Shire of
Bruce Rock
Where friends become family

Agenda

Ordinary Meeting of Council

To be held in Council Chambers
54 Johnson Street, Bruce Rock
Thursday, 16 October 2025
Commencing from 3.00pm

Notice of Ordinary Meeting of Council

Dear President and Councillors,

The next Ordinary Meeting of Council will be held on Thursday**, 16 October 2025, commencing from 3.00pm** in Council Chambers, at 54 Johnson Street, Bruce Rock.

Please contact the undersigned for any enquiries regarding the Agenda prior to the meeting.

Mark Furr
CHIEF EXECUTIVE OFFICER

DISCLAIMER

PLEASE READ THE FOLLOWING IMPORTANT DISCLAIMER BEFORE PROCEEDING:

Statements or decisions made at this meeting should not be relied or acted on by an applicant or any other person until they have received written notification from the Shire. Notice of all approvals, including planning and building approvals, will be given to applicants in writing. The Shire of Bruce Rock expressly disclaims liability for any loss or damages suffered by a person who relies or acts on statements or decisions made at a Council or Committee meeting before receiving written notification from the Shire.

The advice and information contained herein is given by and to Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

Our Mission
We will achieve our vision by maintaining and enhancing the Bruce Rock lifestyle, increase business and employment opportunities and achieve population growth in an environmentally sustainable way.

Our Values
Respect, Inclusiveness, Fairness and Equality and Communication

SHIRE OF BRUCE ROCK

AGENDA – ORDINARY MEETING 16 OCTOBER 2025

SHIRE OF BRUCE ROCK

AGENDA – ORDINARY MEETING 16 OCTOBER 2025

1. **Declaration of Opening**

2. **Record of Attendance/Apologies/Leave of Absence (Previously Approved)**

3. **Declarations of Interest**
   In accordance with section 5.65 of the Local Government Act 1995, the following disclosures of **Financial** interest were made at the Council meeting.

Date	Name	Item No	Reason

In accordance with section 5.65 of the Local Government Act 1995, the following disclosures of **Closely Associated Person and Impartiality** interest were made at the Council meeting.

Date	Name	Item No	Reason

In accordance with sections 5.60B and 5.65 of the Local Government Act 1995, the following disclosures of **Proximity** interest were made at the Council meeting.

Date	Name	Item No	Reason

4. **Response to Previous Public Questions Taken on Notice**

5. **Public Question Time**

6. **Petitions/Deputations/Presentations/Submissions**

7. **Applications for Leave of Absence**

8. Announcements by the Person Presiding without Discussion

9. Confirmation of Minutes

Ordinary Meeting of Council held on Thursday, 18 September 2025.

Local Emergency Management Committee Meeting held on Tuesday, 7 October 2025.

Works and Services Committee Meeting held on Wednesday, 8 October 2025.

10. Matters for Decision

10.1 Manager of Works and Services

Nil

10.2 Manager of Strategic Business Development

Nil

10.3 Manager of Finance

10.3.1 Schedule of Accounts Paid – September 2025

File Reference	1025.10.3.1
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interest that requires disclosure.
Applicant	Nil
Previous Item Numbers	Nil
Date	09 October 2025
Author	Mike Darby – Manager of Finance
Authorising Officer	Mark Furr – Chief Executive Officer
Attachments 1. Schedule of Accounts Paid – September 2025	

Summary
Council is requested to note the payments, as presented in the Schedule of Accounts Paid for September 2025.

Background
Pursuant to section 6.8 (2)(b) of the Local Government Act 1995, where expenditure has been incurred by a Local Government, it is to be reported to the next Ordinary Meeting of Council.

Consultation
Consultation has been undertaken with the Chief Executive Officer and the Finance Officer – Creditors.

Statutory Environment
Local Government Act 1995, section 6.8 (2)(b) and Local Government (Financial Management) Regulations 1996, regulation 13 relate.

Policy Implications
The Council's Policy Manual contains no policies that relate, nor are there any proposed.

Financial Implications
All expenditure has been approved via adoption of the 2025/26 Annual Budget or resulting from a Council resolution.

Strategic Implications

Shire of Bruce Rock Strategic Community Plan 2022-2032	
Outcome:	4.0 Governance Priorities
Strategy:	4.1 Our organisation is well positioned and has capacity for the future.

Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Failure to present a detailed listing of payments in the prescribed form would result in non-compliance with the Local Government (Financial Management) Regulations 1996, regulation 13, which may result in a qualified audit.	Rare (1)	Minor (2)	Low (1-4)	Compliance Requirements	Accept Officer Recommendation

Risk Matrix

Consequence / Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of **two (2)** has been determined for this item. Any items with a risk rating over 10 or greater (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating of 16 or greater will require a specific risk treatment plan to be developed.

Comment/Conclusion

The Schedule of Accounts Paid for September 2025 is presented to Council for notation.

Below is a summary of activity:

	As of 30* September *2025	
Payment Type	**$**	**%**
Cheque	$399.15	0.06%
EFT (incl. Payroll)	$614,642.88	94.40%
Direct Debit	$33,352.69	5.12%
Credit Card	$1,843.53	0.28%
Fuel Card	$868.36	0.14%
Store Cards	N/A	0.00%
Total Payments	$651,106.61	100%

Voting Requirements

Simple Majority

OFFICERS' RECOMMENDATION
That, with respect to the Schedule of Accounts Paid for September 2025, Council note the report as presented.

Serial No	Chq/EFT	Date	Name	Description	Amount	Legend
Schedule of Accounts Paid - September 2025						
	Municipal Accounts Cheques					
1	36	11/09/2025	SHIRE OF BRUCE ROCK	PETTY CASH RECOUP AUGUST 2025	$24.00	
2	37	25/09/2025	DEPARTMENT OF TRANSPORT	VEHICLE REGISTRATION RENEWAL 2025-2026	$375.15	
				Total Cheques	**$399.15**	
	Municipal Accounts EFTs (incl. Payroll)					
3	EFT24873	01/09/2025	DEPARTMENT OF TRANSPORT (DOT CLEARING)	DOT CLEARING 28/08/2025 (EOM TRANSACTION)	$21,072.70	R
4	EFT24874	02/09/2025	DEPARTMENT OF TRANSPORT (DOT CLEARING)	DOT CLEARING 29/08/2025 (EOM TRANSACTION)	$86,424.70	R
5	EFT24876	05/09/2025	AIRLINE LAUNDRY SERVICES AUSTRALIA PTY LTD	LAUNDRY SERVICES FOR TABLECLOTHS	$37.40	
6	EFT24877	05/09/2025	ARROW BRONZE	PLAQUE FOR NICHE WALL	$323.54	R
7	EFT24878	05/09/2025	AUSTRALIA POST	POSTAL CHARGES FOR AUGUST 2025	$703.92	
8	EFT24879	05/09/2025	BOB WADDELL & ASSOCIATES PTY LTD	FINANCIAL CONSULTING	$7,436.00	
9	EFT24880	05/09/2025	BOC LIMITED	GAS BOTTLE RENTAL	$115.15	
10	EFT24881	05/09/2025	BOOKEASY AUSTRALIA PTY LTD	ONLINE CARAVAN PARK BOOKING AUGUST 2025	$220.00	
11	EFT24882	05/09/2025	BROWNLEY'S PLUMBING & GAS	PLUMBING WORKS AT SHIRE PROPERTIES	$2,657.60	
12	EFT24883	05/09/2025	BRUCE ROCK CAFE - LOVE THAT FOOD	CATERING FOR DFES WORKSHOP	$582.00	
13	EFT24884	05/09/2025	BRUCE ROCK DISTRICT CLUB	REFRESHMENTS FOR STAFF FAREWELL & BBQ	$199.00	
14	EFT24885	05/09/2025	BRUCE ROCK ENGINEERING	TYRE REPAIR, WHEEL ALIGNMENT & BALANCING FOR BK08	$186.55	
15	EFT24886	05/09/2025	COLESTAN ELECTRICS	OVAL PUMP MAINTENANCE	$4,327.83	
16	EFT24887	05/09/2025	COPIER SUPPORT	PHOTOCOPIER METER READING AUGUST 2025	$1,318.57	
17	EFT24888	05/09/2025	DFES	ESL 1ST CONTRIBUTION 2025-2026	$23,954.43	
18	EFT24889	05/09/2025	ELDERS BRUCE ROCK	POOL CHEMICALS	$111.93	
19	EFT24890	05/09/2025	ENVIRONEX INTERNATIONAL PTY LTD	POOL TESTING TABLETS	$469.70	
20	EFT24891	05/09/2025	GREAT SOUTHERN FUEL SUPPLIES	FUEL FOR AUGUST 2025	$725.62	
21	EFT24892	05/09/2025	HARE & FORBES PTY LTD	PARTS FOR SMALL PLANT	$103.00	
22	EFT24893	05/09/2025	JTB - JAPANESE TRUCK & BUS SPARES	PARTS FOR BK062	$461.90	
23	EFT24894	05/09/2025	LUKERATIVE PLUMBING, GAS & MAINTENANCE	PLUMBING WORKS AT SHIRE PROPERTIES	$792.00	
24	EFT24895	05/09/2025	NAPA	BATTERIES FOR BK117 & WORKSHOP CONSUMABLES	$378.63	
25	EFT24896	05/09/2025	NUTRIEN AG SOLUTIONS	VERGE SPRAYING CHEMICALS	$231.00	
26	EFT24897	05/09/2025	OFFICEWORKS BUSINESS DIRECT	STATIONERY ORDER & MOBILE PHONE FOR OFFICER	$1,168.87	
27	EFT24898	05/09/2025	PINGARNING PTY LTD (PROMPT SAFETY SOLUTIONS)	ANNUAL REVIEW OF WHS SAFETY MANAGEMENT SYSTEM 2025-2026	$2,200.00	
28	EFT24899	05/09/2025	PRESTON ROWE PATERSON PERTH PTY LTD	VALUATION FOR LEASE	$1,760.00	
29	EFT24900	05/09/2025	SAFETYCARE AUSTRALIA PTY LTD	ANNUAL MEMBERSHIP 2025-2026	$1,650.00	
30	EFT24901	05/09/2025	SEEK LIMITED	ADVERTISEMENT	$825.00	
31	EFT24902	05/09/2025	SHACKLETON AND DISTRICTS CLUB INC	CATERING FOR Q&A SESSION	$100.00	
32	EFT24903	05/09/2025	SHIRE OF BRUCE ROCK - CREDIT CARD	CREDIT CARD FOR AUGUST 2025, CARD FEE	$4.00	
33	EFT24904	05/09/2025	SHIRE OF KELLERBERRIN	HIRE OF STREET SWEEPER JUNE 2025	$6,660.00	
34	EFT24905	05/09/2025	SHIRE OF NARROGIN	CONSULTING SERVICES	$1,035.10	
35	EFT24906	05/09/2025	STATE LIBRARY OF WESTERN AUSTRALIA	BETTER BEGINNINGS 2025-2026	$77.00	
36	EFT24907	05/09/2025	SYNERGY	ELECTRICITY USAGE AT SHIRE PROPERTIES	$26,468.52	PR
37	EFT24908	05/09/2025	TEAM GLOBAL EXPRESS PTY LTD	FREIGHT CHARGES	$301.09	
38	EFT24909	05/09/2025	THE BRUCE ROCK HOTEL	COUNCIL LUNCHES & REFRESHMENTS	$277.00	
39	EFT24910	05/09/2025	THINKTANK MEDIA PTY LTD	STAFF TRAINING REGISTRATION	$1,204.50	
40	EFT24911	05/09/2025	TRANSTRUCT	PARTS FOR BK638	$48.60	
41	EFT24912	05/09/2025	TREMAR CONTRACTING	SEPTIC PUMP OUT	$632.50	
42	EFT24913	05/09/2025	WA AGRISTORE PTY LTD	MATERIALS FOR POOL MAINTENANCE	$81.40	
43	EFT24914	05/09/2025	WA CONTRACT RANGER SERVICES	CONTRACT RANGER SERVICES AUGUST 2025	$750.75	
44	EFT24915	05/09/2025	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	LOCAL GOVERNMENT CONVENTION 2025	$13,689.50	PR
45	EFT24916	05/09/2025	WESTRAC PTY LTD	PARTS FOR BK727, BK510, BK512, & BK6338	$487.89	
46	EFT24917	05/09/2025	WURTH	WORKSHOP CONSUMABLES	$123.55	
47	EFT24918	05/09/2025	DEPARTMENT OF TRANSPORT DRIVER AND VEHICLE SERVICES (VI BAL OF REV EOM)	DOT VEHICLE INSPECTION BALANCE OF REVENUE AUGUST 2025 (EOM TRANSACTION)	$192.05	R
48		10/09/2025	PAYROLL DIRECT DEBIT OF NET PAYS	PAYROLL FORTNIGHT ENDING 27/08/2026	$90,147.55	
49	EFT24919	11/09/2025	COLPET BROWNLEY	MANAGEMENT OF LANDFILL SITE FOR FNE 10/09/2025	$2,052.40	
50	EFT24920	11/09/2025	SHIRE OF BRUCE ROCK	PAYROLL DEDUCTIONS	$655.50	
51	EFT24921	19/09/2025	ARDATH HOTEL	CATERING AND REFRESHMENTS FOR ARDATH Q&A SESSION	$273.50	
52	EFT24922	19/09/2025	AUSTRALIAN MUSEUMS & GALLERIES ASSOCIATION NATIONAL OFFICE	MUSEUM ANNUAL MEMBERSHIP 2025-2026	$165.00	
53	EFT24923	19/09/2025	AUSTRALIAN TAXATION OFFICE	BAS FOR AUGUST 2025	$49,970.00	
54	EFT24924	19/09/2025	AVON WASTE	KERBSIDE WASTE & RECYCLING COLLECTIONS & BULK RECYCLING COLLECTIONS FOR AUGUST 2025	$11,306.70	
55	EFT24925	19/09/2025	BOB WADDELL & ASSOCIATES PTY LTD	FINANCIAL CONSULTING	$9,240.00	
56	EFT24926	19/09/2025	BRANDWORX AUSTRALIA	STAFF UNIFORMS	$76.61	
57	EFT24927	19/09/2025	BRUCE ROCK COMMUNITY RESOURCE CENTRE	COMMUNITY GRANT 2025-2026	$663.30	
58	EFT24928	19/09/2025	BRUCE ROCK DISTRICT CLUB	REFRESHMENTS FOR COUNCIL MEETING & BUSINESS AFTER HOURS SUNDOWNER	$557.00	
59	EFT24929	19/09/2025	BRUCE ROCK ENGINEERING	SUPPLY, FIT & BALANCE TYRES FOR BK472	$1,854.25	
60	EFT24930	19/09/2025	BURGESS RAWSON PTY LTD	INDUSTRIAL RENT AND MANAGEMENT FEES	$483.74	
61	EFT24931	19/09/2025	CAMPBELL'S JANITOR SUPPLIES PTY LTD T/A THE GOODS AUSTRALIA	LABELS FOR CLEANING BOTTLES	$42.90	
62	EFT24932	19/09/2025	CHRIS BRAY ELECTRICS PTY LTD	ELECTRICAL WORKS AT SHIRE PROPERTIES	$1,120.90	
63	EFT24933	19/09/2025	COLESTAN ELECTRICS	ELECTRICAL WORKS AT SHIRE PROPERTIES	$1,431.39	
64	EFT24934	19/09/2025	CORPCLOUD PTY LTD	IT SUPPORT FOR MED CENTRE	$376.69	
65	EFT24935	19/09/2025	EDGE PLANNING & PROPERTY	PLANNING CONSULTATION SERVICES AUGUST 2025	$749.92	
66	EFT24936	19/09/2025	ELDERS BRUCE ROCK	GAS BOTTLE RENTAL	$244.52	

67	EFT24937	19/09/2025	HERSEY'S SAFETY PTY LTD	MATERIALS FOR ROAD MAINTENANCE AND WORKSHOP CONSUMABLES	$2,016.06	
68	EFT24938	19/09/2025	INTEGRITY MANAGEMENT SOLUTIONS PTY LTD	COMPLIANCE SOFTWARE SUBSCRIPTION	$4,950.00	
69	EFT24939	19/09/2025	JORDAN TURNOCK (STEAMWEST CARPET CLEANING)	WATER EXTRACTION FROM CARPET AT SHIRE PROPERTY	$1,441.00	
70	EFT24940	19/09/2025	LIBERTY OIL RURAL PTY LTD	WORKSHOP CONSUMABLES	$936.60	
71	EFT24941	19/09/2025	LIWA AQUATICS	LIWA AQUATIC CONFERENCE FOR POOL MANAGERS	$660.00	
72	EFT24942	19/09/2025	MELISSA SCHILLING	REIMBURSEMENT OF EXPENSES	$400.00	
73	EFT24943	19/09/2025	MERREDIN REFRIGERATION & AIR CONDITIONING	SUPPLY & INSTALL NEW AC UNIT AT SHIRE PROPERTY	$25,990.00	
74	EFT24944	19/09/2025	MERREDIN TELEPHONE SERVICES	GYM CARDS AND ALARM MONITORING	$401.50	
75	EFT24945	19/09/2025	NAPA	PARTS FOR BK51	$383.69	
76	EFT24946	19/09/2025	NB HARDWARE & AG SUPPLIES	MATERIALS FOR DAM MAINTENANCE	$508.18	
77	EFT24947	19/09/2025	NEWHAVEN FAMILY INVESTMENTS PTY LTD & THE TRUSTEE FOR LUCWAMBU DISCRETIONARY TRUST T/A PERTH BETTER HOMES	SUPPLY & INSTALL SHADE SAILS AT AMPHITHEATRE FINAL PAYMENT	$54,451.32	F
78	EFT24948	19/09/2025	PRINTEC WA PTY LTD	PRINTER TONER FOR MED CENTRE	$155.00	
79	EFT24949	19/09/2025	PROMOTIONAL EXPOSURE	FINAL PAYMENT FOR COMMUNITY EVENT	$2,475.00	
80	EFT24950	19/09/2025	QC ULTIMATE CLEAN	CARPET CLEANING AT SHIRE PROPERTIES	$1,177.02	
81	EFT24951	19/09/2025	RODGER EDWIN GEORGE	EXCAVATOR HIRE	$1,190.00	F
82	EFT24952	19/09/2025	ROYAL WA HISTORICAL SOCIETY INC	ANNUAL MEMBERSHIP 2025-2026	$110.00	
83	EFT24953	19/09/2025	SHIRE OF KELLERBERRIN	HIRE OF STREET SWEEPER AUGUST 2025	$3,330.00	
84	EFT24954	19/09/2025	SNALLOW PTY LTD T/A WALLIS COMPUTER SOLUTIONS	ADMIN IT SUPPORT	$889.86	
85	EFT24955	19/09/2025	STIHL SHOP MALAGA	WORKSHOP CONSUMABLES	$1,297.70	
86	EFT24956	19/09/2025	SULLIVAN LOGISTICS PTY LTD	FREIGHT CHARGES	$312.56	
87	EFT24957	19/09/2025	SYNERGY	ELECTRICITY USAGE AT SHIRE PROPERTY	$1,279.64	
88	EFT24958	19/09/2025	TEAM GLOBAL EXPRESS PTY LTD	FREIGHT CHARGES	$818.89	
89	EFT24959	19/09/2025	THE TRUSTEE FOR THE SHACKLETON BULK HAULAGE TRUST T/A SHACKLETON BULK HAULAGE	SUPPLY & DELIVER SAND	$4,053.50	
90	EFT24960	19/09/2025	TRUCK CENTRE (WA) PTY. LTD.	PARTS FOR BK025	$550.00	
91	EFT24961	19/09/2025	TWO DOGS MITRE 10	TOOLS FOR GARDEN MAINTENANCE	$1,867.00	
92	EFT24962	19/09/2025	WA AGRISTORE PTY LTD	MATERIALS FOR SHIRE PROPERTY MAINTENANCE	$222.31	
93	EFT24963	19/09/2025	WA DISTRIBUTORS PTY LTD T/AS ALLWAYS FOODS	CLEANING PRODUCTS	$1,216.15	
94	EFT24964	19/09/2025	WESTRAC PTY LTD	PARTS FOR BK6338, BK510, BK511, BK512, & BK727	$4,435.55	
95	EFT24965	19/09/2025	WHEATBELT EAST REGIONAL ORGANISATION OF COUNCILS (WE-ROC)	CONTRIBUTION TO WEROC FOR 2025-26	$13,200.00	
96	EFT24966	19/09/2025	WIRTGEN AUSTRALIA	PARTS FOR BK011	$844.49	
97	EFT24967	19/09/2025	WURTH	WORKSHOP CONSUMABLES	$264.08	
98		24/09/2025	PAYROLL DIRECT DEBIT OF NET PAYS	PAYROLL FORTNIGHT ENDING 27/08/2027	$89,293.33	
99	EFT24968	25/09/2025	BURGESS RAWSON PTY LTD	WATER USAGE AT LEASED PROPERTY	$787.66	
100	EFT24969	25/09/2025	COLPET BROWNLEY	MANAGEMENT OF LANDFILL SITE FOR FNE 24/09/2025	$2,052.40	
101	EFT24970	25/09/2025	CUNDERDIN PUB	COUNCIL MEETING LUNCHES & REFRESHMENTS	$596.50	
102	EFT24971	25/09/2025	TECHNOLOGICA PTY LTD T/AS ANYSTORE GIFT CARD	GIFT CARDS FOR END OF THE YEAR	$3,596.50	
103	EFT24972	25/09/2025	SHIRE OF BRUCE ROCK	PAYROLL DEDUCTIONS	$667.50	
104	EFT TBA	26/09/2025	COMMONWEALTH BANK CORPORATE CHARGE CARDS	CREDIT CARD FOR SEPTEMBER 2025	$1,839.53	
				Total EFTs	**$614,642.88**	
	Direct Debits					
105	DD10863.1	10/09/2025	AWARE SUPER PTY LTD	PAYROLL DEDUCTIONS	$7,295.33	
106	DD10863.2	10/09/2025	CONSTRUCTION AND BUILDING UNIONS SUPERANNUATION FUND (CBUS)	SUPERANNUATION CONTRIBUTIONS	$341.11	
107	DD10863.3	10/09/2025	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	$314.11	
108	DD10863.4	10/09/2025	HESTA	SUPERANNUATION CONTRIBUTIONS	$48.99	
109	DD10863.5	10/09/2025	MLC MASTERKEY-PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	$119.00	
110	DD10863.6	10/09/2025	HOST PLUS SUPERANNUATION	PAYROLL DEDUCTIONS	$1,267.29	
111	DD10863.7	10/09/2025	GUILDSUPER	SUPERANNUATION CONTRIBUTIONS	$184.44	
112	DD10863.8	10/09/2025	PANORAMA SUPER	SUPERANNUATION CONTRIBUTIONS	$1,068.63	
113	DD10863.9	10/09/2025	MACQUARIE SUPER MANAGER II	SUPERANNUATION CONTRIBUTIONS	$222.33	
114	DD10880.1	24/09/2025	AWARE SUPER PTY LTD	PAYROLL DEDUCTIONS	$7,116.50	
115	DD10880.2	24/09/2025	CONSTRUCTION AND BUILDING UNIONS SUPERANNUATION FUND (CBUS)	SUPERANNUATION CONTRIBUTIONS	$230.49	
116	DD10880.3	24/09/2025	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	$314.11	
117	DD10880.4	24/09/2025	HESTA	SUPERANNUATION CONTRIBUTIONS	$43.55	
118	DD10880.5	24/09/2025	MLC MASTERKEY-PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	$166.82	
119	DD10880.6	24/09/2025	HOST PLUS SUPERANNUATION	PAYROLL DEDUCTIONS	$1,436.01	
120	DD10880.7	24/09/2025	GUILDSUPER	SUPERANNUATION CONTRIBUTIONS	$207.21	
121	DD10880.8	24/09/2025	PANORAMA SUPER	SUPERANNUATION CONTRIBUTIONS	$1,167.04	
122	DD10880.9	24/09/2025	MACQUARIE SUPER MANAGER II	SUPERANNUATION CONTRIBUTIONS	$288.75	
123	DD10863.10	10/09/2025	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	$3,930.30	
124	DD10863.11	10/09/2025	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	$884.59	
125	DD10863.12	10/09/2025	BENDIGO SMART SAVER SUPER	SUPERANNUATION CONTRIBUTIONS	$321.58	
126	DD10863.13	10/09/2025	THE TRUSTEE FOR AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	$274.49	
127	DD10863.14	10/09/2025	THE TRUSTEE FOR DYSON SUPER FUND	SUPERANNUATION CONTRIBUTIONS	$104.48	
128	DD10863.15	10/09/2025	MERCER SUPER TRUST	SUPERANNUATION CONTRIBUTIONS	$332.42	
129	DD10880.10	24/09/2025	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	$3,970.60	
130	DD10880.11	24/09/2025	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	$660.24	
131	DD10880.12	24/09/2025	BENDIGO SMART SAVER SUPER	SUPERANNUATION CONTRIBUTIONS	$321.58	
132	DD10880.13	24/09/2025	THE TRUSTEE FOR AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	$274.49	
133	DD10880.14	24/09/2025	THE TRUSTEE FOR DYSON SUPER FUND	SUPERANNUATION CONTRIBUTIONS	$113.78	
134	DD10880.15	24/09/2025	MERCER SUPER TRUST	SUPERANNUATION CONTRIBUTIONS	$332.43	
				Total Direct Debits	**$33,352.69**	

	Credit Card					
	Bendigo Credit Card					
135		5/09/2025	BENDIGO BANK	CARD FEE	$4.00	
				Bendigo Credit Card Total	**$4.00**	
	CBA Credit Card					
136		25/08/2025	OPEN AI	SUBSCRIPTION TO CHAT GPT PLUS	$34.01	
137		25/08/2025	OPEN AI	INTERNATIONAL TRANSACTION FEES	$0.85	
138		27/08/2025	SHACKLETON DISTRICT CLUB	CATERING AND REFRESHMENTS FOR SHACKLETON Q&A SESSION	$176.28	
139		29/08/2025	BRUCE ROCK HOTEL	DINNER FOR COMEDY GOLD PERFORMERS	$56.00	
140		04/09/2025	TOODYAY MANOR	ACCOMMODATION FOR STAFF ATTENDING TRAINING	$373.52	
141		10/09/2025	TENSENS	CLEANING PRODUCT BOTTLES	$138.27	
142		14/09/2025	HEALTHENGINE	HEALTHENGINE APP, SMS RECALLS & NEW PATIENTS	$176.00	
143		15/09/2025	SP CHATSWORTH	FLOWERS	$109.00	
144		24/09/2025	HILTON PERTH	CONVENTION EXPENSES TO BE REIMBURSED	$107.10	R
145		25/09/2025	LIQUORLAND	REFRESHMENTS FOR BUSHFIRE & VFES SUNDOWNER	$668.50	
				CBA Credit Cards Total	**$1,839.53**	
				Total Credit Card Payments	**$1,843.53**	
	Fuel Cards					
	Card One					
146		01/09/2025	BP ARMADALE	UNLEADED FOR DOCTOR'S CAR	$117.72	
147		01/09/2025	BP ARMADALE	BP PLUS FEE	$0.38	
148		08/09/2025	BP ARMADALE	UNLEADED FOR DOCTOR'S CAR	$86.35	
149		08/09/2025	BP ARMADALE	BP PLUS FEE	$0.38	
150		15/09/2025	BP ARMADALE	UNLEADED FOR DOCTOR'S CAR	$104.60	
151		15/09/2025	BP ARMADALE	BP PLUS FEE	$0.38	
152		22/09/2025	BP ARMADALE	UNLEADED FOR DOCTOR'S CAR	$106.63	
153		22/09/2025	BP ARMADALE	BP PLUS FEE	$0.38	
154		30/09/2025	BP ARMADALE	UNLEADED FOR DOCTOR'S CAR	$96.17	
155		30/09/2025	BP ARMADALE	BP PLUS FEE	$0.38	
				Card One Total	**$513.37**	
	Card Four					
156		18/09/2025	BRUCE ROCK OPT	UNLEADED FOR DEPOT	$287.84	
				Card Four Total	**$287.84**	
	Card Five					
157		08/09/2025	BP MERREDIN	UNLEADED FOR BK2	$67.15	
				Card Five Total	**$67.15**	
				Total Fuel Card Payments	**$868.36**	

Legend	
R	Recoverable
PR	Partially Recoverable
G	Grants
F	Funded
PF	Partially Funded

Total Municipal Account Cheque Payments	**$399.15**	
Total Municipal Account EFT Payments (incl. Payroll)	**$614,642.88**	
Total Trust Account EFT Payments	**$0.00**	
Total Trust Account Cheque Payments	**$0.00**	
Direct Debits	**$33,352.69**	
Credit Cards	**$1,843.53**	
Fuel Cards	**$868.36**	
Total	**$651,106.61**	

10.3.2 Monthly Financial Reports – September 2025

File Reference	1025.10.3.2
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interest that requires disclosure.
Applicant	Nil
Previous Item Numbers	Nil
Date	15 October 2025
Author	Mike Darby – Manager of Finance
Authorising Officer	Mark Furr – Chief Executive Officer
Attachments 1. Monthly Financial Report for September 2025	

Summary

In accordance with the Local Government Financial Management Regulations (1996), the Shire of Bruce Rock is to prepare a monthly Statement of Financial Activity for notation by Council.

Background

Nil

Consultation

Consultation has been undertaken with the Chief Executive Officer and Manager of Finance.

Statutory Environment

Local Government (Financial Management) Regulations 1996, regulation 34 relates.

Policy Implications

The Council's Policy Manual contains no policies that relate and nor are there any proposed.

Financial Implications

All expenditure has been approved via adoption of the 2025/26 Annual Budget.

Council is requested to review the September 2025 Monthly Financial Reports, noting that Council is advised of the following matters:

- The overall financial position for September 2025 currently stands at $2,776,532 in surplus, a positive variance of $372,323;
- Rates –The amount received to date is 85.2% of the total to be collected, and there is still more than $317k still to be collected from both current rates and arrears. It should be noted that there is approximately $28k related to Pensioner Rates and ESL Deferments.
- The current amount of $31,550 for 90+ day debts include 18 outstanding amounts. The outstanding debt from Main Roads WA of $17,243, equates to 54% of the total 90 day debtors. The remaining $14,307 is made up of 17 debtors, which are being followed up.
- A total of 157 transactions to the value of $651,106, including 132 Electronic Fund Transfers and Direct Debits were paid in September 2025, of which all were paid within 30 days.

Strategic Implications

Shire of Bruce Rock Strategic Community Plan 2022-2032	
Outcome:	4.0 Governance Priorities
Strategy:	4.1 Our organisation is well positioned and has capacity for the future.

Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Failure to monitor the Shire's ongoing financial performance would increase the risk of a negative impact on the Shire's Financial position. As the monthly report is a legislative requirement, non-compliance may result in a qualified audit.	Rare (1)	Moderate (3)	Low (1-4)	Compliance Requirements	Accept Officer Recommendation

Risk Matrix

Consequence / Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of **three (3)** has been determined for this item. Any items with a risk rating over 10 or greater (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating of 16 or greater will require a specific risk treatment plan to be developed.

Comment/Conclusion

The September 2025 Monthly Financial Report is presented for review.

Voting Requirements

Simple Majority

OFFICERS' RECOMMENDATION
That with respect to the Monthly Financial Report for September 2025, Council note the Reports as presented.

SHIRE OF BRUCE ROCK

MONTHLY FINANCIAL REPORT

(Containing the Statement of Financial Activity)

FOR THE PERIOD ENDED 30 SEPTEMBER 2025

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2025

BY NATURE

	Ref Note	Adopted Budget (a)	Amended Budget	YTD Budget (b)	YTD Actual (c)	Variance $ (c) - (b)	Variance % ((c) - (b))/(b)	Var.
		$	$	$	$	$	%	
OPERATING ACTIVITIES								
Revenue from operating activities								
Rates		2,036,226	2,036,226	2,036,226	**2,034,153**	(2,073)	(0.10%)	
Operating grants, subsidies and contributions		2,129,778	2,129,778	742,546	**747,412**	4,866	0.66%	
Fees and charges		1,228,902	1,228,902	401,565	**411,861**	10,296	2.56%	
Interest earnings		136,584	136,584	33,382	**18,493**	(14,889)	(44.60%)	▼
Other revenue		177,712	177,712	17,065	**28,314**	11,249	65.92%	▲
Profit on disposal of assets		7,211	7,211	0	**0**	0	0.00%	
Fair value adjustments to financial assets at fair value through profit or loss		0	0	0	**0**	0	0.00%	
		5,716,412	5,716,412	3,230,784	**3,240,233**	9,449	0.29%	
Expenditure from operating activities								
Employee costs		(3,523,559)	(3,523,559)	(1,141,550)	**(850,517)**	291,033	25.49%	▲
Materials and contracts		(1,821,974)	(1,821,974)	(700,935)	**(601,734)**	99,201	14.15%	▲
Utility charges		(310,540)	(310,540)	(68,741)	**(61,631)**	7,110	10.34%	▲
Depreciation on non-current assets		(6,373,502)	(6,373,502)	(1,593,306)	**0**	1,593,306	100.00%	▲
Interest expenses		(126,075)	(126,075)	(7,262)	**14,650**	21,912	301.74%	▲
Insurance expenses		(265,316)	(265,316)	(132,530)	**(122,421)**	10,109	7.63%	
Other expenditure		(177,283)	(177,283)	(44,812)	**(25,529)**	19,283	43.03%	▲
Loss on disposal of assets		(1,923)	(1,923)	0	**0**	0	0.00%	
Loss on revaluation of non current assets		0	0	0	**0**	0	0.00%	
		(12,600,172)	(12,600,172)	(3,689,136)	**(1,647,182)**	2,041,954	(55.35%)	
Non-cash amounts excluded from operating activities		6,373,559	6,373,559	1,598,651	**21,908**	(1,576,743)	(98.63%)	▼
Amount attributable to operating activities		**(510,201)**	**(510,201)**	**1,140,299**	**1,614,960**	474,661	41.63%	
INVESTING ACTIVITIES								
Inflows from investing activities								
Proceeds from capital grants, subsidies and contributions		1,851,100	1,851,100	72,597	**(270,346)**	(342,943)	(472.39%)	▼
Proceeds from disposal of assets		57,000	57,000	0	**0**	0	0.00%	
		1,908,100	1,908,100	72,597	**(270,346)**	(342,943)	(472.39%)	
Outflows from investing activities								
Payments for inventories, property, plant and equipment and infrastructure		(2,918,240)	(2,918,240)	(324,606)	**(127,267)**	197,339	60.79%	▲
		(2,918,240)	(2,918,240)	(324,606)	**(127,267)**	197,339	(60.79%)	
Amount attributable to investing activities		**(1,010,140)**	**(1,010,140)**	**(252,009)**	**(397,613)**	(145,604)	57.78%	
FINANCING ACTIVITIES								
Inflows from financing activities								
Transfer from reserves		92,000	92,000	0	**0**	0	0.00%	
		477,000	477,000	0	**0**			
Outflows from financing activities								
Repayment of borrowings		(129,090)	(129,090)	0	**0**	0	0.00%	
Payments for principal portion of lease liabilities		(6,987)	(6,987)	0	**0**	0	0.00%	
Transfer to reserves		(343,181)	(343,181)	(6,679)	**(7,484)**	(805)	(12.05%)	
		(479,258)	(479,258)	(6,679)	**(7,484)**	(805)	12.05%	
Amount attributable to financing activities		**(2,258)**	**(2,258)**	**(6,679)**	**(7,484)**	(805)	12.05%	
MOVEMENT IN SURPLUS OR DEFICIT								
Surplus or deficit at the start of the financial year		1,522,598	1,522,598	1,522,598	**1,566,669**	44,071	2.89%	
Amount attributable to operating activities		(510,201)	(510,201)	1,140,299	**1,614,960**	474,661	41.63%	▲
Amount attributable to investing activities		(1,010,140)	(1,010,140)	(252,009)	**(397,613)**	(145,604)	57.78%	
Amount attributable to financing activities		(2,258)	(2,258)	(6,679)	**(7,484)**	(805)	12.05%	
Surplus or deficit at the end of the financial year		**(1)**	**(1)**	**2,404,209**	**2,776,532**	372,323	(15.49%)	▲

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2025

EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.
The material variance adopted by Council for the 2025-26 year is $5,000 or 10.00% whichever is the greater.

				Explanation of positive variances		Explanation of negative variances	
Nature or type	**Var. $**	**Var. %**		**Timing**	**Permanent**	**Timing**	**Permanent**
	$	%					
Revenue from operating activities							
Interest earnings	(14,889)	(44.60%)	▼			Interest on Investments tracking lower than budgeted. Interest will be recognised on maturity of the investments.	
Other revenue	11,249	65.92%	▲		Positive variance is due to receipts from Insurance Claims, which were not budgeted for.		
Expenditure from operating activities							
Employee costs	291,033	25.49%	▲	Actual Employee Cost expenditure generally tracking behind budgeted expenditure.			
Materials and contracts	99,201	14.15%	▲	Actual Material and Contract expenditure generally tracking behind budgeted expenditure.			
Utility charges	7,110	10.34%	▲	Utility expenditure behind budget phasing.			
Depreciation on non-current assets	1,593,306	100.00%	▲	No depreciation has been run for 2025/26. Depreciation will be run when the Shire accounts have been audited.			
Other expenditure	19,283	43.03%	▲	Various other expenditure expenses are behind budgeted amount.			
Non-cash amounts excluded from operating activities	(1,576,743)	(98.63%)	▼			No depreciation has been run for 2025/26. Depreciation will be run when the Shire accounts have been audited.	
Investing activities							
Proceeds from capital grants, subsidies and contributions	(342,943)	(472.39%)	▼			Budget allocations for completed projects which are grant related in this FY are ahead of actuals.	
Payments for inventories, property, plant and equipment	197,339	60.79%	▲	Expenditure on capital projects is behind budget phasing.			
Surplus or deficit at the end of the financial year	372,323	(15.49%)	▲	Budget Phasing based on Monthly Distribution			

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2025

BY PROGRAM

	Note	Adopted Annual Budget (a)	Amended Annual Budget (d)	Amended YTD Budget (c)	YTD Actual (b)	Var. $ (c)-(b)	Var. % (c)-(b)/(b)	Var. ▲▼
		$	$	$	$	$	%	
OPERATING ACTIVITIES								
Revenue from operating activities								
Governance		53,140	53,140	12,246	**14,796**	`	20.82%	▲
General Purpose Funding - Rates		2,036,226	2,036,226	2,036,226	**2,034,153**	(2,073)	(0.10%)	
General Purpose Funding - Other		1,858,691	1,858,691	457,508	**445,222**	(12,286)	(2.69%)	
Law, Order and Public Safety		37,900	37,900	8,073	**7,893**	(181)	(2.24%)	
Health		94,040	94,040	23,613	**21,085**	(2,528)	(10.70%)	
Housing		218,578	218,578	52,884	**50,068**	(2,816)	(5.33%)	
Community Amenities		211,431	211,431	185,597	**188,413**	2,816	1.52%	
Recreation and Culture		101,622	101,622	15,029	**15,067**	38	0.25%	
Transport		482,387	482,387	342,924	**340,090**	(2,834)	(0.83%)	
Economic Services		321,166	321,166	77,895	**86,539**	8,644	11.10%	▲
Other Property and Services		290,011	290,011	16,164	**21,640**	5,476	33.88%	▲
		5,716,412	5,716,412	3,230,784	**3,240,233**	**9,449**	0.29%	
Expenditure from operating activities								
Governance		(600,770)	(600,770)	(304,187)	**(158,027)**	146,160	48.05%	▲
General Purpose Funding		(107,017)	(107,017)	(24,345)	**(25,413)**	(1,068)	(4.39%)	
Law, Order and Public Safety		(258,576)	(258,576)	(63,763)	**(41,533)**	22,230	34.86%	▲
Health		(387,118)	(387,118)	(94,480)	**(75,265)**	19,215	20.34%	▲
Education and Welfare		(133,797)	(133,797)	(34,781)	**(12,447)**	22,334	64.21%	▲
Housing		(424,765)	(424,765)	(122,779)	**(50,169)**	72,610	59.14%	▲
Community Amenities		(345,958)	(345,958)	(83,953)	**(71,215)**	12,738	15.17%	▲
Recreation and Culture		(2,301,996)	(2,301,996)	(578,309)	**(277,635)**	300,674	51.99%	▲
Transport		(6,687,218)	(6,687,218)	(1,985,020)	**(581,649)**	1,403,371	70.70%	▲
Economic Services		(1,222,173)	(1,222,173)	(290,689)	**(222,346)**	68,343	23.51%	▲
Other Property and Services		(130,785)	(130,785)	(106,830)	**(131,481)**	(24,651)	(23.07%)	▼
		(12,600,172)	(12,600,172)	(3,689,136)	**(1,647,182)**	2,041,954	55.35%	
Non-cash amounts excluded from operating activities		6,373,559	6,373,559	1,598,651	21,908	(52,663)	23.69%	
Amount attributable to operating activities		**(510,201)**	**(510,201)**	**1,140,299**	**1,614,960**	474,661	41.63%	
INVESTING ACTIVITIES								
Inflows from investing activities								
Proceeds from capital grants, subsidies and contributions		1,851,100	1,851,100	72,597	**(270,346)**	(342,943)	(472.39%)	▼
Proceeds from Disposal of Assets		57,000	57,000	0	**0**	0	0.00%	
Proceeds from financial assets at amortised cost - self supporting loans		0	0	0	**0**	0	0.00%	
		1,908,100	1,908,100	72,597	**(270,346)**	(342,943)	(472.39%)	
Outflows from investing activities								
Payments for inventories, property, plant and equipment and infrastructure		(2,918,240)	(2,918,240)	(324,606)	**(127,267)**	197,339	60.79%	▲
		(2,918,240)	(2,918,240)	(324,606)	**(127,267)**	197,339	(60.79%)	
Amount attributable to investing activities		**(1,010,140)**	**(1,010,140)**	**(252,009)**	**(397,613)**	**(145,604)**	57.78%	
FINANCING ACTIVITIES								
Inflows from financing activities								
Transfer from Reserves		92,000	92,000	0	**0**	0	0.00%	
		477,000	477,000	0	**0**	0	0.00%	
Outflows from financing activities								
Payments for principal portion of lease liabilities		(129,090)	(129,090)	0	**0**	0	0.00%	
Repayment of Debentures		(6,987)	(6,987)	0	**0**	0	0.00%	
Transfer to Reserves		(343,181)	(343,181)	(6,679)	**(7,484)**	(805)	(12.05%)	
		(479,258)	(479,258)	(6,679)	**(7,484)**	(805)	(12.05%)	
Amount attributable to financing activities		**(2,258)**	**(2,258)**	**(6,679)**	**(7,484)**	**(805)**	(12.05%)	
MOVEMENT IN SURPLUS OR DEFICIT								
Surplus or deficit at the start of the financial year		1,522,598	1,522,598	1,522,598	**1,566,669**	44,071	2.89%	
Amount attributable to operating activities		(510,201)	(510,201)	1,140,299	**1,614,960**	474,661	41.63%	▲
Amount attributable to investing activities		(1,010,140)	(1,010,140)	(252,009)	**(397,613)**	(145,604)	57.78%	
Amount attributable to financing activities		(2,258)	(2,258)	(6,679)	**(7,484)**	(805)	12.05%	
Surplus or deficit at the end of the financial year		**(1)**	**(1)**	**2,404,209**	**2,776,532**	**372,323**	15.49%	▲

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF BRUCE ROCK
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 30 SEPTEMBER 2025

	30 June 2025	30 September 2025
	$	$
CURRENT ASSETS		
Cash and cash equivalents	2,688,248	4,244,882
Trade and other receivables	626,442	483,804
Inventories	43,152	61,348
Contract assets	294,527	0
Other assets	11,778	0
TOTAL CURRENT ASSETS	3,664,147	4,790,033
NON-CURRENT ASSETS		
Trade and other receivables	29,649	9,087
Other financial assets	79,620	79,620
Property, plant and equipment	72,004,727	72,068,325
Infrastructure	155,029,271	155,092,940
Right-of-use assets	22,653	22,653
TOTAL NON-CURRENT ASSETS	227,165,919	227,272,624
TOTAL ASSETS	230,830,067	232,062,658
CURRENT LIABILITIES		
Trade and other payables	441,882	153,277
Other liabilities	319,205	517,696
Lease liabilities	6,986	6,986
Borrowings	99,900	99,900
Employee related provisions	381,997	381,997
TOTAL CURRENT LIABILITIES	1,249,971	1,159,856
NON-CURRENT LIABILITIES		
Lease liabilities	13,841	13,841
Borrowings	2,005,515	2,005,515
Employee related provisions	46,575	46,575
TOTAL NON-CURRENT LIABILITIES	2,065,931	2,065,931
TOTAL LIABILITIES	3,315,901	3,225,787
NET ASSETS	**227,514,165**	**228,836,871**
EQUITY		
Retained surplus	23,449,310	24,764,532
Reserve accounts	1,088,025	1,095,509
Revaluation surplus	202,976,830	202,976,830
TOTAL EQUITY	**227,514,165**	**228,836,871**

This statement is to be read in conjunction with the accompanying notes.

BASIS OF PREPARATION

The financial report has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying Regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 16 to these financial statements.

SIGNIFICANT ACCOUNTING POLICES

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable making the judgements about carrying values of assets and liabilities not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:
- estimation of fair values of certain financial assets
- estimation of fair values of fixed assets shown at fair value
- impairment of financial assets

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

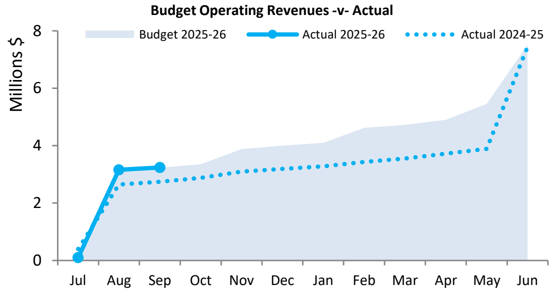
PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 07 May 2023

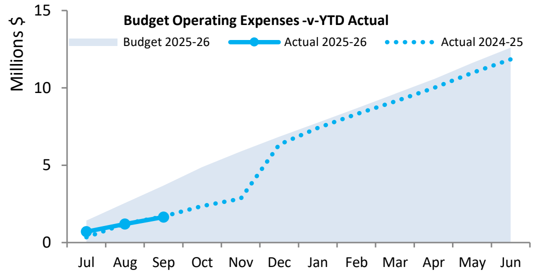
SUMMARY INFORMATION - GRAPHS

OPERATING ACTIVITIES

OPERATING REVENUE

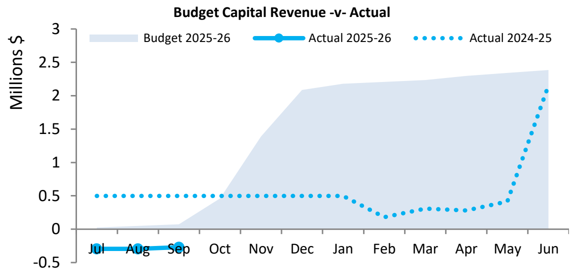


OPERATING EXPENSES

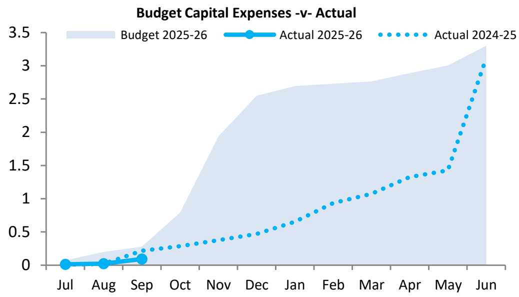


INVESTING ACTIVITIES

CAPITAL REVENUE

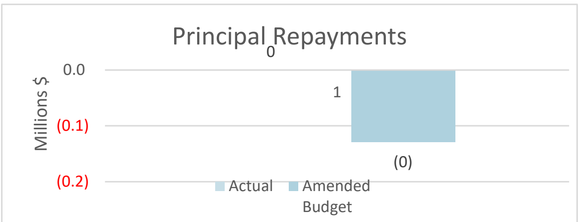


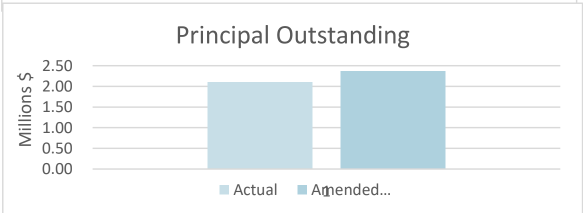
CAPITAL EXPENSES



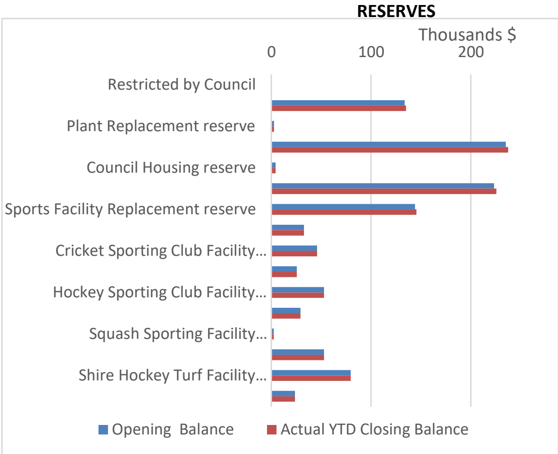
FINANCING ACTIVITIES

BORROWINGS

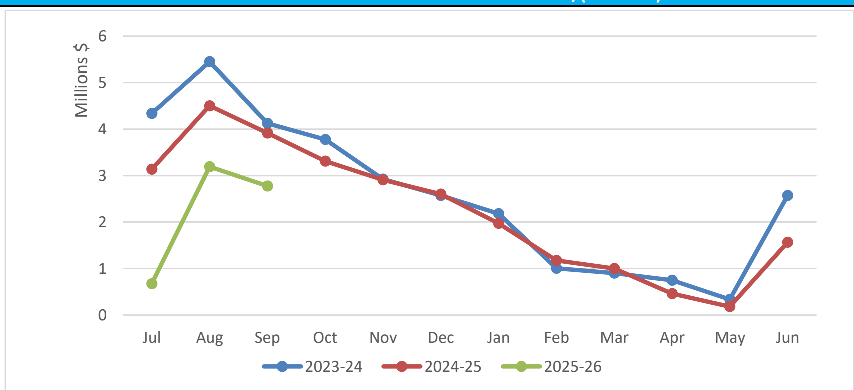




RESERVES



CLOSING FUNDING SURPLUS/(DEFEICIT)

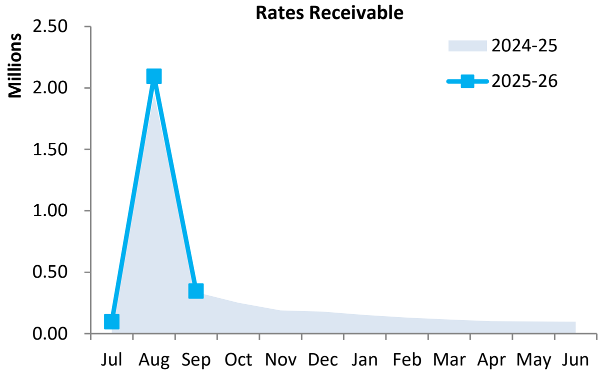


This information is to be read in conjunction with the accompanying Financial Statements and Notes.

OPERATING ACTIVITIES

RECEIVABLES

Rates receivable	30 Jun 2025	30 Sep 2025
	$	$
Opening arrears previous years	86,717	96,895
Levied this year	2,080,087	2,235,272
Less - collections to date	(2,069,909)	(1,986,053)
Gross rates collectable	**96,895**	**346,114**
Allowance for impairment of rates/trade receivable	(28,558)	(28,558)
Net rates collectable	**68,337**	**317,556**
% Collected	95.5%	85.2%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	$	$	$	$	$	$
Receivables - general	(2,635)	85,512	15,006	12,006	31,551	141,441
Percentage	(1.9%)	60.5%	10.6%	8.5%	22.3%	
Balance per trial balance						
Sundry receivable						141,441
Allowance for impairment of rates/trade receivable						(28,558)
Total receivables general outstanding						**147,867**

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

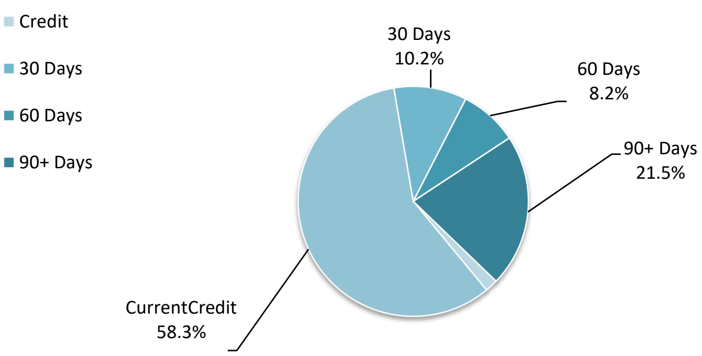
Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.

Accounts Receivable (non-rates)



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 30 SEPTEMBER 2025

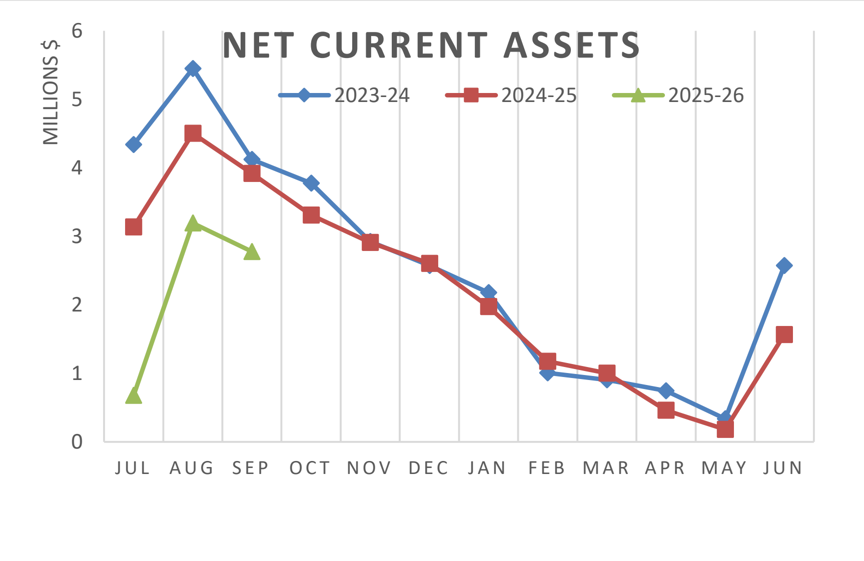
ADJUSTED NET CURRENT ASSETS

STATEMENT OF FINANCIAL ACTIVITY INFORMATION

Adjusted Net Current Assets	Note	Last Years Closing 30/06/2025	This Time Last Year 30/09/2024	Year to Date Actual 30/09/2025
		$	$	$
Current Assets				
Cash Unrestricted		1,589,740	3,497,647	3,138,130
Cash Restricted - Reserves		1,088,025	979,658	1,095,509
Receivables - Rates		59,396	329,824	335,936
Receivables - Other		567,046	171,576	147,867
Other Assets Other Than Inventories		306,305	809,398	0
Inventories		43,152	47,469	61,348
		3,653,664	5,835,572	4,778,790
Less: Current Liabilities				
Payables		(430,819)	(163,904)	(141,453)
Contract and Capital Grant/Contribution Liabilities		(319,205)	(490,911)	(517,696)
Bonds & Deposits		(580)	(1,010)	(580)
Loan and Lease Liability		(106,886)	(102,952)	(106,886)
Provisions		(381,997)	(411,650)	(381,997)
		(1,239,487)	(1,170,427)	(1,148,612)
Less: Cash Reserves		(1,088,025)	(979,658)	(1,095,509)
Add Back: Component of Leave Liability not Required to be funded		133,631	129,044	134,977
Add Back: Loan and Lease Liability		106,886	102,952	106,886
Less : Loan Receivable - clubs/institutions		0	0	0
Less : Trust Transactions Within Muni		0	0	0
Net Current Funding Position		**1,566,669**	**3,917,482**	**2,776,532**

SIGNIFICANT ACCOUNTING POLICIES
Please see Note 1(a) for information on significant accounting polices relating to Net Current Assets.

KEY INFORMATION
The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.



This Year YTD
Surplus(Deficit)
$2.78 M

Last Year YTD
Surplus(Deficit)
$3.92 M

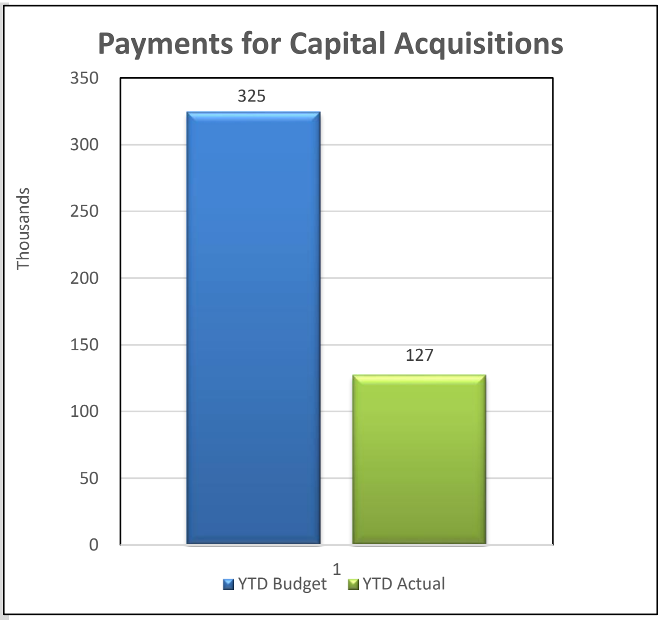
INVESTING ACTIVITIES

CAPITAL ACQUISITIONS

Capital acquisitions	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	YTD Actual Variance
	$	$	$	$	$
Buildings	151,420	151,420	71,419	**34,073**	(37,346)
Plant and equipment	603,731	603,731	26,731	**29,525**	2,794
Infrastructure - roads	1,477,841	1,477,841	99,390	**12,115**	(87,275)
Infrastructure - bridges	387,000	387,000	3,825	**2,389**	(1,436)
Infrastructure - footpaths	70,000	70,000	69,993	**0**	(69,993)
Infrastructure - drainage	130,000	130,000	0	**4,487**	4,487
Infrastructure - airstrip	88,248	88,248	53,248	**41,996**	(11,252)
Infrastructure - other	10,000	10,000	0	**2,682**	2,682
Payments for Capital Acquisitions	**2,918,240**	**2,918,240**	**324,606**	**127,267**	**(197,339)**

Capital Acquisitions Funded By:					
	$	$	$	$	$
Capital grants and contributions	**1,851,100**	**1,851,100**	**72,597**	**(270,346)**	(342,943)
Borrowings	**385,000**	**385,000**	**0**	**0**	0
Other (disposals & C/Fwd)	**57,000**	**57,000**	**0**	**0**	0
Cash backed reserves					
Transport Infrastructure reserve	**92,000**	**92,000**	**0**	**0**	0
Contribution - operations	**533,140**	**533,140**	**252,009**	**397,613**	145,604
Capital funding total	**2,918,240**	**2,918,240**	**324,606**	**127,267**	**(197,339)**

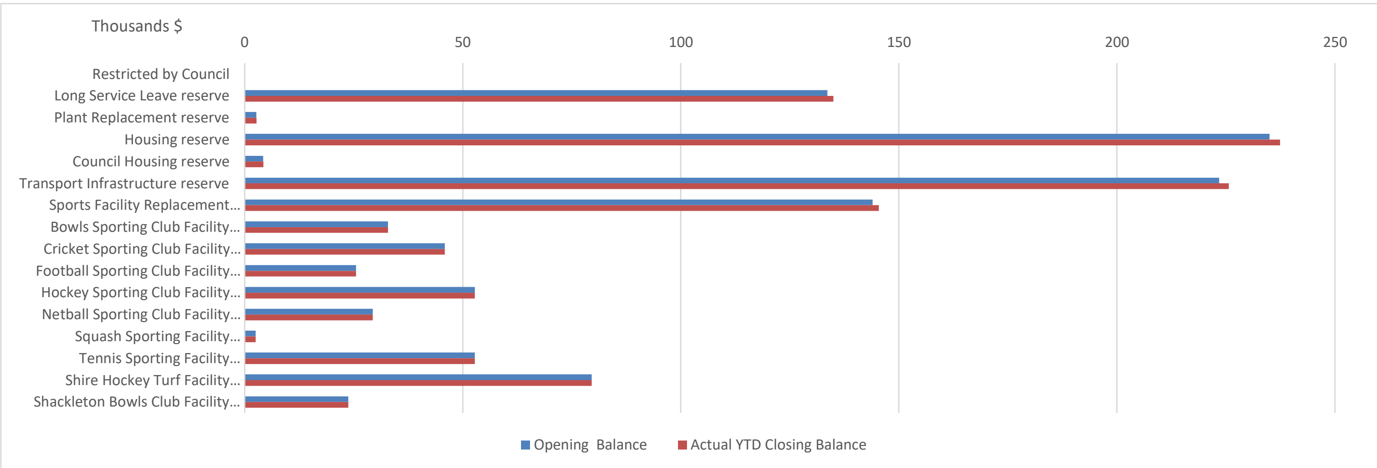
SIGNIFICANT ACCOUNTING POLICIES
Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.
Assets for which the fair value as at the date of acquisition is under $5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)* . These assets are expensed immediately.
Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.
Initial recognition and measurement for assets held at cost
Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A.* Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.
Initial recognition and measurement between mandatory revaluation dates for assets held at fair value
In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.



Reserve accounts

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	$	$	$	$	$	$	$	$	$
Restricted by Council									
Long Service Leave reserve	133,631	5,345	1,346	0	0	0	0	138,976	134,977
Plant Replacement reserve	2,688	108	27	95,311	0	0	0	98,107	2,715
Housing reserve	235,029	9,401	2,367	153,000	0	0	0	397,430	237,396
Council Housing reserve	4,250	170	43	0	0	0	0	4,420	4,293
Transport Infrastructure reserve	223,431	8,937	2,250	0	0	(92,000)	0	140,368	225,681
Sports Facility Replacement reserve	143,964	5,759	1,450	0	0	0	0	149,723	145,414
Bowls Sporting Club Facility Replacement reserve	32,835	1,313	0	0	0	0	0	34,148	32,835
Cricket Sporting Club Facility Replacement reserve	45,873	1,835	0	6,000	0	0	0	53,708	45,873
Football Sporting Club Facility Replacement reserve	25,547	1,022	0	6,000	0	0	0	32,569	25,547
Hockey Sporting Club Facility Replacement reserve	52,784	2,111	0	6,000	0	0	0	60,895	52,784
Netball Sporting Club Facility Replacement reserve	29,357	1,174	0	6,000	0	0	0	36,531	29,357
Squash Sporting Facility Replacement reserve	2,511	100	0	750	0	0	0	3,361	2,511
Tennis Sporting Facility Replacement reserve	52,772	2,111	0	6,000	0	0	0	60,883	52,772
Shire Hockey Turf Facility Replacement reserve	79,568	3,183	0	15,000	0	0	0	97,751	79,568
Shackleton Bowls Club Facility Replacement Reserve	23,785	951	0	5,600	0	0	0	30,336	23,785
	1,088,025	**43,520**	**7,484**	**299,661**	**0**	**(92,000)**	**0**	**1,339,206**	**1,095,509**

KEY INFORMATION



Amendments to original budget since budget adoption. Surplus/(Deficit)

GL/JOB Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				$	$	$	$
	Budget adoption						0
	Difference between Adopted Budget and Annual Financial Statements		Opening Surplus(Deficit)			0	0
				0	**0**	**0**	**0**

10.4 Regulatory Services

Nil

10.5 Manager of Governance and Community Services

10.5.1 Shire Seal

File Reference	1025.10.5.1
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interest that requires disclosure.
Applicant	Nil
Previous Item Numbers	Nil
Date	09 October 2025
Author	Nerea Ugarte – Manager of Governance and Community Services
Authorising Officer	Mark Furr – Chief Executive Officer
Attachments 1. Lease Agreement – Portion of Hangar (Confidential) 2. BK LPO and Lotto Factory Lease (Confidential) 3. Application for the Creation of New Titles (Confidential) 4. Deed of Variation – Medical Services Agreement (Confidential)	

Summary
Council is requested to endorse the affixing of the Shire of Bruce Rock's Common Seal to four documents requiring execution in accordance with the Affixing the Common Seal Policy adopted by Council on 18 September 2025.

Each document arises from a previous Council resolution and formalises Council-approved agreements relating to Shire property and land administration.

Background Consultation
At its Ordinary Council Meeting of 18 September 2025, Council adopted a new Affixing the Common Seal Policy requiring Council endorsement before the seal may be affixed to any document. To ensure administrative efficiency and compliance, four documents requiring the Common Seal are presented collectively for endorsement.

A brief summary of each document is provided below.

1. Lease Agreement – Portion of Hangar, Bruce Rock Airfield
- **Lessee:** Mr Stephen Strange
- **Council Resolution:** OCM June 2025, Item 10.6.3
- **Purpose:** Lease of the remaining half of the Shire-owned hangar for storage of a private aircraft and associated equipment.
- **Lease Term:** Five (5) years commencing 1 November 2025.
- **Annual Rent:** $408 per annum (reviewed annually through the budget process).
- **Comments:** This formalises the lease arrangement previously endorsed by Council, ensuring full utilisation of Shire infrastructure and consistency with existing tenancy terms.
- **Document:** Lease Agreement – Portion of Hangar, Bruce Rock Airfield (**Attachment 1**).

2. Lease Agreement – Factory Unit 1, Lot 224 Swan Street, Bruce Rock

- **Lessee:** D. Campbell & M. A. Campbell & The Campbell Family Trust trading as BK LPO and Lotto
- **Council Resolution:** OCM September 2025, Confidential Item 12.1
- **Purpose:** Operation of a local depot for mail, freight and gas bottle distribution to ensure continuity of an essential local service.
- **Lease Term:** Three (3) years commencing 1 November 2025.
- **Rent:** $9,500 per annum (exclusive of GST and outgoings), reviewed annually.
- **Comments:** The lease reflects independent market valuation and ensures ongoing activation of Shire commercial property at current market value.
- **Document:** Lease Agreement – Factory Unit 1, Lot 224 Swan Street (**Attachment 2**).

3. Application for Title – Subdivision of Lot 2 Golf Links Road (Ayrtoun Farms Pty Ltd)

- **Parties:** Shire of Bruce Rock and Ayrtoun Farms Pty Ltd
- **Council Resolution:** OCM April 2023, Item 10.3.2
- **Purpose:** To execute final documentation completing the subdivision of Lot 2 on Plan 9446 Bruce Rock Quairading Road, creating Lots 42 and 44 on Deposited Plan 426720.
- **Background:**
    - Council previously endorsed the Deed of Agreement for Acknowledgement of Subdivision Obligation and Reimbursement with Ayrtoun Farms Pty Ltd.
    - The subdivision process is now complete, and CPC Conveyancing has prepared the final Application for Title requiring Shire execution.
- **Document:** Authority to Prepare Application for Title – Lots 42 and 44, DP 426720 (**Attachment 3**).

4. Deed of Variation – Medical Services Agreement

- **Parties:** Shire of Bruce Rock and Livingstreams Medical Services Pty Ltd
- **Council Resolution:** The original Medical Services Agreement was endorsed by Council on 20 September 2021, with an option to extend for a further term.
- **Purpose:** This Deed exercises the option to extend the existing agreement for an additional four (4) years (to 19 September 2029) and records agreed variations including:
    - Adjustment to services configuration (General Practice to operate Mondays, Tuesdays, Wednesdays and Fridays).
    - Confirmation of the management fee as 20% of gross billings.
    - Clarification of equipment ownership.
    - Shared cost of Practice Incentive Program (PIP) accreditation (50% each).
- **Comment:** The Deed has been duly executed by the Medical Services Provider and now requires the affixing of the Shire's Common Seal to formalise the variation in accordance with section 9.49A of the Local Government Act 1995 and the Affixing the Common Seal Policy.
- **Document:** Deed of Variation – Medical Services Agreement (**Attachment 4**).

Consultation
Chief Executive Officer
Manager of Finance
Manager of Strategic Business Development

Statutory Environment
Local Government Act 1995, section 9.49A (Execution of documents) relates.

Policy Implications
Affixing the Common Seal Policy

Financial Implications
All documents relate to existing or previously budgeted contract and property arrangements.

Strategic Implications

Outcome:	1.0 Governance Priorities
Strategy:	4.3 A proactive and well governed Shire.

Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Non-compliance with Council policy	Rare (1)	Minor (2)	Low (1-4)	Compliance Requirements	Accept Officer Recommendation

Risk Matrix

Consequence / Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of **two (2)** has been determined for this item. Any items with a risk rating over 10 or greater (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating of 16 or greater will require a specific risk treatment plan to be developed.

Comment/Conclusion

The four documents presented are all consistent with previous Council resolutions and operational requirements.

Affixing the Common Seal to these instruments will formalise agreements and statutory processes already approved by Council, ensuring full compliance with governance and legal obligations.

Voting Requirements

Simple Majority

OFFICERS' RECOMMENDATION

That Council endorses the affixing of the Shire of Bruce Rock Common Seal to the following documents:

1. **Lease Agreement between the Shire of Bruce Rock and Mr Stephen Strange for a portion of the hangar at the Bruce Rock Airfield.**
2. **Lease Agreement between the Shire of Bruce Rock and D. Campbell & M. A. Campbell & The Campbell Family Trust trading as BK LPO and Lotto for Factory Unit 1, Lot 224 Swan Street, Bruce Rock.**
3. **Application for Title relating to the subdivision of Lot 2 on Plan 9446 Bruce Rock Quairading Road (creation of Lots 42 and 44 on DP 426720) between the Shire of Bruce Rock and Ayrtoun Farms Pty Ltd.**
4. **Deed of Variation – Medical Services Agreement between the Shire of Bruce Rock and Livingstreams Medical Services Pty Lty.**

10.6 Chief Executive Officer

10.6.1 Application for Contribution from Bruce Rock Senior Citizens Centre

File Reference	1025.10.6.1
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interest that requires disclosure.
Applicant	Nil
Previous Item Numbers	Nil
Date	09 October 2025
Author	Mark Furr – Chief Executive Officer
Authorising Officer	Mark Furr – Chief Executive Officer
Attachments Nil	

Summary

Throughout each financial year, the Council is requested to waiver fees and charges, make in-kind and actual cost contributions, as well as sponsor or donate to various events and activities held by associations, clubs and groups throughout the Shire. On this occasion, Council is requested to consider a request for a donation from Veronica Branch-Smith, Secretary of the Bruce Rock Senior Citizens Organisation.

Background

As per previous years, the Bruce Rock Senior Citizens Organisation has written to the Shire to request a donation of $10 per head for its annual Christmas lunch, as well as a contribution of accompanying drinks totalling up to $150. It is expected that up to 45 persons will attend, and therefore the contribution requested is expected to total up to $600. It has been reflected by the applicant that this event has always been a highlight of the senior citizens calendar of events.

Consultation

Consultation regarding this request has been undertaken with the following:

- Veronica Branch-Smith – Bruce Rock Senior Citizens Organisation.

Statutory Environment

Sections of the Acts, Regulations and/or Local Laws that apply to this item include:

- Local Government Act 1995 s6.12 (power to defer, grant discounts, waive or write off debts).

Policy Implications

Policy 4.7 – Donations and Sponsorship of the Council's Policy Manual 2025 v2 adopted in September 2025 relates to financial contributions, donations or sponsorships.

Strategic Implications

Shire of Bruce Rock Strategic Community Plan 2022-2032	
Outcome:	1.0 Community Priorities
Strategy:	1.1 Our community are engaged and have a healthy lifestyle.

Shire of Bruce Rock Strategic Community Plan 2022-2032	
Outcome:	4.0 Governance Priorities
Strategy:	4.3 A proactive and well governed Shire.

Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Declining an application may result in negative perceptions of the Council, Shire management and associated processes.	Possible (3)	Minor (2)	Low (1-4)	Compliance Requirements	Manage by ensuring that the Council policy is referenced and applied to all applications, enabling transparency of process to applicant.
Poor management of the fee waiver policy and contributions, donations and sponsorship processes create financial implications that negatively impact current budget.	Possible (3)	Minor (2)	Low (1-4)	Compliance Requirements	Manage by ensuring that there is regular review of applications versus available budget, coupled with Council policy adherence.

Risk Matrix

Consequence / Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives: work health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and risk ratings of **six (6)** have been determined for this item. Any items with a risk rating of 10 or greater (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating of 16 or greater will require a specific risk treatment plan to be developed.

Comment/Conclusion

In accordance with Council Policy 4.7 Donations and Sponsorships, the Chief Executive Officer is permitted to grant donations of up to $500. The amount requested on this occasion is likely to exceed $500, hence this submission to Council for consideration. It should also be noted that similar requests have been supported by Council in previous years, although this does not necessarily constitute grounds for approval in 2025.

Voting Requirements
Simple Majority

OFFICERS' RECOMMENDATION
That, with respect to the application from the Bruce Rock Senior Citizens Organisation, Council agrees to contribute $10 per head for attendees at the Senior Citizens Christmas Luncheon plus a drink's contribution of $150, for a total amount that does not exceed $600 for the event, to be held on the 28 November 2025.

11. New Business of an Urgent Nature Introduced by Discussion of the Meeting

Nil.

12. Confidential Items

12.1 Confidential Item – Chief Executive Officer Performance Review

File Reference	1025.12.1
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interest that requires disclosure.
Applicant	Nil
Previous Item Numbers	Nil
Date	17 September 2025
Author	Principal – SLC, Dr Shayne Silcox
Authorising Officer	Mark Furr – Chief Executive Officer
Attachments 1. Chief Executive Officer Performance Review Report submitted by Strategic Leadership Consulting, (under confidential separate cover).	

Officer Recommendation

That, in accordance with section 5.23(2) of the Local Government Act 1995, the meeting is closed to the members of the public for this item, as if disclosed, the matter to be discussed would reveal information that has a commercial value to a person, and information about the business, professional, commercial or financial affairs of a person.

Officer Recommendation

That, in accordance with section 5.23(2) of the Local Government Act 1995, Council reopens the meeting to the members of the public.

Voting Requirements

Absolute Majority

Note: Council will, if in agreement with the next period KPI Schedule, move the recommendation with amendment to select an option from clauses 6.5.1 - 6.5.5 of the consultant report in the recommendation six (6), "(*6. Approves a variation to the CEOs Employment Contract to adopt a Total Remuneration (Reward) Package as per Option (___) set out within clauses 6.5.1 - 6.5.5 of this report*)".

OFFICER RECOMMENDATION
That Council

1. **Notes the Salaries and Allowances Tribunal Determination of 4th April 2025 (effective 1st July 2025);**
2. **Notes an increase in the Superannuation Guarantee Levy from 11.5% to 12% (effective 1st July 2025);**
3. **Notes the outcomes of the Elected Member Performance Survey undertaken in September 2025 with the Chief Executive Officer assessed at 'Exceeds Expectations' in this year's performance appraisal;**
4. **Adopts the modified performance criteria metrics for the 2025-2026 performance period outlined in Section 7.6 of this confidential report;**
5. **Approves the Chief Executive Officer's requests, as per Section 5 of this confidential report;**
6. **Approves a variation to the CEOs contract Total Remuneration Package as per Option 1 set out within this report at Section 6.5;**
7. **Schedules the next review of the Chief Executive Officers performance and total remuneration package (TRP) for consideration by Council in September 2026;**
8. **Complies, as per Division 3 of the Local Government (Administration) Regulations Schedule 2 clause 18, by resolution of an absolute majority of the council, endorse this review; and**
9. **Complies, as per Division 3 of the Local Government (Administration) Regulations Schedule 2 clause 19, by notifying the Chief Executive Officer of results of this performance review.**

Closure of the Meeting