

## SHIRE OF BRUCE ROCK

### AUDIT AND RISK COMMITTEE MEETING AGENDA - 14 DECEMBER 2023

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## SHIRE OF BRUCE ROCK

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*Disclaimer*

*The recommendations in the Agenda are subject to confirmation by Council. The Shire of Bruce Rock warns that anyone who has any application lodged with Council must obtain and should only rely on written confirmation of the outcomes of the application following the Council meeting, and any conditions attaching to the decision made by the Council in respect of the application. No responsibility whatsoever is implied or accepted by the Shire of Bruce Rock for any act, omission or statement or intimation occurring during a Council Committee meeting.*

- 1. Declaration of Opening**
- 2. Record of Attendance / Apologies / Leave of Absence (Previously Approved)**
- 3. Response to Previous Public Questions Taken on Notice**
- 4. Public Question Time**
- 5. Petitions / Deputations / Presentations / Submissions**
- 6. Confirmation of Minutes**

Audit and Risk Committee Meeting held on 19 October 2023.

## 7. Reports of Officers – Audit

<b>Agenda Reference and Subject:</b>	<b>7.1</b> Independent Auditor’s Report 2023
<b>File Reference:</b>	
<b>Reporting Officer:</b>	Manisha Barthakur, Manager of Finance
<b>Author:</b>	Manisha Barthakur, Manager of Finance
<b>Disclosure of Interest</b>	
<b>Attachment</b>	<i>Item 7.1 Attachment A – Independent Auditor’s Report 2023</i>

### Summary

Following consultants Dry Kirkness’ completion of the Shire of Bruce Rock’s (Shire) final audit for the year ending 30 June 2023 on behalf of the Office of the Auditor General (OAG), the OAG has issued an Independent Auditor’s Report (Report) on the Shire’s financial statements (Attachment A).

### Background

This is the fifth audit that the OAG has overseen for the Shire, and the first audit that Dry Kirkness was contracted to conduct on its behalf.

Butler Settineri, which completed last year’s audit, was taken over by Dry Kirkness during the financial year. Mr Robert Hall, Director, has been involved in both audits.

### Comment

As outlined in its Report, the OAG has found that the Shire’s financial report is:

- based on proper accounts and records;
- presents fairly, in all material respects, the results of the operations of the Shire for the year ended 30 June 2023 and its financial position at the end of that period; and
- in accordance with the Local Government Act 1995 and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards.

### Consultation

Chief Executive Officer  
Manager of Governance and Community Services  
Office of Auditor General Director  
Dry Kirkness

### Statutory Implications

Local Government Act 1995, section 7.9 – Audit to Be Conducted  
Local Government (Audit) Regulations 1996, regulation 10 – Report by Auditor

### Policy Implications

Nil

**Risk Implications**

<b>Risk:</b> Failure to appropriately manage the Shire’s finances and to subsequently receive a qualified audit opinion.		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Rare	Moderate	Low
<b>Action / Strategy</b>		
Management to continue to follow due processes, policies and legislative instruments in managing the Shire’s financial statements.		

**Financial Implications**

Nil

**Strategic Implications**

Shire of Bruce Rock – Strategic Community Plan 2022-2032

**Governance**

4.1 Our organisation is well positioned and has capacity for the future

**Voting Requirements**

Simple Majority

**Officer Recommendation**

**That the Audit and Risk Committee:**

- 1. accept the positive Independent Auditor’s Report 2023; and**
- 2. submit the report to Council for its consideration.**

**8. Report of Officers – Risk Management**

Nil

## 9. Confidential Items

<b>Agenda Reference and Subject:</b>	<b>9.1</b> Final Audit Management Letter
<b>File Reference:</b>	
<b>Reporting Officer:</b>	Manisha Barthakur, Manager of Finance
<b>Author:</b>	Manisha Barthakur, Manager of Finance
<b>Disclosure of Interest</b>	
<b>Attachment</b>	<i>Item 9.1 Attachment A – CONFIDENTIAL Final Audit Management Letter</i>

### Officer Recommendation

That in accordance with Section 5.23(2) of the Local Government Act 1995, the meeting is closed to the members of the public for this item as the following sub-section applied:

- (e) a matter that if disclosed, could be reasonably expected to –  
(iii) information about the business, professional, commercial or financial affairs of a person.

### Officer Recommendation

That in accordance with Section 5.23(2) of the Local Government Act 1995, Council reopens the meeting to the members of the public.

### Officer Recommendation

That the Audit and Risk Committee:

1. receive the Final Audit Management Letter for the year ended 30 June 2023; and
2. recommend that Council direct the Shire of Bruce Rock's Chief Executive Officer to ensure that the audit recommendations are addressed as outlined in the Final Audit Management Letter.

**Agenda Reference and Subject:**

**9.2** Strategic Risk Register

**Reporting Officer:**

Nerea Ugarte, Manager of Governance and Community Services

**Author:**

Nerea Ugarte, Manager of Governance and Community Services

**Disclosure of Interest**

**Attachments**

*Item 9.2 Attachment A – CONFIDENTIAL Strategic Risk Register*

**Officer Recommendation**

That in accordance with Section 5.23(2) of the Local Government Act 1995, the meeting is closed to the members of the public for this item as the following sub-section applied:

- (e) a matter that if disclosed, could be reasonably expected to –  
(iii) information about the business, professional, commercial or financial affairs of a person.

**Officer Recommendation**

That in accordance with Section 5.23(2) of the Local Government Act 1995, the meeting is reopened to the members of the public.

**Officer Recommendation**

That the Audit and Risk Committee:

1. approve the Strategic Risk Register, as attached; and
2. recommend that Council approve the Strategic Risk Register.

**10. New Business of an urgent nature introduced by discussion of the meeting.**

**11. Closure of Meeting.**