

**SHIRE OF BRUCE ROCK  
MINUTES – ORDINARY MEETING 16 SEPTEMBER 2021**

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**SHIRE OF BRUCE ROCK**

**MINUTES – ORDINARY MEETING 16 SEPTEMBER 2021**

**1. Declaration of Opening**

The Shire President Cr SA Strange declared the meeting open at 3.12pm.

**2. Record of Attendance/Apologies/Leave of Absence (Previously Approved)**

President	Cr SA Strange
Deputy President	Cr R Rajagopalan
Councillors	Cr AR Crooks
	Cr IS Dolton
	Cr KP Foss
	Cr NC Kilminster
	Cr PG Negri
	Cr BJ Waight
	Cr RA Waye
Chief Executive Officer	Mr DRS Mollenoyux
Deputy Chief Executive Officer	Mr A O’Toole
Executive Assistant	Mrs MJ Schilling
Manager of Finance	Mrs JL Bow (3.42pm – 3.56pm)
Presentation	Mrs Laura Gray (3.12pm – 3.37pm)

**3. Declarations of Interest**

In accordance with Section 5.65 of the Local Government Act 1995 the following disclosures of **financial** interest were made at the Council meeting.

Date	Name	Item No	Reason

In accordance with Section 5.65 of the Local Government Act 1995 the following disclosures of **Closely Association Person and Impartiality** interest were made at the Council meeting.

Date	Name	Item No	Reason

In accordance with Section 5.60B and 5.65 of the Local Government Act 1995 the following disclosures of **Proximity** interest were made at the Council meeting.

Date	Name	Item No	Reason

**4. Response to Previous Public Questions Taken on Notice**

**5. Public Question Time**

**6. Petitions/Deputations/Presentations/Submissions**

Laura Gray – Draft Local Heritage Survey  
*Mrs Laura Gray left the Council Chambers at 3.37pm.*

7. **Applications for Leave of Absence**
8. **Announcements by Presiding Member**
9. **Confirmation of Minutes**

Ordinary Meeting of Council held on Thursday 19 August 2021.

**OFFICER RECOMMENDATION AND COUNCIL DECISION**

**Resolution OCM Sep 21 – 9.1**

**Moved: Cr Way**  
**Seconded: Cr Rajagopalan**

**That the minutes of the Ordinary Meeting held Thursday 19 August 2021 be confirmed as a true and correct record.**

**Carried 9/0**

Natural Resource Management Committee Meeting held on Thursday 19 August 2021.

**OFFICER RECOMMENDATION AND COUNCIL DECISION**

**Resolution OCM Sep 21 – 9.2**

**Moved: Cr Crooks**  
**Seconded: Cr Dolton**

**That the minutes of the Natural Resource Management Committee Meeting held Thursday 19 August 2021 be received.**

**Carried 9/0**

## 10. Regional Reports

<b>Agenda Reference and Subject:</b>	<b>10.1</b> Great Eastern Country Zone Minutes 23 August 2021
<b>File Reference:</b>	1.6.5.1 Great Eastern Country Zone Minutes and Agendas
<b>Reporting Officer:</b>	Darren Mollenoyux, Chief Executive Officer
<b>Author:</b>	Darren Mollenoyux, Chief Executive Officer
<b>Disclosure of Interest</b>	Nil
<b>Attachments</b>	<i>Item 10.1 Attachment A - Great Eastern Country Zone Minutes 23 August 2021</i>

### Summary

Council is asked to receive the minutes from the previous WALGA Great Eastern Zone Meeting.

### Background

The recent WALGA Great Eastern Zone Meeting was held on the 23<sup>rd</sup> August 2021 at the Merredin Regional Community and Leisure Centre.

### Comment

To encourage the improved awareness and promote a better understanding by all Councillors it is recommended that WALGA Zone minutes be read and received by Council.

The following items from the minutes are drawn to Councillors' attention;

#### 5.1 Presentation – Hon John Carey MLA – Minister for Housing; Local Government

The Zone extended an invitation to the Minister to speak on his outlook on Government Regional Officer Housing, Local Government Act amendments and Regional Cooperative Groups such as Regional Subsidiaries and Elected Member training.

The Hon John Carey MLA, presented to the Zone, the following being some of the key talking points:

- GROH Housing suitability, transitioning aged GROH Housing into the public housing sector and building new GROH facilities, options for forecasting and managing GROH Housing moving forward.
- Skills shortages are being looked at – encouraging apprentices and retirees back into the system in order to move ahead with new building works.
- Regional cooperation and how we can better share resources.
- Local Government Reform:
  - Red Tape reduction to create better standardisation
  - Better Finance Reporting and a commitment to working with WALGA to establish ratios that better reflect individual Local Governments.
  - Greater Transparency
  - Creating better mechanisms and better oversight to encourage early intervention as opposed to the enquiry culture we have at the moment.

#### 5.2 Grant Robinson, Office of the Auditor General – Financial Audit

Assistant Auditor Grant Robinson addressed concerns previously raised by the Zone, namely;

- Concerns regarding rising audit costs, increased audit responsibilities and reduced audit outcomes.

- Audit costs have increased at some Local Governments by over 200% over the last 3 years and audit costs now represent an approximate 1.5% increase in rates.
- The appointment of each Council's audit service is made without discussion or consultation with Council or its staff, and each Council is advised of how much they can expect to pay. In prior years, Councils were required to tender for audit services thereby ensuring good value for money and a competitive process ensued.
- The Zone acknowledges that improvement was needed with regard to audit quality and management of finances generally across the sector, however the experience of many Local Governments with the Auditor General is significant delays in finalising audit processes and a substantial increase in workload for Council staff.

### **7.1 Regional Telecommunications Review**

A Regional Telecommunications Independent Review Committee (the Committee) is established every three years under Part 9B of the Telecommunications (Consumer Protection and Service Standards) Act 1999 to conduct a review into telecommunications services in regional, rural and remote parts of Australia.

The Committee for the 2021 Regional Telecommunications Review (the Review) was appointed on 1 June 2021.

The 2021 Committee is comprised of the Hon Luke Hartsuyker (Chair); Ms Kristy Sparrow; Professor Hugh Bradlow; Mr Michael Cosgrave; and Ms Sue Middleton.

The Committee is also conducting consultation sessions and as the dates for these are announced via their website, Local Governments within the area being consulted are being advised via email of the upcoming process and encouraged to participate.

As part of the Review, the Committee will consider:

- the impact of Government policies and programs to improve regional connectivity and digital inclusion;
- insights from COVID-19 on the changing digital needs of regional, rural and remote areas;
- service reliability issues which impact regional communities and options for mitigating them;
- the role of emerging technologies in delivering telecommunications services in regional Australia;
- ways of encouraging further investment in regional telecommunications;
- the role of telecommunications in supporting broader regional development goals;
- ways to improve co-ordination between government and industry in telecommunications investment; and
- consumer awareness and education regarding telecommunications options in regional areas.

The following resolution was made;

*That the Great Eastern Country Zone:*

*1. Note the Regional Telecommunication Review 2021; and*

*2. Provides the following input to the WALGA submission:*

- *the Zone would like to establish a better policy with the providers on the use of backup generators for better service reliability and delivery.*
- *More engagement with Local Governments for input, particularly in regards to local blackspots and optimum tower locations.*

### **7.2 2021 Local Government Elections – Zone Office Bearer Elections**

With the bi-annual Local Government elections being held Saturday, 16 October 2021, Zones will also be required to hold an election process for State Council representatives.

A chronological overview of the process is detailed below:

- Local Government elections occur on Saturday, 16 October 2021.
- Member Councils to elect/appoint their Zone Delegates and to advise the Zone Executive Officer, as soon as possible but preferably by 5 November 2021.

- For the purpose of electing their representatives and deputy representatives to the WALGA State Council, the Zones are required to hold these elections at their November 2021 meeting.
- Zones to advise WALGA, in writing, of their elected State Council representative and deputy representative immediately following the 2021 November Zone meeting.
- State Councillor Induction Session – morning of 1 December 2021.
- New State Council will take office at the Ordinary Meeting of State Council on 1 December 2021.
- The position of President and Deputy President of WALGA, will be elected at the March 2022 State Council Meeting.

### 7.3 Social Housing Economic Recovery Package

The \$319 million Social Housing Economic Recovery Package (SHERP) is part of the State Government’s COVID-19 Recovery Plan announced in June 2021.

The Program aims to provide safe and secure housing outcomes for vulnerable Western Australians by supporting the construction of new community housing properties and the refurbishment of existing properties to extend their useful life or increase their capacity. Grants are also available to fund maintenance works within remote Aboriginal communities.

Local Governments are eligible to apply for SHERP grants and partner with existing social housing providers and community groups within their communities. The next round of SHERP funding opens on Monday 1 September 2021.

The following resolution was made;

*That the Great Eastern Country Zone:*

*That the Zone notes:*

- *Local Governments are eligible for grants to support the construction, refurbishment and maintenance of community housing properties as part of the State Government’s Social Housing Economic Recovery Package (SHERP) Program.*
- *The next round of SHERP grants open on Wednesday 1 September 2021.*
- *The Department of Communities will provide further information on the SHERP grants at a WALGA webinar to be held at 1:30pm on Wednesday 1 September.*

A full copy of the minutes is provided as Attachment A.

**Consultation** Nil

**Statutory Implications** Nil

**Policy Implications** Nil

#### Risk Implications

<b>Risk:</b> That Council does not receive the minutes or object to decisions of the WALGA Great Eastern Zone meeting.		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Rare	Insignificant	Low
<b>Action / Strategy</b>		
This item has been evaluated against the Shire of Bruce Rock’s Risk Management Procedure’s Risk Matrix. The perceived level of risk is considered to be “Low” risk and will be managed by routine procedure and is unlikely to need specific application of resources.		

**Financial Implications** Nil

**Strategic Implications**

Shire of Bruce Rock – Strategic Community Plan 2017-2027

**Governance**

- Goal 12 Council leads the organisation in a strategic and flexible manner  
12.2 Continue to build our voice and strategic projects within our regional groupings

**Voting Requirements** Simple Majority

**OFFICER RECOMMENDATION AND COUNCIL DECISION**

**Resolution OCM Sep 21 – 10.1**

**Moved: Cr Rajagopalan**

**Seconded: Cr Waight**

**That Council receives the minutes of the WALGA Great Eastern Zone Meeting held on the 23rd August 2021 at the Merredin Regional Community and Leisure Centre.**

**Carried 9/0**

<b>Agenda Reference and Subject:</b>	<b>10.2</b> CEACA Meeting Minutes 23 August 2021
<b>File Reference:</b>	4.1.10 CEACA Agendas and Minutes
<b>Reporting Officer:</b>	Darren Mollenoyux, Chief Executive Officer
<b>Author:</b>	Darren Mollenoyux, Chief Executive Officer
<b>Disclosure of Interest</b>	
<b>Attachments</b>	<i>Item 10.2 Attachment A – CEACA Minutes 23 August 2021</i>

### Summary

Council is asked to receive the minutes from the previous CEACA Inc. Meeting.

### Background

The 10 member Councils of the Central Eastern Aged Care Alliance (CEACA Inc.) held a meeting on 23<sup>rd</sup> August 2021 at the Merredin Regional Community and Leisure Centre.

### Comment

To assist with the Councillors continued understanding and updates on CEACA Inc. and its associated projects, the minutes will be presented for receiving after each CEACA Inc. meeting.

The following items are highlighted for Councillors' attention;

#### Annual Membership Levy

Each member Council gave an overview of their Council's position on the proposed membership levy of \$20,000 for 2021/2022.

It has now been confirmed that all but one Council has renewed membership with CEACA.

#### Presentation by Helen Morton – Pingelly Somerset Alliance

Helen Morton gave a presentation as the Shire of Pingelly's approach to Aged Care including;

- Shire's involvement and their approach to caring for the aged within their community
- Funding
- Grants obtained
- Explanation of Virtual Village

#### Management of Retirement Units

The President and CEO met with the CEACA Chair to have a brief discussion about our current review of the management of our own independent living units.

**A full copy of the minutes has been provided to Council for their reference.**

### Consultation

Discussions were held at the CEACA Inc. Committee Meeting

**Statutory Implications** Nil

**Policy Implications** Nil

### Financial Implications

Council has a budget provision of \$20,000 for its CEACA Inc. Membership in the 2021/2022 financial year.



**Strategic Implications**

*Shire of Bruce Rock – Strategic Community Plan 2017-2027*

**Community**

- Goal 7 Community are engaged and have a healthy lifestyle
  - 7.1 Encourage and help facilitate the administration of the planned CEACA units
  - 7.3 Continue to work towards achieving the strategies of the Age Friendly Community Plan

**Governance**

- Goal 12 Council leads the organisation in a strategic and flexible manner
  - 12.2 Continue to build our voice and strategic projects within our regional groupings

**Voting Requirements**

Simple majority

**OFFICER RECOMMENDATION AND COUNCIL DECISION**

**Resolution OCM Sep 21 – 10.2**

**Moved: Cr Rajagopalan**

**Seconded: Cr Waight**

**That Council receives the minutes of the CEACA Inc General Meeting held on the 23rd August 2021 at the Merredin Recreation and Leisure Centre.**

**Carried 9/0**

**11. Officers' Reports**

**11.1 Environmental Health Officer**

No Report

**11.2 Manager of Works and Services**

No Report

### 11.3 Manager of Finance

<b>Agenda Reference and Subject:</b>	<b>11.3.1</b> Statement of Financial Activity
<b>File Reference:</b>	8.2.6.2 Financial Reporting
<b>Reporting Officer:</b>	Jennifer Bow, Manager of Finance
<b>Author:</b>	Jennifer Bow, Manager of Finance
<b>Disclosure of Interest</b>	Nil
<b>Attachment:</b>	<i>Nil</i>

#### Summary

A statement of financial activity must be produced monthly and presented to Council.

#### Background

In accordance with the Local Government Act 1995, a Statement of Financial Activity must be presented to each Council meeting, including a comparison of actual year to date to the budget year to date and variances from it. It must also include explanations of any variances and any other associated information that would be useful for readers of the report.

#### Comment

The Statement of Financial Activity for July and August 2021 will be presented to the Council meeting.

#### Consultation

Darren Mollenoyux, Chief Executive Officer  
Alan O'Toole, Deputy Chief Executive Officer  
David Holland, Manager of Works and Services  
Julian Goldacre, Environmental Health Officer  
Mike Darby, Senior Finance Officer and other staff

#### Statutory Implications

r. 34 Local Government (Financial Management) Regulations 1996

#### **34. Financial activity statement required each month (Act s. 6.4)**

*(1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail –*

- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and*
- (b) budget estimates to the end of the month to which the statement relates; and*
- (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and*
- (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
- (e) the net current assets at the end of the month to which the statement relates.*

*(4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), are to be –*

- (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
- (b) recorded in the minutes of the meeting at which it is presented.*

**Policy Implications**

Nil

**Risk Implications**

<b>Risk:</b> Financial performance is not monitored against approved budget		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Possible	Minor	Moderate
<b>Action / Strategy</b>		
The monthly financial report tracks the Shire’s actual financial performance against its budgeted financial performance to ensure that the Council is able to monitor to Shire’s financial performance throughout the year.		

**Financial Implications**

Comparison of actual year to date to the 2021-22 Budget

**Strategic Implications**

*Shire of Bruce Rock – Strategic Community Plan 2017-2027*

**Governance**

Goal 12 Council leads the organisation in a strategic and flexible manner

**Voting Requirements**

Simple Majority

**Officer Recommendation**

**That the Statements of Financial Activity for the months ending 31 July 2021 and 31 August 2021 as presented be received.**

**OFFICER RECOMMENDATION AND COUNCIL DECISION**

**Resolution OCM Sep 21 – 11.3.1**

**Moved: Cr Wayne**

**Seconded: Cr Negri**

**That the Statements of Financial Activity for the months ending 31 July 2021 and 31 August 2021 as presented be received.**

**Carried 9/0**

<b>Agenda Reference and Subject:</b>	<b>11.3.2</b> List of Payments
<b>File Reference:</b>	8.2.3.3 Accounts Payable (Creditors)
<b>Reporting Officer:</b>	Jennifer Bow, Manager of Finance Officer
<b>Author:</b>	Mike Darby, Senior Finance Officer
<b>Disclosure of Interest:</b>	
<b>Attachments:</b>	<i>Item 11.3.2 Attachment A – List of Payments August 2021</i>

**Summary**

List of payments made since the last Ordinary Council Meeting.

**Background**

As the Chief Executive Officer has been delegated the authority to make payments from the municipal and trust funds, a list of payments made is to be presented to Council each month. Also, in accordance with Finance Policy Number 2.3, included is a list of payments made with the CEO’s credit card.

**Comment**

Following is a list of payments made from Council’s Municipal and Trust Accounts and payments made with the CEO’s credit card for the month of August 2021.

If you have any queries regarding the list of payments, please advise prior to the meeting to enable staff to seek relevant information.

**Consultation**

Nil

**Statutory Implications**

s.6.10 Local Government Act 1995

r.13(1) Local Government (Financial Management) Regulations 1996

**Policy Implications**

Nil

**Risk Implications**

<b>Risk:</b> Payments are not monitored against approved budget and delegation.		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Possible	Minor	Moderate
<b>Action / Strategy</b>		
The monthly list of payments provides an open and transparent record of payments made under the appropriate approved delegations.		

**Financial Implications**

Payments must be made in accordance with 2021/22 Budget

**Strategic Implications**

*Shire of Bruce Rock – Strategic Community Plan 2017-2027*

**Governance**

Goal 12 Council leads the organisation in a strategic and flexible manner

**Voting Requirements**

Simple Majority

**OFFICER RECOMMENDATION AND COUNCIL DECISION**

**Resolution OCM Sep 21 – 11.3.2**

**Moved: Cr Waye**

**Seconded: Cr Negri**

**That Council endorse the list of payments from the:**

- 1. Municipal Account consisting of:**
  - a. EFT voucher numbers EFT17934 to EFT18136 totalling \$691,803.49**
  - b. Cheque number 32 to 37 totalling \$16,801.59**
  - c. Trust Cheques**
  - d. Wages and Superannuation payments totalling \$187,978.58, and**
  - e. Credit Card payments \$3,393.57**

**With all payments totalling \$896,583.66 for the month of August 2021.**

**Carried 9/0**

#### 11.4 Deputy Chief Executive Officer

**Agenda Reference and Subject:**

**11.4.1** Shire President Stamp

**File Reference:**

**Reporting Officer:**

Alan O’Toole, Deputy Chief Executive Officer

**Author:**

Melissa Schilling, Executive Assistant

**Disclosure of Interest:**

Nil

**Attachments:**

*Nil*

**Summary**

Use of Shire President Stamp August 2021.

**Background**

Nil

**Comment**

As per Council’s policy, the Shire President Stamp has been used during the months of August 2021 as follows:

- Caravan Park Contract Variation
- Transfer of Lot 121 Dampier Street (Water Corp)
- Modular WA Contract Variation
- CRC MOU and Tourism Services

**Consultation**

Nil

**Statutory Implications**

Council Policy

**Policy Implications**

Nil

**Financial Implications**

Nil

**Strategic Implications**

*Shire of Bruce Rock Strategic Community Plan 2017-2027*

**Governance**

Goal 12 Council leads the organisation in a strategic and flexible manner

**Voting Requirements**

Simple Majority



**OFFICER RECOMMENDATION AND COUNCIL DECISION**

**Resolution OCM Aug 21 – 11.4.1**

**Moved: Cr Rajagopalan**

**Seconded: Cr Foss**

**That Council endorse the use of the Shire President Stamp during August 2021.**

**Carried 9/0**

**Agenda Reference and Subject:**

**11.4.2** Shire Common Seal

**File Reference:**

**Reporting Officer:**

Alan O’Toole, Deputy Chief Executive Officer

**Author:**

Melissa Schilling, Executive Assistant

**Disclosure of Interest:**

Nil

**Attachments:**

*Nil*

**Summary**

Use of Shire Common Seal in August 2021.

**Background**

Nil

**Comment**

As per Council’s policy, the Shire Common Seal has been used during the months of August 2021 as follows:

- Transfer of Lot 121 Dampier Street (Water Corp)

**Consultation**

Nil

**Statutory Implications**

Council Policy

**Policy Implications**

Nil

**Financial Implications**

Nil

**Strategic Implications**

*Shire of Bruce Rock Strategic Community Plan 2017-2027*

**Governance**

Goal 12 Council leads the organisation in a strategic and flexible manner

**Voting Requirements**

Simple Majority

**OFFICER RECOMMENDATION AND COUNCIL DECISION**

**Resolution OCM Sep 21 – 11.4.2**

**Moved: Cr Rajagopalan**

**Seconded: Cr Waight**

**That Council endorse the use of the Shire Common Seal during August 2021.**

**Carried 9/0**

**Agenda Reference and Subject:**

**11.4.3** Donation Request – Bruce Rock Senior Citizens Organisation

**File Reference:** 1.3.4.1 Bruce Rock Seniors Citizens

**Reporting Officer:** Alan O’Toole, Deputy Chief Executive Officer

**Author:** Alan O’Toole, Deputy Chief Executive Officer

**Disclosure of Interest:** Nil

**Attachments:** *Item 11.4.3 Attachment A – Letter from Bruce Rock Senior Citizens*

**Summary**

Council is asked to consider a request from the Bruce Rock Senior Citizens Organisation to subsidise their Luncheon on Friday 12<sup>th</sup> November 2021.

**Background**

In previous years, Council has provided a \$10 per head subsidy to the Bruce Rock Seniors Organisation (BRSO) for their Christmas Lunch, and additionally has provided a limited supply of alcohol for the same event.

**Comment**

This year the “Christmas” Seniors’ Lunch is being held earlier to coincide with Seniors’ Week and will be part of the activities of this nationwide event. The Lunch will therefore be held at the Seniors Citizens Building on Friday 12<sup>th</sup> November. The Seniors’ Committee has organised catering from a local business and is requesting a donation from Council of \$10 per head towards the cost of this, and they will pay the rest from their own funds and individual contributions. In addition, they have requested that the Shire supply a limited amount of alcohol. However, it is proposed that rather than a direct supply of alcohol, Council could instead make an additional donation of \$100 for “refreshments” that the organisers can then decide to use on a variety of drinks (both with alcohol and alcohol-free) to be made available to the Seniors. The DCEO has liaised with Mrs Branch-Smith, Secretary of the BRSO, and she has indicated that there will be approximately 50 attendees to the Lunch.

**Consultation**

Darren Mollenoyux, Chief Executive Officer  
Jennifer Bow, Manager of Finance

**Statutory Implications** Nil

**Policy Implications** Nil

**Risk Implications**

<b>Risk:</b> That Council does not endorse the donation to the Bruce Rock Seniors Organisation for their “Christmas” (November) Lunch.		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Unlikely	Minor	Low
<b>Action / Strategy</b>		
This item has been evaluated against the Shire of Bruce Rock’s Risk Management Procedure’s Risk Matrix. The perceived level of risk is considered to be “Low” risk and will be managed by routine procedure and is unlikely to need specific application of resources.		

**Financial Implications**

Council has a Budget Allocation of \$2000 available for requests for Donations.

**Strategic Implications**

Shire of Bruce Rock – Strategic Community Plan 2017-2027

Infrastructure

Goal 2.2: Encourage greater usage of current Shire owned facilities

Community

Goal 7: Our community are engaged and have a healthy lifestyle

**Voting Requirements**

Simple Majority

**OFFICER RECOMMENDATION AND COUNCIL DECISION**

**Resolution OCM Sep 21 – 11.4.3**

**Moved: Cr Waight**

**Seconded: Cr Foss**

**That Council considers the request to support the Bruce Rock Seniors Organisation with a donation of \$600 towards their annual Seniors Lunch.**

**Carried 8/1**

**Agenda Reference and Subject:**

**11.4.4** Request for Fee Waiver by the Cultivators Committee for usage of Bruce Rock Recreation Centre Indoor Court for a Community Basketball Event

**File Reference:** 1.3.6.1 Bruce Rock Recreation Centre

**Reporting Officer:** Alan O’Toole, Deputy Chief Executive Officer

**Author:** Alan O’Toole, Deputy Chief Executive Officer

**Disclosure of Interest:** Nil

**Attachments:** *Item 11.4.4 Attachment A – Letter from Cultivators Committee*

**Summary**

Council has received a request from Susan Hodgkiss, Secretary/Treasurer of the Cultivators Committee requesting a fee waiver for use of the Bruce Rock Recreation Centre Indoor Court to host a community Basketball Event.

**Background**

The Cultivators Committee would like to plan and implement a free 6 week basketball program for the community of Bruce Rock. To do this they will utilise the indoor court at the Recreation Centre between the dates of Friday 12<sup>th</sup> November and Friday 17<sup>th</sup> December.

This event is intended as an inclusive activity for the whole community and therefore will be undertaken in a mixed environment for all ages and genders. The goal is to provide a healthy and fun activity and to assist in community-building. This program has run successfully in the past, most recently in 2019.

**Comment**

The activity will run from 6-7pm on the six Friday evenings, and therefore the Court will be booked from 5.30-7.30pm to allow set up and clear away after the evening’s competition has finished.

To enable as many people as possible to participate, the Cultivator’s Committee has requested that Council waive the fee for the hire of the indoor court for the duration of this 6 week event. This means that they will be able to offer it to community members as a free activity, which may encourage more participants. This is a positive event for the Bruce Rock community, which is in keeping with Council’s goals of promoting a healthy lifestyle and also facilitating community engagement.

In recognition of Council’s support in the form a Fee Waiver, the Cultivators Committee has offered to name the Shire as a partner in the presentation of the event.

It should be noted that as it will be taking place on Friday evenings then the District Club and Kitchen will be open, and also because the event will be open to all ages etc., then there is the possibility of snacks (food and drink) making their way into the Indoor Court. The organisers have been made aware of this and the options open to them are either not to have any food being allowed in the stadium, or that they are to ensure that any debris etc. is removed by them at the conclusion of the event. In this way Shire cleaning costs can be kept to a minimum. Otherwise, the Cultivators Committee could be charged the full cost of any cleaning which needs to happen above the reasonable amount which could be expected.

**Consultation**

Darren Mollenoyux, Chief Executive Officer  
Jennifer Bow, Manager of Finance

**Statutory Implications**

Covid-19 safety requirements

**Policy Implications**

Nil

**Risk Implications**

<b>Risk:</b> Council does not support the request for a fee waiver for the Bruce Rock Recreation Centre Indoor Court to host a community Basketball Event.		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Unlikely	Minor	Low
<b>Action / Strategy</b>		
This item has been evaluated against the Shire of Bruce Rock’s Risk Management Procedure’s Risk Matrix. The perceived level of risk is considered to be “Low” risk and can be managed by routine procedure, and is unlikely to need specific application of resources.		

**Financial Implications**

The Fee for hiring the Indoor Court is \$29.00 for two hours. Therefore, for the 6 nights of the event the total cost of hiring will be \$174. There will also be some cleaning costs after each occasion, but this amount will depend upon what measures are put in place to address this in consultation with the Cultivators Committee. As noted, if this is considered excessive, then the organisers have been made aware that they will be responsible for additional cleaning costs.

**Strategic Implications**

*Shire of Bruce Rock – Strategic Community Plan 2017-2027*

**Governance**

Goal 2.2: Encourage greater usage of current Shire owned facilities

**Community**

Goal 7 Our community is engaged and have a healthy lifestyle

**Voting Requirements** Absolute Majority

<p><b>OFFICER RECOMMENDATION AND COUNCIL DECISION</b>  <b>Resolution OCM Sep 21 – 11.4.4</b></p> <p><b>Moved: Cr Waye</b>  <b>Seconded: Cr Crooks</b></p> <p><b>That Council approve the request from Susan Hodgkiss, Secretary/Treasurer of the Cultivators Committee requesting a fee waiver for use of the Bruce Rock Recreation Centre Indoor Court to host a community Basketball Event for six Friday evenings between 12th November and 17th December 2021.</b>  <b>CARRIED BY ABSOLUTE MAJORITY 7/2</b></p>
---

<b>Agenda Reference and Subject:</b>	<b>11.4.5</b> Amendment to Elected Member Professional Development Policy
<b>File Reference:</b>	2.3.1.1 Policy Manual
<b>Reporting Officer:</b>	Alan O’Toole, Deputy Chief Executive Officer
<b>Author:</b>	Alan O’Toole, Deputy Chief Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>Attachments:</b>	<i>Item 11.4.5 Attachment A – Policy 3.7 Elected Member Professional Development</i>

**Summary**

Council is asked to endorse amendments to the Policy 3.7 to clarify requirements and procedures to be applied when considering Elected Member’s Professional Development.

**Background**

To ensure that there is clear guidance and direction for both Elected Members and the Chief Executive Officer, Council Policy 3.7. has been amended to specify the types of Conference, Event or Training which are eligible for consideration, and also how the requests and authorisation for attendance should be processed.

**Comment**

Elected Members have expressed the desire for more clarity around the eligibility criteria and also the process by which they can access training, and also for attendance at Conferences and Events in an official capacity.

To address this, Policy 3.7. – Elected Member Professional Development has been amended to provide additional clarity and guidance, and also to recommend a process by which consideration of request for attendance at the above can take place.

This is contained specifically in the section of the Policy entitled “Approval for attending Conferences, Training and Events”.

**Consultation**

Darren Mollenoyux, Chief Executive Officer

**Statutory Implications**

Nil

**Policy Implications**

Amendment to Policy 3.7 – Elected Members Professional Development

**Risk Implications**

<b>Risk:</b> That Council does not support the amendment to Policy 3.7 - Elected Members Professional Development.		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Unlikely	Minor	Low
<b>Action / Strategy</b>		
This item has been evaluated against the Shire of Bruce Rock’s Risk Management Procedure’s Risk Matrix.		



The perceived level of risk is considered to be “Low” and can be managed by routine procedure and is unlikely to need specific application of resources.

**Financial Implications**

There is allowance in the Annual Budget for consideration of Elected Members’ Professional Development Requirements, and also reference in the Policy that considerations are subject to capacity within the Budget.

**Strategic Implications**

*Shire of Bruce Rock – Strategic Community Plan 2017-2027*

**Governance**

- Goal 10 Our organisation is well positioned and has capacity for the future.
- Goal 12 Council leads the organisation in a strategic and flexible manner.

**Voting Requirements**

Simple Majority

**Officer Recommendation**

That Council endorse the amendments to Policy 3.7 – Elected Members Professional Development to acknowledge the additional guidance and procedural clarity to assist decision-making and approval.

*Council decision varied to Officer Recommendation to include prior approval for all conference attendance.*

**COUNCIL DECISION**

**Resolution OCM Sep 21 – 11.4.5**

**Moved: Cr Rajagopalan**  
**Seconded: Cr Waye**

**That Council endorse the amendments to Policy 3.7 – Elected Members Professional Development to acknowledge the additional guidance and procedural clarity to assist decision-making and approval as presented, and with further variation to require prior approval for all conference attendance.**

**Carried 9/0**

**Agenda Reference and Subject:**

**11.4.6** Draft Policy – Lease of Community Crop

**File Reference:**

2.3.1.1 Policy Manual

**Reporting Officer:**

Alan O’Toole, Deputy Chief Executive Officer

**Author:**

Alan O’Toole, Deputy Chief Executive Officer

**Disclosure of Interest:**

Nil

**Attachments:**

*Item 11.4.6 Attachment A – Draft Policy 6.5 Lease of  
Community Crop*

**Summary**

Council is asked to consider the Draft Policy regarding the leasing of the Community Crop, and offer suggestions or improvements as necessary, and thereafter adopt it for inclusion in the Policy Manual.

**Background**

The Community Crop refers to Council-owned land located immediately surrounding the Bruce Rock Airstrip. This land is leased for no charge to Sporting Clubs and Community Groups, usually for a duration of three years. The intention of this is for the Group or Club to put in a crop which will raise funds for their activities, and thus provide a benefit to the wider community. At the October 2020 Council Meeting, Council resolved to award the cropping rights to the Community Crop to the Bruce Rock Football Club for three years, commencing following the expiration of their existing Lease on 28 February 2021, which means that the current Lease is now due to expire on 28 February 2024.

At the October Council Meeting it was also decided that to assist decision-making around this issue in future years, there should be a Council policy to offer guidance, set parameters and also confirm a process by which this matter can be addressed in future.

**Comment**

Draft Policy 6.5 – Lease of Community Crop has been written following discussions and suggestions from Councillors and Officers, and is proposed for adoption by Council, or for further improvements and amendments.

**Consultation**

Cr Ian Dolton

Cr Phillip Negri

Darren Mollenoyux, Chief Executive Officer

Melissa Schilling, Executive Assistant

**Statutory Implications**

Nil

**Policy Implications**

Nil

**Risk Implications**

<b>Risk:</b> That the Draft Policy 6.5 – Lease of Community Crop is not adopted.		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Rare	Moderate	Moderate
<b>Action / Strategy</b> This item has been evaluated against the Shire of Bruce Rock’s Risk Management Procedure’s Risk Matrix. The perceived level of risk is considered to be “Low” and can be managed by routine procedure and is unlikely to need specific application of resources.		

**Financial Implications**

There is no cost associated with the lease.

**Strategic Implications**

Shire of Bruce Rock – Strategic Community Plan 2017-2027

Infrastructure

2.2 Encourage greater usage of current Council owned facilities

Governance

Goal 12 Council leads the organisation in a strategic and flexible manner

**Voting Requirements**

Simple Majority

**Officer Recommendations**

1. That Council considers the Draft Policy 6.5 – Lease of Community Crop and makes suggestions or improvements as necessary.
2. That once amended, Policy 6.5 Lease of Community Crop be adopted into Council’s Policy Manual.

***Council decision varied to Officer Recommendation to table the item pending further input from Councillors.***

## 11.5 Chief Executive Officer

### Agenda Reference and Subject:

**11.5.1** CEO Annual Leave and Appointment of Acting CEO

### File Reference:

Personnel

### Reporting Officer:

Darren Mollenoyux, Chief Executive Officer

### Author:

Darren Mollenoyux, Chief Executive Officer

### Disclosure of Interest:

Nil

### Attachments:

*Nil*

### OFFICER RECOMMENDATION AND COUNCIL DECISION

#### Resolution OCM Sep 21 – 11.5.1.1

Moved: Cr Rajagopalan

Seconded: Cr Waight

In accordance with Section 5.23(2) of the Local Government Act 1995, the meeting is closed to the members of the public for this item as the following sub-section applied:

(b) the personal affairs of any person;

Carried 9/0

### COUNCIL DECISION

#### Resolution OCM Sep 21 – 11.5.1.2

Moved: Cr Waye

Seconded: Cr Kilminster

That in accordance with Section 5.23(2) of the Local Government Act 1995, the meeting is reopened to the members of the public.

Carried 9/0

### OFFICER RECOMMENDATION AND COUNCIL DECISION

#### Resolution OCM Sep 21 – 11.5.1.3

Moved: Cr Rajagopalan

Seconded: Cr Foss

#### That Council:

1. Approve the annual leave of the Chief Executive Officer, Darren Mollenoyux for the period commencing on 28th September 2021 up to 8th October 2021, inclusive.
2. Appoint the Deputy Chief Executive Officer, Alan O'Toole as the Acting Chief Executive Officer for the period from 28th September 2021 up to 8th October 2021 inclusive.
3. That Alan O'Toole is paid at higher duties, equivalent to the current CEO, during this period.

Carried 9/0

**Agenda Reference and Subject:**

**11.5.2** WALGA AGM Motions

**File Reference:**

1.6.5.5 WALGA General Correspondence

**Reporting Officer:**

Darren Mollenoyux, Chief Executive Officer

**Author:**

Darren Mollenoyux, Chief Executive Officer

**Disclosure of Interest:**

Nil

**Attachments:**

*Item 12.5.2 Attachment A - WALGA AGM Agenda 20 Sep 2021*

**Summary**

Council needs to determine its position on the motions put forward for the 2021 WALGA Annual General Meeting.

**Background**

Council has received the agenda for the WALGA Annual General Meeting to be held on Monday 20<sup>th</sup> September 2021. Council has already appointed Cr Strange and Cr Rajagopalan as voting delegates and this item will assist in providing them with direction whilst voting at the meeting.

**Comment**

Council direction is sought on the following items, the CEO has provided a brief comment and proposed response on each item:

3.1 Amendments to WALGA's Constitution

*This item is seeking endorsement of a number of amendments to the WALGA constitution and the proposed amendments were previously endorsed by a special majority of State Council at the meeting on the 7<sup>th</sup> July 2021. Some of the changes are necessary, whilst others are proposed.*

**Support**

3.2 Cost of Regional Development

*There is a shortage of long term and short term accommodation for workers in regional areas, combined with the high cost of development which has become an urgent issue. Government Intervention is needed.*

*There is a motion;*

*That WALGA makes urgent representation to the State Government to address the high cost of development in regional areas for both residential and industrial land, including the prohibitive cost of utilities headworks, which has led to market failure in many towns in the Wheatbelt and Great Southern.*

The cost of development and shortage of accommodation has certainly impacted Bruce Rock and this item and proposed recommendation should be supported by Council.

**Support**

3.3 CSRFF Funding Pool and Contribution Ratios

Clubs are not able to contribute their one third required contribution towards facilities and major projects as required under CSRFF framework. This results in Local Governments having to fund two thirds of new infrastructure at significant cost to ratepayers.

Support is sought for WALGA to lobby State Government to increase funding towards this program and to allow a 50:50 split between State and the local communities.

*The proposed motion is;*

*That WALGA lobby the State Government to increase the CSRFF funding pool to \$25 Million per annum and revert the contribution ratio to 50% split to enable more community programs and infrastructure to be delivered.*

There is certainly a need to have the total funding pool of CSRFF increased and the recommendation for a 50% split certainly has merit and make projects more attainable by some community groups and local governments. The question would be is the 50% requirement by LG's made up of a 50/50 split between Council and the Sporting Club, or would that be at an individual Council level to determine.

*Support*

#### 3.4 Regional Telecommunications Project

State funding has decreased to only \$5 million for the entire state and the installation of towers has decreased significantly. The Federal Government has allocated its largest allocation of funding in Round 6 of \$80 million. Matching funds from the State are critical to securing funds from the Federal Mobile Black Spot Program, which is in threat of being secured by other States with matching funding.

*The proposed motion is;*

*That WALGA strongly advocates to the State Government to increase funding for the Regional Telecommunications Project to leverage the Federal Mobile Black Spot Program and provide adequate mobile phone coverage to regional areas that currently have limited or no access to the service.*

There is a priority that Council has previously identified and has been involved in lobbying for improved telecommunications in our area.

**Support**

#### 3.5 Review of Environmental Regulations for Mining

This item is requesting that the Minister for Mines and Energy to investigate a review of the 43 year old Mining Act to require mining companies to abide by environmental regulations and to support research and development into sustainable mining practices that would allow mining without detriment to diversification and community sustainability through other industries and development.

Council has not previously dealt with the Mining Act and has no previous position on Mining practices and the impacts on the environment.

To be guided by Council

<b>Consultation</b>	Nil
<b>Statutory Implications</b>	Nil
<b>Policy Implications</b>	Nil
<b>Financial Implications</b>	Nil

#### **Strategic Implications**

Shire of Bruce Rock – Strategic Community Plan 2017-2027

#### **Governance**

Goal 10 Our organisation is well positioned and has capacity for the future

Goal 12 Council leads the organisation in a strategic and flexible manner

**Voting Requirements**            Simple Majority

**OFFICER RECOMMENDATION AND COUNCIL DECISION**

**Resolution OCM Sep 21 – 11.5.2**

**Moved:            Cr Dolton**

**Seconded:       Cr Negri**

**That Council consider the motions for the WALGA Annual General Meeting to be held on the 20th September 2021 and provide guidance to the voting delegates.**

**Carried 9/0**

**12. New Business of an urgent nature introduced by discussion of the meeting**

**13. Confidential Items**

**Agenda Reference and Subject:**

**13.1** CEO Performance Appraisal 2021

**File Reference:**

Personnel

**Reporting Officer:**

John Phillips Consulting

**Author:**

Darren Mollenoyux, Chief Executive Officer

**Disclosure of Interest**

Darren Mollenoyux, Chief Executive Officer

**Attachments**

*Item 13.1 Attachment A - Confidential Report from John Phillips Consulting*

**OFFICER RECOMMENDATION AND COUNCIL DECISION**

**Resolution OCM Sep 21 – 13.1.1**

**Moved:** Cr Rajagopalan

**Seconded:** Cr Foss

In accordance with Section 5.23(2) of the Local Government Act 1995, the meeting is closed to the members of the public for this item as the following sub-section applied:

**(b) the personal affairs of any person;**

**Carried 9/0**

*Mrs M Schilling, Mr A O’Toole and Mr D Mollenoyux left the Council Chambers at 4.31pm.*

**COUNCIL DECISION**

**Resolution OCM Sep 21 – 13.1.2**

**Moved:** Cr Rajagopalan

**Seconded:** Cr Kilminster

That in accordance with Section 5.23(2) of the Local Government Act 1995, the meeting is reopened to the members of the public.

**Carried 9/0**



**COUNCIL DECISION**

**Resolution OCM Sep 21 – 13.1.3**

**Moved: Cr Crooks**

**Seconded: Cr Dolton**

**1 That Council:**

- a) Notes that Mr. Darren Mollenoyux's 2021 CEO Performance Review has been undertaken;
- b) Endorses Mr. Mollenoyux's overall rating of 'Exceeds Performance Requirements', and commends him for his efforts during 2020/21;
- c) Endorses the Performance Criteria for the 2021/22 review period;
- d) Schedules the next review of the CEO's performance to be commenced by 1 August 2022 and completed by the September 2022 Ordinary Meeting of Council.

**2 That Council:**

- a) Notes that Mr Mollenoyux has not received an increase to his base salary in 2019 or 2020, and that the current base salary is materially lower than the estimated average for similar Band 4 Local Governments; and,
- b) Because of the above and that Mr Mollenoyux's performance exceeds the Performance Requirements as per the Review, then Council endorses an increase to the CEO's base salary of 7.2%, in accordance with the contract of employment and within Band 4 of the prescribed Salaries and Allowances Determinations dated 8 April and 24 June 2021 (effective 1 July 2021) and to commence at the next applicable pay period.

**Carried 9/0**

**COUNCIL DECISION**

**Resolution OCM Sep 21 – 13.1.4**

**Moved: Cr Kilminster**

**Seconded: Cr Waight**

**That the Chief Executive Officer's employment contract be amended to comply with the section 5.38, 5.39, 5.39A and the Regulations addressing the model standards for the performance review of CEOs (effective from 3 February 2021). That the Chief Executive Officer's Performance Criteria is set into two components being Contractual and Annual; and the Contractual component be set as outlined in John Phillips Consulting Report on page 6, Attachment 1, Part A.**

**Carried 9/0**

*Mrs M Schilling, Mr A O'Toole and Mr D Mollenoyux returned to the Council Chambers at 4.45pm.*

**14. Closure of Meeting**

The Shire President formally acknowledged and thanked Cr Dolton for 22 years of dedicated service on Council. “On behalf of everyone, thank you and all the best to you and Anne for the future.”

*Response by Cr Dolton*

The last 22 years on Council have been an absolute honour and privilege. I am proud to be part of the Shire’s history, and for being involved in the planning and implementation of major projects throughout the Shire.

Good luck to the Councillors that have nominated for Council.

The Shire President Stephen Strange thanked everyone for their attendance and declared the meeting closed at 4.52pm.

These minutes were confirmed at a meeting on 21 October 2021

---

Cr Stephen Strange  
Shire President  
21 October 2021



Shire of  
**Bruce Rock**

*Where friends become family*



# Agenda Attachments

Thursday 16 September 2021

**SHIRE OF BRUCE ROCK**  
**AGENDA ATTACHMENTS 16 SEPTEMBER 2021**

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**SHIRE OF BRUCE ROCK**

**MINUTES – ORDINARY MEETING 19 AUGUST 2021**

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**SHIRE OF BRUCE ROCK**

**AGENDA – ORDINARY MEETING 19 AUGUST 2021**

**1. Declaration of Opening**

The Shire President Cr SA Strange declared the meeting open at 3.24pm

**2. Record of Attendance/Apologies/Leave of Absence (Previously Approved)**

President	Cr SA Strange
Deputy President	Cr R Rajagopalan
Councillors	Cr AR Crooks
	Cr IS Dolton
	Cr KP Foss
	Cr NC Kilminster
	Cr PG Negri
	Cr BJ Waight
	Cr RA Waye
Chief Executive Officer	Mr DRS Mollenoyux
Deputy Chief Executive Officer	Mr A O’Toole
Community Development Officer	Miss CE Negri
Environmental Health Officer	Mr J Goldacre (3.24pm – 3.56pm), (5.01pm – 5.18pm)
Manager of Finance	Mrs JL Bow (4.03pm –4.46pm)

**3. Declarations of Interest**

In accordance with Section 5.65 of the Local Government Act 1995 the following disclosures of **financial** interest were made at the Council meeting.

Date	Name	Item No	Reason
19.8.21	Cr Strange	11.3.5	Lease Property from Shire
19.8.21	Cr Rajagopalan	11.3.5	Lease Property from Shire & Rents Room at Medical Centre

In accordance with Section 5.65 of the Local Government Act 1995 the following disclosures of **Closely Association Person and Impartiality** interest were made at the Council meeting.

Date	Name	Item No	Reason

In accordance with Section 5.60B and 5.65 of the Local Government Act 1995 the following disclosures of **Proximity** interest were made at the Council meeting.

Date	Name	Item No	Reason

**4. Response to Previous Public Questions Taken on Notice**

**5. Public Question Time**

**6. Petitions/Deputations/Presentations/Submissions**

Llew Withers – Public Health Plan

*Mr Llew Withers and Mr J Goldacre entered the Council Chambers at 3.24pm.*

*Llew Withers left the Council Chambers at 3.56pm and did not return.*

**7. Applications for Leave of Absence**

**8. Announcements by Presiding Member**

**9. Confirmation of Minutes**

**OFFICER RECOMMENDATION AND COUNCIL DECISION**

**Resolution OCM Aug 21 – 9.1**

**Moved: Cr Waight**

**Seconded: Cr Rajagopalan**

**That the minutes of the Ordinary Council Meeting held Thursday 15 July 2021 be confirmed as a true and current record.**

**Carried 9/0**

**OFFICER RECOMMENDATION AND COUNCIL DECISION**

**Resolution OCM Aug 21 – 9.2**

**Moved: Cr Kilminster**

**Seconded: Cr Waye**

**That the minutes of the Works and Services Committee Meeting held Thursday 21 July 2021 be received.**

**Carried 9/0**

**OFFICER RECOMMENDATION AND COUNCIL DECISION**

**Resolution OCM Aug 21 – 9.3**

**Moved: Cr Foss**

**Seconded: Cr Crooks**

**That the minutes of the Special Council Meeting held Thursday 29 July 2021 be confirmed as a true and correct record.**

**Carried 9/0**

**OFFICER RECOMMENDATION AND COUNCIL DECISION**

**Resolution OCM Aug 21 – 9.4**

**Moved: Cr Crooks**

**Seconded: Cr Negri**

**That the minutes of the Bush Fire Advisory Committee Meeting held Friday 6 August 2021 be received.**

**Carried 9/0**

## 10. Regional Reports

<b>Agenda Reference and Subject:</b>	<b>10.1</b> WALGA State Council Agenda September 2021
<b>File Reference:</b>	1.6.5.1 WALGA Minutes and Agendas
<b>Reporting Officer:</b>	Darren Mollenoyux, Chief Executive Officer
<b>Author:</b>	Darren Mollenoyux, Chief Executive Officer
<b>Disclosure of Interest</b>	Nil
<b>Attachments</b>	<i>Nil</i>

### Summary

Council is asked to review the WALGA State Council Agenda and provide direction for its voting delegate for the upcoming WALGA Great Eastern Zone Meeting.

### Background

Councillors have recently received an email from WALGA notifying them of the WALGA State Council agenda for the August/September 2021 round of Zone and State Council meetings.

As per previous advice WALGA have requested that State Council agenda items for decision are considered by Councils, either in formal Council meetings, or in briefing or concept forums. State Council agenda items for decision are to be considered by Council in a formal or informal meeting to provide guidance and direction to their Zone representatives and to raise awareness of contemporary strategic advocacy and policy issues for all Elected Members and staff.

### Comment

The next WALGA Great Eastern Zone meeting is on 23<sup>rd</sup> August 2021, with the WALGA State Council Meeting being held on the 3<sup>rd</sup> September 2021.

To encourage the improved awareness and promote a better understanding by all Councillors it is recommended that WALGA State Council Agenda and items requiring a decision be addressed by Council and any direction provided to Zone delegates.

## 5.1 External Oversight of Local Government Complaints

### *Executive Summary*

- *The Local Government (Model Code of Conduct) Regulations 2021 were Gazetted on 3 February, with a requirement that all Local Governments adopt Code of Conduct based on the Model within three months;*
- *Division 3 of the Model Code introduced new provisions for behavioural complaints to be made and managed at the local level, with the Model Code requiring Local Government to deal with complaints and arrive at findings;*
- *The Local Government sector has expressed concern that the new system of local level complaints will give rise to actual or perceived conflicts of interest, particularly where Councillors who are the complainant or respondent are involved in dealing with the complaint.*
- *WALGA's Governance and Organisational Services Policy Team considered this matter on 6 July, resolving:*  
*That the Governance and Organisational Services Policy Team SUPPORT the preparation of an agenda item to the next State Council meeting in September 2021, summarising the external oversight models in other jurisdictions and make recommendation for the adoption of a model closely aligned to the Victorian Councillor Complaints Framework.*



*WALGA Recommendation*

*That WALGA advocate for an external oversight model for local level behavioural complaints made under Council Member, Committee Member and Candidate Codes of Conduct, that is closely aligned to the Victorian Councillor Complaints Framework.*

*Reporting Officer Comment*

The reporting officer recommends that Council supports the proposal to advocate for external oversight model for local level behavioural complaints to remove the complexities of addressing them at a local level and removing the onus on local staff or Councillors.

## **5.2 Tender Exemption Provisions – General Practitioner Services**

*Executive Summary*

- *Local Governments advise that:*
  - *There is a limited pool of General Practitioners (GPs) willing to relocate to regional areas, let alone remain long term as a part of the community;*
  - *Communities place high value on local GP services and therefore, value Local Government exercising general competence powers to attract and retain GP services;*
  - *GP services are acquired by either directly engaging a GP as an employee of the Local Government, or by tendering for services;*
  - *Community expectations are inconsistent with Local Government tender obligations where a community expects the Local Government to retain a well-regarded GP that is willing to continue in the role, but compliance requires Local Government to re-market GP services initially acquired by a tender process with potential risk that the current service provider may not engage in the new tender process.*
- *WALGA advocacy for a ‘size and scale’ regional tender exemption for GP services will support regional Local Governments and their communities to secure necessary primary health care.*
- *Further research is proposed to support WALGA’s proposed advocacy.*

*WALGA Recommendation*

1. *Adopt a new Advocacy Position Statement under ‘Local Government Legislation - Tender Exemption General Practitioner Services’:*

*WALGA advocates for the inclusion of a tender exemption for General Practitioner (GP) services under Part 4, Division 2 of the Local Government (Functions and General) Regulations 1996, to support Local Governments to secure and retain necessary primary health care services for their communities; and*

2. *Undertake additional research in support of the Advocacy Position with the following aims:*
  - a. *Identify State and Federal Government policy settings and other factors contributing to gaps in primary health care services in regional communities; and*
  - b. *Quantify the number of regional Local Governments that have current contracts, or are proposing to enter into contracts, for General Practitioner services and the associated costs to Local Government incurred.*

*Reporting Officer Comment*

That this is an important issue for rural and regional local governments and should be supported for the reasons outlined.

## **5.3 Phase 2 Planning Reform Submission**

*Executive Summary*

- *Phase 2 of the Action Plan for Planning Reform has been released for comment by the Department of Planning, Lands and Heritage (DPLH). Phase 2 builds upon the reforms initiated through the Independent Planning Reform Team’s Green Paper (2018) and the State Government’s Action Plan for Planning Reform.*

- *Phase 2 proposes 28 reform initiatives under three overarching goals, while also requesting community and stakeholders submit their own ideas for additional reforms of the planning system.*
- *WALGA’s submission provides a response to all relevant reform initiatives as well as detailed commentary on suggested further areas for reform. Broadly the Association’s suggested reforms aim to enhance liveability and sustainability, as well as improve efficiency and role definition within the planning system.*

*WALGA Recommendation*

*That the submission to the Department of Planning, Lands and Heritage on Phase 2 Planning Reform be endorsed.*

Reporting Officer Comment

That the WALGA motion be supported.

**The WALGA State Council Agenda was distributed via email to Councillors during the month.**

**Additional reports in the agenda are for noting or information, if Councillors have any strong particular points or views, they wish raised at the Zone meeting in reference to the Matters for Noting or Key Activities please raise them during the Council meeting so voting delegates can make comment.**

<b>Consultation</b>	Nil
<b>Statutory Implications</b>	Nil
<b>Policy Implications</b>	Nil
<b>Financial Implications</b>	Nil

**Strategic Implications**

*Shire of Bruce Rock – Strategic Community Plan 2017-2027*

**Governance**

Goal 12	Council leads the organisation in a strategic and flexible manner
12.2	Continue to build our voice and strategic projects within our regional groupings

**Voting Requirements**

Simple Majority

**OFFICER RECOMMENDATION AND COUNCIL DECISION**

**Resolution OCM Aug 21 – 10.1**

**Moved: Cr Dolton**

**Seconded: Cr Waye**

**That Council provides direction for its voting delegates for the WALGA State Council Agenda Items listed for consideration at the WALGA Great Eastern Zone Meeting on the 23rd August 2021.**

**Carried 9/0**

**Agenda Reference and Subject:**

**10.2** WEROC Inc Meeting Minutes August 2021

**File Reference:**

1.6.9.1 WEROC Inc. Agendas and Minutes

**Reporting Officer:**

Darren Mollenoyux, Chief Executive Officer

**Author:**

Darren Mollenoyux, Chief Executive Officer

**Disclosure of Interest**

Nil

**Attachments**

*Item 10.2 Attachment A – WEROC Inc Board Meeting Minutes August 2021*

*Item 10.2 Attachment B - Letter from Minister Saffioti*

*Item 10.2 Attachment C – WEROC Strategic Waste Management Plan and Landfill Rationalism Study*

*Item 10.2 Attachment D – Wheatbelt Medical Student Immersion Program 2022 Program Proposal*

*Item 10.2 Attachment E – WEROC Inc. Tourism Audit (FINAL DRAFT)*

**Summary**

Council is asked to receive the minutes from the previous WEROC Inc Board Meeting.

**Background**

The last WEROC Inc Board Meeting was held on 11 August 2021 at the Shire of Yilgarn.

**Comment**

To encourage the WEROC Inc partnership and promote a better understanding by all Councillors it is recommended that WEROC Inc minutes be read and received by Council.

The following items are highlighted for Councils attention;

7.1 WEROC Tourism Audit

On Tuesday 13 July 2021, the Executive Officer circulated the Draft WEROC Inc. Tourism Product Audit to all Members of the WEROC Inc. Board, inviting their input and requesting any feedback be provided by Monday 26 July 2021. Feedback received from the Shire's of Westonia, Bruce Rock, Merredin and Yilgarn has been incorporated into the Final Draft, which is now presented for endorsement. The meeting resolved as follows;

*That:*

- 1. The final draft of the WEROC Inc. Tourism Product Audit be adopted;*
- 2. Each Local Government to present the recommendations of the audit to their respective Council and discuss their priorities for action;*
- 3. A workshop will be conducted at the next meeting of the WEROC Inc. Board to agree on actions for implementation;*
- 4. Payment of \$10,320 + GST to 150 Square Strategic Solutions for completing the WEROC Inc. Tourism Audit, is approved;*
- 5. The Executive Officer to update the information contained in the 2016 visitor accommodation study for WEROC Shires; and*

6. An additional 25 to 30 hours of the Executive Officer's time is approved to complete the update of the visitor accommodation study.

**To allow adequate time for Councillors and staff to consider the Tourism Audit document and proposed priorities it is recommended that this be presented for final consideration at the September 2021 Ordinary Council Meeting.**

7.2 Customer Service Excellence Training

As the trainer being unable to travel due to Covid restrictions the training was cancelled. It will be rescheduled to February – March 2022.

7.6 Consultants ASK - Presentation on Waste Management Audit Approach

At the WEROC Inc. Board meeting held on 23 June 2021, Mr. Samuel Green Senior Consultant with ASK Waste Management presented a proposal to complete a Strategic Waste Management Plan and landfill rationalization study for WEROC Local Governments. In response to this presentation, the Board resolved as follows:

*RESOLUTION: Moved: Mr. Raymond Griffiths Seconded: Mr. Darren Mollenoyux  
That the quote from ASK Waste Management to develop a Strategic Waste Management Plan and landfill rationalisation study be accepted.*

*As per the proposal, the first step in initiating this project is a "kick-off" meeting to:*

- *Confirm the project objectives and deliverables;*
- *Discuss the proposed methodology; and*
- *Confirm dates for site tours and meetings.*

Mr. Samuel Green and Mr. Giles Perryman joined the meeting via videoconference to address these points and any other items they need to clarify to commence the project.

Comments from the meeting:

- Mr. Perryman provided an overview of the process to develop the Strategic Waste Management Plan (SWMP) and landfill rationalization study for WEROC;
- Mr. Green advised that he would be travelling in the region between Tuesday 31 August and Friday 3 September and would require access to waste sites;
- Mr. Green will send meeting invites to each Shire along with a request for information;
- The Board requested that Mr. Green present the Draft SWMP and landfill rationalization study at the WEROC Inc. Board meeting being held on 22 November 2021.

**Following the meeting the CEO has received an email from ASK consultants in regards to meeting arrangements and onsite visit.**

8.2 Elected Member Code of Conduct Complaints Management Policy

To comply with the Local Government (Model Code of Conduct) Regulations 2021, it is a requirement that Local Governments have a procedure for dealing with complaints about alleged breaches of the behaviour requirements included in the Code of Conduct for Council Members, Committee Members and Candidates.

Mr. Peter Clarke advised that WALGA have developed a policy framework and terms of reference for the Behaviour Complaints Committee which can be adapted for use by Local Governments.

Under the framework, Local Governments must appoint:

1. A Behaviour Complaints Officer. This can either be a Local Government employee or an external party that is authorised to act on behalf of the Local Government.
2. A Complaint Assessor, who is appointed by the Behaviour Complaints Officer. The Complaint Assessor is an impartial third party.

3. A Behaviour Complaints Committee. The Behaviour Complaints Committee is a Committee of Council Members only.

Mr Clarke suggested that it may be possible to form a panel of Complaint Assessors at WEROC level. This would require each Member Local Government to nominate a Councillor to sit on the panel.

The meeting resolved as follows;

1. *The Executive Officer investigate the opportunity to formulate a WEROC complaints assessment panel;*
2. *Each Local Government to take the proposal back to their Councils and ask for nominations to participate on the panel.*

**Council is asked to nominate a representative to sit on WEROC’s Complaints Assessment Panel by the next WEROC Meeting to be held on the 22<sup>nd</sup> November 2021.**

**Consultation**

Nil

**Statutory Implications**

Nil

**Policy Implications**

Nil

**Risk Implications**

<b>Risk:</b> That Council does not receive the minutes or object to decisions of the WEROC Inc Board meeting.		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Rare	Insignificant	Low
<b>Action / Strategy</b>		
This item has been evaluated against the Shire of Bruce Rock’s Risk Management Procedure’s Risk Matrix. The perceived level of risk is considered to be “Low” risk and will be managed by routine procedure and is unlikely to need specific application of resources.		

**Financial Implications**

Nil

**Strategic Implications**

Shire of Bruce Rock – Strategic Community Plan 2017-2027

**Governance**

Goal 12 – Council leads the organisation in a strategic and flexible manner

- 12.2 Continue to build our voice and strategic projects within our regional groupings

**Voting Requirements**

Simple Majority

**OFFICER RECOMMENDATION AND COUNCIL DECISION**

**Resolution OCM Aug 21 – 10.2**

**Moved: Cr Dolton**

**Seconded: Cr Waight**

- 1. That Council receives the minutes of the WEROC Board Meeting held on the 11th August 2021 at the Shire of Yilgarn.**
- 2. To allow adequate time to review the document, Council consider the WEROC Tourism Audit and proposed priorities to be addressed and presented for full consideration at the September 2021 Ordinary Council meeting.**
- 3. That Council nominate a representative to sit on WEROC's Complaints Assessment Panel at the October 2021 Ordinary Meeting of Council.**

**Carried 9/0**

## 11. Officers' Reports

### 11.1 Environmental Health Officer

<b>Agenda Reference and Subject:</b>	<b>11.1.1</b> Development Applications for the installation of Communications Repeater Points on Lot 27457 Chapman Road Ardath, and Lot 12460 Healey Road, Babakin
<b>File Reference:</b>	A848 Chapman Road, Ardath A811 Healey Road, Babakin
<b>Reporting Officer:</b>	Julian Goldacre, Environmental Health Officer
<b>Author:</b>	Julian Goldacre, Environmental Health Officer
<b>Disclosure of Interest</b>	Nil
<b>Attachments</b>	<i>Item 11.1.1 Attachment A – Application for Development Approval for a Communications Repeater Point tower &amp; associated infrastructure Lot 27457, Ardath;</i> <i>Item 11.1.1 Attachment B - Application for Development Approval for a Communications Repeater Point tower &amp; associated infrastructure Lot 12460 Babakin.</i>

#### Summary

Council approves the two development applications, both for a 30-meter tower and associated infrastructure for the purpose of a communications repeater point, firstly on Lot 27457 Chapman Road Ardath owned by Mr C Chapman, and secondly on Lot 12460 Healey Road, Babakin owned by Jura Farms Pty Ltd. Both described developments are to be operated by Connected Regional Internet Service Provider trading as CRISP Wireless as described in Attachments A and B. and provide Advice notes to the applicant for other statutory requirements which may be applicable but not limited to.

#### Background

The Environmental Health Officer (EHO) received two Development Applications both for a 30-meter tower and associated infrastructure. Both applications are for the purpose of a communications repeater point as presented in Attachment A on Lot 27457 Chapman Road, Ardath (DA One), and furthermore, as presented in Attachment B on Lot 12460 Healey Road, Babakin (DA Two) by email in July 2021.

#### Comment

Both DA One and DA Two propose the construction of a 30-meter tower for the purpose of extending the fixed wireless network operated by Connected Regional Internet Service Provider trading as CRISP Wireless (CRISP Wireless). Ancillary to both towers is a refurbished 20 foot long sea container for the purpose of communications equipment and solar panels which is contiguous to the requirements the towers' operations. Telecommunications infrastructure is a 'discretionary' use for a 'Rural' zoned area pursuant to the *Shire of Bruce Rock Local Planning Scheme No 3* (Scheme) thus the use is not permitted unless the local government has exercised its discretion by granting development approval. This Report will allow Council to consider the use and works of the development application to determine the suitability and practicability as presented in both DA One and DA Two.

Both the proposed 30 meter high masts and 20-foot refurbished sea containers are to be located on two separate parcels of land as described in DA One, and DA Two which are in separate unrelated ownership.

It is a requirement for a local government to consider State Planning Policy 5.2 - Telecommunications infrastructure (Policy 5.2) when considering DA One and DA Two. The EHO review of both applications has dealt with the required essential items under Policy 5.2 for this type of deemed low impact telecommunication infrastructure. The Scheme Policy ‘5.2 Moveable Buildings’ which governs ‘containers’ only applies to townsites so is not applicable. Furthermore, whilst persons on rural land regularly undertake to erect masts on their properties, these are for enhancing farm equipment wayfindings with the Global Positioning System. Consequently, such masts are ancillary to Rural types of endeavours whereas the CRISP Wireless mast is commercial infrastructure for broadly used telecommunications signals, not limited to rural use only.

The location of the DA One tower is approximately 6.75 kilometres of the South-West townsite boundary of Ardath, and 5.7 kilometres North of the Babakin townsite boundary. No sensitive premises defined here as dwellings are identified in the immediate vicinity of the tower. Clause 67 of the *Planning and Development (Local Planning Schemes) Regulations 2015* (Regulations) lists potential considerations for development proposals, consequently, scrutiny in this instance reveal the low impact nature of the tower to neither trigger nor warrant further assessment.

The location of the DA Two tower is approximately 1.8 kilometres West of the local government boundary between the Shires of Bruce Rock and Narembeen. Given the limited height, bulk, and scale of the proposed tower as well as the reasonable distance to the boundary a referral of notification for comment to the Shire of Narembeen is deemed not necessary. Two sensitive premises defined here as dwellings are located firstly, 2 kilometres South-East, and secondly 2.7 kilometres South-West. Given the limited height, bulk, and scale of the proposed tower as well as the reasonable distance to both identified dwellings a referral of notification for comment to the owners or occupiers is deemed not necessary. The Regulations Clause 67 again on review that given the limited height, bulk, and scale of the proposed tower to neither trigger nor warrant further assessment.

### Consultation

Mr Leigh Ballard, CRISP Wireless.

### Statutory Implications

*Planning and Development (Local Planning Schemes) Regulations 2015*; and  
*Shire of Bruce Rock Local Planning Scheme No 3*

### Policy Implications

State Planning Policy 5.2 - Telecommunications infrastructure.

### Risk Implications

<b>Risk:</b> Both developments proceed outside the scope of the presented Development Applications as presented to Council.		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Unlikely	Moderate	Moderate
<b>Action / Strategy</b>		
This item has been evaluated against the Shire of Bruce Rock’s Risk Management Procedure’s Risk Matrix. The perceived level of risk is considered to be “Medium” risk and will be managed the Environmental Health Officer by monitoring progress.		



### Financial Implications

Planning application fee of \$640 for both submitted developments being remitted to the Shire of Bruce Rock.

### Strategic Implications

Shire of Bruce Rock – Strategic Community Plan 2017-2027

### Governance

- Goal 5 Residents and visitors can access reliable telecommunication services  
5.2 Advocate for a reduction in blackspots across the Shire

10 YEAR OUTCOME - Reliable and extension of telecommunication coverage across the whole Shire

### Voting Requirements

Simple majority

### OFFICER RECOMMENDATION AND COUNCIL DECISION

#### Resolution OCM Aug 21 – 11.1.1

Moved: Cr Rajagopalan

Seconded: Cr Waye

That Council resolves to:

1. Approve the development application DA One for the 30-meter tower and associated infrastructure for the purpose of a communications repeater point on Lot 27457 Chapman Road Ardath owned by Mr C Chapman as described in Attachment A, and installation arranged by, and operated by Connected Regional Internet Service Provider trading as CRISP Wireless.
  - a. This development application approval is for the application reference shown on the Development Application page 3 form in Attachment A 'A848 Comms' Repeater Point' received by the Shire of Bruce Rock on the 15 July 2021 only and is valid for four years as granted by the Minister for Planning Hon. R Saffioti MLA the undersigned, pursuant to Clause 78H Notice of 'Exemption from Planning Requirements During State of Emergency Clause 78H(6)(a)' Amended Noticed dated 30<sup>th</sup> day of April 2020.
  - b. Provide the following Advice notes, but not limited to, for the purpose to advise the applicant of other Statutory requirements:
    - i. No Building Permit pursuant to the *Building Act 2011* and subsidiary legislation is required for Class 10 type structures as detailed in the Building Code of Australia. Notwithstanding this, plans with design and specifications for construction are required to be submitted to the Shire of Bruce Rock pursuant to section 143 of the *Health (Miscellaneous Provisions) Act 1911* for the Shire of Bruce Rock records;
    - ii. To investigate requirements, if applicable, for notification of the 30-meter mast to the Civil Aviation Safety Authority and/or Air Services Australia and undertake all requirements as applicable to protect aircraft in flight including military aircraft and other flying machines for the purposes of conducting or enabling aerial warfare training, including national airlift (air cargo) capacity to provide logistical supply to stationed forces and/or assist in a civilian emergency.
    - iii. To investigate if the proposed telecommunication infrastructure is captured by and requires applicable building standards for construction in a Bush Fire Zone Area as applicable, or not, as the case requires.

**2. Approve the development application DA Two for the 30-meter tower and associated infrastructure for the purpose of a communications repeater point on Lot 12460 Healey Road, Babakin as described in Attachment B, and installation arranged by, and operated by Connected Regional Internet Service Provider trading as CRISP Wireless.**

**a. This development application approval is for the application reference shown on the Development Application page 3 form in Attachment A 'A811 Comms' Repeater Point' received by the Shire of Bruce Rock on the 12 July 2021 only and is valid for four years as granted by the Minister for Planning Hon. R Saffioti MLA the undersigned, pursuant to Clause 78H Notice of 'Exemption from Planning Requirements During State of Emergency Clause 78H(6)(a)' Amended Noticed dated 30<sup>th</sup> day of April 2020.**

**b. Provide the following Advice notes, but not limited to, for the purpose to advise the applicant of other Statutory requirements:**

**i. No Building Permit pursuant to the *Building Act 2011* and subsidiary legislation is required for Class 10 type structures as detailed in the Building Code of Australia. Notwithstanding this, plans with design and specifications for construction are required to be submitted to the Shire of Bruce Rock pursuant to section 143 of the *Health (Miscellaneous Provisions) Act 1911* for the Shire of Bruce Rock records;**

**ii. To investigate requirements, if applicable, for notification of the 30-meter mast to the Civil Aviation Safety Authority and/or Air Services Australia and undertake all requirements as applicable to protect aircraft in flight including military aircraft and other flying machines for the purposes of conducting or enabling aerial warfare training, including national airlift (air cargo) capacity to provide logistical supply to stationed forces and/or assist in a civilian emergency.**

**iii. To investigate if the proposed telecommunication infrastructure is captured by and requires applicable building standards for construction in a Bush Fire Zone Area as applicable, or not, as the case requires.**

**Carried 9/0**

*Mr J Goldacre left the Council Chambers at 3.56pm.*

*Mrs JL Bow entered the Council Chamber at 4.03pm*

**11.2 Manager of Works and Services**

Nil Report

### 11.3 Manager of Finance

**Agenda Reference and Subject:**

**11.3.1** Statement of Financial Activity

**File Reference:**

8.2.6.2 Financial Reporting

**Reporting Officer:**

Jennifer Bow, Manager of Finance

**Author:**

Jennifer Bow, Manager of Finance

**Disclosure of Interest**

Nil

**Attachment:**

*Nil*

#### Summary

A statement of financial activity must be produced monthly and presented to Council.

#### Background

In accordance with the Local Government Act 1995, a Statement of Financial Activity must be presented to each Council meeting, including a comparison of actual year to date to the budget year to date and variances from it. It must also include explanations of any variances and any other associated information that would be useful for readers of the report.

#### Comment

The Statement of Financial Activity for the month ending 31<sup>st</sup> July 2021 is unable to be prepared and presented to this meeting as Council are yet to adopt the material variances for the report and also the Annual Budget for 2021-22.

The Statement of Financial Activity for July and August 2021 will be presented to the Council meeting in September 2021.

#### Consultation

Darren Mollenoyux, Chief Executive Officer  
Alan O'Toole, Deputy Chief Executive Officer  
David Holland, Manager of Works and Services  
Julian Goldacre, Environmental Health Officer  
Mike Darby, Senior Finance Officer  
and other staff

#### Statutory Implications

r. 34 Local Government (Financial Management) Regulations 1996

#### **34. Financial activity statement required each month (Act s. 6.4)**

*(1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail –*

*(a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and*

*(b) budget estimates to the end of the month to which the statement relates; and*

*(c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and*

*(d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and*

*(e) the net current assets at the end of the month to which the statement relates.*

(4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), are to be –

- (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
- (b) recorded in the minutes of the meeting at which it is presented.

**Policy Implications**

Nil

**Risk Implications**

<b>Risk:</b> Financial performance is not monitored against approved budget		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Possible	Minor	Moderate
<b>Action / Strategy</b>		
The monthly financial report tracks the Shire’s actual financial performance against its budgeted financial performance to ensure that the Council is able to monitor to Shire’s financial performance throughout the year.		

**Financial Implications**

Comparison of actual year to date to the 2021-22 Budget

**Strategic Implications**

Shire of Bruce Rock – Strategic Community Plan 2017-2027

**Governance**

Goal 12 Council leads the organisation in a strategic and flexible manner

**Voting Requirements**

Simple Majority

**Officer Recommendation**

***For Council’s information.***

<b>Agenda Reference and Subject:</b>	<b>11.3.2</b> List of Payments
<b>File Reference:</b>	8.2.3.3 Accounts Payable (Creditors)
<b>Reporting Officer:</b>	Jennifer Bow, Manager of Finance Officer
<b>Author:</b>	Mike Darby, Senior Finance Officer
<b>Disclosure of Interest:</b>	Nil
<b>Attachments:</b>	<i>Item 11.3.2 Attachment A – List of Payments July 2021</i>

**Summary**

List of payments made since the last Ordinary Council Meeting.

**Background**

As the Chief Executive Officer has been delegated the authority to make payments from the municipal and trust funds, a list of payments made is to be presented to Council each month. Also, in accordance with Finance Policy Number 2.3, included is a list of payments made with the CEO’s credit card.

**Comment**

Following is a list of payments made from Council’s Municipal and Trust Accounts and payments made with the CEO’s credit card for the month of July 2021.

If you have any queries regarding the list of payments, please advise prior to the meeting to enable staff to seek relevant information.

**Consultation**

Nil

**Statutory Implications**

s.6.10 Local Government Act 1995

r.13(1) Local Government (Financial Management) Regulations 1996

**Policy Implications**

Nil

**Risk Implications**

<b>Risk:</b> Payments are not monitored against approved budget and delegation.		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Possible	Minor	Moderate
<b>Action / Strategy</b>		
The monthly list of payments provides an open and transparent record of payments made under the appropriate approved delegations.		

**Financial Implications**

Payments must be made in accordance with 2021/22 Budget

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**Strategic Implications**

*Shire of Bruce Rock – Strategic Community Plan 2017-2027*

**Governance**

Goal 12 Council leads the organisation in a strategic and flexible manner

**Voting Requirements**

Simple Majority

**OFFICER RECOMMENDATION AND COUNCIL DECISION**

**Resolution OCM Aug 21 – 11.3.2**

**Moved: Cr Waye**

**Seconded: Cr Rajagopalan**

**That Council endorse the list of payments from the:**

**Municipal Account consisting of:**

- a. EFT voucher numbers EFT17791 to EFT17974 totalling \$515,401.36
- b. Cheque number 29 to 31 totalling \$14,634.62
- c. Trust Cheques NIL
- d. Wages and Superannuation payments totalling \$178,946.25, and
- e. Credit Card payments \$1,788.24

**With all payments totalling \$708,982.23 for the month of July 2021.**

**Carried 9/0**

**Agenda Reference and Subject:**

**11.3.3** Setting Material Variance for Monthly Financial Reports

**File Reference:**

8.2.6.2 Annual Financial Statements

**Reporting Officer:**

Jennifer Bow, Manager of Finance Officer

**Author:**

Jennifer Bow, Manager of Finance Officer

**Disclosure of Interest:**

Nil

**Attachments:**

*Nil*

**Summary**

Each year, the Audit Committee is to re-set the material variance levels for the Monthly Financial Statements.

**Background**

The material variance is either a percentage or monetary value that highlights when explanations are to be made as to why there is a variance between the actual amount and the budgeted year to date figure.

**Comment**

Each financial year, the local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in the statements of financial activity for reporting materials variances.

Council have been using a variance of 10% or an amount of \$5,000. In consultation with Council's Auditor, Butler Settineri, they are also happy with 10% or \$5,000.

**Consultation**

Darren Mollenoyux, Chief Executive Officer  
Jennifer Bow, Manager of Finance  
Robert Hall, Audit Director, Butler Settineri (OAG's contract auditors)

**Statutory Implications**

*Local Government (Financial Management) Regulations 1996, r.34(5), Local Government Act 1995, Local Government (Audit) Regulations 1996*

**Policy Implications**

Nil

**Financial Implications**

Nil

**Strategic Implications**

*Strategic Community Plan 2017-2027*

Goal 12 – Council leads the organisation in a strategic and flexible manner

10 Year Outcome – We are financially viable whilst meeting all levels of compliance



**Voting Requirements**

Simple Majority

**OFFICER RECOMMENDATION AND COUNCIL DECISION**

**Resolution OCM Aug 21 – 11.3.3**

**Moved: Cr Waye**

**Seconded: Cr Waight**

**That Council adopt a variance of 10% or an amount over \$5,000 to be considered material for highlighting variances between the actual and the year-to-date budget figures in the Monthly Statement of Financial Activity for 2021-22.**

**Carried 9/0**

**Agenda Reference and Subject:**

**11.3.4** Performing Executive Functions

**File Reference:**

8.7.2.1 Annual Budget

**Reporting Officer:**

Jennifer Bow, Manager of Finance

**Author:**

Jennifer Bow, Manager of Finance

**Disclosure of Interest:**

Nil

**Attachments:**

*Nil*

**Summary**

Council is required to satisfy itself that under “Division 3 – Executive Functions of Local Government” section 3.18 the executive function performed in providing services and facilities were managed efficiently and effectively.

**Background**

Previously, in the annual Compliance Audit Return, Council has been asked if the executive function performed in providing services and facilities for the community were managed efficiently and effectively.

**Comment**

This is an important part of the Local Government Act that Council must review each year. This was included in a previous Compliance Audit Return and was asked as follows:

- a. *Has the local government satisfied itself that the services and facilities that it provides ensure integration and co-ordination of services and facilities between governments?*
- b. *Has the local government satisfied itself that the services and facilities that it provides avoid unnecessary duplication of services or competition particularly with the private sector?*
- c. *Has the local government satisfied itself that the services and facilities that it provides ensure services and facilities are properly managed?*

Council only provides services and facilities that are not present in the district, so it does not duplicate services.

It coordinates with government departments where possible by applying for grant monies.

Council is satisfied with the efficiency and effective management of the services and facilities by way of the continued funding through the budget process.

However, to formalise this process Council should adopt the recommendation.

**Consultation**

Darren Mollenoyux, Chief Executive Officer,  
Alan O’Toole, Deputy Chief Executive Officer

**Statutory Implications**

Local Government Act 1995, section 3.18 - Performing Executive Functions.

**3.18 Performing executive functions**

- 1) *A local government is to administer its local laws and may do all other things that are necessary or convenient to be done for, or in connection with, performing its functions under this Act.*
- 2) *In performing its executive functions, a local government may provide services and facilities.*
- 3) *A local government is to satisfy itself that services and facilities that it provides –*
  - a) *integrate and coordinate, so far as practicable, with any provided by the Commonwealth, the State or any public body;*
  - b) *do not duplicate, to an extent that the local government considers inappropriate, services or facilities provided by the Commonwealth, the State or any other body or person, whether public or private; and*
  - c) *are managed efficiently and effectively.*

**Policy Implications**

Nil

**Financial Implications**

Nil

**Strategic Implications**

Strategic Community Plan 2017-2027

Goal 12 – Council leads the organisation in a strategic and flexible manner

10 Year Outcome – We are financially viable whilst meeting all levels of compliance

**Voting Requirements**

Simple Majority

**OFFICER RECOMMENDATION AND COUNCIL DECISION**

**Resolution OCM Aug 21 – 11.3.4**

**Moved: Cr Rajagopalan**

**Seconded: Cr Waye**

**That Council has complied with section 3.18 of the Local Government Act 1995 and is satisfied that the services and facilities it provides:**

- i. integrates and coordinate, so far as practicable, with any provided by the Commonwealth, the State or any public body;**
- ii. do not duplicate, to an extent that the local government considers inappropriate, services or facilities provided by the Commonwealth, the State or any other body or person, whether public or private; and**
- iv. are managed efficiently and effectively**

**Carried 9/0**

<b>Agenda Reference and Subject:</b>	<b>11.3.5</b> Adoption of the 2021-22 Budget
<b>File Reference:</b>	8.7.2.1 Annual Budget
<b>Reporting Officer:</b>	Jennifer Bow, Manager of Finance
<b>Author:</b>	Jennifer Bow, Manager of Finance
<b>Disclosure of Interest</b>	Cr Ramesh Rajagopalan Cr Stephen Strange
<b>Attachments</b>	Nil

### Summary

To consider and adopt the Municipal Fund Budget for the 2021-22 financial year together with supporting schedules, including imposition of rates and minimum payments, adoption of fees and charges, setting of members fees and other consequential matters arising from the budget papers.

Section 6.2 of the Local Government Act 1995 instructs that Council must prepare an annual budget for each financial year, in the manner and form prescribed.

### Background

The draft 2021-22 budget has been guided by some of the principles contained in the Strategic Community Plan and the Strategic Resource Plan. The 2021-22 draft budget has been prepared in accordance with the presentation made to Councillors at the Special Council meeting held on 29<sup>th</sup> July 2021.

Council were given a copy of the Draft 2021-22 Budget at the Special July Council Meeting. Staff went through the entire draft budget highlighting areas requiring comment.

### Comment

The budget has been prepared to include information required by the *Local Government Act 1995*, *Local Government (Financial Regulations) Act 1996* and Australian Accounting Standards. The main features of the draft budget include;

- The budget has been prepared with a 4.5% rate for assisting with raising funding to assist with reconstruction of a supermarket.
- Fees and charges have increased by 2% from 2019-20 as fees and charges did not increase in 2020-21.
- A capital works programme totalling \$6,879,000 for investment in infrastructure, land and buildings, plant and equipment and furniture and equipment is planned.
  - Reconstruction of supermarket - \$2,000,000
  - Upgrade of Caravan Park Stage 1 and 2 - \$450,000
  - Expenditure on road infrastructure - \$3,018,000
- A \$500,000 borrowing is proposed to help fund the reconstruction of the supermarket building this financial year.
- Transfers from reserves of \$626,035 to assist with funding for capital works projects.
- Principal additional grant funding for the year is estimated from;
  - Drought Funding - \$50,000
  - Local Roads and Community Infrastructure Funding Program 1- \$263,151
  - Local Roads and Community Infrastructure Funding Program 2- \$375,578
  - Local Roads and Community Infrastructure Funding Program 3- \$1,052,604
  - Roads to Recovery for safety improvements on various roads - \$574,087
  - Regional Road Group for Old Beverley Road - \$329,067
  - Regional Road Safety Program funding for Bruce Rock Corrigin Road - \$1,080,580
  - Regional Airports Development Scheme - \$113,700

There have been some minor adjustments required to the draft budget that was presented to Council at the Special Meeting, in order to present a balanced budget for adoption.

The 2021-22 Budget continues to deliver on other strategic adopted by Council and maintains a high level of service across all programmes while ensuring an increased focus on road and associated infrastructure as well on renewing all assets at sustainable levels.

The rate in the dollar amounts were not able to be modelled prior to the agenda being distributed, however they will be presented to the meeting.

With several changes recently to the way Elected Members Fees and Expenses details are published both on the website by way of a register annually and also within the Annual Budget and Financial Statements, Councillors will need to submit their claims for the previous financial year by the 7<sup>th</sup> July each year so that staff can compile the register for publishing. This will also effectively mean that Councillors can only claim payments for the current financial year.

### **Consultation**

While no specific community consultation has occurred on the draft 2021-22 budget, community consultation and engagement has previously occurred during the development of the Strategic Community Plan from which the Corporate Business Plan was developed.

Extensive internal consultation has occurred between all senior Managers and through workshops/meetings with Councillors.

### **Statutory Implications**

The *Local Government Act 1995* requires that no later than 31 August in each financial year, or such extended time as the Minister allows each local government is to prepare and adopt (Absolute Majority required) in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the next following 30 June.

Divisions 5 and 6 of Part 6 of the *Local Government Act 1995* refer to the setting of budgets and raising of rates and charges. The *Local Government (Financial Management) Regulations 1996* details the form and content of the budget. The 2021-22 Budget as presented is considered to meet statutory requirements.

### **Policy Implications**

Nil

### **Financial Implications**

Specific financial implications are as outlined in the Comment section of this report and as itemised in the 2021-22 budget attached for adoption.

The 2021-22 Annual Budget provides the direction for expenditure during the financial year.

### **Strategic Implications**

The Draft 2021-22 Budget has been developed to meet all strategic areas of the Strategic Community Plan 2017-2027.

### **Voting Requirements**

Absolute Majority

**OFFICER RECOMMENDATION AND COUNCIL DECISION**

**Resolution OCM Aug 21 – 11.3.4**

**PART A – MUNICIPAL FUND BUDGET FOR 2021-22**

Pursuant to the provisions of Section 6.2 of the *Local Government Act 1995* and *Part 3 of the Local Government (Financial Management) Regulation 1996*, the Council adopt the Municipal Fund Budget as attached to this agenda and the minutes, for the Shire of Bruce Rock for the 2021-22 financial year.

Moved: Cr Dolton

Seconded: Cr Kilminster

**CARRIED BY ABSOLUTE MAJORITY 9/0**

**PART B – GENERAL AND MINIMUM RATES, INSTALMENT PAYMENT ARRANGEMENTS**

1. For the purpose of yielding the deficiency disclosed by the Municipal Fund Budget adopted at Part A above, Council pursuant to Sections 6.32, 6.33, 6.34 and 6.35 of the *Local Government Act 1995* impose the following general rates and minimum payments on Gross Rental and Unimproved Values.

**1.1 General Rates**

1.1.1	Gross Rental Values	\$0.075397 cents in the dollar
1.1.2	Unimproved Values	\$0.011226 cents in the dollar
1.1.3	Mining tenements (UV)	\$0.011226 cents in the dollar

**1.1 Minimum Payments**

1.1.1	Gross Rental Values	\$ 505
1.1.2	Unimproved Values	\$ 505
1.1.3	Mining tenements	\$ 505

2. Pursuant to Section 6.45 of the *Local Government Act 1995* and regulation 64(2) of the *Local Government (Financial Management) Regulations 1996*, Council nominates the following due dates for the payment in full or by instalments:

Full payment and instalment due date	6 October 2021
2nd half instalment due date	8 December 2021
2nd quarterly instalment due date	8 December 2021
3rd quarterly instalment due date	9 February 2022
4th quarterly instalment due date	13 April 2022

3. Pursuant to Section 6.46 of the *Local Government Act 1995* Council offers a discount of 3% to ratepayers who have paid their rates in full, including arrears, waste and service charges, on or before 6 October 2021 or 35 days after the date of service appearing on the rate notice, whichever is the later.

4. Pursuant to Section 6.45 of the *Local Government Act 1995* and regulation 67 of the *Local Government (Financial Management) Regulations 1996*, Council adopts an instalment administration charge where the owner has elected to pay rates (and service charges) through and instalment option of \$10.70 for each instalment after the initial instalment is paid.

5. Pursuant to Section 6.45 of the *Local Government Act 1995* and regulation 68 of the *Local Government (Financial Management) Regulations 1996*, Council adopts an interest rate of 5.5% where the owner has elected to pay rates and services charges through an instalment option.

6. Pursuant to Section 6.5(1) and subject to Section 6.51(4) of the *Local Government Act 1995* and regulation 70 of the *Local Government (Financial Management) Regulations 1996*, Council adopts

an interest rate of 7% for rates and cost of proceedings to recover such charges that remains unpaid after becoming due and payable 35 days from issue.

Moved: Cr Waight  
 Seconded: Cr Foss

CARRIED BY ABSOLUTE MAJORITY 9/0

**PART C – GENERAL FEES AND CHARGES FOR 2021-22**

Pursuant to Section 6.16 of the Local Government Act 1995, Council adopts the Fees and Charges included in 2021-22 Budget.

Moved: Cr Rajagopalan  
 Seconded: Cr Foss

CARRIED BY ABSOLUTE MAJORITY 9/0

**PART D – OTHER STATUTORY FEES FOR 2021-22**

1. Pursuant to Section 245A(8) of the Local Government (Miscellaneous) 1960, the Council adopts a swimming pool inspection fee of \$58.45 GST not applicable.

2. Pursuant to Section 67 of the Waste Avoidance and Resources Recovery Act 2007, Council adopt the following charges for the removal and deposit of domestic and commercial waste:

**2.1 Domestic Waste – Residential Premises**

o	240ltr bin per weekly collection	\$293.00 per annum
o	240ltr bin per weekly collection – eligible pensioner	\$146.50 per annum
o	240ltr bin per weekly collection – eligible senior	\$219.75 per annum

**2.2 Commercial Waste – Commercial Premises**

o	240ltr bin per twice weekly collection	\$293.00 per annum
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**2.3 Domestic and Commercial Recycling**

o	240ltr bin per fortnightly collection	\$117.00 per annum
o	240ltr bin per fortnightly collection – eligible pensioner	\$58.50 per annum
o	240ltr bin per fortnightly collection – eligible senior	\$87.75 per annum

Moved: Cr Rajagopalan  
 Seconded: Cr Kilminster

CARRIED BY ABSOLUTE MAJORITY 9/0

**PART E – ELECTED MEMBERS’ FEES & ALLOWANCES FOR 2021-22**

1. Pursuant to Section 5.98 of the Local Government Act 1995 Council adopts the following individual meeting attendance fees in lieu of an annual fee:

President	\$490
Councillors	\$91

2. Pursuant to Section 5.98 of the Local Government Act 1995 and regulation 30 of the Local Government (Administration) Regulations 1996, Council adopts the following individual committee and prescribed meeting attendance fees in lieu of an annual fee:

President	\$119
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<b>Councillors</b>	<b>\$46</b>
<b>3. Pursuant to Section 5.99A of the Local Government Act 1995 and regulations 34A and 34AA of the Local Government (Administration) Regulations 1996, Council adopts the following annual allowances for elected members:</b>	
Telecommunications and Information Technology Allowance (upon election)	\$1,515
Telecommunications and Information Technology Allowance (each year thereafter)	\$ 505
<b>4. Pursuant to Section 5.98(5) of the Local Government Act 1995 and regulation 33 of the Local Government (Administration) Regulations 1996, Council adopts the following annual local government allowance to be paid in addition to the individual meeting attendance fees;</b>	
President	\$14,140
<b>5. Pursuant to Section 5.98(5) of the Local Government Act 1995 and regulation 33A of the Local Government (Administration) Regulations 1996, Council adopts the following annual local government allowance to be paid in addition to the individual meeting attendance fees;</b>	
Deputy President	\$3,535
<b>6. Pursuant to Section 5.98(3) of the Local Government Act 1995 and regulation 31 of the Local Government (Administration) Regulations 1996, Council adopts the following reimbursement of expenses;</b>	
Travel (in accordance with the Local Government Officers' (Western Australia) Interim Award 2011)	
Child Care	
Moved:	Cr Rajagopalan
Seconded:	Cr Dolton
<b>CARRIED BY ABSOLUTE MAJORITY 9/0</b>	

*Mrs JL Bow left the Council Chambers at 4.46pm and did not return.*



## 11.4 Deputy Chief Executive Officer

### Agenda Reference and Subject:

**11.4.1** Amendment to Community Bus Hire Policy

### File Reference:

5.1.5.1 Bruce Rock Seniors Association

### Reporting Officer:

Alan O’Toole, Deputy Chief Executive Officer

### Author:

Alan O’Toole, Deputy Chief Executive Officer

### Disclosure of Interest:

Nil

### Attachments:

*Item 11.4.1 Attachment A – Policy 6.3 - Community Bus Hire*

### Summary

Council is asked to endorse an amendment to Policy 6.3 to recognise a concession of three free uses of the Community Bus per annum to the Bruce Rock Seniors Association.

### Background

The Shire has received correspondence from the Bruce Rock Seniors Association Inc. (BRSA), seeking clarification on a historical arrangement that Council grants the BRSA three free uses of the Community Bus per annum. This led to the discovery that this arrangement, although observed by both parties for several years, is not captured in Council Policy, and therefore this Report seeks to address this.

### Comment

It is acknowledged that seniors are an important part of the Bruce Rock Community and contribute to the Shire in many ways. Social engagement and interaction are identified as being essential for physical and psychological well-being, and more so for seniors who may encounter additional barriers to access opportunities for travel and socialising. For many years it has been the understanding that BRSA have three free uses of the Community Bus per annum. To ensure that this arrangement is captured in the Council Policy Manual, Policy 6.3 – Community Bus Hire has been amended with the addition of the following clause:

#### ***“Arrangement for Bruce Rock Seniors Association Bookings***

*The Bruce Rock Seniors Association are entitled to three (3) free bookings each financial year, after which normal rates for hire will apply as per the Fees and Charges schedule.”*

The clause also clarifies that this arrangement is to be per financial year, so that it can be monitored with regard to budget across one year and not two, as would be the case if the concession were to be per calendar year.

N.B. The BRSA did not use the bus during 2020 because of the COVID-19 pandemic.

### Consultation

Darren Mollenoyux, Chief Executive Officer

Jennifer Bow, Manager of Finance

Mike Darby, Senior Finance Officer

### Statutory Implications

Nil

### Policy Implications

Amendment to Policy 6.3 – Community Bus Hire

**Risk Implications**

<b>Risk:</b> That Council does not support the amendment to Policy 6.3 - Community Bus Hire to recognise the allowance of three free uses per annum by the Bruce Rock Seniors Association.		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Unlikely	Minor	Low
<b>Action / Strategy</b>		
This item has been evaluated against the Shire of Bruce Rock’s Risk Management Procedure’s Risk Matrix. The perceived level of risk is considered to be “Low” and can be managed by routine procedure and is unlikely to need specific application of resources.		

**Financial Implications**

As this allowance is already in place it will have no significant impact on Council’s budget.

**Strategic Implications**

*Shire of Bruce Rock – Strategic Community Plan 2017-2027*

**Community**

Goal 7 Our community are engaged and have a healthy lifestyle.

**Governance**

Goal 12 Council leads the organisation in a strategic and flexible manner.

**Voting Requirements**

Simple Majority

<p><b>OFFICER RECOMMENDATION AND COUNCIL DECISION</b>  <b>Resolution OCM Aug 21 – 11.4.1</b></p> <p><b>Moved: Cr Foss</b>  <b>Seconded: Cr Crooks</b></p> <p><b>That Council endorse the amendment to Policy 6.3 – Community Bus Hire to acknowledge the Bruce Rock Seniors Association’s free use of the Community Bus on three occasions in any financial year.</b></p> <p style="text-align: right;"><b>Carried 9/0</b></p>
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## 11.5 Chief Executive Officer

### Agenda Reference and Subject:

**11.5.1** Factory Unit Lease – Unit 2 Swan Street, Bruce Rock

### File Reference:

2.3.3.1 Factory Units Swan Street Bruce Rock

### Reporting Officer:

Darren Mollenoyux, Chief Executive Officer

### Author:

Darren Mollenoyux, Chief Executive Officer

### Disclosure of Interest:

Nil

### Attachments:

Nil

### Summary

Council is asked to consider a lease request for Council owned factory unit located at Unit 2 Swan Street, Bruce Rock and any subsequent variation to fees and charges.

### Background

For approximately the past two years Factory Unit 2, Swan Street, Bruce Rock has been vacant. Over the past few years there has been a promotional campaign advertising the lease of our vacant factory units and industrial land in the local paper, producing flyers and adverts on our front office notice board and on Council's website. In addition, a "For Lease" sign had been placed on the factory unit for the past 18 months. We have received a couple of informal enquiries into leasing this unit, however no formal applications have been received.

During the month an application has been received from Mr Daniel Dyson requesting to lease Unit 2 Swan Street, Bruce Rock. Mr Dyson is proposing the following consideration;

*"I am writing to express my interest in leasing Unit 2/9-11 Swan St, Bruce Rock.  
I would like a lease of 1 year with option to stay.*

*I would also like to be considered for the 30% rent discount for bringing a new service to Bruce Rock.*

*My intention is to bring a new sport not only to Bruce Rock but the Wheatbelt region, and to convert the unit into a specialized training facility. The sport being, Weightlifting or (Olympic Weightlifting) as it is better known.*

*I am a Weightlifter turned Coach and currently coaching some of the local youth, this opportunity would allow me to offer this service to the broader community."*

### Comment

As stated in the background this factory unit has been vacant for some time and opportunity has been given for interested businesses to make applicant for lease, however this is the only application we have received to date.

Mr Dyson is seeking Council's consideration as to reducing the monthly lease for the twelve months and therefore Council needs to determine if the applicant meets the criteria for the subsidy and if so what percentage and for what period.

Council has previously moved a motion in May 2008 that "Council may consider a discount of **up to** 30% for new businesses renting a factory unit for a period of **up to** 12 months".

Council already has a requirement for any business in Council owned factory units to have signage erected on the building.

The factory unit located at 2 Swan Street, Bruce Rock has been inspected and only needs a clean before it is ready for occupancy.

### **Consultation**

Mr Daniel Dyson, the applicant

Alan O'Toole, Deputy CEO

Jennifer Bow, Manager of Finance

Neil Hartley, Civic Legal has previously provided guidance around the advertising and disposal of property requirements and section 3.58 of the LG Act, where we agreed that sufficient effort has been previously made to lease the factory unit, therefore providing an open and fair process for leasing.

### **Statutory Implications**

*Local Government Act 1995 - Sect 3.58*

*3.58 - Disposing of property*

*(1) In this section —*

*dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not;*

*property includes the whole or any part of the interest of a local government in property, but does not include money.*

*(2) Except as stated in this section, a local government can only dispose of property to —*

*(a) the highest bidder at public auction; or*

*(b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.*

*(3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —*

*(a) it gives local public notice of the proposed disposition —*

*(i) describing the property concerned; and*

*(ii) giving details of the proposed disposition; and*

*(iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;*

*and*

*(b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.*

*(4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include—*

*(a) the names of all other parties concerned; and*

*(b) the consideration to be received by the local government for the disposition; and*

*(c) the market value of the disposition —*

*(i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or*

*Local Government Act 1995 s.6.16 & s.6.19*

*6.16. Imposition of fees and charges*

*(1) A local government may impose\* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.*

*\* Absolute majority required.*

*(3) Fees and charges are to be imposed when adopting the annual budget but may be -*

- (a) imposed\* during a financial year; and
  - (b) amended\* from time to time during a financial year.
- \* Absolute majority required.

6.19. Local government to give notice of fees and charges

If a local government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees or charges, give local public notice of

- (a) its intention to do so; and
- (b) the date from which it is proposed the fees or charges will be imposed.

**Policy Implications**

Whilst no formal policy exists, precedent exists from previous decisions of Council and as per this resolution in 2008; “Council may consider a discount of up to 30% for new businesses renting a factory unit for a period of **up to 12 months**”.

**Risk Implications**

<b>Risk:</b> That the factory unit located at Unit 3 Swan Street Bruce Rock is not leased, leading to continual loss of rental income for Council and potential loss of economic progress in the Shire.		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Possible	Moderate	Moderate
<b>Action / Strategy</b>		
This item has been evaluated against the Shire of Bruce Rock’s Risk Management Procedure’s Risk Matrix. The perceived level of risk is considered to be “Medium” risk and will be managed by specific monitoring and response procedures.		

**Financial Implications**

The 2021/22 rent on the factory unit located at Unit 2 Swan Street is set at \$493.20 per month inc gst, which equates to a total of \$5,918.40 inc gst for the proposed 12 month lease.

If Council reduced the rental of 30% it would set the rental amount at \$345.24 per month inc gst, over the 12 month rental request that would be a total of \$4,142.88 inc gst.

This factory unit has been vacant for approximately 2 years and thus has not generated income during this period. Budget provision has been made for rental income on this factory unit for part of the 2021/2022 financial year.

As per all Council rentals and tenancy agreements, the fee and charge will be reviewed annually and further rental increases may occur.

**Strategic Implications**

Shire of Bruce Rock – Strategic Community Plan 2017-2027

Infrastructure

2.2 – Encourage greater usage of current Council owned facilities

Economy

Goal 3: Assist the local economy to grow

3.3 Encourage the business units to be used in Swan Street

3.7 – Leverage economic opportunities and development from successful local businesses

Goal 4: Workers and their families can work and reside in the Shire

- 4.3 – Promote existing residential land and plan for future commercial and residential land developments to meet current and future needs

Governance

Goal 12 Council leads the organisation in a strategic and flexible manner

**Voting Requirements**

Absolute Majority

**Officer Recommendation**

That Council:

1. That Council accept / decline the request to lease its factory unit located at Unit 2 Swan Street, Bruce Rock to Mr Daniel Dyson.
2. That Council considers the request from Mr Daniel Dyson for a reduction of rent for the first 12 months of the lease to assist him in establishing his new business within Bruce Rock.
3. The monthly rental fee of \$\_\_\_\_\_ (inc. GST) is to be charged from the commencement of the lease and to be reviewed as part of the annual budget review process.
4. Give public notice of 7 days of the intent to vary the fee and charge.
5. In accordance with section 3.58 of the Local Government Act Council authorises the Chief Executive Officer to give local public notice of its intention to lease factory unit 2, Swan Street Bruce Rock to Mr Daniel Dyson for the monthly rental fee of \$\_\_\_\_\_ (inc. GST);
6. That at the conclusion of the statutory 14 day advertising period should there be no public submissions the CEO be authorised to proceed with the lease or if submissions are received an item be presented to the September 2021 Ordinary Meeting of Council to consider, prior to the execution of the lease of factory unit 2 Swan Street, Bruce Rock.
7. That there is a requirement of the lease for business signage to be erected on the building.

*Council decision varied to Officer Recommendation to set the monthly rental fee, and to include a requirement in the lease that the factory unit must be used for the express purpose outlined in Mr Dyson's application.*

**COUNCIL DECISION**

**Resolution OCM Aug 21 – 11.5.1**

**Moved: Cr Rajagopalan**

**Seconded: Cr Foss**

**That Council:**

1. That Council accepts the request to lease its factory unit located at Unit 2 Swan Street Bruce Rock to Mr Daniel Dyson for 12 months.
2. That Council considers the request from Mr Daniel Dyson for a reduction of rent for 12 months to assist him in establishing his new business within Bruce Rock.
3. The monthly rental fee of \$345.24 (inc. GST) is to be charged from the commencement of the lease and to be reviewed as part of the annual budget review process.
4. Give public notice of 7 days of the intent to vary the fee and charge.
5. In accordance with section 3.58 of the Local Government Act Council authorises the Chief Executive Officer to give local public notice of its intention to lease factory unit 2, Swan Street Bruce Rock to Mr Daniel Dyson for the monthly rental fee of \$345.24 (inc. GST);
6. That at the conclusion of the statutory 14-day advertising period should there be no public submissions the CEO be authorised to proceed with the lease or if submissions are received an item be presented to the September 2021 Ordinary Meeting of Council to consider, prior to the execution of the lease of factory unit 2 Swan Street, Bruce Rock.
7. That there is a requirement of the lease for business signage to be erected on the building, and that the factory unit must be used for the express purpose outlined in Mr Dyson's application.

**CARRIED BY ABSOLUTE MAJORITY 9/0**

**12. New Business of an urgent nature introduced by discussion of the meeting**

*Mr J Goldacre entered the Council Chambers at 5.01pm.*

**13. Confidential Items**

<b>Agenda Reference and Subject:</b>	<b>13.1</b> Waste Collection Service Key Performance Indicator Review for July 2021
<b>File Reference:</b>	4.1.1 Waste Management
<b>Reporting Officer:</b>	Julian Goldacre, Environmental Health Officer
<b>Author:</b>	Julian Goldacre, Environmental Health Officer
<b>Disclosure of Interest</b>	Nil
<b>Attachments</b>	<i>Item 13.1 Attachment A – CONFIDENTIAL Waste Collection Service KPI July 2021</i> <i>Item 13.1 Attachment B – CONFIDENTIAL Signed &amp; Served letter to Mr P Fuchsbichler</i>

**OFFICER RECOMMENDATION AND COUNCIL DECISION**

**Resolution OCM Aug 21 – 13.1.1**

**Moved:** Cr Rajagopalan

**Seconded:** Cr Foss

**Officer Recommendation**

That in accordance with Section 5.23(2) of the Local Government Act 1995, the meeting is closed to the members of the public for this item as the following sub-section applied:

(e) a matter that if disclosed would reveal - ...

(ii) information that has a commercial value to a person; or

(iii) information about the business, professional, commercial or financial affairs of a person

**Carried 9/0**

**OFFICER RECOMMENDATION AND COUNCIL DECISION**

**Resolution OCM Aug 21 – 13.1.2**

**Moved:** Cr Dolton

**Seconded:** Cr Rajagopalan

**Officer Recommendation**

That in accordance with Section 5.23(2) of the Local Government Act 1995, Council reopens the meeting to the members of the public.

**Carried 9/0**

**Officer Recommendation**

That Council resolves to:

1. Accept the Officer report for the Contractor Refuse outcomes of the recently served correspondence and ongoing operational undertakings, and the Contract Key Performance Indicators for the period of July 2021.

*Council Decision varied to Officer Recommendation to review the Key Performance Indicators of the contract, and to make damage to bins caused by the Contractor's equipment grounds for termination of the Contract.*

**COUNCIL DECISION**

**Resolution OCM Aug 21 – 13.1.3**

**Moved: Cr Rajagopalan**

**Seconded: Cr Waye**

**Officer Recommendation**

**That Council resolves to:**

1. **Accept the Officer report for the Contractor Refuse outcomes of the recently served correspondence and ongoing operational undertakings, and the Contract Key Performance Indicators for the period of July 2021.**
2. **That a review of the Key Performance Indicators will be undertaken to include damage to bins caused by the Contractor's equipment as grounds for termination of the Contract.**

**Carried 9/0**

*Mr J Goldacre left the meeting at 5.18pm and did not return.*



**Agenda Reference and Subject:**

**13.2** Consideration of submission for Landfill Site Operation

**File Reference:**

8.2.8.1 Tenders

**Reporting Officer:**

Alan O’Toole, Deputy Chief Executive Officer

**Author:**

Alan O’Toole, Deputy Chief Executive Officer

**Disclosure of Interest**

Nil

**Attachments**

*Nil*

**OFFICER RECOMMENDATION AND COUNCIL DECISION**

**Resolution OCM Aug 21 – 13.2.1**

**Moved:** Cr Rajagapalan

**Seconded:** Cr Way

**Officer Recommendation**

That in accordance with Section 5.23(2) of the Local Government Act 1995, the meeting is closed to the members of the public for this item as the following sub-section applied:

(e) a matter that if disclosed would reveal - ...

(ii) information that has a commercial value to a person; or

(iii) information about the business, professional, commercial or financial affairs of a person

**Carried 9/0**

**OFFICER RECOMMENDATION AND COUNCIL DECISION**

**Resolution OCM Aug 21 – 13.2.2**

**Moved:** Cr Way

**Seconded:** Cr Rajagopalan

That in accordance with Section 5.23(2) of the Local Government Act 1995, Council reopens the meeting to the members of the public.

**Carried 9/0**

**OFFICER RECOMMENDATION AND COUNCIL DECISION**

**Resolution OCM Aug 21 – 13.2.3**

**Moved:** Cr Foss

**Seconded:** Cr Crooks

That, dependent upon and at such a time that appropriate insurance coverage is evidenced, Council awards the Contract for RFQ 4/21A “Provision of landfill site operation and management service” to Mr Colin Brownley as per his Quotation and for a period of three years.

**CARRIED BY ABSOLUTE MAJORITY 9/0**

**14. Closure of Meeting**

The Shire President Stephen Strange thanked everyone for their attendance and declared the meeting closed at 5.35pm.

These minutes were confirmed at a meeting on 16 September 2021.

\_\_\_\_\_  
Cr Stephen Strange  
Shire President  
16 September 2021

**Shire of Bruce Rock**  
**Natural Resource Management Committee Meeting held in**  
**the Jack Stewart Room**  
**on Thursday 19<sup>th</sup> August 2021, commencing at 9.30am**

**MINUTES**

**1. Meeting Opened 9.30am**

**2. Attendance**

Cr IS Dolton	Councillor
Cr P Negri	Councillor
Cr K Foss	Councillor
Darren Mollenoyux	Chief Executive Officer
Mandy Schilling	Natural Resource Management Officer
Alan O'Toole	Deputy Chief Executive Officer (Minutes)

**Apologies**

**3. Minutes**

This is the first meeting of the re-established Committee.

**4. General Business**

**4.1 Key Duties Update**

• **Grants**

There have been no grants applied for in the last six months while NRM activities have been focused on roadside clearing, tree planting and the Cumminin Rock project.

There was also an unsuccessful application for a Waste Sorted grant (applied for with help from the EHO) for better signage at the landfill waste site, which was unsuccessful as we were applying for infrastructure instead of changing the community's behavior on landfill.

Mandy will be looking into what new Grants may be available to the Shire for funding to promote/undertake NRM activities based on priorities expressed by the Committee.

For Drought Resilience grants there has to be an EOI submitted before an application can be put in. Ian is researching into whether water from his land might be used to irrigate other areas e.g. the Bruce Rock Oval, and how this might happen.

For the Drought Resilience Hub Grants applications should be about (or for) something unique, Councillors are encouraged to have a think about (and discuss with their fellow Councillors and neighbours) what activities they want to see and then Mandy can see whether these fit the requirements.

• **Piezometers**

The last use of these was in 2017 by Saritha. Is there anybody that is interested in using the data that can be collected from these?

It was agreed that they need to be checked every two to three years to assist in monitoring ground water levels for future reference.

• **Vermin Control**

There was discussion about whether there was any interest in fox shoots (No), and the last proposed Feral Animal Workshop had to be cancelled due to lack of interest. Given this, it is proposed that feral animal management is taken off the priorities for now. However, if there is an upsurge in feral animal activity e.g. a mouse plague (similar to

that recently in the Eastern states) then it can of course quickly be made a priority again.

- **Landholder Engagement**

The LCDC is the main focus of this activity and the group was re-invigorated last year and is functioning very well.

- **Roadside Clearing**

Mandy said that this is one of the most challenging areas of her role but that she is enjoying working alongside Dave Holland. They are both attending training soon to be able to undertake this process in a more planned and compliant manner.

**Recycling Promotion**

ASK Waste Management Consultants has been engaged by WEROC to review the area of waste management across the region.

The Shire should run regular advertising to promote recycling: how to, what can be recycled, and the benefits to the community of doing so. With the advent of the Container Deposit Scheme (CDC) the Shire's reimbursement for recyclables has decreased as is to be expected as individuals and households can recycle their containers at the CRC.

- **Clean Up Australia Day**

Mandy is going to look at having one "Clean Up Australia" Day a year during Clean Up Australia Week.

The Shire also currently provides small donations to community groups who do a roadside rubbish run, whereby the Shire pays \$500 to each group for collecting roadside rubbish for 1 – 2 hours. There are 4 of these per year.

- **Tree Planting**

Mandy has been involved in replanting connected with the roadside clearances but it is intended there will be a tree-planting event in conjunction with the School on Shire-owned land in the next year.

**5. Drought Hub - Merredin**

Mandy has been involved as liaison related to the Drought Hub. The focus at the moment is in setting the goals and parameters for its activities. The funding for this is ongoing and therefore it is hoped that some objectives will be circulated soon.

**6. LCDC**

As mentioned above there are now 16 younger farmers involved in the LCDC. Given the commitment of Council into the LCDC via Mandy's time there was some discussion as to whether the Shire should be reimbursed to some extent for this involvement? Although the LCDC is a solvent organization it was also noted that there was no direct source of income for its activities, and therefore without raising revenue from members it would eventually run out of money.

Mandy also mentioned that for the landholders involved, one day trips were more beneficial than "road trips" as it meant less time away from their premises.

**7. Other Matters**

Nil

**8. Date Next Meeting**

It is recommended that the NRM Committee meets again in February 2022

**9. Meeting Closure 10.30am**



# Great Eastern Country Zone

## Minutes

**Held at Merredin Regional Community & Leisure Centre**

Commenced at 9:35am  
Monday 23 August 2021

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# Great Eastern Country Zone

Meeting held at Merredin Regional Community & Leisure Centre

Commencing at 9.35am, Monday 23 August 2021

## Minutes

1. OPENING AND WELCOME
2. ATTENDANCE AND APOLOGIES

### Attendance

#### Great Eastern Country Zone Delegates and CEO's

<b>Shire of Bruce Rock</b>	President Cr Stephen Strange Mr Darren Mollenoyux Chief Executive Officer non-voting delegate
<b>Shire of Cunderdin</b>	Mr Stuart Hobley Chief Executive Officer non-voting delegate
<b>Shire of Kellerberrin</b>	President Cr Rodney Forsyth Mr Raymond Griffiths Chief Executive Officer non-voting delegate
<b>Shire of Kondinin</b>	President Cr Sue Meeking Mr David Burton Chief Executive Officer non-voting delegate
<b>Shire of Koorda</b>	President Cr Jannah Stratford Mr Darren Simmons Chief Executive Officer non-voting delegate
<b>Shire of Merredin</b>	President Cr Julie Flockart Cr Mal Willis Cr Roy Butler Mr Mark Dacombe Chief Executive Officer non-voting delegate
<b>Shire of Mount Marshall</b>	President Cr Tony Sachse – <b>Deputy Chair</b> Mr John Nuttall Chief Executive Officer non-voting delegate
<b>Shire of Mukinbudin</b>	President Cr Gary Shadbolt Mr Dirk Sellenger Chief Executive Officer non-voting delegate
<b>Shire of Narembeen</b>	President Cr Rhonda Cole - <b>Chair</b> Cr Alan Wright Mr David Blurton Chief Executive Officer non-voting delegate
<b>Shire of Nungarin</b>	Cr Eileen O'Connell Mr Leonard Long Chief Executive Officer non-voting delegate



<b>Shire of Tammin</b>	Cr Glenice Batchelor
<b>Shire of Trayning</b>	President Cr Melanie Brown Cr Geoff Waters Ms Leanne Parola Chief Executive Officer non-voting delegate
<b>Shire of Westonia</b>	President Cr Karin Day
<b>Shire of Wyalkatchem</b>	President Cr Quentin Davies Mr Peter Klein Chief Executive Officer non-voting delegate
<b>Shire of Yilgarn</b>	President Cr Wayne Della Bosca Mr Nic Warren, Executive Manager Recreational Services

## **GUESTS**

Hon John Carey, MLA – Minister for Housing; Local Government  
Joslin Colli, Hon John Carey staff member.  
Mr Grant Robinson, Assistant Auditor General – Financial Audit  
Mandy Walker, Director Regional Development, RDA Wheatbelt Inc  
Craig Manton, outgoing Regional Manager Wheatbelt, Main Roads  
Ammar Mohammed, Regional Manager Wheatbelt, Main Roads  
Jennifer Collins, Department of Local Government, Sport & Cultural Industries – Regional Manger Wheatbelt  
Kathleen Brown, Electorate Officer, Office of Hon Mia Davies MLA  
Renee Manning, Wheatbelt Development Commission - Principal Regional Development Officer

## **WALGA Representatives**

Tony Brown, Executive Manager Governance & Organisational Services  
Naoimh Donaghy, Governance and Organisational Services Officer  
Kelly McManus, Principal, Policy and Advocacy, Strategy, Policy and Planning  
Cliff Simpson, Regional Road Safety Advisor

## **Apologies**

Cr Ramesh Rajagopalan, Shire of Bruce Rock  
Cr Dennis Whisson, Shire of Cunderdin  
Cr Alison Harris, Shire of Cunderdin  
President Cr Darrel Hudson, Shire of Dowerin  
Cr Adam Metcalf, Shire of Dowerin  
Ms Rebecca McCall Chief Executive Officer, Shire of Dowerin  
Cr Scott O'Neill, Shire of Kellerberrin  
Cr Bev Gangell, Shire of Kondinin

Cr Pamela McWha, Shire of Koorda  
Cr Nick Gillett, Shire of Mt Marshall  
Cr Rod Comerford, Shire of Mukinbudin  
Cr Gary Coumbe, Shire of Nungarin  
Cr Tania Daniels, Shire of Tammin  
Mr Gary Martin A/Chief Executive Officer, Shire of Tammin  
Cr Bill Huxtable, Shire of Westonia  
Mr Jamie Criddle Chief Executive Officer, Shire of Westonia  
Cr Owen Garner, Shire of Wyalkatchem  
Cr Bryan Close, Shire of Yilgarn  
Mr Peter Clarke Chief Executive Officer, Shire of Yilgarn

Hon Colin de Grussa MLC

Hon Mia Davies MLA

Hon Martin Aldridge MLC

Mike Roberts, Regional Manager, Goldfields & Agricultural Region,  
Water Corporation

Rob Cossart, Wheatbelt Development Commission – Chief Executive  
Officer

## **Attachments**

The following were provided as attachments to the agenda:

1. 6.1 Minutes – Great Eastern Country Zone 28 June 2021
2. 6.2.1 Letter to Minister Carey
3. 6.2.1 Letter from Minister Carey
4. 6.2.2 Letter from Minister Kelly
5. 6.4 Minutes – Executive Committee Meeting 12 August 2021
6. 7.4 State Planning Policy
7. 8.5 WALGA Roadwise Report
8. 9.4 WALGA Presidents Report

The following are attachments which were provided at the meeting:

9. 5.2 Assistant Auditor General presentation
10. 8.1 Zone President's Report
11. 8.3 Wheatbelt Suicide Prevention Coordinator Holyoake WCADS
12. 9.1 State Councillor Report
13. 9.1 The Local Government Access Arrangement
14. 11.2 Wheatbelt Development Commission
15. 11.3 Main Roads Report
16. 11.4 Wheatbelt RDA Report
17. 12.1 Electoral Reform Campaign

### **3. DECLARATIONS OF INTEREST**

NIL

### **4. ANNOUNCEMENTS**

- 4.1 Kelly McManus, Principal, Policy and Advocacy, Strategy, Policy and Planning attended the Zone meeting for the first time and provided a short outline of her role.

NOTED

### **5. GUEST SPEAKERS / DEPUTATIONS**

#### **5.1 Hon John Carey MLA – Minister for Housing; Local Government**

Hon John Carey MLA – Minister for Housing; Local Government

The Zone extended an invite to the Minister to speak on his outlook on Government Regional Officer Housing, Local Government Act amendments and Regional Cooperative Groups such as Regional Subsidiaries and Elected Member training.

The Hon John Carey MLA, presented to the Zone, the following being some of the key talking points:

- GROH Housing suitability, transitioning aged GROH Housing into the public housing sector and building new GROH facilities, options for forecasting and managing GROH Housing moving forward.
- Skills shortages are being looked at – encouraging apprentices and retirees back into the system in order to move ahead with new building works.
- Regional cooperation and how we can better share resources.
- Local Government Reform:
  - Red Tape reduction to create better standardisation
  - Better Finance Reporting and a commitment to working with WALGA to establish ratios that better reflect individual Local Governments.
  - Greater Transparency
  - Creating better mechanisms and better oversight to encourage early intervention as opposed to the enquiry culture we have at the moment.

NOTED

#### **5.2 Grant Robinson, Office of the Auditor General – Financial Audit**

Assistant Auditor Grant Robinson addressed concerns previously raised by the Zone, namely;

- Concerns regarding rising audit costs, increased audit responsibilities and reduced audit outcomes.

- Audit costs have increased at some Local Governments by over 200% over the last 3 years and audit costs now represent an approximate 1.5% increase in rates.
- The appointment of each Council's audit service is made without discussion or consultation with Council, or its staff and each Council is advised of how much they can expect to pay. In prior years, Councils were required to tender for audit services thereby ensuring good value for money and a competitive process ensued.
- The Zone acknowledges that improvement was needed with regard to audit quality and management of finances generally across the sector, however the experience of many Local Governments with the Auditor General is significant delays in finalising audit processes and a substantial increase in workload for Council staff.

Grants presentation is attached (Attachment 9)

**NOTED**

## **6. MINUTES**

### **6.1 Confirmation of Minutes from the Great Eastern Country Zone meeting held Monday 28 June 2021 (Attachment 1)**

The Minutes of the Great Eastern Country Zone meeting held on Monday 28 June 2021 have previously been circulated to Member Councils.

#### **RECOMMENDATION**

**Moved: Cr Rod Forsyth**

**Seconded: Cr Julie Flockart**

**That the Minutes of the Great Eastern Country Zone meeting held Monday 28 June 2021 are confirmed as a true and accurate record of the proceedings.**

**CARRIED**

### **6.2 Business Arising from the Minutes of the Great Eastern Country Zone Meeting Monday 28 June 2021**

**NIL**

#### **6.2.1 Item 6.2.4, Department of Local Government, Sport and Cultural Industries**

At the June meeting of the Zone, it was Resolved:

**Resolved:**

***That the Great Eastern Country Zone write to the Minister for Local Government and advise that the Zone;***

1. *Does not support the inclusion of local level complaints about alleged behavioural breaches and Local Governments dealing with complaints provisions in Division 3, Clauses 10 and 11; and*
2. *Supports an external oversight body to manage local level complaints involving council members*

The Attached letter (Attachment 2) was sent to the Minister for Local Government, we received the attached reply (Attachment 3) on Tuesday 10 August 2021.

**NOTED**

### **6.2.2 Item 7.1, Invite to Minister David Kelly, Minister for Water, Forestry; Youth**

The Zone previously invited Minister Kelly to speak on the Federal Government National On-Farm Emergency Water Infrastructure Rebate Scheme as well as the State Government announcement of \$7.3million infrastructure plan to upgrade and refurbish 70 community dams in the State's Wheatbelt and Great Southern regions, and securing 511 water efficiency rebates for WA.

Due to continuous conflicts of Cabinet and the Great Eastern Country Zone meeting dates, he has been unable to attend a meeting of the Zone. However, he has replied to our letter asking for him to address the above concerns – Attachment 4

**NOTED**

### **6.2.3 Item 7.3, Fire Bans and Public Holidays**

#### **Background:**

Following the April meeting of the Zone, the Zone Executive Officer wrote to all member CEO's requesting an item be raised with their Bushfire Advisory Committees to consider uniformity of fire bans on public holidays throughout the Zone. Having received a number of responses, at the June meeting of the Zone it was resolved:

That Zone Local Governments raise the issue of uniformity of fire bans on public holidays with their District Officers Advisory Committees (DOAC)

**NOTED**

### **6.2.4 Item 8.4, Wheatbelt Health MOU Group**

#### **Background:**

At the June meeting of the Zone, Cr Batchelor advised that there has been no progress with the Wheatbelt Health MOU Group and raised concern on the need and direction of the group.

Susie Moir, WALGA's Manager Resilient Communities advised that there had been a staffing vacancy in this area and advised that she will be reviewing the structure and requirements for the Health MOU group and will provide an update to the Zone at a future meeting.

#### **Comment:**

Susie has advised that the vacancy of Senior Policy Advisor, Community has been contracted by Vikki Barlow. Vikki and Cr Bachelor are in communication on Wheatbelt health issues moving forward.

**NOTED**

### **6.2.5 Item 9.2, WALGA Status Report**

#### **Background:**

At the June meeting of the Zone, John Nuttall, Shire of Mt Marshall, raised this issue on the timeliness of interim valuations being provided.

Tony Brown advised that he and Nick Sloan had raised this with the Valuer General and thought the issue was going to be addressed. As it has not been address the matter has been followed up with the Valuer General.

**Comment:**

A further meeting with the Valuer General has been had and they have advised of resource shortages in the Rural Valuation area which has caused these delays. The Valuer General's office are currently recruiting and will address the issue.

**NOTED**

**6.2.6 Item 12.1, Delivery of Ambulance Services in WA**

**Background:**

At the June meeting of the Zone, members discussed the potential loss in volunteers should St Johns Ambulance service be taken over by the State Government. Concerns were raised around a history of the State opting to centralize services which leaves the greater region without direct access should they require.

At that time, there was a Parliamentary Inquiry into the delivery of ambulance services in Western Australia with submissions welcomed until close on 23 July 2021.

The terms of reference are as follows;

- a) how 000 ambulance calls are received, assessed, prioritised and despatched in the metropolitan area and in the regions
- b) the efficiency and adequacy of the service delivery model of ambulance services in metropolitan and regional areas of Western Australia
- c) whether alternative service delivery models in other jurisdictions would better meet the needs of the community
- d) any other matters considered relevant by the Committee.

All Zone Local Governments were encouraged to provide a submission to the inquiry.

**Update:**

WALGA has prepared a submission as per Item 6.5 of the State Council Agenda.

**NOTED**

**6.4 Confirmation of Minutes from the Great Eastern Country Zone Meeting of the Executive Committee held Thursday 12 August 2021 (Attachment 5)**

The Minutes of the Great Eastern Country Zone Executive Committee Meeting held on Thursday 12 August 2021 are for endorsement.

**RECOMMENDATION:**

**Moved: Cr Rod Forsyth**

**Seconded: Cr Quentin Davies**

**That the Minutes of the Great Eastern Country Zone Executive Committee meeting held Thursday 12 August 2021 be endorsed.**

**CARRIED**

## 7. ZONE BUSINESS

### 7.1 Regional Telecommunications Review

*By Jo Burges, Senior Advisor Intergovernmental Relations and Risk, WALGA*

#### **Background:**

A Regional Telecommunications Independent Review Committee (the Committee) is established every three years under Part 9B of the Telecommunications (Consumer Protection and Service Standards) Act 1999 to conduct a review into telecommunications services in regional, rural and remote parts of Australia.

The Committee for the 2021 Regional Telecommunications Review (the Review) was appointed on 1 June 2021.

The 2021 Committee is comprised of the Hon Luke Hartsuyker (Chair); Ms Kristy Sparrow; Professor Hugh Bradlow; Mr Michael Cosgrave; and Ms Sue Middleton.

The Committee is also conducting consultation sessions and as the dates for these are announced via their website Local Governments within the area being consulted are being advised via email of the upcoming process and encouraged to participate.

As part of the Review, the Committee will consider:

- the impact of Government policies and programs to improve regional connectivity and digital inclusion;
- insights from COVID-19 on the changing digital needs of regional, rural and remote areas;
- service reliability issues which impact regional communities and options for mitigating them;
- the role of emerging technologies in delivering telecommunications services in regional Australia;
- ways of encouraging further investment in regional telecommunications;
- the role of telecommunications in supporting broader regional development goals;
- ways to improve co-ordination between government and industry in telecommunications investment; and
- consumer awareness and education regarding telecommunications options in regional areas.

The full Terms of Reference for the Review are at Appendix B of the Issues Paper.

The Consultation Period runs from 6 July, 2021 09:00 to September 30, 2021 with WALGA receiving submissions until COB Thursday 16 September 2021.

#### **WALGA Engagement Process**

Local Governments were advised in mid-July, via Councillor Direct, of the appointment of the Committee and the release of the Issues Paper, and that WALGA would be developing a sector wide submission.

WALGA, in developing a submission to this important review is seeking the views of members to address the wide range of telecommunications issues outlined by the Committee in the [Regional Telecommunications Review 2021 – Issues Paper \(the Issues Paper\)](#)

Local Governments have been requested to provide their submissions or information to inform the sector wide submission to the Association to ensure all matters are addressed.

This agenda item provides a Zone level opportunity to provide feedback to the WALGA submission to assist in ensuring all Local Governments have had a chance for input.

### **Comment**

Zones are requested, however not limited to, consider the items outlined at the dot points and /or the individual questions outlined at the end of each section or at Appendix A of the Issues Paper or provide input on any related matter for inclusion in the submission.

By way of example the WALGA Submission will include, in part, commentary on Question 12 that asks:

'How can different levels of Government, the telecommunications industry and regional communities better co-ordinate their efforts to improve telecommunications in regional Australia?'

The Association response will include an example of the Regional Telecommunications Resilience Working Group established in May comprising key planning/technical staff from Telstra, Optus, Western Power, Horizon Power, WALGA, DFES and DPIRD. This working group will share data more openly to allow robust and coordinated planning which results in better overall service delivery and value for money for all concerned. The working group began its work in June 2021 and have scheduled monthly meetings that increase as Funding programs or issues emerge.

WALGA advocates on specific issues identified by its members at the Working Group, in particular to explore opportunities for sustainable solutions e.g. Stand Alone Power provision, utilising a combination of solar, batteries and generators.

The Association is keen to provide a comprehensive submission on this important matter and welcomes Zone input.

### **Zone Recommendation:**

**Moved: Cr Glenice Bachelor**

**Seconded: Cr Geoff Watters**

### **That the Great Eastern Country Zone:**

**1. Note the Regional Telecommunication Review 2021; and**

**2. Provides the following input to the WALGA submission:**

- **the Zone would like to establish a better policy with the providers on the use of backup generators for better service reliability and delivery.**
- **More engagement with Local Governments for input, particularly in regards to local blackspots and optimum tower locations.**

**CARRIED**

### **Zone Comment:**

It was encouraged that each Local Government put forward a submission to support the work that WALGA is doing.



## 7.2 2021 Local Government Elections – Zone Office Bearer Elections

By Chantelle O'Brien, Zone Executive Officer

### Background

With the bi annual Local Government elections being held Saturday, 16 October 2021, Zones will also be required to hold an election process for State Council representatives.

A chronological overview of the process is detailed below:

- Local Government elections occur on Saturday, 16 October 2021.
- Member Councils to elect/appoint their Zone Delegates and to advise the Zone Executive Officer, as soon as possible but preferably by 5 November 2021.
- For the purpose of electing their representatives and deputy representatives to the WALGA State Council, the zones are required to hold these elections at their November 2021 meeting.
- Zones to advise WALGA, in writing, of their elected State Council representative and deputy representative immediately following the 2021 November Zone meeting.
- State Councillor Induction Session – morning of **1 December 2021**.
- New State Council will take office at the Ordinary Meeting of State Council on **1 December 2021**.
- The position of President and Deputy President of WALGA, will be elected at the March 2022 State Council Meeting.

In relation to the nominations and election process to be followed by each Zone in electing a representative and deputy representative to the WALGA State Council, the below process has been instituted by State Council:

1. *Zone Executive Officer to write to all Member Councils no later than 1 month prior to the Zone meeting at which the election is to be held calling for nominations from delegates to the Zone for the positions of representative and deputy representative to State Council. The correspondence is to state that all nominations are to be made in writing to the Zone Executive Officer, and only Elected Members who are a nominated Zone delegates are eligible to nominate. The time period for the receipt of nominations is to be **one week** prior to the Zone meeting at which the election will be held.*
2. *Zone Executive Officer to receive written nominations from Zone delegates for the positions of representative and deputy representative to State Council and then provide written confirmation to Member Councils of the nominations received.*
3. *Elections are to be held at the next Zone meeting as the first item of business. Where there is more than one nomination for each vacant position, an election will be conducted using a secret ballot, with the Zone Executive Officer to represent WALGA as the returning officer for the election. Prior to the ballot, nominees for each position are to be extended the opportunity to provide a 2 minute election bid to delegates.*
4. *All voting delegates to the Zone are entitled to cast one (1) vote in the ballot process. The candidate with the greater or greatest number of votes is elected to the office.*
5. **Tied vote** – *in the event of a tied vote, election will be determined by drawing names from a box. The Secretariat will put the names of the candidates concerned in a box and the first name drawn is the Elected Member.*
6. *Zone Executive Officer to advise WALGA in writing immediately following the Zone meeting of the outcome of their elections.*

If you have any questions or require further information in relation to the above mentioned process, please contact Tony Brown, Executive Manager Governance and Organisational Services on 9213 2051 or email [tbrown@walga.asn.au](mailto:tbrown@walga.asn.au).

## RESLOVED

**That the Great Eastern Country Zone note the process for election of Zone Representative and Deputy Representative to the WALGA State Council.**

## NOTED

### 7.3 Social Housing Economic Recovery Package Grant Funding

*By Kelly McManus, Principal Policy and Advocacy WALGA*

#### **Background**

The \$319 million [Social Housing Economic Recovery Package \(SHERP\)](#) is part of the State Government's COVID-19 Recovery Plan announced in June 2021.

The Program aims to provide safe and secure housing outcomes for vulnerable Western Australians by supporting the construction of new community housing properties and the refurbishment of existing properties to extend their useful life or increase their capacity. Grants are also available to fund maintenance works within remote Aboriginal communities.

Local Governments are eligible to apply for SHERP grants and partner with existing social housing providers and community groups within their communities.

The next round of SHERP funding opens on Monday 1 September 2021.

#### **Comment**

Further information on the eligibility requirements and application process for the SHERP grants will be provided by the Department of Communities at a webinar to be hosted by WALGA on **Wednesday 1 September** from 1.30pm – 2.30pm.

Local Government officers wishing to attend the register for the Webinar [here](#) or through the [WALGA events page](#).

The Livestream presentation from the 11<sup>th</sup> August is available to view on the Department of Communities website and provides valuable information about the grant process.

In preparation for the session, we encourage local governments to:

Visit the Department of Communities website on the 1<sup>st</sup> September to familiarise yourself with the grant guidelines, application process and frequently asked questions.

Submit any questions you have in advance through the registration form. There will also be the opportunity to ask additional questions on the day.

Further information on the SHERP program is available on the [Department of Communities website](#) or by contacting Kelly McManus, Principal Policy and Advocacy, WALGA on 0429 483 273 or [kmcmanus@walga.asn.au](mailto:kmcmanus@walga.asn.au).

## RESOLVED

- **That the Zone notes:**
- **Local Governments are eligible for grants to support the construction, refurbishment and maintenance of community housing properties as part of the State Government's Social Housing Economic Recovery Package (SHERP) Program.**

- The next round of SHERP grants open on Wednesday 1 September 2021.
- The Department of Communities will provide further information on the SHERP grants at a WALGA webinar to be held at 1:30pm on Wednesday 1 September.

#### 7.4 State Planning Policy 2.4 Basic Raw Materials

It has been suggested that a presentation on any implications with the extraction and carting of Morrel Lime in the Eastern Wheatbelt would be on value to the Zone.

Please find attached correspondence from the Western Australian Planning Commission together with the State Planning Policy 2.4 (Attachment 6)

#### RESOLVED

**To defer this item to the next meeting of the Executive committee.**

#### 7.5 Information Items

The Hon Alannah MacTiernan MLC, Minister for Regional Development; Agriculture and Food; Hydrogen Industry, released this press release on ["Road safety, tourism priority for regional mobile funding"](#). The release outlines the location of 14 new telecommunication towers as a result of a \$3.37million government investment toward new telecommunication towers along major road networks and tourism spots.

#### NOTED

#### 7.6 Drought advocacy update

*Nicole Mathews, Acting Executive Manager, Strategy, Policy and Planning*

The following is an update on drought and WALGA's advocacy;

WALGA has made representations on this issue including to the Hon David Littleproud MP, Minister for Agriculture, and Northern Australia; the Hon Alannah MacTiernan MLC, Minister for Regional Development and Food, Hydrogen Industry; and WA Federal Government members, including meetings between the WALGA Deputy President and Senators Dean Smith and Slade Brockman. WALGA has also met with Minister MacTiernan's Chief of Staff and WA Government officials.

Correspondence from Minister Littleproud received in October 2020 indicated that details of the Commonwealth's Regional Drought Resilience Planning Program were still being worked through with the WA Government, which was yet to commit to co-funding the program. WALGA subsequently sought an assurance that Minister MacTiernan remained committed to 'working with the Minister for Water to ensure WA local government optimally benefit from the Future Drought Fund'.

On 4 July 2021 it was announced that the WA Government had secured \$1.33 million of the \$9.85 million available under the Regional Drought Resilience Planning Program for 2021-22 to undertake planning for the Northern Midwest, Southern Wheatbelt and Great Southern Inland regions. This work will be led by Regional Development Commissions working with Local Governments and is due for completion by 30 June 2022. The WA Government has not provided a cash contribution towards this program.

On 3 February 2021 the WA Government announced a \$7.3 million infrastructure plan to upgrade and refurbish 70 community dams in the State's Wheatbelt and Great Southern regions with half to be funded from the National Water Grid Fund, however the State's application for funding was unsuccessful.

The WA Government has also made a request for funding as part of the National Water Grid Connections funding round, which will provide \$20 million for each state and territory to deliver projects with a Commonwealth contribution of up to \$5 million per project. A decision on this funding is expected by end August.

On 15 April 2021, the Commonwealth announced that an additional \$2.8 million would be provided to pay rebates for eligible water infrastructure installed on-farm to all WA farmers who submitted their application prior to 20 January 2021.

In addition, WALGA was advised on 11 August 2021 that the State Government has been successful in securing National Water Grid Connections funding for 9 projects (spanning Water Corporation, DPIRD and DWER):

- **Cave Springs Road Tail Water Return System**

Two water recycling systems will be constructed in the Ord River Irrigation Area resulting in 2400 megalitres per annum of water savings.
- **Agricultural Area Dams and Strategic Community Water Supplies**

Infrastructure facilities will be constructed including pipework, tanks, solar pumps and standpipes at 70 dam sites. This will increase resilience and water security in farming communities in the region.
- **Katanning to Kojonup Pipeline Enhancement**

A number of sections of the existing pipeline between Katanning and Kojonup will be replaced, increasing water reliability and supply to all farmland customers.
- **Jerramungup Dam Catchment Improvement**

Degraded bitumen will be replaced with plastic liner enabling increased runoff and water storage, and improving reliability to almost 100 per cent of water users in the Jerramungup catchment.
- **Gascoyne Irrigation Scheme Augmentation and Modernisation**

Essential infrastructure in the Gascoyne region will be upgraded, including additional production bores and modernisation of irrigation systems. This will increase horticultural production capability in the region.
- **Community Water Supplies Partnership Program with Local Government**

Up to 40 new and improved non-potable water supplies will be developed in priority areas for farming communities to access.
- **Ravensthorpe Dam Catchment Extension**

The catchment area of the Ravensthorpe dam will be increased by 5 hectares, increasing the volume of water in the dam by approximately 7 megalitres per annum.
- **Cranbrook Dam Catchment Improvement**

Degraded bitumen will be replaced in Cranbrook Dam 1 catchment, increasing the volume of water in the dam by 15 megalitres per annum, for agricultural and primary industry use.

- Wongutha Independent Water Security Pilot

A small-scale, solar powered water reverse osmosis desalination system pilot will be installed, producing an additional 7.3 megalitres per annum of fresh water.

Total funding for these projects is \$43.8 million, \$23.8 million State Government and other partners, \$20 million Commonwealth.

- In addition with assistance from ALGA, WALGA has secured a seat on the Commonwealth Agriculture Minister's Meeting Working Group on Drought which has representatives from the Commonwealth, all State/Territory Jurisdictions, National Farmers Federation and ALGA.
- Finally, on the Drought Resilience Planning Program, given Minister MacTiernan's decision to direct this funding to Regional Development Commissions rather than Local Governments, I've had initial discussions with DPIRD regarding the need for Local Governments to be involved in the process. I understand that DPIRD was meeting with the Regional Development Commissions last week and I expect to have further information in the next week or so.

## NOTED

## 8. ZONE REPORTS

### 8.1 Zone President Report

*By Cr Rhonda Cole*

President Cole's final presidents report is attached (Attachment 10)

#### RECOMMENDATION

**Moved: Cr Alan Wright**

**Seconded: Cr Eileen O'Connell**

**That the Zone President's Report be received.**

**CARRIED**

### 8.2 Local Government Agricultural Freight Group

*By Cr Julie Flockart*

Cr Julie Flockart provided her report to the Zone.

Cr Flockart firstly thanked Rhonda for her support at Narembeen and the Zone. Rhonda has created a team that is contemporary and progressive, she has appreciated Rhonda's guidance during her four years.

Report: Cr Flockart informed the Zone that the July meeting was cancelled due to Covid and there has been no meeting since the last zone meeting.

#### RECOMMENDATION

**Moved: Cr Sue Meeking**

**Seconded: Cr Wayne Della Bosca**

**That the Local Government Agricultural Freight Group Report be received.**

**CARRIED**

### **8.3 Wheatbelt District Emergency Management Committee**

*By Cr Tony Sachse (Delegate)*

Cr Tony Sachse provided his report to the Zone.

There has not been a Wheatbelt DEMC meeting recently with the next meeting scheduled for 13th October, 2021.

The Wheatbelt Operational Area Support Group (OASG) has only been meeting on a “as needed” basis over past months. With WA currently not requiring a hard lockdown due the COVID-19 State of Emergency, there have not been any meetings over recent months. However a COVID =19 update for the Wheatbelt OASG was sent out and distributed to GECZ members on the 23rd July 2021.

The Wheatbelt Human Services Managers Forum met on Thursday, 19th August 2021. The minutes are not yet available for distribution. There were two presentations. The first was “Suicide Postvention and its Intersect with Suicide Prevention – how we collaboratively support communities in the Wheatbelt” by Tendai Makanyanga (Wheatbelt Postvention Coordinator and Clinical Nurse Specialist – WA Country Health Service) and Jo Drayton (Wheatbelt Suicide Prevention Coordinator Holyoake WCADS). The presentation is available for distribution and is attached (Attachment 11). There was also a presentation from LotteryWest but as of the time of writing it is not currently available. Others matters discussed during the meeting involved homelessness, cultural matters, disengaged young people and the Wheatbelt Education Plan.

#### **RECOMMENDATION**

**Moved: Cr Sue Meeking**

**Seconded: Cr Wayne Della Bosca**

**That the Wheatbelt District Emergency Management Committee Report and attachments be received.**

**CARRIED**

### **8.4 Wheatbelt Health MOU Group**

*By Cr Glenice Batchelor*

Cr Batchelor reported on the Wheatbelt Health MOU at the meeting.

Cr Batchelor also shared her personal thanks to Rhonda for support and for her service.

#### **RESOLVED:**

**That the Wheatbelt Health MOU Group Report be received.**

## 8.5 WALGA Roadwise

Cliff Simpson, Road Safety Advisor (Wheatbelt North), Infrastructure, provided an update to the Zone (Attachment 7)

### RECOMMENDATION

**Moved: Cr Julie Flockart**

**Seconded: Cr Alan Wright**

**That the WALGA Roadwise Report be received.**

**CARRIED**

### Zone Comment:

The Zone Chair encouraged attendees to look at Narembeens SOCK video about road safety – the video can be found [here](#).

## 9. WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA) BUSINESS

### 9.1 State Councillor Report

*Cr Stephen Strange*

The State Councillor Report is attached (Attachment 12)

During his address, Cr Strange mentioned the upcoming harvest is going to give us all some challenges. The Local Government Access Arrangement was issued in late August (Attachment 13)

Cr Strange also highlighted that WALGA President Tracey Roberts is endorsed as the Labor candidate for the Federal seat of Pearce.

Cr Cole thanked Stephen for giving the regions a huge voice in his role as State Councillor.

### RECOMMENDATION

**Moved: Cr Rod Forsyth**

**Seconded: Cr Karin Day**

**That the State Councillor Report be received**

**CARRIED**

## 9.2 WALGA Status Report

By Tony Brown, Executive Officer

### BACKGROUND

Presenting the Status Report for August 2021 which contains WALGA's responses to the resolutions of previous Zone Meetings.

# COMPLETE ZONE STATUS REPORT AUGUST 2021

Zone	Agenda Item	Zone Resolution	WALGA Response	Update	WALGA Contact
Great Eastern C	<b>2018 November 29</b> <b>Zone Agenda Item 7.3</b> Container Deposit Scheme Locations	That the Great Eastern Country Zone requests that: <ol style="list-style-type: none"> <li>All Local Governments be guaranteed, as a minimum, one flexible refund point in their area.</li> <li>A flexible access point should be defined as a refund point which, as a minimum, is open 16 hours each two week period, including at least 8 hours at weekends</li> </ol> <p>The State Government provide appropriate funding for the refund points.</p>	<p>The Container Deposit Scheme was launched in October 2020. To date the Scheme has delivered over 200 refund points across WA. This will increase to the required 229 by 1 October 2021.</p> <p>WALGA will continue to advocate for, as a minimum, one flexible refund point per Local Government area. WALGA has also raised with Government the definitions of flexible refund points and how this is applied. The former Environment Minister indicated the definitions would be reviewed in May 2021 and WALGA and other stakeholders would be consulted as part of the process.</p>	Ongoing	<p><b>Nicole Matthews</b> A/Executive Manager, Strategy, Policy and Planning <a href="mailto:nmatthews@walga.asn.au">nmatthews@walga.asn.au</a> 9213 2039</p>
Great Eastern C	<b>2020 February 26</b> <b>Zone Agenda Item 7.1</b> Federal Government Drought Communities	That the Great Eastern Country Zone requests WALGA, in consultation with ALGA, to liaise with the WA State Government Ministers for Water, Agriculture and Environment to provide a coordinated holistic response in respect to the ongoing drying climate issues and access to the Drought Communities Funding Program.	<p>State Council Resolution</p> <p>That State Council endorse the recommendation from the Great Eastern Country Zone relating to the Federal Government Drought Communities Program.</p> <ul style="list-style-type: none"> <li>That the Great Eastern Country Zone requests WALGA, in consultation with ALGA, to liaise with the WA State Government Ministers for Water, Agriculture and Environment to provide a coordinated holistic response in respect to the ongoing drying climate issues and access to the Drought Communities Funding Program.</li> </ul>	Ongoing	<p><b>Nicole Matthews</b> A/Executive Manager, Strategy, Policy and Planning <a href="mailto:nmatthews@walga.asn.au">nmatthews@walga.asn.au</a> 9213 2039</p>



			<p>RESOLUTION 37.1/2020</p> <p>WALGA has continued its advocacy on drought assistance for Western Australia with representations to the Hon David Littleproud MP, Minister for Agriculture, and Northern Australia; the Hon Alannah MacTiernan MLC, Minister for Regional Development and Food; Hydrogen Industry; and WA Federal Government members, including meetings between the WALGA Deputy President and Senators Dean Smith and Slade Brockman. WALGA also met with Minister MacTiernan's Chief of Staff on this issue.</p> <p>Correspondence from Minister Littleproud received in October 2020 indicated that details of the Commonwealth's Regional Drought Resilience Planning Program were still being worked through with the WA Government, which was yet to commit to co-funding the program. WALGA subsequently sought an assurance that Minister MacTiernan remained committed to 'working with the Minister for Water to ensure WA local government optimally benefit from the Future Drought Fund'.</p> <p>On 4 July 2021 it was announced that the WA Government had been allocated \$1.3m of the \$9.85m available under the Regional Drought Resilience Planning Program for 2021-22 to undertake planning for the Northern Midwest, Southern Wheatbelt and Great Southern Inland regions. This work will be led by Regional Development Commissions working with Local Governments and is due for completion by 30 June 2022. The WA Government not provided a matching cash contribution for this program.</p> <p>The WA Government's application to the National Water Grid Fund seeking \$3.65 million in Federal funding to support the State's \$3.65 million investment to refurbish 70 agricultural area dams in dryland communities was unsuccessful. The Minister for Water has indicated that he is working closely with the Minister MacTiernan, to secure Federal funding for priority WA water projects in WA.</p>		
<b>Grt Eastern C</b>	<b>2020 25 June Zone Agenda Item Zone Comment</b>	1. That WALGA advocate to the Federal Government to request additional funding for the National On-Farm Emergency Water Infrastructure Rebate Scheme as the fund has been fully subscribed one year into a three year program.	On August 7 2020 the WALGA Deputy President met with Senator Dean Smith, and the WALGA President wrote to all Western Australian Federal Government members on 26 August 2020 requesting additional funding for the National On-Farm Emergency Water Infrastructure Rebate Scheme.	<b>August 2021</b>	<b>Nicole Matthews A/Executive Manager, Strategy, Policy and Planning <a href="mailto:nmatthews@walga.asn.au">nmatthews@walga.asn.au</a> 9213 2039</b>

		<p>2. That WALGA advocate to the State Government to reinstate the Farm Water Rebate Scheme.</p>	<p>On October 8 2020 the Minister for Agriculture, Drought and Emergency Management, the Hon David Littleproud responded, highlighting the announcement a further \$50m for the National On-Farm Emergency Water Infrastructure Rebate Scheme.</p> <p>On 15 April 2021, the Commonwealth announced that an additional \$2.8 million would be provided to pay rebates for eligible water infrastructure installed on-farm to all farmers who submitted their application prior to 20 January 2021. Commonwealth funding for rebates available to Western Australian farmers through the scheme has now been fully allocated.</p>		
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## ZONE COMMENT

This is an opportunity for Member Councils to consider the response from WALGA in respect to the matters that were submitted at the previous Zone Meeting.

## RECOMMENDATION

**Moved: Cr Eileen O'Connell**

**Seconded: Cr Geoff Watters**

**That the Great Eastern Country Zone WALGA August 2021 Status Report be noted.**

**CARRIED**

### 9.3 Review of WALGA State Council Agenda – Matters for Decision

#### Background

WALGA State Council meets five times each year and as part of the consultation process with Member Councils circulates the State Council Agenda for input through the Zone structure.

The full State Council Agenda can be found via link [State Council Agenda September 2021](#)

The Zone is able to provide comment or submit an alternative recommendation that is then presented to the State Council for consideration.

#### Matters for Decision

##### 5.1 External Oversight of Local Level Complaints

That WALGA advocate for an external oversight model for local level behavioural complaints made under Council Member, Committee Member and Candidate Codes of Conduct, that is closely aligned to the Victorian Councillor Complaints Framework.

##### 5.2 Tender Exemption Provisions – General Practitioner Services

That WALGA:

1. Adopt a new Advocacy Position Statement under 'Local Government Legislation - Tender Exemption General Practitioner Services':

*WALGA advocates for the inclusion of a tender exemption for General Practitioner (GP) services under Part 4, Division 2 of the Local Government (Functions and General) Regulations 1996, to support Local Governments to secure and retain necessary primary health care services for their communities; and*

2. Undertake additional research in support of the Advocacy Position with the following aims:
  - a. Identify State and Federal Government policy settings and other factors contributing to gaps in primary health care services in regional communities; and
  - b. Quantify the number of regional Local Governments that have current contracts, or are proposing to enter into contracts, for General Practitioner services and the associated costs to Local Government incurred.

### **5.3 Phase 2 Planning Reform Submission**

That the submission to the Department of Planning, Lands and Heritage on Phase 2 Planning Reform be endorsed.

#### **Matters for Noting**

- 6.1 Stop Puppy Farming Legislation**
- 6.2 Regional Telecommunications Resilience**
- 6.3 Report Municipal Waste Advisory Council (MWAC)**
- 6.4 2021-22 State Budget Submission**
- 6.5 WALGA Submission: Inquiry into the Delivery of Ambulance Services in Western Australia**

#### **Key Activity Reports**

- 7.1.1 Report on Key Activities, Commercial and Communications Unit**
- 7.1.2 Report on Key Activities, Governance and Organisational Services**
- 7.1.3 Report on Key Activities, Infrastructure**
- 7.1.4 Report on Key Activities, Strategy, Policy and Planning**
- 7.2 Policy Forum Report**

#### **RECOMMENDATION**

**Moved: Cr Julie Flockart**  
**Seconded: Cr Sue Meeking**

**That the Great Eastern Country Zone:**

- 1. Supports Items 5.1, 5.2 and 5.3, as listed above in the 3 September 2021 State Council Agenda.**
- 2. Notes the matters for noting contained in the 3 September 2021 State Council Agenda.**

**CARRIED**

#### **9.4 WALGA President's Report**

The WALGA President's Report is attached to the Agenda. (Attachment 8)

#### **RECOMMENDATION**

**Moved: Cr Geoff Watters**

**Seconded: Cr Julie Flockart**

**That the Great Eastern Country Zone notes the WALGA President's Report**

**CARRIED**

#### **10. MEMBERS OF PARLIAMENT**

Kath Brown, Electorate Officer for Mia Davies, informed the Zone that Mia will be in Dowerin on Wednesday and Thursday at the Dowerin Field Days event..

**NOTED**

#### **11. AGENCY REPORTS**

##### **11.1 Department of Local Government, Sport and Cultural Industries**

Jennifer Collins, Department of Local Government, Sport & Cultural Industries – Regional Manger Wheatbelt, presented to the Zone.

Jennifer informed the Zone that the CRFF small grants submissions window closes on 31 August 2021. The Large Grants submissions window closes in 30 September 2021

**NOTED**

##### **11.2 Wheatbelt Development Commission**

Renee Manning, Wheatbelt Development Commission - Principal Regional Development Officer, provided an update to the Zone.

Renee tabled a report prior to the meeting, as attached (Attachment 14)

**NOTED**

##### **11.3 Main Roads Western Australia**

Mr Craig Manton, Regional Manager Wheatbelt, Main Roads provided an update to the Zone. A report was tabled (Attachment 15) prior to the meeting.

During his address, Craig introduced the new Regional Manager, Ammar Mohammed. Ammar will be the Zone's contact moving forward.

**NOTED**

#### **11.4 Wheatbelt RDA**

Mandy Walker, Director Regional Development RDA Wheatbelt presented to the Zone.  
A report was tabled prior to the meeting (Attachment 15)

**NOTED**

#### **11.5 Water Corporation**

Mike Roberts, Regional Manager, Goldfields and Agricultural Regions was an apology for this meeting.

**NOTED**

### **12. EMERGING ISSUES**

#### **12.1 Electoral Reform Campaign.**

The Electoral Reform Campaign was given to all attendees. The campaign is attached (Attachment 16) and all Local Governments are encouraged to adapt this to suit the needs of each Local Government.

**RESOLVED**

**That the Great Eastern Country Zone write to all MLC's in support of WALGA's campaign.**

### **13. URGENT BUSINESS**

#### **13.1 Census**

Members of the Zone raised concerns that areas of their towns were not issued the Census paperwork, or the paperwork was delivered very late. This is concerning as the Census is used to assess grant funding suitability.

Mandy Walker, Wheatbelt RDA, has offered to raise this feedback with the Federal Government.

### **14. DATE, TIME AND PLACE OF NEXT MEETINGS**

The next meeting of the Great Eastern Country Zone will be held in Kellerberrin on Monday 22 November 2021, commencing at 9.30am.

### **15. CLOSURE**

There being no further business the Chair declared the meeting closed at 12.33pm.

**MINUTES OF THE CEACA INC MANAGEMENT COMMITTEE MEETING HELD IN AT THE MERREDIN REGIONAL COMMUNITY & LEISURE CENTRE, BATES STREET, MERREDIN ON MONDAY, 23<sup>RD</sup> AUGUST 2021 COMMENCING AT 1.00PM**

**1. MEETING OPENING**

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1.1 Presentation by Helen Morton (Pingelly Somerset Alliance)

The Chairman opened the meeting at 1.05pm, thanked all those present for attending and advised that Helen Morton, representing the Pingelly Somerset Alliance was running late, and would be presenting later in the meeting.

1.2 Apologies

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Jamie Criddle - Shire of Westonia, Peter Clarke - Shire of Yilgarn, Tony Sachse - Shire of Mt Marshall, Jannah Stratford - Shire of Koorda

1.3 Declaration of Quorum

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The Chairperson advised a quorum was present.

1.4 Record of Attendance

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Terry Waldron – Chairperson, Gary Shadbolt - Deputy Chairperson, Richard Marshall - Interim CEO, Jo Trachy - Operations Manager, Darren Mollenoyux - Shire of Bruce Rock, Stephen Strange - Shire of Bruce Rock, Raymond Griffiths - Shire of Kellerberrin, Rod Forsyth - Shire of Kellerberrin, Darren Simmons - Shire of Koorda, Mark Dacombe - Shire of Merredin, Julie Flockart - Shire of Merredin, John Nuttall - Shire of Mt Marshall, Dirk Sellenger - Shire of Mukinbudin, Leonard Long - Shire of Nungarin, Eileen O’Connell - Shire of Nungarin, Louis Geier - Shire of Westonia, Peter Klein - Shire of Wyalkatchem, Quentin Davies - Shire of Wyalkatchem, Wayne Della Bosca - Shire of Yilgarn, Nic Warren - Shire of Yilgarn.

1.5 Conflicts of Interest

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There were no declarations of conflicts of interest.

**2. MATTERS FOR DECISION**

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2.1 Approval of CEACA Inc Management Committee Meeting Minutes – 25 May 2021

The Member for Koorda referred to the last paragraph of Item 2.1 *“All Shires except for Koorda and Nungarin agreed”* and advised that whilst they had questions in relation to the Strategy Plan for FY22, they did not disagree with it. The minutes of the 25 May 2021 meeting will be amended accordingly.

**It was resolved to accept the Minutes of the CEACA Management Committee Meeting held on the 25 May 2021.**

**3. MATTERS FOR NOTING**

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3.1 CEACA Executive Committee Meeting Minutes – 30 July 2021 (via Zoom) were noted.

3.2 Action Items and closed items were noted.

## 4. MATTERS FOR DISCUSSION

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### 4.1 Interim Chief Executive Officer Update

The Interim CEO spoke to his report and made the following additional comments:

#### FINANCIAL REPORT

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##### Income & Expenditure

- Some expenses are higher due to items in the Balance Sheet being written off or cleaned up.
- \$70k surplus from ILUs is a pleasing result given a lot of the units were not occupied for the full year.
- Overall net surplus is \$137k and will be subject to external audit in 2 weeks' time. The proposal is that we would allocate \$100k into a refurbishment reserve for future refurbishment of units.
- Financial Statements will be presented for approval at the AGM, date to be arranged for October or November.
- Shire of Yilgarn is in the process of transferring their land to CEACA. Awaiting Transfer of Land document.

##### Questions/Comments

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- o The Treasurer asked why the cost of building the ILU's is not shown as a fixed asset. The Interim CEO advised that the costs of building are currently on the Shire of Merredin's Balance Sheet and would remain so until the project is finalised ie. defects rectified and signed off. The Member for Mt Marshall responded to that by saying it would therefore be up to the Shire of Merredin or a combination of Shires, not CEACA, as to whether they lodged court action against Pindan.
- o The Member for Merredin referred to the \$100k planned for a refurbishment reserve and recommended that a policy be written for its future management, given that CEACA Members may change in future. The Interim CEO responded that there would be no need for a policy if the decision is included in the Minutes.
- o The Member for Yilgarn wanted it noted that Title Deeds were sent to Landgate 2 weeks ago.

**NOTE: HELEN MORTON ARRIVED AT 1.25PM AND GAVE A PRESENTATION (SUMMARY BELOW). THE MEETING CONTINUED AT 2.30PM AND THE INTERIM CEO CONTINUED WITH HIS REPORT.**

- o In relation to ongoing membership, the Member for Nungarin read out the letter from the Shire to CEACA and advised that they would be happy to remain as a Member on the condition that the item relating to expansion of ILU's in the list of Strategic Priorities is moved to the top.
- o The Chairperson responded by saying the Strategic Priority items currently numbered 1-6 were not an indication of priority and all were of equal importance to CEACA. We have demonstrated this by arranging meetings with the State Government to discuss possible funding for future ILU's and joining Minister Carey today for a tour of the Merredin units. Both are keen to assist CEACA with funding, on the understanding that we conduct research into the requirements for the region and can demonstrate a real need.
- o The Committee discussed the issue of numbering verses dot points and moving the ILU's to the top and were happy with dot points. The Chairman has concerns that if we move expansion of the ILU's to the top, there may be an assumption by Nungarin down the track that we were making it our top priority when they are all equal.
- o The Member for Nungarin wanted it noted that the Shire was considering withdrawing as a Member until the Member for Kellerberrin and Member for Wyalkatchem presented to a full Council meeting, which made all the difference. The Chairman thanked the Members for their input and time to meet with the Shire.
- o The CEO, Shire of Nungarin wanted it noted that strategic plan items were presented in a definite order of 1-6 by the Chairman and Interim CEO at their earlier meeting and were not advised that they were of equal importance.

#### RESOLVED

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**It was agreed that CEACA Inc advises the Shire of Nungarin that the agreed strategies are in no particular order; they are of equal importance.**



## REVIEW OF CEACA OPERATIONS

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- The Executive Committee had recently expressed concern in relation to duplication of roles between operations and agency, as well as the future role of the Interim CEO and requested a review. The Deputy Chairperson met with the Chairperson, Interim CEO and Operations Manager in the Perth office on 9 August 2021.
- The report tabled at that meeting indicated that there are some items that Elders had been working on that were now being done by the Operations Manager and that work had been carried out by the Interim CEO and Operations Manager to simplify systems eg. billing and sub-meters swaps that saved time and travel for Elders.
- It is proposed to attempt to negotiate a better deal with Elders now that CEACA does more, the Interim CEO to continue with a two-month notice period, to engage an aged care consultant and for the Operations Manager to remain full-time.

### Questions/Comments

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- o The Interim CEO advised that he has been meeting with possible consultants who will be able to advise how best to proceed in relation to the development of care services.
- o The Interim CEO explained the rationale for the draft budget for FY22, which includes an allocation for consultants.

**It was resolved that the draft FY22 Budget presented to Members and discussed at the meeting be adopted on the basis that it can be amended in future by Members if deemed necessary.**

## CARE SERVICES UPDATE

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The Interim CEO and Chairperson had attended meetings with several aged care providers, and it is apparent there is no shortage of help or ideas. The proposal is to engage a consultant to facilitate a workshop for the Shires to work out exactly what is required and make a recommendation on direction for the future. We need the skill of an Aged Care Consultant to write the proposal to gain funding and launch a pilot program. The engagement of a consultant will happen over the next month or so.

## PROPERTY MANAGEMENT

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Elders are doing a good job and a licensed Agent is needed to ensure compliance with the *Residential Tenancies Act*. There is an option to reduce inspections from quarterly to 6 monthly to reduce fees. The Interim CEO's initial reaction to the \$32.50 weekly fee per unit was that it was high, however when we consider that Elders conduct 284 inspections p.a. alone, it puts into perspective the expense and time incurred by their agency. We will endeavour to negotiate a lower rate and if they are not willing to, we will approach other agencies. We have taken on other cost control measures such as streamlining processes and sorting out billing. A meeting has been set with Elders Bunbury Finance team to discuss processes and discussions will be held with the Drew Carey, State Manager regarding the fees.

### Questions/Comments

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- o The Treasurer commented that any agency running a car around the Wheatbelt that often will undoubtedly spend \$80k on travel and therefore understands that their fees are higher, however does believe Elders' fees are too high as in his opinion, the CEACA Operations Manager is doing much of the work.
- o The Deputy Chairman added that we do have the option to conduct less inspections. The Chairman agreed, however feels that 6 monthly is not enough to protect the CEACA assets. The Operations Manager agreed with the Chairman and advised that in her opinion 3 per annum would be sufficient.

## BUILDING DEFECTS

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- Pindan Construction went into administration in May and CEACA has not received correspondence from them.
- CEACA has lodged a Proof of Debt for the preliminary estimate of cost of fixing the defects. CEACA has been using project funds via the Shire of Merredin to rectify urgent defects and drafted a letter for the Shire of Merredin to send on its letterhead demanding payment of the bond monies.
- The Superintendent and Building Inspector conducted a final check of all units and confirmed approx. 750 items were listed as defects. The Operations Manager is packaging items to obtain quotes for rectification.
- The Chairperson wanted it noted that he had met with the Department and the Minister and both are happy for CEACA to use the project funds and retention bond to rectify the defects.

## Questions/Comments:

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- The Member for Merredin thanked the Interim CEO for his very thorough report.
- The Treasurer recommended that we use the Expression of Interest (EOI) data from the Summary of Applications as evidence when applying for future ILU funding as this shows a real need for accommodation in the region.
- The Member for Bruce Rock asked for caution when referring to EOI received for planning of further ILU's as we do not want to create a social housing issue in the region and attract those who simply want to escape the City temporarily due to the rental crisis and have no intention of making a positive contribution to the Shire.
- The Chairperson acknowledged these concerns, but also reminded those present that CEACA use their Allocations Matrix for selection and this will ensure that we have the right mix of people entering the units.
- The Operations Manager also acknowledged the Member's concerns, but wanted it noted that the EOI's were also from locals, not just from those wishing to leave the City. There are young people and families in the region with children and pets who are seeking suitable accommodation in their chosen area. It is further acknowledged that care and proper planning would need to take place when considering future ILU's.
- The Chairperson also recommended that CEACA keep an eye on the market prior to building any further units as things can change quickly and we do not want to build more only to have them sit empty.

## **PRESENTATION BY HELEN MORTON – PINGELLY SOMERSET ALLIANCE**

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The following key points were made:

- Shire of Pingelly submitted a request for Government funding to help develop a virtual village and were awarded \$377k over 3 years.
- Service providers will not service 'thin' markets and therefore Shires must come up with our own strategy.
- Median age from the last census was 50 and it has been increasing by 5 every year. The virtual village is heavily weighted towards people 50 and over and is therefore a good solution for the region.
- Funding will assist with establishing a virtual village as well as a home-grown, capable workforce. This means building a community capability to support locals until the end of life, building a paid workforce and utilising the skills of people living in the Shire.

### Virtual Village Explained

- A virtual village utilises existing community members, infrastructure, services and available technology to support those in need of assistance and offers a supportive retirement community. People want to stay in their own communities and if supported will stay until end of life.
- There are approximately 400 virtual villages worldwide and they all focus on healthy body, mind, friendships and connect people to locally funded services and personal care services.
- People also want security, connections and safety, which are the main reasons why they move into a retirement village. A virtual village environment can provide this and keep them close to family and friends.

### Pingelly Virtual Village

- Pingelly virtual village will be open to all ages. Most services will be applicable to those over 50.
- There will be a membership fee (far less than fees charged by retirement villages).
- No need to build additional buildings and the CRC will be utilised for the concierge.
- A digital platform to support the program will be required.
- Services and skills can be swapped eg. Electrician may change a light bulb in return for another service.
- Buddy system emerging so if we have someone on their own and are at risk of isolation, they will be supported to attend activities and if need be, transport will be arranged to get them to the activities.

Funding allocated will be utilised as follows:

- Establish a Concierge – A service made up of multiple people who will welcome people to village, let them know what services are available to them and assist with accommodation.
- Ensure there are place-based solutions e.g. there is an option of re-purposing the existing hostel building for palliative care services. Locals have also offered their homes for respite services.

- Dementia Care – they will investigate solutions locally and worldwide and assist people to remain in town.
- SPARK software –Option from UWA and is being tailored for Pingelly. This app enables a person to log a request for locals to action eg. if they are unwell and unable to leave the home, they log a request for someone to collect something for them, another user sees the request and actions it if they are in town.
- Intelicare – Maps the normal movements of a person and stores it. If that person deviates from their ‘normal’ routine, a warning would be issued to a family member.
- A virtual village takes time to develop and Shires must build community willingness and culture. Pingelly started the process 2 years ago and conducted a 12-month trial which showed high levels of community support.
- CEACA can support Leading Aged Services Australia (LASA) in their bid to secure funding to develop services in the region (\$8m Federal Government funding offered). If accepted, organisations such as CEACA can go to LASA and ask for funding to trial a virtual village concept in their Shire. There are other communities who have expressed a desire to trial the concept (eg. Lake Grace, Donnybrook and Chittering) however, it most suits the smaller outlying Shires.
- The economic, social and financial return by putting this in place is minimum 2.5%.
- There are options of volunteering and buddy systems, but also to grow the local workforce.
- Social Connector – Technology ‘Genie’ sponsored by UWA to Pingelly for those people who may be at risk. This technology ensures that people do not lose connections (eg. family overseas or in another town). Genie works that out and gives feedback to the Concierge.

#### Steps to get working

- ✓ Application for funding
- ✓ Establishment of a committee.
- ✓ Digital platform put in place.
- ✓ Employing the right people for concierge.
- ✓ Marketing/promotion.
- ✓ Starting membership drive
- ✓ Providing those people with the services available.
- ✓ We will support people into services already in place, won’t be starting them.

#### Questions/Comments

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- The Treasurer asked if the virtual village will be sustainable when the initial funding runs out. Helen said a membership fee charged, further grants applications will be submitted, expos will be organised and charged for and options for sponsorship and bequeaths will be investigated.
- The Member for Bruce Rock asked who the Members of the Pingelly Somerset Alliance were. Helen advised that David Freeburn (retired farmer) is the Chairperson, Lee Steele is Treasurer and the others are made up of a previous Shire President, Kay Watts (retired farmer), an ex-Teacher, Evan Hodges (local business owner and runs bus service), Shire President Bill Maroney, Lesley Page (activities) and Helen as a volunteer.
- The Deputy Chairman asked how Pingelly will convince older people to use the technology (eg. Spark). Helen responded that it will not be easy, however younger people and others can help with this.
- The Member for Wyalkatchem advised that he could see the benefit of the village as they are currently experiencing the issue of people residing in The Lodge showing signs of dementia or similar and having no other option but to send them directly to a nursing home.
- The Member for Mt Marshall expressed concerns in relation to the reliance on volunteers, given not all Shires have the high numbers to rely on. Helen advised that if communities utilise everyone ie. family, friends, neighbours, businesses etc it will work and reminded the Member that not all work would be done by volunteers.
- The Member for Nungarin said they have volunteers in their Shire who are elderly at present and asked what the plan would be to encourage younger locals to take over their roles. Helen believes it is how it is presented and promoted. Not all young people want to help with care services but may be willing to do some manual labour. It is more about promoting the benefits for everyone and without help they wouldn’t be able to keep those members, including family in the area.

#### CEACA Chairperson’s comments:

- It is important to train people locally who can make money by helping. There are undoubtedly a lot of under-utilised skills available locally and prior learning can also be used. A core group is needed in the community to drive it. If they have no drive, it will not work. The Chairperson and Interim CEO will try and access funding with Helen Morton’s assistance, however this will only be done if a Shire or community are really interested in it.

The Chairperson thanked Helen Morton for the presentation at 2.25pm and was followed by a short break.

## **4.2 OPERATIONS REPORT**

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The Operations Manager provided the following additional comments to her report:

### **SOLAR**

- Installations have begun. 6 units completed in Bruce Rock on 18 and 19 August and the remaining 2 units + 4 in Kellerberrin are scheduled for 25 and 26 August. Feedback from tenants has been very positive.
- More Green Energy were asked to provide photographic evidence for each installation and this has been done.
- Completion of the 71 units expected by end of September, however, depend on supplies and availability of crew.

### **DEFECTS**

- Review of the Inspector's final defect report conducted. All defects categorised into High, Medium or Low priority and the remaining general maintenance items which will become part of a long-term maintenance plan. The high priority items have been sent to a local builder with a request for a quote to rectify and another two builders will be asked to quote. The high priority items related to:

- ✓ Leaks of any kind.
- ✓ Major cracks.
- ✓ Uneven tiling/flooring.
- ✓ Tie-down of roof sections.
- ✓ HWS
- ✓ Gaps in cladding/flashings.
- ✓ Side gate access.
- ✓ Roads not finished properly.
- ✓ Sinks/handrails coming away from the walls.

### **PROPERTY MANAGEMENT**

The existing Elders' Property Manager (PM) will send correspondence out to all tenants 2-3 weeks prior to her departure to introduce the new PM and reinforce the roles of CEACA/Elders to avoid future confusion.

### **OTHER BUSINESS**

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None

### **NEXT MEETING**

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The next meeting will be held on the 8<sup>th</sup> or 9<sup>th</sup> November 2021 in Kellerberrin. Date will be finalised and communicated to all Members soon. It is intended that the AGM will be on the same date as the next meeting.

### **MEETING CLOSURE**

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There being no further business the meeting closed at 3.30pm.

**List of Accounts August 2021**

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
<b>Municipal Account EFTs</b>				
EFT17934	02/08/2021	BANNISTER DOWNS DAIRY	SUPERMARKET ORDER	\$216.13
EFT17935	02/08/2021	BRUCE ROCK ENGINEERING	PARTS FOR BK512	\$106.24
EFT17936	02/08/2021	BUNNINGS WAREHOUSE	SHOVEL AND BROOM FOR VEHICLES BK604, BK1018, BK02	\$94.83
EFT17937	02/08/2021	BURGESS RAWSON PTY LTD	WATER USAGE AT LEASED PROPERTIES	\$1,633.27
EFT17938	02/08/2021	C-STORE DISTRIBUTION	SUPERMARKET ORDER	\$922.04
EFT17939	02/08/2021	COPIER SUPPORT	PHOTOCOPIER CHARGES 24/6/21 - 23/7/21	\$421.07
EFT17940	02/08/2021	DAVES TREE SERVICE	REMOVAL OF TREES AT VARIOUS SHIRE LOCATIONS	\$6,160.00
EFT17941	02/08/2021	E & MJ ROSHER PTY LTD	PARTS FOR BK117	\$228.23
EFT17942	02/08/2021	E-CONSULTING ENGINEERS	PROVIDE WESTERN POWER DQA FOR TRANSFORMER UPGRADE AT SHIRE PROPERTY	\$2,422.92
EFT17943	02/08/2021	EASTWAY FOOD SUPPLIES	SUPERMARKET ORDER	\$1,830.13
EFT17944	02/08/2021	ECOWATER SERVICES	WARNING SIGNS	\$171.60
EFT17945	02/08/2021	ELDERS RURAL SERVICES AUSTRALIA LIMITED	SKELETON WEED LAG CHEMICAL EXPENSE	\$242.00
EFT17946	02/08/2021	EXTRA MILE WRITING SERVICES	PROJECT MANAGEMENT FOR WAR MEMORIAL	\$736.00
EFT17947	02/08/2021	FILTERS PLUS WA	PARTS FOR SMALL PLANT REPAIRS	\$198.88
EFT17948	02/08/2021	FITZ GERALD STRATEGIES	ANNUAL SUBSCRIPTION FOR COMPREHENSIVE IR & HR SERVICES 2021-2022	\$4,013.52
EFT17949	02/08/2021	GRANO DIRECT	MATERIALS FOR MEMORIAL PARK PROJECT AND TOWN CREW TOOLS	\$3,673.23
EFT17950	02/08/2021	LANDGATE- VALUATION	INTERIM VALUATIONS	\$157.34
EFT17951	02/08/2021	LIBERTY OIL RURAL PTY LTD	HYDRAULIC FLUID	\$750.00
EFT17952	02/08/2021	MAROK WA PTY LTD	SUPERMARKET ORDER	\$454.82
EFT17953	02/08/2021	MARTINS PRODUCE	SUPERMARKET ORDER	\$1,338.37
EFT17954	02/08/2021	MCINTOSH & SON MERREDIN	PARTS FOR BK6515	\$62.72
EFT17955	02/08/2021	METCASH TRADING LIMITED	SUPERMARKET ORDER	\$12,532.10
EFT17956	02/08/2021	MIDLAND TROPHIES	GRATUITY DOCTOR FARWELL	\$95.00
EFT17957	02/08/2021	OFFICEWORKS BUSINESS DIRECT	STATIONARY	\$387.30
EFT17958	02/08/2021	RON BATEMAN & CO	SKELETON WEED LAG EXPENSES	\$79.86
EFT17959	02/08/2021	ROSS'S DIESEL SERVICE	OIL PRESSURE TESTER KIT	\$375.00
EFT17960	02/08/2021	SAYERS MECHANICAL	REPAIRS TO BK6338 & BK655	\$6,460.67
EFT17961	02/08/2021	SETON AUSTRALIA	SIGNS FOR DEPOT	\$138.82
EFT17962	02/08/2021	STAR TRACK EXPRESS PTY LTD	FREIGHT FROM VARIOUS LOCATIONS TO BRUCE ROCK	\$46.59
EFT17963	02/08/2021	TOLL TRANSPORT PTY LTD	FREIGHT FROM VARIOUS LOCATIONS TO BRUCE ROCK	\$122.99
EFT17964	02/08/2021	TRANSTRUCT	MATERIALS FOR MEMORIAL PARK PROJECT AND REPAIRS TO BK660	\$2,263.53
EFT17965	02/08/2021	TWO DOGS HOME HARDWARE	SKELETON WEED LAG EXPENSES	\$69.17
EFT17966	02/08/2021	TASMAN CHEMICALS PTY LTD	CLEANING SUPPLIES	\$106.76
EFT17967	02/08/2021	WA DISTRIBUTORS PTY LTD T/AS ALLWAYS FOODS	CLEANING SUPPLIES	\$509.65
EFT17968	02/08/2021	WALLIS COMPUTER SOLUTIONS	ANNUAL SUPPORT FOR MANAGED SERVICE AGREEMENT AND PRODUCT LICENCES	\$69,753.42
EFT17969	02/08/2021	WESTRAC PTY LTD	PARTS FOR BK727 & BK511	\$180.45
EFT17970	02/08/2021	WHEATBELT EAST REGIONAL ORGANISATION OF COUNCILS (WE-ROC)	ANNUAL FINANCIAL CONTRIBUTION TO WHEATBELT EAST REGIONAL ORGANISATION OF COUNCILS	\$13,200.00
EFT17971	02/08/2021	WURTH	WORKSHOP CONSUMABLES	\$119.79
EFT17975	05/08/2021	AUSTRALIAN GOVERNMENT CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	\$168.05
EFT17976	05/08/2021	SAMANTHA LEE BOYD	PAYROLL DEDUCTIONS	\$103.22
EFT17977	05/08/2021	SHIRE OF BRUCE ROCK	PAYROLL DEDUCTIONS	\$994.00
EFT17978	05/08/2021	BANNISTER DOWNS DAIRY	SUPERMARKET ORDER	\$119.91
EFT17979	05/08/2021	BDD AUSTRALIA PTY LTD T/A BEGA	SUPERMARKET ORDER	\$1,126.41
EFT17980	05/08/2021	C-STORE DISTRIBUTION	SUPERMARKET ORDER	\$1,883.08
EFT17981	05/08/2021	COCA-COLA AMATIL	SUPERMARKET ORDER	\$1,451.05
EFT17982	05/08/2021	CODY EXPRESS TRANSPORT	SUPERMARKET FREIGHT CHARGES	\$1,193.18
EFT17983	05/08/2021	COUNTRYWIDE FRIDGELINES PTY LTD	SUPERMARKET FREIGHT CHARGES	\$62.37
EFT17984	05/08/2021	EASTWAY FOOD SUPPLIES	SUPERMARKET ORDER	\$1,666.50
EFT17985	05/08/2021	GREAT SOUTHERN FUEL SUPPLIES	FUEL FOR JULY 2021	\$1,363.59
EFT17986	05/08/2021	LGIS INSURANCE BROKING	SALARY CONTINUANCE INSURANCE	\$1,982.64
EFT17987	05/08/2021	LGIS WA	ANNUAL INSURANCE RENEWALS	\$225,455.76
EFT17988	05/08/2021	LUKERATIVE PLUMBING, GAS & MAINTENANCE	ONE STED SUBSIDY	\$1,000.00
EFT17989	05/08/2021	MAROK WA PTY LTD	SUPERMARKET ORDER	\$451.92

EFT17990	05/08/2021	MARTINS PRODUCE	SUPERMARKET ORDER	\$4,888.61
EFT17991	05/08/2021	METCASH TRADING LIMITED	SUPERMARKET ORDER	\$12,105.23
EFT17992	05/08/2021	PETER MICHAEL FUCHSBICHLER	RUBBISH COLLECTION FNE 04/08/2021	\$2,500.00
EFT17993	05/08/2021	SANDS FRIDGE LINES	SUPERMARKET FREIGHT CHARGES	\$903.51
EFT17994	05/08/2021	SHIRE OF BRUCE ROCK - T/AS BRUCE ROCK SUPERMARKET	VARIOUS PURCHASES FOR JULY 2021 (OFFICE, CLEANING SUPPLIES, BUILDERS, SUPERMARKET, DEPOT)	\$516.40
EFT17995	04/08/2021	WEST AUSTRALIAN NEWSPAPERS LIMITED	NEWSPAPERS FOR WEEK ENDING 25/07/2021	\$481.73
EFT17996	12/08/2021	2C2U IT PTY LTD	MEDICAL CENTRE IT SUPPORT	\$723.42
EFT17997	12/08/2021	ADVANCED AUTOLOGIC PTY LTD	WORKSHOP CONSUMABLES	\$1,140.00
EFT17998	12/08/2021	AFGRI EQUIPMENT AUSTRALIA	PARTS FOR JOHN DEER RIDE ON MOWER	\$1,607.32
EFT17999	12/08/2021	ALL SEASONS SYNTHETIC TURF	DEPOSIT FOR SYNTHETIC TURF WORKS AT 3 LOCATIONS	\$29,232.72
EFT18000	12/08/2021	AUSRECORD	ARCHIVING STATIONERY	\$338.25
EFT18001	12/08/2021	AUSTRALIA POST	POSTAGE FOR JULY 2021	\$31.67
EFT18002	12/08/2021	AUSTRALIA'S GOLDEN OUTBACK	2021/22 GOLD MEMBERSHIP	\$330.00
EFT18003	12/08/2021	AVON WASTE	RECYCLING FOR JULY 2021	\$3,588.49
EFT18004	12/08/2021	BANNISTER DOWNS DAIRY	SUPERMARKET ORDER	\$116.80
EFT18005	12/08/2021	BDD AUSTRALIA PTY LTD T/A BEGA	SUPERMARKET ORDER	\$1,285.50
EFT18006	12/08/2021	BOC LIMITED	GAS BOTTLE RENTAL	\$121.24
EFT18007	12/08/2021	BRUCE ROCK & DISTRICTS AGRICULTURE SOCIETY INC	CONTRIBUTION TOWARDS ENTERTAINMENT AT 2021 BRUCE ROCK AG SHOW	\$8,000.00
EFT18008	12/08/2021	BRUCE ROCK DISTRICT CLUB	MEMBERSHIP	\$35.00
EFT18009	12/08/2021	BUNNINGS WAREHOUSE	MATERIALS FOR BUILDING WORKS AT SHIRE	\$614.30
EFT18010	12/08/2021	C-STORE DISTRIBUTION	SUPERMARKET ORDER	\$1,016.51
EFT18011	12/08/2021	CALEB CHOW	STAFF PRE-EMPLOYMENT MEDICAL	\$77.00
EFT18012	12/08/2021	CJ VASES	MOVE EXISTING MEMORIALS TO NEW LOCATIONS	\$6,400.00
EFT18013	12/08/2021	DX PRINT GROUP PTY LTD	TIMESHEET BOOKS	\$803.00
EFT18014	12/08/2021	EASTWAY FOOD SUPPLIES	SUPERMARKET ORDER	\$1,787.26
EFT18015	12/08/2021	EXTRA MILE WRITING SERVICES	PROJECT MANAGEMENT FOR WAR MEMORIAL	\$1,102.10
EFT18016	12/08/2021	FILTERS PLUS WA	PARTS FOR BK638	\$173.36
EFT18017	12/08/2021	FLAG MOTOR LODGE	STAFF ACCOMMODATION FOR TRAINING	\$237.50
EFT18018	12/08/2021	GAP SOLUTIONS PTY LTD	QUARTERLY SUPPORT FOR POS SYSTEM	\$788.70
EFT18019	12/08/2021	GREAT EASTERN COUNTRY ZONE OF WALGA	ANNUAL SUBSCRIPTION 2021/22	\$3,850.00
EFT18020	12/08/2021	HARE & FORBES PTY LTD	WORKSHOP TOOLS	\$157.20
EFT18021	12/08/2021	HLS LEGAL	DRAFT GENERAL PRACTICE AGREEMENT FOR SHIRE AND DOCTOR	\$8,561.72
EFT18022	12/08/2021	IRVINE TRANSPORT	METAL DUST FOR BATHING PLANT	\$1,582.68
EFT18023	12/08/2021	JANINE MICHELLE COSGROVE	REIMBURSEMENT OF EXPENSES FOR SUPERMARKET	\$27.80
EFT18024	12/08/2021	JCB CONSTRUCTION EQUIPMENT AUSTRALIA	PARTS FOR BK6556	\$79.32
EFT18025	12/08/2021	LIBERTY OIL RURAL PTY LTD	DEGREASING FLUID	\$246.00
EFT18026	12/08/2021	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA (LGMA)	2021-22 LOCAL GOVERNMENT MEMBERSHIP AND STAFF TRAINING	\$2,410.00
EFT18027	12/08/2021	LOCAL HEALTH AUTHORITIES ANALYTICAL COMMITTEE	ANALYTICAL SERVICES 2021/22	\$396.00
EFT18028	12/08/2021	LUKERATIVE PLUMBING, GAS & MAINTENANCE	PLUMBING WORKS AT SHIRE PROPERTY	\$707.30
EFT18029	12/08/2021	MAROK WA PTY LTD	SUPERMARKET ORDER	\$460.27
EFT18030	12/08/2021	MARTINS PRODUCE	SUPERMARKET ORDER	\$2,982.29
EFT18031	12/08/2021	MCCALL MOTORS PTY LTD	MATERIALS FOR BUILDING CREW	\$415.86
EFT18032	12/08/2021	MERREDIN TELEPHONE SERVICES	MONTHLY SECURITY MONITORING	\$70.40
EFT18033	12/08/2021	METCASH TRADING LIMITED	SUPERMARKET ORDER	\$12,156.53
EFT18034	12/08/2021	OFFICE OF REGIONAL ARCHITECTURE	ARCHITECTURE SERVICES	\$3,834.72
EFT18035	12/08/2021	OFFICEWORKS BUSINESS DIRECT	STATIONERY ORDER	\$254.30
EFT18036	12/08/2021	QC ULTIMATE CLEAN	CARPET CLEANING AT VES BUILDING	\$456.50
EFT18037	12/08/2021	R2K CONTRACTING	PARTS FOR BK512	\$110.15
EFT18038	12/08/2021	REPCO	PARTS FOR BK117 & BK472	\$294.56
EFT18039	12/08/2021	SHIRE OF BRUCE ROCK - CREDIT CARD	CREDIT CARD FOR JULY 2021, ACO POLYCRETE, HEALTHENGINE, WESTERN POWER, CARD FEE & INTERNET	\$3,393.57
EFT18040	12/08/2021	SOURCE MY PARTS	PARTS FOR BK06	\$3,774.55
EFT18041	12/08/2021	SOUTHERN CROSS AUSTEREO PTY LTD	ADVERTISING AROUND THE TOWNS INTERVIEWS	\$99.00
EFT18042	12/08/2021	STIHL SHOP MALAGA	PARTS FOR SMALL PLANT REPAIRS	\$27.00
EFT18043	12/08/2021	SYNERGY	ELECTRICITY USAGE AT SHIRE PROPERTIES	\$13,660.27
EFT18044	12/08/2021	THE HONDA SHOP	PARTS FOR SMALL PLANT REPAIRS	\$153.99
EFT18045	12/08/2021	TOLL TRANSPORT PTY LTD	FREIGHT FROM VARIOUS LOCATIONS TO BRUCE ROCK	\$51.15

EFT18046	12/08/2021	TRANSTRUCT	MATERIALS FOR INSTALLATION OF PERMANENT PARKLETS	\$461.93
EFT18047	12/08/2021	TWO DOGS HOME HARDWARE	DISHWASHER AND MATERIALS FOR BUILDING MAINTENANCE	\$1,354.02
EFT18048	12/08/2021	WALLIS COMPUTER SOLUTIONS	MONTHLY NETWORK ACCESS	\$44.00
EFT18049	12/08/2021	WESFARMERS KLEENHEAT GAS PTY LTD	GAS BOTTLE FACILITY FEES	\$105.57
EFT18050	12/08/2021	WESTERN DIAGNOSTIC PATHOLOGY	STAFF DRUG TESTING	\$38.50
EFT18051	12/08/2021	WESTRAC PTY LTD	PARTS FOR BK511	\$132.00
EFT18052	11/08/2021	WEST AUSTRALIAN NEWSPAPERS LIMITED	NEWSPAPERS FOR WEEK ENDING 01/08/2021	\$487.93
EFT18053	16/08/2021	DEPARTMENT OF MINES AND PETROLEUM	BSL FOR JULY 2021	\$113.30
EFT18054	18/08/2021	BANNISTER DOWNS DAIRY	SUPERMARKET ORDER	\$113.69
EFT18055	18/08/2021	BDD AUSTRALIA PTY LTD T/A BEGA	SUPERMARKET ORDER	\$1,292.29
EFT18056	18/08/2021	C-STORE DISTRIBUTION	SUPERMARKET ORDER	\$1,851.61
EFT18057	18/08/2021	CODY EXPRESS TRANSPORT	SUPERMARKET FREIGHT CHARGES	\$1,060.30
EFT18058	18/08/2021	COUNTRYWIDE FRIDGELINES PTY LTD	SUPERMARKET FREIGHT CHARGES	\$61.84
EFT18059	18/08/2021	EASTWAY FOOD SUPPLIES	SUPERMARKET ORDER	\$1,930.73
EFT18060	18/08/2021	LANDGATE- VALUATION	INTERIM VALUATION	\$41.30
EFT18061	18/08/2021	MAROK WA PTY LTD	SUPERMARKET ORDER	\$452.64
EFT18062	18/08/2021	MARTINS PRODUCE	SUPERMARKET ORDER	\$3,273.82
EFT18063	18/08/2021	MCCALL MOTORS PTY LTD	MATERIALS FOR TOWN CREW WORKS	\$525.24
EFT18064	18/08/2021	METCASH TRADING LIMITED	SUPERMARKET ORDER	\$13,133.18
EFT18065	18/08/2021	NUTRIEN AG SOLUTIONS	GALV FENCE DROPPERS	\$186.12
EFT18066	18/08/2021	SANDS FRIDGE LINES	SUPERMARKET FREIGHT CHARGES	\$899.25
EFT18067	18/08/2021	TRANSTRUCT	CONCRETING MATERIALS	\$195.25
EFT18068	19/08/2021	AUSTRALIAN GOVERNMENT CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	\$168.05
EFT18069	19/08/2021	SAMANTHA LEE BOYD	PAYROLL DEDUCTIONS	\$103.22
EFT18070	19/08/2021	PETER MICHAEL FUCHSBICHLER	RUBBISH COLLECTION FOR FNE 18/08/2021	\$2,500.00
EFT18071	19/08/2021	SHIRE OF BRUCE ROCK	PAYROLL DEDUCTIONS	\$994.00
EFT18072	18/08/2021	WEST AUSTRALIAN NEWSPAPERS LIMITED	NEWSPAPERS FOR WEEK ENDING 08/08/2021	\$458.66
EFT18073	23/08/2021	CALEB CHOW	REIMBURSE DOCTOR FOR TYRO TAKINGS JULY 2021	\$170.00
EFT18074	24/08/2021	AUSTRALIAN TAXATION OFFICE	BAS FOR JULY 2021	\$3,806.00
EFT18075	26/08/2021	3D GYPROCKING	REPAIRS TO INTERNAL WALLS AND CEILINGS AT SHIRE PROPERTIES	\$900.00
EFT18076	26/08/2021	ALCOLIZER TECHNOLOGY	SERVICE BREATHALYZER	\$154.00
EFT18077	26/08/2021	ASHDOWN INGRAM	PARTS FOR BK373	\$139.43
EFT18078	26/08/2021	BANNISTER DOWNS DAIRY	SUPERMARKET ORDER	\$92.14
EFT18079	26/08/2021	BDD AUSTRALIA PTY LTD T/A BEGA	SUPERMARKET ORDER	\$3,597.70
EFT18080	26/08/2021	BK AIR & SERVICES	AIR CONDITIONER WEATHER COVER	\$110.00
EFT18081	26/08/2021	BREEZE PRINTING	BINDING OF COUNCIL MINUTES	\$132.00
EFT18082	26/08/2021	BROWNLEY'S PLUMBING & GAS	PLUMBING WORKS AT VARIOUS SHIRE PROPERTIES AND ONE STED SUBSIDY	\$22,614.97
EFT18083	26/08/2021	BRUCE ROCK DISTRICT CLUB	COUNCIL MEETING LUNCHES AND REFRESHMENTS	\$755.00
EFT18084	26/08/2021	BRUCE ROCK ENGINEERING	PARTS FOR BK9282	\$20.58
EFT18085	26/08/2021	BRUCE ROCK LPO	POSTAGE ITEMS FOR JULY 2021	\$355.20
EFT18086	26/08/2021	BRUCE ROCK TYRES	TYRES FOR BK650 & BK9282 AND TYRE REPAIR BK510	\$3,360.66
EFT18087	26/08/2021	BUNNINGS WAREHOUSE	MATERIALS FOR BUILDING MAINTENANCE	\$593.28
EFT18088	26/08/2021	BURGESS RAWSON PTY LTD	INDUSTRIAL RENT AT LEASED PROPERTIES	\$696.24
EFT18089	26/08/2021	C-STORE DISTRIBUTION	SUPERMARKET ORDER	\$1,345.18
EFT18090	26/08/2021	CALEB CHOW	STAFF PRE EMPLOYMENT MEDICAL	\$77.00
EFT18091	26/08/2021	CARIS NEGRI	REIMBURSEMENT OF EXPENSES	\$92.50
EFT18092	26/08/2021	CJD EQUIPMENT PTY LTD	PARTS FOR BK373	\$1,873.10
EFT18093	26/08/2021	COLESTAN ELECTRICS	INSTALLATION OF ELECTRONIC NOTICE BOARD	\$2,987.48
EFT18094	26/08/2021	DEPARTMENT OF FIRE AND EMERGENCY SERVICES (DFES)	2021/22 ESL 1ST QUARTER CONTRIBUTION	\$19,437.30
EFT18095	26/08/2021	EASTWAY FOOD SUPPLIES	SUPERMARKET ORDER	\$1,535.07
EFT18096	26/08/2021	ELDERS RURAL SERVICES AUSTRALIA LIMITED	STAFF UNIFORMS	\$995.94
EFT18097	26/08/2021	ELEC TECH DIESEL SERVICES PTY LTD	PARTS FOR BK505	\$55.00
EFT18098	26/08/2021	EXTRA MILE WRITING SERVICES	PROJECT MANAGEMENT FOR WAR MEMORIAL GARDENS	\$1,794.00
EFT18099	26/08/2021	FILTERS PLUS WA	DIAPHRAGM PUMP FOR WORKSHOP	\$828.96
EFT18100	26/08/2021	FLOWERS BY ELLI PAIGE	GRATUITY DOCTOR FARWELL	\$100.00
EFT18101	26/08/2021	GRANO DIRECT	CONCRETE PIGMENT COLOURING	\$599.28

EFT18102	26/08/2021	HERITAGE INTELLIGENCE (WA)	LOCAL HERITAGE SURVEY - REVIEW OF HERITAGE INVENTORY	\$4,930.75
EFT18103	26/08/2021	HERSEY'S SAFETY PTY LTD	WORKSHOP CONSUMABLES	\$769.45
EFT18104	26/08/2021	HISCONF	REPLACEMENT BLANKETS FOR CHALETs	\$260.66
EFT18105	26/08/2021	JTB - JAPANESE TRUCK & BUS SPARES	PARTS FOR BK604	\$145.65
EFT18106	26/08/2021	LANDGATE- VALUATION	INTERIM VALUATION	\$70.40
EFT18107	26/08/2021	LIBERTY OIL RURAL PTY LTD	BULK DIESEL	\$25,774.00
EFT18108	26/08/2021	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA (LGMA)	STAFF TRAINING	\$580.00
EFT18109	26/08/2021	LUKERATIVE PLUMBING, GAS & MAINTENANCE	PLUMBING WORKS AT SHIRE PROPERTIES	\$996.60
EFT18110	26/08/2021	MAROK WA PTY LTD	SUPERMARKET ORDER	\$442.89
EFT18111	26/08/2021	MARTINS PRODUCE	SUPERMARKET ORDER	\$3,782.70
EFT18112	26/08/2021	MCCALL MOTORS PTY LTD	MATERIALS FOR WORKSHOP MECHANIC	\$496.30
EFT18113	26/08/2021	MERREDIN COMMUNITY RESOURCE CENTRE	FULL PAGE ADVERTISEMENT IN PHOENIX NEWSPAPER	\$300.00
EFT18114	26/08/2021	METCASH TRADING LIMITED	SUPERMARKET ORDER	\$12,246.15
EFT18115	26/08/2021	MATT GILBERT CARPENTRY & MAINTENANCE	PART PAYMENT FOR JOHNSON ST PARKLETS	\$11,000.00
EFT18116	26/08/2021	OFFICEWORKS BUSINESS DIRECT	OFFICE STATIONERY	\$7.25
EFT18117	26/08/2021	QC ULTIMATE CLEAN	CARPET CLEANING AT SHIRE OFFICE	\$181.50
EFT18118	26/08/2021	R2K CONTRACTING	PARTS FOR BK409	\$97.35
EFT18119	26/08/2021	RODGER EDWIN GEORGE	MINI EXCAVATOR HIRE TO DIG GRAVE	\$728.64
EFT18120	26/08/2021	RON BATEMAN & CO	SKELETON WEED LAG EXPENSES	\$35.75
EFT18121	26/08/2021	SAFERIGHT PTY LTD	STAFF TRAINING	\$475.00
EFT18122	26/08/2021	SOURCE MY PARTS	PARTS FOR BK373	\$1,148.57
EFT18123	26/08/2021	STAR TRACK EXPRESS PTY LTD	FREIGHT FROM VARIOUS LOCATIONS TO BRUCE ROCK	\$239.64
EFT18124	26/08/2021	STRIKE POINT GRAPHICS AND PRINTING	GRAPHIC DESIGN OF STENCILLED STEEL COLUMN ARTWORK	\$605.00
EFT18125	26/08/2021	SYNERGY	ELECTRICITY USAGE AT SHIRE PROPERTY	\$252.17
EFT18126	26/08/2021	T-QUIP	GRINDING PASTE	\$77.00
EFT18127	26/08/2021	TELSTRA	TELEPHONE USAGE	\$1,802.03
EFT18128	26/08/2021	THE WORKWEAR GROUP PTY LTD	STAFF UNIFORM	\$201.80
EFT18129	26/08/2021	TOLL TRANSPORT PTY LTD	FREIGHT FROM VARIOUS LOCATIONS TO BRUCE ROCK	\$1,012.33
EFT18130	26/08/2021	TRANSTRUCT	MATERIALS FOR MEMORIAL PARK PROJECT	\$14.85
EFT18131	26/08/2021	TWO DOGS HOME HARDWARE	SKELETON WEED LAG EXPENSES	\$28.49
EFT18132	26/08/2021	WESTRAC PTY LTD	PARTS FOR BK511	\$227.07
EFT18133	26/08/2021	WHEATBELT REFRIGERATION AND AIR CONDITIONING	AIR CONDITIONER REPLACEMENT AT SHIRE HALL	\$7,645.00
EFT18134	26/08/2021	WHEATBELT UNIFORMS, SIGNS & SAFETY	SHIRE LOGO POLOS	\$69.85
EFT18135	25/08/2021	WEST AUSTRALIAN NEWSPAPERS LIMITED	NEWSPAPERS FOR WEEK ENDING 15/08/2021	\$507.33
EFT18136	30/08/2021	BROWNLEY'S PLUMBING & GAS	ONE STED SUBSIDY	\$1,000.00
<b>Total EFTs</b>				<b>\$691,803.49</b>
<b>Municipal Account Cheques</b>				
32	02/08/2021	DEFT PAYMENT SYSTEMS FOR APOLLO RISK SERVICES PTY LTD	ASSOCIATION LIABILITY FOR SKELETON WEED LAG	\$2,800.00
33	02/08/2021	WATER CORPORATION	WATER USAGE AND SERVICE CHARGES	\$12,975.28
34	09/08/2021	BOND ADMINISTRATOR	LODGEMENT OF BOND WITH BOND ADMINISTRATOR	\$448.00
35	12/08/2021	WATER CORPORATION	WATER USAGE	\$2.66
36	18/08/2021	LANDGATE - REGISTRAR OF TITLES	NOTING ON CERTIFICATE OF TITLE THAT PROPERTY IS SEWERED	\$181.30
37	30/08/2021	DEPARTMENT OF TRANSPORT	NEW VEHICLE LICENCE	\$394.35
<b>Total Cheques</b>				<b>\$16,801.59</b>
<b>Wages and Salaries</b>				
	4/08/2021	PAYROLL DIRECT DEBIT OF NET PAYS	PAYROLL FORTNIGHT ENDING 04/08/2021	\$77,682.45
	18/08/2021	PAYROLL DIRECT DEBIT OF NET PAYS	PAYROLL FORTNIGHT ENDING 18/08/2021	\$78,746.31
<b>Total Wages and Salaries</b>				<b>\$156,428.76</b>
<b>Municipal Account Direct Debit</b>				
DD7539.1	04/08/2021	AWARE SUPER PTY LTD	PAYROLL DEDUCTIONS	\$9,267.38
DD7539.2	04/08/2021	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$2,189.80
DD7539.3	04/08/2021	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	\$198.16
DD7539.4	04/08/2021	WEALTH PERSONAL SUPERANNUATION AND PENSION FUND	PAYROLL DEDUCTIONS	\$513.93
DD7539.5	04/08/2021	VIRGIN MONEY SUPER	SUPERANNUATION CONTRIBUTIONS	\$211.90
DD7539.6	04/08/2021	BENDIGO SMART SAVER SUPER	SUPERANNUATION CONTRIBUTIONS	\$290.47
DD7539.7	04/08/2021	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	\$221.48
DD7539.8	04/08/2021	MACQUARIE SUPER ACCUMULATOR	SUPERANNUATION CONTRIBUTIONS	\$117.01



DD7539.9	04/08/2021	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	\$835.93
DD7570.1	18/08/2021	AWARE SUPER PTY LTD	PAYROLL DEDUCTIONS	\$9,035.14
DD7570.2	18/08/2021	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$2,185.99
DD7570.3	18/08/2021	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	\$198.22
DD7570.4	18/08/2021	WEALTH PERSONAL SUPERANNUATION AND PENSION FUND	PAYROLL DEDUCTIONS	\$355.08
DD7570.5	18/08/2021	VIRGIN MONEY SUPER	SUPERANNUATION CONTRIBUTIONS	\$211.90
DD7570.6	18/08/2021	BENDIGO SMART SAVER SUPER	SUPERANNUATION CONTRIBUTIONS	\$382.56
DD7570.7	18/08/2021	AMP RETIREMENT SAVINGS ACCOUNT	SUPERANNUATION CONTRIBUTIONS	\$110.83
DD7570.8	18/08/2021	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	\$221.48
DD7570.9	18/08/2021	MACQUARIE SUPER ACCUMULATOR	SUPERANNUATION CONTRIBUTIONS	\$141.22
DD7539.10	04/08/2021	SUPERWRAP PERSONAL SUPER PLAN	SUPERANNUATION CONTRIBUTIONS	\$714.00
DD7539.11	04/08/2021	HOST PLUS SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	\$495.45
DD7539.12	04/08/2021	MACQUARIE SUPER ACCUMULATOR	SUPERANNUATION CONTRIBUTIONS	\$91.57
DD7539.13	04/08/2021	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	\$492.73
DD7539.14	04/08/2021	BENDIGO SUPER EASY	SUPERANNUATION CONTRIBUTIONS	\$222.19
DD7570.10	18/08/2021	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	\$773.76
DD7570.11	18/08/2021	SUPERWRAP PERSONAL SUPER PLAN	SUPERANNUATION CONTRIBUTIONS	\$714.01
DD7570.12	18/08/2021	HOST PLUS SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	\$542.03
DD7570.13	18/08/2021	MACQUARIE SUPER ACCUMULATOR	SUPERANNUATION CONTRIBUTIONS	\$66.74
DD7570.14	18/08/2021	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	\$526.67
DD7570.15	18/08/2021	BENDIGO SUPER EASY	SUPERANNUATION CONTRIBUTIONS	\$222.19
<b>Total Direct Debits</b>				<b>\$31,549.82</b>

**Credit card Payments**

EFT18039	12/08/2021	ACO POLYCRETE CANNINGVALE	ACO DRAIN MATERIALS	\$1,395.63
		HEALTH ENGINE	HEALTH ENGINE APP, SMS RECALLS & NEW PATIENTS	\$141.90
		WESTERN POWER PERTH	DESIGN FEE FOR BRUCE ROCK GOLF CLUB TRANSFORMER UPGRADE	\$1,327.79
		ENERGY SAFETY - DEPT OF MINES, INDUSTRY REGULATION AND SAFETY	APPLICATION FOR MOTOR VEHICLE REPAIRERS CERTIFICATE	\$94.00
		BENDIGO BANK	CARD FEE	\$4.00
		ACTIV8ME	INTERNET FOR JULY/AUGUST 2021	\$45.40
		WESTNET	INTERNET FOR AUGUST 2021	\$164.95
			INTERNET FOR AUGUST 2021	\$99.95
			INTERNET FOR AUGUST 2021	\$30.00
			INTERNET FOR AUGUST 2021	\$89.95
<b>Total Credit Card Payments</b>				<b>\$3,393.57</b>

<b>Total Municipal Account EFT Payments</b>	<b>\$691,803.49</b>
<b>Total Municipal Account Cheque Payments</b>	<b>\$16,801.59</b>
<b>Total Trust Account Cheque Payments</b>	<b>\$0.00</b>
<b>Total Wages</b>	<b>\$187,978.58</b>
<b>Total</b>	<b>\$896,583.66</b>

DCBU

MOF	SFO	FO
CDO	EXO	ADMIN
30 AUG 2021		
FILE RECORD		

# BRUCE ROCK SENIOR CITIZENS ORGANISATION INC.

P O BOX 154, BRUCE ROCK, WA 6418  
Secretary: Veronica Branch-Smith - 0428 611 866

30<sup>th</sup> August, 2021

Darren Mollenoyux CEO  
Shire of Bruce Rock,  
54 Johnson Street,  
BRUCE ROCK WA 6418

Dear Darren,

Re Seniors Luncheon – Friday, 12<sup>th</sup> November, 2021

On behalf of the Bruce Rock Seniors' Association, I am writing to ask if the Shire is willing to once again subsidise our luncheon for \$10.00 per head towards catering for the Seniors Luncheon, along with a cask of red and white wine, plus a carton of beer from the club.

Our Christmas Lunch is now the Seniors Luncheon to coincide with the Seniors week activities.

Looking forward to your kind response.

Yours sincerely,



Veronica Branch-Smith  
Secretary  
BK SENIOR CITIZENS ASSOC. INC.

Cultivators Committee Incorporated  
PO Box 163  
0427412771 (Susan Hodgkiss)  
brucerocklol@outlook.com

Shire of Bruce Rock  
Attention: Caris Negri – Community Development Officer  
Johnson St, Bruce Rock WA 6418

CEO	DCEO	WORKS
EHO	ES	NRM
MQE	SFO	FO
CDO	EXO	ADMIN
26 AUG 2021		
FILE		
RECORD		

Dear Caris,

I am writing on behalf of Cultivators Committee Incorporated who would like to plan and implement a 6 week, mixed gender, mixed age, social Basketball event at the Bruce Rock Recreation Centre Indoor Court.

We have run this program in the past as a 6 week program of netball, basketball and bowls and it was highly successful.

This time ideally we would like to start this 6 week program on Friday November 12<sup>th</sup> and Finish up on Friday December 17<sup>th</sup>.

Our aim is to include as many members of the community as we can by promoting a healthy lifestyle in a fun and engaging environment, to encourage development, to encourage interaction with others and to make it as financially friendly as possible for individuals and families to attend.

To make this program as financially friendly as we can, we are asking the Shire if the hire of the Recreation Centre could be waived. Not only will this make the program financially friendly it would then be a completely FREE event for all community members to attend.

In exchange for the fee waiver, we would be extremely happy to name the Shire of Bruce Rock as a partner in the running of this program.

I thank you for your time in considering this proposal and look forward to hearing from you in the future on its outcome.

Warm regards,



Susan Hodgkiss - Secretary/Treasurer

<b>Policy Name:</b>	<b>3.7</b> Elected Member Professional Development
<b>Department:</b>	Staff/Elected Members
<b>Date Adopted:</b>	18 October 2018
<b>Last Reviewed:</b>	20 August 2020

**PREAMBLE** Policy regarding Professional Development and including attendance at Conferences, Seminars and Training Courses for Elected Members.

**OBJECTIVE**

1. To ensure that Elected Members receive training in compliance with relevant Regulations of the Local Government Act;
2. To give guidance as to what other events, training and conferences are appropriate for Elected Members to attend, and to provide a process by which this can be considered by Council;
3. To maximise training opportunities for Elected Members and minimise delay in these being considered.
4. To achieve uniform practice throughout the organisation.

**POLICY** The Shire of Bruce Rock will fund attendance at relevant conferences and training courses to provide opportunities for all Elected Members of the Shire to enhance their skills and knowledge, and also to enable them to provide a presence and promote the interests of the Shire in a wider capacity, if appropriate.

**Compulsory Elected Member Training**

All newly Elected Members of Council are required under the Local Government Act 1995 to complete the “Council Member Essentials Course”, unless they are exempted under limited conditions. Elected Members who were elected in October 2019 and thereafter will be required to undertake this compulsory training within twelve (12) months of being elected to Council. The training is valid for five years, which means that an Elected Member is only required to undertake the training at every second election, should they decide to stand again.

The compulsory training focuses on five core units:

1. Understanding Local Government;
2. Serving on Council;
3. Meeting Procedures;
4. Conflicts of Interests; and
5. Understanding financial reports and budgets.

At the conclusion of each financial year, a report on the training of Elected Members is to be displayed on the Shire’s website.

**Approval for attending Conferences, Training and Events**

Council supports and wherever possible will take advantage of appropriate training and networking opportunities for Elected Members in accordance with the following guidelines and budget limitations:

- i) Priority will be given to any compulsory training.
- ii) Thereafter, for any training that is specifically relevant to individual Elected Members, attendance at such training is subject to approval by Council. (Conferences, seminars, training or meetings delivered or facilitated by organisations of which Council is a member or has an interest in would usually be attended by Council's appointed representatives to those organisations).
- iii) Attendance at Conferences in other states requires prior approval of Council.
- iv) Where the partner of an Elected Member attends an annual conference with the Elected Member, related conference registration and meal costs will be paid for by the Shire if expressly authorised by Council.
- v) In consideration of the above, if an Elected Member identifies a conference, training opportunity or event that matches these criteria, (other than Compulsory Training), they should then inform the CEO who can prepare an item for consideration at the next Council Meeting.
- vi) An exception to the above is the WALGA Annual Convention where it is expected that all Elected Members will attend if they are able to.

#### **Expenses and Reimbursements**

The Shire of Bruce Rock will cover costs of attendance including the following:

- i) Registration and other associated administrative fees
- ii) Travel
  - If an Elected Member uses their own vehicle to attend training an amount of 0.78c per kilometre is to be reimbursed.
- iii) Meals
  - An amount of up to \$27 for breakfast, \$30 for lunch and \$50 for dinner can be claimed through creditor payments for which a receipt must be produced.
- iv) Alcohol with a meal will not be reimbursed.
- v) Accommodation
  - Accommodation in the hotel or venue at which the conference, seminar or course is being held or other nearby venue
  - Three quotes for accommodation must be obtained by the Executive Assistant. If the accommodation cost is greater than \$200 per night, CEO approval is required.
  - Accommodation will only be paid for by Council for the night before and the duration of the conference, seminar or course.
  - The night of the final day of the conference, seminar or course will not be covered by Council unless there is an official Conference Dinner that evening or, prior approval has been provided by the CEO.
  - Any additional accommodation will be at the Elected Member's own cost.
  - Alcohol, mini bars and in-house movies will not be paid for by Council.

- Minor expenses such as taxis, telephone calls and laundry may be reimbursed at Council's discretion.
- i) Accompanying person
  - Only at the WALGA Annual Convention or similar event, where the Elected Member's partner is reasonably expected to attend, will reasonable additional costs incurred by a partner accompanying an Elected Member at that event, such as breakfasts, attending the official conference dinner, official sundowners, or for Shire President or CEO convened dinners, be met by the Shire if expressly authorised by Council.
  - All other partner costs, such as lunches or evening meals not convened with the Shire President or CEO will be met by the Elected Member or employee.

**Following Conferences, Seminars and Training Courses**

A verbal report on the Conference attendance is to be provided to Council during the next Council Meeting, with this report to be in writing if requested by the Shire President.

**Head of Power**

Local Government Act 1995  
Local Government Industry Award 2010  
Australian Taxation Office

<b>Policy Name:</b>	<b>6.5 Lease of Community Crop</b>
<b>Department:</b>	Community Facilities
<b>Date Adopted:</b>	16 September 2021
<b>Last Reviewed:</b>	

**PREAMBLE** Policy providing the guidelines and process to be followed relating to the Lease of the Community Crop.

**OBJECTIVE** For Council and Officers to have the required guidance and direction to make informed decisions when deciding on the awarding of the Lease of the Community Crop.

**POLICY** Council leases the cropping rights to the Community Crop located on the land immediately surrounding the Bruce Rock Airstrip. The intention of this is to assist local community and sporting groups to raise funds for their activities and thus provide benefit to the wider community.

The following relates to the Community Crop Lease and the conditions which must be considered when awarding it:

1. The Lease will be offered by Expression of Interest (EOI) six months prior to the expiry date of the previous Lease.
2. EOIs will only be considered from Bruce Rock Sporting Clubs and/or Community Groups.
3. The Lease will be offered for three years' duration.
4. The Expression of Interest should also contain the following:
  - a) A cropping plan for the duration of Lease.
  - b) An indication of what the proceeds from the sale of the Crop will be used for. (N.B. This must be of benefit to the Shire, either through the direct investment in the community group or club, or towards activities of wider benefit to the Bruce Rock community. If it is the former, then the EOI should be specific about what the Club of Community Group intends to use the proceeds for).
5. The Club/Group which holds the existing Lease may submit an EOI to continue/extend, but if there is at least one other eligible EOI, then an extension will not be granted. The aim of the Community Crop Lease is to spread the benefit around the community and engage different Clubs/Groups where possible.
6. Consideration will be given to the prior knowledge and expertise of the applicants, evidenced by the thoroughness of their EOI. This will be explained to all applicants when the EOI process is announced/advertised.
7. Periodic inspection of the Community Crop land may be undertaken by Shire staff to ensure that the requirements of the Lease are being fulfilled. Measures up to and including termination of the Lease could result if activities are not deemed to be sufficient to meet the Lease conditions.

8. At the cessation of the Lease the land must be clear of all (summer) weeds.
9. All soil tests, crop rotations and chemical records must be accessible to the Shire when requested.

**HEAD OF POWER**

Nil





# **Annual General Meeting**

## **Agenda**

**Monday, 20 September 2021**

**Crown Perth, Grand Ballroom**

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# **AGENDA**

## **WALGA**

### **Annual General Meeting**

**To be held at**

**Crown Perth, Grand Ballroom**

**Monday, 20 September 2021  
at 9:00am**

## Meeting Program

- 9:00am** Welcome address by WALGA President, followed by Welcome to Country and the National Anthem
- 9:15am** WALGA President's Annual Report
- 9:25am** Address from Hon John Carey MLA, Minister for Housing; Local Government
- 9:35am** Address from Hon Mia Davies MLA, Leader of the Opposition
- 9:45am** Address from Cr Linda Scott, ALGA President (via Zoom)
- 9:55am** LGIS Report
- 10:05am** On-Stage Presentation of Local Government Honours for:
- Life Members
  - Eminent Service Award
  - Long & Loyal Service Awards
  - Merit Awards
  - Local Government Distinguished Officer Awards
  - Local Government Diploma / Scholarships / pins
  - Road Safety Awards
  - MACWA
- 11:05am** Morning refreshments in the Trade Exhibition (Grand Ballroom)
- 11:45am** AGM business session commences:
- Attendance, Apologies and Announcements;
  - Confirmation of Minutes from last AGM (Attachment 2);
  - Adoption of Annual Report;
  - Consideration of 2020/2021 Financial Statements; and
  - Consideration of Executive and Member Motions
- 12:45pm** Chair to close Annual General Meeting, followed by lunch in the Trade Exhibition (Grand Ballroom)

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## Annual General Meeting – Order of Proceedings

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### 1. Attendance, Announcements, Standing Orders and Previous Minutes

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#### 1.1 Record of Apologies

#### 1.2 Announcements

#### 1.3 Adoption of AGM Association Standing Orders

The AGM Association Standing Orders are contained within this Agenda (Attachment 1).

**DRAFT MOTION:**

**That the AGM Association Standing Orders be adopted.**

#### 1.4 Confirmation of Minutes

The Minutes of the 2020 WALGA Annual General Meeting are contained within this Agenda (Attachment 2).

**DRAFT MOTION:**

**That the Minutes of the 2020 WALGA Annual General Meeting be confirmed as a true and correct record of proceedings.**

### 2. Adoption of Annual Report

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The 2021 Annual Report, including the 2020/21 Audited Financial Statements, was distributed to members separately.

**DRAFT MOTION:**

**That the 2021 Annual Report, including the 2020/21 Audited Financial Statements, be received.**

### 3. Consideration of Executive and Member Motions

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As per motions listed.

### 4. Closure

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The Chair declared the meeting closed at \_\_\_\_pm.

### 3. Consideration of Executive and Member Motions

#### 3.1. Amendments to WALGA's Constitution (01-001-01-0001 TL)

*Executive Member to move:*

#### **SPECIAL MAJORITY REQUIRED**

#### **MOTION**

**That the WALGA Constitution be amended as follows:**

1. **INSERT Definition – “Present” means attendance in person or by electronic means deemed suitable by the Chief Executive Officer.**
2. **Clause 5 (10) – DELETE “and Associate Members”.**
3. **Clause 5 (11) – DELETE “Ordinary Member or”, REPLACE “State Council” with “Chief Executive Officer” in the first sentence, INSERT “or its delegate” after State Council in the second sentence.**
4. **Clause 6 (3) – REPLACE “31 May” with “30 June”.**
5. **Clause 7 (2) – REPLACE “30 June” with “31 July”.**
6. **Clause 11 (1) – after Chief Executive Officer, INSERT “in accordance with the Corporate Governance Charter”.**
7. **Clause 11 (2) – after Chief Executive Officer INSERT “by providing notice to State Councillors of the date, time, place and purpose of the meeting”**
8. **DELETE Clause 11 (3)**
9. **Clause 12 (1) – DELETE “as, being entitled to do so, vote in person”**
10. **DELETE Clause 12 (2)**
11. **Clause 12 (3) – DELETE “as, being entitled to do so, vote in person”**
12. **Clause 12 (4) – DELETE “as, being entitled to do so, vote in person”**
13. **Clause 16 (1) & (2) – After Any election INSERT “other than to elect the President or Deputy President”, REPLACE “generally in accordance with the provisions of the *Local Government Act 1995* as amended (2) For the purposes of the election referred to in sub-section (1)” with “as follows”.**
14. **Clause 16 (2) (f) – REPLACE two instances of “2” with “1”.**
15. **INSERT Clause 16A – Election Procedure – President and Deputy President**
  - (1) **An election to elect the President or Deputy President shall be conducted as follows:**
    - (a) **the Chief Executive Officer or his/her delegate shall act as returning officer;**
    - (b) **representatives are to vote on the matter by secret ballot;**
    - (c) **votes are to be counted on the basis of “first-past-the-post”;**
    - (d) **the candidate who receives the greatest number of votes is elected;**
    - (e) **if there is an equality of votes between two or more candidates who are the only candidates in, or remaining in, the count, the count is to be discontinued, and the meeting adjourned for not more than 30 minutes;**
    - (f) **any nomination for the office may be withdrawn, and further nominations may be made, before or when the meeting resumes;**

#### **IN BRIEF**

- A number of amendments are proposed to the WALGA Constitution.
- The proposed amendments were endorsed by a special majority of State Council at the meeting on 7 July 2021.

- (g) when the meeting resumes, an election will be held in accordance with sub-sections 1(a), 1(b), 1(c) and 1 (d);
  - (h) if two or more candidates receive the same number of votes so that sub-section 1(d) cannot be applied, the Chief Executive Officer is to draw lots in the presence of any scrutineers who may be present to determine which candidate is elected.
16. Clause 21 (4) – REPLACE “Chairman” with “Chair”.
  17. Clause 22 (1) – REPLACE “in August or September of” with “prior to 31 October”.
  18. Clause 22 (3) – DELETE “in person”
  19. DELETE Clause 22 (4) (b).
  20. Clause 23 (3) – DELETE “in person”
  21. Clause 24 (2) – DELETE “and of which vote is to be exercised in person”
  22. Clause 24 (4) – DELETE “as, being entitled to do so, vote in person”
  23. Clause 28 (1) – DELETE “The common seal shall be held in the custody of the Chief Executive Officer at all times.”
  24. Clause 29 (1) – DELETE “as, being entitled to do so, vote in person”
  25. Clause 29 (2) – DELETE “as, being entitled to do so, vote in person”
  26. Clause 31 (4) (c) – DELETE “and Regional Development”.

## Executive Summary

- A number of amendments are proposed to the WALGA Constitution;
- Amendments are necessary:
  - To remove requirements for delegates to attend annual and special general meetings in person; and,
  - As a result of WALGA’s change of financial year end to 30 June, from the previous 31 May year end.
- Other amendments are proposed to:
  - Allow a second vote to be conducted if two candidates tie in an election for President or Deputy President;
  - Clarify the application process for Ordinary and Associate Members;
  - Simplify the process for providing notice of State Council meetings;
  - Allow motions at Special State Council meetings to be passed with a simple, as opposed to absolute, majority, except as required elsewhere in the Constitution, such as the absolute majority requirement to adopt the budget; and,
  - Tidy up outdated wording.
- The proposed amendments to the Constitution were passed at the 7 July 2021 State Council meeting by a Special Majority.
- Consequently, these Constitutional Amendments are now being put to the 20 September 2021 Annual General Meeting.

## Attachment

- [WALGA Constitution – Proposed Amendments Mark-Up](#)

## Background

Amendments to the Constitution are required to allow delegates to attend and vote virtually through a videoconference, webinar or other platform at Annual or Special General Meetings of the Association if required.

In addition, WALGA has this year changed its financial year end from 31 May to 30 June. The 30 June year end means that WALGA's financial year now aligns with Local Governments' year end. Amendments to clauses relating to the budget, termination of membership and the timeframe for holding the AGM are required as a result of this change.

The requirement to amend the Constitution has provided an opportunity to amend the election procedure for WALGA President and Deputy President. The proposed change would enable a second ballot to be held if two or more candidates are tied for the position. This aligns with the procedure in the *Local Government Act 1995* for the election by Council of Mayors, Presidents, Deputy Mayors and Deputy Presidents.

Other minor changes to remove outdated and tidy up wording are proposed, as per the mark-up version of the Constitution attached.

### **Comment**

Amendments to the Constitution require endorsement by a special (75 percent) majority at State Council, as well as a 75 percent majority at an Annual General Meeting or Special General Meeting.

As the proposed amendments were endorsed by State Council at the 7 July meeting, they are now being put to the 20 September 2021 WALGA Annual General Meeting



## 3.2. Cost of Regional Development

Shire of Gnowangerup Delegate to move:

### MOTION

**That WALGA makes urgent representation to the State Government to address the high cost of development in regional areas for both residential and industrial land, including the prohibitive cost of utilities headworks, which has led to market failure in many towns in the Wheatbelt and Great Southern regions.**

### IN BRIEF

- The shortage of long-term and short-term accommodation for workers in regional areas, combined with the high cost of developing land, has become an urgent issue.
- Government intervention is needed.

### MEMBER COMMENT

At the most recent Great Southern Zone meeting, a number of Shires raised the urgent issue of a shortage of long-term and short-term accommodation for workers and the high cost of developing land. DevelopmentWA has been approached for a solution and has provided the following response:

*“The costs associated with the development of land across regional Western Australia are dramatically inflated by the servicing standards (including statutory charges) that are imposed upon the developer by the servicing agencies. There is no latent capacity in the Western Power electrical distribution network across the Wheatbelt and Great Southern, allowing Western Power to impose any upgrading costs upon a land developer under its “user pay” principles.*

*It is our experience that the development costs to create a conventional residential allotment on the edge of a town ranges from \$100,000 to \$160,000 per lot and it is not uncommon for us to be confronted with development costs between \$200,000 and \$400,000 per lot for industrial sites. As you would appreciate, if lots are created and then released into the market, regional based buyers would not entertain paying a price which will allow the developer to recover those costs, let alone make a profit.*

*This situation produces a failure in the market and DevelopmentWA receives a modest annual subsidy from the State Government to undertake land developments on behalf of Local Governments where a demand for new land exists and the private sector is not responding.”*

There is considerable pressure on the Regional Development Assistance Program, and the high cost of headworks particularly for water and electricity are a major disincentive to development by the private sector and Local Government. Urgent government intervention is needed to ensure that housing for workers for vacancies in industry in rural areas is delivered at a reasonable cost.

### SECRETARIAT COMMENT

Market failure in the provision of residential and industrial land occurs across most of regional Western Australia. State Government intervention was previously provided through the Regional Headworks Program, funded by Royalties for Regions, and through commitments from the utility providers to spread the costs of upgrading and extending infrastructure to service additional land across their customer base, rather than pass these costs to the developer. These arrangements no longer exist.

Strong growth in the demand for housing in regional WA has again highlighted this market failure and the consequent impacts on employment and economic development. The Regional Development Assistance Program delivered by DevelopmentWA is the only State Government support for industrial and residential land development in regional towns. The experience of Local Governments in accessing the Regional Development Assistance Program and the demand on the modest budget allocation will be important information to underpin advocacy for an achievable path to housing growth in regional towns.

### 3.3. CSRFF Funding Pool and Contribution Ratios

*Shire of Dardanup Delegate to move:*

#### MOTION

**That WALGA lobby the State Government to increase the CSRFF funding pool to \$25 million per annum and revert the contribution ratio to 50% split to enable more community programs and infrastructure to be delivered.**

#### MEMBER COMMENT

There is currently \$12.5 million available in the 2021 Community Sporting and Recreation Facilities Fund (CSRFF). \$1 million of this funding per year, for the next four years, has been specifically set aside for projects that increase female participation in sport and recreation, such as unisex change rooms. An additional \$2.5 million per annum for the next four years is also available in a new sub program called the Club Night Lights Program (CNLP). Therefore the total amount of funding available under the CSRFF program is \$15 million per annum for the next 4 years.

The current CSRFF funding model requires 1/3 contribution from local governments, 1/3 contribution from the clubs and 1/3 could be funded through CSRFF. Some CSRFF applications are eligible for up to one half of the project cost. The eligibility is measured against key development principles with applicants proving eligibility through completion of additional forms and process.

Over the last four CSRFF funding rounds, the WA State Government has contributed an average grant amount of \$424,270 to 91 projects. To put that figure into the terms of a sporting club's contribution, it would take 424 Bunnings sausage sizzles to raise enough money to fund 1/3 of the average State assisted project. Even if a club contributes a portion of this through volunteer labour and in-kind donations, the staggering figure is simply unattainable - which leaves local government to pick up the tab on over 66% of the bill.

Other Australian states use different structures to fund sporting infrastructure, for example, in Queensland the Active Community Infrastructure program allows \$40 million over three years. Unobstructed by percentage contribution rules, the Queensland State Government will invest up to \$1 million per project. Each EOI submission is evaluated on a case by case basis. In round one, the Queensland Government will deliver \$16 million in funding for sport and recreation infrastructure projects to 21 organisations. The average size of these grants is \$741,826, a figure that is almost double that of Western Australia's average contribution and close to 50% of the average cost of building a small pavilion with change rooms.

It is recommended that WALGA lobby the State Government to increase the funding available to \$25 million per annum and to increase the ratio to 50%. In this way, the total number of projects could still be maintained and the impost on local clubs and Local Government ratepayers could be reduced.

#### **IN BRIEF**

- Clubs are not able to contribute their one third required contribution towards facilities and major projects as required under CSRFF framework;
- This results in Local Governments having to fund two thirds of new infrastructure at significant cost to ratepayers;
- Support is sought for WALGA to lobby State Government to increase funding towards this program and to allow a 50:50 split between State and the local communities.

## SECRETARIAT COMMENT

WALGA has advocated for funding for the Community Sporting and Recreation Facilities Fund (CSRFF) to be increased to \$25 million per annum for a number of years, most recently as part the Association's 2020 [State Election campaign](#) and [WALGA's 2020-21 State Budget Submission](#).

Funding for the CSRFF will increase from \$12 million in 2021-22 to \$12.5 million in 2022-23. \$10 million over four years has also been allocated for sports floodlighting infrastructure under the Club Night Lights Program.

WALGA's Advocacy Position 3.7.1 Community Infrastructure states:

*"The Association supports Local Government initiatives and infrastructure that contribute to the health and wellbeing of the community."*

### 3.4. Regional Telecommunications Project

*Shire of Esperance Delegate to move:*

#### MOTION

**That WALGA strongly advocates to the State Government to increase funding for the Regional Telecommunications Project to leverage the Federal Mobile Black Spot Program and provide adequate mobile phone coverage to regional areas that currently have limited or no access to the service.**

#### MEMBER COMMENT

The regions are the powerhouse of the Western Australian economy and the sustainability of their futures relies on enhanced connectivity. Co-investment by state and federal governments along with Telcos is critical to increase coverage in areas that would otherwise be difficult to justify on economic grounds as it is an expensive and complex exercise.

Under the Barnett Government, there was \$60 million in the bucket of funding for regional telecommunications and partnering with the Commonwealth, there were 89 towers delivered within the federal electorate of O'Connor alone.

After the Labor Government took office, this bucket of State funding has decreased to only \$5 million for the entire state and the installation of towers has dried up significantly. On the contrary, the Federal Government has allocated its largest allocation of funding in Round 6 of \$80 million since the initial Round 1. Matching funds from the State is critical to securing funds from the Federal Mobile Black Spot Program which is in threat of being secured by other States with matching funding.

The State Government's forward estimates show no commitments to the program, demonstrating a lack of long term commitments by the State Government to the Regional Telecommunications Project. Service providers such as Telstra are reluctant to install regional mobile telecommunications infrastructure without third party funding.

Solving the coverage and capacity gaps in regional WA is critical for the success of our regions and a matter of equity for country constituents.

#### SECRETARIAT COMMENT

As identified, the Commonwealth Government committed \$380 million over six rounds to the Mobile Black Spot Program (the Program). In April 2020 the Round 5 results were announced, with a further 182 base stations to be funded in regional and remote Australia.

The Commonwealth Government has committed \$80 million for Round 6 of the Program and is expected to commence after the Round 5A process is complete.

Since 2012, State Governments have committed to improving mobile connectivity in regional Western Australia, currently through its Regional Telecommunications Project (RTP) and previously via the Regional Mobile Communications Project (RMCP).

#### **IN BRIEF**

- State funding has decreased to only \$5 million for the entire state and the installation of towers have dried up significantly.
- The Federal Government has allocated its largest allocation of funding in Round 6 of \$80 million.
- Matching funds from the State is critical to securing funds from the Federal Mobile Black Spot Program which is in threat of being secured by other States with matching funding.

The RTP initial allocation was \$45 million from 2014-15 with a further \$20 million allocated from 2016-17.

The total RTP allocation under the last Coalition Government was \$65 million, which was mainly used for State co-contributions under the Commonwealth Mobile Black Spot Program Rounds 1 and 2. Information on the various MBSP Rounds is here: <https://www.communications.gov.au/what-we-do/phone/mobile-services-and-coverage/mobile-black-spot-program>

The Mobile Black Spot Program Round 4 announced on 22 March 2019 stated “*The Federal and State governments will contribute \$4.3 million each to the Mobile Black Spot Round 4 program in WA, with a further \$6 million from telecommunications companies*”.

The Regional Telecommunications Project Continuation (RTPC) Funding (announced 21 May 2019) provided a further \$20 million allocation from 2019-20 by the Labor Government, bringing total RTP funding to \$85 million.<sup>1</sup>

On 21 April 2020 a joint Commonwealth/State media statement announcing the Mobile Black Spot Program Round 5 outlined “*under Round 5, \$29.7 million will be invested in mobile infrastructure in Western Australia. This includes \$12.8 million funding from the Commonwealth and \$5.5 million from the Western Australian Government*”.

The outcomes of Round 1 of the Regional Connectivity Program were announced on 28 April 2021 advising that “*the McGowan Government will contribute \$5.88 million to projects under the Commonwealth's Regional Connectivity Program to help bring mobile and broadband infrastructure to some of Western Australia's most under-served areas*” and “*the State's investment has attracted co-funding of \$17.1 million from the Commonwealth and additional funding from project applicants and third party contributors*”.<sup>2</sup>

Along with the Digital Farm Grants Program Round 3 announced in January 2021 of a “*\$6.3 million investment by the State delivering high-speed broadband to 600 farmers and residents across WA's grain growing regions under Round 3 of the Digital Farm program*” there continues to be considerable investment in Telecommunications in WA.<sup>3</sup>

Notwithstanding, the need is still significant, with the Shire of Esperance motion to increase State funding by way of co-contribution to leverage Federal programs to regional areas that have limited or no access is supported.

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<sup>1</sup> <https://www.mediastatements.wa.gov.au/Pages/McGowan/2019/05/20-million-dollars-on-the-table-for-regional-mobile-black-spots.aspx>

<sup>2</sup> <https://www.mediastatements.wa.gov.au/Pages/McGowan/2021/04/23-million-dollar-boost-for-regional-connectivity.aspx>

<sup>3</sup> <https://www.mediastatements.wa.gov.au/Pages/McGowan/2021/01/6-point-3-million-dollar-funding-injection-to-bring-high-speed-broadband-to-the-grainbelt.aspx>

### 3.5. Review of the Environmental Regulations for Mining

Shire of Dundas Delegate to move:

#### MOTION

Regarding a review of the *Mining Act 1978*.

1. To call on Minister Bill Johnston, Minister for Minister for Mines and Petroleum; Energy; Corrective Services to instigate a review of the 43-year-old *Mining Act* to require mining companies to abide by environmental regulations, and to support research and development into sustainable mining practices that would allow mining without detriment to diversification and community sustainability through other industries and development.
2. That abandoned mines in regional Western Australia receive a priority action plan with programmes developed to work with remote resource communities to assist in the rehabilitation of these mines as a job creation programme, with funding allocated for diversification projects for support beyond mine life across Western Australia.

#### IN BRIEF

The Australian and State Governments has several initiatives and studies completed regarding mining environmental regulating and the Mining Rehabilitation Fund.

Our plan is focused on existing information and plans:

- Industry Australia has done extensive studies in this field: [Mine Rehabilitation \(industry.gov.au\)](http://industry.gov.au).
- There is already an established fund for this possible initiative: [Mining Rehabilitation Fund Yearly Report 2018-19 \(dmp.wa.gov.au\)](http://dmp.wa.gov.au).

We hope to get support for this initiative to get Local Governments across Western Australia involved by receiving some of these funds to actively participate in these rehabilitation works with mining partnerships and Local Government. This opportunity will fund diversification and implement a plan for after mine life, reducing the impacts of the mining boom bust cycle. (WA currently has approx. \$182 million in the mining rehab fund, generating around \$1 million in interest and of which approx. \$312,000 was used in rehab projects).

#### MEMBER COMMENT

The mining industry currently enjoys concessions in relation to both environmental and planning legislation that are not available to other industries, nor to Local Governments. For example, a mining company can lodge a mine plan which includes a facility to 'bury' tyres. No other industry or Local Government is permitted to put tyres in landfill or otherwise bury or cover up tyres. There is a cost involved with the disposal of old tyres, which under current legislation, the mining industry is exempt from as they are permitted to bury their old tyres. This flies in the face of all the environmental legislation in relation to the disposal of tyres.

In the planning space, a mining company can object to any development on land over which they hold a current mining tenement, whether that ground is currently being actively mined or the ground has been 'tied up' in a project group of tenements and no work has ever been commenced or completed on the subject ground. This can have very detrimental effects on Local Government planning for the future as the mining company can call to a halt any attempt to develop land for any project. For example, in the Shire of Dundas, we have a very real need to have land released for industrial zoning, however, the one area readily available has an existing mining tenement over it and the mining company has lodged an objection to the Shire being able to purchase that land as a freehold title. The mining tenement has been in existence since 1983 and has never been worked. Similarly, the existence of a mining tenement can hamper any proposed land release for development by a Local Government because it 'may' be explored at some future time. The mining sector appears to enjoy these concessions on the fact that it employs a large number of people and, more importantly, generates royalty revenue for the State Government. Figures from 2019 indicate that the Mining industry in Australia employs approx. 245,000 people while agricultural industries (including forestry and fishing) employ approx. 333,000.

There is a massive, world-wide push to encourage more sustainable and environmentally friendly practices in all industry. Climate change is the hottest topic around the world and reducing greenhouse gases and implementing the best environmental practices is high on everyone's agenda.

There appears to be a large disconnect between the acceptable practices of the mining industry and the rest of industry and Local Government. Mining, by its very nature, is a finite industry but, current mining techniques cause wholesale destruction on an often-massive scale, most of which can never be recovered to its former state. The agricultural sector, on the other hand, is a sustainable industry whose entire focus is the production of food to keep us alive. Despite this, whilst it is considered appropriate for hundreds of hectares of land to be cleared to accommodate a mine site and all its attendant infrastructure, with scant regard for habitat and/or fauna and flora, a farmer can be fined thousands of dollars and/or face a term of imprisonment for clearing even a tiny portion of native vegetation on his freehold land.

In the planning arena, Section 120 of the *Mining Act 1978* makes provision that whilst any planning scheme made under the *Planning & Development Act 2005*, will be '*taken into account*', it will not prohibit or affect the grant of a mining tenement.

It appears to be illogical that every other sector is to be bound by legislation that does not apply to the mining industry. The *Mining Act* is 43 years old and, given the current review of the 26-year-old *Local Government Act*, is well and truly due for some review itself.

We are not opposed to the mining industry, in fact, our whole Shire was born out of the mining industry. However, the current provisions of the *Mining Act 1978* doom us to be forever beholden to the '*boom and bust*' nature of mining as it is nearly impossible to create a diverse and sustainable community when the *Mining Act* overrides other legislation. For example, any areas that we may earmark as having huge tourism potential can be wiped out in an instant by the application for a mining tenement over that ground. The loss of tourism potential is not something that can be recovered under a rehabilitation scheme. Rehabilitation should be a route of last resort not the accepted norm. Mining companies need to acknowledge that things such as proper disposal of tyres is a normal cost of conducting their business and act accordingly. There must be some mechanism for preserving unique landscapes that cannot be returned to their former state no matter how good the rehabilitation plan is. The mining industry employs some clever and innovative people and rather than tie up money in rehabilitation schemes (WA currently has approx. \$182 million in the mining rehabilitation fund, generating around \$1 million in interest and of which approx. \$312,000 was used in rehab projects), money should be directed into research and development of alternate and less destructive mining methods that leave our stunning natural environment and fauna more intact and available when mining ceases.

There are many papers available relating to mining impacts and legislation that mining is seemingly exempt from abiding by, some of which are referenced below:

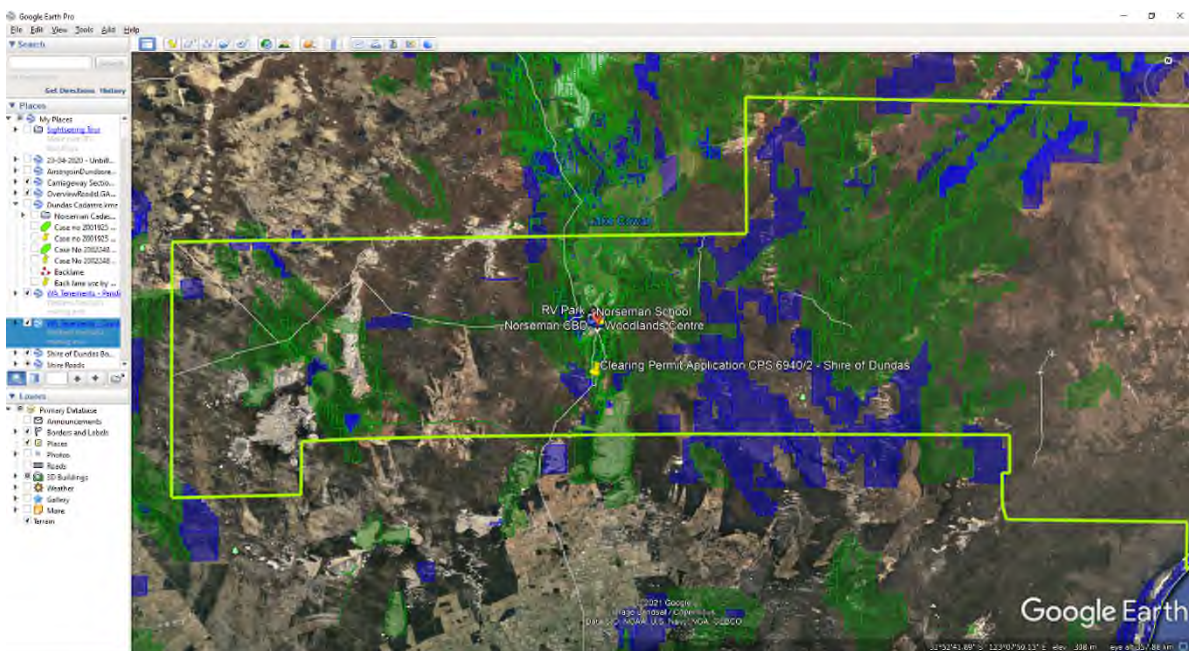
- EPA report 1699, 1 February 2021 [EPA Report 1699 - Lake Way Sulphate of Potash Project.pdf](#)
- Regulations affecting landfill management for local governments. Major relevant legislation is contained within:
  - [The Waste Avoidance and Resource Recovery Act 2007](#)
  - [The Waste Avoidance and Resource Recovery Levy Act 2007](#)
  - [The Waste Avoidance and Resource Recovery Regulations 2008](#)
  - [The Waste Avoidance and Resource Recovery Levy Regulations 2008](#)
- [Guide to drafting waste local laws](#) – the Guide to drafting waste local laws is intended to provide general guidance to local government. It is for use by local governments and the Western Australian Local Government Association.
- [Factsheet: Assessing whether material is waste](#) – this Factsheet provides information to industry on matters relevant to determining whether material is waste under the *Environmental Protection*

Act 1986 and the Waste Avoidance Resource Recovery Act 2007 and their associated regulations.

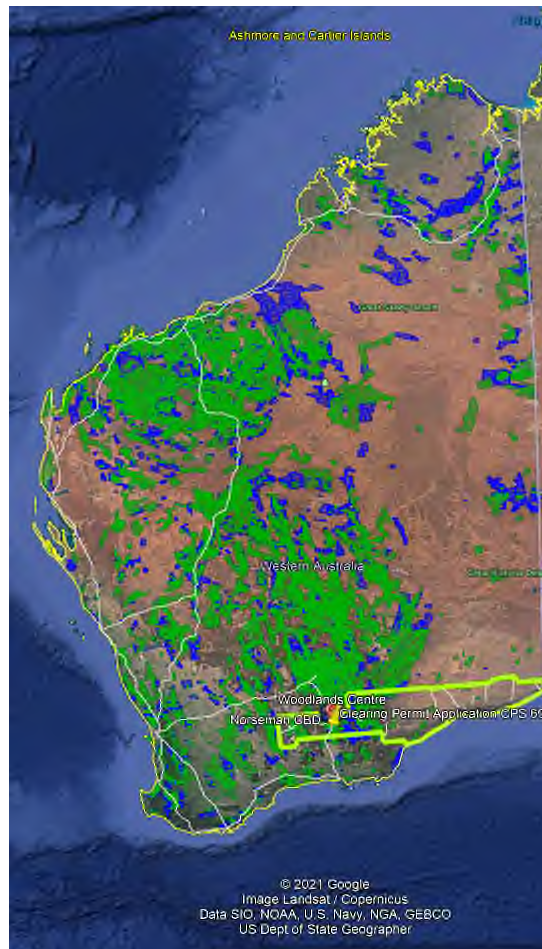
- [Factsheet: - amendments to the Environmental Protection Regulations 1987 - clean fill and uncontaminated fill](#) – this Factsheet provides information on clean fill and uncontaminated fill in accordance with the amended *Environmental Protection Regulations 1987* and the revised *Landfill Waste Classification and Waste Definitions 1996 (amended 2019)*.
- [NBN News | WHITEHAVEN COAL APPROVED TO BURY HUNDREDS OF TYRES](#)
- [Tyre Product Stewardship Scheme | Department of Agriculture, Water and the Environment](#)
- [Mining report finds 60,000 abandoned sites, lack of rehabilitation and unreliable data - ABC News](#)

Mines closed, rehabilitated, and relinquished	
Queensland	0
Western Australia	Unknown
New South Wales	1
South Australia	18
Northern Territory	0
Victoria	1
Tasmania	1

### Status in 2018







*Green area is approved mining leases blue is pending leases*

The Mining Rehabilitation Fund has a substantial amount of funds available and these funds could be put to much better use by funding research into more sustainable practices in the mining industry. Every other industry is required to count legislative compliance as a normal cost of conducting their business. The mining industry must be compelled to do the same.

Mine rehabilitation is all very well and good but, tackles the issue after the '*horse has bolted*'. We could achieve far better outcomes if mining companies worked to adopt sustainable, environmentally friendly, mining techniques that do not need these rehabilitation projects. The burying of tyres is only one part of the problem, and it contributes to the wholesale destruction that goes with mining to the detriment of everything else. There is no tourism value in a rehabilitated mine site. You cannot replace unique granite outcrops and the stunning woodlands once they have been decimated by mining practices. Climate change is happening, and we are currently content to let it be accelerated by actively encouraging poor practice by mining companies.

## **ATTACHMENTS**

- [Photographs](#)
- [Department of Mines, Industry Regulation and Safety – Mining Rehabilitation Fund Yearly Report 2019-20](#)

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## SECRETARIAT COMMENT

### **With respect to the Part 1 of the Motion:**

Mining companies are required to comply with relevant environmental regulations and conditions of approval, which includes developing and implementing rehabilitation plans.

The Department of Mines, Industry Regulation and Safety (DMIRS) assesses environmental proposals for prospecting, mining exploration and development activities in accordance with the *Mining Act 1978*. Native vegetation clearing permits are assessed under delegation in accordance with the provisions of the *Environmental Protection Act 1986* and the *Environmental Protection (Clearing of Native Vegetation) Regulations 2004*. Unconditional Performance Bonds (UPB) may be imposed as mining securities for compliance with environmental conditions imposed under the *Mining Act* in some cases.

Mining, petroleum and geothermal activity proposals that may have a significant impact on the environment are assessed by the Environmental Protection Authority (EPA). In addition, proposals likely to have significant impact to matters of national environmental significance require approval under the Commonwealth *Environment Protection and Biodiversity Conservation Act 1999*.

In relation to tyre disposal, the Association acknowledges the significant challenge this poses for Local Governments, particularly those in the non-metropolitan area in regard to end of life tyre management. The Shire of Dundas is to be commended for its commitment to ensuring that tyres generated in the Shire are recycled; this is a significant achievement.

It is a significant barrier that there is not an effective Product Stewardship Scheme for tyres, which covers the full costs, including transport, of recycling tyres. The current situation means that frequently organisations choose the cheapest option for disposal or material, rather than the best environmental and social outcome.

As part of the funding to address the Export Bans for recyclable materials, including tyres, the State and Federal Government is investing over \$18 million in tyre recycling infrastructure for WA. WALGA is investigating how this funding will assist Local Governments across WA to develop sustainable tyre recycling solutions, which focus on resource recovery and minimise landfilling of these products.

### **In relation to Part 2 of the Motion:**

The *Mining Rehabilitation Fund Act 2012* and the *Mining Rehabilitation Fund Regulations 2013* provide the legislative framework for declaring abandoned mine sites and enables the Mining Rehabilitation Fund (MRF) to receive levy contributions made by WA mining operators for the purpose of rehabilitation of abandoned mines and other land affected by mining operations carried out, in, on or under those sites.

Income for the MRF comes from a levy on existing mines based on the size of the operating mine and the expenditure comes from the interest earned by the fund. The MRF is aimed at addressing legacy mines pits that were not subject to the current legislative process and requirements, and where no company or individual can be identified and made responsible for the rehabilitation of the mine.

The Mining Rehabilitation Advisory Panel is an independent body that provides advice to the Director General of the DMIRS on matters related to the MRF, including which abandoned mines should receive funds for remedial action.

The Abandoned Mines Policy provides guidance on how the priorities for the use of the funds and which abandoned mines will be managed. The key principle used in decision making is the level of risk an abandoned mine represents. The policy encourages the use of partnerships with Local Governments, community groups and business in the management and rehabilitation of the selected abandoned mine sites.

# Attachment 1: AGM Association Standing Orders

1. **INTERPRETATIONS**  
For the purposes of these Standing Orders, if not inconsistent with the context, the following words shall have the following meanings:
  - 1.1 **"Absolute Majority"** means: a majority of delegates of the Association whether present and voting or not.
  - 1.2 **"Association"** means: all or any part of the Western Australian Local Government Association.
  - 1.3 **"Delegate or Deputy Delegate"** means: those persons duly nominated, from time to time, to represent a Member Local Government at a meeting of the Association.
  - 1.4 **"Deputy President"** means: the Deputy President for the time being of the Association.
  - 1.5 **"Meeting"** means: an Annual or Special General Meeting of the Association.
  - 1.6 **"Member Local Government"** means: a Local Government admitted to ordinary membership of the Association in accordance with the provisions of the Constitution.
  - 1.7 **"President"** means: the President for the time being of the Association.
  - 1.8 **"Simple Majority"** means: a majority of the delegates from the Association that are present and voting.
2. **CONDUCT OF MEETINGS**  
The proceedings and business of meetings of the Association shall be conducted according to these Standing Orders.
3. **NOTICE OF MEETING**
  - 3.1 **Annual General Meeting**  
The Chief Executive Officer of the Association shall give at least ninety (90) days notice of an Annual General Meeting to all Member Local Governments, advising of the closing date for submission of motions for inclusion on the agenda.
  - 3.2 **Special General Meeting**  
A Special General Meeting of the Association is to be held if a request is received by the Association President, in accordance with the requirements of the Association's Constitution. No business shall be transacted at a Special General Meeting other than that for which the Special General Meeting was called.
  - 3.3 Notice shall be given at the destinations appearing in the records of the Association.  
  
Notice will be deemed to have been delivered immediately if transmitted electronically or on the second working day after posting.
4. **QUORUM**
  - 4.1 The Association shall not conduct business at a meeting unless a quorum is present.
  - 4.2 At any meeting of the Association greater than one half of the delegates who are eligible to vote must be present to form a quorum.
  - 4.3 The Association is not to transact business at a meeting unless a quorum is present.
  - 4.4 If a quorum has not been established within the 30 minutes after a meeting is due to begin then the Association can be adjourned –
    - (a) by the President or if the President is not present at the meeting, by the Deputy President;
    - (b) if neither the President nor Deputy President is present at the meeting, by a majority of delegates present;
    - (c) if only one delegate is present, by that delegate; or
    - (d) if no delegate is present, by the Chief Executive Officer or a person authorised by the Chief Executive Officer.
  - 4.5 If at any time during a meeting a quorum is not present, the President shall thereupon suspend the proceedings of the meeting for a period of five (5) minutes and if a quorum is not present at the expiration of that period, the meeting shall be deemed to have been adjourned and the person presiding is to reschedule it for some future time.
  - 4.6 Notice of a meeting adjourned because of absence of a quorum is to be given to all Member Local Governments.
5. **MEETINGS OPEN TO THE PUBLIC**  
The business of the Association shall be open to the public except upon such occasions as the Association may by resolution otherwise decide.
6. **ORDER OF BUSINESS**  
Unless the Association should decide otherwise, the order of business at meetings of the Association, with the exception of special meetings or an adjourned meeting, shall be as follows:
  - (a) Record of attendance and apologies;
  - (b) Announcements;
  - (c) Confirmation of minutes of previous meetings;
  - (d) President's report;

- (e) Financial report for the financial year; and
- (f) Consideration of Executive and Member Motions.

**7. VOTING ENTITLEMENTS**

- 7.1** Each Member Local Government shall be entitled to be represented at any meeting of the Association.
- 7.2** Only eligible and registered delegates may vote.
- 7.3** A delegate shall be entitled to exercise one vote on each matter to be decided. Votes are to be exercised in person.
- 7.4** A delegate unable to attend any meeting of the Association shall be entitled to cast a vote by proxy.
- 7.5** A proxy shall be in writing and shall nominate the person in whose favour the proxy is given, which person need not be a delegate. Proxy authorisations shall be delivered to the Chief Executive Officer of the Association before the commencement of the meeting at which the proxy is to be exercised and shall be signed by the delegate or by the Chief Executive Officer of the Member Local Government that nominated the delegate.

**8. SPECIAL URGENT BUSINESS**

At any time during a meeting a delegate may, with the approval of an absolute majority, introduce a motion relating to special urgent business that calls for an expression of opinion from the meeting.

In presenting an item of special urgent business, a delegate shall have sufficient copies of the motion in writing for distribution to all delegates present at the meeting and, where practicable, give prior notice to the President of such intention.

**9. PRESIDENT**

In the construction of these Standing Orders unless the context requires otherwise, the word "*President*" shall in the absence of the President include the Deputy President or the delegate chosen by resolution to preside at any meeting of the Association.

**10. DELEGATE AND DEPUTY DELEGATE**

- 10.1** In the construction of these Standing Orders unless the context requires otherwise, the word "delegate" shall in the absence of the delegate include the deputy delegate.
- 10.2** A deputy delegate acting in the capacity of a delegate unable to attend a meeting of the Association shall exercise all rights of that delegate.

**11. PRESIDENT TO PRESIDE**

- 11.1** The President shall preside at all meetings of the Association, but in absence of the President, the Deputy President shall preside.
- 11.2** In the absence of the President and the Deputy President, the delegates shall choose by resolution, a delegate present to preside at the meeting.

**12. SPEAKING PROTOCOL**

- 12.1** Only registered delegates and members of the Association's State Council shall be entitled to speak at meetings of the Association.
- 12.2** The first person that is entitled to speak at a meeting who attracts the attention of the person presiding shall have precedence in speaking.
- 12.3** Speakers are to use the microphones supplied.
- 12.4** When addressing a meeting, speakers are to:
  - (a) rise and remain standing unless unable to do so by reason of sickness or disability;
  - (b) address the meeting through the person presiding;
  - (c) state their name and Local Government before otherwise speaking;
  - (d) refrain from reading comment printed in the agenda paper in support of a motion, but may identify key points or make additional comment; and
  - (e) refrain from using provoking or discourteous expressions that are calculated to disturb the peaceful current of debate.
- 12.5** Mobile phones shall not be switched on while the meeting is in session.

**13. DEBATE PROCEDURES**

- 13.1** A delegate moving a substantive motion may speak for –
  - (a) 5 minutes in his or her opening address; and
  - (b) 3 minutes in exercising the right of reply.
- 13.2** Other speeches for or against motions are to be limited to 3 minutes unless consent of the meeting is obtained which shall be signified without debate.
- 13.3** No delegate, except the mover of a motion in reply, is to speak more than once on the same motion except by way of personal explanation.
- 13.4** As soon as the right of reply has been exercised, the motion is to be forthwith put to the vote without further comment.
- 13.5** No discussion shall take place on any motion unless it is moved and seconded. Only one amendment on any one motion shall be received at a time, and such amendment shall be disposed

of before any further amendment can be received. Any number of amendments may be proposed.

**13.6** The provisions of these Standing Orders applicable to motions apply mutatis mutandis to amendments, except that the mover of an amendment shall have no right of reply.

**13.7** When a motion has been moved and seconded, the person presiding shall at once proceed to take a vote thereon unless a delegate opposes it or an amendment is proposed.

**13.8** No more than two delegates shall speak in succession on one side, either for or against the question before the meeting, and if at the conclusion of the second speaker's remarks, no delegate speaks on the other side, the motion or amendment may be put to the vote.

**13.9** Notwithstanding clause 13.7, where a composite motion is moved which embodies the core aspects of subsequent motions listed on the agenda, a delegate whose motion has been superseded shall have the opportunity to speak on the question of the composite motion before it is put.

Once a composite motion has been carried, no further debate shall be permitted in respect of the superseded motions.

**13.10** At any time during a debate, but after the conclusion of a delegate's comments, a delegate who has not spoken during the debate may move, without discussion, "that the question be now put". If that motion is seconded and carried by a majority, the question shall be submitted at once to the meeting, after the mover has replied.

**14. QUESTIONS**

Any delegate seeking to ask a question at any meeting of the Association shall direct the question to the President.

**15. POINT OF ORDER**

A delegate who is addressing the President shall not be interrupted except on a point of order, in which event the delegate shall wait until the delegate raising the point of order has been heard and the question of order has been disposed of, whereupon the delegate so interrupted may, if permitted, continue.

**16. MOTION - SUBSTANCE TO BE STATED**

A delegate seeking to propose an original motion or amendment shall state its substance before addressing the meeting thereon and, if so required by the President, shall put the motion or amendment in writing.

**17. PRIORITY OF SPEAKERS**

If two or more delegates wish to speak at the same time, the President shall decide who is entitled to priority.

**18. PRESIDENT TO BE HEARD**

Whenever the President signifies a desire to speak during a debate, any delegate speaking or offering to speak is to be silent, so that the President may be heard without interruption.

**19. WITHDRAWAL OF MOTION**

A motion or amendment may be withdrawn by the mover with the consent of the meeting, which shall be signified without debate, and it shall not be competent for any delegate to speak upon it after the mover has asked permission for its withdrawal, unless such permission has been refused.

**20. PRESIDENT MAY CALL TO ORDER**

The President shall preserve order, and may call any delegate to order when holding an opinion that there shall be cause for so doing.

**21. RULING BY PRESIDENT**

The President shall decide all questions of order or practice. The decision shall be final and be accepted by the meeting without argument or comment unless in any particular case the meeting resolves that a different ruling shall be substituted for the ruling given by the President. Discussions shall be permitted on any such motion.

**22. RESOLUTIONS**

**22.1** Except as otherwise provided in the Association Constitution and these Standing Orders, all motions concerning the affairs of the Association shall be passed by a simple majority.

**22.2** Any matter considered by the Association at a Special Meeting shall not be passed unless having received an absolute majority.

**23. NO DISCUSSION**

Where there is no discussion on a motion, the President may deem the motion to be passed unless the meeting resolves otherwise.

**24. PERMISSIBLE MOTIONS DURING DEBATE**

**24.1** When a motion is under debate, no further motion shall be moved except the following:

- (a) that the motion be amended;
- (b) that the meeting be adjourned;
- (c) that the debate be adjourned;
- (d) that the question be now put;
- (e) that the meeting proceed with the next item of business; or
- (f) that the meeting sits behind closed doors.

- 24.2** Any delegate who has not already spoken on the subject of a motion at the close of the speech of any other delegate, may move without notice any one of the motions listed in clause 24.1 (b)-(f) and, if the motion is seconded, it shall be put forthwith.
- 24.3** When a debate is adjourned, the delegate who moves the adjournment shall be the first to speak on the motion when the debate is resumed unless the delegate advises of no desire to speak on the motion. Where this occurs, the President shall then call for further speakers, with the exception of those delegates who have previously spoken (unless the meeting otherwise agrees).
- 25. RESCISSION OF RESOLUTION**
- 25.1 At the same meeting**  
Unless a greater majority is required for a particular kind of decision under the Standing Orders (in which event that shall be the majority required), the Association may, by simple majority at the same meeting at which it is passed, rescind or alter a resolution if all delegates who were present at the time when the original resolution was passed are present.
- 25.2 At a Future Meeting**  
Unless a greater majority is required for a particular kind of decision under the Standing Orders (in which event that shall be the majority required), the Association may rescind or alter a resolution made at an earlier meeting:
- (a) by simple majority, where the delegate intending to move the motion has, through the Chief Executive Officer, given written notice of the intended motion to each delegate at least seven (7) days prior to the meeting; or
  - (b) by absolute majority, in any other case.
- 26. METHOD OF TAKING VOTES**  
The President shall, in taking a vote on any motion or amendment, put the question first in the affirmative, and then in the negative and may do so as often as is necessary to enable formation and declaration of an opinion as to whether the affirmative or the negative has the majority on the voices or by a show of hands or by an electronic key pad voting system.
- 27. DIVISION**  
The result of voting openly is determined on the count of official voting cards and, immediately upon a vote being taken, a delegate may call for a division.
- 28. ALL DELEGATES TO VOTE**
- 28.1** At meetings of the Association, a delegate present at the meeting when a question is put shall vote on the question.
- 28.2** Each delegate shall be entitled to exercise one deliberative vote on any matter considered.
- 29. PRESIDENT'S RIGHT TO VOTE**  
The President shall have a casting vote only.
- 30. SUSPENSION OF STANDING ORDERS**
- 30.1** In cases of urgent necessity or whilst the Association is sitting behind closed doors, any of these Standing Orders may be suspended on a motion duly made and seconded, but that motion shall not be declared carried unless a simple majority of the delegates voting on the question have voted in favour of the motion.
- 30.2** Any delegates moving the suspension of a Standing Order shall state the object of the motion, but discussion shall not otherwise take place.
- 31. NO ADVERSE REFLECTION ON ASSOCIATION**  
A delegate shall not reflect adversely upon a resolution of the Association, except on a motion that the resolution be rescinded.
- 32. NO ADVERSE REFLECTION ON DELEGATE**  
A delegate of the Association shall not reflect adversely upon the character or actions of another delegate nor impute any motive to a delegate unless the Association resolves, without debate, that the question then before the Association cannot otherwise be adequately considered.
- 33. MINUTES**
- 33.1** The Chief Executive Officer of the Association is to cause minutes of the meeting to be kept and preserved.
- 33.2** The minutes of a meeting are to be submitted to the next Annual or Special General Meeting for confirmation.
- 33.3** Copies of the minutes will be supplied to all delegates prior to the meeting.



# Minutes

## Annual General Meeting

**Friday, 25 September 2020**

**Crown Perth**

# **Minutes**

## **WALGA**

### **Annual General Meeting**

**Held at**

**Crown Perth, Grand Ballroom**

**Friday 25 September 2020**

**The meeting commenced at 4pm**



# 1 Annual General Meeting – Order of Proceedings

## 1.1 Record of Apologies

- City of Albany
- Town of Bassendean
- Shire of Boyup Brook
- Shire of Carnarvon
- Shire of Coorow
- Shire of Dumbleyung
- Shire of Halls Creek
- Shire of Meekatharra
- Shire of Murchison
- Shire of Ngaanyatjaraku
- Shire of Sandstone
- Shire of Shark Bay
- Shire of Three Springs
- Shire of Williams
- Shire of Woodanilling
- Cr Thomas Oversby                      Shire of Boyup Brook
- Cr Helen O'Connell                      Shire of Boyup Brook
- Cr Brett McGuinness                      Shire of Quairading
- Cr Len Armstrong                      Shire of Lake Grace
- Cr Ian Mickel                      Shire of Esperance
- Cr Amanda Yip                      City of Bunbury
- Cr Anthony Farrell                      Shire of Chapman Valley
- Mayor Dan Bull                      City of Bayswater
- Cr Cheryl Kozisek                      City of Bunbury
- Cr Steven Carter                      Shire of Dalwallinu
- Cr Keith Carter                      Shire of Dalwallinu
- Cr Sue Meeking                      Shire of Kondinin
- Cr Julie Russel                      Shire of Wickepin
- Cr Steven Martin                      Shire of Wickepin
- Cr Dot Newton                      City of Wanneroo
- Mr Tony Nottle                      City of Busselton
- Cr Jason Russell                      Shire of Mundaring

## 1.2 Adoption of Standing Orders

### RESOLUTION:

**Moved            Mayor Shane Van Styn, City of Greater Geraldton**  
**Seconded      Cr Julie Brown, City of Gosnells**

**That the AGM Association Standing Orders be adopted.**

**CARRIED**

### **1.3 Confirmation of Minutes**

Minutes of the 2019 WALGA Annual General Meeting were contained within the AGM Agenda.

#### **RESOLUTION:**

**Moved** Cr Paul Kelly, Town of Claremont  
**Seconded** Mayor Logan Howlett, City of Cockburn

**That the Minutes of the 2019 Annual General Meeting be confirmed as a true and correct record of proceedings.**

**CARRIED**

### **2.0 Adoption of Annual Report**

Annual Report including audited Financial Statements were distributed to members separately.

#### **RESOLUTION:**

**Moved** President Cr Michelle Rich, Shire of Serpentine Jarrahdale  
**Seconded** Mayor Shane Van Styn, City of Great Geraldton

**That the 2020 Annual Report including the 2019/20 Audited Financial Statements be received.**

**CARRIED**

### **3.0 Consideration of Executive and Member Motions**

As per motions listed.

### **4.0 Closure**

There being no further business the Chair declared the meeting closed at 4:29pm.

## 3. Consideration of Executive and Member Motions

### 3.1 Drought in Western Australia

*Shire of Dundas Delegate to move*

#### RESOLUTION

**Moved:** President Cr Laurene Bonza, Shire of Dundas  
**Seconded:** Cr Rasa Patupis, Shire of Dundas

**That WALGA:**

- 1. Requests assistance from the Federal Minister for Agriculture, Water and Environment, to reconsider the Federal Government's approach when determining the criteria on what areas are eligible for drought assistance; and**
- 2. Requests the State Minister for Agriculture and Food, to reconsider the State Government approach of not assisting with the drought situation, and if the State cannot help under their Water Deficiency Program that is implemented to cart water, then an alternative assistance package be considered.**

#### ***IN BRIEF***

The Australian Government has released a drought response, resilience and preparedness plan.

The plan is focused on three themes:

- Immediate action for those in drought.
- Support for the wider communities affected by drought.
- Long-term resilience and preparedness.

Read the detail in the:

[Australian Government's Drought Response, Resilience and Preparedness Plan.](#)

Most regions in WA did not form part of the Drought Program

**CARRIED**

#### MEMBER COMMENT

In relation to the above the Hon David Littleproud MP, Minister for Agriculture, Drought and Emergency Management announced on 1 July 2020 that the Australian Government was investing \$3.9 billion (growing to \$5 billion) in the Future Drought Fund.

This long-term, sustainable investment will make \$100 million available each year to help farmers and communities become more prepared for, and resilient to, the impacts of drought. The first of the Future Drought Funds Programs were announced and began to roll out from July 2020, funding farm business planning, greater access to information for decision-making, adoption of research and technologies, and building the drought resilience of natural resources such as soil and vegetation in agricultural landscapes.

Communities will also benefit through improved regional planning, strengthening networks, leadership and community capabilities and small-scale infrastructure projects.

The eight programs, totalling \$89.5 million, are:

1. The \$20m Farm Business Resilience program will provide farm businesses with training to strengthen their strategic business management skills and develop a farm business plan to build risk management capacity and drought resilience.

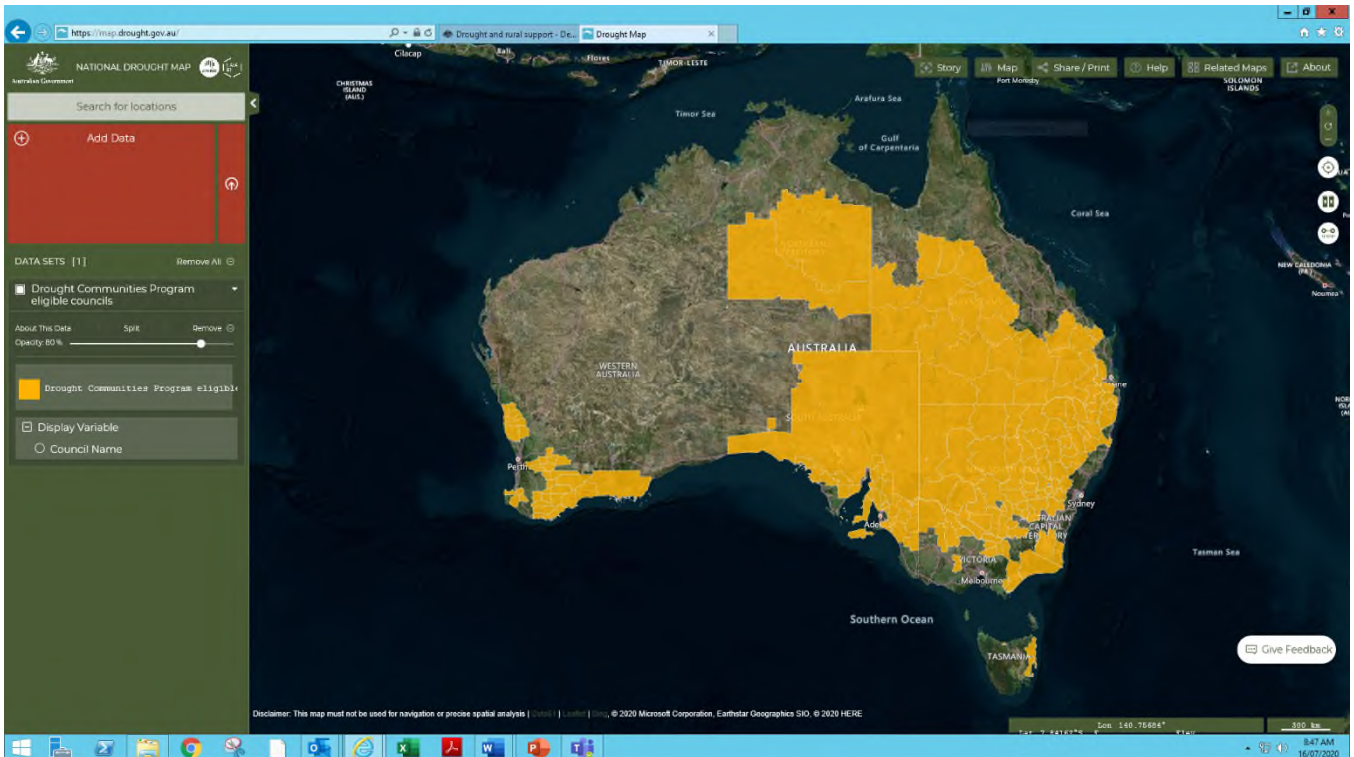
2. The \$10m Climate Services for Agriculture program will fund the development and delivery of interactive digital 'climate information services' for the agriculture sector to assist farmers to make real-time decisions.
3. The \$3m Drought Resilience Self-Assessment Tool will provide an online self-assessment tool for farmers to self-identify drought risks based on a range of social, economic and environmental indicators, and take action to build the drought resilience of their farm business.
4. The \$20.3m Drought Resilience Research and Adoption program will establish two regionally located Drought Resilience Adoption and Innovation Hubs, and Innovation Grants will become available to research organisations, private sector, industry, not-for-profit organisations and community groups.
5. The \$15m Natural Resource Management (NRM) Drought Resilience program will fund regional NRM bodies to undertake projects to build drought resilience of natural resources on agricultural landscapes, and there will also be grants available to organisations, farmer groups and individuals to undertake NRM projects to build the drought resilience of natural resources on small scales.
6. The \$3.75m Networks for Building Drought Resilience program will support community-driven projects that enhance drought resilience and strengthen networks, including small-scale infrastructure projects to make community facilities drought resilient.
7. The \$7.45m Drought Resilience Leaders program will develop leadership capability in communities and include a mentoring component to foster uptake of innovative practices to build drought resilience of farmers and their businesses.
8. The \$10m Regional Drought Resilience Planning will provide funding to consortia of local councils or equivalent entities to develop Regional Drought Resilience Plans for agriculture and allied industries.

In response to the above announcements on the 1 July 2020, the Western Australian Government was critical of these as they had bypassed critical WA projects that had been presented in a WA Government submission. WA's submission included research and development projects to regenerate degraded and dehydrated lands, projects to prove and promote on-farm desalination, a boost to Strategic Community Water Supplies in the grainbelt and support for horticulture on the Gnangara Mound. While any Federal drought funding is welcomed by the State Government, they felt that this program represents a lost opportunity for WA farmers in need of long-term drought support.

Despite its disappointment with the outcome, the McGowan Government stated it will work with the Federal Government to deliver programs in WA and will continue to push for projects to deal with systemic dry conditions in WA.

Recently the State Government has also declared a water deficiency in another area of the Goldfields Esperance Region in the Shire of Esperance - Cascade area. This is the 12<sup>th</sup> declaration since May 2019. A declaration is made as a last resort, after continued dry conditions due to climate change have depleted on-farm and State Government managed community water supplies.

<https://map.drought.gov.au/>



The above map identifies the Shires or Regions eligible for this funding. Unfortunately most areas in WA are excluded from any assistance for these programs, and it is important to highlight the Western Australian position as severely impacted with a lack of understanding or support from both Federal and State Governments.

## SECRETARIAT COMMENT

The motion is in keeping with the State Council resolution of March 2020, requesting WALGA, in consultation with ALGA, to liaise with the WA State Government Ministers for Water, Agriculture and Environment to provide a coordinated holistic response in respect to the ongoing drying climate issues and access to the Drought Communities Funding Program (RESOLUTION 37.1/2020).

## 3.2 State Owned Unallocated Crown Land (UCL) House Blocks

*Shire of Dundas Delegate to move*

### RESOLUTION

**Moved: President Cr Laurene Bonza, Shire of Dundas**  
**Seconded: Cr Rasa Patupis, Shire of Dundas**

**That WALGA request the Minister for Local Government, Hon. David Templeman to consider a review into the justification and fairness of the State Government not paying rates on Unallocated Crown Land (UCL).**

#### **IN BRIEF**

Local Governments impose rates to raise revenue to fund the services and facilities.

The State Government do not pay rates on unallocated crown land.

Request a review into the justification and fairness of the State not paying rates on UCL land.

**CARRIED**

### MEMBER COMMENT

The Shire of Dundas is concerned that the State Government does not pay rates on Unallocated Crown Land. What is not considered is the roads in front of these properties still need to be sealed every ten years, the drains need repairs and verges need to be mowed, not to mention the portion of rates that contribute to the landfill, footy grounds, town-hall, public amenities, swimming pool and the general beautification of the Town.

The Shire of Dundas has 679 Town-site Properties.

The Shire of Dundas has 352 lots of Crown Land within the Town Boundary not paying rates or not vested to anyone to pay rates.

This is just over 50% of blocks in our community that does not pay rates while the infrastructure in-front of these blocks of land has to be maintained by the rest of our community. This equates to \$158,400.00 per year that the community has to find to maintain the infrastructure in front of these properties, which is 16% of the Shire's rates revenue.

The Shire of Dundas believes that the State should review the rate exemption provisions into the justification and fairness of the State Government not paying rates on Unallocated Crown Land (UCL).

An alternative may be for the State to pay a minimum annual maintenance charge on each block to Local Governments to mitigate fire risk and asset management costs for roads, footpaths, drainage etc.

### SECRETARIAT COMMENT

The above motion is consistent with WALGA's current policy of requesting for a broad review to be conducted into the justification and fairness of all rating exemption categories currently prescribed under Section 6.26 of the Local Government Act. This would include the current exemption for State Government Unallocated Crown Land (UCL).

It is also worth noting that the Local Government Review Panel have recommended that "*The Economic Regulation Authority (ERA) should be asked to undertake a review of the rating system, including a thorough examination of the case for the current wide range of exemptions*".

## Attachment 3: Action Taken on Resolutions of the 2020 AGM

### Action Taken on Resolutions of the 2020 Annual General Meeting

#### Action Taken on Resolutions of the 2020 Annual General Meeting

##### 3.1 Drought in Western Australia

That WALGA:

1. Requests assistance from the Federal Minister for Agriculture, Water and Environment, to reconsider the Federal Government's approach when determining the criteria on what areas are eligible for drought assistance; and
2. Requests the State Minister for Agriculture and Food, to reconsider the State Government approach of not assisting with the drought situation, and if the State cannot help under their Water Deficiency Program that is implemented to cart water, then an alternative assistance package be considered.

WALGA has made representations on this issue including to the Hon David Littleproud MP, Minister for Agriculture, and Northern Australia; the Hon Alannah MacTiernan MLC, Minister for Regional Development and Food, Hydrogen Industry; and WA Federal Government members, including meetings between the WALGA Deputy President and Senators Dean Smith and Slade Brockman. WALGA has also met with Minister MacTiernan's Chief of Staff and WA Government officials.

Correspondence from Minister Littleproud received in October 2020 indicated that details of the Commonwealth's Regional Drought Resilience Planning Program were still being worked through with the WA Government, which was yet to commit to co-funding the program. WALGA subsequently sought an assurance that Minister MacTiernan remained committed to *'working with the Minister for Water to ensure WA local government optimally benefit from the Future Drought Fund'*.

On 4 July 2021 it was announced that the WA Government had secured \$1.33 million of the \$9.85 million available under the Regional Drought Resilience Planning Program for 2021-22 to undertake planning for the Northern Midwest, Southern Wheatbelt and Great Southern Inland regions. This work will be led by Regional Development Commissions working with Local Governments and is due for completion by 30 June 2022. The WA Government has not provided a cash contribution towards this program.

On 3 February 2021 the WA Government announced a \$7.3 million infrastructure plan to upgrade and refurbish 70 community dams in the State's Wheatbelt and Great Southern regions with half to be funded from the National Water

## Action Taken on Resolutions of the 2020 Annual General Meeting

Grid Fund, however the State's application for funding was unsuccessful.

On 15 April 2021, the Commonwealth announced that an additional \$2.8 million would be provided to pay rebates for eligible water infrastructure installed on-farm to all WA farmers who submitted their application prior to 20 January 2021.

On 11 August it was announced that the WA Government has been successful in securing National Water Grid Connections funding for nine projects (spanning Water Corporation, DPIRD and DWER):

- Cave Springs Road Tail Water Return System
  - Two water recycling systems will be constructed in the Ord River Irrigation Area resulting in 2,400 megalitres per annum of water savings.
- Agricultural Area Dams and Strategic Community Water Supplies
  - Infrastructure facilities will be constructed including pipework, tanks, solar pumps and standpipes at 70 dam sites. This will increase resilience and water security in farming communities in the region.
- Katanning to Kojonup Pipeline Enhancement
  - A number of sections of the existing pipeline between Katanning and Kojonup will be replaced, increasing water reliability and supply to all farmland customers.
- Jerramungup Dam Catchment Improvement
  - Degraded bitumen will be replaced with plastic liner enabling increased runoff and water storage, and improving reliability to almost 100 per cent of water users in the Jerramungup catchment.
- Gascoyne Irrigation Scheme Augmentation and Modernisation
  - Essential infrastructure in the Gascoyne region will be upgraded, including additional production bores and modernisation of irrigation systems. This will increase horticultural production capability in the region.



## Action Taken on Resolutions of the 2020 Annual General Meeting

	<ul style="list-style-type: none"> <li>• Community Water Supplies Partnership Program with Local Government             <ul style="list-style-type: none"> <li>- Up to 40 new and improved non-potable water supplies will be developed in priority areas for farming communities to access.</li> </ul> </li> <li>• Ravensthorpe Dam Catchment Extension             <ul style="list-style-type: none"> <li>- The catchment area of the Ravensthorpe dam will be increased by 5 hectares, increasing the volume of water in the dam by approximately 7 megalitres per annum.</li> </ul> </li> <li>• Cranbrook Dam Catchment Improvement             <ul style="list-style-type: none"> <li>- Degraded bitumen will be replaced in Cranbrook Dam 1 catchment, increasing the volume of water in the dam by 15 megalitres per annum, for agricultural and primary industry use.</li> </ul> </li> <li>• Wongutha Independent Water Security Pilot             <ul style="list-style-type: none"> <li>- A small-scale, solar powered water reverse osmosis desalination system pilot will be installed, producing an additional 7.3 megalitres per annum of fresh water.</li> </ul> </li> </ul> <p>Total funding for these projects is \$43.8 million: \$23.8 million State Government and other partners, \$20 million Commonwealth.</p> <p>WALGA has also secured a seat on the Commonwealth Agriculture Minister's Meeting Working Group on Drought which has representatives from the Commonwealth, all State/Territory Jurisdictions, National Farmers Federation and ALGA.</p>
<p><b>3.2 State Owned Unallocated Crown Land (UCL) House Blocks</b></p> <p>That WALGA request the Minister for Local Government, Hon. David Templeman to consider a review into the justification and fairness of the State Government not paying rates on Unallocated Crown Land (UCL).</p>	<p>WALGA adopted advocacy positions in December 2021 that addresses this issues as follows;</p> <p><u>Rating Exemptions</u></p> <p>The rating exemptions that are of concern for the sector relate to the following:</p> <ul style="list-style-type: none"> <li>• Rating of Charitable Purpose properties</li> <li>• Department of Housing: Leasing to Charitable Organisations</li> <li>• Government Trading Entities</li> </ul>

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Action Taken on Resolutions of the 2020 Annual General Meeting	
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- |  |   |
|--|---|
|  | <ul style="list-style-type: none"><li>• State Agreement Act projects</li><li>• State Owned Unallocated Crown Land</li></ul> |
|--|---|

On this basis, the Local Government sector supports an independent review of all rating exemptions to enhance equity among ratepayers in the community.

**Local Government Position:**

**That an independent review of all rate exemptions be undertaken.**