Library Membership Form

SHIRE OF BRUCE ROCK

Please complete all applicable fields.

Staff use only

Barcode	Registration date

Membership details

Title	Surname	First name	Date of birth
Please Selec			

Gender

◯ Female ◯ Male ◯ Non-binary ◯ Prefer to self-describe: _____

Category

☐ A Adult ☐ YA Young Adult ☐ J Junior

☐ VA Visiting Adult

Residential address

Street address			
City / Town	**State**	**Country**	**Postcode**

Mailing address

☐ Same as residential address

Mailing address			
City or Town	**State**	**Country**	**Postcode**

Contact details

Email	Mobile
Work phone	**Home phone**

Notice and reminder delivery

Preferred method for library notices and reminders: ◯ SMS ◯ Email ◯ Both

Loan reminder period: ◯ 3 days before due date ◯ 5 days before due date ◯ 7 days before due date

Additional Family Members

Name Barcode	Date of Birth	Gender ◯ Female ◯ Male ◯ Non-binary ◯ Prefer to self-describe
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Applicant declaration

I agree to take proper care of all library resources borrowed using this membership. I understand that a parent or guardian is responsible for resources borrowed by a member under 18 years of age. I agree to reimburse the Shire of Bruce Rock for any resources that are lost or damaged while borrowed using this membership.

I confirm that the information provided on this form is true and correct. I acknowledge that the Shire will collect and handle my personal information as described in the Privacy Collection Notice below.

Applicant signature	Applicant name	Date

Privacy Collection Notice

The Shire of Bruce Rock collects personal information where necessary to provide services, undertake its functions and responsibilities, and administer Council activities.

Personal information collected by the Shire will only be used and disclosed for the purpose for which it was collected, for related or reasonably expected Shire functions and activities, or where otherwise authorised or required by law.

Where required, personal information may be disclosed to other persons, organisations or government agencies in accordance with applicable legislation and legal requirements.

The Shire will take reasonable steps to protect personal information from misuse, loss, unauthorised access, modification or disclosure and will manage personal information in accordance with applicable privacy and information-sharing legislation.

Where the collection of personal information is necessary to provide a service or undertake a particular function, failure to provide the requested information may affect the Shire's ability to provide that service or undertake that function.

You may contact the Shire of Bruce Rock for enquiries regarding the collection and handling of your personal information, or to request access to or correction of personal information held by the Shire.