastures
- Fertiliser requirements and rates of lime

A copy of the reviewed Lease of Community Crop Policy and associated Lease document are provided as an attachment.

Consultation

Cr Phillip Negri and Cr Kevin Foss provided assistance to the Chief Executive Officer in reviewing the policy and lease, providing technical advice around cropping.

Statutory Implications

Nil

Policy Implications

The Lease of Community Crop Policy has been reviewed to reflect best management practices for the land and allocation to eligible community groups.

Risk Implications

Risk: That the Lease of Community Crop Policy does not reflect best cropping management practices and the land is not maintained in the best interests of current and futures community groups.		
Likelihood	Consequence	Rating
Unlikely	Moderate	Moderate
Action / Strategy		
<ul style="list-style-type: none"> • Council approves recommended changes to the Lease of Community Cropping Policy. • Adequate advertising seeking expressions of interest from community groups and Council ensuring that the lease is awarded and land managed affectively. 		

Financial Implications

Nil

Strategic Implications

Shire of Bruce Rock – Strategic Community Plan 2022-32

Community Priorities

- 1.1– Inclusive community Activities, events and initiatives
 - Volunteers and community groups feel supported
 - Shire facilities are maintained in a strategic manner to meet community need

Governance

- 4.1– Our organisation is well positioned and has capacity for the future

Voting Requirements

Absolute Majority

Officer Recommendation

That Council:

1. review and endorse the modifications to the Lease of Community Crop Policy, as attached; and
2. approve the terms and conditions outlined of the Cropping Lease, as attached.
3. Staff commence advertising for Expressions of Interest for the Community Crop, with applications to be presented at the October 2023 Ordinary Council Meeting for awarding the next lease commencing on 1st February 2024.

11. Regional Reports

Agenda Reference and Subject:

11.1.1 CEACA Meeting September 2023 Minutes

Reporting Officer:

Darren Mollenoyux, Chief Executive Officer

Author:

Darren Mollenoyux, Chief Executive Officer

Disclosure of Interest:

Attachments:

*Item 11.1.1 Attachment A – CEACA Management Minutes 4
September 2023*

Summary

Council is asked to receive the minutes from the previous CEACA Inc. Meeting.

Background

The 9 member Councils of the Central Eastern Aged Care Alliance (CEACA Inc.) held its General Meeting on the 4th September 2023 at the Merredin Recreation Centre.

Comment

To assist with the Councillors continued understanding and updates on CEACA Inc. and its associated projects, the minutes will be presented for receiving after each CEACA Inc. meeting.

The Shire President and CEO attended the meeting.

The key points of the meeting were;

3.2 Application to be a registered Community Housing Provider

The Executive Officer spoke to the EO Report - Attachment 5 and the following additional comments were made:

- The major disadvantage with RCHP is changes are required to the Constitution, including the wind-up clause which means surplus property on wind-up must be transferred to another RCHP or the Housing Authority. It is expected this would only apply to new Units (not the existing 71 Units), but this will be checked before the application is finalised.*
- There is no requirement in the funding application to be a RCHP and CEACA can still apply without it. It will however improve CEACA's chance of obtaining funding.*
- If additional units are built, CEACA can continue to refer to the Allocations Matrix when choosing future tenants. The main difference would relate to governance, which will result in more work for CEACA Management.*
- Operations Manager reviewed the RCHP assessment criteria and is working on current and future policies and procedures to assist with compliance.*
- The application process is lengthy, and Members must therefore decide they wish to proceed with application.*

RESOLUTION

It was resolved to apply for Registered Community Housing Provider status and to obtain legal advice on the impact to the existing 71 Units.

3.2 Application to be a registered Community Housing Provider

Evolve Living Homes gave a presentation on their business model and their modular homes that are manufactured in Northam.

A copy of the minutes has been provided in the correspondence section of the Councillor Information document.

Consultation

Discussions were held at the CEACA Inc. Committee Meeting

Statutory Implications	Nil
Policy Implications	Nil
Financial Implications	Nil

Strategic Implications

Shire of Bruce Rock – Strategic Community Plan 2022-2032

Community

Strategic Priority

1.1 – Community are engaged and have a healthy lifestyle

- Housing options are available for individual and family life stages
- Achieve and update the Aged Friendly Community Plan

Governance

Strategic Priority

4.1 – Our organisation is well position and has capacity for the future

- We attend meetings of key local and regional organisations to jointly plan and deliver benefits for our communities

Voting Requirements

Simple Majority

Officer Recommendation:

That Council receives the minutes of the CEACA Inc General Meeting held on the 4th September 2023 at the Merredin Recreation Centre.

Agenda Reference and Subject:

11.1.2 WALGA Zone Minutes August 2023

Reporting Officer:

Darren Mollenoyux, Chief Executive Officer

Author:

Darren Mollenoyux, Chief Executive Officer

Disclosure of Interest:

Attachments:

*Item 11.1.2 Attachment A – WALGA Great Eastern Country
Zone Minutes 21 August 2023.*

Summary

Council is asked to receive the minutes from the previous WALGA Great Eastern Zone Meeting.

Background

The recent WALGA Great Eastern Zone Meeting was held on the 21st August 2023 at the Merredin Recreation Centre.

Comment

To encourage the improved awareness and promote a better understanding by all Councillors it is recommended that WALGA Zone minutes be read and received by Council. Cr Strange attended the meeting.

The following items from the minutes are drawn to Councillors attention;

Presentations

- WA Country Health Service
- Department of Fire and Emergency Services

10.2 Auditor Experience and Survey Results

At the State Council meeting of July 2023, the following advocacy position was adopted in relation to the survey of Local Government Audit Experience:

That:

1. State Council note the Audit Experience Survey Results Summary; and
2. WALGA advocate to the Office of the Auditor General (OAG) to reform the audit process for Local Governments by seeking
 - a. Audits of Local Governments are completed and reported on in a timely manner and that the processes, procedures and scope of audits are consistently applied.
 - b. That the OAG review the requirements for preaudit information with a view to reducing the need for additional information where possible;
 - c. That the OAG review their costing formulae for Local Government audits and show constraint in audit cost increases;
 - d. That the OAG provide a breakdown on the cost of the audit and justification for any variance to the estimate to the Local Government as part of the final billing process;
 - e. That auditors be required to improve their communication and information management and avoid repeated requests for information that has already been provided or that is publicly available;
 - f. That Local Governments only be required to communicate with contract Auditors (unless the OAG is directly auditing the Local Government) and the onus be placed on the contract Auditors to confirm their advice with the OAG before instructing the Local Government;
 - g. In-conjunction with the Department of Local Government, Sport and Cultural Industries, review the application of Fair Value principles in the context of the audit; and

h. Seek an opportunity for Local Government to make representations in relation to any adverse findings prior to the publication of the report.

A full copy of the minutes and supporting documentation is provided as Attachment A.

Consultation Nil

Statutory Implications Nil

Policy Implications Nil

Risk Implications

Risk: That Council does not receive the minutes or object to decisions of the WALGA Great Eastern Zone meeting.		
Likelihood	Consequence	Rating
Rare	Insignificant	Low
Action / Strategy		
This item has been evaluated against the Shire of Bruce Rock’s Risk Management Procedure’s Risk Matrix. The perceived level of risk is considered to be “Low” risk and will be managed by routine procedure and is unlikely to need specific application of resources.		

Financial Implications Nil

Strategic Implications

Shire of Bruce Rock – Strategic Community Plan 2022-2032

Governance

4.1– Our organisation is well positioned and has capacity for the future

- We attend meetings of key local and regional organisations to jointly plan and deliver benefits for the community.

Voting Requirements Simple Majority

Officer Recommendation

That Council receives the minutes of the WALGA Great Eastern Zone Meeting held on the 21st August 2023 at the Merredin Recreation Centre.

Agenda Reference and Subject:

11.1.3 WEROC Inc Meeting Minutes September 2023

Reporting Officer:

Darren Mollenoyux, Chief Executive Officer

Author:

Darren Mollenoyux, Chief Executive Officer

Disclosure of Interest:

Attachments:

Item 11.1.3 Attachment A – WEROC Board Minutes 4

September 2023

Item 11.1.3 Attachment B – WEROC Drive Trail Draft

Summary

Council is asked to receive the minutes from the previous WEROC Inc Board Meeting.

Background

The last WEROC Inc Board Meeting and Annual General Meeting were held on the 4th September 2023 at the Shire of Merredin Council Chambers.

Comment

To encourage the WEROC Inc partnership and promote a better understanding by all Councillors it is recommended that WEROC Inc minutes be read and received by Council. The CEO and Cr Strange attended the meeting.

The following items are highlighted for Councils attention;

7.1 Corella Management Program – Wheatbelt NRM

On 7 August 2023 the Executive Officer received base level housing data from the Wheatbelt Development Commission, which was forwarded to the WEROC CEOs on the same day with a request to compile some of the following information in advance of the next WEROC meeting on 4 September:

1. Ground truth the housing statistics.
2. Identify “lazy land”. This is land that is ideally located, maybe owned by the Shire or someone else. Think about what it would be ideal for and what would be required to prepare it to be “development ready” - for example zoning, knowing costs of servicing.
3. Identify potential “stranded accommodation assets” and document what might be required to get them back to a functioning standard.
4. Each Shire to go through their planning schemes with a forward looking, growth optimistic lens. That is, if someone wanted to develop some worker accommodation in town, is there appropriately zoned and located land to facilitate this. Same with light industry land.
5. Document any existing or known, projected demand for residential land and housing, including any known shortages for GROH, or even the Shires themselves, and from existing businesses.

Each Local Government was required to respond with ground level analysis of the data and additional information.

The meeting resolved as follows;

That:

- 1) *Individually, Shires will review the base level data provided by WDC and provide feedback to the Executive Officer by the end of September.*
- 2) *The Executive Officer will collate the data into one document and then arrange a meeting with Mr. Alex MacKenzie to discuss the findings and next steps.*

- 3) *The Executive Officer will source quotes from the consultants who assisted the 4WDL group and who are now working with AROC.*

I have reviewed and responded on Bruce Rock's data as there were several discrepancies identified in the data and also provided additional information specific to Bruce Rock which is outlined in the minutes of the WEROC Meeting.

7.2 WEROC Housing Analysis

At the WEROC Inc. Board meeting held on 28 June 2023, the second action arising from Agenda item 7.2, WEROC Housing Analysis, was to request assistance from the Wheatbelt Development Commission (WDC) on assessing current and future economic drivers for the WEROC region.

Executive Officer Comment:

The Executive Officer contacted Ms. Renee Manning Principal Regional Development Officer, WDC with a request for assistance. Ms. Manning advised that the WDC are working with NEWROC to test an approach to explore and understand key economic drivers and to identify assets and constraints of the NEWROC region in enabling future development and/or investment related to these drivers. The approach does not involve attracting one type of investment, rather it is about preparedness/investment readiness.

Ms. Manning has prepared a written overview of the process. It is intended that this overview will initiate some early discussion, and Ms. Manning will attend the next WEROC meeting, scheduled for 29 November, to give a more comprehensive presentation that prompts the detailed discussion.

The meeting resolved;

That WEROC advise the Wheatbelt Development Commission that we would like their assistance in progressing the WEROC Economic Futures discussion.

7.3 WEROC Drive Trail

At the WEROC Inc. Board meeting held on 28 June 2023 it was agreed that WEROC would progress with a staged series of tourism projects aligned to the priority recommendations of the WEROC Tourism audit. Immediate priorities were to develop a WEROC self-drive trail itinerary and to improve the visibility of existing trails by uploading them to the Trails WA website.

A draft WEROC self-drive trail itinerary has been developed and is presented for discussion. The trail focuses on 18 key sites (three in each Shire) and has purposely been designed to encourage stays in the towns rather than at the free camp sites as per the discussion at the previous meeting. Recommended overnight stops are in the towns with the most accommodation on offer but the accommodation options in each town are listed.

The Executive Officer has obtained two cost estimates from cartographers to produce the self-drive trail map. The first option is for one map and the second option is for one regional map and six individual shire trail maps with more detailed itineraries for each location.

Comments from the meeting:

- Members expressed a desire to have more time to review the draft itinerary and provide feedback.
- Mr. Nic Warren suggested that having hard copies of the map/itinerary is worthwhile as many visitors still like to pick up brochures.
- At this stage, Members would just like to progress with the overarching drive-trail itinerary as some Shires already have their own self-drive itineraries (e.g., Bruce Rock through Pathways to Wave Rock and Westonia through the Wheatbelt Way).
- The drive trail signage needs to include the wording "Eastern Wheatbelt" and it is recommended that a graphic designer be engaged to provide the design so that it presents

professionally. Potentially add a QR code that links to the map/itinerary for the trail. Once the sign design is finalised it can be distributed to each Shire who will decide on where they want the signs and pay for the quantity they require.

The meeting resolved;

That:

- 1) Option 1 as outlined above, be progressed.
- 2) Shires to review the draft itinerary and provide feedback to the Executive Officer by the end of September.
- 3) The Executive Officer to finalise the design for the drive trail sign, with the assistance of a graphic designer.

8.1 Corella Management Coordinator

On 10 August 2023 the Executive Officer contacted Wheatbelt NRM for an update on the corella management project. They advised that they have appointed a coordinator, who started with them in early August and indicated that Dr. Karl O’Callaghan “will be in touch to assist in the integration”. No further information was provided.

Comments from the meeting:

- *The Shire of Bruce Rock have a meeting with Dr. Karl O’Callaghan this coming Wednesday.*
- *The Shire of Merredin is also meeting with Dr. O’Callaghan this Wednesday, over the phone.*
- *Ms. Glenice Batchelor queried if there is scope for the Corella Coordinator to look at other pest birds (e.g., pigeons).*

The Bruce Rock CEO and EA met with Dr Carl O’Callaghan and the newly appointed Corella Coordinator to discuss the project and its progress. They are seeking WEROC Council’s reconsideration to input the additional \$5,000 per Council as originally requested.

I advised I would take back to Bruce Rock Council for consideration.

10.4 \$100 Million Community Energy Upgrades Fund

The Australian Government announced in June that it is partnering with local governments to deliver energy upgrades for community facilities like local pools, sporting clubs and community centres. The assistance will help councils cut their emissions and reduce their energy bills.

The new \$100 million Community Energy Upgrades Fund will co-fund upgrades with councils and could include upgrades like replacing energy-intensive heating in pools with heat pumps and energy-efficient lighting and battery storage at sporting fields, libraries, and community centres.

The guidelines for the Fund will be designed in close consultation with key stakeholders, including the Australian Local Government Association. It might be worthwhile considering what, if any, opportunities this could present for WEROC Shires.

For Bruce Rock I have discussed with the EHO and CDO as to making application for the new heat pump system at the Bruce Rock Aquatic Centre. Details have not been announced yet but once they are staff will investigate project eligibility.

The full version of the minutes is attached for Councillors reference.

The next WEROC Meeting will be held on the 29th November 2023 at the Shire of Bruce Rock, which Westonia have kindly agreed to swap so that we can provide a tour of our new Supermarket.

Consultation

Nil

Statutory Implications Nil

Policy Implications Nil

Risk Implications

Risk: That Council does not receive the minutes or object to decisions of the WEROC Inc Board meeting.		
Likelihood	Consequence	Rating
Rare	Insignificant	Low
Action / Strategy		
This item has been evaluated against the Shire of Bruce Rock’s Risk Management Procedure’s Risk Matrix. The perceived level of risk is considered to be “Low” risk and will be managed by routine procedure and is unlikely to need specific application of resources.		

Financial Implications Nil

Strategic Implications

Shire of Bruce Rock – Strategic Community Plan 2022-2032

Governance

4.1– Our organisation is well positioned and has capacity for the future

- We attend meetings of key local and regional organisations to jointly plan and deliver benefits for the community.

Voting Requirements Simple Majority

Officer Recommendation

That Council receives the minutes of the WEROC Inc Board Meeting held on the 4th September 2023 at the Shire of Merredin Council Chambers.

Voting Requirements Simple Majority

12. New Business of an Urgent Nature Introduced by Discussion of the Meeting

13. Confidential Items

Agenda Reference and Subject:	13.1.1 2023/24 Sealing Quotes
Reporting Officer:	David Holland, Manager of Works & Services
Author:	David Holland, Manager of Works & Services
Disclosure of Interest:	
Attachments:	<i>Item 13.1.1 Attachment A - Sealing Evaluation Summary</i>

Officer Recommendation

That in accordance with Section 5.23 (2) of the Local Government Act 1995, the meeting is closed to the members of the public for this item, as the following sub-section applied:

“If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —

- c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and*
- d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting; and*
- e) a matter that if disclosed, would reveal —*
 - (i) information that has a commercial value to a person; or*
 - (ii) information about the business, professional, commercial or financial affairs of a person,”*

Officer Recommendation

That in accordance with Section 5.23(2) of the Local Government Act 1995, Council reopens the meeting to the members of the public.

Officer Recommendation

That Council award the WALGA e’Quote VP372271, to Bitutek for the supply and delivery of the sealing program for the 2023/24 financial year as per quoted pricing.

Agenda Reference and Subject:

13.1.2 Purchase of 6x4 90t GCM Prime Mover

Reporting Officer:

David Holland, Manager of Works & Services

Author:

David Holland, Manager of Works & Services

Disclosure of Interest:

Attachments:

Item 13.1.2 Attachment A - Truck Evaluation Summary

Officer Recommendation

That in accordance with Section 5.23 (2) of the Local Government Act 1995, the meeting is closed to the members of the public for this item, as the following sub-section applied:

“If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —

- f) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and*
- g) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting; and*
- h) a matter that if disclosed, would reveal —*
 - (iii) information that has a commercial value to a person; or*
 - (iv) information about the business, professional, commercial or financial affairs of a person,”*

Officer Recommendation

That in accordance with Section 5.23(2) of the Local Government Act 1995, Council reopens the meeting to the members of the public.

Officer Recommendation

That Council award the E Quote VP373030 to Truck Centre Mack, this will not include the trade vehicle of BK025, this vehicle to be sent to Auction for best possible price.

That Council look at savings from other vehicle purchases and the utilisation of the appropriate reserve account to make up the short fall.

Agenda Reference and Subject:

13.1.3 Provision of Recycling Service Offer of Extension
Submitted by Avon Waste

Reporting Officer:

Julian Goldacre, Environmental Health Officer

Author:

Julian Goldacre, Environmental Health Officer

Disclosure of Interest:

Attachments:

*Item 13.1.3 Attachment A - Avon Waste Response to
Invitation for Extension of Recyclable Collection Service*

Officer Recommendation

That in accordance with Section 5.23 (2) of the Local Government Act 1995, the meeting is closed to the members of the public for this item, as the following sub-section applied:

“If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —

- i) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and*
- j) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting; and*
- k) a matter that if disclosed, would reveal —*
 - (v) information that has a commercial value to a person; or*
 - (vi) information about the business, professional, commercial or financial affairs of a person,”*

Officer Recommendation

That in accordance with Section 5.23(2) of the Local Government Act 1995, Council reopens the meeting to the members of the public.

Officer Recommendation

- 1) That in accordance with Section 5.23(2) of the Local Government Act 1995, Council reopens the meeting to the members of the public. And,
- 2) That Council resolves to accept the Avon Waste offer for a three-year term extension of the existing Deed of agreement for the Provision of Recyclable Collection Service at \$38,880.97 exc GST, and the processing fee of \$91.58 per tonne exc GST (variable), acknowledging a variable income can be credited to the Shire of Bruce Rock for the recyclables which receive a container deposit refund with the existing Deed currency dates starting the 22 October 2023 and concluding on the 21 October 2026.

Agenda Reference and Subject:

13.1.4 Determination of the awarding of RFT 1.2023.24 for the Provision of Waste Collection Service 2023-2026

Reporting Officer:

Julian Goldacre, Environmental Health Officer

Author:

Julian Goldacre, Environmental Health Officer

Disclosure of Interest:

Attachments:

Item 13.1.4 Attachment A Avon Waste Conforming Tender Response for Provision of Waste Collection Service [extract];
Item 13.1.4 Attachment B Avon Waste Non-Conforming Tender Response for Provision of Waste Collection Service [extract];
Item 13.1.4 Attachment C Mrs K Fuchsbichler Non-Conforming Tender Response for Provision of Waste Collection Service [extract];
Item 13.1.4 Attachment D Evaluation for RFT 1.2023-2024 Provision of Waste Services;
Item 13.1.4 Attachment E Qualitative Criteria Scores Provision of Waste Collection Service.
Item 13.1.4 Attachment F RFT 1.2023.24 Avon Waste Provision of Waste Collection Service Submission [complete];
Item 13.1.4 Attachment G RFT 1.2023.24 Mrs K Fuchsbichler Provision of Waste Collection Service Submission [complete]

Officer Recommendation

That in accordance with Section 5.23 (2) of the Local Government Act 1995, the meeting is closed to the members of the public for this item, as the following sub-section applied:

“If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —

- l) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and***
- m) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting; and***
- n) a matter that if disclosed, would reveal —***
 - (vii) information that has a commercial value to a person; or***
 - (viii) information about the business, professional, commercial or financial affairs of a person,”***

Officer Recommendation

That in accordance with Section 5.23(2) of the Local Government Act 1995, Council reopens the meeting to the members of the public. And,

Officer Recommendation

- 1) That in accordance with Section 5.23(2) of the Local Government Act 1995, Council reopens the meeting to the members of the public. And,**
- 2) That Council resolves to undertake consideration of the Officers report and determine the three Cases being Case 1, or Case 2, or Case 3 proposed for the awarding of the RFT 1.2023.24 Provision of Waste Collection Service, with or without conditions deemed to be necessary to ensure a viable and reliable waste collection service commencing on the 22 October 2023 and concluding on the 21 October 2026.**

14. Closure of Meeting