



Shire of
Bruce Rock

Where friends become family



Agenda Attachments

Thursday 21 March 2024

SHIRE OF BRUCE ROCK
AGENDA ATTACHMENTS 21 MARCH 2024

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SHIRE OF BRUCE ROCK

MINUTES– ORDINARY MEETING 15 FEBRUARY 2024

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SHIRE OF BRUCE ROCK

MINUTES– ORDINARY MEETING 15 FEBRUARY 2024

1. Declaration of Opening

The Shire President Ram Rajagopalan declared the meeting open at 3.00pm.

2. Record of Attendance/Apologies/Leave of Absence (Previously Approved)

Shire President	Cr R Rajagopalan
Deputy Shire President	Cr AR Crooks
Councillors	Cr S Strange
	Cr KP Foss
	Cr PK Hodgkiss
Chief Executive Officer	Mr DRS Mollenoyux
Manager of Governance and Community	Ms N Ugarte
Manager of Executive Services	Mrs MJ Schilling
Executive Support Officer	Ms S Wood
Apology	Cr J Verhoogt
Leave of Absence	Cr BJ Waight

3. Declarations of Interest

In accordance with Section 5.65 of the Local Government Act 1995, the following disclosures of **financial** interest were made at the Council meeting.

Date	Name	Item No	Reason

In accordance with Section 5.65 of the Local Government Act 1995, the following disclosures of **Closely Association Person and Impartiality** interest were made at the Council meeting.

Date	Name	Item No	Reason

In accordance with Sections 5.60B and 5.65 of the Local Government Act 1995, the following disclosures of **Proximity** interest were made at the Council meeting.

Date	Name	Item No	Reason
14/02/2024	Cr Perry Hodgkiss	10.4.1	My Mother-in-law is making the purchase of 52 Farrall Street Bruce Rock

4. Response to Previous Public Questions Taken on Notice

5. Public Question Time

6. Petitions/Deputations/Presentations/Submissions

7. Applications for Leave of Absence

8. Announcements by Presiding Member

Attended a DAP Workshop.
District Health Meeting, requires more committee meeting.
Annual Electors Meeting
Australia Day event success.

9. Confirmation of Minutes

Ordinary Meeting of Council held on Thursday, 14 December 2023.

COUNCIL DECISION

Resolution OCM Feb 24 – 9.1

Moved: Cr Crooks
Seconded: Cr Foss

That the minutes of the Ordinary Meeting of Council held on Thursday, 14 December 2023 be received as a true and correct record.

For: Cr Crooks, Cr KP Foss, Cr P Hodgkiss, Cr R Rajagopalan and Cr S Strange
Against: Nil
Carried 5/0

Audit and Risk Committee Meeting held on Thursday, 14 December 2023.

COUNCIL DECISION

Resolution Audit and Risk Committee Meeting Feb 24 – 9.1

Moved: Cr Hodgkiss
Seconded: Cr Crooks

That the minutes of the Ordinary Meeting of Council held on Thursday, 14 December 2023 be received as a true and correct record.

For: Cr Crooks, Cr KP Foss, Cr P Hodgkiss, Cr R Rajagopalan and Cr S Strange
Against: Nil
Carried 5/0

10. Officers' Reports

10.1 Manager of Works and Services

Nil

10.2 Manager of Finance

Agenda Reference and Subject:	10.2.1 Statement of Financial Activity
Reporting Officer:	Manisha Barthakur, Manager of Finance
Author:	Manisha Barthakur, Manager of Finance
Disclosure of Interest:	Nil
Attachments:	<i>Item 10.2.1 Attachment A – Monthly Financial Statements – December 2023</i> <i>Item 10.2.1 Attachment B - Monthly Financial Statements – January 2024</i>

Summary

A statement of financial activity must be produced monthly and presented to Council.

Background

In accordance with the Local Government Act 1995, a Statement of Financial Activity must be presented to each Council meeting, including a comparison of actual year to date to the budget year to date and variances from it. It must also include explanations of any variances and any other associated information that would be useful for readers of the report.

Comment

The Statement of Financial Activity will be made available to Councillors prior to the meeting.

Consultation

Darren Mollenoyux, Chief Executive Officer
Nerea Ugarte, Manager Governance and Community Services
David Holland, Manager of Works and Services
Julian Goldacre, Manager of Regulatory Services
Mike Darby, Senior Finance Officer and other staff

Statutory Implications

r. 34 Local Government (Financial Management) Regulations 1996

34. Financial activity statement required each month (Act s. 6.4)

(1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail –

- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and*
- (b) budget estimates to the end of the month to which the statement relates; and*
- (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and*
- (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
- (e) the net current assets at the end of the month to which the statement relates.*

(4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), are to be –

- (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
- (b) recorded in the minutes of the meeting at which it is presented.

Policy Implications

Nil

Risk Implications

Risk: Financial performance is not monitored against approved budget		
Likelihood	Consequence	Rating
Possible	Minor	Moderate
Action / Strategy		
The monthly financial report tracks the Shire’s actual financial performance against its budgeted financial performance to ensure that the Council is able to monitor to Shire’s financial performance throughout the year.		

Financial Implications

Comparison of actual year to date to the 2022-23 Budget

Strategic Implications

Shire of Bruce Rock – Strategic Community Plan 2022-2032

Governance

4.1 Our organisation is well positioned and has capacity for the future

Voting Requirements

Simple Majority

Officer Recommendation

OFFICER RECOMMENDATION AND COUNCIL DECISION	
Resolution OCM Feb 24 – 10.2.1	
Moved:	Cr Strange
Seconded:	Cr Foss
That the Statements of Financial Activity for the month ending 31st December 2023 and 31st January 2024 are received.	
For: Cr Crooks, Cr KP Foss, Cr P Hodgkiss, Cr R Rajagopalan and Cr S Strange	
Against: Nil	
Carried 5/0	

Agenda Reference and Subject:	10.2.2 List of Payments
Reporting Officer:	Manisha Barthakur, Manager of Finance
Author:	Cinil Thomas, Finance Officer
Disclosure of Interest:	Nil
Attachments:	<i>Item 10.2.2 Attachment A – List of Payments for December 2023 & January 2024</i>

Summary

List of payments made since the last Ordinary Council Meeting.

Background

As the Chief Executive Officer has been delegated the authority to make payments from the municipal and trust funds, a list of payments made is to be presented to Council each month. Also, in accordance with Finance Policy Number 2.3, included is a list of payments made with the CEO’s credit card.

Comment

Following is a list of payments made from Council’s Municipal and Trust Accounts and payments made with the CEO’s credit card for the month of December 2023 and January 2024.

If you have any queries regarding the list of payments, please advise prior to the meeting to enable staff to seek relevant information.

Consultation

Nil

Statutory Implications

s.6.10 Local Government Act 1995

r.13(1) Local Government (Financial Management) Regulations 1996

Policy Implications

Nil

Risk Implications

Risk: Payments are not monitored against approved budget and delegation.		
Likelihood	Consequence	Rating
Possible	Minor	Moderate
Action / Strategy		
The monthly list of payments provides an open and transparent record of payments made under the appropriate approved delegations.		

Financial Implications

Payments must be made in accordance with 2023/24 Budget.

Strategic Implications

Shire of Bruce Rock – Strategic Community Plan 2022-2032

Governance

4.3 Our organisation is well positioned and has capacity for the future

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION AND COUNCIL DECISION

Resolution OCM Feb 24 – 10.2.2

Moved: Cr Crooks

Seconded: Cr Strange

That Council endorse the list of payments from the:

Municipal Account consisting of:

a. EFT voucher numbers EFT22504 to EFT22567 totalling \$808,507.36

b. Cheque number 134 to 137 & 9043 totalling \$24,850.25

c. Trust EFT Payments \$0

d. Wages and Superannuation payments totalling \$506,234.33

and

e. Credit Card payments \$1181.50

(Please note that the credit card payment is reported separately but is a part on EFT payment)

With all payments totalling \$1,339,591.94 for the month of December 2023 & January 2024.

For: Cr Crooks, Cr KP Foss, Cr P Hodgkiss, Cr R Rajagopalan and Cr S Strange

Against: Nil

Carried 5/0

Agenda Reference and Subject:	10.2.3 Fuel Cards and Credit Card Transactions
Reporting Officer:	Manisha Barthakur, Manager of Finance
Author:	Cinil Thomas, Finance Officer
Disclosure of Interest:	Nil
Attachments:	<i>Item 10.2.3 Attachment A – List of Credit Card & Fuel Card transactions for December 2023 & January 2024</i>

Summary

List of transactions through corporate cards are reported to the Council.

Background

Consistent with the Local Government Regulations Amendment Regulations 2023, From 1 September 2023, local governments are required to prepare a list of corporate cards/ credit card payments made by employees each month, and the list must be presented to council at the next ordinary meeting and recorded in the minutes.

Comment

Following is a list of all transactions for all corporate cards that Shire holds.

If you have any queries regarding the transactions, please advise prior to the meeting to enable staff to seek relevant information.

Consultation

Nil

Statutory Implications

s.6.10 Local Government Act 1995

r.13(1) Local Government (Financial Management) Regulations 1996

Policy Implications

Nil

Risk Implications

Risk: Payments are not monitored against approved budget and delegation.		
Likelihood	Consequence	Rating
Possible	Minor	Moderate
Action / Strategy		
The monthly corporate card transactions provide an open and transparent record of payments made under the appropriate approved delegations through the cards.		

Financial Implications

Payments must be made in accordance with 2023/24 Budget.

Strategic Implications

Shire of Bruce Rock – Strategic Community Plan 2022-2032

Governance

4.3 Our organisation is well positioned and has capacity for the future

Voting Requirements

Simple Majority

Officer Recommendation

OFFICER RECOMMENDATION AND COUNCIL DECISION

Resolution OCM Feb 24 – 10.2.3

Moved: Cr Foss

Seconded: Cr Hodgkiss

That Council endorse the list of transactions through the:

- a. Bendigo Bank Corporate Credit Card**
- b. Great Southern Fuel Card**

For: Cr Crooks, Cr KP Foss, Cr P Hodgkiss, Cr R Rajagopalan and Cr S Strange

Against: Nil

Carried 5/0

Mrs M Barthakur left the Council Chambers at 3.23pm and did not return.

Mr J Goldacre entered the Council Chambers at 3.23pm.

10.3 Manager of Regulatory Services

Agenda Reference and Subject:

10.3.1 Development Application for the demolition of a State Heritage listed prisoner of war hut on Lot 15920 Wogarl Road, Bruce Rock.

Reporting Officer:

Julian Goldacre, Manager of Regulatory Services

Author:

Julian Goldacre, Manager of Regulatory Services

Disclosure of Interest:

Nil

Attachments:

Item 10.3.1 Attachment A – Planning Development Application Demolition State Heritage Listed Prisoner of War Hut & Supporting Information;

Item 10.3.1 Attachment B - Archival Report for Prisoner of War (POW) Hut located on Lot 15920 Wogarl Road Bruce Rock;

Item 10.3.1 Attachment C – Director Historic Heritage Conservation response regarding proposed agenda item for demolition of Prisoner of War Hut.

Summary

That Council approve the Planning Development Application for the demolition of the State Heritage listed Prisoner of War Hut located on Lot 15920 Wogarl Road Bruce Rock, and provide a record of this resolution to the Heritage Council of Western Australia, the Applicant, and to ensure a record is made for the removal of the Prison of War Hut entry in the Shire of Bruce Rock Heritage List 2022 when next reviewed.

Background

In early November 2023 the Shire of Bruce Rock received a Planning Development Application (the DA) with supporting information (Attachment A) for the demolition of a State Heritage listed building. The building to be demolished is a single room dwelling with veranda of timber framed, cement board clad presumed asbestos, with tin roof construction. The building is located on Lot 15920 south of Wogarl Road and was used as a prisoner of war hut (the Hut) during World War 2 for Italian prisoners of war whilst labouring on farms. Furthermore, the Hut is registered on the Shire of Bruce Rock Heritage List 2022 as an 'A' listing being one of four places of exceptional cultural heritage significance to the Shire of Bruce Rock and the state of Western Australia, and is included in the Heritage Council of Western Australia's (HCWA) Register of State Heritage Places. The Officer has been dealing with the applicant for some time on this matter for the Hut demolition given the heritage significance of the Hut. With the heritage information received, along with the subsequent dealings and referrals accomplished, the matter is now brought to Councils attention for determination as required by the Shire of Bruce Rock Local Planning Scheme No. 3 (the Scheme).

Comment

For this DA, matters dealing with the justification for demolition of the Hut was handled by the applicant. The heritage consultancy company Heritage Intelligence WA undertook the assessment of the Hut to provide a building condition report, an Archival Report, and to liaise with the HCWA for their formal approval to demolish the Hut. As seen in Attachment A, the correspondence from the Heritage Council

determined that the Hut is landlocked with no public access and is not visible from the road. Furthermore, whilst the Hut is a rare physical representation for farm labouring prisoners accommodation, the few other examples are suitably represented and accessible elsewhere. Consequently, the proposed demolition of the Hut is supported by the HCWA. Additional to this support is a requirement prior to demolition works occurring for an Archival Report which has been completed and received by the HCWA in September 2023 (Attachment B). Furthermore, all attachments of this agenda have been referred to the Director of Historic Heritage Conservation of the Heritage Department and formally approved the demolition as presented in this agenda item (Attachment C). Also, the Heritage Department requests a copy of the Council resolution on this DA to be provided within 10 days of the resolution, pursuant to the Heritage Regulations 2019, regulation 42(3).

The Shire of Bruce Rock obligations in heritage matters for planning development approval considerations is set out in the Shire of Bruce Rock Policy '5.4 Local Planning Policy for Heritage Places' (the Policy). The Policy has the option to request a structural condition report, although based on the pictorial content of Attachment B, and the HCWA letter approving the demolition, this is not required. The Hut as can be seen is well past its use by date in no uncertain terms. Furthermore, the Policy can condition the requirement for an archival recording although this has already been achieved by Heritage Intelligence WA (Attachment B) and already been submitted to the HCWA when applying for permission to demolish the Hut.

The Shire of Bruce Rock Local Planning Strategy (2009) is silent on heritage matters outside of the Bruce Rock Shire townsites other than to say that an inventory is to be created (for the townsites) and this has been achieved in recent years. Also, the Scheme on heritage matters is concerned only with advertising activities on heritage buildings and property, and requiring a development application for demolition which is the purpose of this item before Council. The Planning and Development (Local Planning Schemes) Regulations 2015 requires that accompanying material for a planning development application has been satisfied and in this instance for the DA this has been achieved (Attachments A & B).

Should Council support the DA then there will be a need to inform the property owners of the Council resolution which will be accomplished with the formal response back to the applicant. Furthermore, the removal of the entry for the Hut in the Bruce Rock Heritage List 2022 can be accomplished during the next review period. The HCWA also will be informed of the Council's decision for their records when the BA7 (demolition completion certificate) is received by the Shire of Bruce Rock.

Given the Director of Historic Heritage Conservation approval for the Hut demolition, it is logical to support this DA.

Consultation

Ms Karen Jackson, Senior Heritage Officer, Historic Heritage Conservation, Heritage, and Property Services.

Statutory Implications

Heritage Act 2018,
Heritage Regulations 2019,
Planning and Development (Local Planning Schemes) Regulations 2015, and
Shire of Bruce Rock Local Planning Scheme No. 3.

Policy Implications

Shire of Bruce Rock Local Planning Strategy (2009)
Policy 5.4 Local Planning Policy for Heritage Places

Risk Implications

Risk: The Hut building is not demolished.		
Likelihood	Consequence	Rating
Unlikely	Insignificant	Low
Action / Strategy		
This item has been evaluated against the Shire of Bruce Rock’s Risk Management Procedure’s Risk Matrix. The perceived level of risk is considered to be “Low” risk and can be managed by routine procedure, and is unlikely to need specific application of resources.		

Financial Implications

Planning Development Application fee of \$147, and a Demolition Permit fee of \$171.65.

Strategic Implications

Governance

4.3 Proactive and well governed Shire.

Voting Requirements

Simple Majority.

OFFICER RECOMMENDATION AND COUNCIL DECISION

Resolution OCM Feb 24 – 10.3.1

Moved: Cr Strange

Seconded: Cr Foss

That Council:

Resolves to support the planning development application for the demolition of the State Heritage listed Prisoner of War Hut on Lot 15920 Wogarl Road, Bruce Rock and approved by the Director of Historic Heritage Conservation, with the following conditions being –

- a) this resolution outcome is provided to the Heritage Council of Western Australia within 10 days of this Resolution for their records,**
- b) this resolution outcome is provided to the Owners of Lot 15920 Wogarl Road, Bruce Rock for their records, and**
- c) an administrative record is created for the purpose of informing the Shire of Bruce Rock Heritage List 2022 next scheduled review to remove the record relating to the Prisoner of War Hut.**

For: Cr Crooks, Cr KP Foss, Cr P Hodgkiss, Cr R Rajagopalan and Cr S Strange

Against: Nil

Carried 5/0

Mr J Goldacre left the Council Chambers at 3.25pm and did not return.

10.4 Manager of Governance and Community Services

Agenda Reference and Subject:

10.4.1 Sale of Vacant Lot at 52 Farrall Street, Bruce Rock

Reporting Officer:

Nerea Ugarte, Manager of Governance and Community Services

Author:

Nerea Ugarte, Manager of Governance and Community Services

Disclosure of Interest:

Cr PK Hodgkiss

Attachments:

*Item 10.4.1 Attachment A – Expression of Interest to Purchase
52 Farrall Street*

Item 10.4.1 Attachment B – Market Valuation 52 Farrall Street

Summary

Council is asked to consider an offer from Ms Anne Ransom to purchase the vacant lot located at 52 Farrall Street, Bruce Rock (see Attachment A).

Background

There are currently eight vacant lots within the townsite of Bruce Rock owned by the Shire and available for purchase, one of them being the lot located at 52 Farrall Street.

In 2013, the Shire received an offer to purchase this lot, but the sale did not proceed.

On 8 January 2024, Council received a written offer of between \$10,000 and \$12,000 from Ms Ransom to purchase 52 Farrall Street. Ms Ransom has advised that she is willing to consider a higher negotiated figure, should Council deem her offer to be too low once a land valuation is undertaken.

The applicant is the owner of the adjoining land (being 50 Farrall Street, Bruce Rock). She has advised that her intention is to build a large shed at the rear end of the block to house vehicles and a caravan, and to have a small personal workshop. In the future, she would like to build a small dwelling to rent out.

As per section 3.58(4)(c)(i) of the Local Government Act 1995, which deals with the disposal of property by Local Governments, the Shire commissioned property consultants and valuers Preston Rowe Paterson to undertake an independent market valuation of 52 Farrall Street. Preston Rowe Paterson has determined the value of the vacant lot to be \$12,500¹. This amount is the mid-point of the market value range for the land, which is between \$10,000 and \$15,000. The valuation report is provided as Attachment B.

Comment

The sale of 52 Farrall Street would be of benefit for the following reasons:

- The Shire would benefit financially, both from the proceeds of the sale and from savings associated with the ongoing maintenance of the lot, which would no longer be necessary.
- The future building of a dwelling on the lot for rent would contribute to addressing the shortage of housing stock in Bruce Rock.

¹ Note that GST is not included, as valuations of residential property are undertaken on the basis that GST is not applicable.

It is therefore recommended that Council proceed with the disposal of 52 Farrall Street at the price of \$12,500 (consistent with the market value determined by Preston Rowe Paterson).

To do so, Council will be required to:

- negotiate the \$12,500 price with Ms Ransom; and
- comply with the process set out in section 3.58(3) of the Local Government Act 1995 for the disposal of property, which includes:
 - the publication of a public notice advising of Council’s proposed disposal; and
 - Council’s consideration of any submissions made in response to the public notice.

Consultation

Darren Mollenoyux, Chief Executive Officer
Manisha Barthakur, Manager of Finance
Mike Darby, Senior Finance Officer
Preston Rowe Paterson

Statutory Implications

Local Government Act 1995 - Section 3.58

“3.58 - Disposing of property

(1) In this section —

dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not; property includes the whole or any part of the interest of a local government in property, but does not include money.

(2) Except as stated in this section, a local government can only dispose of property to —

- (a) the highest bidder at public auction; or*
- (b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.*

(3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —

- (a) it gives local public notice of the proposed disposition —
 - (i) describing the property concerned; and*
 - (ii) giving details of the proposed disposition; and*
 - (iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;**

and

- (b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.*

(4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include —

- (a) the names of all other parties concerned; and*
- (b) the consideration to be received by the local government for the disposition; and*
- (c) the market value of the disposition —
 - (i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or”**

Policy Implications

Nil

Risk Implications

Risk: If Council does not approve the disposal of 52 Farrall Street, the Shire may not be able to meet its estimated land disposal sales for the 2023/24 Budget. An opportunity to contribute to the housing stock in the Bruce Rock townsite will also be missed.		
Likelihood	Consequence	Rating
Unlikely	Minor	Low
Action / Strategy		
That, following the negotiation of the sale price with Ms Ransom and the completion of the disposal process outlined in section 3.58(3) of the Local Government Act 1995, Council sells 52 Farrall Street to Ms Ransom.		

Financial Implications

Reduction in assets in the balance sheet held as Land and Building category.

Increase in sales proceeds for the 2023/24 financial year, which was budgeted as \$10,000.

Strategic Implications

Shire of Bruce Rock – Strategic Community Plan 2017-2027

Infrastructure

Goal 3: Assist the local economy to grow

Goal 4: Workers and their families can work and reside in the Shire

- 4.3 – Promote existing residential land and plan for future commercial and residential land developments to meet current and future needs

Voting Requirements

Absolute Majority

OFFICER RECOMMENDATION AND COUNCIL DECISION

Resolution OCM Feb 24 – 10.4.1

Moved: Cr Crooks

Seconded: Cr Strange

That Council:

1. agrees to proceed with the disposal of 52 Farrall Street, Bruce Rock at the price of \$12,500;
2. authorises the Shire’s Chief Executive Officer to negotiate the above sale price with Ms Anne Ransom;
3. subject to Ms Anne Ransom’s agreement to the sale price, authorises the Chief Executive Officer to give local public notice of Council’s intention to sell 52 Farrall Street, Bruce Rock to Ms Anne Ransom at the price of \$12,500; and
4. agrees to the outcomes of the public notice process to be presented to Council at its Ordinary Meeting of March 2024.

For: Cr Crooks, Cr KP Foss, Cr R Rajagopalan and Cr S Strange

Against: Nil

CARRIED BY ABSOLUTE MAJORITY 4/0

CR SA Strange left the Council Chambers at 3.35pm and did not return.

10.5 Chief Executive Officer

Agenda Reference and Subject:	
	10.5.1 Retail Trading Hours – Bruce Rock – Proposed Extension
Reporting Officer:	Darren Mollenoyux, Chief Executive Officer
Author:	Darren Mollenoyux, Chief Executive Officer
Disclosure of Interest:	Nil
Attachments:	<i>Nil</i>

Summary

Council is asked to consider a proposal to permanently extend Retail Trading Hours in Bruce Rock to commence at 7.00am in the Shire of Bruce Rock rather than the prescribed Retail Trading Hours commencing at 8.00am for Non-Metropolitan Local Governments.

Background

At the Ordinary Meeting of Council held in December 2023 an item was presented for consideration following the Manager of Foodworks Bruce Rock Supermarket and Hardware approaching the Chief Executive Officer requesting information on the Shire’s approval process for the extension of retail trading hours.

Proposed permanent extension to trading hours:

Monday to Friday 7.30am to 5.30pm

Saturday 8.00am to 2.00pm (these hours are already allowance under current prescribed hours)

Current prescribed hours under the Retail Trading Hours Act 1987 (WA)

Monday, Tuesday, Wednesday and Friday – 8.00am to 6.00pm

Thursday 8.00am to 9.00pm

Saturday 8.00am to 5.00pm

Sunday and General Public Holidays – No trading permitted

The CEO contacted the Consumer Protection Division of the Department of Mines, Industry Relations and Safety to seek guidance on the process for seeking a permanent extension to the retail trading hours for Bruce Rock.

If the Shire intends to seek approval from the Minister for a permanent/long term variation of trading hours within its local government area, a process of public consultation with the local community, business and tourism interests and local members of State Parliament is required to ascertain the views on the proposal to extend trading hours. The application needs to show there is community support for the proposal and that it is supported by Council.

The other option to allow for extended trading is for individual shops to apply to be certified as a small or special retail shop. Small retail shops are shops that are owned by up to six people, who operate no more than four retail shops, in which up to 25 people work in the shop at any one time. Shops that are certified as a small retail shop can trade 24 hours a day, every day of the year.

Special retail shops are considered necessary for emergency, convenience, or recreation goods. Special retail shops can trade from 6am to 11.30pm on every day of the year but are restricted to only selling the types of goods prescribed for the category of special retail shop they are certified under.

A copy of the Department of Consumer Protection Extended Trading Hours Policy and Application documentation is provided as an attachment to this item.

There are many other regional local government that have received this adjustment, including neighbouring Shires of Merredin and Narembeen.

At the December 2023 Ordinary Council Meeting the following resolution was made;

OFFICER RECOMMENDATION AND COUNCIL DECISION

Resolution OCM Dec 23 – 12.4

Moved: Cr Verhoogt

Seconded: Cr Waight

- 1. That Council provides in principle support for an application for the extension of the trading hours within the Shire of Bruce Rock district boundary.*
- 2. That Council seeks submissions from specifically businesses and the wider community for a 28 day period, with submissions to be presented to the February 2024 Ordinary Council meeting for consideration.*
- 3. If no objections are received after the 28 day consultation period the an application for Permanent Extended Trading Hours be submitted to the Minister seeking support to permanently extend the Retail Trading Hours for the Local Government boundary of the Shire of Bruce Rock as follows;*

Monday to Friday 7.00am to 6.00pm

Saturday to remain 8.00am to 5.00pm

No trading on Sunday or Public Holidays

For: Cr Crooks, Cr KP Foss, Cr P Hodgkiss, Cr R Rajagopalan, Cr J Verhoogt and Cr Waight

Against: Nil

Carried 6/0

Comment

The owner of Foodworks Bruce Rock Supermarket and Hardware emailed the CEO in late December 2023 to advise that they had been certified as a Small Retail Shop by the Commissioner of Consumer Protection.

Following clarification through from the Consumer Protection Division of the Department of Energy, Mines, Industry Regulations and Safety, the classification awarded means that Foodworks Bruce Rock Supermarket and Hardware has no restriction on hours and whilst not required to are permitted to trade up to 24 hours a day.

This approval therefore meets the request of Foodworks Bruce Rock Supermarket and Hardware to open at their requested earlier time of 7.30am opposed to the standard Retail Trading Hours (being 8.00am).

Therefore, Council no longer needs to proceed with the request to consider permanently extending the Retail Trading hours for the Shire of Bruce Rock and subsequently Council is asked to consider revoking the decision made at the December 2023 Ordinary Meeting of Council.

Consultation

- Business owners of Foodworks Bruce Rock Supermarket and Hardware, Regal Ventures
- Principal Inspector from Consumer Protection Division of Department of Mines, Industry, Regulation and Safety
- Manager of Regulatory Services, Mr Julian Goldacre

Statutory Implications

Compliance with the Retail Trading Hours Act 1987

10. Revoking or changing decisions made at council or committee meetings — s. 5.25(1)(e)

- (1) If a decision has been made at a council or a committee meeting then any motion to revoke or change the decision must be supported —
 - (a) in the case where an attempt to revoke or change the decision had been made within the previous 3 months but had failed, by an absolute majority; or
 - (b) in any other case, by at least 1/3 of the number of offices (whether vacant or not) of members of the council or committee, inclusive of the mover.
- (1a) Notice of a motion to revoke or change a decision referred to in sub regulation (1) is to be signed by members of the council or committee numbering at least 1/3 of the number of offices (whether vacant or not) of members of the council or committee, inclusive of the mover.
- (2) If a decision has been made at a council or a committee meeting then any decision to revoke or change the first-mentioned decision must be made —
 - (a) in the case where the decision to be revoked or changed was required to be made by an absolute majority or by a special majority, by that kind of majority; or
 - (b) in any other case, by an absolute majority.
- (3) This regulation does not apply to the change of a decision unless the effect of the change would be that the decision would be revoked or would become substantially different.

Policy Implications

Nil

Risk Implications

Risk: There is no direct risk to Council, and the determination for the Bruce Rock Supermarket as a Small Retail Shop negates their request for a variation to the Shire’s Retail Trading Hours permitted under the Retail Trading Hours Act 1987 (WA).		
Likelihood	Consequence	Rating
Unlikely	Minor	Low
Action / Strategy		
This item has been evaluated against the Shire of Bruce Rock’s Risk Management Procedure’s Risk Matrix. The perceived level of risk is considered to be “low” risk and requires no further action.		

Financial Implications

Nil

Strategic Implications

Shire of Bruce Rock – Strategic Community Plan 2022-2032

Community

Strategic Priority

- 1.1– Our Community are engaged and have a healthy lifestyle
- 1.2 Inclusive community activities, events and initiatives
- 1.3 Shire facilities are maintained in a strategic manner and meet community need

Economic

Strategic Priority

- 2.1 – Assist the local economy grow
 - Occupation of retail space
- 2.3 – Workers and their families can work and reside in the Shire
- 2.4 – Our tourism profile is continually built upon

OFFICER RECOMMENDATION AND COUNCIL DECISION

Resolution OCM Feb 24 – 10.5.1

Moved: Cr Foss

Seconded: Cr Crooks

Officer Recommendation

That Council, in accordance with Section 5.25 (1) (e) of the Local Government Act 1995 revokes Resolution OCM Dec23 – 12.4 passed at its ordinary meeting held on Thursday 14th December 2023 as the request from Foodworks Bruce Rock Supermarket and Hardware for permanent extended Retail Trading Hours is no longer required as they have been approved as a Small Retail Shop, therefore have unlimited restrictions to hours of trade.

For: Cr Crooks, Cr KP Foss, Cr P Hodgkiss and Cr R Rajagopalan

Against: Nil

Carried 4/0

11. Regional Reports

Nil

12. New Business of an Urgent Nature Introduced by Discussion of the Meeting

Nil

13. Confidential Items

Agenda Reference and Subject:

13.1 Disposal of Batching Plant Equipment and Concrete Truck and Lease of Council Quarry

Reporting Officer:

Nerea Ugarte, Manager of Governance and Community Services

Author:

Nerea Ugarte, Manager of Governance and Community Services

Disclosure of Interest

Nil

Attachments

Item 13.1 Attachment A

OFFICER RECOMMENDATION AND COUNCIL DECISION

Resolution OCM Feb 24 – 13.1.1

Moved: Cr Crooks

Seconded: Cr Foss

Officer Recommendation

That in accordance with Section 5.23 (2) of the Local Government Act 1995, the meeting is closed to the members of the public for this item, as the following sub-section applies:

“If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —

- c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and
- d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting; and
- e) a matter that if disclosed, would reveal —
 - (i) information that has a commercial value to a person; or
 - (ii) information about the business, professional, commercial or financial affairs of a person,”

For: Cr Crooks, Cr KP Foss, Cr P Hodgkiss and Cr R Rajagopalan

Against: Nil

Carried 5/0

OFFICER RECOMMENDATION AND COUNCIL DECISION

Resolution OCM Feb 24 – 13.1.2

Moved: Cr Crooks

Seconded: Cr Foss

Officer Recommendation

That in accordance with Section 5.23(2) of the Local Government Act 1995, Council reopens the meeting to the members of the public.

For: Cr Crooks, Cr KP Foss, Cr P Hodgkiss and Cr R Rajagopalan

Against: Nil

Carried 4/0

OFFICER RECOMMENDATION AND COUNCIL DECISION

Resolution OCM Feb 24 – 13.1.3

Moved: Cr Hodgkiss

Seconded: Cr Foss

Officer Recommendation

That Council:

- 1. authorise the Shire’s Chief Executive Officer to advise WA Concrete that the lease of the Shire quarry and the sale of the batching plant and the concrete truck to the company will not proceed; and**
- 2. request the Chief Executive Officer to present to Council (at its Ordinary Meeting of March 2024) a proposed strategy for the Shire’s sourcing of cement supplies in the future, including consideration of the retention or disposal of the batching plant and cement truck.**

For: Cr Crooks, Cr KP Foss, Cr P Hodgkiss and Cr R Rajagopalan

Against: Nil

Carried 4/0

14. Closure of Meeting

The Shire President Ram Rajagopalan thanked everyone for their attendance and declared the meeting closed at 3.46pm.

These minutes were confirmed at a meeting on 21 February 2024.

Cr R Rajagopalan
Shire President

SHIRE OF BRUCE ROCK

Minutes

Annual Electors Meeting held in the Shire Hall Meeting Room
Thursday 8th February 2024 5:00pm

1. Declaration of Opening

The Shire President, Cr Ram Rajagopalan opened the meeting at 5.00pm, welcoming everyone present.

2. Attendance

Cr Ram Rajagopalan
Cr Stephen Strange
Cr Tony Crooks
Cr Jennifer Verhoogt
Cr Kevin Foss
Cr Perry Hodgkiss
Mr Darren Mollenoyux
Mrs Manisha Barthakur
Mrs Melissa Schilling
Ms Shaan Wood
Rebecca Waye
Mr Graeme Currie
Margaret Foss
Amanda Rajagopalan
Mike Darby
John McGellin

Apologies

Mrs Nerea Ugarte
Cr Brendan Waight
Karen Strange
Ian Dolton
Ann Dolton

3. Confirmation of Minutes of Previous Meeting

The minutes of the previous Electors Meeting held on 16th February 2023 were presented for confirmation.

MEETING DECISION

Moved: Mr Graeme Currie

Seconded: Mr Kevin Foss

That the minutes of the Annual Meeting of Electors held on 16 February 2023 be confirmed as a true and correct record.

Carried

4. Business Arising from Previous Meeting Minutes

Nil

5. Receiving of Annual Report for the year ending 30 June 2023

That the Annual Report, including Audited Financial Statements for the period ending 30 June 2023 be accepted.

MEETING DECISION

Moved: Mr Stephen Strange

Seconded: Mrs Rebecca Way

That the Annual Report, including Audited Financial Statements for the period ending 30 June 2023 be accepted.

Carried

6. General Business

Mrs Margaret Foss has requested the removal of the parklet outside the old butcher shop which is restricting the parking space for the new supermarket. Mr Darren Mollenoyux responded advising that local businesses are parking in the main street and will be requested to park behind their buildings.

Mr Graeme Currie requested Bedell Road be correctly spelt "Bedells Road", Mr Darren Mollenoyux responded and advised that staff would investigate and look at replacing.

Mrs Margaret Foss would like to thank the Shire for the installation of the stairs at the timekeeper's box at the Bruce Rock Recreation Centre Oval.

Mr John McGellin advised that there may be an issue with the rubbish collection truck as the green bins are damaged.

Closure of Meeting

The Shire President, Cr Ram Rajagopalan, thanked the electors for their attendance and closed the meeting at 5.09pm.

These minutes were confirmed at a meeting on /...../.....

Signed

Cr R Rajagopalan

Dated /...../.....



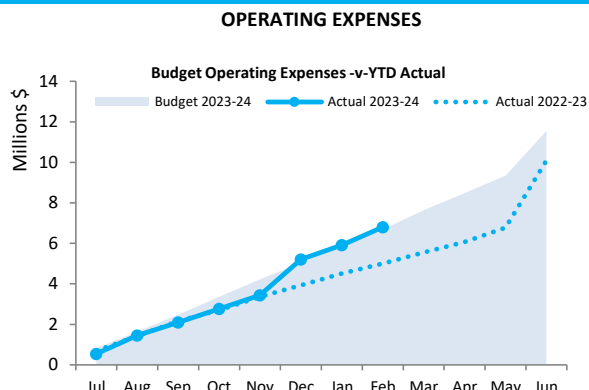
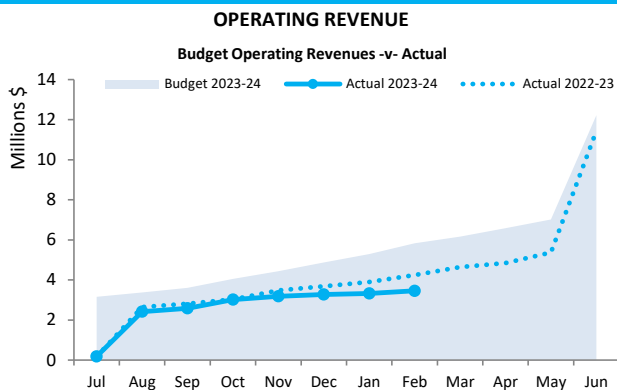
SHIRE OF BRUCE ROCK
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
FOR THE PERIOD ENDED 29 FEBRUARY 2024

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

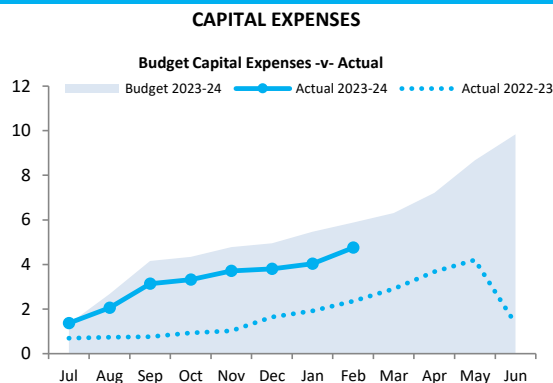
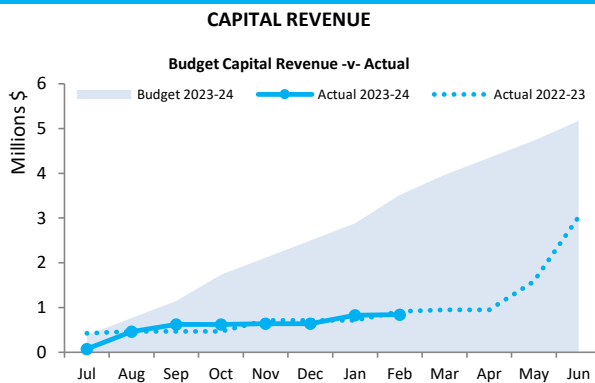
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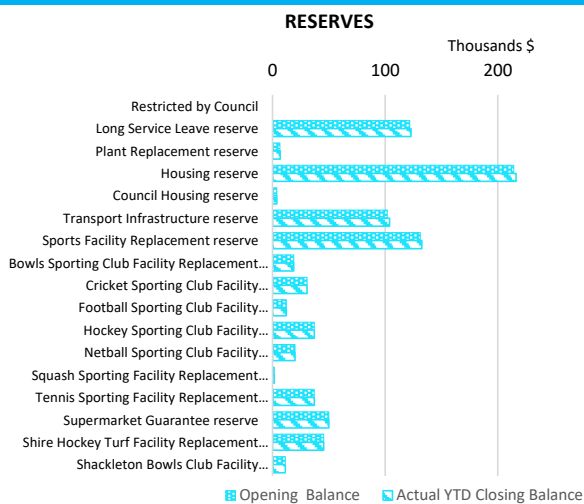
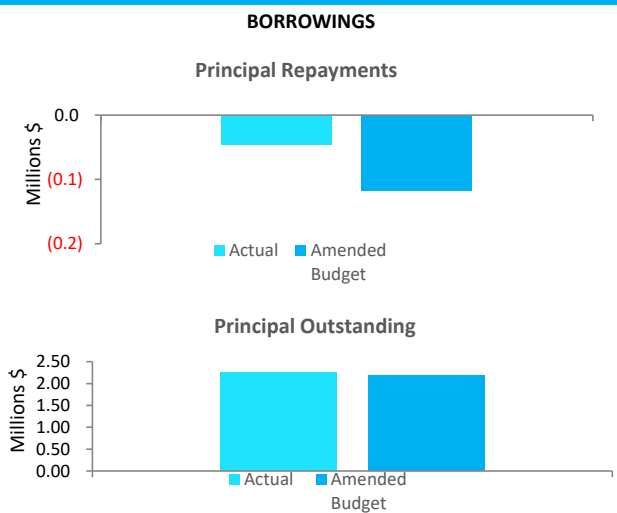
OPERATING ACTIVITIES



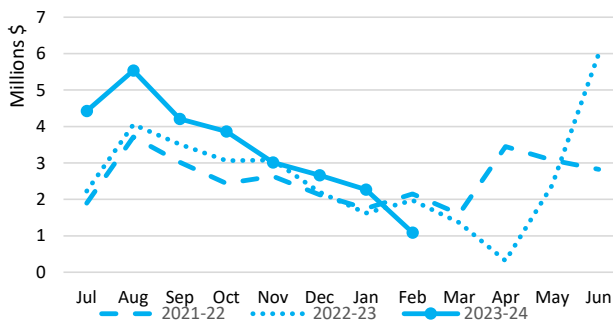
INVESTING ACTIVITIES



FINANCING ACTIVITIES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$4.08 M	\$4.08 M	\$6.00 M	\$1.91 M
Closing	\$0.55 M	\$3.27 M	\$1.09 M	(\$2.18 M)

Refer to Statement of Financial Activity

Cash and cash equivalents		
	YTD Actual	% of total
Unrestricted Cash	\$0.57 M	40.1%
Restricted Cash	\$0.85 M	59.9%

Refer to Note 3 - Cash and Financial Assets

Payables		
	YTD Actual	% Outstanding
Trade Payables	\$0.01 M	
0 to 30 Days		100.0%
Over 30 Days		0.0%
Over 90 Days		0%

Refer to Note 9 - Payables

Receivables		
	YTD Actual	% Collected
Rates Receivable	\$0.13 M	93.2%
Trade Receivable	\$0.14 M	% Outstanding
Over 30 Days		67.1%
Over 90 Days		31.8%

Refer to Note 7 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$1.14 M	\$1.55 M	(\$0.95 M)	(\$2.50 M)

Refer to Statement of Financial Activity

Rates Revenue		
YTD Actual	YTD Budget	% Variance
\$1.81 M	\$1.85 M	(2.5%)

Refer to Statement of Financial Activity

Operating Grants and Contributions		
YTD Actual	YTD Budget	% Variance
\$0.40 M	\$3.37 M	(88.0%)

Refer to Note 14 - Operating Grants and Contributions

Fees and Charges		
YTD Actual	YTD Budget	% Variance
\$1.10 M	\$1.19 M	(7.0%)

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$4.47 M)	(\$2.28 M)	(\$3.90 M)	(\$1.62 M)

Refer to Statement of Financial Activity

Proceeds on sale		
YTD Actual	Adopted Budget	%
\$0.00 M	\$0.18 M	(100.0%)

Refer to Note 6 - Disposal of Assets

Asset Acquisition		
YTD Actual	Adopted Budget	% Spent
\$4.74 M	\$9.59 M	(50.5%)

Refer to Note 5 - Capital Acquisitions

Capital Grants		
YTD Actual	Adopted Budget	% Received
\$0.83 M	\$4.95 M	(83.3%)

Refer to Note 5 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.21 M)	(\$0.08 M)	(\$0.05 M)	\$0.03 M

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	\$0.05 M
Interest expense	\$0.03 M
Principal due	\$2.25 M

Refer to Note 11 - Borrowings

Reserves	
Reserves balance	\$0.85 M
Interest earned	\$0.01 M

Refer to Note 4 - Cash Reserves

Lease Liability	
Principal repayments	\$0.00 M
Interest expense	\$0.00 M
Principal due	\$0.01 M

Refer to Note 12 - Lease Liabilities

This information is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS FOR THE PERIOD ENDED 29 FEBRUARY 2024

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Excludes administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, and other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges.

INTEREST REVENUE

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates, reimbursements etc.

PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

NATURE OR TYPE DESCRIPTIONS

EXPENSES

EMPLOYEE COSTS

All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

DEPRECIATION

Depreciation expense raised on all classes of assets. Excluding Land.

FINANCE COSTS

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 29 FEBRUARY 2024**

	Ref	Adopted Budget	Amended Budget	YTD Budget	YTD Actual
	Note	(a)		(b)	(c)
		\$	\$	\$	\$
OPERATING ACTIVITIES					
Revenue from operating activities					
Rates		1,854,717	1,854,717	1,854,717	1,808,214
Operating grants, subsidies and contributions	14	3,748,103	3,748,103	2,498,735	404,691
Fees and charges		1,789,820	1,789,820	1,193,213	1,102,401
Interest earnings		125,038	125,038	83,359	54,252
Other revenue		32,268	32,268	21,512	88,902
Profit on disposal of assets	6	0	0	0	0
		7,549,946	7,549,946	5,651,536	3,458,460
Expenditure from operating activities					
Employee costs		(3,377,016)	(3,377,016)	(2,251,344)	(2,110,596)
Materials and contracts		(2,686,606)	(2,686,606)	(1,791,071)	(1,796,876)
Utility charges		(283,012)	(283,012)	(188,675)	(199,878)
Depreciation on non-current assets		(3,768,270)	(3,768,270)	(2,512,180)	(2,369,935)
Interest expenses		(98,919)	(98,919)	(65,946)	(31,657)
Insurance expenses		(273,597)	(273,597)	(182,398)	(225,838)
Other expenditure		(228,974)	(228,974)	(152,649)	(64,262)
Loss on disposal of assets	6	(112,201)	(112,201)	(74,801)	(410)
Loss on revaluation of non current assets		(1,385,000)	(1,385,000)	(923,333)	0
		(12,213,595)	(12,213,595)	(8,142,397)	(6,799,451)
Non-cash amounts excluded from operating activities	1(a)	5,265,820	5,265,820	2,512,527	2,387,783
Amount attributable to operating activities		602,171	602,171	21,667	(953,208)
INVESTING ACTIVITIES					
Inflows from investing activities					
Proceeds from capital grants, subsidies and contributions	15	4,945,902	4,945,902	3,414,051	841,111
Proceeds from disposal of assets	6	176,500	176,500	105,000	0
		5,122,402	5,122,402	3,519,051	841,111
Outflows from investing activities					
Payments for inventories, property, plant and equipment and infrastructure	5	(9,601,444)	(9,601,444)	(5,800,895)	(4,741,767)
		(9,601,444)	(9,601,444)	(5,800,895)	(4,741,767)
Amount attributable to investing activities		(4,479,042)	(4,479,042)	(2,281,845)	(3,900,655)
FINANCING ACTIVITIES					
Inflows from financing activities					
Transfer from reserves	4	50,000	50,000	0	1,028
		50,000	50,000	0	1,028
Outflows from financing activities					
Repayment of borrowings	11	(117,401)	(117,401)	(58,701)	(46,013)
Payments for principal portion of lease liabilities	12	(5,637)	(5,637)	0	0
Transfer to reserves	4	(133,806)	(133,806)	(22,552)	(7,899)
		(256,844)	(256,844)	(81,253)	(53,912)
Amount attributable to financing activities		(206,844)	(206,844)	(81,253)	(52,884)
MOVEMENT IN SURPLUS OR DEFICIT					
Surplus or deficit at the start of the financial year	1(c)	4,083,715	4,083,715	4,083,715	5,996,098
Amount attributable to operating activities		602,171	602,171	21,667	(953,208)
Amount attributable to investing activities		(4,479,042)	(4,479,042)	(2,281,845)	(3,900,655)
Amount attributable to financing activities		(206,844)	(206,844)	(81,253)	(52,884)
Surplus or deficit at the end of the financial year	1(c)	(0)	(0)	1,742,284	1,089,350

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

PROGRAM NAME AND OBJECTIVES	ACTIVITIES
<p>GOVERNANCE</p> <p>To provide a decision making process for the efficient allocation of scarce resources.</p>	<p>Members expenses and other costs of the Shire that relate to the tasks of assisting Councillors and the public on matters which do not concern specific Council services.</p>
<p>GENERAL PURPOSE FUNDING</p> <p>To collect revenue to allow for the provision of services.</p>	<p>Collection of Rates revenue, financial assistance grants for general purpose and interest revenue.</p>
<p>LAW, ORDER, PUBLIC SAFETY</p> <p>To provide services to help ensure a safer and environmentally conscious community.</p>	<p>Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.</p>
<p>HEALTH</p> <p>To provide services for community and environmental health.</p>	<p>Health inspection and advisory services, analytical services, pest and weed control, and assistance to provide health initiatives.</p>
<p>EDUCATION AND WELFARE</p> <p>To support services relating to youth, elderly and the disadvantaged.</p>	<p>Support school activities, aged care initiatives and disability inclusion plan.</p>
<p>HOUSING</p> <p>Provision of shire housing and privately rented accommodation.</p>	<p>Management and maintenance for shire housing privately rented while not required by staff and provision of rental accommodation to the Housing Authority for teachers accommodation.</p>
<p>COMMUNITY AMENITIES</p> <p>To provide amenities required by the community.</p>	<p>Rubbish collection services and operation of waste transfer station. Maintenance of cemeteries and public conveniences. Administration of town planning activities.</p>
<p>RECREATION AND CULTURE</p> <p>To establish and maintain infrastructure and resources to meet the recreational and cultural needs of the community.</p>	<p>Maintenance of halls, playgrounds, recreation grounds and reserves. Operation of Library and maintenance of heritage and history inventory.</p>
<p>TRANSPORT</p> <p>To provide safe and effective transport services to the community.</p>	<p>Construction and maintenance of streets, roads, bridges, signage and footpaths. Cleaning and lighting of town streets. Depot maintenance.</p>
<p>ECONOMIC SERVICES</p> <p>To help promote Wandering and its economic wellbeing.</p>	<p>Tourism and area promotion including operation of caravan park. Implementation of building control and provision of a fuel facility, postal agency and Community Resource Centre.</p>
<p>OTHER PROPERTY AND SERVICES</p> <p>To monitor and control operating accounts.</p>	<p>Provisions of private work operations, plant repairs, operation costs and all administration costs.</p>

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 29 FEBRUARY 2024

BY PROGRAM

	Note	Adopted Annual Budget (a) \$	Amended Annual Budget (d) \$	Amended YTD Budget (c) \$	YTD Actual (b) \$	Var. \$ (c)-(b)	Var. % (c)-(b)/(b)	Var. ▲▼
OPERATING ACTIVITIES								
Revenue from operating activities								
Governance		63,389	63,389	42,259	38,606	(3,653)	(8.64%)	
General Purpose Funding - Rates	6	1,854,717	1,854,717	1,854,717	1,808,214	(46,503)	(2.51%)	
General Purpose Funding - Other		3,106,396	3,106,396	2,070,931	155,429	(1,915,502)	(92.49%)	▼
Law, Order and Public Safety		89,100	89,100	59,400	23,974	(35,426)	(59.64%)	▼
Health		67,150	67,150	44,767	37,484	(7,282)	(16.27%)	
Education and Welfare		2,800	2,800	1,867	2,016	149	7.98%	
Housing		204,600	204,600	136,400	137,915	1,515	1.11%	
Community Amenities		166,750	166,750	111,167	163,824	52,657	47.37%	▲
Recreation and Culture		90,765	90,765	60,510	56,529	(3,981)	(6.58%)	
Transport		11,300	11,300	7,533	278,457	270,924	3596.33%	▲
Economic Services		1,743,479	1,743,479	1,162,319	666,579	(495,740)	(42.65%)	▼
Other Property and Services		149,500	149,500	99,667	89,433	(10,233)	(10.27%)	▼
		7,549,946	7,549,946	5,651,536	3,458,460	(2,193,076)	(38.80%)	
Expenditure from operating activities								
Governance		(1,567,848)	(1,567,848)	(1,045,232)	(760,566)	284,666	27.23%	▲
General Purpose Funding		(152,270)	(152,270)	(101,513)	(65,758)	35,755	35.22%	▲
Law, Order and Public Safety		(115,166)	(115,166)	(76,777)	(111,886)	(35,108)	(45.73%)	▼
Health		(453,209)	(453,209)	(302,139)	(271,015)	31,124	10.30%	▲
Education and Welfare		(50,230)	(50,230)	(33,487)	(33,071)	415	1.24%	
Housing		(248,423)	(248,423)	(165,615)	(221,308)	(55,693)	(33.63%)	▼
Community Amenities		(241,935)	(241,935)	(161,290)	(152,294)	8,996	5.58%	
Recreation and Culture		(1,093,821)	(1,093,821)	(729,214)	(949,548)	(220,334)	(30.22%)	▼
Transport		(1,758,313)	(1,758,313)	(1,172,209)	(2,648,137)	(1,475,928)	(125.91%)	▼
Economic Services		(1,568,201)	(1,568,201)	(1,045,467)	(951,060)	94,407	9.03%	
Other Property and Services		(4,964,179)	(4,964,179)	(3,309,453)	(634,809)	2,674,644	80.82%	▲
		(12,213,595)	(12,213,595)	(8,142,397)	(6,799,451)	1,342,945	16.49%	
Non-cash amounts excluded from operating activities	1(a)	5,265,820	5,265,820	2,512,527	2,387,783	(124,744)	(4.96%)	
Amount attributable to operating activities		602,171	602,171	21,667	(953,208)	(974,875)	(4499.45%)	
INVESTING ACTIVITIES								
Inflows from investing activities								
Proceeds from capital grants, subsidies and contributions	15	4,945,902	4,945,902	3,414,051	841,111	(2,572,939)	(75.36%)	▼
Proceeds from Disposal of Assets	6	176,500	176,500	105,000	0	(105,000)	(100.00%)	▼
		5,122,402	5,122,402	3,519,051	841,111	(2,677,939)	(76.10%)	
Outflows from investing activities								
Payments for inventories, property, plant and equipment and infrastructure	5	(9,601,444)	(9,601,444)	(5,800,895)	(4,741,767)	1,059,128	18.26%	▲
		(9,601,444)	(9,601,444)	(5,800,895)	(4,741,767)	1,059,128	18.26%	▲
Amount attributable to investing activities		(4,479,042)	(4,479,042)	(2,281,845)	(3,900,655)	(1,618,811)	(70.94%)	▼
FINANCING ACTIVITIES								
Inflows from financing activities								
Transfer from Reserves	4	50,000	50,000	0	1,028	1,028	0.00%	
		50,000	50,000	0	1,028	1,028	0.00%	
Outflows from financing activities								
Payments for principal portion of lease liabilities	12	(117,401)	(117,401)	(58,701)	0	58,701	100.00%	▲
Repayment of Debentures	11	(5,637)	(5,637)	0	(46,013)	(46,013)	0.00%	▼
Transfer to Reserves	4	(133,806)	(133,806)	(22,552)	(7,899)	14,653	64.98%	▲
		(256,844)	(256,844)	(81,253)	(53,912)	27,341	33.65%	▲
Amount attributable to financing activities		(206,844)	(206,844)	(81,253)	(52,884)	28,369	34.91%	▲
MOVEMENT IN SURPLUS OR DEFICIT								
Surplus or deficit at the start of the financial year	1	4,083,715	4,083,715	4,083,715	5,996,098	1,912,383	46.83%	▲
Amount attributable to operating activities		602,171	602,171	21,667	(953,208)	(974,875)	(4499.45%)	▼
Amount attributable to investing activities		(4,479,042)	(4,479,042)	(2,281,845)	(3,900,655)	(1,618,811)	(70.94%)	
Amount attributable to financing activities		(206,844)	(206,844)	(81,253)	(52,884)	28,369	(34.91%)	
Surplus or deficit at the end of the financial year	1	(0)	(0)	1,742,284	1,089,350	(652,934)	(37.48%)	▼

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF BRUCE ROCK
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 29 FEBRUARY 2024

	30 June 2023	29 February 2024
	\$	\$
CURRENT ASSETS		
Cash and cash equivalents	6,554,877	1,430,420
Trade and other receivables	217,457	270,938
Inventories	117,285	121,568
Contract assets	616,490	616,490
Other assets	12,056	0
TOTAL CURRENT ASSETS	7,518,165	2,439,415
NON-CURRENT ASSETS		
Trade and other receivables	23,624	7,415
Other financial assets	81,490	81,490
Property, plant and equipment	35,010,091	38,386,269
Infrastructure	54,333,095	53,328,339
Right-of-use assets	9,510	9,510
TOTAL NON-CURRENT ASSETS	89,457,810	91,813,022
TOTAL ASSETS	96,975,975	94,252,437
CURRENT LIABILITIES		
Trade and other payables	349,413	171,768
Other liabilities	78,911	78,911
Lease liabilities	2,915	2,915
Borrowings	92,870	46,856
Employee related provisions	371,811	371,811
TOTAL CURRENT LIABILITIES	895,920	672,261
NON-CURRENT LIABILITIES		
Lease liabilities	8,571	8,571
Borrowings	2,201,726	2,201,726
Employee related provisions	52,080	52,080
TOTAL NON-CURRENT LIABILITIES	2,262,378	2,262,378
TOTAL LIABILITIES	3,158,298	2,934,639
NET ASSETS	93,817,678	91,317,798
EQUITY		
Retained surplus	29,228,870	26,722,119
Reserve accounts	843,727	850,598
Revaluation surplus	63,745,081	63,745,081
TOTAL EQUITY	93,817,678	91,317,798

This statement is to be read in conjunction with the accompanying notes.

BASIS OF PREPARATION

The financial report has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying Regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 16 to these financial statements.

SIGNIFICANT ACCOUNTING POLICES

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimation of fair values of certain financial assets
- estimation of fair values of fixed assets shown at fair value
- impairment of financial assets

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 07 May 2023

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Notes	Adopted Budget	Amended Budget	YTD Budget (a)	YTD Actual (b)
		\$	\$	\$	\$
Non-cash items excluded from operating activities					
Adjustments to operating activities					
Less: Profit on asset disposals	6	(10,000)	(10,000)	0	0
Less: Movement in liabilities associated with restricted cash		349	349	349	1,228
Movement in pensioner deferred rates (non-current)		0	0	0	16,210
Add: Loss on asset disposals	6	122,201	122,201	0	410
Add: Loss on revaluation of non current assets		1,385,000	1,385,000	0	0
Add: Depreciation on assets		3,768,270	3,768,270	2,512,178	2,369,935
Total non-cash items excluded from operating activities		5,265,820	5,265,820	2,512,527	2,387,783

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation*

32 to agree to the surplus/(deficit) after imposition of general rates.

		Adopted Budget Opening	Amended Budget Opening	Last Year Closing	Year to Date
		30 June 2023	30 June 2023	30 June 2023	29 February 2024
Adjustments to net current assets					
Less: Reserves - restricted cash	4	(843,728)	(843,728)	(843,727)	(850,598)
Add: Borrowings	11	26,185	26,185	92,870	46,856
Add: Lease liabilities	12	3,014	3,014	2,915	2,915
Add: Current portion of employee benefit provisions held in reserve		119,131	119,131	121,795	123,023
Total adjustments to net current assets		(695,398)	(695,398)	(626,148)	(677,804)

(c) Net current assets used in the Statement of Financial Activity

Current assets

Cash and cash equivalents	3	6,535,540	6,535,540	6,554,877	569,255
Financial assets at amortised cost	3	0	0	0	850,598
Rates receivables	7	78,678	78,678	69,604	130,459
Receivables	7	104,045	104,045	147,853	140,478
Other current assets	8	105,261	105,261	745,831	738,058
Less: Current liabilities					
Payables	9	0	0	(349,413)	(161,201)
Borrowings	11	(26,185)	(26,185)	(92,870)	(46,856)
Contract and Capital Grant/Contribution liabilities	13	(1,706,566)	(1,706,566)	(78,911)	(78,911)
Lease liabilities	12	0	0	(2,915)	(2,915)
Provisions	13	(311,660)	(311,660)	(371,811)	(371,811)
Less: Total adjustments to net current assets	1(b)	(695,398)	(695,398)	(626,148)	(677,804)
Closing funding surplus / (deficit)		4,083,715	4,083,715	5,996,098	1,089,350

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 29 FEBRUARY 2024

NOTE 1

STATEMENT OF FINANCIAL ACTIVITY INFORMATION (ALTERNATE PRESENTATION)

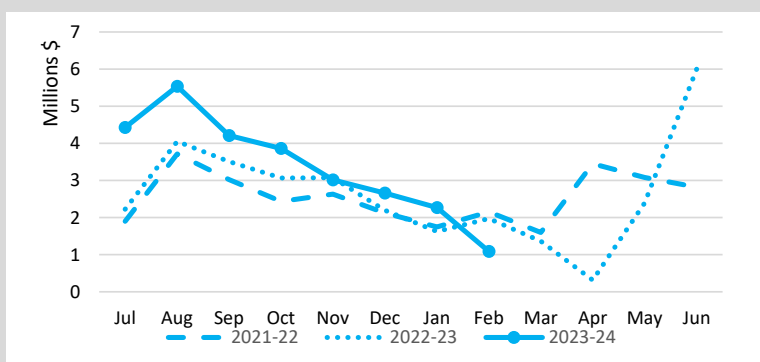
Adjusted Net Current Assets	Note	Last Years Closing 30/06/2023	This Time Last Year 28/02/2023	Year to Date Actual 29/02/2024
		\$	\$	\$
Current Assets				
Cash Unrestricted	3	5,701,071	2,942,842	569,255
Cash Restricted - Reserves	3	843,727	997,704	850,598
Receivables - Rates	7	69,604	130,420	130,459
Receivables - Other	7	147,853	259,336	140,478
Other Assets Other Than Inventories	8	628,546	52,630	616,490
Inventories	8	117,285	41,363	121,568
		7,508,087	4,424,294	2,428,849
Less: Current Liabilities				
Payables	9	(336,486)	(104,415)	(160,021)
Contract and Capital Grant/Contribution Liabilities	13	(78,911)	(1,251,597)	(78,911)
Bonds & Deposits	9	(2,848)	(2,848)	(1,180)
Loan and Lease Liability	11	(95,785)	(16,155)	(49,771)
Provisions	13	(371,811)	(431,533)	(371,811)
		(885,841)	(1,806,549)	(661,694)
Less: Cash Reserves	4	(843,727)	(779,612)	(850,598)
Add Back: Component of Leave Liability not Required to be funded		121,795	119,131	123,023
Add Back: Loan and Lease Liability		95,785	16,155	49,771
Less : Loan Receivable - clubs/institutions		0	0	0
Less : Trust Transactions Within Muni		0	0	0
Net Current Funding Position		5,996,098	1,973,419	1,089,350

SIGNIFICANT ACCOUNTING POLICIES

Please see Note 1(a) for information on significant accounting policies relating to Net Current Assets.

KEY INFORMATION

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.



**This Year YTD
Surplus(Deficit)
\$1.09 M**

**Last Year YTD
Surplus(Deficit)
\$1.97 M**

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 29 FEBRUARY 2024**

**NOTE 2
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2023-24 year is \$10,000 or 10.00% whichever is the greater.

Nature or type	Var. \$	Var. %	Explanation of positive variances		Explanation of negative variances	
			Timing	Permanent	Timing	Permanent
Surplus or deficit at the start of the financial year	\$ 1,912,383	46.83%	▲			
				The audited end of year closing position differed from the what was estimated in the budget. The main contributing factor being the inclusion of \$1.7M of Capital Grant Liabilities in the budgeted estimation. The actual Capital Grant Liability ended up closer to \$79K.		
Revenue from operating activities						
Operating grants, subsidies and contributions	(2,094,044)	(83.80%)	▼			Phasing of budget for operating grants and contributions differ from what is actually being received. FAGS of \$2.9Mn budgeted in 23/24 but actually received on 30th June 2023
Interest earnings	(29,107)	(34.92%)	▼			Phasing of budget for interest earnings differ from what is actually being received.
Expenditure from operating activities						
Interest expenses	34,289	52.00%	▲	Phasing of budget for interest expenses differs from what is actually being received.		
Insurance expenses	(43,440)	(23.82%)	▼			Negative variance is due to phasing of insurance expenditure.
Other expenditure	88,388	57.90%	▲	Various other expenditure expenses have been come in lower than budgeted amount.		
Investing activities						
Proceeds from capital grants, subsidies and contributions	(2,572,939)	(75.36%)	▼			Budget Allocations for completed projects which are grant related in this FY are ahead of actuals.
Payments for inventories, property, plant and equipment	1,059,128	18.26%	▲	Phasing of 23/24 Budget differs from actual expenditure YTD.		
Financing activities						
Repayment of borrowings	12,688	21.61%	▲	Phasing of 23/24 Budget differs from actual expenditure YTD.		
Transfer to reserves	14,653	64.98%	▲			
Surplus or deficit at the end of the financial year	(652,934)	(37.48%)	▼	End of financial year closing position currently looking favourable compared to budget.		

List of Accounts February 2024				
Chq/EFT	Date	Name	Description	Amount
Municipal Account EFTs				
EFT22744	01/02/2024	AUSTRALIAN GOVERNMENT CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	\$ 223.35
EFT22745	01/02/2024	SHIRE OF BRUCE ROCK	PAYROLL DEDUCTIONS	\$ 710.00
EFT22746	02/02/2024	COLPET BROWNLEY	MANAGEMENT OF LANDFILL SITE FOR FNE 31/01/2024	\$ 2,021.04
EFT22747	02/02/2024	DESTINY MASHFORD POLLETT	REFUND OF BOND	\$ 232.00
EFT22748	02/02/2024	JACINTA TALIAH NEWMAN	REFUND OF BOND	\$ 332.00
EFT22749	02/02/2024	KATIE FUCHSBICHLER	RUBBISH COLLECTION FOR FNE 31/01/2024	\$ 3,269.23
EFT22750	02/02/2024	LIBERTY OIL RURAL PTY LTD	BULK DIESEL	\$ 43,460.00
EFT22751	02/02/2024	PUBLIC SECTOR NETWORK (AUSTRALIA) PTY LTD	STAFF TRAINING	\$ 1,094.50
EFT22752	01/02/2024	DEPARTMENT OF TRANSPORT (DOT CLEARING)	DOT CLEARING 30/01/2024 (EOM TRANSACTION)	\$ 31.10
EFT22753	02/02/2024	DEPARTMENT OF TRANSPORT (DOT CLEARING)	DOT CLEARING 31/01/2024 (EOM TRANSACTION)	\$ 43,011.10
EFT22754	07/02/2024	DEPARTMENT OF TRANSPORT DRIVER AND VEHICLE SERVICES (VI BAL OF REV EOM)	DOT VEHICLE INSPECTION BALANCE OF REVENUE JANUARY 2024 (EOM TRANSACTION)	\$ 61.20
EFT22755	08/02/2024	ABSTRACT INVESTMENTS T/AS SMOKE AND MIRRORS AUDIO VISUAL	AUDIO EQUIPMENT FOR AQUATIC CENTRE	\$ 1,602.00
EFT22756	08/02/2024	ARTEIL (WA)	REPLACEMENT GAS LIFTS FOR COUNCIL CHAMBERS CHAIRS	\$ 319.00
EFT22757	08/02/2024	AUSTRALIA POST	POSTAL CHARGES FOR THE MONTH OF JANUARY 2024	\$ 91.99
EFT22758	08/02/2024	AVON WASTE	EMPTY RECYCLING AND BULK COLLECTION FOR THE MONTH OF JANUARY 2024	\$ 3,826.51
EFT22759	08/02/2024	BITUMEN DISTRIBUTORS PTY LTD	SUPPLY AND DELIVER CRS EMULSION	\$ 13,794.00
EFT22760	08/02/2024	BITUTEK PTY LTD (CONTRACTING)	SPRAY AND COVER BITUMINOUS PRODUCTS ON BRUCE ROCK - DOODLAKIN ROAD	\$ 304,285.31
EFT22761	08/02/2024	BOB WADDELL & ASSOCIATES PTY LTD	FINANCIAL CONSULTING	\$ 495.00
EFT22762	08/02/2024	BOC LIMITED	GAS BOTTLE RENTAL JANUARY 2024	\$ 140.18
EFT22763	08/02/2024	BRETT WILLIAM WAYE	REIMBURSEMENT OF EXPENSES	\$ 20.00
EFT22764	08/02/2024	BROWNLEY'S PLUMBING & GAS	PLUMBING WORKS AT SHIRE PROPERTIES	\$ 675.95
EFT22765	08/02/2024	BRUCE ROCK CAFE - LOVE THAT FOOD	CATERING FOR FUNCTION	\$ 577.50
EFT22766	08/02/2024	BRUCE ROCK DISTRICT CLUB	REFRESHMENTS FOR FUNCTION	\$ 146.00
EFT22767	08/02/2024	BRUCE ROCK ENGINEERING	SUPPLY, FIT AND BALANCE TYRES FOR BK2 AND BK638	\$ 1,755.60
EFT22768	08/02/2024	BRUCE ROCK LPO	STATIONERY	\$ 133.86
EFT22769	08/02/2024	BUNNINGS MIDLAND W/H	MATERIALS FOR BUILDING MAINTENANCE	\$ 392.26
EFT22770	08/02/2024	BURGESS RAWSON PTY LTD	WATER USAGE AT LEASED PROPERTY	\$ 88.31
EFT22771	08/02/2024	COLESTAN ELECTRICS	ELECTRICAL WORK AT SHIRE PROPERTIES	\$ 1,347.79
EFT22772	08/02/2024	CONNELLY IMAGES	SIGNS FOR AQUATIC CENTRE	\$ 71.50
EFT22773	08/02/2024	COPIER SUPPORT	PHOTOCOPIER METER READING	\$ 286.39
EFT22774	08/02/2024	DAVID GRAY & CO PTY LTD	SUPPLY OF GREEN RUBBISH BINS AND LIDS	\$ 1,164.41
EFT22775	08/02/2024	ECOSCAPE AUSTRALIA PTY LTD	PLAY GROUND DESIGN	\$ 22,550.00
EFT22776	08/02/2024	ELDERS RURAL SERVICES AUSTRALIA LIMITED	CHEMICALS FOR AQUATIC CENTRE	\$ 3,654.00
EFT22777	08/02/2024	ELEC TECH DIESEL SERVICES PTY LTD	SERVICE BK51,BK04,BK10 AND BK6670	\$ 1,901.38
EFT22778	08/02/2024	FILTERS PLUS WA	PARTS FOR BK089 AND BK6556	\$ 496.32
EFT22779	08/02/2024	GWY PAINTING SERVICE	REPAINTING REC CENTRE	\$ 16,797.00
EFT22780	08/02/2024	JASON ALLAN JETTA	REIMBURSEMENT OF EXPENSES	\$ 218.60
EFT22781	08/02/2024	JTB - JAPANESE TRUCK & BUS SPARES	PARTS FOR BK024,BK608 AND BK655	\$ 1,182.70
EFT22782	08/02/2024	LASER CORPS WA	ENTERTAINMENT FOR COMMUNITY SUNDOWNER	\$ 2,380.00
EFT22783	08/02/2024	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA (LGMA)	FINANCE PROFESSIONALS CONFERENCE 2024	\$ 3,040.00
EFT22784	08/02/2024	LUKERATIVE PLUMBING, GAS & MAINTENANCE	PLUMBING WORK AT SHIRE PROPERTIES	\$ 1,072.50
EFT22785	08/02/2024	MCCALL MOTORS PTY LTD	PARTS FOR BK608,BK655 AND MATERIALS FOR TOWN CREW	\$ 606.43
EFT22786	08/02/2024	MERREDIN TELEPHONE SERVICES	ACCESS CARDS FOR GYM AND SECURITY MONITORING	\$ 408.00
EFT22787	08/02/2024	NAPA	MATERIALS FOR WORKSHOP AND PARTS FOR SMALL PLANT	\$ 122.27
EFT22788	08/02/2024	NUTRIEN AG SOLUTIONS	PARTS FOR STANDPIPES	\$ 1,428.90
EFT22789	08/02/2024	POOL ROBOTICS PERTH	PARTS FOR AQUATIC CENTRE	\$ 761.50
EFT22790	08/02/2024	PRESTON ROWE PATERSON PERTH PTY LTD	VALUATION EXPENSES	\$ 1,485.00
EFT22791	08/02/2024	R2K CONTRACTING	PARTS FOR BK409	\$ 93.28
EFT22792	08/02/2024	RAMESH RAJAGOPALAN	ELECTED MEMBERS FEES AND EXPENSES CLAIM FOR NOVEMBER 2023	\$ 1,386.00
EFT22793	08/02/2024	SEEK LIMITED	VACANT POSITION ADVERTISING	\$ 748.00
EFT22794	08/02/2024	SHIRE OF BRUCE ROCK - CREDIT CARD	CREDIT CARD FOR FEBRUARY 2024, HEALTHENGINE, CARD FEES & INTERNET	\$ 483.85
EFT22795	08/02/2024	SMITH, MICHELLE LEAH T/A MI FAMILIA FLAVOURS	CATERING FOR AUSTRALIA DAY	\$ 1,045.50
EFT22796	08/02/2024	SOURCE MY PARTS	PARTS FOR BK373	\$ 38.08
EFT22797	08/02/2024	STIHL SHOP MALAGA	PARTS FOR SMALL PLANT	\$ 483.00
EFT22798	08/02/2024	SUNNY SIGN COMPANY PTY LTD	SIGNS FOR VARIOUS ROADS	\$ 9,062.35
EFT22799	08/02/2024	SYNERGY	ELECTRICITY USAGE AT SHIRE PROPERTIES	\$ 3,702.77
EFT22800	08/02/2024	TEAM GLOBAL EXPRESS PTY LTD	FREIGHT CHARGES	\$ 147.51
EFT22801	08/02/2024	TRANSTRUCT	REPAIRS TO BK638 AND BK9270	\$ 3,198.98
EFT22802	08/02/2024	WA CONTRACT RANGER SERVICES	RANGER SERVICES	\$ 888.25
EFT22803	08/02/2024	WA DISTRIBUTORS PTY LTD T/AS ALLWAYS FOODS	CLEANING PRODUCTS	\$ 430.85
EFT22804	08/02/2024	WA RETICULATION SUPPLIES	RETICULATION PARTS FOR OVAL	\$ 3,593.65
EFT22805	08/02/2024	WALLIS COMPUTER SOLUTIONS	MICROSOFT SUBSCRIPTION RENEWALS	\$ 14,809.85
EFT22806	08/02/2024	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	STAFF TRAINING	\$ 660.00

EFT22807	08/02/2024	WESTRAC PTY LTD	PARTS FOR BK012 AND BK727	\$ 1,247.43
EFT22808	08/02/2024	WHEATBELT PAINTING	REPAINTING WORK AT SHIRE PROPERTY	\$ 2,780.00
EFT22809	08/02/2024	WILSONS SIGN SOLUTIONS	DOOR SIGN	\$ 96.80
EFT22810	15/02/2024	AUSTRALIAN GOVERNMENT CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	\$ 224.08
EFT22811	15/02/2024	AUSTRALIAN TAXATION OFFICE	BAS FOR JANUARY 2024	\$ 22,192.00
EFT22812	15/02/2024	BEC ABDY	SUPERMARKET MURAL WORK	\$ 500.00
EFT22813	15/02/2024	COLPET BROWNLEY	MANAGEMENT OF LANDFILL SITE FOR FNE 14/02/2024	\$ 2,021.04
EFT22814	15/02/2024	COMBINED PEST CONTROL WA P/L	ANNUAL SPIDER, FLY AND MOSQUITO TREATMENTS AT SHIRE PROPERTIES	\$ 7,911.90
EFT22815	15/02/2024	KATIE FUCHSBICHLER	RUBBISH COLLECTION FOR FNE 14/02/2024	\$ 3,269.23
EFT22816	15/02/2024	OLIVIA ROBINSON	SUPERMARKET MURAL WORK	\$ 550.00
EFT22817	15/02/2024	SHIRE OF BRUCE ROCK	PAYROLL DEDUCTIONS	\$ 910.00
EFT22818	20/02/2024	REGAL VENTURES PTY LTD T/A FOODWORKS BRUCE ROCK SUPERMARKET & HARDWARE	VARIOUS PURCHASES FOR DECEMBER 2023 AND JANUARY 2024	\$ 1,789.47
EFT22819	20/02/2024	ROTARY E-CLUB OF WESTERN AUSTRALIA INC	RYPEN CAMP DONATION 2024	\$ 680.00
EFT22820	23/02/2024	AIRPORT LIGHTING SPECIALISTS PTY LTD	MATERIALS FOR AIRPORT MAINTENANCE	\$ 13,128.50
EFT22821	23/02/2024	ATI-MIRAGE TRAINING AND BUSINESS SOLUTIONS PTY LTD T/A ATI-MIRAGE	STAFF TRAINING	\$ 589.05
EFT22822	23/02/2024	BLACKWOODS	PARTS FOR BK655	\$ 93.30
EFT22823	23/02/2024	BOB WADDELL & ASSOCIATES PTY LTD	FINANCIAL CONSULTING	\$ 2,640.00
EFT22824	23/02/2024	BRETT WAYE T/A BRUCE ROCK AQUATIC CENTRE KIOSK	REIMBURSEMENT OF EXPENSES IN AUSTRALIA DAY	\$ 149.20
EFT22825	23/02/2024	BROWNLEY'S PLUMBING & GAS	PLUMBING WORK AT SHIRE PROPERTIES	\$ 4,892.80
EFT22826	23/02/2024	BRUCE ROCK DISTRICT CLUB	COUNCIL LUNCHEES AND REFRESHMENTS	\$ 436.50
EFT22827	23/02/2024	BRUCE ROCK ENGINEERING	SUPPLY AND FIT TYRES FOR BK727	\$ 3,016.20
EFT22828	23/02/2024	BRUCE ROCK LPO	STATIONERY FOR MED CENTRE	\$ 134.66
EFT22829	23/02/2024	BUNNINGS MIDLAND W/H	PARTY LIGHTS AND GALLERY HOOK KIT	\$ 368.52
EFT22830	23/02/2024	BURGESS RAWSON PTY LTD	INDUSTRIAL RENT AND MANAGEMENT FEES	\$ 719.08
EFT22831	23/02/2024	CHOICEONE PTY LTD	HIRE OF GRADER OPERATOR	\$ 3,394.16
EFT22832	23/02/2024	CODY EXPRESS TRANSPORT	FREIGHT CHARGES	\$ 187.13
EFT22833	23/02/2024	COMBINED TYRES PTY LTD	SUPPLY AND FIT TYRE FOR BK09	\$ 249.70
EFT22834	23/02/2024	COPIER SUPPORT	PHOTOCOPIER METER READING	\$ 525.92
EFT22835	23/02/2024	CORPCLOUD PTY LTD	MED CENTRE IT SUPPORT	\$ 225.37
EFT22836	23/02/2024	ELDERS RURAL SERVICES AUSTRALIA LIMITED	CHEMICALS FOR AQUATIC CENTRE AND HYDRO POOL	\$ 3,295.50
EFT22837	23/02/2024	FILTERS PLUS WA	PARTS FOR BK6855	\$ 13.20
EFT22838	23/02/2024	GREAT SOUTHERN FUEL SUPPLIES	FUEL FOR JANUARY 2024	\$ 79.87
EFT22839	23/02/2024	HERSEY'S SAFETY PTY LTD	PPE AND MATERIALS FOR WORKSHOP AND OVAL	\$ 1,923.31
EFT22840	23/02/2024	J & K HOPKINS	OFFICE FURNITURE	\$ 409.00
EFT22841	23/02/2024	JTB - JAPANESE TRUCK & BUS SPARES	PARTS FOR BK604 AND BK025	\$ 240.00
EFT22842	23/02/2024	KENNARDS HIRE MIDLAND	HIRE OF PORTABLE TRAFFIC LIGHTS	\$ 2,336.00
EFT22843	23/02/2024	MCCALL MOTORS PTY LTD	MATERIALS FOR BUILDING MAINTENANCE	\$ 240.25
EFT22844	23/02/2024	MERREDIN RURAL SUPPLIES PTY LTD (CRT)	TIMBER POLE FOR AQUATIC CENTRE	\$ 228.36
EFT22845	23/02/2024	MICHAEL GLAZIER	REIMBURSEMENT OF EXPENSES	\$ 86.13
EFT22846	23/02/2024	NAPA	MATERIALS FOR WORKSHOP	\$ 43.50
EFT22847	23/02/2024	NB HARDWARE & AG SUPPLIES	PARTS FOR GARDEN RETIC AND PUMP MAINTENANCE, , MATERIALS FOR REC CENTRE, FERTILIZER AND KEY CUTTING	\$ 2,016.10
EFT22848	23/02/2024	OFFICEWORKS BUSINESS DIRECT	OFFICE EQUIPMENT	\$ 704.72
EFT22849	23/02/2024	PROJECT PERFECTION	ADMIN BUILDING MAINTENANCE	\$ 84,848.17
EFT22850	23/02/2024	QC ULTIMATE CLEAN	ADMIN BUILDING ANNUAL CARPET CLEANING	\$ 2,157.05
EFT22851	23/02/2024	RESONLINE PTY LTD	ONLINE CARAVAN PARK BOOKING FOR JANUARY 2024	\$ 220.00
EFT22852	23/02/2024	RODGER EDWIN GEORGE	EXCAVATOR HIRE	\$ 330.00
EFT22853	23/02/2024	ROE TOURISM ASSOCIATION	ROE TOURISM ASSOCIATION MEMBERSHIP AND CONTRIBUTION TO EXECUTIVE OFFICER POSITION 2023-24	\$ 6,000.00
EFT22854	23/02/2024	SHENAE NEGRI	REIMBURSEMENT OF EXPENSES	\$ 26.95
EFT22855	23/02/2024	SHIRE OF KELLERBERRIN	HIRE OF ROAD SWEEPER	\$ 3,052.50
EFT22856	23/02/2024	SHIRE OF MERREDIN	ANNUAL CONTRIBUTION TO CENTRAL WHEATBELT VISITOR CENTRE	\$ 2,500.00
EFT22857	23/02/2024	SYDNEY TOOLS PTY LTD	TOOLS FOR WORKSHOP	\$ 58.80
EFT22858	23/02/2024	SYNERGY	ELECTRICITY USAGE AT SHIRE PROPERTIES	\$ 2,975.80
EFT22859	23/02/2024	TEAM GLOBAL EXPRESS PTY LTD	FREIGHT CHARGES	\$ 1,560.25
EFT22860	23/02/2024	TELSTRA	TELEPHONE USAGE CHARGES	\$ 2,715.76
EFT22861	23/02/2024	THE PERTH MINT	AUSTRALIAN CITIZENSHIP COINS	\$ 31.35
EFT22862	23/02/2024	TOOL KIT DEPOT	SAFETY STEP	\$ 179.50
EFT22863	23/02/2024	TRANSTRUCT	REPAIRS TO BK373 AND POSTS FOR SIGNS	\$ 1,410.76
EFT22864	23/02/2024	TRIDENT LAWNMOWERS	PARTS FOR SMALL PLANT	\$ 372.00
EFT22865	23/02/2024	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA)	STAFF TRAINING	\$ 1,045.00
EFT22866	23/02/2024	WESTRAC PTY LTD	PARTS FOR BK727	\$ 1,073.46
EFT22867	23/02/2024	WIRTGEN AUSTRALIA	TUBE FOR BK011	\$ 450.68
EFT22868	28/02/2024	TRUCK CENTRE (WA) PTY. LTD.	PURCHASE OF PRIME MOVER	\$ 364,244.30
EFT22869	29/02/2024	AUSTRALIAN GOVERNMENT CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	\$ 192.07
EFT22870	29/02/2024	COLPET BROWNLEY	MANAGEMENT OF LANDFILL SITE FOR FNE 28/02/2024	\$ 2,021.04
EFT22871	29/02/2024	KATIE FUCHSBICHLER	RUBBISH COLLECTION FOR FNE 28/02/2024	\$ 3,269.23
EFT22872	29/02/2024	SHIRE OF BRUCE ROCK	PAYROLL DEDUCTIONS	\$ 910.00
Total EFTs				\$ 1,092,718.25

Municipal Account Cheques			
149	02/02/2024	BOND ADMINISTRATOR	LODGEMENT OF BOND WITH BOND ADMINISTRATOR \$ 488.00
150	08/02/2024	SHIRE OF BRUCE ROCK	PETTY CASH RECOUP JANUARY 2024, STAND DOWN AWARDS AND DECORATIONS \$ 177.40
151	08/02/2024	WATER CORPORATION	WATER USAGE AT SHIRE PROPERTIES \$ 24,836.96
			Total Cheques \$ 25,502.36
Wages and Salaries			
	14/02/2024	PAYROLL DIRECT DEBIT OF NET PAYS	PAYROLL FORTNIGHT ENDING 14/02/2024 \$ 79,561.08
	28/02/2024	PAYROLL DIRECT DEBIT OF NET PAYS	PAYROLL FORTNIGHT ENDING 28/02/2024 \$ 80,789.59
			Total Wages and Salaries \$ 160,350.67
Municipal Account Direct Debit			
DD9662.1	14/02/2024	AWARE SUPER PTY LTD	PAYROLL DEDUCTIONS \$ 7,778.25
DD9662.2	14/02/2024	MERCER SMARTSUPER	SUPERANNUATION CONTRIBUTIONS \$ 105.77
DD9662.3	14/02/2024	THE TRUSTEE FOR AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS \$ 500.88
DD9662.4	14/02/2024	PANORAMA SUPER	SUPERANNUATION CONTRIBUTIONS \$ 848.07
DD9662.5	14/02/2024	MACQUARIE SUPER MANAGER II	SUPERANNUATION CONTRIBUTIONS \$ 211.13
DD9662.6	14/02/2024	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS \$ 3,292.76
DD9662.7	14/02/2024	HOST PLUS SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS \$ 607.32
DD9662.8	14/02/2024	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS \$ 531.04
DD9662.9	14/02/2024	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS \$ 263.49
DD9684.1	28/02/2024	AWARE SUPER PTY LTD	PAYROLL DEDUCTIONS \$ 7,724.83
DD9684.2	28/02/2024	MERCER SMARTSUPER	SUPERANNUATION CONTRIBUTIONS \$ 111.64
DD9684.3	28/02/2024	THE TRUSTEE FOR AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS \$ 502.21
DD9684.4	28/02/2024	PANORAMA SUPER	SUPERANNUATION CONTRIBUTIONS \$ 848.07
DD9684.5	28/02/2024	MACQUARIE SUPER MANAGER II	SUPERANNUATION CONTRIBUTIONS \$ 189.03
DD9684.6	28/02/2024	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS \$ 3,298.60
DD9684.7	28/02/2024	HOST PLUS SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS \$ 608.46
DD9684.8	28/02/2024	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS \$ 524.60
DD9684.9	28/02/2024	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS \$ 269.95
DD9662.10	14/02/2024	BENDIGO SMART SAVER SUPER	SUPERANNUATION CONTRIBUTIONS \$ 372.03
DD9662.11	14/02/2024	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS \$ 270.64
DD9684.10	28/02/2024	BENDIGO SMART SAVER SUPER	SUPERANNUATION CONTRIBUTIONS \$ 373.06
DD9684.11	28/02/2024	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS \$ 271.50
			Total Direct Debits \$ 29,503.33
Credit Card Payments			
EFT22794	08/02/2024	HEALTHENGINE	HEALTH ENGINE APP, SMS RECALLS & NEW PATIENTS \$ 176.00
		BENDIGO BANK	CARD FEES \$ 8.00
		WESTNET	INTERNET FOR FEBRUARY \$ 89.95
			INTERNET FOR FEBRUARY \$ 99.95
			INTERNET FOR FEBRUARY \$ 109.95
			Total Credit Card Payments \$ 483.85
			Total Municipal Account EFT Payments \$ 1,092,718.25
			Total Municipal Account Cheque Payments \$ 25,502.36
			Total Trust Account EFT Payments \$ -
			Total Trust Account Cheque Payments \$ -
			Total Wages \$ 189,854.00
			Total \$ 1,308,074.61



SHIRE OF BRUCE ROCK FUEL CARD PAYMENTS FEBRUARY 2024

Card- 70501560883376410 DOCTOR'S CAR

Date	Description	Location	Qty	Unit Price	Total
01/02/2024	UNLEADED PETROL 91	BRUCE ROCK OPT	45.09	1.8990	85.63
02/02/2024	UNLEADED PETROL 91	BRUCE ROCK OPT	34.60	1.8990	65.71
09/02/2024	UNLEADED PETROL 91	BRUCE ROCK OPT	40.59	1.8990	77.08
15/02/2024	UNLEADED PETROL 91	BRUCE ROCK OPT	44.23	1.9390	85.76
23/02/2024	UNLEADED PETROL 91	BRUCE ROCK OPT	53.60	1.9590	105.00
26/02/2024	UNLEADED PETROL 91	BRUCE ROCK OPT	56.37	1.9590	110.43
TOTALS FOR THIS CARD			274.48		529.61

CARD: 70501653242845777 BULK UNLEADED FOR DEPOT

15/02/2024	UNLEADED PETROL 91	BRUCE ROCK OPT	122.44	1.9390	237.41
TOTALS FOR THIS CARD			122.44		237.41

CARD TOTALS

767.02

SHIRE OF BRUCE ROCK CREDIT CARD PAYMENTS FEBRUARY 2024

Date	Name	Description	Amount
03/02/2024	WESTNET	INTERNET FOR FEBRUARY	299.85
09/02/2024	TRY BOOKING (WALGA)	STAFF TRAINING	100.50
15/02/2024	HEALTHENGINE	HEALTHENGINE FOR FEBRUARY/MARCH	176.00
27/02/2024	KMART	ARTIFICIAL PLANTS FOR OFFICE	51.00
28/02/2024	BENDIGO BANK	CARD FEES	8.00
TOTAL			635.35

INDEPENDENT AUDITOR'S REPORT

2023

Shire of Bruce Rock

To the Australian Government Department of Infrastructure, Transport, Regional Development, Communications and the Arts

2022-23 Annual Report for the Local Roads and Community Infrastructure Program

Opinion

We have audited the accompanying special purpose annual reports for Phase 2 and 3 prepared for the Australian Government Department of Infrastructure, Transport, Regional Development, Communications and the Arts (the Department) for the Local Roads and Community Infrastructure Program (the Program) for the year ended 30 June 2023, which comprises:

- the Chief Executive Officer's Financial Statement for Phase 2 and 3
- Annual Report Tables financial information limited to the *Total Approved LRCI Funding Contribution* and *LRCI Funding Actual Expenditure* for Phase 2 and 3

The annual reports have been prepared by the Shire of Bruce Rock (the Shire) in accordance with the requirements of the COVID-19 Local Roads and Community Infrastructure Program Guidelines (the Guidelines) for Phase 2 and 3 of the Program to meet the reporting requirements of the Australian Government Department of Infrastructure, Transport, Regional Development, Communications and the Arts.

In our opinion, in all material respects:

- the Chief Executive Officer's Financial Statements and Annual Report Tables financial information limited to the *Total Approved LRCI Funding Contribution* and *LRCI Funding Actual Expenditure* for Phases 2 and 3 are based on, and in agreement with, proper accounts and records
- the amount reported as expended during the year was used solely for expenditure on approved Local Roads and Community Infrastructure Projects
- the amount certified by the Chief Executive Officer in the Chief Executive Officer's Financial Statement as the Shire own source expenditure on the Program during the year is based on, and in agreement with, proper accounts and records

Basis for opinion

We have conducted our audit in accordance with the Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the Annual report* section of our report.

We are independent of the Shire in accordance with the relevant ethical requirements of the Accounting Professional & Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (including Independence Standards) (the Code) that are relevant to our audit of the annual report. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of matter

We draw attention to the matter below. Our opinion is not modified in respect of this matter.

Basis of accounting

The annual reports have been prepared for the purpose of fulfilling the Shire's reporting obligations to the Australian Government Department of Infrastructure, Transport, Regional Development and Communications and the Arts under the Act and the Conditions. As a result, the annual report may not be suitable for another purpose.

Other Matter

We draw attention to the matter below. Our opinion is not modified in respect of this matter.

Restriction on Distribution and Use

As a result of the basis of accounting, our report is intended solely for the Shire and the Australian Government Department of Infrastructure, Transport, Regional Development, Communications and the Arts and should not be distributed to or used by parties other than the Shire or the Australian Government Department of Infrastructure, Transport, Regional Development, Communications and the Arts.

Other information

The Chief Executive Officer is responsible for the other information. The other information is the information in the annual reports for the year ended 30 June 2023, but not the information of the annual reports as described in the Opinion section of our report and our auditor's report.

The opinion on the annual reports do not cover the other information and, accordingly, we do not express any form of assurance conclusion thereon.

Responsibility of the Chief Executive Officer for the Annual report

The Chief Executive Officer is responsible for the preparation of the annual report in accordance with the requirements of the Act and Conditions, and for such internal control as the Chief Executive Officer determines is necessary to enable the preparation of the Annual report that is free from material misstatement, whether due to fraud or error.

In preparing the annual reports, the Chief Executive Officer is responsible for assessing the Shire's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless the State Government has made decisions affecting the continued existence of the Shire.

Auditor's responsibilities for the audit of the Annual report

The objectives of our audit are to obtain reasonable assurance about whether the annual report is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken

on the basis of the annual reports. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

A further description of our responsibilities for the audit of the annual reports is located on the Auditing and Assurance Standards Board website. This description forms part of our auditor's report and can be found at https://www.auasb.gov.au/auditors_responsibilities/ar4.pdf.

DRY KIRKNESS (AUDIT) PTY LTD



Robert Hall CA
Director

Perth
Date: 01 March 2024



LOCAL ROADS AND COMMUNITY INFRASTRUCTURE (LRCI) PROGRAM

Chief Executive Officer’s Financial Statement

The following Financial Statement is a true statement of the receipts and expenditure of the Local Roads and Community Infrastructure Program funding received for Phase 2 by Shire of Bruce Rock.

Nominal Funding Allocation: \$375,578

2020-2021 Financial Year:

LRCI Funding Received 2020-2021	LRCI Funding Expended 2020-2021
\$0	\$0

2021-2022 Financial Year:

LRCI Funding Received 2021-2022	LRCI Funding Expended 2021-2022
\$262,905	\$0

2022-2023 Financial Year:

LRCI Funding Received 2022-2023	LRCI Funding Expended 2022-2023
\$75,115	\$338,020

Own Source Expenditure:

Project	Amount	Source
Bruce Rock Supermarket. Corner of Johnson and Bath Street, Bruce Rock, WA.	\$125,298.79	Others Grants and Contribution (REDS grant and Progress Association)

Name of Chief Executive Officer: DARREN ROBERT STANLEY MOLLENOYUX

Date: 27/02/2024

Signature of Chief Executive Officer:

This form must be signed by the Chief Executive Officer, Deputy Chief Executive Officer, Chief Financial Officer or an equivalent Executive Officer.



LOCAL ROADS AND COMMUNITY INFRASTRUCTURE (LRCI) PROGRAM

2022-23 Annual Report Declaration

Phase: 2

Eligible Funding Recipient: Shire of Bruce Rock

I declare that:

- I have read, understood and agree to abide by the Program Guidelines on the Department's website at <https://investment.infrastructure.gov.au/about/local-initiatives/local-roads-and-community-infrastructure/> as in force at the time of submission;
- The information I have submitted in this form is, to the best of my knowledge, true, accurate and complete. I also understand that giving false or misleading information is a serious offence under the Criminal Code 1995 (Cth);
- The financial statement is a true statement of the receipts and expenditure of the Local Roads and Community Infrastructure Program payments received;
- the Approved Projects will be physically complete by (30 June 2023) unless otherwise agreed by the Department;
- I understand that the Local Roads and Community Infrastructure Program is an Australian Government program and that the Department will use the information provided in accordance with:
 - Australian Government Public Data Policy Statement;
 - Commonwealth Grants Rules and Guidelines;
 - Applicable Australian laws; and
 - May make information publically available within the course of the LRCI Program (for example in media releases or promotional materials).


- I am authorised to complete this form and to sign and submit this declaration on behalf of the Eligible Funding Recipient.
- I am submitting an Annual Report Template that is in the correct format;
- I am submitting a Chief Officer's Financial Statement, that is in the correct format and signed by an authorised officer within the organisation.
- I have included photographic evidence of projects under construction and completed projects.
- I have engaged an Appropriate Auditor as defined by the National Land Transport Act 2014 and their audit opinion is attached.

Full name: DARREN ROBERT STANLEY MOLLENOYUX

Position: Chief Executive Officer

Council: Shire of Bruce Rock

Email address: ceo@brucerock.wa.gov.au

Signature: 

This form must be signed by the Chief Executive Officer, Deputy Chief Executive Officer, Chief Financial Officer or an equivalent Executive Officer.



LOCAL ROADS AND COMMUNITY INFRASTRUCTURE (LRCI) PROGRAM

Chief Executive Officer’s Financial Statement

The following Financial Statement is a true statement of the receipts and expenditure of the Local Roads and Community Infrastructure Program funding received for Phase 3 by Shire of Bruce Rock.

Nominal Funding Allocation: \$1,052,604

2020-2021 Financial Year:

LRCI Funding Received 2020-2021	LRCI Funding Expended 2020-2021
\$0	\$0

2021-2022 Financial Year:

LRCI Funding Received 2021-2022	LRCI Funding Expended 2021-2022
\$526,302	\$0

2022-2023 Financial Year:

LRCI Funding Received 2022-2023	LRCI Funding Expended 2022-2023
\$0	\$526,302

Own Source Expenditure:

Project	Amount	Source
Bruce Rock Supermarket. Corner of Johnson and Bath Street, Bruce Rock, WA.	\$772,206.46	WATC Loan

Name of Chief Executive Officer: DARREN ROBERT STANLEY MOLLENOYUX

Date: 27/02/24

Signature of Chief Executive Officer:

This form must be signed by the Chief Executive Officer, Deputy Chief Executive Officer, Chief Financial Officer or an equivalent Executive Officer.



Australian Government

Department of Infrastructure, Transport,
Regional Development and Communications

LOCAL ROADS AND COMMUNITY INFRASTRUCTURE (LRCI) PROGRAM

2022-23 Annual Report Declaration

Phase: 3

Eligible Funding Recipient: Shire of Bruce Rock

I declare that:

- I have read, understood and agree to abide by the Program Guidelines on the Department's website at <https://investment.infrastructure.gov.au/about/local-initiatives/local-roads-and-community-infrastructure/> as in force at the time of submission;
- The information I have submitted in this form is, to the best of my knowledge, true, accurate and complete. I also understand that giving false or misleading information is a serious offence under the Criminal Code 1995 (Cth);
- The financial statement is a true statement of the receipts and expenditure of the Local Roads and Community Infrastructure Program payments received;
- the Approved Projects will be physically complete by (30 June 2023) unless otherwise agreed by the Department;
- I understand that the Local Roads and Community Infrastructure Program is an Australian Government program and that the Department will use the information provided in accordance with:
 - Australian Government Public Data Policy Statement;
 - Commonwealth Grants Rules and Guidelines;
 - Applicable Australian laws; and
 - May make information publically available within the course of the LRCI Program (for example in media releases or promotional materials).

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Full name: DARREN ROBERT STANLEY MOLLENOYUX

Position: Chief Executive Officer

Council: Shire of Bruce Rock

Email address: ceo@brucerock.wa.gov.au


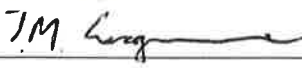
Signature: 

This form must be signed by the Chief Executive Officer, Deputy Chief Executive Officer, Chief Financial Officer or an equivalent Executive Officer.

**Planning and Development (Local Planning Schemes) Regulations 2015
Schedule 2 Deemed provisions for local planning schemes Part 11 Forms referred
to in this Scheme cl. 86**

The form of an application for development approval referred to in clause 62(1)(a) is as follows –

Application for development approval

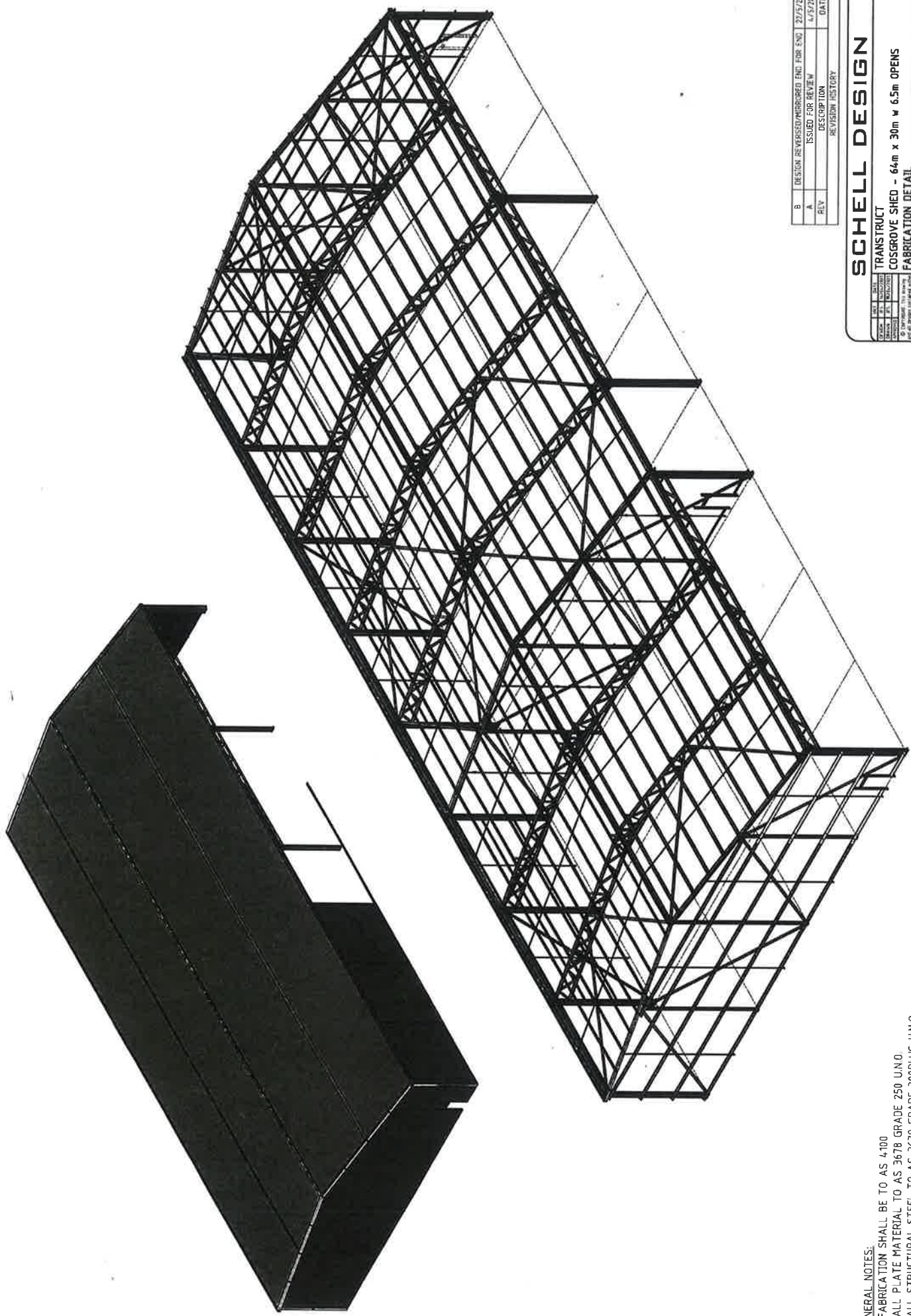
Owner details*		
Name: Trevor Michael + Janine Michelle Cosgrove .		
ABN (if applicable): 24918316233		
Address: 193 Kuoolyih East Road . Shackleton Postcode: 6386		
Phone:	Fax:	Email:
Work:	shoagcos@westnet.com.au
Home: 90 641115		
Mobile: 0429906411 0429641115		
Contact person for correspondence: Janine Cosgrove .		
Signature: 	Date: 21-2-24 .	
Signature: 	Date: 21-2-24	
<p><i>The signature of the owner(s) is required on all applications. This application will not proceed without that signature. For the purposes of signing this application an owner includes the persons referred to in the Planning and Development (Local Planning Schemes) Regulations 2015 Schedule 2 clause 62(2).</i></p>		

Applicant details (if different from owner)		
Name:		
Address:		
..... Postcode:		
Phone:	Fax:	Email:
Work:
Home:		
Mobile:		
Contact person for correspondence:		
The information and plans provided with this application may be made available by the local government for public viewing in connection with the application. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Signature: <i>[Handwritten Signature]</i>		Date:
Property details		
Lot N°: <i>268</i>	House/Street N°:	Location N°: <i>Kwoolin East Rd Shadaleton</i>
Diagram or Plan N°: <i>130944</i>	Certificate of Title Vol. N°:	Folio:
Title encumbrances (e.g. easements, restrictive covenants):		
Street name:	Suburb: <i>Kwoolin</i>	
Nearest street intersection: <i>Kwoolin East Rd - Stones Rd. Kwoolin</i>		

Proposed development	
Nature of development:	<input checked="" type="checkbox"/> Works and/or <input checked="" type="checkbox"/> Use
Is an exemption from development claimed for part of the development?	<input checked="" type="checkbox"/> No
If yes, is the exemption for:	<input type="checkbox"/> Works <input type="checkbox"/> Use
Description of proposed works and/or land use:	Farm Machinery Storage (Parking).
Description of exemption claimed (if relevant):	
Nature of any existing buildings and /or land use:	Shearing Shed. Fertilizer Shed
Approximate cost of proposed development:	\$311,000.
Estimated time of completion:	Feb '26.

OFFICE USE ONLY

Acceptance Officer's initials: JRG (MORS) Date received: 23/2/2024
 Local government reference No: DA 23/24 Lot 268 Twolyn East Rd



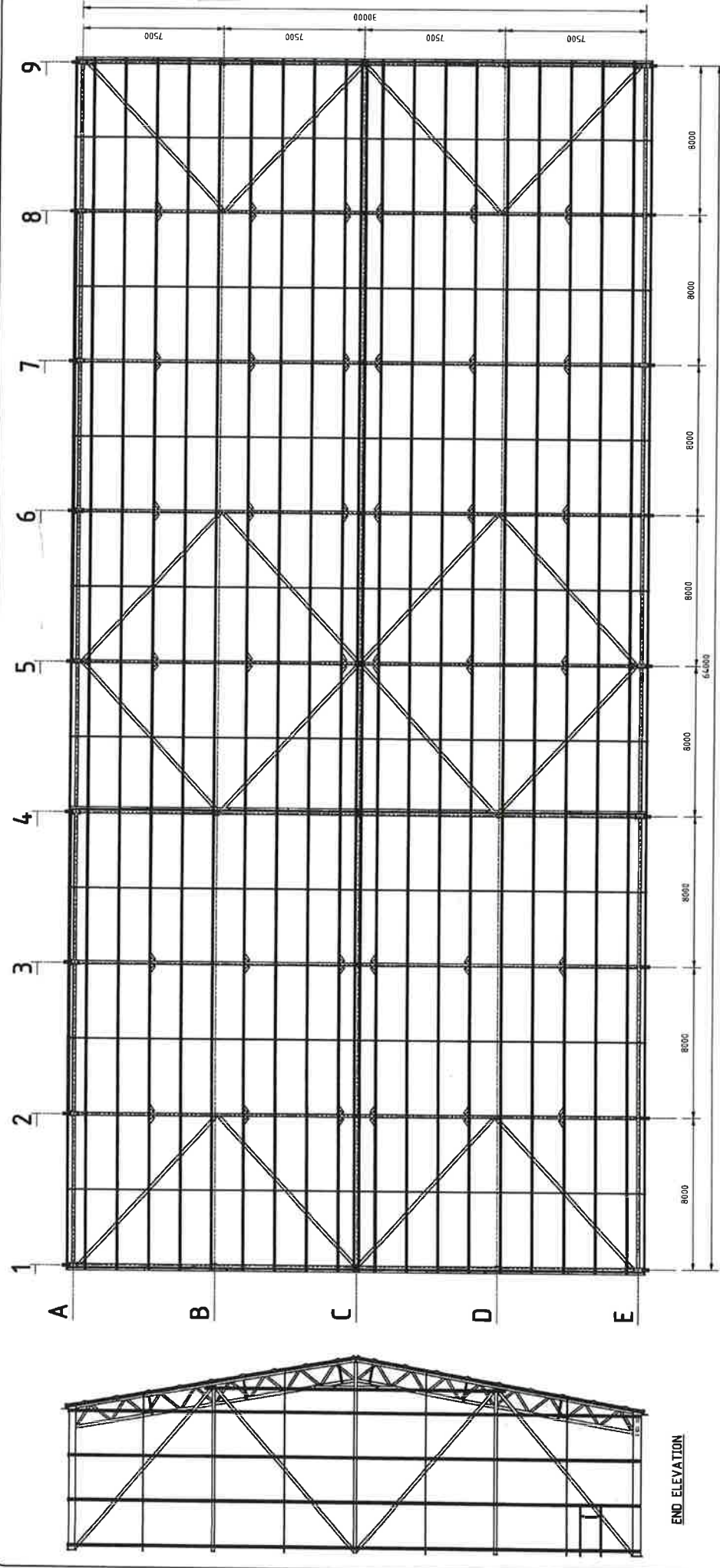
B	DESIGN REVISIONS/REVISED ENG. FOR ENO	2/22/2023
A	ISSUED FOR REVIEW	4/15/2023
REV	DESCRIPTION	DATE
	REVISION HISTORY	

SCHELL DESIGN

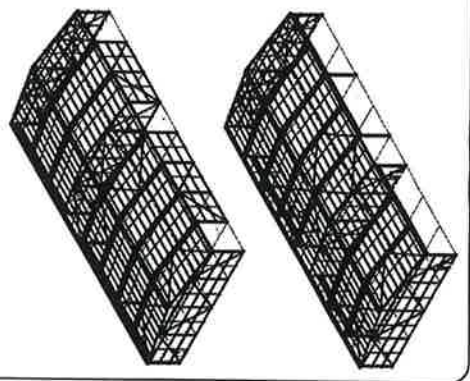
TRANS TRUCT
 COSGROVE SHED - 64m x 30m w 6.5m OPENS
 FABRICATION DETAIL
 SHEET TITLE: PICTORIALS

SCALE	IN:1S	SECTION	B	1/40	AZ
DATE		PROJECT NO.			
DRAWN BY		DESIGNED BY			
CHECKED BY		APPROVED BY			
DATE					

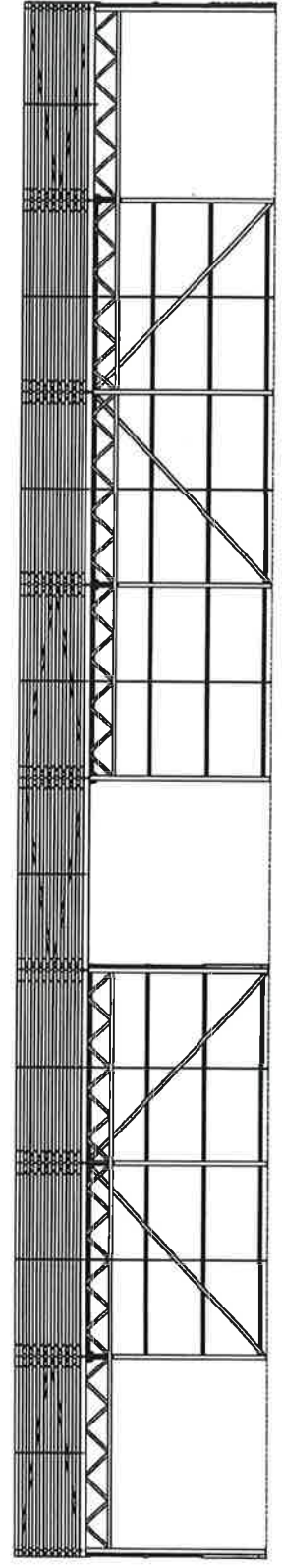
- GENERAL NOTES:
1. FABRICATION SHALL BE TO AS 4:100
 2. ALL PLATE MATERIAL TO AS 3678 GRADE 250 UNO.
 3. ALL STRUCTURAL STEEL TO AS 3679 GRADE 300PLUS UNO.
 4. ALL WELDS TO CONFORM TO AS 1554 PART 1 CAT GP UNO.



PLAN VIEW



END ELEVATION



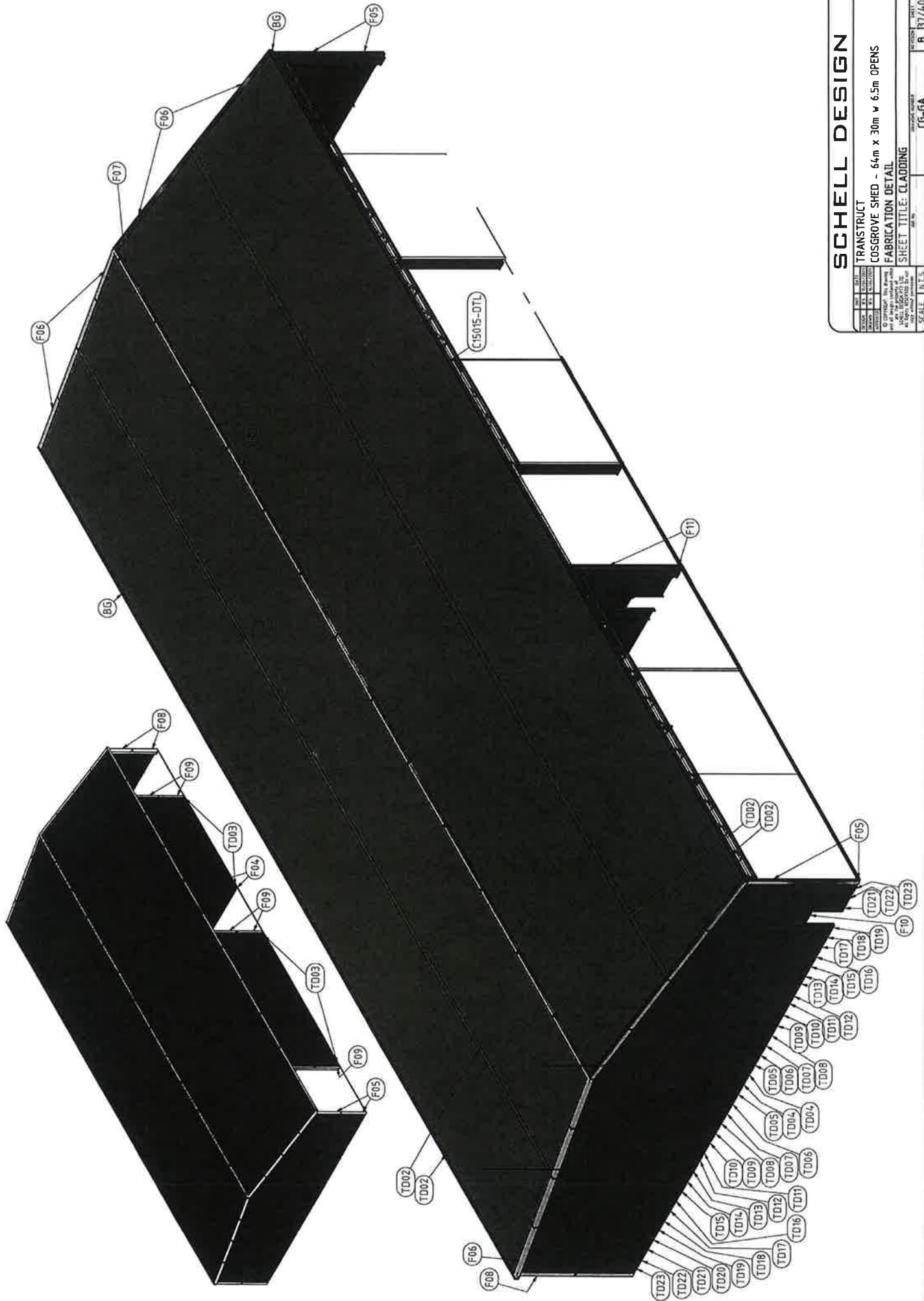
SIDE ELEVATION

SCHELL DESIGN

TRANSTRUCT
 COSGROVE SHED - 64m x 30m w 6.5m OPENS
 FABRICATION DETAIL
 SHEET TITLE: GRID LAYOUT

DATE	SCALE	PROJECT	REV
2/2/0	1:1	CG-GA	B

SCALE: 1:1



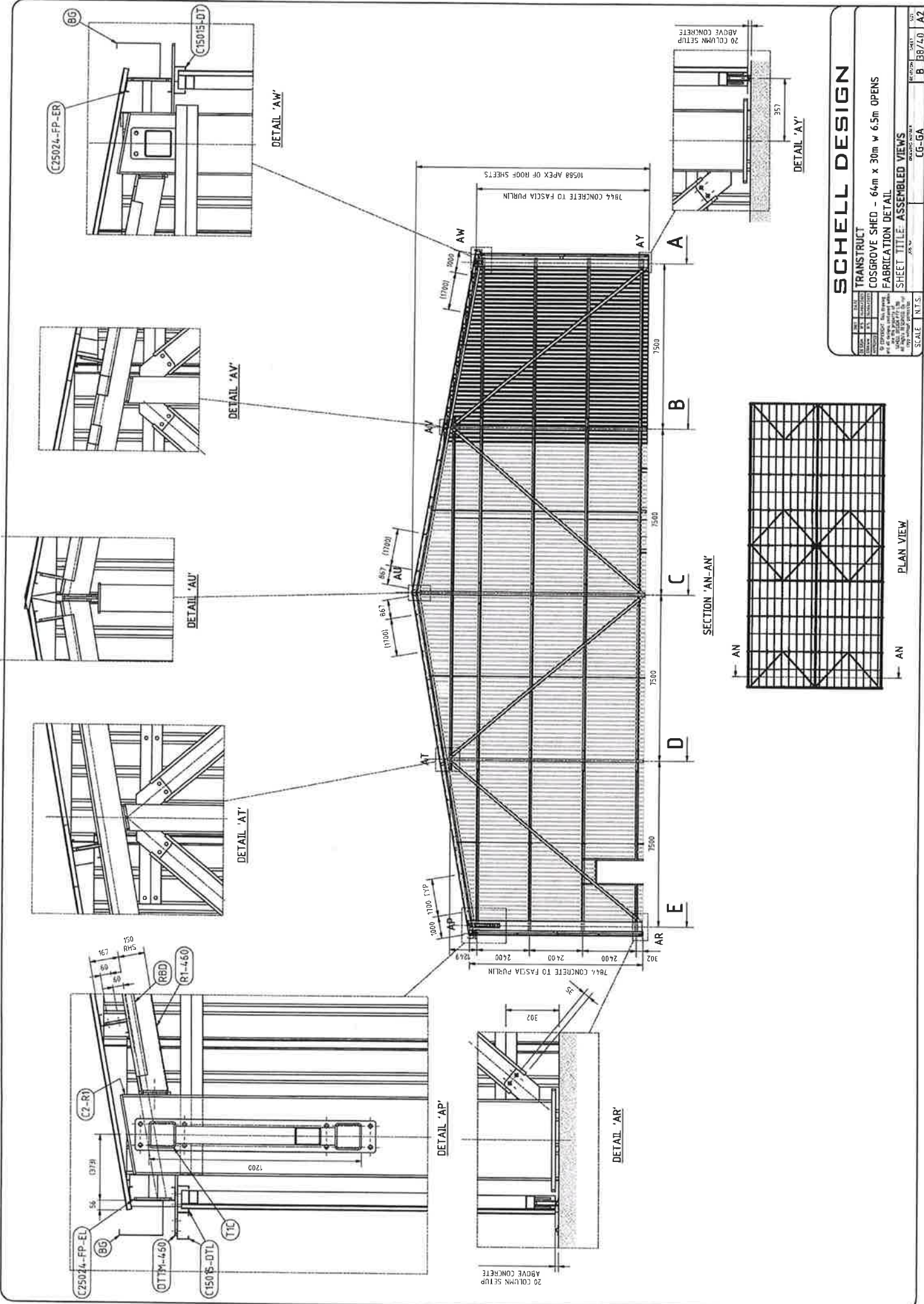
SCHELL DESIGN

PROJECT INFORMATION		CLIENT INFORMATION	
PROJECT NAME	TRANSTRUCT	CLIENT NAME	CG-GA
PROJECT ADDRESS	COSGROVE SHED - 64m x 30m w 6.5m OPENS	CLIENT ADDRESS	
PROJECT NUMBER		PROJECT NUMBER	
PROJECT DATE		PROJECT DATE	
PROJECT STATUS		PROJECT STATUS	
SHEET TITLE: CLADDING FABRICATION DETAIL		SHEET NUMBER: B 87/40	
SCALE: 1:1		R.T.S.	

SCHELL DESIGN

TRANSTRUCT
 COSGROVE SHED - 64m x 30m x 6.5m OPENS
 FABRICATION DETAIL
 SHEET TITLE ASSEMBLED VIEWS

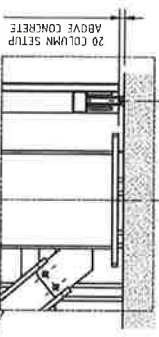
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VIEWS	INTS.
DATE	2011
PROJECT	B
DRAWING NO.	BB740
REV.	A2



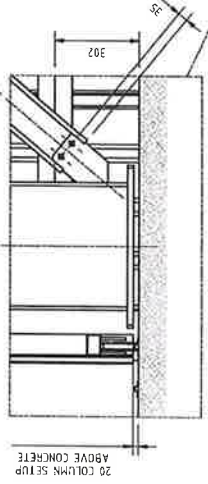
PLAN VIEW

SECTION 'AN-AN'

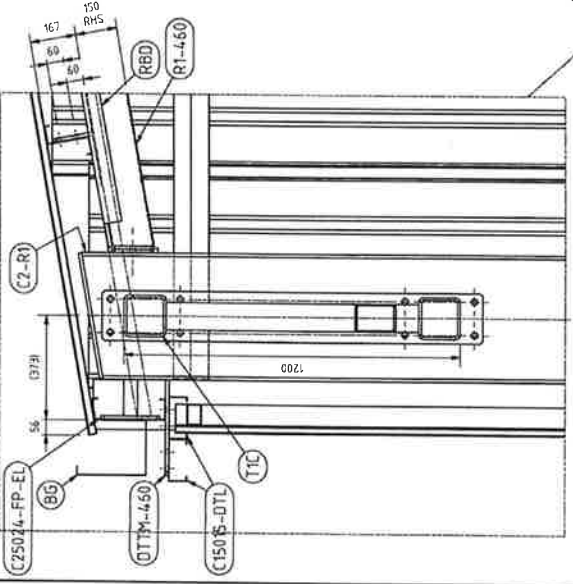
DETAIL 'AY'



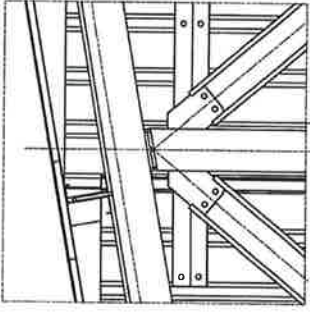
DETAIL 'AR'



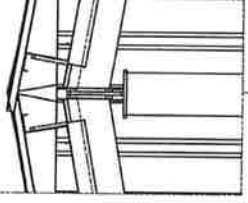
DETAIL 'AP'



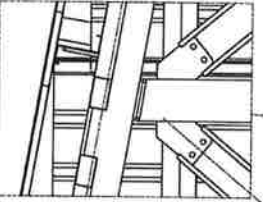
DETAIL 'AT'



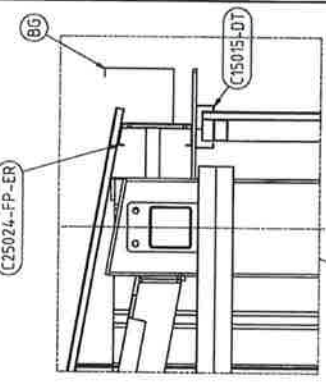
DETAIL 'AU'



DETAIL 'AV'



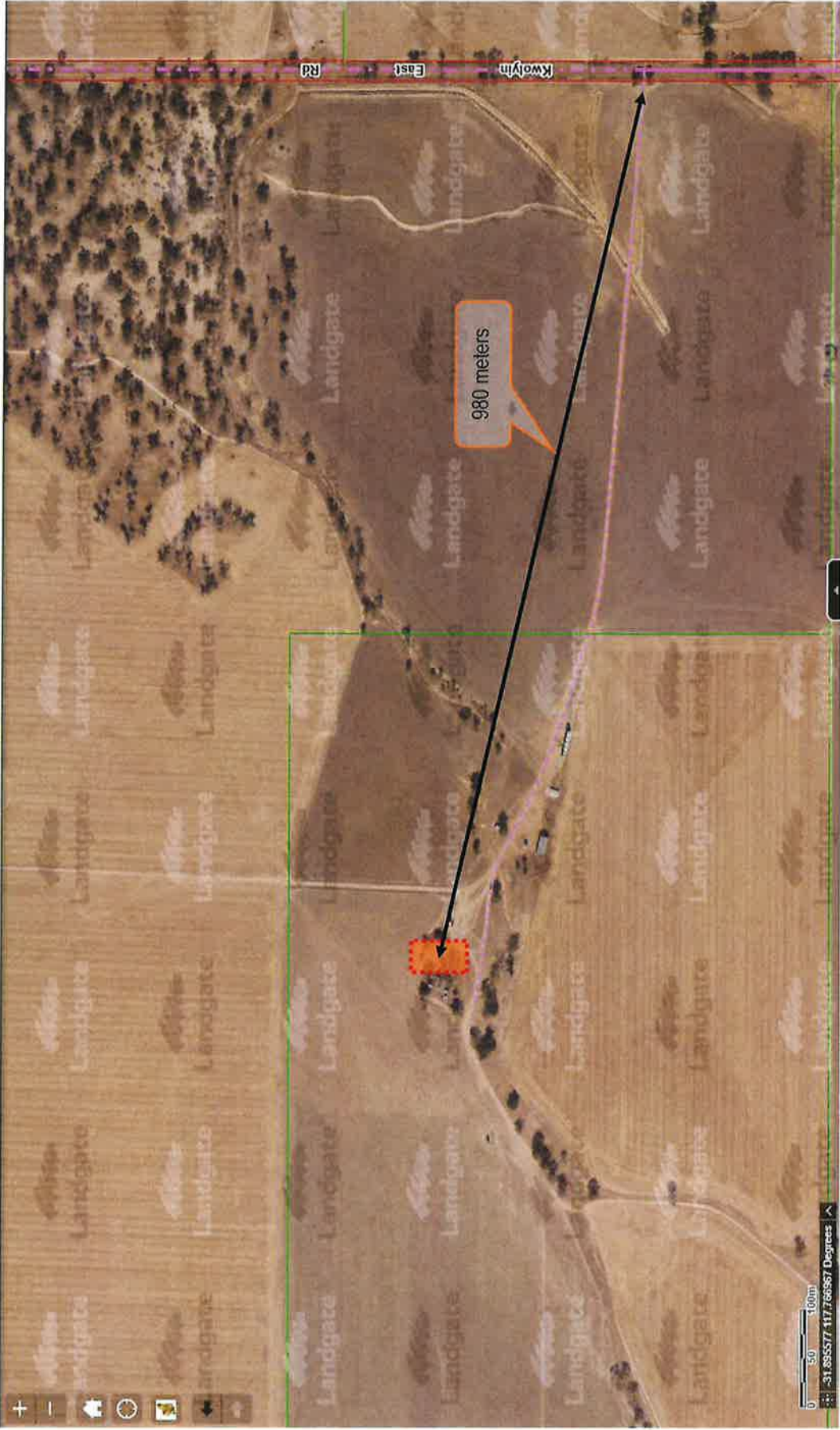
DETAIL 'AW'



T & J Cosgrove Large Farm Shed (Parking) Lot 268 Kwolyin East Road DA



T & J Cosgrove Large Farm Shed (Parking) Lot 268 Kwolyin East Road DA



Nerea Ugarte

Subject: FW: Expression of Interest - Audit and Risk Committee Member

From: Catherine Dunn <cdunn1983@gmail.com>

Sent: Monday, February 12, 2024 9:40 AM

To: Darren Mollenoyux <darren.mollenoyux@brucerock.wa.gov.au>

Subject: Expression of Interest - Audit and Risk Committee Member

Dear Darren,

I'd writing to express my interest in the position of Independent Member of the Audit and Risk Committee Member for the Shire of Bruce Rock.

I am a Chartered Accountant with previous experience in assurance and audit working as an auditor for EY from 2005-2010. I subsequently worked as a financial and management accountant for Australian Capital Equity where I had regular interactions with the company's auditor's. I have a good knowledge of audit practices and Australian Accounting Standards.

I have also previously worked in local government as the Deputy CEO for the Shire of Bruce Rock. I resigned from that position in 2018. I have had some minor dealings with the Shire of Bruce Rock in recent years but nothing that I believe would affect my status as an Independent Member.

Please let me know if you require any further information.

Kind regards,
Catherine Negri,



11 March 2024

Shire President and Councillors
Bruce Rock Shire Council
Johnson Street
Bruce Rock WA 6418

RE: REQUEST TO WAIVE HALL HIRE CHARGES FOR UPCOMING EVENT

On behalf of the Bruce Rock Progress Association, we write to you asking your consideration that the cost of the hall hire for the upcoming "Varley Strings" event be waived on the premise that this event was organised by us as a community thank you for the generosity shown to our Association and jointly shared by the Shire by way of donations towards the new supermarket.

We wanted an occasion that would also mark the opening of the newly rejuvenated Hall for events again and thought a formal occasion would be appropriate. The Progress Association have agreed to subsidise the tickets and include two light meals in the ticket price as a gesture of thanks. If the Shire could help contribute to this "thank you" it would be much appreciated by us and therefore the greater community.

Kind regards

Samantha Aurisch
Secretary
Bruce Rock Progress Association

Nerea Ugarte

From: perryandsus <perryandsus@westnet.com.au>
Sent: Tuesday, 27 February 2024 7:56 PM
To: Nerea Ugarte
Subject: 52 Farrall St

You don't often get email from perryandsus@westnet.com.au. [Learn why this is important](#)

Hi Nerea,

I am writing to you on behalf of Anne Ransom and Heinz Graf of 50 Farrall St in Bruce Rock.

They would like to formally accept the proposal of \$12,500.00 for the vacant block situated at 52 Farrall Street in Bruce Rock.

Please let me know if you require any further information and please use this email for any further correspondence.

Regards

Susan Hodgkiss (0427412771)

On behalf of

Anne Ransom & Heinz Graf (0429959479)

Sent from my Galaxy



Draft Review Main Street Revitalisation Strategy

SHIRE OF BRUCE ROCK

Overview of Review

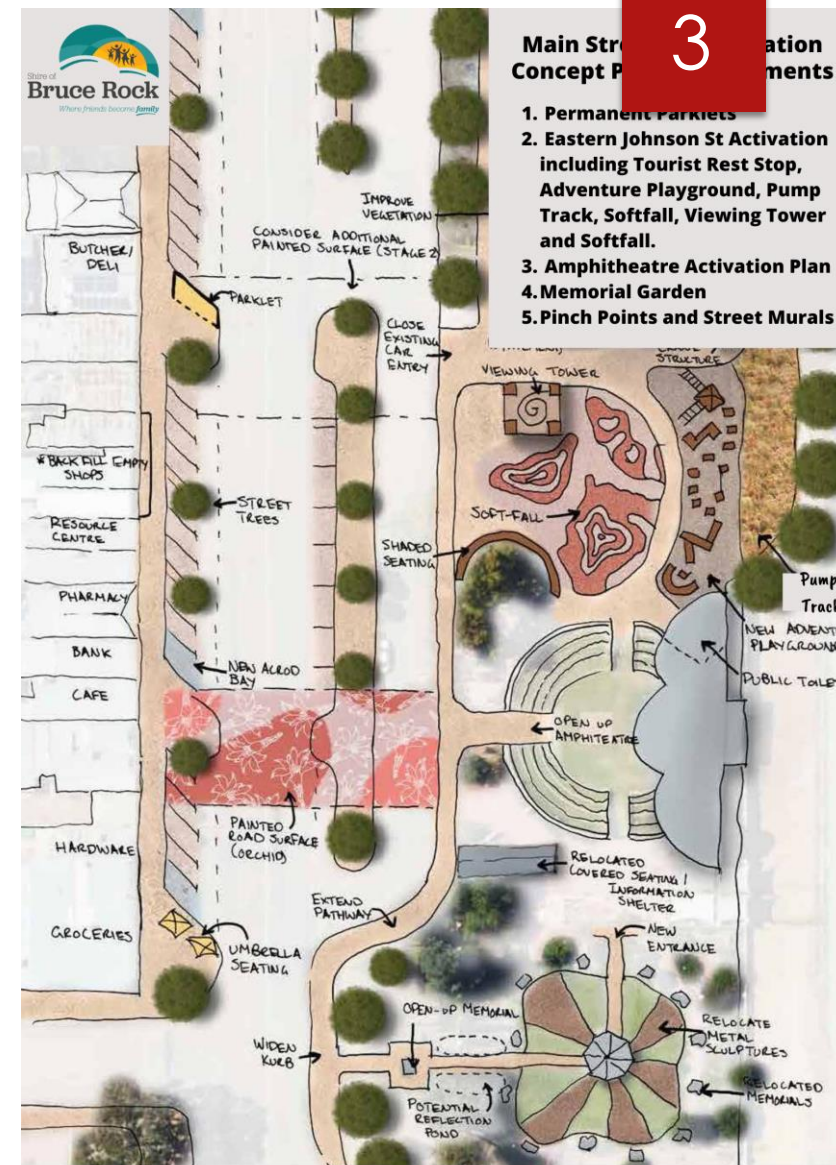


	REVIEW CONSIDERATIONS
	ACHIEVEMENTS / COMPLETED
	IMPACTS / CHALLENGES
	APPROVED VARIATIONS / REMOVALS
	NEW PROJECTS ADDED
	UPDATES & PROPOSED TIMELINES
	RECOMMENDATIONS

Considerations

- ▶ Achievements and Completed Projects
- ▶ Major impacts/challenges to the implementation of Strategy
- ▶ Major Variations & Removal of Projects/Components 2020 - 23
- ▶ Details of any added projects since the adoption in 2020
- ▶ Review & comment on each of the identified projects

- ▶ Recommendations
 - Project Removals
 - Project Variations
 - Other Considerations or Inclusions
 - New project timelines





Completed Projects



AMPHITHEATRE



REMEMBRANCE
PARK



WAR MEMORIAL



PARKLETS



PINCH POINTS



NEW PLAYGROUND
DESIGNS

Major Impacts

5



COVID19

NEW
SUPERMARKET

SIGNIFICANT
FIRE EVENT

MAIN ROADS
WA

Significant Variations / Removals

Viewing Tower

During the consultation process and working on playground designs Council agreed to not proceed with the Viewing Tower.

Multi Purpose Building

The Strategy was created with a Multi Purpose Building to be constructed between the new adventure playground and the Veterans Bunker. This project was put on hold to focus on the new supermarket. This is something that Council may wish to look at in the future.



Added Projects Since 2020

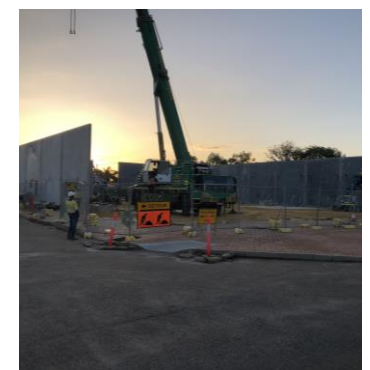
▶ New Supermarket


The new supermarket was not part of the original strategy, however following the loss of the only shop in town, Council agreed that a new Supermarket was a priority for the community



▶ Electronic Notice Board

Council was able to obtain grant funding for the installation of an electronic notice board for the main street, whilst not part of the original Main Street Revitalisation Strategy it compliments the works and enhances the main street.





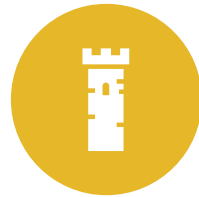
Review of Strategy Project Components and Timelines

The CEO, in conjunction with other Council staff who have been involved with the implementation, reviewed all components of the strategy

Recommendations - Project Removals



**Online Booking
System for
Amphitheatre**



Viewing Tower



**Large Tree
Plantings Main
Street Parking**

Recommendations

- Variations for Consideration

10



Multi Purpose Building



Large Shelter Bay & Tourism Panels Refresh



Parklet in front of Old Butcher Shop



Main Street Parking Improvement

Next Steps



Councillors to review the document, timeframes and recommendations over the next month



Feedback to be emailed to CEO by 11th March 2024



All feedback to be provided for whole of Council consideration at the March 2024 Council Meeting



Adoption of new Timeframes and Strategy Variations at the March 2024 Council Meeting



Review Main Street Revitalisation Strategy

Review of the Main Street Revitalisation Strategy Originally Adopted 2020

Review Considerations

Council has requested a review of the Main Street Revitalisation Strategy 2020 that was developed in conjunction with consultants and adopted by Council in 2020.

When undertaking the review of the Main Street Revitalisation Strategy 2020, the Chief Executive Officer is to provide the following;

- Details of the Achievements and Completed Projects contained within the “Strategy”
- Outline any major impacts/challenges to the progress of the implementation of the “Strategy”
- Significant Variations and Removal of Projects/Components 2020 - 2023
- Details of any added projects since the adoption of “Strategy” in 2020
- Review and comment on each of the identified projects contained within the “Strategy”
- Recommendations
 - Project Removals
 - Project Variations
 - Other Considerations or Inclusions
 - New project timelines



1. Completed Projects and Achievements

Amphitheatre

- Removal of AV box on western side to create a new entrance from street.
- Installation of synthetic grass to tiered seating.
- Planted new lawn and installed new reticulation at ground level.
- Reactivation – there has been a significant increase in the use of the Amphitheatre area since the upgrade works that were completed in 2022.

Remembrance Park

Sculpture Park was revamped to create Remembrance Park, including the relocation of war memorials, inclusion of sculptures, interpretive signage, new paths and gardens.

War Memorial

The main war memorial was enhanced by installation of synthetic grass, sculptures, interpretative signage, revamped gardens and removal of section of wall to lead into the new Remembrance Park.

Parklets

Following the successful trial of temporary parklets permanent parklets were constructed with automatic shades installed.

Pinch Points

Following the installation of new parklets, Council staff installed pinch points at both parklets to assist with pedestrian flow across Dunstall Street in the main shopping precinct.

New Playground

- Public consultation for new playground completed, with targeted workshops and two open community sessions, as well as feedback sought during the 2023 Bruce Rock Ag Show.
- Consultant engaged and concept designs endorsed by Council.

Overall, it can be seen from the above that there have been some major components of the project completed and substantial progress made over the past three years. This is particularly pleasing considering some significant impacts to the main street and other major impacts since the “Strategy” was adopted.



2. Major Impacts or Challenges to the Implementation of the Strategy

COVID19

During 2020 to 2022 the impacts of Covid19 were across most aspects of Council works and projects. There was a significant impact on staffing levels, significant increase in costs of materials and lack of contractors being available to deliver projects within timeframes.

Whilst there was no direct impact from Covid19 on any specific components of the Main Street Revitalisation Strategy there were delays and costs associated with the works as well as some projects being delayed due to other staffing priorities.

Need for New Supermarket

With Mason's Shop burning down after the adoption of the Main Street Revitalisation Strategy triggered a rethink of the "Strategy" as well as other Council projects.

In determining the location of the new supermarket Council investigated the option of building the new supermarket where the proposed Multi-Purpose Precinct was proposed, being on the rail reserve next to the Veteran's Bunker. This site was deemed not suitable and was erected on the old shop site.

Significant Council staffing, resources, time and funds were directed to the construction of the new supermarket which had an overall impact and delay on several components and projects contained within the Main Street Revitalisation Strategy.

Significant Fire Event

The Shackleton fire event that took place in February 2022 didn't have a direct impact on the Main Street Revitalisation Strategy, however it did impact on the staffing resources and focus due to the priority of the significant fire event and recovery.

Main Roads WA

Despite the lobbying and consultation with Main Roads WA there has been limited progress made into the progression of the realignment of Dunstall and Johnson Street Intersection, which subsequently has impacted the ability to progress Project L – Merredin Entrance.

This is still progressing, however is not going to occur in a short time frame and will require continued work with Main Roads WA, agree on a design and the need to attract significant funding in partnership with Main Roads WA (noting that Main Roads WA own this intersection).



3. Significant Variations and Removal of Projects/Components 2020 – 2023

Project F – Viewing Tower

During the consultation process and working on playground designs Council agreed to not proceed with the Viewing Tower as part of the Main Street Revitalisation Strategy.

Project H – Multi Purpose Centre

The Main Street Revitalisation Strategy was created with a Multi Purpose Building to be constructed between the new adventure playground and the Veterans Bunker. This project was put on hold due to the need for Council to focus on and construct a new supermarket. This is something that Council may wish to look at in the future, however financially and with other higher needs projects it is not something that would be deemed viable in the short or medium term.



4. Projects or Components Added to Original Strategy Since Adoption

New Supermarket

Whilst not planned or part of the “Strategy” the new Supermarket has enhanced the Main Street and assisted in re-activating the main shopping precinct, with significant increase in foot traffic along the main street both from locals, visitors and neighbouring residents.

Electronic Notice Board

Council was able to obtain grant funding for the installation of an electronic notice board for the main street, whilst not part of the original Main Street Revitalisation Strategy it compliments the works and enhances the main street.



5. Review, Comment and Proposed Timeframe on Strategy Projects

Project	Sub-Project	23/24	24/25	25/26	26/27	Notes
Re-Integrating the Amphitheatre	Remove existing AV box to create entrance					Completed.
	Establish art on sides of the stage		✓			To be deferred until other public art projects are completed, including Supermarket mural.
	New BBQ & Install festoon lighting	✓				In progress.
	Convert Sculpture Park to Remembrance Park and refurb of the War Memorial					Completed.
	Online hire process					<p>Investigations undertaken in 2023, in line with Activation Plan consultation process. Research has shown that it would be cost prohibitive to establish an online booking system through our website via Market Creations. The cost of the online booking system and monthly fees would be well above the income generated for the amphitheatre. In addition, front counter staff have concerns as to the practicality of the bookings and the lack of ability to control who can book and the associated requirements.</p> <p>It is recommended that the online bookings system for the amphitheatre be removed as a component of the Main Street Revitalisation Strategy and that staff establish an internal Outlook calendar for bookings and that improved promotion of the amphitheatre as a venue for hire is undertaken.</p>
	Activation Plan	✓	✓			To be completed in 2024, beginning with community consultation and discussions with the CRC who are a primary hirer of the amphitheatre.
	Investigate installing shade structures to the seating area.			✓	✓	<p>Project was previously deferred to 2024/25, to allow for feedback from community and to gauge how use of the Amphitheatre has changed, and thus the need for shade.</p> <p>In 2022 and 2023 there was a significant increase in the use of the amphitheatre by CRC, community groups, Shire, School and public.</p>

Project	Sub-Project	23/24	24/25	25/26	26/27	Notes
Pinch Points & Street Murals	Planning of pinch points & completing traffic designs	✓	✓			Currently in progress.
	Liaising with Main Roads for permission to install mural		✓			Ongoing.
	Implementation & installation of pinch points and murals		✓			Pinch Points and murals to be installed after the construction of the supermarket to ensure they complement the new main street layout.
Street Layout	Semi-permanent parklets					Completed.
	Make parklets permanent through kerb adjustments					Completed.
	Introduce trees along parking bays (five)					This project component is no longer recommended as the planting of 5 large trees could cause significant future issues. The proposal would require five car bays to be removed and there is already an increase of traffic and lack of parking with the opening of the new supermarket and loss of bays from the new parklets. In addition, the proposed location is in line with the major underground stormwater pipes and planting of large trees will cause issues with the pipe and lift paving along the main street path and parking area.

Project	Sub-Project	23/24	24/25	25/26	26/27	Notes
Activate Empty Space on Eastern Side of Johnson St	Economic development plan and business case for multipurpose building					Deferred to allow Economic Development Committee assess need for and viability of building, and to allow Sporting Museum Working Group to continue to develop plans. Consideration as to the viability and need of this project is to be further investigated and a decision to be made by Council at a later date.
	Public consultation on design of playground	✓				Initial consultation completed, further consultation to occur after draft designs are received.
	Engage consultant to devise design and development plan of playground, and pump track	✓	✓			Consultant engaged for playground design, expected to be completed in first half of 23/24. Due to funding restrictions, pump track to be considered a separate project, and design works to begin in 24/25.
	Playground Consultant Design & Tender Documents to be completed	✓				These are nearing completion and will be ready for March 2024.
	Determine viability and desire for Viewing Tower					During the consultation process and working on playground designs Council agreed to not proceed with the Viewing Tower as part of the Main Street Revitalisation Strategy.
	Grant seeking and preparation for construction of playground	✓				LRCIP Phase 4 allocation to go towards playground, allocation request submitted in February 2024. LotteryWest grant progressed and submission to Lotterywest in December 2023.
	Implementing and installing playground		✓			Dependent on grant timelines.
	Open northern side of Amphitheatre & relocate information panels	✓				Planning and design during playground consultation process has resulted in a design that incorporates an opening and transition from the amphitheatre area to the new playground.

Project	Sub-Project	23/24	24/25	25/26	26/27	Notes
Townsite Entrances	Consult with BRE to ensure their plan for a new business entrance is cohesive with our plans	✓	✓			Bruce Rock Engineering are yet to commit to their proposals for new entry, thus unable to proceed with planning at this entry point.
	Liaise with Main Roads to develop plans for BK-MD entrance	✓	✓			This is still progressing, however is not going to occur in a short time frame and will require continued work with Main Roads WA, agree on a design and the need to attract significant funding in partnership with Main Roads WA (noting that Main Roads WA own this intersection).
	Prepare creative brief for town entry signage & statements	✓				Preparation of creative briefs to occur prior to June 2024.
	Finalise plans for all entrances, including development works, landscaping, and artwork		✓			Council to finalise endorsement of designs for entry statements and works in 2024.
	Implement entrance upgrades		✓	✓		Entry signage to be implemented in 24/25.
Main Business Precinct Facades	Upgrade / paint council owned properties in main street		✓			Identify which Council businesses in the main street require painting and any other works to ensure improvement in the look of our main street.
	Work with and encourage other businesses to upgrade their facades within the main shopping precinct		✓		✓	This will be undertaken with consultation with businesses and Council to consider the re-activation of its Business Improvement Townscape Grant or a similar program that could see Council making a co-contribution to the businesses. This could be discussed at a later date.

Project	Sub-Project	23/24	24/25	25/26	26/27	Notes
Expand & Enhance Motor Museum	Engage contractor to develop, design and cost expansion		✓			Whilst this project has not been a priority it is certainly something that needs to occur, and has been heavily pushed by the Mens Shed and members of the Bruce Rock Museum. It is recommended that in the 2024/45 financial year Staff obtain design and costings to enable staff to commence seeking grant funding with the proposal to construct in 2025/26 or 2026/27.
	Seek grant funding for motor museum expansion			✓		
	Undertake expansion works			✓	✓	
Town centre activation plan	Begin research and preparation of plan	✓	✓			To be considered as a project Town Teams could undertake through the WEROC joint funding arrangements, first engagement with Bruce Rock and Town Teams is scheduled for the first quarter of 2024.
	Implement plan		✓			This will be dependent on the outcomes of the works and engagement with Town Teams and the Community.

6. Recommendations

That Council consider the below recommendations, make any variations prior to adoption. That Council promote the achievements of the plan to date and provide public an overview of key projects to come.

A key impact on the progression of the plan and some of the major projects is the financial stability of Council, following the impact of the need to construct a new supermarket. This has impacted Council's reserve funds, and we have a significant WA Treasury Loan.

Whilst many of the projects can still proceed there will be a large focus for Council to attract significant grant funding to reduce the financial burden on Council and ratepayers.

1) Project Removals

- **Online Booking System for Amphitheatre**
Investigations undertaken in 2023, in line with Activation Plan consultation process. Research has shown that it would be cost prohibitive to establish an online booking system through our website via Market Creations. The cost of the online booking system and monthly fees would be well above the income generated for the amphitheatre. In addition, front counter staff have concerns as to the practicality of the bookings and the lack of ability to control who can book and the associated requirements.

It is recommended that the online bookings system for the amphitheatre be removed as a component of the Main Street Revitalisation Strategy and that staff establish an internal Outlook calendar for bookings and that improved promotion of the amphitheatre as a venue for hire is undertaken.

- **Planting Five Large Trees - Main Shopping Precinct Car Parking Area**
This project component is no longer recommended as the planting of 5 large trees could cause significant future issues. The proposal would require five car bays to be removed and there is already an increase of traffic and lack of parking with the opening of the new supermarket and loss of bays from the new parklets. In addition, the proposed location is in line with the major underground stormwater pipes and planting of large trees will cause issues with the pipe and lift paving along the main street path and parking area.
- **Viewing Tower**
During the consultation process and working on playground designs Council agreed to not proceed with the Viewing Tower as part of the Main Street Revitalisation Strategy.

2) Project Variations for Consideration

- **Multi Purpose Building**
Council direction sought to determine if the Multi-Purpose Centre is still a project consideration or to be removed or deferred for long term consideration.
- **Shelter Bay and Tourism Panels**
Reconsider the proposed relocation of the shelter and tourism signage panels in the centre island near the amphitheatre, to potentially remain and improve aesthetics through plantings and colour.

3) Other Considerations

a) **Parklet at Front of Old Butcher Shop**

With the closure of Bruce Rock Meats in 2023 the usage of the parklet at the front has reduced, noting that it does still have some use by the neighbouring Craft Shop and tourists on weekends.

The closure of the adjoining building (Bruce Rock Newsagency) in 2021 has also reduced foot traffic in that area of Johnson Street. It is uncertain what the future of these buildings holds and what may be in them in the future, which makes it difficult to determine the future usage of the parklet.

It is recommended that the parklet remain in its current location for a further twelve months and re-assess as to its future.

b) **Parking**

Following the construction of the new Supermarket there has been a significant increase in customers and requirement for parking on Johnson Street (between Bath St and Bruce St).

There has been a noticeable number of customers having to park in other areas (across the street and down Bath St), whilst noting that it is not that far and still within the required proximity for parking requirements.

One notable issue is the number of staff from the businesses between Bruce St and Bath St that are parking in front of the shopping areas and taking up significant number of customer bays.

This problem could be significantly reduced by staff parking at the rear of their businesses, in the slip road near the amphitheatre or at the carpark at the rear of the Shire Office. The CEO will write to the businesses to seek their cooperation in reducing the number of staff vehicles being parked at the front of the shops.

4) New project timelines

See spreadsheet in section 5 of this review, outlining the proposed timeframes for each of the remaining components / projects.

APPEDIX 1

Bruce Rock Main Street Revitalisation Strategy Original Implementation Report 2020



Great Eastern Country Zone

MINUTES

Thursday, 22 February 2024
Commenced at 9:34am

Shire of Merredin

Merredin Regional Community & Leisure Centre
Bates Street, Merredin Western Australia 6415

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1. Opening and Welcome

The Chair declared the meeting open at 9.34am.

1.1 Acknowledgement of Country

We, the Great Eastern Country Zone of WALGA acknowledge the Traditional Custodians of this land, and pay our respects to their Elders past, present and future.

2. Attendance and Apologies

Shire of Bruce Rock	President Cr Ram Rajagopalan Cr Stephen Strange (State Council Representative) Mr Darren Mollenoyux, Chief Executive Officer, non-voting
Shire of Cunderdin	Deputy President Cr Tony Smith Mr Stuart Hobley, Chief Executive Officer, non-voting
Shire of Dowerin	President Cr Robert Trepp Mr David Singe, Chief Executive Officer, non-voting
Shire of Kellerberrin	Cr Dennis Reid Ms Morgan Ware, Manager of Governance
Shire of Koorda	President Cr Jannah Stratford Mr Zac Donovan, Chief Executive Officer, non-voting
Shire of Merredin	Cr Megan Simmonds
Shire of Mount Marshall	Cr Tony Sachse (Zone Chairperson) Mr Gary Martin, A/Chief Executive Officer, non-voting
Shire of Mukinbudin	President Cr Gary Shadbolt Mr Dirk Sellenger, Chief Executive Officer, non-voting
Shire of Narembeen	President Cr Scott Stirrat Deputy President Cr Holly Cusack
Shire of Nungarin	Deputy President Cr Gary Coumbe Mr Ric Halse, Chief Executive Officer, non-voting
Shire of Tammin	Deputy President Cr Tanya Nicholls

	Ms Joanne Soderlund, Chief Executive Officer, non-voting
Shire of Trayning	President Cr Melanie Brown Ms Leanne Parola, Chief Executive Officer, non-voting
Shire of Westonia	President Cr Mark Crees Mr Bill Price, Chief Executive Officer, non-voting
Shire of Wyalkatchem	Deputy President Cr Christy Petchell Cr Ross Lawson Kerr Cr Misha Stratford (Observer) Ms Sabine Taylor, Chief Executive Officer, non-voting
Shire of Yilgarn	President Cr Wayne Della Bosca Mr Nic Warren, Chief Executive Officer, non-voting
Guests	
Telstra	Boyd Brown, Regional General Manager WA
Main Roads WA	Mohammad Siddiqui, Regional Manager Wheatbelt
Water Corporation	Rebecca Bowler, Manager Customer & Stakeholder – Goldfields & Agricultural Region
Regional Development Australia WA	Josh Pomykala, Director Regional Development
Members of Parliament	Hon Mia Davies MLA, Member for Central Wheatbelt Kath Brown, Electorate Officer, Office of Hon Mia Davies MLA
WALGA	James McGovern, Manager Governance & Procurement Naomh Donaghy, Governance & Organisational Services Officer
Apologies	
Shire of Cunderdin	President Cr Alison Harris
Shire of Dowerin	Deputy President Cr Nadine McMorran
Shire of Kellerberrin	President Cr Matt Steber Deputy President Cr Emily Ryan Mr Raymond Griffiths, Chief Executive Officer, non-voting
Shire of Kondinin	President Cr Kent Mouritz Deputy President Cr Bev Gangell Mr David Burton, Chief Executive Officer, non-voting
Shire of Koorda	Deputy President Cr Gary Greaves
Shire of Merredin	President Cr Mark McKenzie Deputy President Cr Renee Manning Ms Leah Boehme, A/Chief Executive Officer, non-voting
Shire of Mount Marshall	Deputy President Cr Nick Gillett
Shire of Nungarin	President Pippa de Lacy
Shire of Narembeen	Rebecca McCall, Chief Executive Officer, non-voting
Shire of Tammin	Cr Nick Caffell
Shire of Trayning	Cr Michelle McHugh
Shire of Westonia	Deputy President Ross Della Bosca

Shire of Wyalkatchem
Shire of Yilgarn

President Cr Owen Garner
Deputy President Cr Bryan Close

Hon Colin de Grussa MLC, Member for Agricultural Region
Hon Steve Martin, Member for the Agricultural Region
Rick Wilson MP, Federal Member for O'Connor
Hon Peter Rundle MLA, Member for Roe
Hon Martin Aldridge MLC, Member for Agricultural Region
Hon Shelley Payne MLC, Member for Agricultural Region
Hon Darren West MLC, Member for Agricultural Region
Hon Sandra Carr MLC, Member for Agricultural Region

Department of Local Government,
Sport, & Cultural Industries

Samantha Cornthwaite, Regional Manager Wheatbelt

Wheatbelt Development Commission

Renee Manning, Principal Regional Development Officer – Central East

3. Attachments

The following are provided as attachments to the Minutes:

1. Item 6.1 Telstra presentation
2. Item 8.4 Main Roads report

The full State Council Agenda can be found via link: [State Council Agenda 6 March 2024 \(walga.asn.au\)](https://www.walga.asn.au)

4. Declarations of Interest

NIL

5. Announcements

NIL

6. Guest Speakers / Deputations

6.1 Speakers for the February Zone Meeting

6.1.1 Telstra

Boyd Brown, Regional General Manager, Telstra Retail & Regional, presented to the Zone on key topics including 3G network closure, mobile update on co-investment and 4G/5G upgrades, satellites and network resilience. Additionally, Mr Brown provided an update on telecommunications resilience planning in the wake of recent severe weather event across the wheatbelt and Goldfields regions.

Boyd took a number of questions from Zone members during his presentation – **Attachment 1**

NOTED

7. Members of Parliament

Any Members of Federal and State Government in attendance were invited to provide a brief update on matters relevant to the Zone.

- Mia Davies, Electorate Officer, Office of Hon Mia Davies MLA

NOTED

8. Agency Reports

8.1 Department of Local Government, Sport, and Cultural Industries

Samantha Cornthwaite, Regional Director Wheatbelt was an apology, a report was submitted for the Zone.

Executive Officer Comment:

The Executive Officer suggested the Department of Local Government, Sport and Cultural Industries be contacted to request a representative attends Zone meetings. Members were in agreeance.

NOTED

8.2 Wheatbelt Development Commission

Renee Manning, Principal Regional Development Officer was an apology for this meeting.

NOTED

8.3 Regional Development Australia Wheatbelt

Josh Pomykala, Director Regional Development was in attendance and took a few moments to introduce himself. There was no report for the February meeting.

NOTED

8.4 Main Roads Western Australia

Mohammad Siddiqui, Regional Manager Wheatbelt provided a report in advance of the meeting, now attached – **Attachment 2**

NOTED

8.5 Water Corporation

Rebecca Bowler, Manager Customer & Stakeholder gave a verbal report.

NOTED

9. Minutes

9.1 Confirmation of Minutes from the Great Eastern Country Zone meeting held on Monday 20 November 2023

The Minutes of the Great Eastern Country Zone meeting held on Tuesday, 20 November 2023 have previously been circulated to Member Councils.

RESOLUTION:

Moved: Shire of Koorda

Seconded: Shire of Yilgarn

That the minutes of the Great Eastern Country Zone meeting held on Monday, 20 November 2023 be confirmed as a true and accurate record of the proceedings.

CARRIED

9.2 Business Arising from the Minutes from the Great Eastern Country Zone Meeting held on Monday, 20 November 2023

9.2.1 Carriage Lighting/Train Visibility – Rail Network (Item 13.1)

At the November 2023 Zone meeting, Cr Alison Harris raising concerns in relation to lighting of train carriages. WALGA provides the following update of information:

In December 2023, the Federal Government released the [National Level Crossing Safety Strategy \(Department of Transport and Main Roads\) \(tmr.qld.gov.au\)](https://www.transport.gov.au/publications/national-level-crossing-safety-strategy) which includes strategies for train lighting and visibility.

Additional commentary is available in this article:

<https://infrastructuremagazine.com.au/2024/02/05/national-level-crossing-safety-strategy-released/>

WALGA also provided a technical submission to the review of AS 7531 'Lighting and Visibility Standard' which occurred in October 2023. There is no current WALGA advocacy or Policy Team activity on this matter.

RESOLUTION:

Moved: Cr Melanie Brown, Shire of Trayning
Seconded: Cr Gary Shadbolt, Shire of Mukinbudin

That the Zone Executive Officer request a comment from WALGA on their capacity to advocate for change, with an item to be prepared for the next Great Eastern Zone meeting.

CARRIED

9.2.2 Zone Council Member Training Rebate (Item 13.4)

Following discussion of this item in November 2023, WALGA commenced monitoring Zone Local Governments that enrol Councillors in the Council Members Essentials training modules.

Under the revised rebate scheme, the Zone through the WALGA Secretariat will directly reimburse each Local Government their \$2,000 allocation rather than request Local Governments to raise an invoice. The rebate is not dependent on all Council Members completing the modules.

NOTED

9.3 Minutes of the Great Eastern Country Zone Executive Committee meeting held on Tuesday 13 February 2024

The Minutes of the Great Eastern Country Zone Executive Committee meeting held on Tuesday, 13 February 2024 were attached.

RESOLUTION

Moved: Shire of Trayning
Seconded: Shire of Nungarin

That the Minutes of the Great Eastern Country Zone Executive Committee Meeting held on Tuesday 13 February 2024 be received.

CARRIED

9.4 Business arising from the Great Eastern Country Executive Committee Meeting held on Tuesday, 13 February 2024

9.4.1 Prioritisation of Strategic Zone Issues

In no particular order, the following items are regarded as strategic Zone priority issues for 2024 with proposed new items identified in **green**:

- Regional Health Services to include:
 - Hospitals
 - Aged Care
 - Future of Nurse Practitioner Service
- St John Ambulance Service – Impact on Volunteers and the provision of the service generally.

- Regional Subsidiaries
- Transport – Road Network
- Telecommunications
- Education
- Review of GROH Housing and Regional Housing issues
- Waste Management
- Agricultural Land Use

Executive Committee Comment:

Strategic priorities have been updated for consideration of Zone members. Covid-19 has been excluded and the theme of regional housing has been added to GROH housing in recognition that many Local Governments struggle with lack of residential housing.

In advance of the Executive Committee meeting, Cr Mark Crees proposed a new priority based on corporations purchasing productive agricultural land to offset their carbon footprint by planting trees; this issue is aligned to the use of productive agricultural land for solar farms and wind farms. There is a relationship between this emerging issue and the buying up of productive agricultural land in various regions of WA commencing in the 1990’s for planting of commercial blue gum farms.

Both added priorities were the subject of adopted 2023 WALGA AGM motions that are currently under consideration by WALGA Policy Teams:

Regional Housing

That WALGA advocates to the WA State and Commonwealth Governments to address the dire shortage of affordable key worker family housing options in regional and remote towns to encourage families to live and work in regional and remote towns. Social housing is addressed at both the State and Federal levels.

Agricultural Land Use

That WALGA establish and promote policies to protect and prioritise the preservation of agricultural land against its displacement by non-agricultural activities that lead to a net reduction of the State’s productive agricultural land.

Comment:

Cr Crees, Shire of Westonia, gave an overview on the importance of the addition of “Agricultural Land Use”, using the example of the potential sale of Merredin Farms to a Mining Corporation for their Carbon Offsets. This would equate to 20,000Ha of 240,000Ha farmland in the Shire of Westonia alone.

The Executive Officer will keep Zone Members informed on what WALGA are doing in this space.

RESOLUTION

Moved: Shire of Westonia
Seconded: Shire of Narembeen

That the Great Eastern Country Zone endorse the Strategic Zone Priorities for 2024.

CARRIED

9.4.2 Medicare Rebate

At the November 2023 Zone meeting, Cr Alison Harris brought a Medicare item forward; that Medicare are proposing that the rebate will not be offered for first telehealth consultations with speciality doctors.

The current Medicare Benefits Schedule does not identify any change to the first telehealth consultation with speciality doctors. The Executive Committee discussed this matter and recommended that the Zone prepare correspondence to advocate against any change, highlighting the impact it will have on regional communities who rely heavily on telehealth consultations.

RESOLUTION:

Moved: Shire of Bruce Rock
Seconded: Shire of Westonia

That the Zone Executive Officer write to Medicare / Services Australia and inform that the WALGA Great Eastern Country Zone is opposed to any change to the Medicare rebate for initial telehealth consultations with specialist doctors.

CARRIED

9.4.3 Women of the Wheatbelt Elected Members (WoWem) Sundowner

On Friday 15 March 2024, Cr Harris in partnership with other Members of the Great Eastern Country Zone, will host a Sundowner for female councillors in the region, the “Women of the Wheatbelt Elected Members (WoWem) Sundowner” in Merredin. It is estimated there will be 30+ attendees.

The Executive Committee supports a request for Zone consideration of a financial contribution in support of this event.

The organisers are currently awaiting catering quotes and can advise on a suggested contribution closer to the event. In the absence of specific costings, the Executive Committee therefore propose a financial contribution to a maximum of \$1,000 be considered.

Comment:

Cr Brown thanked Cr Harris for her work, stating this event is a great initiative.

RESOLUTION

Moved: Shire of Trayning
Seconded: Shire of Bruce Rock

That the Great Eastern Country Zone make a financial contribution up to a maximum of \$1,000 toward the cost of hosting the Women of the Wheatbelt Elected Members (WoWem) Sundowner to be held on 15 March 2024.

CARRIED

10. Zone Business

10.1 2024 Meeting dates

Background:

Meeting dates for the Great Eastern Country Zone's Executive Committee and Zone meetings are presented for the Zone's review and acceptance.

These dates were endorsed by the Executive Committee at their meeting on Tuesday 13 February.

The Executive Committee dates are 1.5 weeks prior to the Zone meeting. Zone meetings are scheduled to align with State Council meetings.

NOTICE OF MEETINGS
GREAT EASTERN COUNTRYZONE EXECUTIVE COMMITTEE 2024

Exec Comm Meeting Dates Tuesday	Time	HOST COUNCIL
2 April	Tuesday 8am	Teleconference
4 June	Tuesday 8am	Teleconference
13 August	Tuesday 8am	Teleconference
5 November	Tuesday 8am	Teleconference

NOTICE OF MEETINGS
GREAT EASTERN COUNTRY ZONE 2024

Zone Meeting Dates	Time	Host Council	State Council meeting Dates 2024	Time to read State Council Agenda
11 April	Thursday 9.30 am	Kellerberrin	Wednesday 1 May	2 weeks and 1 day
13 June	Thursday 9.30 am	Merredin	Wednesday 3 July	1 week and 1 day
22 August	Thursday 9.30 am	Kellerberrin	Regional Meeting 5-6 September	1 week and 1 day
14 November	Thursday 9.30 am	Merredin	Wednesday 4 December	2 week and 1 day

RESOLUTION

Moved: Shire of Dowerin

Seconded: Shire of Bruce Rock

That the 2024 Great Eastern Country Zone Executive Committee and Zone dates are confirmed as stated above.

CARRIED

10.2 Great Eastern Country Zone Conference 2025

The Great Eastern Country Zone Conference was held in Merredin on Tuesday 28 February 2023. Themed “Regional Collaboration,” the intent of the Conference was to provide information on current and planned regional collaboration involving Zone Local Governments. A total of 100 people attended, including Local Government Councillors, Senior officers, and three members of Parliament.

A subsequent survey provided a strong response that the conference is a valuable experience, particularly the information and networking opportunity it provides for Council Members that do not attend the Zone.

The Zone is committed to a biennial conference and it would be practical to commence planning for the 2025 conference as soon as possible. The Executive Committee recently discussed establishing a Zone Conference Planning Subcommittee to take the lead on the conference theme, speakers, location and potential innovations.

It is recommended the Subcommittee comprise between 4 and 6 members and it will be supported by WALGA through the Zone Executive Officer. The Zone Conference Planning Subcommittee will also be able to leverage the capability within WALGA’s Marketing and Events team to assist with matters including conference planning and promotion, venue identification and logistics, speaker and MC acquisition.

RESOLUTION

Moved: Shire of Westonia

Seconded: Shire of Mukinbudin

That the Great Eastern Country Zone establish a Zone Conference Planning Subcommittee comprising the following Zone delegates:

Cr Melanie Brown, Shire of Trayning;

Cr Jannah Stratford, Shire of Koorda :

Cr Ram Rajagopalan, Shire of Bruce Rock;

Cr Gary Shadbolt, Shire of Mukinbudin :

Cr Tony Sasche, Shire of Mount Marshall;

Cr Stephen Strange, Shire of Bruce Rock;

Cr Mark Crees, Shire of Westonia

CARRIED

10.3 Road Works during a Total Fire Ban Regulatory Review Update

By Max Bushell, Senior Policy Advisor, Road Safety and Infrastructure

EXECUTIVE SUMMARY

- *The Department of Fire and Emergency Services (DFES) has announced that changes to the Bush Fires Regulations 1954 dealing with grading and bituminising works during a Total Fire Ban have come into effect.*
- *All conditions on conducting road works during a Total Fire Ban have been removed, except for the following three conditions: 24Y, 24ZA, and 24ZB.*
- *Local Governments should still employ robust risk management and assessment strategies when deciding whether to proceed with roadworks during a Total Fire Ban.*

BACKGROUND

Following consultation with WALGA and Local Governments, Main Roads, and contractors, DFES have removed all conditions on conducting road works during a Total Fire Ban, except for:

- Regulation 24Y: road work remains prescribed for the purposes of section 22B(2) of the Bush Fires Act 1954; meaning business, industry and public authorities (which include Local Governments) can continue to conduct road work during a total fire ban without requiring an exemption.
- Regulation 24ZA: road work must stop during a Total Fire Ban where there is a Catastrophic fire danger rating – with exceptions for essential services.
- Regulation 24ZB: notification is still required via the online notification form which notifies DFES and the Local Government where the works are occurring during a Total Fire Ban. If working within 3kms of DBCA managed land, notification to DBCA is also required.

Local Governments should continue to employ their own thorough risk assessment and risk management practices that consider fire prevention and mitigation when programming road works during a Total Fire Ban.

Additional information can be found on the DFES [website](#). The DFES road work [factsheet](#) may be particularly useful for Local Governments.

NOTED

10.4 Consultation Opportunities

The following consultations are currently open and Zone Local Governments may consider providing a response or formal submission:

Auditor Experience Survey

WALGA has again partnered with LG Professionals WA to conduct a survey of the sector seeking feedback in relation to the annual audit process.

To this end we have jointly revised the questionnaire based on last year's experiences to ensure we obtain feedback from the sector that will enable us to provide constructive advice to the Office of the Auditor General. The OAG is supportive of this process and welcomes advice from the peak bodies to inform their continued improvement.

Please assist us in this important research exercise by completing the online survey at <https://www.surveymonkey.com/r/6KRF2K9> before close of business on **Friday, 15th March**.

Kindly note that only one response is required per organisation.

If you have any queries, please don't hesitate to contact me on either my mobile: 0439 914 349, direct work number 9213 2051 or email: tbrown@walga.asn.au

Stop Puppy Farming - Fees and Charges Consultation Paper

Consultation is now being undertaken by consultants Marsden Jacob Associates on the new and existing fees and charges under the Dog Act 1976 and Cat Act 2011. Local Governments should have received correspondence from them providing a consultation paper and a link to an online survey for submissions in response.

The five-week consultation period opened on Thursday 1 February and responses will inform the development of fees for the following approvals:

1. Dog and cat registration by owners and contributions to the Centralised Registration System (CRS)
2. Dog supply approvals
3. Approvals to breed for dogs
4. Pet shops approvals (only applicable to dogs)

If you have not received a copy of the consultation paper and a link to their survey, please contact Marsden Jacob Associates for at SPFees@marsdenjacob.com.au

The consultation closes on **Friday, 8 March.**

Cemeteries and Cremations Act Review

The March 2024 State Council Agenda includes an Item for Decision on this review, this is a timely opportunity to inform the Zone that the consultation period has been extended to 15 March. This provides Local Governments with a renewed opportunity to provide a submission, with information provided below:

The Department of Local Government, Sport and Cultural Industries has commenced a **Review of the Cemeteries Act 1976 and the Cremations Act 1929.**

Local Governments that operate cemeteries or have cremation facilities within their district are encouraged to provide a submission to the DLGSC via the above link. WALGA would appreciate receiving a copy of submissions to inform the development of advocacy. Please send copies of submissions to governance@walga.asn.au by Thursday 25 January 2024.

NOTED

10.5 2024 Local Government Honours Program

By Meghan Dwyer, Executive Officer Governance

The annual Local Government Honours Program affords public recognition and celebration of the outstanding achievements and lasting contributions made by Elected Members and Local Government officers to their respective Councils, the WA Local Government sector and the wider community.

There are six awards in the 2024 Program:

1. Local Government Medal
2. Life Membership
3. Eminent Service Award
4. Merit Award
5. Local Government Distinguished Officer Award
6. Young Achievers Award

Nominations will open on **Friday, 8 March 2024** and close at **5:00pm on Friday, 31 May 2024.**

Details on the 2024 Honours Program and Nomination Forms will be available from Friday, 8 March 2024 on the [WALGA website](http://www.walga.asn.au).

For more information contact Meghan Dwyer, Executive Officer Governance, on 9213 2050 or via email at honours@walga.asn.au.

NOTED

11. Zone Reports

11.1 Zone Chair President Report

President Tony Sachse

As we moved into 2024 and January in particular, GECZ member councils experienced a series of bushfires, mainly due to lightning, followed by a very intense super cell with wide-ranging impacts such that it was designated a Level 2 Amber emergency. There are items relating to this in today's agenda.

The GECZ met for the first-time last week with items relating to current and future meetings as well as discussion on holding a Wheatbelt Zone Conference in 2025. Our guest speaker today is Mr Boyd Brown, Regional General Manager, Telstra Retail & Regional who will present on a range of topics. We also look forward to all our Agency and other reports. By working together in a positive way, we are hopeful many of the concerns we have can be addressed, within the resources available. Good planning and process is also important.

Thanks to the WALGA staff for their contribution in preparing today's agenda, especially James McGovern and Naoimh Doherty. Thanks also to the Shire of Merredin for hosting us today.

RESOLUTION

Moved: Shire of Trayning

Seconded: Shire of Mukinbudin

That the Zone President's Report be received.

CARRIED

11.2 Wheatbelt District Emergency Management Committee (DEMC)

President Tony Sachse

The last Wheatbelt DEMC met on 19th October 2023. The unconfirmed minutes were attached.

You will probably already be aware but Yvette Grigg, District Emergency Management Advisor, Wheatbelt and Goldfields-Esperance Districts, Department of Fire and Emergency Services finished up in her role on Thursday 25th January, 2024. Yvette has given all of us considerable support over many years. Thank you, Yvette.

The Wheatbelt Operational Area Support Group (OASG)/ISG is now meeting on an as needed basis. After the multiple bushfires and the Level 2 Amber Emergency due to the Super Cell in January 2024, Meetings were held twice daily from 17th January 2024 until and including 21st January 2024, and daily from 22nd – 24th January, 2024. A final meeting a debrief of this emergency is scheduled for Tuesday, 20th February, 2024.

Wheatbelt OASG Minutes, Extracts and attachments were distributed to the WALGA GECZ members during the emergency by our executive, so they are not repeated in this report. Of note though are the notes from DFES relating to the use of generators during a Total Fire Ban. A TFB was in place in some Local Governments on Sunday 21st January 2024 during the Emergency. Agencies, Local Governments, Businesses and Individuals were required to consider the reasons for running a generator, and if they did so, that they met the conditions for doing so including having a suitable spark arrestor fitted.

- Regulation 24A(4) Bush Fire Regulations provides that use of an engine, vehicle, plant, equipment or machinery is not prohibited under reg 24A / s 23B Bush Fire Act provided that: o (a) the purpose of that use or operation is the prevention of an immediate and serious risk to the health or safety of a person or livestock; and o (b) all reasonable precautions have been taken to prevent the use or operation from causing a bush fire; and o (c) without limiting paragraph (b), the condition applicable under sub regulation (5) is complied with.
- Based on the above information the use of the generators is to prevent an immediate and serious risk to the health and safety of a person or livestock given the known impacts of the current outage and failure to return normal services within a reasonable period of time may mean for those persons already identified as vulnerable in the community due to pre-existing medical conditions among other things.
- The generator user must ensure that the internal combustion engine that is, or that activates, the engine, vehicle, plant, equipment or machinery being used or operated is mechanically sound and has an exhaust system that — o (a) is clean and free from gas leaks; and o (b) except in the case of a motor vehicle, is fitted with a suitable spark arrester for the engine. • The use of a generator for an essential service becomes relevant if the fire danger is catastrophic, but that does not appear to be the case at the moment.
- The relevant exemption holders should also consult any exemptions they have regarding works they can perform.

RESOLUTION

Moved: Shire of Bruce Rock

Seconded: Shire of Yilgarn

That the Wheatbelt District Emergency Management Committee Report be received.

CARRIED

11.3 Regional Health Advocacy Group

Cr Alison Harris was an apology for this meeting.

RESOLUTION

Moved: Shire of Bruce Rock

Seconded: Shire of Narembeen

That the Regional Health Advocacy Report be received.

CARRIED

11.4 WALGA RoadWise

Cliff Simpson, Road Safety Advisor, was an apology.

12. Western Australian Local Government Association (WALGA) Business

12.1 State Councillor Report

Cr Stephen Strange

- Cr Strange gave a verbal report referencing;
- We have a record 14 new Councillors on State Council.
- A new WALGA President and Deputy President will be elected at the March meeting.

- Highlighted the positive actions coming from Policy Teams.
- Following the next State Council meeting, State Council will meet to determine sector's key asks in advance of the March 2025 State election and will develop our advocacy campaign around these priorities, which will be a key focus of our work in 2024.
- Reminder that all Council meetings will be audio recorded from January 2025 onwards. Encouraged Zone Members to take advantage of WALGA's Meeting Procedures workshop training.

Executive Officer Comment:

The Executive Officer reminded Members that there are free workshop training opportunities available through WALGA to prepare for the recording of Council meetings.

RESOLUTION

Moved: Shire of Kellerberrin
Seconded: Shire of Wyalkatchem

That the State Councillor Report be received.

CARRIED

12.2 State Council Agenda Items – 6 March 2024

Background

WALGA State Council meets five times each year and as part of the consultation process with Member Councils circulates the State Council Agenda for input through the Zone structure.

Zone delegates to consider the Matters for Decision contained in the WA Local Government Association State Council Agenda and put forward resolutions to Zone Representatives on State Council

The full State Council Agenda can be found via link: [State Council Agenda 6 March 2024 \(walga.asn.au\)](http://walga.asn.au)

The Zone is able to provide comment or submit an alternative recommendation that is then presented to the State Council for consideration.

MATTERS FOR DECISION

1.1 Separation (Centre) and Edge Line Markings by Local Government on Low Volume Rural Roads

Executive Summary

- The Main Roads WA warrant does not currently allow edge line or separation (centre) line markings on Local Government roads that carry less than certain traffic volume thresholds.
- Local Governments would like to enhance the safety of their roads by installing line markings in instances where only the traffic volume criterion under the warrant is not met.
- A process is proposed in this item whereby Local Governments would pay for the installation and maintenance and Main Roads would perform the necessary inspections to ensure that the markings adhere to the applicable standard.

- Local Governments would not be required to undertake these works, but rather would have the option to install line markings on qualifying roads that do not meet the traffic volume criterion at their own cost.

WALGA RECOMMENDATION

That WALGA endorse the below Advocacy Position:

- Main Roads Western Australia allow Local Governments to install edge line and separation (centre) line markings on roads that meet all relevant criteria, but do not meet the criterion on traffic volume.**
- For this exemption, Local Governments must adhere to the following conditions:**
 - The Local Government contact Main Roads via the Regional Network Manager with their intent to undertake line marking on specific roads that do not meet the traffic volume criterion, but meet all the other criteria.**
 - The Local Government obtain a Council resolution, committing to fund all installation and maintenance costs.**
 - Local Government undertake spotting/surveying.**
 - Main Roads to undertake an inspection following the survey/spotting work, confirm the start and finish points for the longitudinal line markings, and record the sections of road with line markings to be maintained by Local Government in the relevant database.**
 - Main Roads approve the final layout prior to line marking occurring.**
 - Local Government undertake the works.**
 - Local Government maintain the works in accordance with Main Roads WA standards.**
 - Local Government remove the lines if maintenance works are not performed to the standard.**

1.2 Recovered Materials Framework Advocacy Position

Executive Summary

- The [Standards for Recycled Organics Applied to Land Policy Statement 2007](#) was developed at a time when the main option for landfill diversion of organic material in Western Australia was through mixed waste Alternative Waste Treatment (AWT) facilities.
- The Policy Statement provides principles for the development of standards for recycled organics applied to land, however these principles are potentially broadly applicable to any recovered material applied to land.
- The approach taken is that the principles/approach in the Policy Statement have been reviewed and used to inform the development of the Recovered Materials Framework Advocacy Position.
- The Department of Water and Environmental Regulation is developing a Recovered Materials Framework to cover the application of recovered materials to land.
- The Municipal Waste Advisory Council (MWAC) endorsed the new Advocacy Position in December 2023.

WALGA RECOMMENDATION

That WALGA:

- Rescind the existing WALGA *Standards for Recycled Organics Applied to Land Policy Statement 2007* and Advocacy Position 7.9:**

Local Government:

- Acknowledges the benefits of applying recycled organics to land, especially as a means of diverting organic material from landfill; and,**
- Supports the development of standards for applying recycled organics to land, to ensure a fit for purpose product is developed.**

2. Endorse a new *Recovered Materials Framework* Advocacy Position as follows:

The use of recovered materials, across a range of applications, is essential in reducing the use of basic raw materials, meeting State Waste Strategy Targets and increasing diversion of waste from landfill. To ensure end users have high confidence in the quality and safety of products derived from recovered materials, consistent, outcomes-based standards and investment certainty are required.

The State Government, in consultation with Local Government and the waste management industry, should take a leadership role in facilitating the use of recovered material by:

1. **Developing a regulatory framework which:**
 - a. **Outlines clear, outcomes-based specifications for individual products which take into consideration the receiving environment and allow for site-specific assessment.**
 - b. **Minimises risk to human health and the environment from the use of recovered material.**
 - c. **Establishes robust systems to provide quality assurance and ongoing surveillance throughout the supply chain.**
2. **Providing guidance and support mechanisms for the successful implementation of the framework.**
3. **Supporting the development of, and access to, sustainable end markets and long-term offtake agreements through initiatives such as active engagement with potential end users and the inclusion of recovered material content targets in Government procurement and large infrastructure projects.**

1.3 Review of Cemeteries Act 1986 and Cremation Act 1929 Discussion Paper

Executive Summary

- The Department of Local Government, Sport and Cultural Industries released the Review of *Cemeteries Act 1986* and *Cremation Act 1929* Discussion Paper in November 2023 for public submission.
- WALGA was granted an extension to the submission closing period of 16 February 2024 to permit sector involvement in providing feedback from the Zone process and State Council consideration.

WALGA RECOMMENDATION

That WALGA:

1. **Supports the intent of the Review of Cemeteries Act 1986 and Cremation Act 1929 Discussion Paper to reduce red tape, modernise legislation and standardise administrative practices; and**
2. **Advocates that Local Government cemetery managers retain the capacity to impose cemetery fees and charges under Part 6 of the Local Government Act.**

POLICY TEAM AND COMMITTEE REPORTS

- 9.1 Environment Policy Team Report
- 9.2 Governance Policy Team Report
- 9.3 Infrastructure Policy Team Report
- 9.4 People and Place Policy Team Report

9.5 Municipal Waste Advisory Council (MWAC) Report

MATTERS FOR NOTING / INFORMATION

10.1 2024-25 Federal Budget Submission

10.2 Emergency Management Sector Adaptation Plan (EM-SAP) Local Government Consultation Project

RESOLUTION

Moved: Shire of Nungarin

Seconded: Shire of Tammin

That the Great Eastern Country Zone:

- 1. Supports all Matters for Decision as listed above in the March 2024 State Council Agenda; and**
- 2. Notes all Matters for Noting, Policy Team and Committee Reports and Organisational Reports as listed in the March 2024 State Council Agenda.**

CARRIED

12.3 WALGA President's Report

The WALGA President's Report was attached to the agenda.

RESOLUTION

Moved: Shire of Koorda

Seconded: Shire of Wyalkatchem

That the Great Eastern Country Zone notes the WALGA President's Report.

CARRIED

13. Emerging Issues

NIL

14. Date, Time, and Place of Next Meetings

The next Executive Committee meeting will be held on Tuesday 2 April, via MS Teams – 8am.

The next Great Eastern Country Zone meeting will be held on Thursday 11 April commencing at 9.30am. This meeting will be hosted by the Shire of Kellerberrin.

15. Closure

There being no further business the Chair declared the meeting closed at 12.19pm.



WALGA Great Eastern Country Zone

February 2024



3G Network Exit



Dividing our mobile network into 400 geographic clusters

- **3G/4G infrastructure differences**
- **3G unique coverage**
- **Customer complaints**
- **Network statistics and performance**

These factors will be addressed cluster by cluster to achieve the same or better 4G coverage by June 2024.



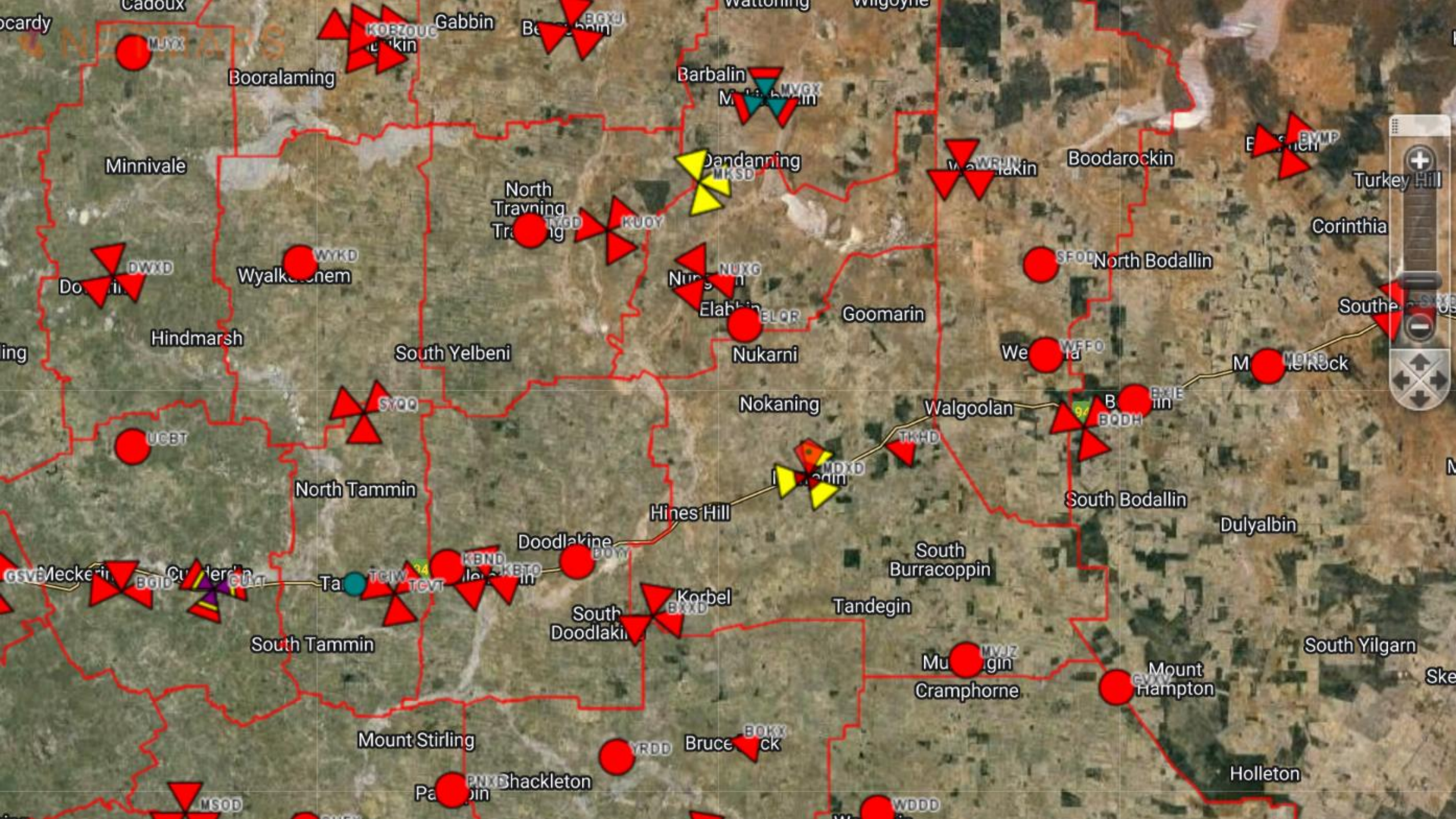
3G Insights for Great Eastern Zone

Location	3G Only	4G Switched off	4G No Calling	3G Eftpos
Merredin	40	26	128	16
Kellerberrin	24	8	45	4
Dowerin	13	6	47	
Kondinin	13	11	73	1
Mukinbudin	12	7	41	2
Narembeen	11	15	40	2
Wyalkatchem	11	4	29	
Mount Marshall	9	11	30	
Yilgarn	9	15	99	7
Bruce Rock	8	13	51	
Cunderdin	7	7	55	
Trayning	7	10	10	2
Westonia	7	3	25	
Koorda	3	7	24	
Nungarin	3	3	10	
Tammin	2	2	20	

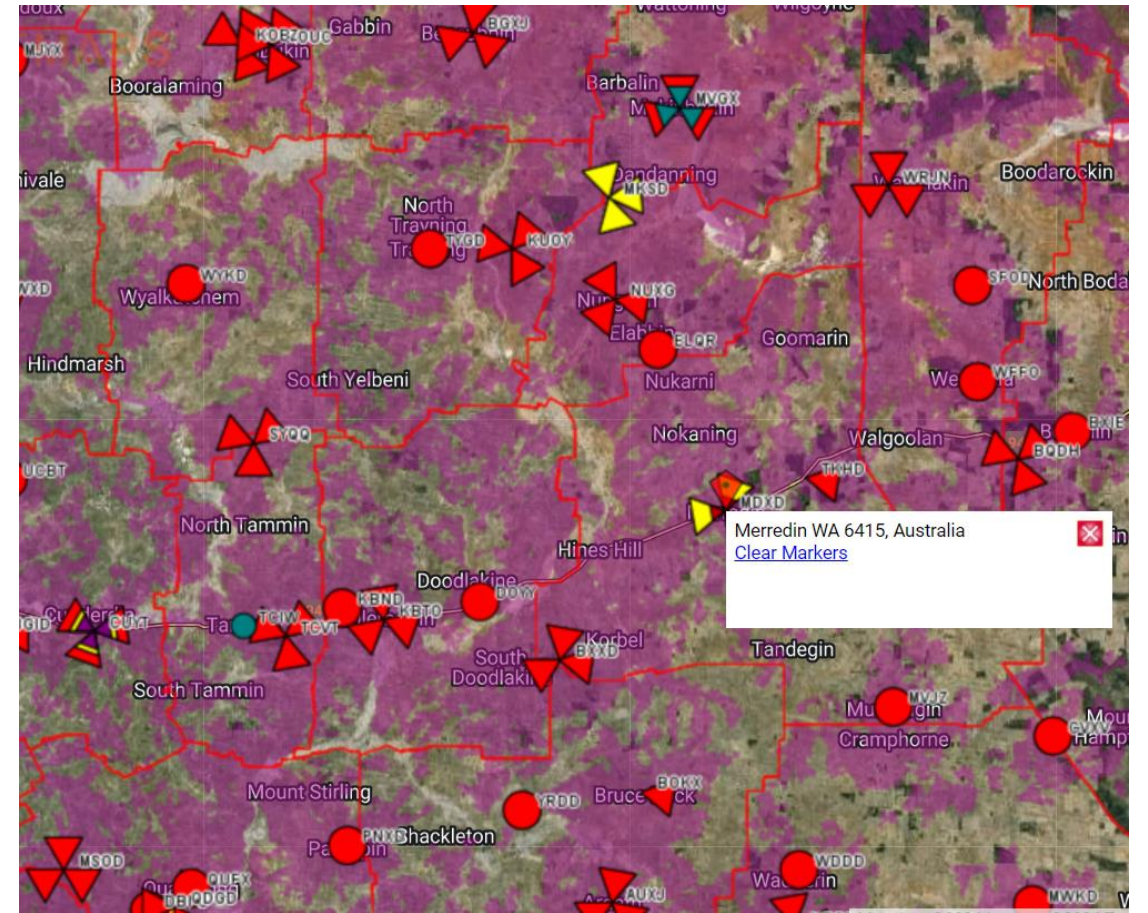
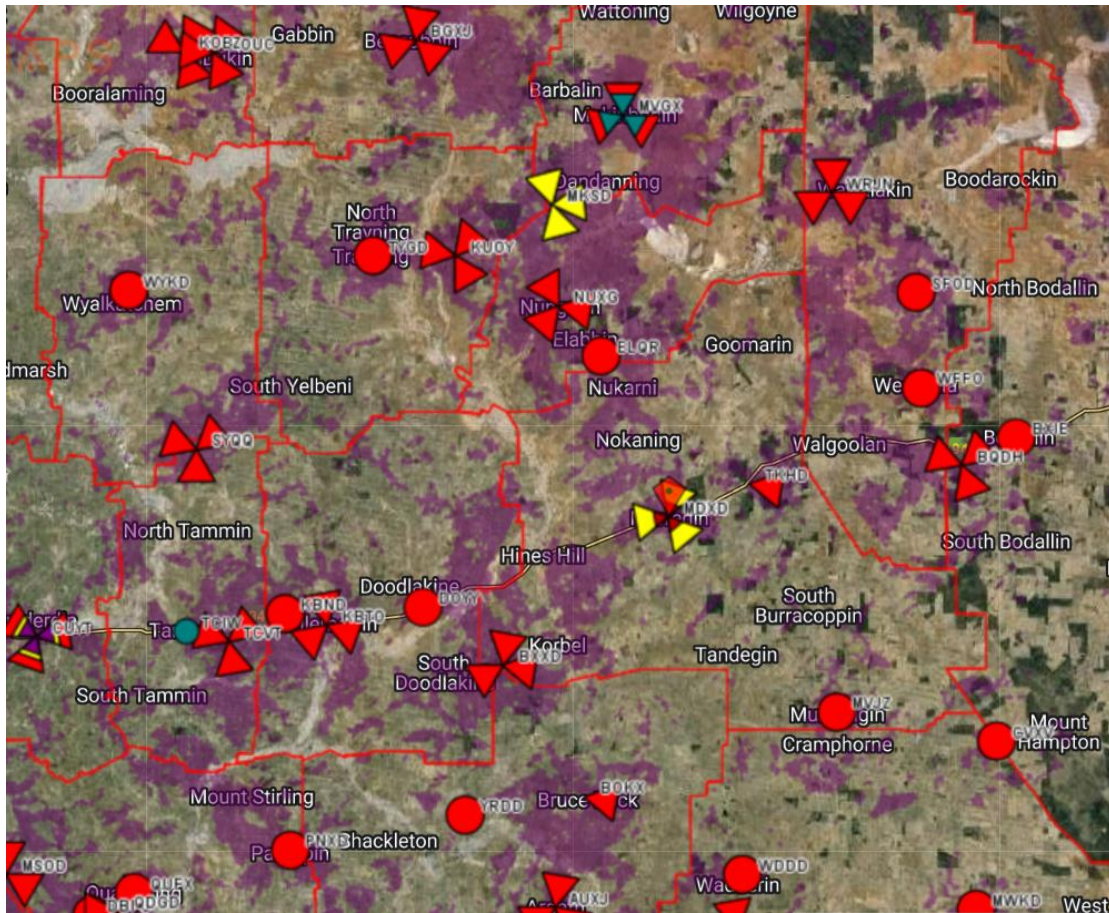


RCP 3 Submissions

Site Name/Location	LGA	MBSP/RCP	Solution Type
Mayanup	Boyup Brook	RCP	Macro
Noggerup	Boyup Brook	RCP	Macro
Datatine	Dumblebyung	MBSP	Macro
Beaumont North	Esperance	MBSP	Macro
Merivale South East	Esperance	MBSP	Macro
South Glencoe	Katanning	MBSP	Macro
Little Italy	Kulin	MBSP	Macro
Channybearup	Manjimup	RCP	Macro
Palgarup	Manjimup	RCP	Macro
Pemberton South	Manjimup	RCP	Macro
Tandegin	Merredin	RCP	Macro
Biddelia	Nannup	RCP	Macro
Nannup Exchange	Nannup	RCP	Upgrade
Nannup South	Nannup	RCP	Macro
Scott River East	Nannup	MBSP	Macro
Yilliminning	Narrogin	MBSP	Macro
Howatharra East	Northampton	MBSP	Macro
Rocky Gully North	Plantaganet	MBSP	Macro
Wooгенellup	Plantaganet	RCP	Macro
Munglinup North	Ravensthorpe	MBSP	Macro
Munglinup North West	Ravensthorpe	MBSP	Macro
Munglinup South East	Ravensthorpe	MBSP	Macro
Yelbeni	Trayning	MBSP	Macro
Logue Brook Dam	Harvey	RCP	Small Cell
Jundaru (Peedamulla)	Ashburton	MBSP	Small Cell
Youngaleena	Ashburton	MBSP	Small Cell
Kurrawang	Coolgardie	RCP	Macro
Jarlmadangah Community	Derby-West Kimberley	MBSP	Small Cell
Marble Bar- Nullagine Fibre	East Pilbara	RCP	
Warralong (Strelley)	East Pilbara	MBSP	Small Cell
BURRALUBA YURA NGURRA	Halls Creek	RCP	Small Cell
Frog Hollow (Wurreranginy) Community	Halls Creek	MBSP	Small Cell
Kupartiya	Halls Creek	MBSP	Small Cell
Ngumpan	Halls Creek	MBSP	Small Cell
Tjuntjuntjara Community	Menzies	MBSP	Small Cell
Etmilyn	Murray	MBSP	Small Cell
Jinparinya (Punju Njamal)	Port Hedland	MBSP	Small Cell
Kennedy Range	Upper Gascoyne	MBSP	Small Cell
Dodnun	Wyndham-East Kimberley	MBSP	Small Cell
Kalumburu	Wyndham-East Kimberley	MBSP	Small Cell
Mandangala Community	Wyndham-East Kimberley	MBSP	Small Cell



Indoor & Outdoor 4G coverage



Signal bars



As we complete these upgrades, Some customers may notice some changes to the signal bars on their phone. The fact is, the four to five little indicators on your smartphone that show how much signal you have don't mean a whole lot these days.

Fewer bars doesn't indicate less service, and indeed there are no standards for signal bars. The way signal bars are displayed on your device reflects vendor manufacturing decisions, and almost every device is different.

We will be seeking to educate customers to this fact and that it should not be interpreted as a reduction in coverage.

3G

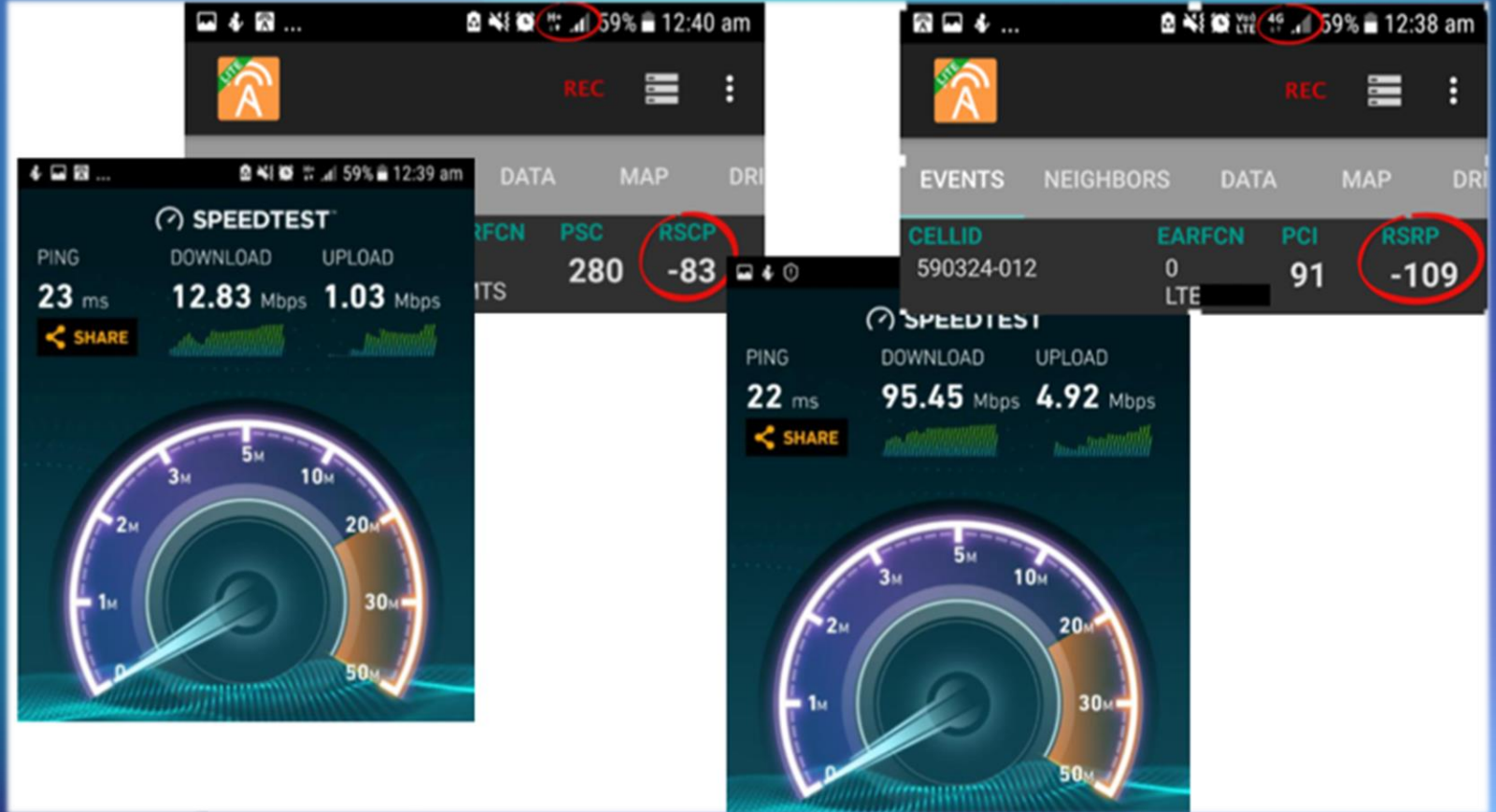
4G

The screenshots to the right compare 3G / 4G signal bars and service quality for the same device at the one location.

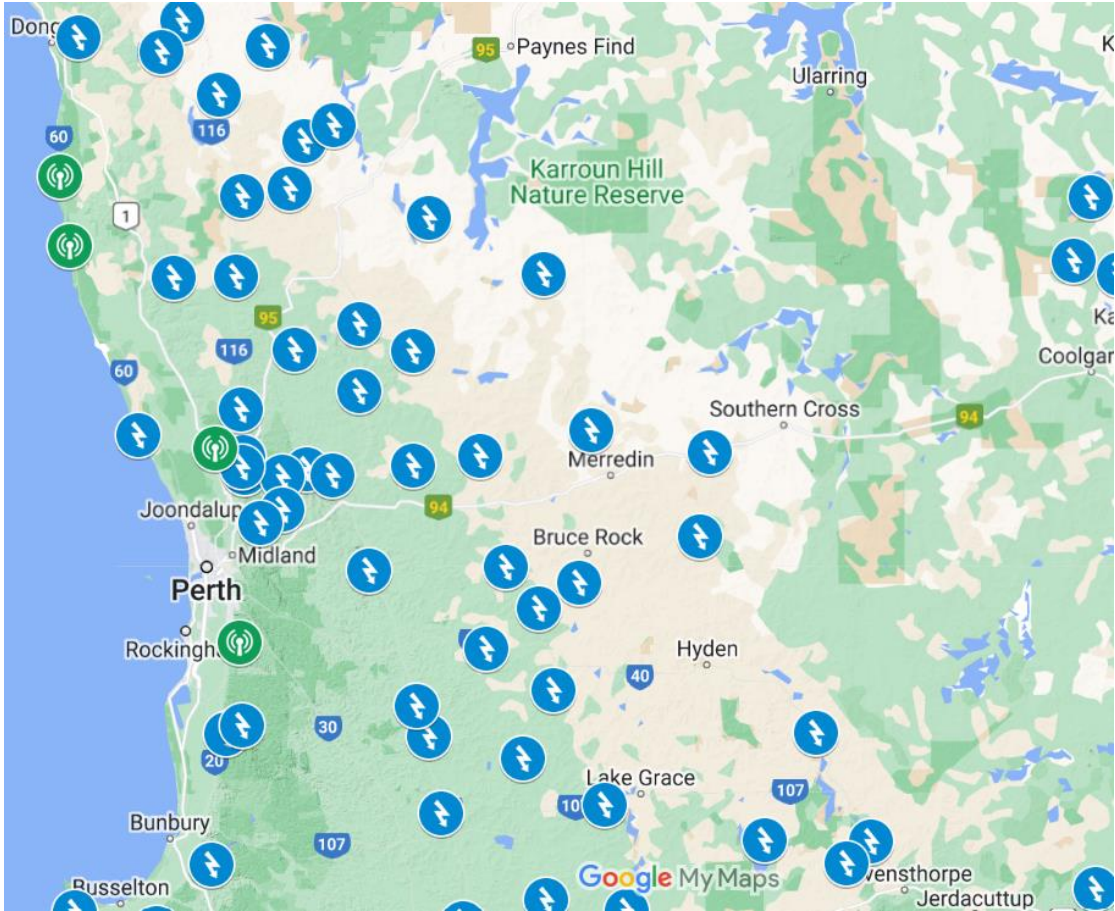
On 4G the signal has fewer bars but newer technology achieves higher speeds.

On 3G the signal has more bars but the older technology can only achieve lower speeds.

Thus, it is essentially meaningless to compare signal bars between technologies and devices.



STAND & ATU



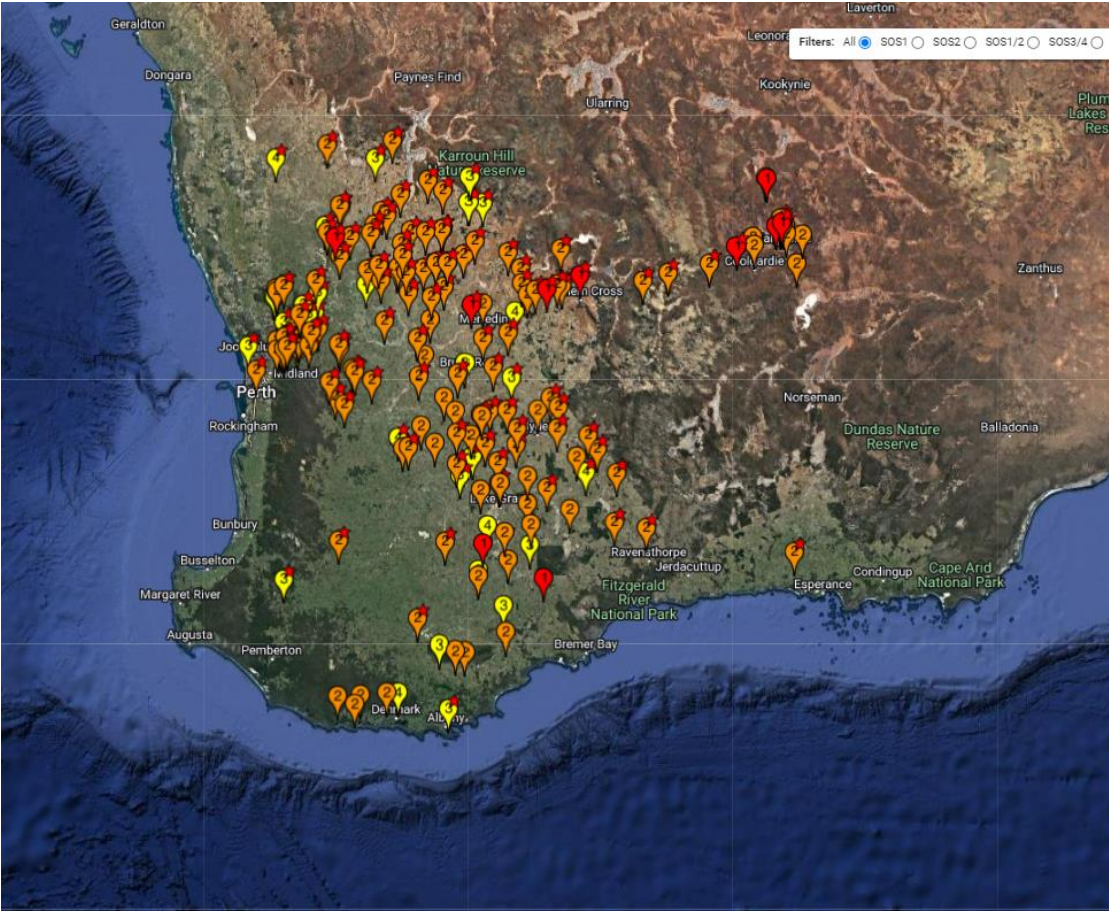
MNHP



Site Name	Upgrade	Increased back-up power capacity
TRAYNING	Battery upgrade 12hrs + power system upgrade	Provides 9 additional hours in battery back-up reserve, 12 hours back-up in total.
KELLERBERRIN	Battery upgrade 12hrs + power system upgrade	Provides 9 additional hours in battery back-up reserve, 12 hours back-up in total.
MERREDIN	Portable Generator	<p>Portable generator setup deployed at a local Telstra depot that can be quickly deployed within a 150km radius.</p> <p>Each generator setup can provide a minimum of 24 hours capacity between refuelling. The deployment include one 25kVA trailer mounted generator to support a mobile base station and two 3.2kVA</p>



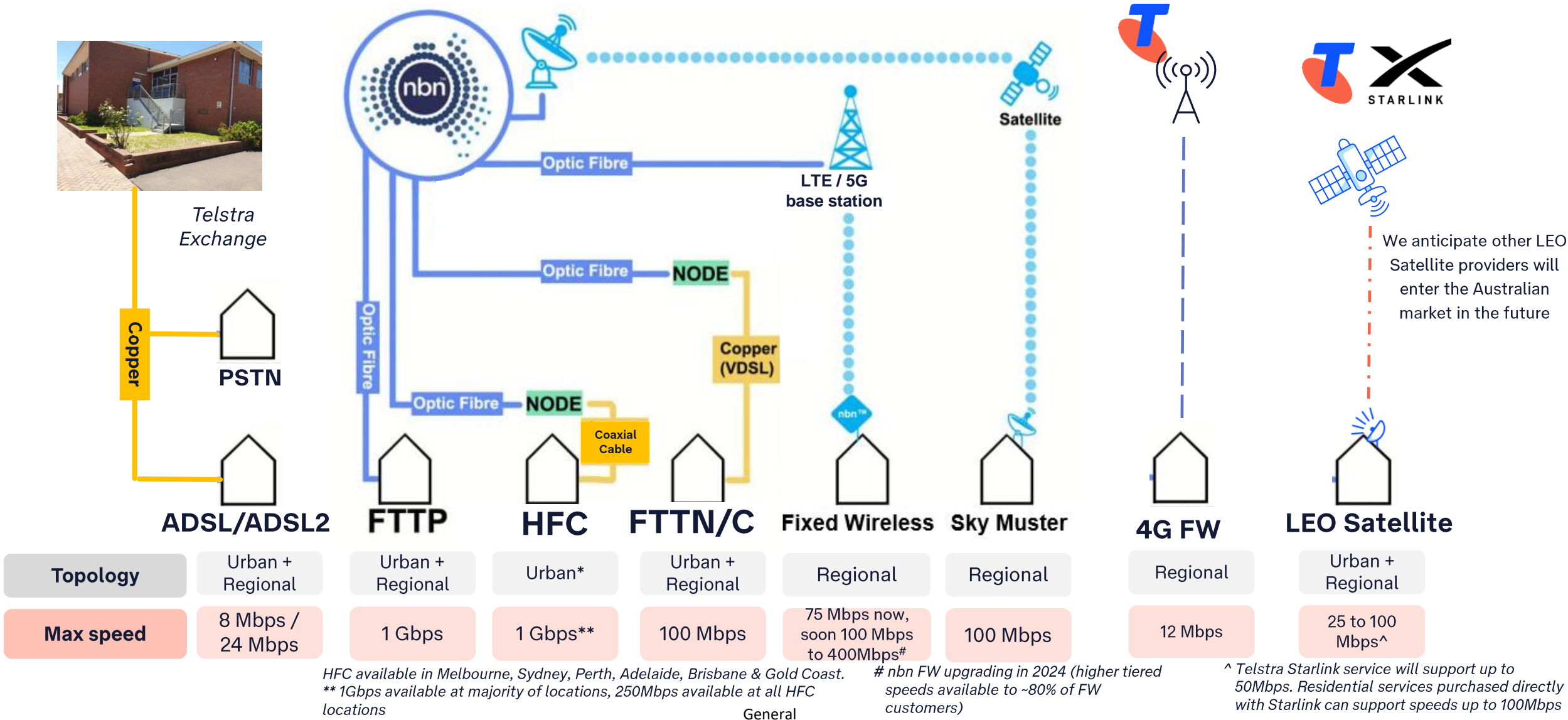
Jan Storm Event



While copper provided great connectivity in its day, its performance has been overtaken by newer technologies



Telstra Exchange



We anticipate other LEO Satellite providers will enter the Australian market in the future











LAST 8% SERVICES BY LOCAL GOVERNMENT SERVICE AREA

Service State/Service Locality/LGA Name/LGA Code	CAN/Radio	FTTP	Interim Wireless	NGWL	PSTN	USO SAT	Grand Total
WA	924	3	19	741	26416	295	28398
Bruce Rock			1	7	217		225
Cunderdin				5	62		67
Dowerin			1	2	148		151
Kellerberrin				4	38		42
Kondinin				17	232		249
Koorda					67		67
Merredin	2			6	121		129
Mount Marshall	2			2	104		108
Mukinbudin				5	102		107
Narembeen				11	212		223
Nungarin				1	33		34
Tammin				2	82		84
Trayning				1	68		69
Westonia	1				48		49
Wyalkatchem			1		120		121
Yilgarn	5			1	85		91

Telstra will become the first provider in the world to re-STARLINK sell Starlink's consumer broadband service



STARLINK	+	Telstra
<ul style="list-style-type: none">Bespoke broadband plan for Telstra customers – capable of supporting high bandwidth, low-latency applications including voice, video streaming and remote workAvailable across Australia 		<ul style="list-style-type: none"> on-shore support Professional Installation options TSM WiFi & 4G Backup* Telstra Plus Home Phone e000 MyTelstra

* Within 4G coverage areas

- By early 2024 Telstra will offer two Starlink-based plans for fixed customers: A broadband and voice offering, and a voice only offering
 - High-speed, unlimited broadband plans and voice-only plans.
- USO-compliant phone capabilities (including support for medical priority assistance) using Telstra Smart Modem
- Full support through Telstra's retail store, call centre and digital channels and technical field force.
- In addition to our agreement to resell consumer broadband services, we have also entered into a resale agreement for Starlink's business/enterprise offerings – which will be available to Telstra customers in Australia and overseas.

We have entered into a deal with OneWeb to improve and extend our regional mobile coverage



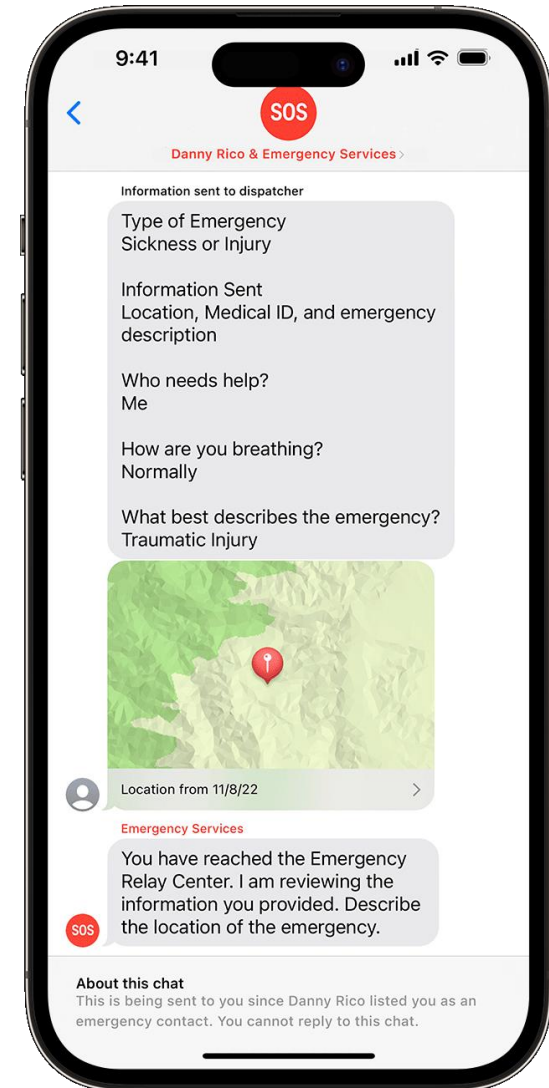
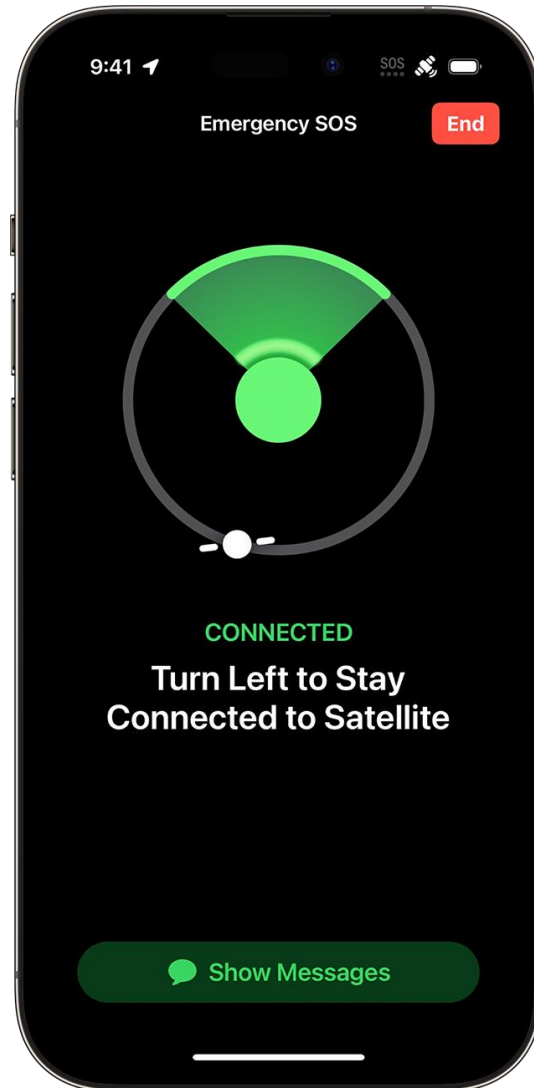
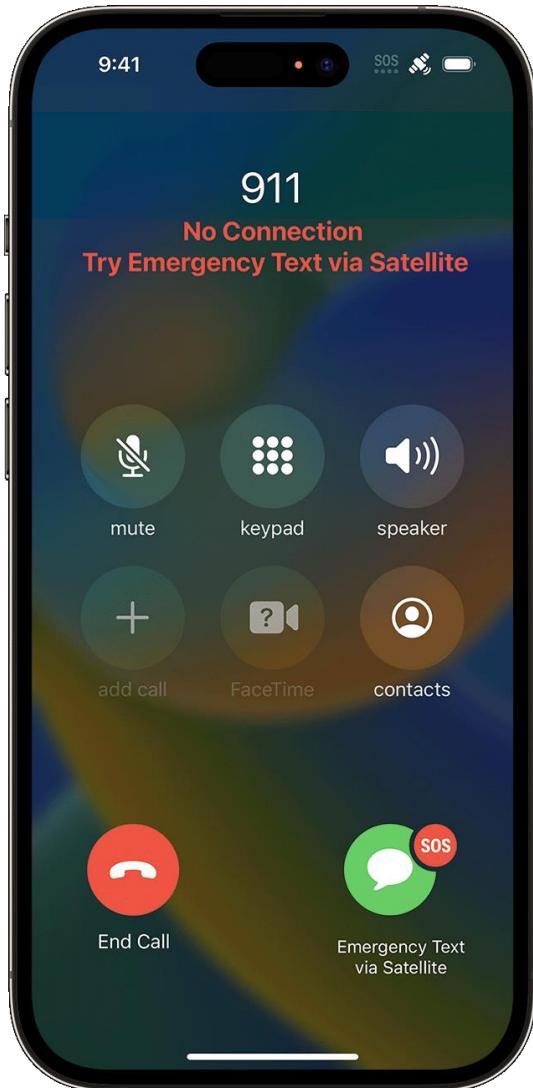
- In June, we finalised a strategic deal with OneWeb for the supply of LEO satellite capacity over the coming years.
- Under this partnership, we aim to move our 250 existing satellite small cells, as well as deploy new small cells onto OneWeb.
- LEO satellite backhaul will significantly improve mobile experience for communities using satellite small cells.
- Our OneWeb satellite capabilities support our ongoing work to extend mobile coverage to rural and remote communities and supports ongoing Federal Government programs like Mobile Blackspot Programs and Regional Connectivity Program.



LEO Satellites and Direct To mobile Handset (DTH) services

- Recent announcements of DTH are for SMS services only
- DTH for voice and data for mobiles and mobility at least 2 or more years away.
- Current handsets will not provide voice and data services
- Technical hurdles need to be overcome to provide a consistent and good experience

iPhone 14 Emergency SOS via Satellite





WEROC Inc. Board Meeting MINUTES

Wednesday 6 March 2024

Shire of Westonia Council Chambers
Wolfram Street

WEROC Inc. | Incorporating the Shires of Bruce Rock, Kellerberrin, Merredin, Tammin, Westonia and Yilgarn

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WEROC Inc.

Wheatbelt East Regional Organisation of Councils Inc.

Shires of Bruce Rock, Kellerberrin, Merredin, Tammin, Westonia, Yilgarn

MINUTES

Minutes of the Board Meeting held in Westonia on Wednesday 6 March 2024.

1. OPENING AND ANNOUNCEMENTS

Ms. Renee Manning as Chair of WEROC Inc. welcomed Members of the Board and opened the meeting at 1.39pm.

2. RECORD OF ATTENDANCE AND APOLOGIES

2.1 Attendance

Ms. Emily Ryan (joined via videoconference)

Mr. Mark Crees

Mr. Wayne Della Bosca

Ms. Renee Manning (Chair)

Mr. Bill Price

Mr. Ramesh Rajagopalan

Ms. Joanne Soderlund

Ms. Charmaine Thomson (Deputy Chair)

Ms. Rebekah Burges, Executive Officer

2.2 Apologies

Mr. Darren Mollenoyux

Mr. Nic Warren

Mr. Raymond Griffiths

2.3 Guests

Mr. John Merrick, Acting Chief Executive Officer, Shire of Merredin

Mr. Cameron Watson, Executive Manager Corporate Services, Shire of Yilgarn

Ms. Vanessa King, Town Team Builder, WEROC (joined the meeting at 1.39pm and left at 2.02pm)

Ms. Jacquie Lucas, Corella Project Coordinator, Wheatbelt NRM (joined the meeting via videoconference at 2.02pm and left at 2.20pm)

Dr. Karl O'Callaghan, Chief Executive Officer, Wheatbelt NRM (joined the meeting via videoconference at 2.02pm and left at 2.20pm)

Mr. Alex MacKenzie, Senior Regional Development Officer, Wheatbelt Development Commission (joined the meeting via videoconference at 2.30pm and left at 2.55pm)

3. DECLARATIONS OF INTEREST

As per Clause 42 of the Associations Incorporation Act 2015, “a member of the management committee of an incorporated association who has a material personal interest in a matter being considered at a management committee meeting must, as soon as the member becomes aware of the interest, disclose the nature and extent of the interest to the management committee”.

Name	Agenda Item / Initiative	Disclosure
Ms. Joanne Soderlund	7.4 Discussion and decisions arising from presentation by Ms. Jacquie Lucas	Ms. Soderlund noted a potential conflict as a result of her husband being on the Board of Wheatbelt NRM.

4. PRESENTATIONS

4.1 Ms. Vanessa King, Town Team Builder, WEROC (1.30pm)

Ms. Vanessa King commenced in the role of Town Team Builder for WEROC on 29 January 2024. Ms. King is contracted for the equivalent of one day (8 hours) per week for a term of 12 months. The key deliverables for Ms. King include:

- Supporting established town teams and local governments to identify placemaking opportunities.
- Establishing new town teams in communities where they don’t already exist.
- Providing guidance and support to new and established town teams.
- Planning and delivery of town team events.
- Facilitation of one “do-over” event per annum including seeking funding and applying for grants for the event.
- Work with WEROC Shires to educate their communities about community-led placemaking.

The Executive Officer met with Ms. King via videoconference when she commenced in the role and asked that she prepare a proposed schedule of works to deliver against these key performance areas, along with some indicative costing. Ms. King will join the Board to discuss her proposed approach.

Comments from the meeting:

- Ms. King talked to a PowerPoint presentation, which will be circulated to Members along with the minutes of this meeting.
- Ms. King proposed that the first WEROC “do-over” be held in Bruce Rock in late September or early October 2024. The approximate cost of this will be \$15,000 - \$20,000 of which \$5,000 would need to be committed by WEROC and \$5,000 would be provided through the FRRR funding that Town Teams secured last year.
- Mr. Ram Rajagopalan queried why Bruce Rock had been suggested as the location for the first do-over. Ms. King advised that she is familiar with the Bruce Rock community and has well established relationships within the community.
- Mr. Rajagopalan also queried who the target audience for these events is (i.e., the immediate community or the broader WEROC community). Ms. King advised that it can be either and this is a decision for WEROC.
- Mr. Mark Crees asked what the purpose of the do-over events was. Ms. King advised that it is essentially a demonstration of what Town Teams can achieve and that each year the location of the event would change to showcase another WEROC community.
- Several members noted that they already have progress associations or similar in their towns and they would not want to see any duplication. Ms. King advised that existing groups could become a town team.

Ms. King left the meeting at 2.02pm and did not return.

4.2 Ms. Jacquie Lucas, Corella Project Coordinator, Wheatbelt NRM (2.00pm)

Attachment 1: *Corellas in the Wheatbelt information sheet.*

Attachment 2: *Scope of works for corella management project.*

Attachment 3: *Corella Stakeholder Engagement Plan*

In October 2023, Wheatbelt NRM advised that Ms. Jacquie Lucas had been appointed to oversee the Corella Management Project which WEROC is contributing to, alongside CBH and AROC. At the WEROC Inc. Board meeting held on 29 November 2023 it was requested that Ms. Lucas be asked for an update on how the eradication strategy is progressing and for a timeline for implementation. On 22 December 2023, Ms. Lucas provided a scope of works and information sheet, which are attached. The Executive Officer also requested that Ms. Lucas advise of her planned approach to engaging with the funding partners. Ms. Lucas advised that she was updating the stakeholder engagement plan and aimed to have this out before Christmas. An updated stakeholder engagement plan has not yet been provided. The original plan sent through in May last year is attached for reference.

Ms. Lucas and Dr. Karl O'Callaghan will join the meeting to provide a further update.

Comments from the meeting:

- Ms Jacquie Lucas provided the following update:
 - A scope of works, communication plan and stakeholder engagement plan were circulated via email prior to the meeting. Ms. Lucas requested that feedback on these documents be provided by the end of the month.
 - Wheatbelt NRM have been investigating the use of a euthanising agent as a control method. This is currently going through the Government processes for approval. If approval is granted use will be permit based. They intend on conducting a trial in Toodyay if they are successful. Merredin has also expressed an interest in trialling the method.
 - An email has been sent to all Shire CEO's requesting information on the financial impact of corellas. There have been limited responses to date and Ms. Lucas requested that all CEO's reply as soon as they are able.
 - Wheatbelt NRM will be sending out emails in the near future reminding participating organisations of their budget commitments for this project for the 2024-25 financial year.
- Ms. Lucas talked to a PowerPoint presentation, which will be circulated to Members along with the minutes of this meeting. The focus of this presentation was on the information gathering survey commissioned by Wheatbelt NRM late last year.
- Ms. Joanne Soderlund commented that while the data presented is good information to have, it does not tell us anything new, it just confirms what we already know. Ms. Soderlund noted that from the Shire of Tammin's perspective they were hoping to have by now, some practical on the ground solutions. Ms. Lucas responded by saying that she only started work on this project in July 2023 and invoices were only sent to participating organisations in November. Dr. O'Callaghan responded by saying that they are investigating the euthanising agent as previously mentioned but because they are proposing to try something that is different to the usual method, it takes time to go through the bureaucratic process and they need the economic data they are trying to gather from Local Governments to escalate the discussion with State Government.

Due to technical difficulties the presentation was disrupted. Ms. Renee Manning advised Ms. Lucas and Dr. O'Callaghan that as a result of the IT complications, any further comments or queries would be relayed to them via email after the meeting for a response.

Ms. Lucas and Dr. O'Callaghan left the meeting at 2.20pm and did not return.

4.3 Mr. Alex MacKenzie, Senior Regional Development Officer, Wheatbelt Development Commission (2.30pm)

At the WEROC Inc. Board meeting held on 29 November 2023, the Executive Officer advised that based on the recommendation of Mr. Alex MacKenzie, work on a WEROC Housing Analysis would be held over until early 2024 to allow all Shire's time to complete their review of the initial housing data prepared by the Wheatbelt Development Commission and to allow WEROC to better leverage off the sub-regional work taking place across other parts of the Wheatbelt. Mr. MacKenzie will join the meeting to provide an update on the work already in progress and advise on next steps for WEROC.

Comments from the meeting:

- Mr. Alex MacKenzie provided the following update on the work being supported by the Wheatbelt Development Commission in other parts of the Wheatbelt:
 - Since completing their initial housing analysis, the 4WDL group of Shires have completed comprehensive market testing to ascertain the type of housing, pricing points, etc. that is feasibly going to work in their area.
 - The 4WDL group have identified some "quick win" sites for development (8 in total).
 - This group identified 120 sites across their respective Shires but found that only around 14% of these sites were capable of development in their current state.
 - Across the Wheatbelt there is an unmet demand for 500 workers to be housed right now and based on population growth projections it is believed that there will be an additional 450 workers that need to be housed.
- Mr. MacKenzie noted that there is some positive work that has already been done across the 7 shires involved in the Growing Regions Program application (this includes the WEROC Shires of Tammin, Kellerberrin and Bruce Rock) but there is a bit more work that needs to be done on site specific implications of development.
- Mr. MacKenzie advised that he has spoken with ROEROC and NEWROC about a staged approach to assessing housing needs across these areas.
- Ms. Renee Manning asked each Shire to provide an indication of their current housing needs:
 - Ms. Joanne Soderlund advised that the Shire of Tammin are still waiting on the outcome of the growing regions application. There is potential for the headworks costs to be funded under the infrastructure development fund.
 - Mr. Wayne Della Bosca advised that the Shire of Yilgarn are currently building two new houses which will be completed in the coming months. The difficulty once they are built will be deciding who gets to rent them because there are more people needing accommodation than what they can provide.
 - Ms. Rennee Manning advised that in the Shire of Merredin houses are purchased almost as soon as they go on the market. Someone has purchased the old flying school houses and there is a possibility that they will be used for GROH housing.
 - Mr. Bill Price advised that Westonia have no public housing and no government workers so social and GROH housing are not a consideration for them. The Shire own the majority of houses in the town and when the mine closes at the end of the year, they will have vacancies. There are currently three private homes being built.
 - Mr. Ram Rajagopalan advised that in Bruce Rock the biggest issue is demand for housing from Bruce Rock Engineering. They buy anything the goes to market and still need more. GROH have asked the Shire to build two new houses but with the investment in the supermarket they are not in a position to do so at present.

- Ms. Soderlund asked Mr. MacKenzie what he would advise WEROC to do from here. Mr. MacKenzie advised that subject to interest from WEROC there is an opportunity for WDC to assist in a collective scope of works and also a Shire specific scope of works, recognising that some Shires are more advanced in their assessment of housing needs and development opportunities than others. The approximate cost to proceed with a housing analysis would be \$8,000 - \$10,000 per Shire and the work would commence mid-April with a completion date in late July. The output of this work would be something ready to take to market or to lobby government for program delivery aligned to what the needs are.

Mr. MacKenzie left the meeting at 2.55pm and did not return.

5. MINUTES OF MEETINGS

5.1 Minutes of the WEROC Inc. Board Meeting held on Wednesday 29 November 2023

Minutes of the WEROC Inc. Board Meeting held in Bruce Rock on Wednesday 29 November 2023 have previously been circulated.

Recommendation:

That the Minutes of the WEROC Inc. Meeting held in Bruce Rock on Wednesday 29 November 2023 be confirmed as a true and correct record.

RESOLUTION:

Moved: Mr. Ram Rajagopalan

Seconded: Ms. Joanne Soderlund

That the Minutes of the WEROC Inc. Meeting held in Bruce Rock on Wednesday 29 November 2023 be confirmed as a true and correct record.

CARRIED

5.2 Business Arising – Status Report

Attachment 4: Eastern Wheatbelt self-drive trail, trail marker

Attachment 5: Eastern Wheatbelt self-drive trail, tourist information sign

Attachment 6: WMSIP Meeting 7 December 2023 Summary Notes

Actions Arising from the WEROC Inc. Board Meeting held on 29 November 2023.

Agenda Item	Action(s)	Status
7.2 Signatories to the WEROC Inc. Bank Accounts	1) Remove Ms. Emily Ryan as approver. 2) Add Ms. Renee Manning as approver	Ms. Emily Ryan has been removed as a signatory. Ms. Renee Manning has not yet been added.
7.3 WEROC Futures Discussion	1) Organise a CEO Committee meeting to discuss operational challenges 2) Distribute Shire survey in January 3) Consolidate information and present at first WEROC Board meeting for 2024	A survey was circulated to all Shire CEOs on 8 January with a request that it be completed by 9 February. The CEO Committee meeting planned for 22 February 2024 did not proceed. Further information is provided under Agenda item 7.1.
7.4 WEROC Drive Trail	1) Order 2,000 printed copies of the drive trail map/brochure	Printed copies of the map/brochure will be distributed to the Member Shires at the March meeting.

	2) Engage graphic designers to prepare a trail marker and tourist information sign.	A link to the print ready versions of the trail signage have been provided to WEROC CEO's. Low resolution versions are provided as an attachment.
7.5 Wheatbelt Medical Student Immersion Program	Arrange a meeting with Rural Health West and Notre Dame to discuss concerns and suggestions for the program.	A meeting was held via videoconference on 7 December 2023. In attendance were Mr. Raymond Griffiths, Mr. Darren Mollenoyux, Ms. Emily Ryan, Ms. Betony Dawson (Rural Health West), Ms. Tallulah Sargon (Rural Health West) and Professor Donna Mak (UND). The summary notes from this meeting were circulated via email and are provided again as an attachment.
8.1 Corella Management	<ol style="list-style-type: none"> 1) Request an update on progress with the eradication strategy and a timeline for implementation 2) Invite Ms. Jacquie Lucas to the March 2024 meeting of the WEROC Inc. Board. 	Ms. Jacquie Lucas provided an information sheet and scope of works on 22 December 2023. This was forwarded to CEOs on the same day. Ms. Lucas will present at the March meeting.
8.2 Town Team Movement	<ol style="list-style-type: none"> 1) Finalise contract with Ms. Vanessa King 2) Request that a proposed schedule of works be presented to the WEROC Board at the March 2024 meeting. 	Ms. King commenced in the role of Town Team Builder for WEROC on 29 January 2024. Ms. King was asked to prepare a proposed schedule of activities to deliver against the agree key performance areas and an indicative budget for these activities. Ms. King will present this scope of works at the March meeting.
8.3 Co-operative marketing	Advise Australia's Golden Outback that WEROC will no longer promote the Golden Pipeline Heritage Trail and will instead focus on marketing the Eastern Wheatbelt self-drive trail.	Australia's Golden Outback were advised of the Board's decision and have created content for the Eastern Wheatbelt self-drive trail on their website. This will be used in the Wheatbelt Weekends Road-Trip Campaign Autumn/Winter 2024.
8.4 WEROC Housing Analysis	Follow up with Mr. Alex MacKenzie (Wheatbelt Development Commission) in early 2024 to develop a scope of works for a WEROC housing analysis.	The Executive Officer contacted Mr. MacKenzie in January 2024 to discuss a planned approach to this work. Mr. MacKenzie will present at the March meeting.

Recommendation:

That the status report be received.

Comments from the meeting:

- The Executive Officer reminded Members that the drive trail signage designs have been completed and it is now up to each individual Shire to order and pay for their own signage through their preferred supplier as had been previously agreed.

RESOLUTION: **Moved:** Mr. Ram Rajagopalan **Seconded:** Mr. Wayne Della Bosca

That the status report be received.

CARRIED

6. WEROC INC. FINANCE

6.1 WEROC Inc. Financial Report as of 31 January 2024

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose.

Date: 1 February 2024

Attachments: Nil

Voting Requirement: Simple Majority

At the WEROC Inc. Board Meeting held on 26 April 2023 the budget for the financial year commencing 1 July 2023 and ending 30 June 2024 was adopted. The approved Budget 2023-24 is used as the basis for the financial report.

An explanation for each of the notations on the financial report is provided below.

Note 1	Annual Financial contributions paid by Member Local Governments.
Note 2	GST received
Note 3	GST refund for Q4 BAS 2022-23 and Q2 BAS 2023-24
Note 4	Executive Officer services
Note 5	Executive Officer travel to Board and other meetings
Note 6	Monthly subscription fee for Xero accounting software
Note 7	Payment to Audit Partners Australia for completing the audit of WEROC finances for the 2022-23 financial year
Note 8	Payments to the Shire of Merredin for the Central Wheatbelt Visitor Centre mail out service, Flat Earth Mapping for the design of the WEROC Drive Trail map, Strike Point Graphic design for the WEROC drive trail informational sign, Seed Studio for the graphic design of the WEROC drive trail marker sign, Australia’s Golden Outback for co-operative marketing activities in 2023-24 and Vanguard Publishing for advertisement in the AGO 2024 Holiday Planner.
Note 9	Payments to PWD for the 12-month website hosting fee and SSL certificate for website
Note 10	Payments to Local Community Insurance Services for insurances for WEROC Inc. including workers compensation, Cyber insurance, Public and Products Liability, Associations and Officials Liability and Personal Accident – Volunteer Workers.
Note 11	Transfer to Term Deposit.
Note 12	GST paid
Note 13	GST paid for Q1 BAS 2023-24

Note 14	Actual expenditure exceeds total budgeted expenditure for the financial year because of the unbudgeted transfer of funds to a Term Deposit.
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WEROC Inc.
ABN 28 416 957 824
1 July 2023 to 30 June 2024

		Budget 2023/2024	Actual to 31/01/2024	Notes
INCOME				
0501	General Subscriptions	\$72,000.00	\$72,000.00	1
504.01	Consultancy & Project Reserve	\$0.00	\$0.00	
0575	Interest received	\$0.00	\$0.00	
584	Other Income	\$0.00	\$0.00	
	GST Output Tax	\$7,200.00	\$7,200.00	2
	GST Refunds	\$5,083.15	\$3,941.00	3
Total Receipts		\$84,283.15	\$83,141.00	
EXPENSES				
1545	Bank Fees & Charges	\$0.00	\$0.00	
1661.01	WEROC Inc. Executive Services	\$34,500.00	\$17,783.17	4
1661.02	Executive Officer Travel and Accommodation	\$1,000.00	\$707.00	5
1661.03	WEROC Executive Officer Recruitment	\$1,000.00	\$0.00	
1687	WEROC Financial Services Accounting	\$1,000.00	\$477.26	6
1687.03	WEROC Financial Services Audit	\$1,050.00	\$982.00	7
1585	WEROC Consultant Expenses	\$60,000.00	\$26,204.73	8
1850	WEROC Management of WEROC App & Website	\$420.00	\$685.00	9
1801	WEROC Meeting Expenses	\$500.00	\$0.00	
1851	WEROC Insurance	\$6,300.00	\$5,953.61	10
1852	WEROC Legal Expenses	\$2,000.00	\$0.00	
1853	WEROC Incorporation Expenses	\$0.00	\$0.00	
1854	Transfer to Term Deposit	\$0.00	\$100,000.00	11
1930	WEROC Sundry	\$300.00	\$0.00	
3384	GST Input Tax	\$10,807.00	\$4,859.69	12
	ATO Payments	\$2,393.33	\$5,908.00	13
Total Payments		\$121,270.33	\$163,560.46	14
Net Position		-\$36,987.18	-\$80,419.46	
OPENING CASH 1 July		\$181,216.58	\$181,083.80	
CASH BALANCE		\$144,229.39	\$100,664.34	

Recommendation:

That the WEROC Inc. financial report for the period 1 November 2023 to 31 January 2024, be received.

RESOLUTION: **Moved:** Mr. Ram Rajagopalan **Seconded:** Ms. Renee Manning

That the WEROC Inc. financial report for the period 1 November 2023 to 31 January 2024, be received.

CARRIED

6.2 Income, Expenditure & Balance Sheet

Author: Rebekah Burges, Executive Officer
Disclosure of Interest: No interest to disclose.
Date: 1 February 2024
Attachments: Nil
Voting Requirement: Simple Majority

A summary of income and expenditure for the period 1 November 2023 to 31 January 2024 is provided below.

Date	Description	Credit	Debit	Running Balance
Opening Balance		139,487.59		
01 Nov 2023	Payment: PWD Australia		66.00	139,421.59
13 Nov 2023	Payment: 150 Square Pty Ltd		2,731.50	136,690.09
20 Nov 2023	Payment: ATO		5,908.00	130,782.09
24 Nov 2023	Payment: Code Research Australia		225.50	130,556.59
04 Dec 2023	Payment: Seed Studio		140.00	130,416.59
12 Dec 2023	Payment: Wheatbelt NRM		6,300.00	124,116.59
12 Dec 2023	Payment: 150 Square Pty Ltd		3,631.50	120,485.09
13 Dec 2023	Payment: Wheatbelt NRM		7,450.00	113,035.09
20 Dec 2023	Payment: Flat Earth Mapping Pty Ltd		7,625.75	105,409.34
20 Dec 2023	Payment: Seed Studio		140.00	105,269.34
22 Dec 2023	Strike Point Graphic Design		825.00	104,444.34
22 Dec 2023	Payment: Vanguard Publishing		841.50	103,602.84
09 Jan 2024	150 Square Pty Ltd		2,662.50	100,940.34
25 Jan 2024	Australia's Golden Outback		3,300.00	97,640.34
25 Jan 2024	ATO	3,024.00		100,664.34
TOTAL		3,024.00	41,847.25	100,664.34
Closing Balance		100,664.34		

Balance Sheet

Wheatbelt East Regional Organisation of Councils Inc As at 31 January 2024

31 JAN 2024

Assets	
Bank	
Term Deposit	100,000.00
Westpac Community Solution One	100,664.34
Total Bank	200,664.34
Total Assets	200,664.34
Liabilities	
Current Liabilities	
GST	601.30
Total Current Liabilities	601.30
Non-current Liabilities	
GST Clearing	(1,154.00)
Total Non-current Liabilities	(1,154.00)
Total Liabilities	(552.70)
Net Assets	201,217.04
Equity	
Current Year Earnings	19,207.23
Retained Earnings	182,009.81
Total Equity	201,217.04

Recommendation:

That the WEROC Inc. summary of income and expenditure for the period 1 November 2023 to 31 January 2024 be received.

That the Accounts Paid by WEROC Inc. for the period 1 November 2023 to 31 January 2024 totalling \$41,847.25 be approved.

That the Balance Sheet as of 31 January 2024 be noted.

RESOLUTION:

Moved: Ms. Charmain Thomson

Seconded: Mr. Wayne Della Bosca

That the WEROC Inc. summary of income and expenditure for the period 1 November 2023 to 31 January 2024 be received.

That the Accounts Paid by WEROC Inc. for the period 1 November 2023 to 31 January 2024 totalling \$41,847.25 be approved.

That the Balance Sheet as of 31 January 2024 be noted.

CARRIED

7. MATTERS FOR DECISION

7.1 WEROC Futures Discussion

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose.

Date: 22 February 2024

Attachments: Attachment 7: WEROC Futures Discussion Summary Report

Consultation: WEROC CEO’s

Financial Implications: NA

Voting Requirement: Simple Majority

Background:

At the WEROC Inc. Board meeting held on 29 November 2023, a staged approach to the discussion on future priorities for WEROC was agreed and is outlined below:

Activity	Timeframe
Initial discussion with all WEROC Board Members to identify expectations of WEROC and to discuss what has been working well to date and what can be improved in future.	29 November 2023
Shire survey to identify social, economic, and operational priorities and challenges.	January - February 2024
WEROC CEO Committee meeting to discuss common pain points and opportunities for collective action.	22 February 2024
WEROC Inc. Board to agree on priorities and actions for WEROC over the next 1 – 5 years.	Board Meeting on 6 March 2024

Executive Officer Comment:

A summary of the input provided at the WEROC meeting held in November 2023 and the Shire survey is provided as Attachment 7. The WEROC CEO Committee planned for 22 February did not proceed due to availability of members. The purpose of that meeting was to delve deeper into some of the common challenges and discuss potential resolutions and opportunities for collaborative action, which would then help in determining the priorities and actions for WEROC over the near to medium term.

From the information supplied through the Shire survey (noting that not all Shire’s responded) the Executive Officer makes the following observations:

Economic:

- New economic activity in the area overall is quite limited.
- There is pressure on existing businesses (reduced hours, empty shop fronts, closures).
- Lack of accommodation is a major limiting factor.
- Possible areas of focus for WEROC – worker accommodation, tourism (product development and marketing) and leveraging opportunities from any major projects (social responsibility angle?).

Social:

- A range of social infrastructure projects are being pursued individually.
- Supporting aging in place is a common priority.
- Possible area of focus for WEROC – collective age friendly planning review/renewal (not every Shire has an age friendly community plan and for those that do, they are outdated).

Operational:

- Challenges exist around compliance and auditing requirements and access to skilled labour.
- Possible areas of focus for WEROC – resource sharing arrangement for hard to fill roles, focused discussion on local government reform challenges and opportunities to collaborate.

Some questions to consider in advance of the meeting and to prompt discussion during the meeting are provided below:

- 1) What other (i.e., not already captured in the survey) operational constraints or challenges are limiting progress for your Shire?
- 2) What other contextual constraints or challenges are limiting progress (economic, social, environmental) in the region?
- 3) What are the strengths or assets of the WEROC region that we should be trying to leverage?
- 4) What are the most impactful things WEROC can do to tackle these challenges or capitalize on these strengths/assets?

Recommendation:

That the Board consider the summary report presented and discuss future focus areas and actions for WEROC Inc.

Comments from the meeting:

- It was requested that discussion on this item be deferred until such time that the CEO's have met and the Shire's of Yilgarn and Kellerberrin have completed the survey.

RESOLUTION:

Moved: Mr. Ram Rajagopalan

Seconded: Ms. Renee Manning

That discussion on this matter be held over until the next meeting.

CARRIED

7.2 Central Wheatbelt Visitors Centre MoU Renewal

Author: Rebekah Burges, Executive Officer
Disclosure of Interest: No interest to disclose.
Date: 1 February 2024
Attachments: *Attachment 8: CWVC MoU Revisions for Consideration*
Consultation : Nil
Financial Implications: As per Schedule 3 of the MoU.
Voting Requirement: Simple Majority

Background:

The current Memorandum of Understanding between the Shire of Merredin and the WEROC Shires and the Shire of Cunderdin will expire on 30 June 2024. The Shire of Merredin have asked that the WEROC Member Shires give consideration to an extension of the MoU for a further three (3) years.

Executive Officer Comment:

WEROC Inc. is not a signatory to the MoU, rather the individual Members Shires are. WEROC however cover the costs of the additional activities detailed in Schedule 2. The cost to WEROC for these additional activities in 2023 was \$6,205.40 (inc. GST). This was made up of the following:

- Co-operative marketing in collaboration with Australia's Golden Outback, NEWTravel, Roe Tourism and Pioneers Pathway. The Central Wheatbelt Visitors Centre (CWVC) does not make a financial contribution toward this co-operative marketing but does provide input/direction. The cost to WEROC in 2023/24 was \$3,300 (inc. GST).

- Brochure mail out service provided by the CWVC in response to marketing campaigns. The cost to WEROC over the past three years has been:
1 November 2022 – 30 September 2023 = \$318.70 (inc. GST)
1 October 2021 – 30 November 2022 = \$416.05 (inc. GST)
1 October 2020 to 31 October 2021 = \$442.60 (inc. GST)
- Full page advertisement in the Eastern Wheatbelt Visitors Guide to promote the Golden Pipeline Heritage Trail. In 2023 the cost of this was \$1,325 (inc. GST)
- Australia’s Golden Outback Annual Holiday Planner advertisement to promote self-drives through the Central Wheatbelt (GPHT and Pioneer’s Pathway). This cost is split between Pioneers Pathway, CWVC and WEROC. In 2023 the cost of this to WEROC was \$841.50 (inc. GST).
- Annual Perth Caravan & Camping Show exhibit. This cost is split between AGO, WEROC, NEWTravel, Pioneers Pathway and Roe tourism – this is in addition to the \$3,300 toward marketing activity. The CWVC do not contribute toward the cost of the exhibitor space, but they do provide staff to attend and cover associated travel expenses. The cost to WEROC in 2023 was \$420.20 (inc. GST).

There is currently no wording in the MoU that specifies the role of WEROC as an entity separate to the Member Shires. It is therefore suggested that the wording in Schedule 3 be changed to reflect the contributions made by WEROC in addition to the contributions made by the individual Shires. Suggested edits have been highlighted in Attachment 8.

Recommendation:

That the suggested edits be adopted and the WEROC Shire’s agree to an additional three year term of the MoU.

RESOLUTION:

Moved: Mr. Ram Rajagopalan

Seconded: Ms. Joanne Soderlund

That the suggested edits to the MOU be adopted and the Central Wheatbelt Visitors Centre be advised of the WEROC Shire’s intention to extend the agreement for an additional three year term.

CARRIED

7.3 Discussion and Decisions Arising from the Presentation by Ms. Vanessa King

Author: Rebekah Burges, Executive Officer

Disclosure of Interest: No interest to disclose.

Date: 1 February 2024

Attachments: Nil

Voting Requirement: Simple Majority

Executive Officer Comment:

Following the presentation from Ms. Vanessa King it may be appropriate for the WEROC Inc. Board to consider what, if any, further action is required on this matter.

Recommendation:

That the information as presented by Ms. Vanessa King be considered, and the matter discussed.

Comments from the meeting:

- Mr. Ram Rajagopalan noted that it was still not clear what we are trying to achieve with the proposed “do-over” event and suggested that rather than selecting a date or location for this event, the first step should

Attachments: Nil

Voting Requirement: Simple Majority

Executive Officer Comment:

Following the presentation from Mr. Alex MacKenzie it may be appropriate for the WEROC Inc. Board to consider what, if any, further action is required on this matter.

Recommendation:

That the information as presented by Mr. Alex MacKenzie be considered, and the matter discussed.

Comments from the meeting:

- Mr. Ram Rajagopalan noted that WALGA are undertaking an accommodation survey at zone level. CEACA are also doing working in the accommodation space now, that is not restricted to aged housing. Several WEROC Shires are also already involved in the growing regions program application.
- Ms. Joanne Soderlund suggested that rather than a generic housing analysis it may be better to have something tailored to an opportunity otherwise it risks just being another planning document with no tangible benefit.
- Ms. Soderlund also suggested that perhaps we can go back to Mr. MacKenzie with the information already gathered to see what can be done with that and to request site specific assistance on developing the sites that have already been identified.

RESOLUTION:

Moved: Ms. Renee Manning

Seconded: Mr. Ram Rajagopalan

That the information as presented by Mr. Alex MacKenzie was considered and discussed.

CARRIED

8. PROJECT UPDATES

8.1 Corella Management Project

As per presentation from Ms. Jacquie Lucas.

8.2 Town Team Movement

As per presentation from Ms. Vanessa King.

8.3 WEROC Housing Analysis

As per presentation from Mr. Alex MacKenzie.

8.4 Waste Management

The Executive Officer invites Members to provide any updates on progress with the agreed actions to implement the WEROC Strategic Waste Management Plan.

- Mr. John Merrick advised that Merredin are going ahead with the development of more cells and will be ready in future for more Shires to come across when they are ready to do so.
- Mr. Bill Price advised that they are going to work in with the Shire of Yilgarn for their future waste management required.

8.5 Co-Operative Marketing Activity

WEROC Inc. as a partner organisation to the Wheatbelt Co-operative Marketing Group, committed \$3,000 + GST in 2023-24 to cooperative marketing initiatives in conjunction with Roe Tourism, NEW Travel, Pioneers Pathway and Australia's Golden Outback.

A road trips campaign is in the works at present, with the aim of encouraging travel to the region heading into Autumn/Winter. The primary target market for this is families. The campaign will include a Perth Now feature article, a paid social media and email campaign, sponsored social media posts and a radio campaign.

8.6 Wheatbelt Medical Student Immersion Program 2024

Attachment 9: WMSIP Itineraries 2024

The Wheatbelt Medical Student Immersion Program for 2024 will take place from 12 – 15 March 2024. As per the discussion held with Rural Health West and the University of Notre Dame on 7 December 2023, the itineraries for this year’s program incorporate more opportunities for students to experience the towns social infrastructure and participate in community activities. A copy of the itineraries as of 28 February 2024, are attached. A debrief for WEROC Board Members with Rural Health West and the University of Notre Dame is scheduled for 11.00am on Thursday 28 March.

9. EMERGING ISSUES

9.1 Power & Telecommunications

In the wake of the extended power and telecommunications outages experienced across the Wheatbelt in January 2024, the Wheatbelt Business Network called a meeting to discuss a coordinated approach. In the meeting was the Wheatbelt Development Commission CEO, RDA Wheatbelt Director of Regional Development, WBN CEO, NEWROC and WEROC Executive Officers. Since this meeting, it is understood that the following has occurred:

- WALGA coordinated a round table discussion with impacted Shires.
- NEWROC have completed an economic impact assessment and are preparing media exposure and meetings with Ministers, etc.
- The Wheatbelt Business Network has completed a survey and compiled some case studies to demonstrate the personal and business impact.

The WEROC Board may like to consider, what, if any, action we can take to advocate for improved reliability of power and telecommunications supply in our part of the region.

The Shire of Merredin might like to provide an update on the proposed battery energy storage system, which will reportedly boost the SWIS grid system reliability in the Wheatbelt and Goldfields regions.

Comments from the meeting:

- It was noted that there was considerable talk on this topic at the last Zone meeting and a representative from Telstra was in attendance. The impression that was given is that Telstra have no intention to make improvements to regional towers because technology advancements will likely make them redundant in the coming years.
- The Shire of Merredin advised that they have received a development application for battery energy storage system that will be located adjacent to the solar farm and Western Power sub-station. The cost of the project is \$220 million. The public comment period is about to close, and Council will consider the application at its March meeting.
- In terms of any action from WEROC, it was decided that the best course of action for now is to continue to push for the Zone to demand action.

10. OTHER MATTERS (FOR NOTING)

10.1 Research Report – Rural Health Concerns

Attachment 10: Article from the International Journal of Whole Person Care

In the second half of 2019, WEROC funded a pilot research project undertaken by Dr Andrew Harper, Adjunct Clinical Professor at the Curtin Medical School. An initial report on this work was tabled at a WEROC meeting held on Thursday 28 November 2019. It was intended that the study, which originally only included Merredin and Westonia, be extended to the remaining WEROC Shires but this was not pursued due to the COVID pandemic. A copy of the research article, which was published this year, has been forwarded to WEROC and is provided as an attachment.

10.2 McCusker Centre Internship Program

Attachment 11: Regional Internships Booklet

At the last meeting of the WEROC Inc. Board an opportunity was identified to engage with the McCusker Centre for Citizenship's Internship program. Details of this program are summarized below:

- The program allows UWA students the opportunity to contribute towards a project in a community-minded organisation.
- A diverse range of intern projects are accepted, including but not limited to social impact analysis and research projects, marketing and events, data modelling and 3D imaging.
- Four internship rounds are offered per year:
 - Late February to late May
 - Mid-June to mid-July
 - Mid-July to mid-October
 - Mid-November to mid-December
- To be eligible to host an intern the following criteria must be met:
 - Your organisation is a **not-for-profit or government organisation** with regular staff members who can supervise an intern.
 - You have a **meaningful project/activity** that adds value to the organisation and allows the intern to understand the link to the broader community impact.
 - The project/activity equates to a **minimum of 100 hours** of work by the intern.
 - You can provide an **appropriate work environment** so that the student is embedded in the organisation and able to work safely.
 - You can provide the student with **supervision** and the opportunity to receive feedback on their work.
 - You can commit to providing a short evaluation on the intern's performance and the program at the end of the internship period.

Comments from meeting:

- Ms. Joanne Soderlund suggested that we could look at an intern to undertake or support the Corella Management project. The Executive Officer will look at the potential of this as a project under this program and report back at the next meeting.

11. FUTURE MEETINGS

The schedule of meeting dates and locations for 2024 is as follows:

Date	Time	Host Council
Thursday 22 February 2024 – CEO's only	1.30pm	Merredin

Wednesday 6 March 2024	1.30pm	Westonia
Wednesday 8 May 2024	9.30am	Kellerberrin
Wednesday 31 July 2024	9.30am	Yilgarn
Wednesday 11 September 2024	9.30am	Bruce Rock
Wednesday 28 November 2024	9.30am	Tammin

The next meeting will be held in Kellerberrin on 8 May 2024.

12. CLOSURE

There being no further business the Chair closed the meeting at 4.06pm.

WEROC

**TOWN TEAM BUILDER
PRESENTATION 2024**



CONTENT

- 01 ABOUT ME
- 02 EMPLOYMENT HISTORY
- 03 VOLUNTEERING
- 04 DOWERIN DO-OVER
- 05 TOWN TEAM MOVEMENT
- 06 KPI'S & TIMELINE
- 07 WEROC DO-OVER

ABOUT ME



Hanover

Germany



Seattle

USA

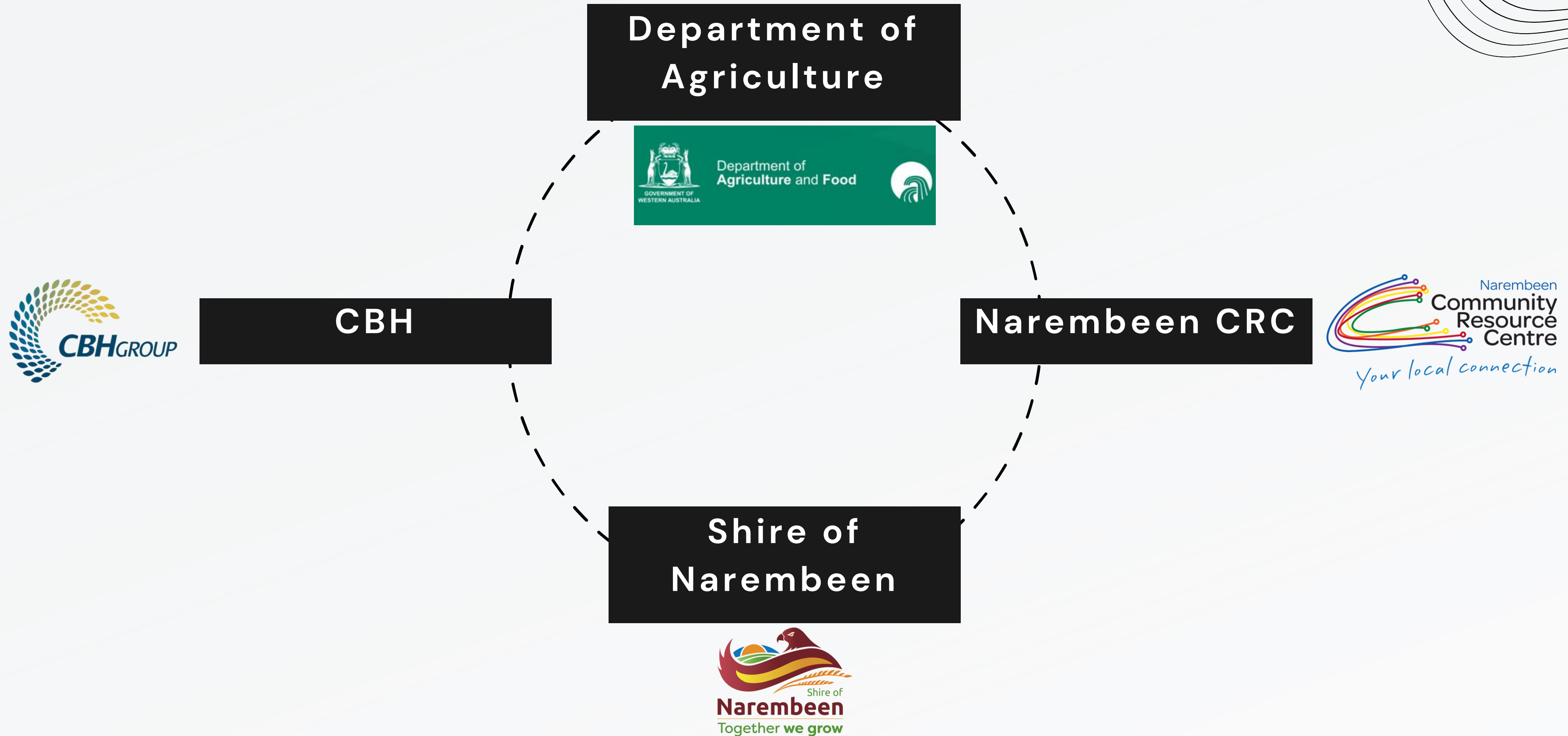


Perth

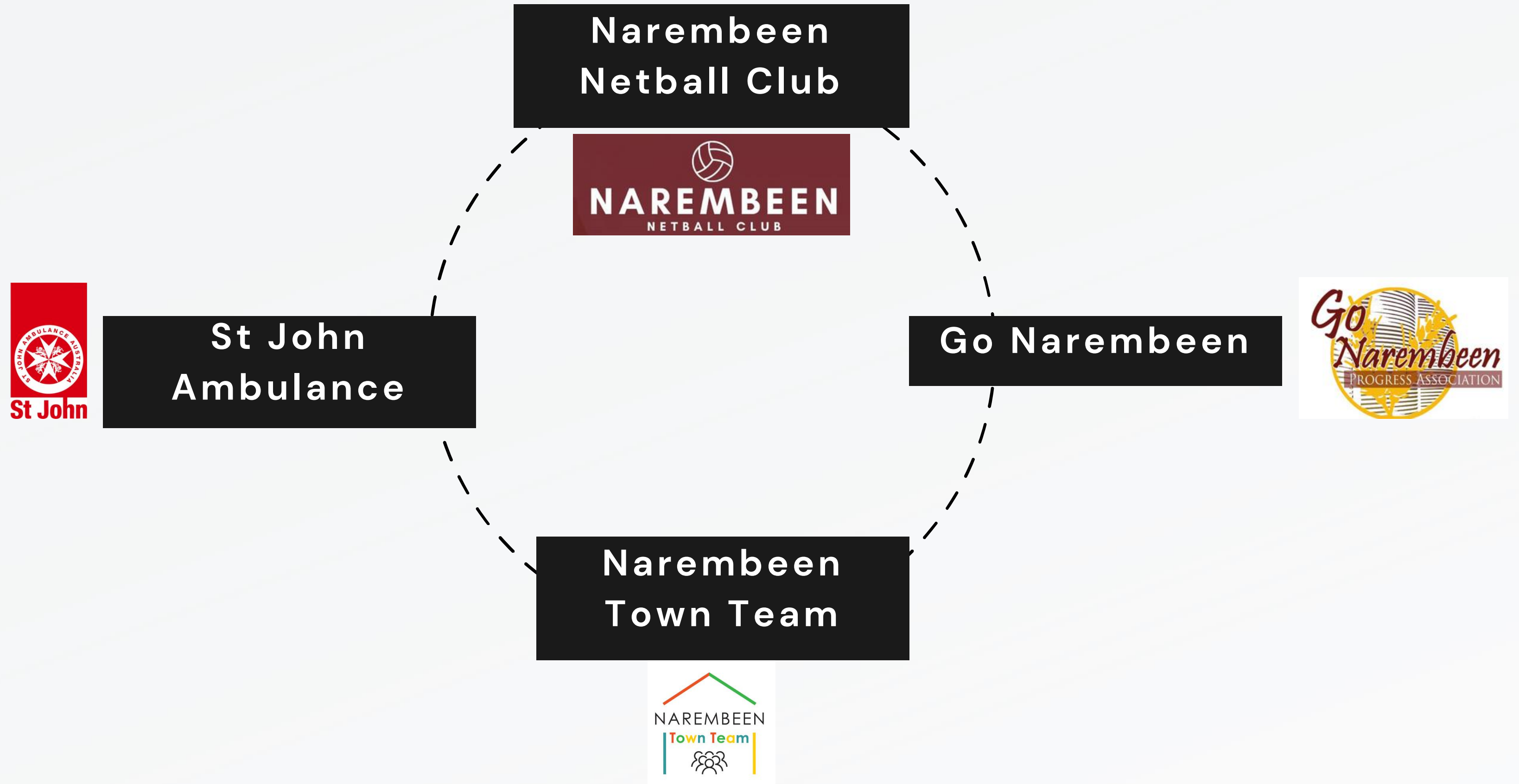
Australia



EMPLOYMENT HISTORY



VOLUNTEERING



DOWERIN DO-OVER



**Regional showcase event
with street party finale**
part conference, part hands on placemaking

TOPICS INCLUDED:

- Economic & Community Development
- Place Leadership & Main Street Management
 - Streetscape Reactivation
 - Tourism Attraction & Retention
- Regional Events & Community Art Projects
 - How to Start a Town Team
- Relationships & Community Capacity Building



NAREMBEEN TOWN TEAM PROJECTS:

- Barlow's Store Renovations
- Telstra Building Mural
- Main Street Festival
- Shuttle Farm
- Street Libraries
- Main Street Christmas Decorations &
- Town Christmas Lights Competition

TOWN TEAM MOVEMENT

- Movement of positive doers
- Inspire and support local people (doers) to create the positive change they want to see in their area
- Free to join the movement & no membership fees
- Currently 147 town teams, 23 teams around the Wheatbelt
- Vision: A positive movement of community-led action focused on creating connected, resilient communities and better places



TOWN TEAMS

- Town Teams are positive and proactive community groups that work collaboratively with their local government to improve a place or area
- The Town Team approach is inclusive - open to businesses, landowners, residents and anyone else who wants to improve their place
- The only requirement to be a Town Team is to align with and live the Town Team Charter

Positive

Inclusive

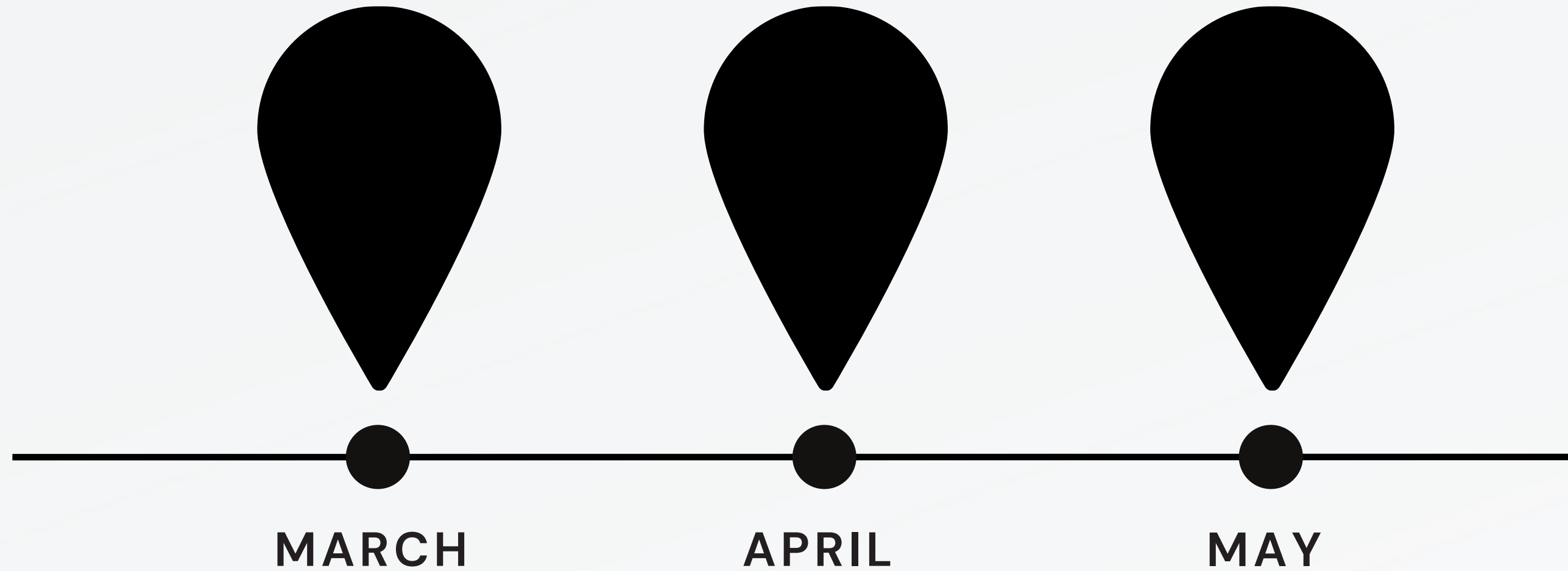
Proactive

Sustainable

Apolitical

Integrity

KPI'S & TIMELINE



- Support existing town teams
- Establish new town teams in WEROC communities
- Deliver town team projects and events in WEROC communities
- Communication and reporting

WEROC DO-OVER

DATE - FRIDAY, SEPTEMBER/OCTOBER
2024

LOCATION - BRUCE ROCK

BUDGET - \$15-20K (\$10K CONFIRMED)

- ESTABLISH
LOCAL
GROUP/TOWN
TEAM TO LEAD
DO-OVER

STEP 1

- PREPARE
BUDGET AND
SOURCE
ADDITIONAL
FUNDING

STEP 2

- DISCOVERY
INCEPTION PHASE
& MEETING WITH
LG TO DISCUSS
PRIORITIES, ISSUES,
OPPORTUNITIES
FOR LG & KEY
STAKEHOLDERS
- RESEARCHING
SUITABLE
PROJECTS & SITES

STEP 3

NEXT STEPS

- PROMOTION
- PUBLIC
INCEPTION
MEETING
- ONGOING
PROJECT
MANAGEMENT &
SUPPORT

*LOCAL GOVERNMENT & TOWN TEAM TO LEAD -
WEROC TOWN TEAM BUILDER TO SUPPORT*

THANK

YOU



Placemaking Education Courses

DLGSC is building the capacity of all WA local governments to be placemakers helping to create stronger communities and better places

Placemaking aims to improve not only the physical elements of a space, but also the way people think and feel about the world around them. It is a process that can strengthen the fabric of a neighbourhood or community.

Courses available to WA local governments for free via

www.placemaking.education

CORELLA SURVEY RESULTS TO 6 MARCH 2024

Jacqueline Lucas
Corella Project Officer
Wheatbelt NRM





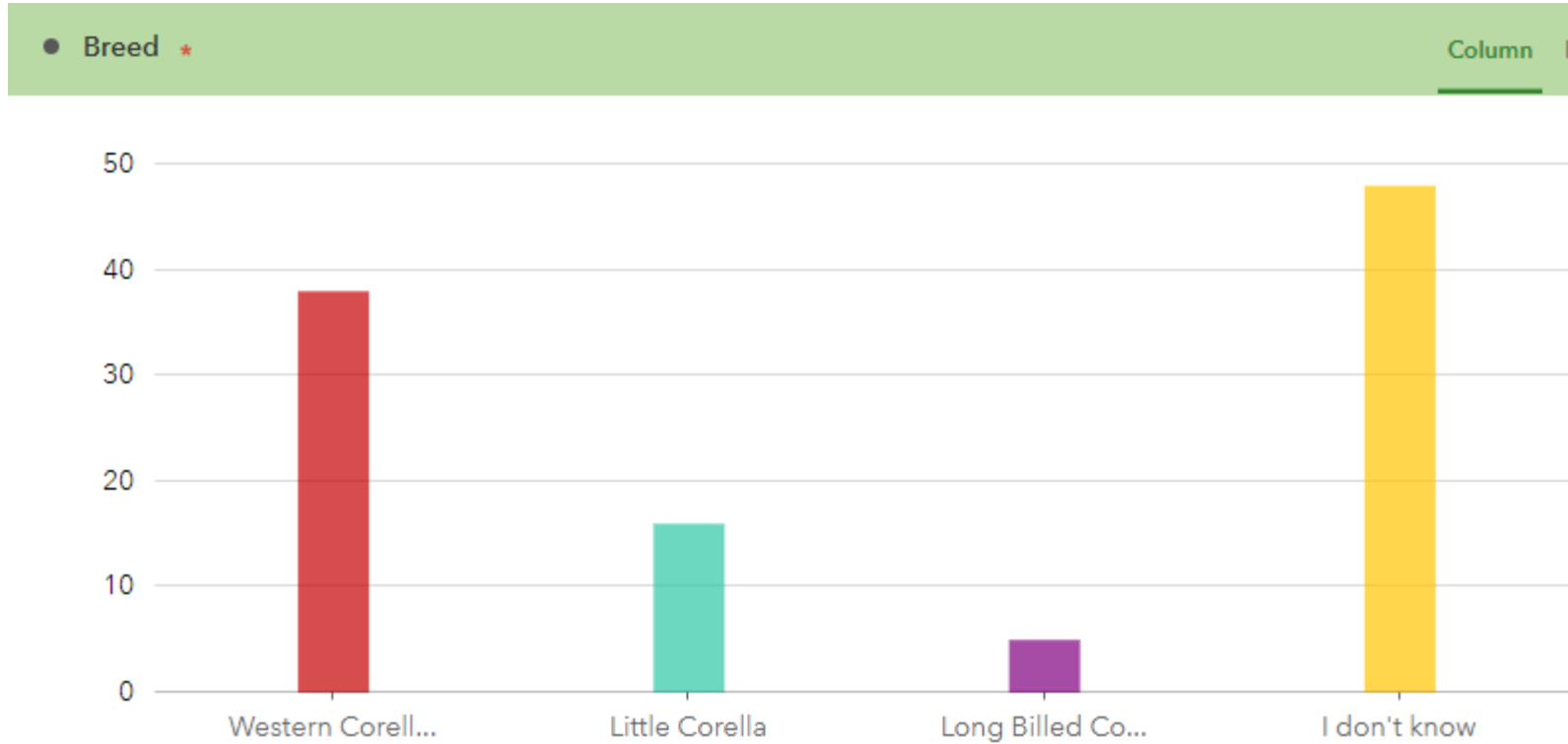
● Report a corella sighting

● Report corella impact on a site

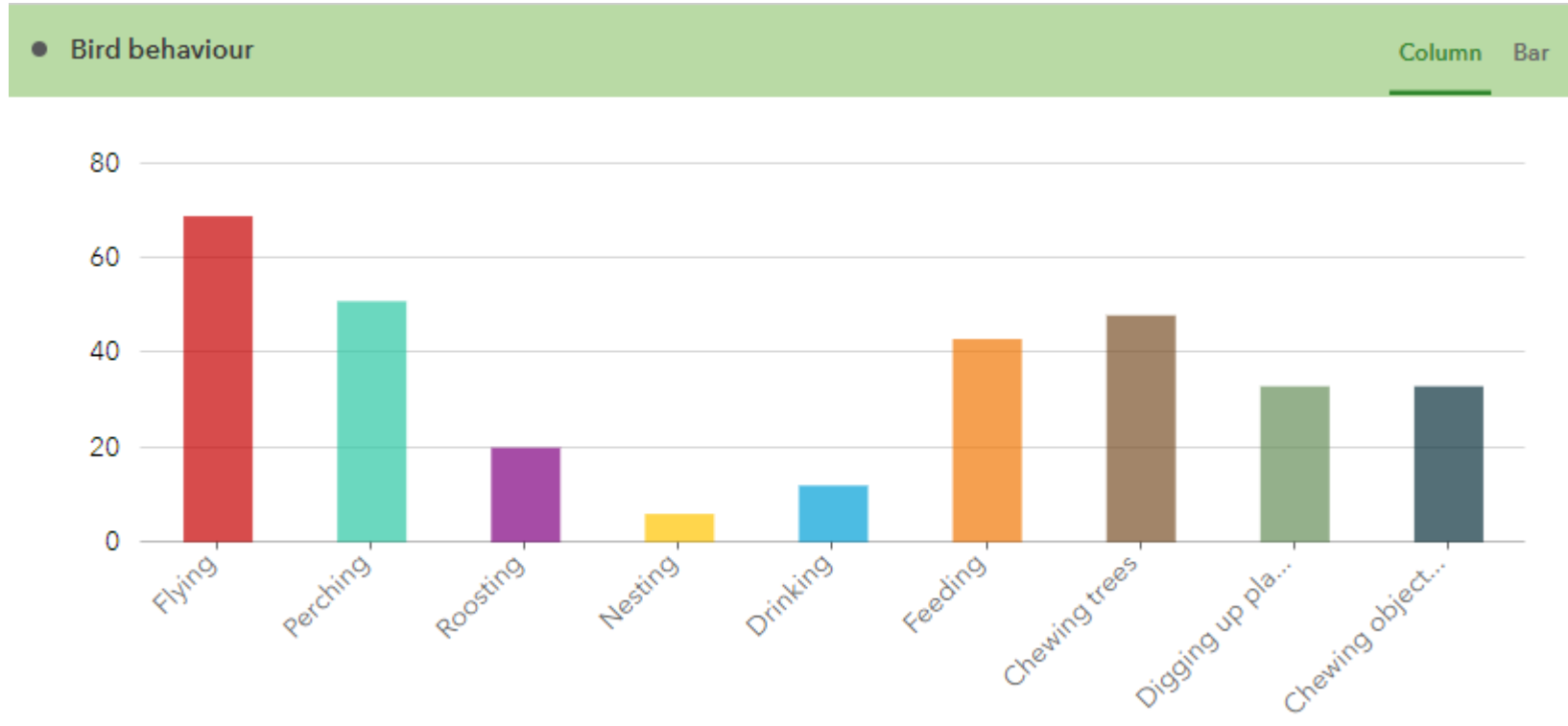
[Hide table](#)

Empty categories [↑↓ Sort](#)

Answers	Count	Percentage
Report a corella sighting	101	50.75%
Report corella impact on a site	98	49.25%



Majority of people not able to identify species of corella, which is difficult to do when they are flying around.



Most commonly identified corella behaviour was flying or perching, closely followed by chewing trees.

Other behaviours reported for corellas included:

Grass

TV aerial wires

Power line

On the road picking at things on the ground

Grass in a small paddock

Appeared to be chewing antenna





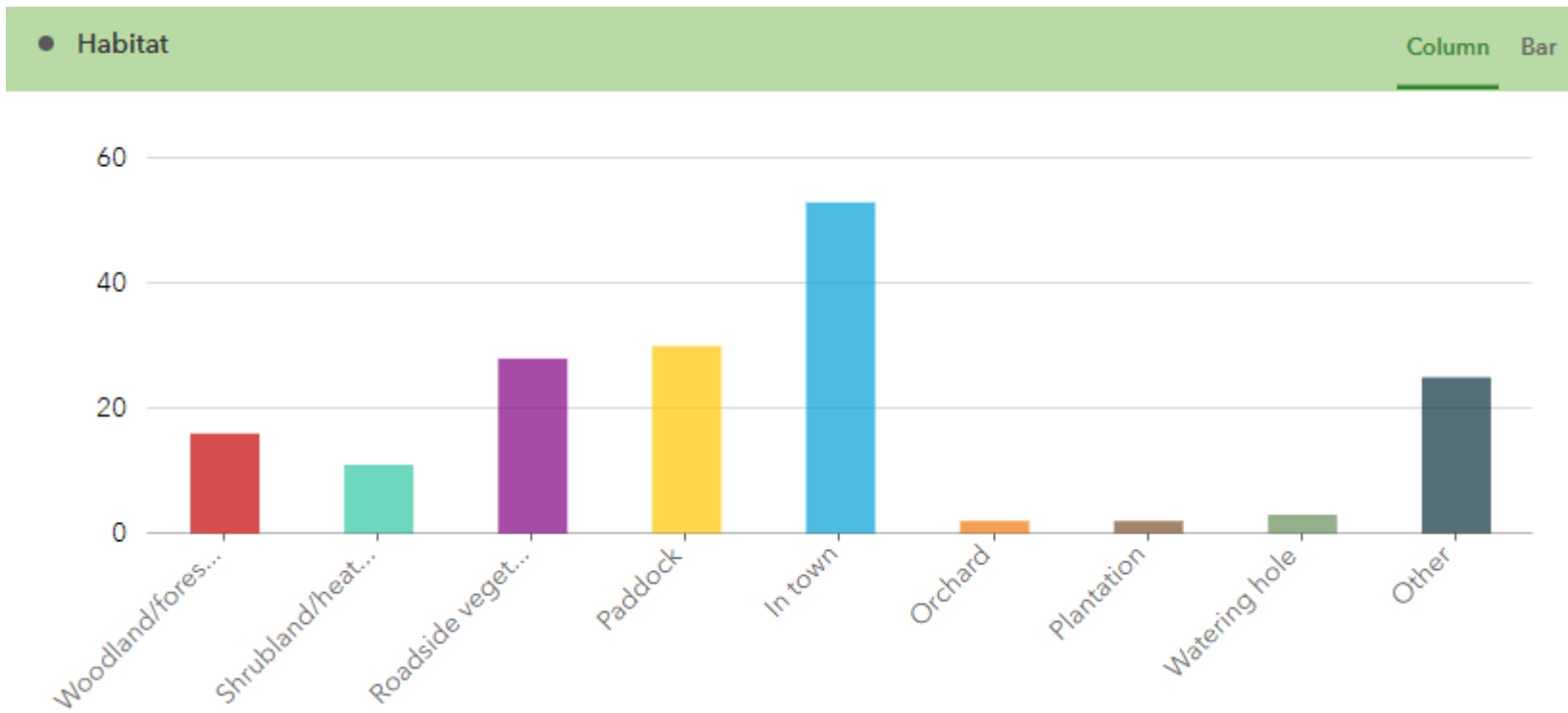


Don't take a bird
to the hospital

Djwooi
Tamey Program's Owl



Small logos and text at the bottom of the poster.



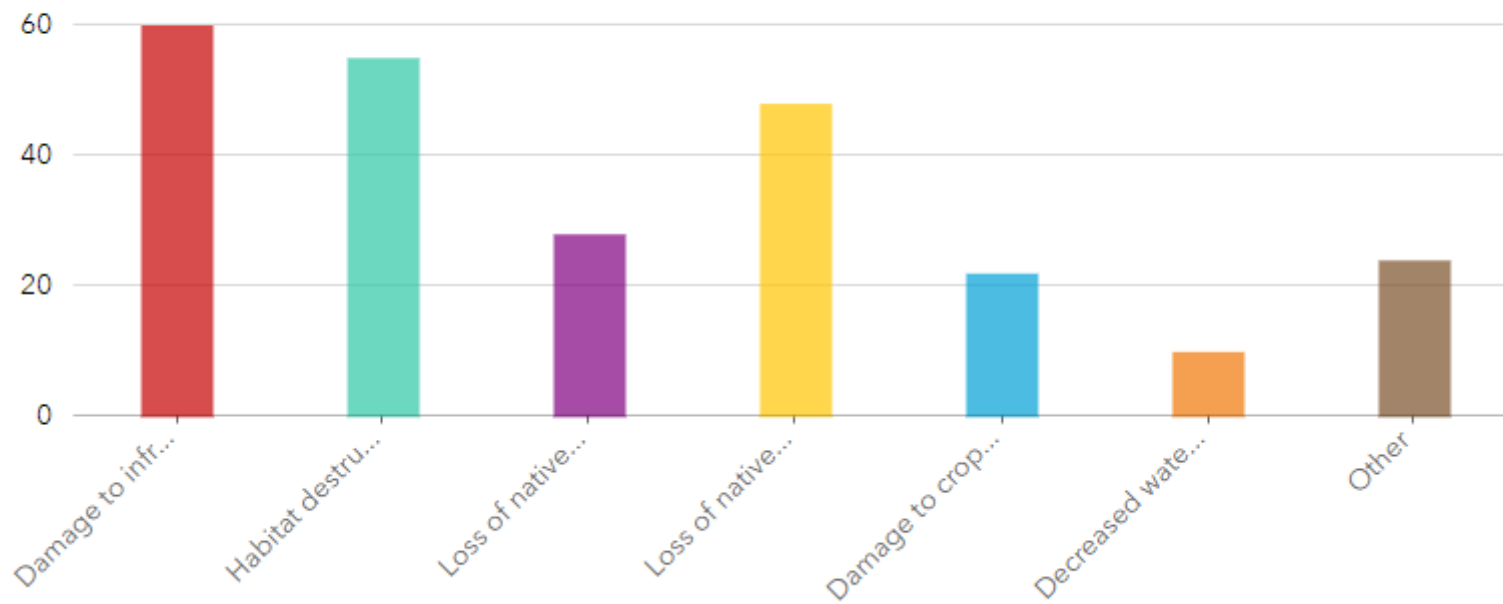
The most commonly reported habitat was in town. This has not yet been analysed in terms of number of towns people vs rural people who have completed the survey.





● What problems are corellas creating on land that you are managing? *

Column Bar



Noise pollution

Wrecking the trees

These birds are not native to our area and are destroying so much in our town.

Remove seedlings from pots

Noise, on roads

Noise, diseases, water catchment fouling, crop damage and so on.

Noise and damage to trees and even the TV aerial

Noise

No impact at all

Existing beautifully with the other birds.

Destruction of trees causing mess to businesses

Destruction of sporting facilities

Destroying ovals at local school, nesting in surrounding trees around houses and roosting

Damage to seedling trees planted

Continuous damage and destruction of trees in Railway Terrace, particularly at the War Memorial Park.

Chewing fences

● What sort of land manager are you?

Column Bar Pie Map



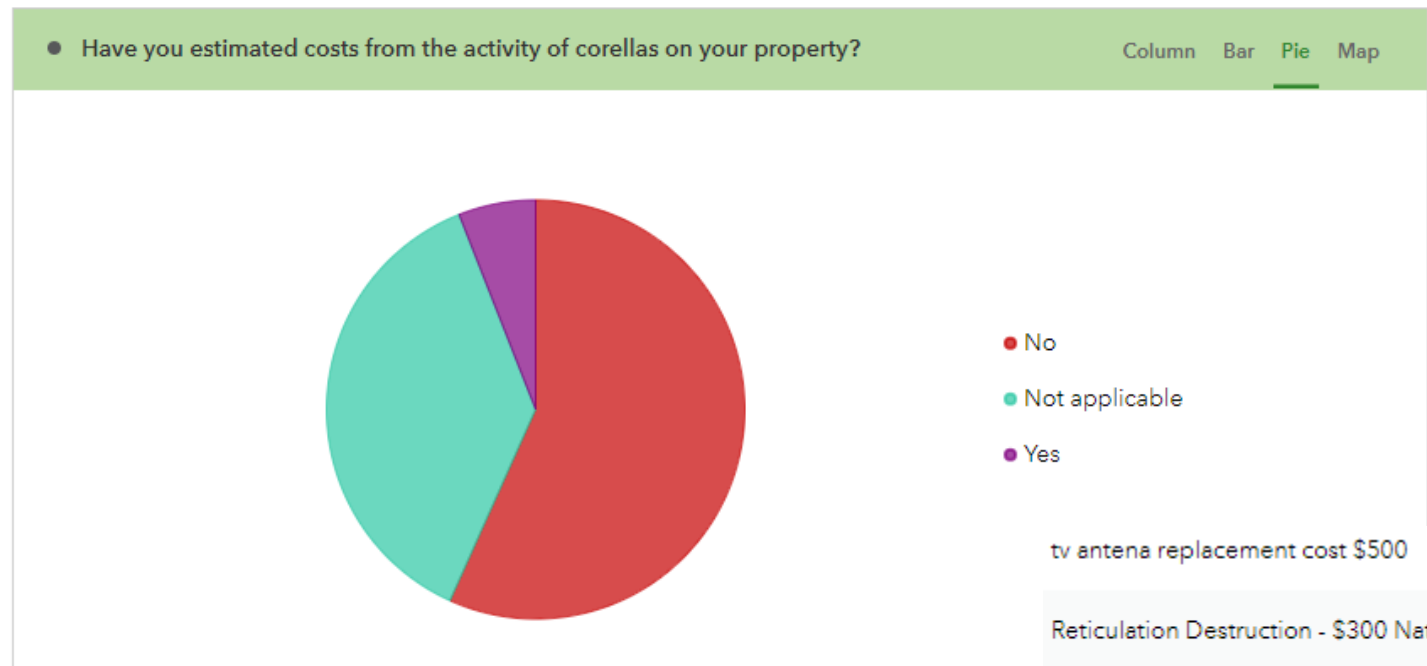
● Residential (includes "lifestyle blocks")

● Primary Producer (your main income is from agriculture)

● Shire facility including sporting facilities

● Privately owned facilities including sporting venues/businesses

Residential (includes "lifestyle" blocks)



- No
- Not applicable
- Yes

tv antena replacement cost \$500

Reticulation Destruction - \$300 Native Shrubs (NEW) - \$200 Fruit Trees (NEW - RINGBARKED) - \$100 Trees - Lemon Scented Gums & Jacarandas - Destruction/Tree Lopping - Removal. Projected Cost \$2000

Electric fencing replacement \$400 Netting to cover new trees \$300.00

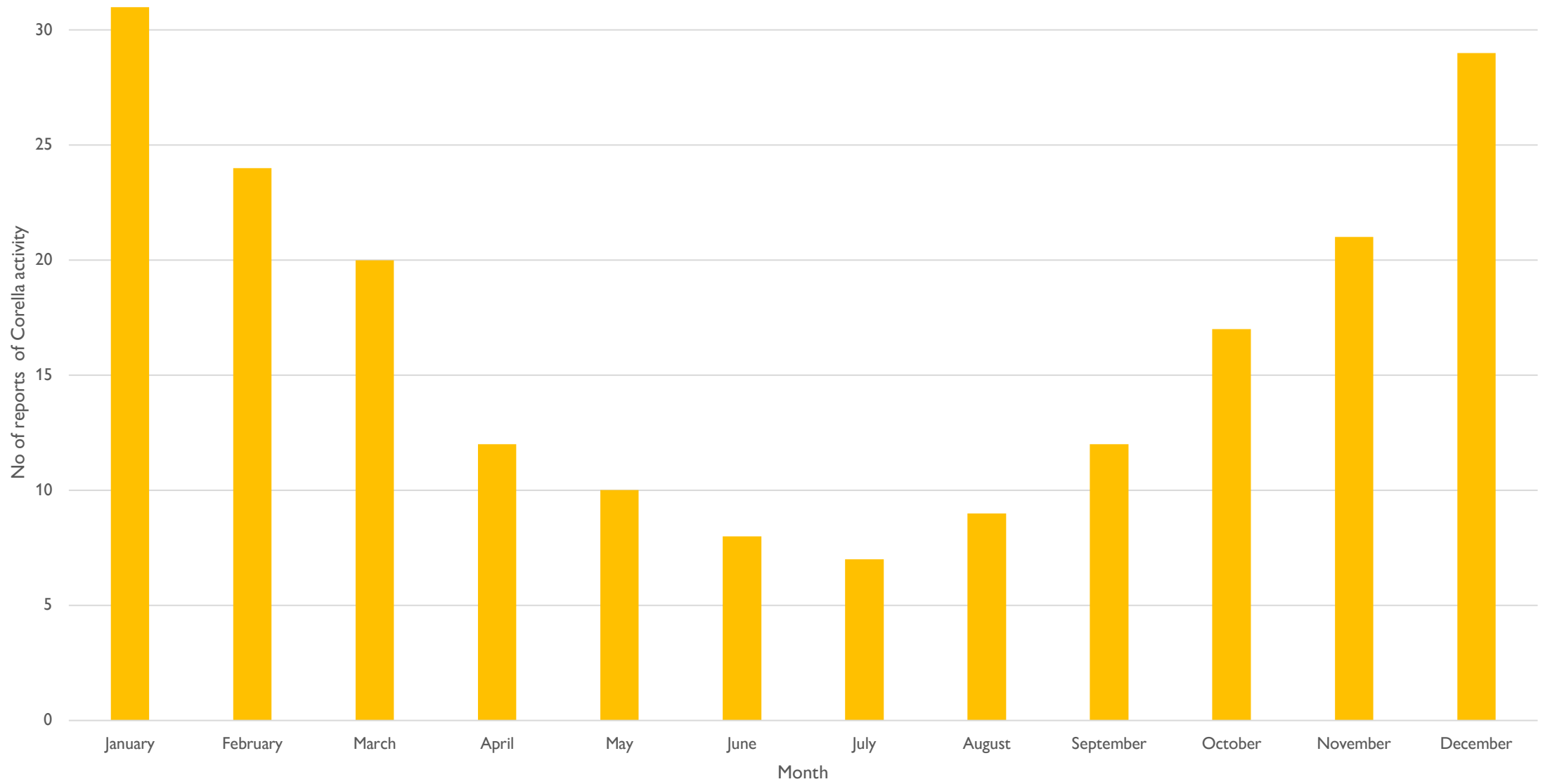
\$4000.00 loss of seed grain therefore crop income from birds eating seed grain out of the ground after seeding.

Not recoverable. Further costs in chasing birds away which is futile as they fly around and return before I have time to get back to the other side of paddock.

Daily check and repair of reticulation, lines & drippers (moved/removed) off plants. 50 hours. Cleaning stock water trough to remove feathers

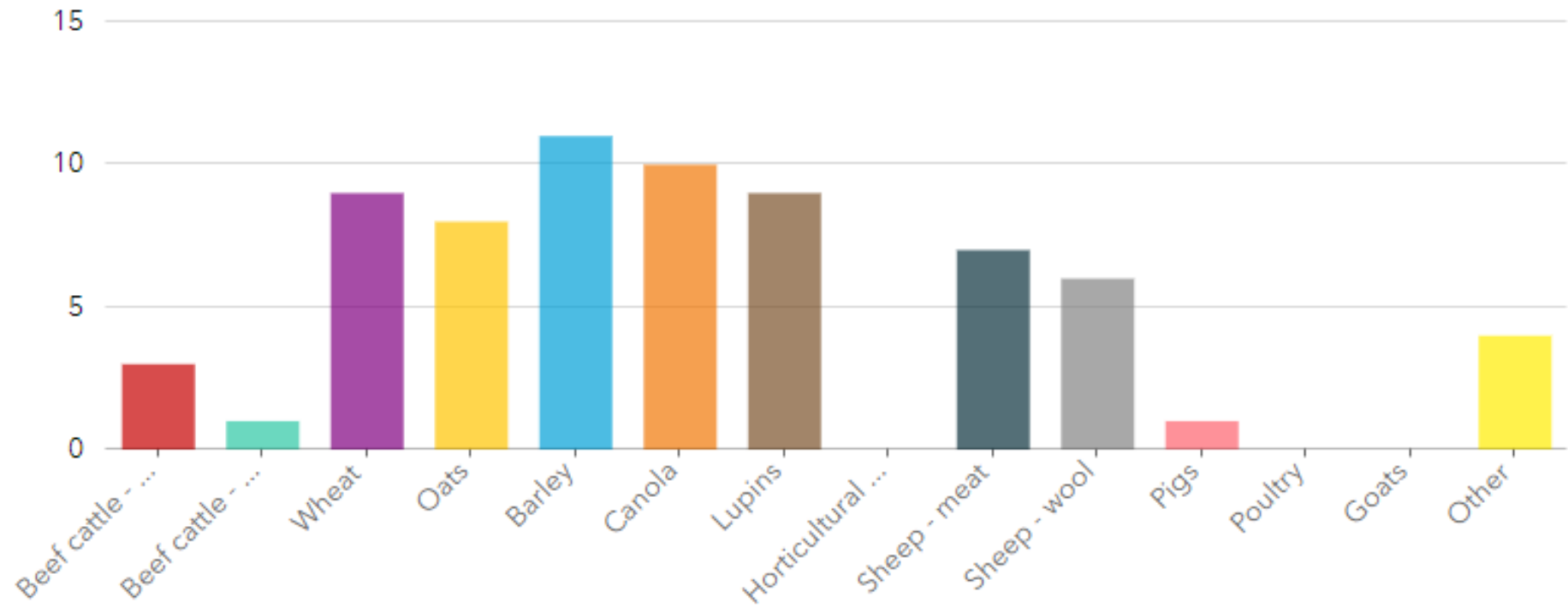
40 to50 hours

Times of Corella activity reported in survey



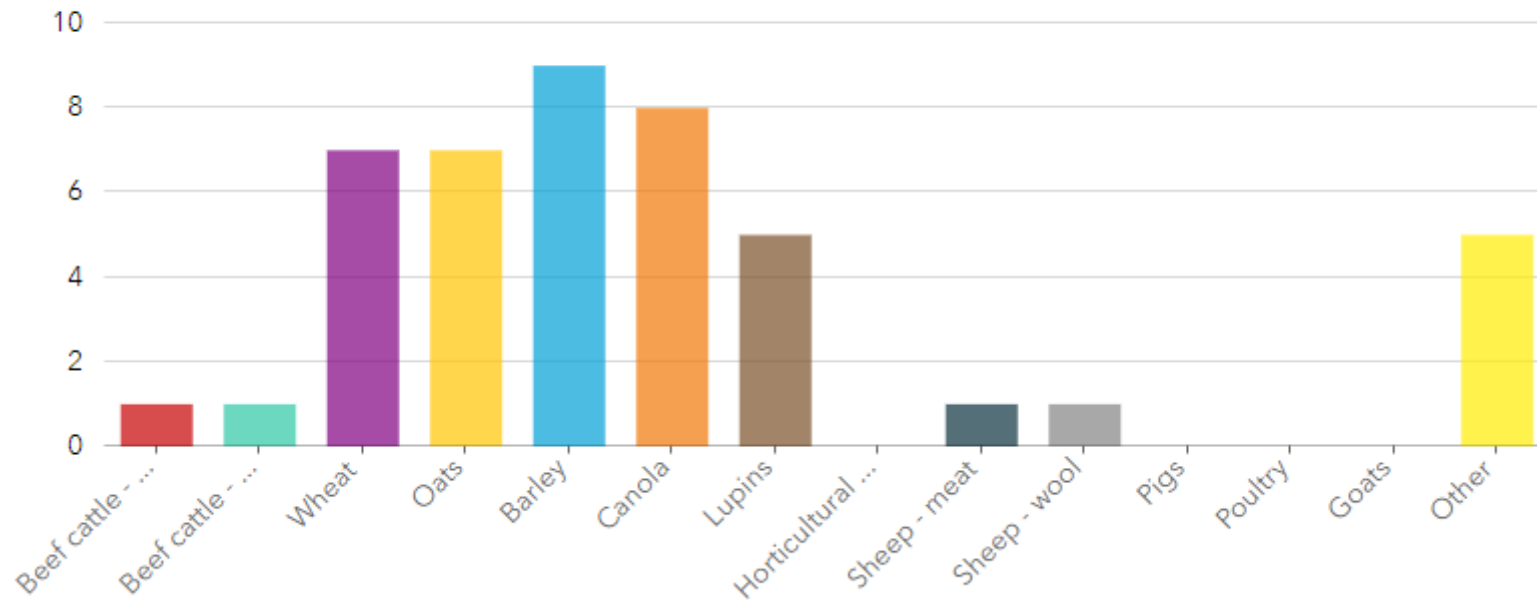
● Please identify the enterprise(s) on your property:

Column Bar



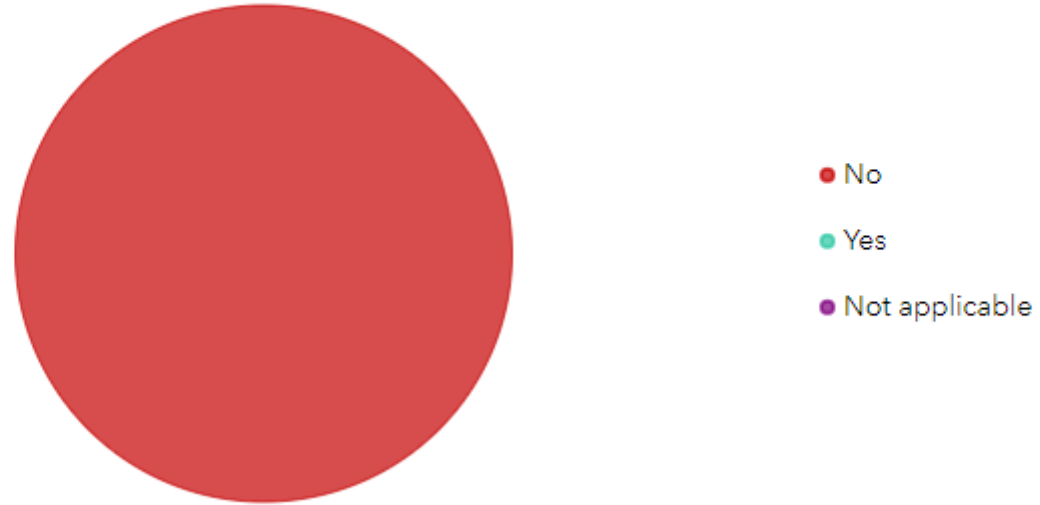
● Which enterprises on your property are affected by corellas?

Column Bar



● Have you estimated costs from the activity of corellas on your property?

Column Bar Pie Map



Big problem in calculation of costs, not been estimated by primary producers. Need to find a way to address this.

Shires have reported the following damage so far:

The damage includes chewing flagpole rope, when replaced with steel cable encased in plastic, birds attacked the plastic, which resulted in hand cuts to staff. Another damage is related to cutting CCTV cables. \$10,000

Estimates to try and control the Birds, including the purchase of a sound cannon and labour etc is approximately \$7500pa. The damage to lawns and gardens whilst very difficult to estimate would be perhaps \$20k in increased labour costs.

Estimated cost of \$30 per hour, so about \$1,500 per season.

\$100,000 at least They chew electrical infrastructure/pneumatic lines on cbh sites all throughout the wheatbelt, they damage shire street lighting as well

Estimation of man hours for shires so far received

A good 200-300 hours at \$80/h

50 hours total, 2 hours per week roughly.

300

150 hours.

● Are there specific areas/greens targeted each year?

Column



● Yes

● No

Trees

Synthetic hockey surface - they are digging up the turf particularly at seems and at the dashed circle markings

Roy Little Park, around the Shire office on King Street

National Park, Kikuyu, Green Lease Park.

Lawn, which is irrigated with waste water

Kikuyo

Eucalyptus trees are shredded and they defecate all over our outdoor seating area, tables & chairs.

Eucalyptus Trees

Couch mixture

Any - Roy little park, hockey turf at mrclc, they are not fussy!