

**SHIRE OF BRUCE ROCK**

**MINUTES – ORDINARY MEETING 15 MAY 2025**

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**SHIRE OF BRUCE ROCK**

**MINUTES – ORDINARY MEETING 15 MAY 2025**

**1. Declaration of Opening**

The Shire President Cr R Rajagopalan declared the meeting open at 3.10pm

**2. Record of Attendance/Apologies/Leave of Absence (Previously Approved)**

Shire President	CR R Rajagopalan
Deputy Shire President	Cr AR Cooks
Councillors	CR S Strange
	Cr KP Foss
	Cr PK Hodgkiss
	Cr BJ Waight
	Cr J Verhoogt
Chief Executive Officer	Mr Mark Furr
Manager of Governance and Community Services	Mrs N Ugarte
Manager of Strategic Business Development	Mrs M Schilling (3.10pm – 3.13pm)
Manager of Finance	Mr M Darby (3.13pm – 3.17pm)
Executive Support Officer	Ms S Wood (Minutes)

**3. Declarations of Interest**

In accordance with section 5.65 of the Local Government Act 1995, the following disclosures of **Financial** interest were made at the Council meeting.

Date	Name	Item No	Reason

In accordance with section 5.65 of the Local Government Act 1995, the following disclosures of **Closely Association Person and Impartiality** interest were made at the Council meeting.

Date	Name	Item No	Reason
15/05/2025	Mark Furr	12.1	Discussion of CEO contract and Performance which is including financial implication.

In accordance with sections 5.60B and 5.65 of the Local Government Act 1995, the following disclosures of **Proximity** interest were made at the Council meeting.

Date	Name	Item No	Reason

**4. Response to Previous Public Questions Taken on Notice**

**5. Public Question Time**

**6. Petitions/Deputations/Presentations/Submissions**

**7. Applications for Leave of Absence**

8. **Announcements by the Person Presiding without Discussion**
9. **Confirmation of Minutes**

Ordinary Meeting of Council held on Wednesday, 16 April 2025.

**COUNCIL DECISION**

**Resolution OCM May 25 – 9.1**

**Moved: Cr KP Foss**

**Seconded: Cr BJ Waight**

**That the minutes of the Ordinary Council Meeting held on Wednesday, 16 April 2025 be received as true and correct record.**

**For: Cr AR Crooks, Cr KP Foss, Cr PK Hodgkiss, Cr R Rajagopalan, Cr S Strange, Cr J Verhoogt and Cr BJ Waight**

**Against: Nil**

**Carried 7/0**

**10. Matters for Decision**

**10.1 Manager of Works and Services**

Nil

## 10.2 Manager of Strategic Business Development

### 10.2.1 Community Grant Applications 2025/26

<b>File Reference</b>	052025.10.2.1
<b>Disclosure of Interest</b>	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interest that requires disclosure.
<b>Applicant</b>	Various Community Groups
<b>Previous Item Numbers</b>	Nil
<b>Date</b>	5 May 2025
<b>Author</b>	Melissa Schiling – Manager of Strategic Business Development
<b>Authorising Officer</b>	Mark Furr – Chief Executive Officer
<b>Attachments</b> <ol style="list-style-type: none"> <li>1. Bruce Rock Amateur Swimming Club Grant Application</li> <li>2. Bruce Rock Community Resource Centre Grant Application</li> <li>3. Bruce Rock Golf Club Grant Application</li> <li>4. Bruce Rock Pony Club Grant Application</li> <li>5. Community Grant Summary 2025/26</li> </ol>	

#### Summary

Council is requested to consider four (4) community grant applications for the 2025/26 financial year, and to approve their inclusion in the upcoming budget, subject to available funding and formal budget adoption.

#### Background

As part of the Shire of Bruce Rock's (Shire) annual Community Grant Program, local community organisations were invited to submit applications for funding support. Projects eligible for funding must seek to further develop art and culture; disability and ageing; seniors; early youth (0 to 4 years); the youth (5 to 18 years); education and training; the environment; event planning; history and heritage; minor infrastructure, equipment or development; sports and recreation; tourism; and volunteer upskilling.

Four (4) eligible applications were received. These are summarised below, in no particular order.

<b>Organisation</b>	<b>Project to Be Funded</b>	<b>Funding Request</b>
Bruce Rock Amateur Swimming Club	Purchase of equipment and storage to support swim squad development and training.	\$855.97
Bruce Rock Community Resource Centre	Purchase of trestle tables for markets, workshops and meetings.	\$603
Bruce Rock Golf Club	Replacement of worn-out golf cups.	\$1,000
Bruce Rock Pony Club	Purchase and installation of Bluetooth outdoor speaker system.	\$817.27

The applications received are provided in full in **Attachments 1 to 4**.

### Consultation

Consultation has been undertaken with the Shire's:

- Chief Executive Officer;
- Manager of Finance; and
- Manager of Governance and Community Services.

### Statutory Environment

Nil

### Policy Implications

Nil

### Financial Implications

The combined funding requested across the four applications totals \$3,576.24. Inclusion in the 2025/26 draft budget is recommended, subject to funds being available and final budget adoption by Council.

### Strategic Implications

Shire of Bruce Rock Strategic Community Plan 2022-2032		
Bruce Rock Amateur Swimming Club Application	Outcome:	1.0 Community Priorities
	Strategy:	1.1 Our community are engaged and have a healthy lifestyle
Bruce Rock Golf Club Application	Outcome:	1.0 Community Priorities
	Strategy:	1.3 Shire facilities are maintained in a strategic manner to meet community need
Bruce Rock Community Resource Centre Application	Outcome:	1.0 Community Priorities
	Strategy:	1.2 Inclusive community activities, events and initiatives
	Outcome:	2.0 Economic Priorities
	Strategy:	2.4 Tourism helps diversify our local economy
Bruce Rock Pony Club Application	Outcome:	1.0 Community Priorities
	Strategy:	1.3 Shire facilities are maintained in a strategic manner to meet community need 1.4 Support and emergency services planning

### Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Budget constraints limit funding availability.	Possible (3)	Moderate (3)	Medium (5-9)	Business and Community Disruption	Accept Officer Recommendation
Community dissatisfaction if projects are not funded.	Unlikely (2)	Minor (2)	Low (1-4)	Engagement Practices	Accept Officer Recommendation

Risk Matrix

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives: work health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and risk ratings of **nine (9) and four (4)** have been determined for this item. Any items with a risk rating of ten (10) or greater (considered to be a high or extreme risk) will be added to the Risk Register, and any item with a risk rating of 16 or greater will require a specific risk treatment plan to be developed.

**Comment/Conclusion**

**Recommended Project Funding**

The four (4) applications received have been assessed against the Shire’s priorities and strategic objectives, as outlined in **Attachment 5**. All projects demonstrate community benefit, volunteer involvement, and alignment with the Strategic Community Plan 2022-2032.

Each application presents a well-structured community project that is achievable within the requested budget. The diversity of proposals – from youth sport development to asset upgrades for community events and emergency preparedness – reflect the broad community benefit.

As such, it is recommended that Council approves the four projects for consideration in the 2025/26 budget.

**Second Funding Round**

The Community Grant Program has traditionally had a budget of up to \$20,000. The call for grant applications published by the Shire also indicated that an allowance for grant funds will be included in the draft 2025/26 budget up to a maximum of \$20,000. In comparison, the costs of the projects that community organisations have applied for are quite modest, amounting to a total of \$3,576.24.

Given the above, and while noting potential upcoming budget constraints, it is recommended that Council consider a second round of the Community Grant Program to open in September 2025, subject to available funding and allocation capacity within the 2025/26 adopted budget.

**Voting Requirements**

Simple Majority

**COUNCIL DECISION AND OFFICER RECOMMENDATION**

**Resolution OCM May 25 – 10.2.1**

**Moved: Cr Strange**

**Seconded: Cr Foss**

**That, with respect to the Community Grant Program applications for the 2025/26 financial year, Council:**

- 1. Approves the following projects for consideration in the 2025/26 budget, subject to funds being available and the adoption of the budget:**
  - a. Bruce Rock Amateur Swimming Club – Equipment and Training Storage;**
  - b. Bruce Rock Golf Club – Golf Cup Replacement;**
  - c. Bruce Rock Community Resource Centre – Trestle Tables for Events; and**
  - d. Bruce Rock Pony Club – Installation of Public Address (PA) System; and**
- 2. Endorses a second round of the Community Grant Program to open in September 2025, subject to available funding and allocation capacity within the 2025/26 adopted budget.**

**For: Cr AR Crooks, Cr KP Foss, Cr PK Hodgkiss, Cr R Rajagopalan, Cr S Strange, Cr J Verhoogt and Cr BJ Waight**

**Against: Nil**

**Carried 7/0**

*Mrs M Schilling left the Council Chambers at 3.13pm and did not return.*

### 10.3 Manager of Finance

#### 10.3.1 Schedule of Accounts Paid – April 2025

File Reference	052025.10.3.1
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interest that requires disclosure.
Applicant	Nil
Previous Item Numbers	Nil
Date	5 May 2025
Author	Mike Darby – Manager of Finance
Authorising Officer	Mark Furr – Chief Executive Officer
Attachments	1. Schedule of Accounts Paid – April 2025

*Mr M Darby entered the Council Chambers at 3.14pm.*

#### Summary

Council is requested to note the payments as presented in the Schedule of Accounts Paid for April 2025.

#### Background

Pursuant to section 6.8(2)(b) of the Local Government Act 1995, where expenditure has been incurred by a Local Government, it is to be reported to the next Ordinary Meeting of Council.

#### Consultation

Consultation has been undertaken with the Manager of Finance and the Finance Officer – Creditors.

#### Statutory Environment

The following statutes relate:

- Local Government Act 1995, section 6.8(2)(b); and
- Local Government (Financial Management) Regulations 1996, regulation 13.

#### Policy Implications

The Council’s Policy Manual contains no policies that relate, nor are there any proposed.

#### Financial Implications

All expenditure has been approved via adoption of the 2024/25 Annual Budget or resulting from a Council resolution.

#### Strategic Implications

Shire of Bruce Rock Strategic Community Plan 2022-2032	
Outcome:	4.0 Governance Priorities
Strategy:	4.1 Our organisation is well positioned and has capacity for the future.

**Risk Implications**

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Failure to present a detailed listing of payments in the prescribed form would result in non-compliance with regulation 13 of the Local Government (Financial Management) Regulations 1996, which may result in a qualified audit.	Rare (1)	Minor (2)	Low (1-4)	Compliance Requirements	Accept Officer Recommendation

**Risk Matrix**

Consequence \ Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of **two (2)** has been determined for this item. Any items with a risk rating over 10 or greater (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating of 16 or greater will require a specific risk treatment plan to be developed.

**Comment/Conclusion**

The Schedule of Accounts Paid for April 2025 is presented to Council for notation.

Below is a summary of activity as of 30 April 2025:

Payment Type	\$	%
Cheque	26,249.81	4.33
EFT (incl. Payroll)	548,859.92	90.44
Direct Debit	30,737.44	5.07
Credit Card	215.57	0.04
Fuel Card	746.21	0.12
Store Cards	N/A	0.00
<b>Total Payments</b>	<b>606,808.95</b>	<b>100.00</b>

## Voting Requirements

Simple Majority

### **COUNCIL DECISION AND OFFICER RECOMMENDATION**

**Resolution OCM May 25 – 10.3.1**

**Moved: Cr AR Crooks**

**Seconded: Cr J Verhoogt**

**That, with respect to the Schedule of Accounts Paid for April 2025, Council note the Report as presented.**

**For: Cr AR Crooks, Cr KP Foss, Cr PK Hodgkiss, Cr R Rajagopalan, Cr S Strange, Cr J Verhoogt and Cr BJ Waight**

**Against: Nil**

**Carried 7/0**

10.3.2 Monthly Financial Reports – April 2025

File Reference	052025.10.3.2
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interest that requires disclosure.
Applicant	Nil
Previous Item Numbers	Nil
Date	05 May 2025
Author	Mike Darby – Manager of Finance
Authorising Officer	Mark Furr – Chief Executive Officer
<b>Attachments</b> 1. Monthly Financial Report – April 2025	

**Summary**

In accordance with the Local Government Financial Management Regulations (1996), Regulation 34, the Shire is to prepare a monthly Statement of Financial Activity for notation by Council.

**Background**

Nil

**Consultation**

Consultation has been undertaken with the Chief Executive Officer and Manager of Finance.

**Statutory Environment**

Local Government (Financial Management) Regulations 1996, Regulation 34 applies.

**Policy Implications**

The Council’s Policy Manual contains no policies that relate and nor are there any proposed.

**Financial Implications**

All expenditure has been approved via adoption of the 2024/25 Annual Budget, the subsequent Annual 2024/25 Budget Review or resulting from a Council resolution.

Council is requested to review the April 2025 Monthly Financial Reports, noting that Council is advised of the following matters:

- The overall financial position for April 2025 stands at \$632,678 surplus; this is predominantly due to significant negative variant in budget amounts attributable to investing and operating activities.
- Rates –The amount received to date is 95.3% of the total to be collected, and there is still more than \$86k still to be collected from both current rates and arrears. It should be noted that there is approximately \$15k related to Pensioner Rates and ESL Deferments.
- The current amount of \$91,805 for 90+ day debts include 15 outstanding amounts. The outstanding debt from Main Roads WA of \$82,868, equates to 90% of the total 90 day debtors. The remaining \$8,936 is made up of 14 debtors, which are being followed up.
- A total of 144 transactions including 129 Electronic Fund Transfers and Direct Debits were paid in April 2025, of which all were paid within 30 days.

**Strategic Implications**

Shire of Bruce Rock Strategic Community Plan 2022-2032	
Outcome:	4.0 Governance Priorities
Strategy:	4.1 Our organisation is well positioned and has capacity for the future.

**Risk Implications**

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Failure to monitor the Shire’s ongoing financial performance would increase the risk of a negative impact on the Shire’s Financial position. As the monthly report is a legislative requirement, non-compliance may result in a qualified audit.	Rare (1)	Moderate (3)	Low (1-4)	Compliance Requirements	Accept Officer Recommendation

**Risk Matrix**

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of **three (3)** has been determined for this item. Any items with a risk rating over 10 or greater (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating of 16 or greater will require a specific risk treatment plan to be developed.

**Comment/Conclusion**

The April 2025 Monthly Financial Report is presented for review.

### **Voting Requirements**

Simple Majority

#### **COUNCIL DECISION AND OFFICER RECOMMENDATION**

**Resolution OCM May 25 – 10.3.2**

**Moved: Cr S Strange**

**Seconded: Cr KP Foss**

**That with respect to the Monthly Financial Report for April 2025, Council note the Reports as presented.**

**For: Cr AR Crooks, Cr KP Foss, Cr PK Hodgkiss, Cr R Rajagopalan, Cr S Strange, Cr J Verhoogt and Cr BJ Waight**

**Against: Nil**

**Carried 7/0**

*Mr M Darby left the Council Chambers at 3.17pm and did not return.*

**10.4 Regulatory Services**

Nil

## 10.5 Manager of Governance and Community Services

### 10.5.1 Governance of Council Committees

File Reference	052025.10.5.1
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interest that requires disclosure.
Applicant	Nil
Previous Item Numbers	Item 8.1 30 October 2023 Item 10.4.2 21 March 2024 Item 10.5 16 May 2024
Date	7 May 2025
Author	Nerea Ugarte – Manager of Governance and Community Services
Authorising Officer	Mark Furr – Chief Executive Officer
Attachments	Nil

#### Summary

Council is asked to:

- review the membership of the Health and Aged Care Committee;
- consider the status of Council’s Sub-Committees; and
- appoint Presiding Members for Council’s existing Committees.

#### Background

##### **Membership of Health and Aged Care Committee**

Membership of the Health and Aged Care Committee currently comprises Cr Rajagopalan and Cr Verhoogt. However, under section 5.8 of the Local Government Act 1995, “a local government may establish committees of three (3) or more persons to assist the council”. In order to be compliant with this legislative requirement, Council will need to consider increasing the membership of the Health and Aged Care Committee by at least one (1) member.

##### **Status of Sub-Committees**

Council currently has the following Sub-Committees:

Sub-Committees	
Sport and Recreation	Cr Rajagopalan, Cr Foss and Cr Waight.
Economic Development	Cr Rajagopalan, Cr Verhoogt and Cr Hodgkiss.

The Local Government Act 1995 does not currently recognise Sub-Committees as an advisory body to Council. However, the naming of the above bodies as Sub-Committees could give rise to confusion about the applicability of statutory requirements relating to Committees to these Sub-Committees.

If Council considers its current Sub-Committees to be non-official bodies established to informally discuss certain matters, Council may wish to consider renaming them as Working Groups. Alternatively, Council may wish to consider establishing these groups as official Committees.

**Appointment of Presiding Members**

Up to now, Presiding Members of Council Committees were selected by Committee members. As a result of recent amendments to the Local Government Act 1995, Council is now required to appoint Presiding Members for each of its existing Committees by no later than 1 July 2025. Council may also appoint a member of a Committee to be the Deputy Presiding Member of such Committee (this is not compulsory).

Council can appoint Councillors or independent members of Committees to the roles of Presiding Member and Deputy Presiding Member. However, within six (6) months of section 87 of the Local Government Amendment Act 2024 coming into effect, Council will be required to:

- establish an Audit, Risk and Improvement Committee (effectively replacing the existing Audit and Risk Committee); and
- appoint an independent Presiding Member to the new Committee.

Section 87 of the Local Government Amendment Act 2024 is expected to come into effect once associated subsidiary legislation is completed. The date for this to occur is unknown at this stage.

The current representatives on Council Committees are outlined in the table below.

Committees of Council	
Audit and Risk Committee	Cr Rajagopalan (current Presiding Member), Cr Strange, Cr Crooks and Mrs Catherine Negri.
Health and Aged Care	Cr Rajagopalan and Cr Verhoogt.
Works and Services	Cr Foss (current Presiding Member), Cr Waight, Cr Hodgkiss, Cr Crooks and Cr Strange.

**Consultation**

The Shire’s Chief Executive Officer and Governance and Grants Officer have been consulted.

In order to assist Council in its deliberations about the appointment of Presiding Members and Deputy Presiding Members of Committees, Mrs Catherine Negri will be consulted ahead of the Council meeting about her interest in being potentially appointed as Presiding Member or Deputy Presiding Member of the Audit and Risk Committee. Council will be advised of Mrs Negri’s response at the meeting.

**Statutory Environment**

The following statutes relate:

- Local Government Act 1995:
  - section 5.8, which relates to the establishment and membership of Council Committees;
  - section 5.12, which relates to the requirement for Local Governments to appoint Presiding Members and Deputy Presiding Members for their Committees; and
  - section 67 of Schedule 9.3 (Transitional Provisions relating to the Local Government Amendment Act 2024), which requires Local Governments to appoint Committee Presiding Members and Deputy Presiding Members by no later than 1 July 2025; and
- Local Government Amendment Act 2024, section 87, which relates to the establishment of the Audit, Risk and Improvement Committee.

**Policy Implications**

Nil

**Financial Implications**

Nil

**Strategic Implications**

Shire of Bruce Rock Strategic Community Plan 2022-2032	
Outcome:	4.0 Governance Priorities
Strategy:	4.3 Proactive and well governed Shire.

**Risk Implications**

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Failure to increase the membership of the Health and Aged Care Committee would result in Council continuing to be in breach of section 5.8 of the Local Government Act 1995.	Rare (1)	Moderate (3)	Low (1-4)	Compliance Requirements	Accept Officer Recommendation
Failure to clarify the status of Council's Sub-Committees as either Working Groups or Committees could give rise to uncertainty about Council's compliance with provisions of the Local Government Act 1995 relating to Committees.	Rare (1)	Minor (2)	Low (1-4)	Compliance Requirements	Accept Officer Recommendation
Failure to appoint Presiding Members for Council's Committees by 1 July 2025 would result in Council being in breach of section 5.12 and section 67 of Schedule 9.3 (Transitional Provisions) of the Local Government Act 1995.	Rare (1)	Moderate (3)	Low (1-4)	Compliance Requirements	Accept Officer Recommendation

Risk Matrix

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives: occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk ratings of **three (3), two (2) and three (3)** have been determined for this item. Any items with a risk rating over 10 or greater (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating of 16 or greater will require a specific risk treatment plan to be developed.

**Comment/Conclusion**

Council should consider:

- increasing the membership of the Health and Aged Care Committee by at least one member;
- clarifying the status of the Sport and Recreation Sub-Committee and the Economic Development Sub-Committee as either informal Working Groups or formal Committees of Council; and
- appointing Presiding Members (and, if considered necessary, Deputy Presiding Members) for the Audit and Risk Committee, the Health and Aged Care Committee, and the Works and Services Committee.

**Voting Majority**

Absolute Majority

**OFFICERS' RECOMMENDATION**

That Council consider:

1. increasing the membership of its Health and Aged Care Committee by at least one member, in accordance section 5.8 of the Local Government Act 1995:
2. clarifying the status of the Sport and Recreation Sub-Committee and the Economic Development Sub-Committee as either informal Working Groups or formal Committees of Council; and
3. appointing Presiding Members (and, if considered necessary, Deputy Presiding Members) for the Audit and Risk Committee, the Health and Aged Care Committee, and the Works and Services Committee, in accordance with section 5.12 of the Local Government Act 1995.

*Council amendment to Officer Recommendation*

**COUNCIL DECISION AND OFFICER RECOMMENDATION**

**Resolution OCM May 25 – 10.5.1**

**Moved: Cr S Strange**

**Seconded: Cr PK Hodgkiss**

**That, with respect to the Audit and Risk Committee, Council resolve to appoint Cr R Rajagopalan as the Presiding Member and Cr AR Crooks as the Deputy Presiding Member of the Committee.**

**For: Cr AR Crooks, Cr KP Foss, Cr PK Hodgkiss, Cr R Rajagopalan, Cr S Strange, Cr J Verhoogt and Cr BJ Waight**

**Against: Nil**

**CARRIED BY ABSOLUTE MAJORITY 7/0**

**COUNCIL DECISION AND OFFICER RECOMMENDATION**

**Resolution OCM May 25 – 10.5.1**

**Moved: Cr BJ Waight**

**Seconded: Cr PK Hodgkiss**

**That, with respect to the Health and Aged Care Committee, Council resolve to appoint Cr R Rajagopalan as the Presiding Member, Cr J Verhoogt as the Deputy Presiding Member, and Cr S Strange as an additional member of the Committee.**

**For: Cr AR Crooks, Cr KP Foss, Cr PK Hodgkiss, Cr R Rajagopalan, Cr S Strange, Cr J Verhoogt and Cr BJ Waight**

**Against: Nil**

**CARRIED BY ABSOLUTE MAJORITY 7/0**

**COUNCIL DECISION AND OFFICER RECOMMENDATION**

**Resolution OCM May 25 – 10.5.1**

**Moved: Cr J Verhoogt**

**Seconded: Cr BK Waight**

**That, with respect to the Works and Services Committee, Council resolve to appoint Cr KP Foss as the Presiding Member and Cr AR Crooks as the Deputy Presiding Member of the Committee.**

**For: Cr AR Crooks, Cr KP Foss, Cr PK Hodgkiss, Cr R Rajagopalan, Cr S Strange, Cr J Verhoogt and Cr BJ Waight**

**Against: Nil**

**CARRIED BY ABSOLUTE MAJORITY 7/0**

**COUNCIL DECISION AND OFFICER RECOMMENDATION**

**Resolution OCM May 25 – 10.5.1**

**Moved: Cr J Verhoogt**

**Seconded: Cr KP Foss**

- 1. That, with respect to the Health and Aged Care Committee, Council resolve to increase the membership of the Committee by one representative and;**
- 2. That Council resolve that Sport and Recreation Sub-Committee and the Economic Development Sub-Committee act as an informal Working Group.**

**For: Cr AR Crooks, Cr KP Foss, Cr PK Hodgkiss, Cr R Rajagopalan, Cr S Strange, Cr J Verhoogt and Cr BJ Waight**

**Against: Nil**

**CARRIED BY ABSOLUTE MAJORITY 7/0**

10.5.2 Shire of Corrigin Request to Appoint Dual Fire Control Officers

File Reference	052025.10.5.2
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interest that requires disclosure.
Applicant	Nil
Previous Item Numbers	Item 10.4.3 16 May 2024
Date	7 May 2025
Author	Nerea Ugarte – Manager of Governance and Community Services
Authorising Officer	Mark Furr – Chief Executive Officer
Attachments	1. Correspondence from Shire of Corrigin

**Summary**

Council is requested to consider a request from the Shire of Corrigin to appoint Dual Fire Control Officers for the 2025/26 bush fire season.

**Background**

The Chief Executive Officer has received correspondence from the Shire of Corrigin (**Attachment 1**) requesting that the following people be appointed as Dual Fire Control Officers in the Shire of Bruce Rock for the 2025/26 bush fire season:

- Mr Sandow Jacobs; and
- Mr Tim George.

Council has approved the appointment of Mr Jacobs and Mr George as Dual Fire Control Officers in the Shire of Bruce Rock in previous bush fire seasons.

**Consultation**

The Shire of Bruce Rock’s Chief Bush Fire Control Officer and Chief Executive Officer have been consulted. Both are supportive of the request.

**Statutory Environment**

The following statute relates:

- Bush Fires Act 1954, section 38, which enables a Local Government to appoint such persons as it thinks necessary to be its Fire Control Officers

**Policy Implications**

Nil

**Financial Implications**

Nil

### Strategic Implications

Shire of Bruce Rock Strategic Community Plan 2022-2032	
Outcome:	1.0 Community Priorities
Strategy:	1.4 Support and emergency services planning, response and recovery.

### Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Failure to appoint Dual Fire Control Officers may hinder the ability of bush firefighting volunteers to more effectively fight fires across Local Government boundaries.	Rare (1)	Major (4)	Low (1-4)	Business and Community Disruption	Accept Officer Recommendation

### Risk Matrix

Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives: occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of **four (4)** has been determined for this item. Any items with a risk rating over 10 or greater (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating of 16 or greater will require a specific risk treatment plan to be developed.

### Comment/Conclusion

If the request is approved, the Dual Fire Control Officers would have the necessary authority of the Shire of Bruce Rock to fight and give directions for fighting activities within the district. However, the Dual Fire Control Officers should not be authorised to issue burning permits.

It is recommended that Council accept the Shire of Corrigin’s request subject to the persons appointed as Dual Fire Control Officers holding appropriate accreditation.

### Voting Requirements

Absolute Majority

**COUNCIL DECISION AND OFFICER RECOMMENDATION**

**Resolution OCM May 25 – 10.5.2**

**Moved: Cr KP Foss**

**Seconded: Cr AR Crooks**

**That, with respect to the Shire of Corrigin’s request to appoint Dual Fire Control Officers for the 2025/26 bush fire season, Council:**

- 1. appoint Mr Sandow Jacobs and Mr Tim George as Dual Fire Control Officers in the Shire of Bruce Rock for the 2025/26 bush fire season, subject to Mr Jacobs and Mr George holding appropriate accreditation to perform these roles;**
- 2. does not permit Mr Jacobs and Mr George to issue burning permits within the Shire of Bruce Rock as part of their roles as Dual Fire Control Officers; and**
- 3. authorise the Chief Executive Officer of the Shire of Bruce Rock to write to the Chief Executive Officer of the Shire of Corrigin to advise of Council’s resolution in relation to the appointment of Mr Jacobs and Mr George as Dual Fire Control Officers.**

**For: Cr AR Crooks, Cr KP Foss, Cr PK Hodgkiss, Cr R Rajagopalan, Cr S Strange, Cr J Verhoogt and Cr BJ Waight**

**Against: Nil**

**Carried 7/0**

10.5.3 Prevention of Sexual Harassment in the Workplace Policy

File Reference	052025.10.5.3
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interest that requires disclosure.
Applicant	Nil
Previous Item Numbers	Nil
Date	7 May 2025
Author	Nathan Waye – Governance and Grants Officer
Authorising Officer	Nerea Ugarte – Manager of Governance and Community Services
Attachments	<ol style="list-style-type: none"> <li>1. Prevention of Sexual Harassment in the Workplace Policy</li> <li>2. Summary of Legislative Changes</li> </ol>

**Summary**

The purpose of this report is to seek Council’s endorsement to amend its Policy Manual to include the new Policy 4.5 Prevention of Sexual Harassment in the Workplace (**Attachment 1**). This policy has been developed to ensure compliance with the amended Industrial Relations Act 1979.

**Background**

In 2024, the State Government passed the Industrial Relations Legislation Amendment Act 2024, which amended Industrial Relations law surrounding sexual harassment in the workplace. These changes increased the responsibilities of employers to ensure that their workplaces are free from sexual harassment. In particular, under section 51BS(3) of the Industrial Relations Act 1979, employers must take all reasonable steps to prevent sexual harassment occurring.

The statutory environment has changed considerably with the passage of the Industrial Relations Legislation Amendment Act 2024. Of particular note is the additional measures that employers must take with respect to vicarious liability for sexual harassment that occurs at, or in connection with, work.

A summary of the legislative changes prepared by the former Department of Energy, Mines, Industry Regulation and Safety is provided as **Attachment 2**.

The Prevention of Sexual Harassment in the Workplace Policy has been drafted to ensure that the Shire of Bruce Rock complies with its statutory duties, including ensuring that sexual harassment does not occur within the workplace.

**Consultation**

The Chief Executive Officer drafted the policy in consultation with the Manager of Governance and Community Services and the Governance and Grants Officer.

**Statutory Environment**

The following statutes relate:

- Industrial Relations Act 1979;
- Work Health and Safety Act 2020;
- Civil Liability Act 2002;
- Sex Discrimination Act 1984 (Cth); and

- Fair Work Act 2009 (Cth).

The common law of torts also relates.

### Policy Implications

The proposed policy defines sexual harassment in accordance with the Industrial Relations Act 1979 and makes clear that all forms of sexual harassment are prohibited. While sexual harassment was already prohibited under Policy 4.3 Harassment and Grievances, the proposed policy further clarifies the roles and obligations of both employees and the employer. The aim of this policy is to ensure that, in line with its statutory obligations, the Shire takes a proactive approach in minimising the risk of sexual harassment and in fostering a safe and respectful workplace culture.

### Financial Implications

There are no known meaningful financial implications relative to this matter.

### Strategic Implications

Shire of Bruce Rock Strategic Community Plan 2022-2032	
Outcome:	4.0 Governance Priorities
Strategy:	4.3 A proactive and well governed Shire

### Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Council fails to adopt the proposed policy and subsequently fails to meet its statutory obligations.	Unlikely (2)	Minor (2)	Low (1-4)	Work Health and Safety (WHS)	Accept Officer Recommendation

### Risk Matrix

Consequence \ Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of **four (4)** has been determined for this item. Any items with a risk rating over 10 or greater (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating of 16 or greater will require a specific risk treatment plan to be developed.

### **Comment/Conclusion**

The significant statutory changes brought about by the passage of the Industrial Relations Legislation Amendment Act 2024 means that the Shire should update its current policy manual to better align with its new statutory obligations. The proposed policy will ensure the Shire remains compliant and will continue to foster a workplace that is free from sexual harassment.

### **Voting Requirements**

Simple Majority

#### **COUNCIL DECISION AND OFFICER RECOMMENDATION**

##### **Resolution OCM May 25 – 10.5.3**

**Moved: Cr PK Hodgkiss**

**Seconded: Cr S Strange**

**That, consistent with changes to the Industrial Relations Act 1979, Council adopt Policy 4.5 Prevention of Sexual Harassment in the Workplace Policy.**

**For: Cr AR Crooks, Cr KP Foss, Cr PK Hodgkiss, Cr R Rajagopalan, Cr S Strange, Cr J Verhoogt and Cr BJ Waight**

**Against: Nil**

**Carried 7/0**

## 10.6 Chief Executive Officer

### 10.6.1 Superannuation Contributions for Elected Members

File Reference	052025.10.6.1
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interest that requires disclosure.
Applicant	Nil
Previous Item Numbers	Nil
Date	5 May 2025
Author	Mark Furr – Chief Executive Officer
Authorising Officer	Mark Furr – Chief Executive Officer
<b>Attachments</b> 1. WALGA Tax – Summary of Position: Superannuation for Council Members	

#### Summary

This report recommends that Council consider the option of paying superannuation contributions for Elected Members, as permitted under the Local Government Act 1995. While this is not compulsory for Band 4 Local Governments, such as the Shire of Bruce Rock (Shire), it is encouraged to align with industry best practices, and to retain existing and attract prospective Elected Members.

#### Background

Recent updates from the Department of Local Government, Sport and Cultural Industries advise that, effective from 1 February 2025, Local Governments may resolve by absolute majority to pay superannuation contributions to Elected Members in addition to existing fees and allowances. As a Band 4 Local Government, the Shire is not mandated to make such contributions. However, doing so is encouraged to promote diversity, and to acknowledge the commitment of Elected Members.

The superannuation contribution rate aligns with the Commonwealth Superannuation Guarantee (Administration) Act 1992, which will increase to 12% by 1 July 2025. Section 5.99B of the Local Government Amendment Act 2024 enables this option.

Where a Council resolves to make superannuation contribution payments for its Council members, the amount of the payment is to be equivalent to the amount the Local Government would have been required to contribute under the Commonwealth Superannuation Guarantee (Administration) Act 1992 as superannuation as though the Council members were employees of the Local Government. For superannuation purposes, the following payments to Council members are considered Ordinary Time Earnings:

- Meeting attendance fees; and
- Annual allowance for the President and Deputy President.

The following payments are not considered Ordinary Time Earnings and, therefore, do not attract superannuation contributions:

- Expenses reimbursed on claim (such as travel, vehicle, childcare and professional development expenses); and
- Annual allowance in lieu of reimbursement of expenses.

Elected Members must nominate a superannuation account to receive contributions and may opt out of receiving these contributions by providing written notice to the Chief Executive Officer. Additionally, if a Council member is paid fees and allowances in advance and subsequently resigns or is suspended, they are required to repay any overpaid superannuation contributions under section 5.99E of the Local Government Amendment Act 2024.

The amendments provide an exemption from having to declare a conflict of interest when deciding to pay superannuation to Elected Members and introduce a requirement for Class 1 and 2 local governments to pay superannuation from 19 October 2025. This does not apply to the Shire as a Band 4 Local Government. However, the provision to pay superannuation remains available.

A webinar hosted by Western Australian Local Government Association (WALGA) and Moore Stephens (Taxation Advisors to the Shire) on 12 February 2025 outlined best practice recommendations for Elected Members' superannuation contributions, providing clarity on the benefits and procedural steps for implementing such payments.

### Consultation

- WALGA Webinar – 12 February 2025; and
- Moore Stephens.

### Statutory Environment

The following statutes relate:

- Local Government Act 1995, section 5.98A; and
- Local Government Amendment Act 2024, sections 5.99B, 5.99C and 5.99E.

### Policy Implications

There are no current Shire policies related to Elected Member superannuation contributions. Should Council endorse this proposal, an appropriate policy may be developed for consistency and clarity. This policy would be incorporated into the Council Policy Manual, which serves as the compiled decisions of Council to the Chief Executive Officer and other officers, detailing how specific matters are to be administered and the standards to apply.

### Financial Implications

Should Council resolve to pay superannuation contributions to Elected Members, there will be an increase in the Shire's expenditure. The financial impact will depend on the number of Elected Members who choose to receive contributions, and the percentage allocated. This will be factored into future budget considerations. Elected Members should seek independent financial advice to understand how superannuation contributions may impact their personal financial circumstances.

On the assumption that all Elected Members choose to receive superannuation, the indicative additional cost to the Shire in the 2025/26 Annual Budget compared to 2024/25 will be approximately between \$1,402 (minimum rate) and \$6,415 (maximum rate), based on an assumption of 12% superannuation.

### Strategic Implications

Shire of Bruce Rock Strategic Community Plan 2022-2032	
Outcome:	4.0 Governance Priorities
Strategy:	4.1 Our organisation is well positioned and has capacity for the future.
Strategy:	4.3 A proactive and well governed Shire.

**Risk Implications**

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Elected Members delay or overlook nominating a superannuation account.	Possible (3)	Minor (2)	Medium (5-9)	Compliance Requirements	Manage by providing clear instructions, guidance and a reminder issued to Elected Members of submission date.
Elected Members fail to understand financial implications of opting in or out.	Unlikely (2)	Minor (2)	Low (1-4)	Engagement Practices	Manage by providing clear communication materials and encouraging Elected Members to seek independent financial advice.

**Risk Matrix**

Consequence \ Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of **six (6) and four (4)** has been determined for this item. Any items with a risk rating over 10 or greater (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating of 16 or greater will require a specific risk treatment plan to be developed.

**Comment/Conclusion**

Implementing superannuation contributions for Elected Members is consistent with industry best practices. Subject to Council endorsing the decision to pay superannuation, and Elected Members “opting in”, payments will be back dated to 1 February 2025.

**Voting Requirements**

Absolute Majority

**COUNCIL DECISION AND OFFICER RECOMMENDATION**

**Resolution OCM May 25 – 10.6.1**

**Moved: Cr S Strange**

**Seconded: Cr BJ Waight**

**That, with respect to the payment of superannuation contributions to Elected Members, Council:**

- 1. Resolve to pay superannuation contributions to Elected Members in relation to meeting fees and Shire President and Deputy Shire President allowances only, at a rate equivalent to the compulsory employer contribution required under the Superannuation Guarantee (Administration) Act 1992 (Cwth);**
- 2. Require Elected Members to submit their nominated superannuation fund details in writing to the Chief Executive Officer by 31 May 2025;**
- 3. Allow Elected Members to opt out of receiving superannuation contributions if they provide written advice to the Chief Executive Officer at any time;**
- 4. Permit Elected Members to salary sacrifice part or all of their taxable meeting attendance allowances, provided they submit a written request to the Chief Executive Officer; and**
- 5. Note that Elected Members seeking financial advice regarding their personal circumstances should obtain independent financial planning advice, as the Administration is unable to provide personalised financial planning advice.**

**For: Cr AR Crooks, Cr KP Foss, Cr PK Hodgkiss, Cr R Rajagopalan, Cr S Strange, Cr J Verhoogt and Cr BJ Waight**

**Against: Nil**

**Carried 7/0**

**11. New Business of an Urgent Nature Introduced by Discussion of the Meeting**

**12. Confidential Items**

**12.1 Chief Executive Officer – Probation Review**

<b>File Reference</b>	052025.12.1
<b>Disclosure of Interest</b>	The Author has an obvious Impartiality and Financial interest that requires disclosure, as it relates to his employment contract and conditions of employment.
<b>Applicant</b>	Mark Furr – Chief Executive Officer
<b>Previous Item Numbers</b>	Nil
<b>Date</b>	5 May 2025
<b>Author</b>	Mark Furr – Chief Executive Officer
<b>Authorising Officer</b>	Mark Furr – Chief Executive Officer
<b>Attachments</b>	
1. CEO Key Performance Indicators to October 2025 (Confidential Sperate Cover)	

**COUNCIL DECISION AND OFFICER RECOMMENDATION**

**Resolution OCM May 25 – 12.1**

**Moved:** Cr KP Foss  
**Seconded:** Cr BJ Waight

**That, in accordance with Section 5.23(2) of the Local Government Act 1995, the meeting is closed to the members of the public for this item as the following sub-section applies:**

**(b) the personal affairs of any person.**

**For:** Cr AR Crooks, Cr KP Foss, Cr PK Hodgkiss, Cr R Rajagopalan, Cr S Strange, Cr J Verhoogt and Cr BJ Waight

**Against:** Nil

**Carried 7/0**

## **Voting Requirements**

Simple Majority

### **COUNCIL DECISION AND OFFICER RECOMMENDATION**

**Resolution OCM May 25 – 12.1**

**Moved: Cr KP Foss**

**Seconded: Cr BJ Waight**

**That, in accordance with section 5.23 (2) of the Local Government Act 1995, Council reopens the meeting to the members of the public.**

**For: Cr AR Crooks, Cr KP Foss, Cr PK Hodgkiss, Cr R Rajagopalan, Cr S Strange, Cr J Verhoogt and Cr BJ Waight**

**Against: Nil**

**Carried 7/0**

### **OFFICER RECOMMENDATION**

**That Council:**

- 1. Formally confirms the satisfactory completion of the Chief Executive Officer's six-month probationary period, effective May 2025;**
- 2. Endorses the continuation of the current CEO Key Performance Indicators through to October 2025; and**
- 3. Authorises the Shire President to engage an independent reviewer to undertake the Chief Executive Officer's annual performance review and review of Key Performance Indicators in October 2025.**

*Council amendment to Officer Recommendation*

**COUNCIL DECISION AND OFFICERS' RECOMMENDATION**

**Resolution OCM May 25 – 12.1**

**Moved: Cr AR Crooks**

**Seconded: Cr S Strange**

**That Council:**

- 1. Formally confirms the satisfactory completion of the Chief Executive Officer's six-month probationary period, effective May 2025;**
- 2. Endorses the continuation of the current CEO Key Performance Indicators through to October 2025; and**
- 3. Authorises the Shire President to investigate options for engaging an independent reviewer to present a recommendation to council for the approval. The independent reviewer to undertake the Chief Executive Officer's annual performance review and review of Key Performance Indicators in October 2025.**

**For: Cr AR Crooks, Cr KP Foss, Cr PK Hodgkiss, Cr R Rajagopalan, Cr S Strange, Cr J Verhoogt and Cr BJ Waight**

**Against: Nil**

**Carried 7/0**

**13. Closure of the Meeting**

The Shire President Ram Rajagopalan thanked everyone for their attendance and declared the meeting closed at 3.44pm.

These minutes were confirmed at a meeting on 19 June 2025.



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Cr R Rajagopalan  
Shire President