



Shire of  
**Bruce Rock**

*Where friends become family*



# Agenda Attachments

Thursday 21 October 2021

**SHIRE OF BRUCE ROCK**  
**AGENDA ATTACHMENTS 21 OCTOBER 2021**

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**SHIRE OF BRUCE ROCK  
MINUTES – ORDINARY MEETING 16 SEPTEMBER 2021**

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**SHIRE OF BRUCE ROCK**

**MINUTES – ORDINARY MEETING 16 SEPTEMBER 2021**

**1. Declaration of Opening**

The Shire President Cr SA Strange declared the meeting open at 3.12pm.

**2. Record of Attendance/Apologies/Leave of Absence (Previously Approved)**

President	Cr SA Strange
Deputy President	Cr R Rajagopalan
Councillors	Cr AR Crooks
	Cr IS Dolton
	Cr KP Foss
	Cr NC Kilminster
	Cr PG Negri
	Cr BJ Waight
	Cr RA Waye
Chief Executive Officer	Mr DRS Mollenoyux
Deputy Chief Executive Officer	Mr A O’Toole
Executive Assistant	Mrs MJ Schilling
Manager of Finance	Mrs JL Bow (3.42pm – 3.56pm)
Presentation	Mrs Laura Gray (3.12pm – 3.37pm)

**3. Declarations of Interest**

In accordance with Section 5.65 of the Local Government Act 1995 the following disclosures of **financial** interest were made at the Council meeting.

Date	Name	Item No	Reason

In accordance with Section 5.65 of the Local Government Act 1995 the following disclosures of **Closely Association Person and Impartiality** interest were made at the Council meeting.

Date	Name	Item No	Reason

In accordance with Section 5.60B and 5.65 of the Local Government Act 1995 the following disclosures of **Proximity** interest were made at the Council meeting.

Date	Name	Item No	Reason

**4. Response to Previous Public Questions Taken on Notice**

**5. Public Question Time**

**6. Petitions/Deputations/Presentations/Submissions**

Laura Gray – Draft Local Heritage Survey  
*Mrs Laura Gray left the Council Chambers at 3.37pm.*

7. **Applications for Leave of Absence**
8. **Announcements by Presiding Member**
9. **Confirmation of Minutes**

Ordinary Meeting of Council held on Thursday 19 August 2021.

**OFFICER RECOMMENDATION AND COUNCIL DECISION**

**Resolution OCM Sep 21 – 9.1**

**Moved: Cr Way**  
**Seconded: Cr Rajagopalan**

**That the minutes of the Ordinary Meeting held Thursday 19 August 2021 be confirmed as a true and correct record.**

**Carried 9/0**

Natural Resource Management Committee Meeting held on Thursday 19 August 2021.

**OFFICER RECOMMENDATION AND COUNCIL DECISION**

**Resolution OCM Sep 21 – 9.2**

**Moved: Cr Crooks**  
**Seconded: Cr Dolton**

**That the minutes of the Natural Resource Management Committee Meeting held Thursday 19 August 2021 be received.**

**Carried 9/0**

## 10. Regional Reports

<b>Agenda Reference and Subject:</b>	<b>10.1</b> Great Eastern Country Zone Minutes 23 August 2021
<b>File Reference:</b>	1.6.5.1 Great Eastern Country Zone Minutes and Agendas
<b>Reporting Officer:</b>	Darren Mollenoyux, Chief Executive Officer
<b>Author:</b>	Darren Mollenoyux, Chief Executive Officer
<b>Disclosure of Interest</b>	Nil
<b>Attachments</b>	<i>Item 10.1 Attachment A - Great Eastern Country Zone Minutes 23 August 2021</i>

### Summary

Council is asked to receive the minutes from the previous WALGA Great Eastern Zone Meeting.

### Background

The recent WALGA Great Eastern Zone Meeting was held on the 23<sup>rd</sup> August 2021 at the Merredin Regional Community and Leisure Centre.

### Comment

To encourage the improved awareness and promote a better understanding by all Councillors it is recommended that WALGA Zone minutes be read and received by Council.

The following items from the minutes are drawn to Councillors' attention;

#### 5.1 Presentation – Hon John Carey MLA – Minister for Housing; Local Government

The Zone extended an invitation to the Minister to speak on his outlook on Government Regional Officer Housing, Local Government Act amendments and Regional Cooperative Groups such as Regional Subsidiaries and Elected Member training.

The Hon John Carey MLA, presented to the Zone, the following being some of the key talking points:

- GROH Housing suitability, transitioning aged GROH Housing into the public housing sector and building new GROH facilities, options for forecasting and managing GROH Housing moving forward.
- Skills shortages are being looked at – encouraging apprentices and retirees back into the system in order to move ahead with new building works.
- Regional cooperation and how we can better share resources.
- Local Government Reform:
  - Red Tape reduction to create better standardisation
  - Better Finance Reporting and a commitment to working with WALGA to establish ratios that better reflect individual Local Governments.
  - Greater Transparency
  - Creating better mechanisms and better oversight to encourage early intervention as opposed to the enquiry culture we have at the moment.

#### 5.2 Grant Robinson, Office of the Auditor General – Financial Audit

Assistant Auditor Grant Robinson addressed concerns previously raised by the Zone, namely;

- Concerns regarding rising audit costs, increased audit responsibilities and reduced audit outcomes.

- Audit costs have increased at some Local Governments by over 200% over the last 3 years and audit costs now represent an approximate 1.5% increase in rates.
- The appointment of each Council's audit service is made without discussion or consultation with Council or its staff, and each Council is advised of how much they can expect to pay. In prior years, Councils were required to tender for audit services thereby ensuring good value for money and a competitive process ensued.
- The Zone acknowledges that improvement was needed with regard to audit quality and management of finances generally across the sector, however the experience of many Local Governments with the Auditor General is significant delays in finalising audit processes and a substantial increase in workload for Council staff.

### **7.1 Regional Telecommunications Review**

A Regional Telecommunications Independent Review Committee (the Committee) is established every three years under Part 9B of the Telecommunications (Consumer Protection and Service Standards) Act 1999 to conduct a review into telecommunications services in regional, rural and remote parts of Australia.

The Committee for the 2021 Regional Telecommunications Review (the Review) was appointed on 1 June 2021.

The 2021 Committee is comprised of the Hon Luke Hartsuyker (Chair); Ms Kristy Sparrow; Professor Hugh Bradlow; Mr Michael Cosgrave; and Ms Sue Middleton.

The Committee is also conducting consultation sessions and as the dates for these are announced via their website, Local Governments within the area being consulted are being advised via email of the upcoming process and encouraged to participate.

As part of the Review, the Committee will consider:

- the impact of Government policies and programs to improve regional connectivity and digital inclusion;
- insights from COVID-19 on the changing digital needs of regional, rural and remote areas;
- service reliability issues which impact regional communities and options for mitigating them;
- the role of emerging technologies in delivering telecommunications services in regional Australia;
- ways of encouraging further investment in regional telecommunications;
- the role of telecommunications in supporting broader regional development goals;
- ways to improve co-ordination between government and industry in telecommunications investment; and
- consumer awareness and education regarding telecommunications options in regional areas.

The following resolution was made;

*That the Great Eastern Country Zone:*

*1. Note the Regional Telecommunication Review 2021; and*

*2. Provides the following input to the WALGA submission:*

- *the Zone would like to establish a better policy with the providers on the use of backup generators for better service reliability and delivery.*
- *More engagement with Local Governments for input, particularly in regards to local blackspots and optimum tower locations.*

### **7.2 2021 Local Government Elections – Zone Office Bearer Elections**

With the bi-annual Local Government elections being held Saturday, 16 October 2021, Zones will also be required to hold an election process for State Council representatives.

A chronological overview of the process is detailed below:

- Local Government elections occur on Saturday, 16 October 2021.
- Member Councils to elect/appoint their Zone Delegates and to advise the Zone Executive Officer, as soon as possible but preferably by 5 November 2021.

- For the purpose of electing their representatives and deputy representatives to the WALGA State Council, the Zones are required to hold these elections at their November 2021 meeting.
- Zones to advise WALGA, in writing, of their elected State Council representative and deputy representative immediately following the 2021 November Zone meeting.
- State Councillor Induction Session – morning of 1 December 2021.
- New State Council will take office at the Ordinary Meeting of State Council on 1 December 2021.
- The position of President and Deputy President of WALGA, will be elected at the March 2022 State Council Meeting.

### 7.3 Social Housing Economic Recovery Package

The \$319 million Social Housing Economic Recovery Package (SHERP) is part of the State Government’s COVID-19 Recovery Plan announced in June 2021.

The Program aims to provide safe and secure housing outcomes for vulnerable Western Australians by supporting the construction of new community housing properties and the refurbishment of existing properties to extend their useful life or increase their capacity. Grants are also available to fund maintenance works within remote Aboriginal communities.

Local Governments are eligible to apply for SHERP grants and partner with existing social housing providers and community groups within their communities. The next round of SHERP funding opens on Monday 1 September 2021.

The following resolution was made;

*That the Great Eastern Country Zone:*

*That the Zone notes:*

- *Local Governments are eligible for grants to support the construction, refurbishment and maintenance of community housing properties as part of the State Government’s Social Housing Economic Recovery Package (SHERP) Program.*
- *The next round of SHERP grants open on Wednesday 1 September 2021.*
- *The Department of Communities will provide further information on the SHERP grants at a WALGA webinar to be held at 1:30pm on Wednesday 1 September.*

A full copy of the minutes is provided as Attachment A.

**Consultation** Nil

**Statutory Implications** Nil

**Policy Implications** Nil

#### Risk Implications

<b>Risk:</b> That Council does not receive the minutes or object to decisions of the WALGA Great Eastern Zone meeting.		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Rare	Insignificant	Low
<b>Action / Strategy</b>		
This item has been evaluated against the Shire of Bruce Rock’s Risk Management Procedure’s Risk Matrix. The perceived level of risk is considered to be “Low” risk and will be managed by routine procedure and is unlikely to need specific application of resources.		



**Financial Implications** Nil

**Strategic Implications**

Shire of Bruce Rock – Strategic Community Plan 2017-2027

**Governance**

- Goal 12 Council leads the organisation in a strategic and flexible manner  
12.2 Continue to build our voice and strategic projects within our regional groupings

**Voting Requirements** Simple Majority

**OFFICER RECOMMENDATION AND COUNCIL DECISION**

**Resolution OCM Sep 21 – 10.1**

**Moved: Cr Rajagopalan**

**Seconded: Cr Waight**

**That Council receives the minutes of the WALGA Great Eastern Zone Meeting held on the 23rd August 2021 at the Merredin Regional Community and Leisure Centre.**

**Carried 9/0**

<b>Agenda Reference and Subject:</b>	<b>10.2</b> CEACA Meeting Minutes 23 August 2021
<b>File Reference:</b>	4.1.10 CEACA Agendas and Minutes
<b>Reporting Officer:</b>	Darren Mollenoyux, Chief Executive Officer
<b>Author:</b>	Darren Mollenoyux, Chief Executive Officer
<b>Disclosure of Interest</b>	
<b>Attachments</b>	<i>Item 10.2 Attachment A – CEACA Minutes 23 August 2021</i>

### Summary

Council is asked to receive the minutes from the previous CEACA Inc. Meeting.

### Background

The 10 member Councils of the Central Eastern Aged Care Alliance (CEACA Inc.) held a meeting on 23<sup>rd</sup> August 2021 at the Merredin Regional Community and Leisure Centre.

### Comment

To assist with the Councillors continued understanding and updates on CEACA Inc. and its associated projects, the minutes will be presented for receiving after each CEACA Inc. meeting.

The following items are highlighted for Councillors' attention;

#### Annual Membership Levy

Each member Council gave an overview of their Council's position on the proposed membership levy of \$20,000 for 2021/2022.

It has now been confirmed that all but one Council has renewed membership with CEACA.

#### Presentation by Helen Morton – Pingelly Somerset Alliance

Helen Morton gave a presentation as the Shire of Pingelly's approach to Aged Care including;

- Shire's involvement and their approach to caring for the aged within their community
- Funding
- Grants obtained
- Explanation of Virtual Village

#### Management of Retirement Units

The President and CEO met with the CEACA Chair to have a brief discussion about our current review of the management of our own independent living units.

**A full copy of the minutes has been provided to Council for their reference.**

### Consultation

Discussions were held at the CEACA Inc. Committee Meeting

**Statutory Implications** Nil

**Policy Implications** Nil

### Financial Implications

Council has a budget provision of \$20,000 for its CEACA Inc. Membership in the 2021/2022 financial year.

**Strategic Implications**

*Shire of Bruce Rock – Strategic Community Plan 2017-2027*

**Community**

- Goal 7 Community are engaged and have a healthy lifestyle
  - 7.1 Encourage and help facilitate the administration of the planned CEACA units
  - 7.3 Continue to work towards achieving the strategies of the Age Friendly Community Plan

**Governance**

- Goal 12 Council leads the organisation in a strategic and flexible manner
  - 12.2 Continue to build our voice and strategic projects within our regional groupings

**Voting Requirements**

Simple majority

**OFFICER RECOMMENDATION AND COUNCIL DECISION**

**Resolution OCM Sep 21 – 10.2**

**Moved: Cr Rajagopalan**

**Seconded: Cr Waight**

**That Council receives the minutes of the CEACA Inc General Meeting held on the 23rd August 2021 at the Merredin Recreation and Leisure Centre.**

**Carried 9/0**

**11. Officers' Reports**

**11.1 Environmental Health Officer**

No Report

**11.2 Manager of Works and Services**

No Report

### 11.3 Manager of Finance

<b>Agenda Reference and Subject:</b>	<b>11.3.1</b> Statement of Financial Activity
<b>File Reference:</b>	8.2.6.2 Financial Reporting
<b>Reporting Officer:</b>	Jennifer Bow, Manager of Finance
<b>Author:</b>	Jennifer Bow, Manager of Finance
<b>Disclosure of Interest</b>	Nil
<b>Attachment:</b>	<i>Nil</i>

#### Summary

A statement of financial activity must be produced monthly and presented to Council.

#### Background

In accordance with the Local Government Act 1995, a Statement of Financial Activity must be presented to each Council meeting, including a comparison of actual year to date to the budget year to date and variances from it. It must also include explanations of any variances and any other associated information that would be useful for readers of the report.

#### Comment

The Statement of Financial Activity for July and August 2021 will be presented to the Council meeting.

#### Consultation

Darren Mollenoyux, Chief Executive Officer  
Alan O'Toole, Deputy Chief Executive Officer  
David Holland, Manager of Works and Services  
Julian Goldacre, Environmental Health Officer  
Mike Darby, Senior Finance Officer and other staff

#### Statutory Implications

r. 34 Local Government (Financial Management) Regulations 1996

#### **34. Financial activity statement required each month (Act s. 6.4)**

*(1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail –*

- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and*
- (b) budget estimates to the end of the month to which the statement relates; and*
- (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and*
- (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
- (e) the net current assets at the end of the month to which the statement relates.*

*(4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), are to be –*

- (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
- (b) recorded in the minutes of the meeting at which it is presented.*

**Policy Implications**

Nil

**Risk Implications**

<b>Risk:</b> Financial performance is not monitored against approved budget		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Possible	Minor	Moderate
<b>Action / Strategy</b>		
The monthly financial report tracks the Shire’s actual financial performance against its budgeted financial performance to ensure that the Council is able to monitor to Shire’s financial performance throughout the year.		

**Financial Implications**

Comparison of actual year to date to the 2021-22 Budget

**Strategic Implications**

*Shire of Bruce Rock – Strategic Community Plan 2017-2027*

**Governance**

Goal 12 Council leads the organisation in a strategic and flexible manner

**Voting Requirements**

Simple Majority

**Officer Recommendation**

**That the Statements of Financial Activity for the months ending 31 July 2021 and 31 August 2021 as presented be received.**

**OFFICER RECOMMENDATION AND COUNCIL DECISION**

Resolution OCM Sep 21 – 11.3.1

Moved: Cr Wayne

Seconded: Cr Negri

**That the Statements of Financial Activity for the months ending 31 July 2021 and 31 August 2021 as presented be received.**

**Carried 9/0**

<b>Agenda Reference and Subject:</b>	<b>11.3.2</b> List of Payments
<b>File Reference:</b>	8.2.3.3 Accounts Payable (Creditors)
<b>Reporting Officer:</b>	Jennifer Bow, Manager of Finance Officer
<b>Author:</b>	Mike Darby, Senior Finance Officer
<b>Disclosure of Interest:</b>	
<b>Attachments:</b>	<i>Item 11.3.2 Attachment A – List of Payments August 2021</i>

**Summary**

List of payments made since the last Ordinary Council Meeting.

**Background**

As the Chief Executive Officer has been delegated the authority to make payments from the municipal and trust funds, a list of payments made is to be presented to Council each month. Also, in accordance with Finance Policy Number 2.3, included is a list of payments made with the CEO’s credit card.

**Comment**

Following is a list of payments made from Council’s Municipal and Trust Accounts and payments made with the CEO’s credit card for the month of August 2021.

If you have any queries regarding the list of payments, please advise prior to the meeting to enable staff to seek relevant information.

**Consultation**

Nil

**Statutory Implications**

s.6.10 Local Government Act 1995

r.13(1) Local Government (Financial Management) Regulations 1996

**Policy Implications**

Nil

**Risk Implications**

<b>Risk:</b> Payments are not monitored against approved budget and delegation.		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Possible	Minor	Moderate
<b>Action / Strategy</b>		
The monthly list of payments provides an open and transparent record of payments made under the appropriate approved delegations.		

**Financial Implications**

Payments must be made in accordance with 2021/22 Budget



**Strategic Implications**

*Shire of Bruce Rock – Strategic Community Plan 2017-2027*

**Governance**

Goal 12 Council leads the organisation in a strategic and flexible manner

**Voting Requirements**

Simple Majority

**OFFICER RECOMMENDATION AND COUNCIL DECISION**

**Resolution OCM Sep 21 – 11.3.2**

**Moved: Cr Waye**

**Seconded: Cr Negri**

**That Council endorse the list of payments from the:**

- 1. Municipal Account consisting of:**
  - a. EFT voucher numbers EFT17934 to EFT18136 totalling \$691,803.49**
  - b. Cheque number 32 to 37 totalling \$16,801.59**
  - c. Trust Cheques**
  - d. Wages and Superannuation payments totalling \$187,978.58, and**
  - e. Credit Card payments \$3,393.57**

**With all payments totalling \$896,583.66 for the month of August 2021.**

**Carried 9/0**

#### 11.4 Deputy Chief Executive Officer

**Agenda Reference and Subject:**

**11.4.1** Shire President Stamp

**File Reference:**

**Reporting Officer:**

Alan O’Toole, Deputy Chief Executive Officer

**Author:**

Melissa Schilling, Executive Assistant

**Disclosure of Interest:**

Nil

**Attachments:**

*Nil*

**Summary**

Use of Shire President Stamp August 2021.

**Background**

Nil

**Comment**

As per Council’s policy, the Shire President Stamp has been used during the months of August 2021 as follows:

- Caravan Park Contract Variation
- Transfer of Lot 121 Dampier Street (Water Corp)
- Modular WA Contract Variation
- CRC MOU and Tourism Services

**Consultation**

Nil

**Statutory Implications**

Council Policy

**Policy Implications**

Nil

**Financial Implications**

Nil

**Strategic Implications**

*Shire of Bruce Rock Strategic Community Plan 2017-2027*

**Governance**

Goal 12 Council leads the organisation in a strategic and flexible manner

**Voting Requirements**

Simple Majority

**OFFICER RECOMMENDATION AND COUNCIL DECISION**

**Resolution OCM Aug 21 – 11.4.1**

**Moved: Cr Rajagopalan**

**Seconded: Cr Foss**

**That Council endorse the use of the Shire President Stamp during August 2021.**

**Carried 9/0**

**Agenda Reference and Subject:**

**11.4.2** Shire Common Seal

**File Reference:**

**Reporting Officer:**

Alan O’Toole, Deputy Chief Executive Officer

**Author:**

Melissa Schilling, Executive Assistant

**Disclosure of Interest:**

Nil

**Attachments:**

*Nil*

**Summary**

Use of Shire Common Seal in August 2021.

**Background**

Nil

**Comment**

As per Council’s policy, the Shire Common Seal has been used during the months of August 2021 as follows:

- Transfer of Lot 121 Dampier Street (Water Corp)

**Consultation**

Nil

**Statutory Implications**

Council Policy

**Policy Implications**

Nil

**Financial Implications**

Nil

**Strategic Implications**

*Shire of Bruce Rock Strategic Community Plan 2017-2027*

**Governance**

Goal 12 Council leads the organisation in a strategic and flexible manner

**Voting Requirements**

Simple Majority

**OFFICER RECOMMENDATION AND COUNCIL DECISION**

**Resolution OCM Sep 21 – 11.4.2**

**Moved: Cr Rajagopalan**

**Seconded: Cr Waight**

**That Council endorse the use of the Shire Common Seal during August 2021.**

**Carried 9/0**

**Agenda Reference and Subject:**

**11.4.3** Donation Request – Bruce Rock Senior Citizens Organisation

**File Reference:** 1.3.4.1 Bruce Rock Seniors Citizens

**Reporting Officer:** Alan O’Toole, Deputy Chief Executive Officer

**Author:** Alan O’Toole, Deputy Chief Executive Officer

**Disclosure of Interest:** Nil

**Attachments:** *Item 11.4.3 Attachment A – Letter from Bruce Rock Senior Citizens*

**Summary**

Council is asked to consider a request from the Bruce Rock Senior Citizens Organisation to subsidise their Luncheon on Friday 12<sup>th</sup> November 2021.

**Background**

In previous years, Council has provided a \$10 per head subsidy to the Bruce Rock Seniors Organisation (BRSO) for their Christmas Lunch, and additionally has provided a limited supply of alcohol for the same event.

**Comment**

This year the “Christmas” Seniors’ Lunch is being held earlier to coincide with Seniors’ Week and will be part of the activities of this nationwide event. The Lunch will therefore be held at the Seniors Citizens Building on Friday 12<sup>th</sup> November. The Seniors’ Committee has organised catering from a local business and is requesting a donation from Council of \$10 per head towards the cost of this, and they will pay the rest from their own funds and individual contributions. In addition, they have requested that the Shire supply a limited amount of alcohol. However, it is proposed that rather than a direct supply of alcohol, Council could instead make an additional donation of \$100 for “refreshments” that the organisers can then decide to use on a variety of drinks (both with alcohol and alcohol-free) to be made available to the Seniors. The DCEO has liaised with Mrs Branch-Smith, Secretary of the BRSO, and she has indicated that there will be approximately 50 attendees to the Lunch.

**Consultation**

Darren Mollenoyux, Chief Executive Officer  
Jennifer Bow, Manager of Finance

**Statutory Implications** Nil

**Policy Implications** Nil

**Risk Implications**

<b>Risk:</b> That Council does not endorse the donation to the Bruce Rock Seniors Organisation for their “Christmas” (November) Lunch.		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Unlikely	Minor	Low
<b>Action / Strategy</b>		
This item has been evaluated against the Shire of Bruce Rock’s Risk Management Procedure’s Risk Matrix. The perceived level of risk is considered to be “Low” risk and will be managed by routine procedure and is unlikely to need specific application of resources.		

**Financial Implications**

Council has a Budget Allocation of \$2000 available for requests for Donations.

**Strategic Implications**

Shire of Bruce Rock – Strategic Community Plan 2017-2027

Infrastructure

Goal 2.2: Encourage greater usage of current Shire owned facilities

Community

Goal 7: Our community are engaged and have a healthy lifestyle

**Voting Requirements**

Simple Majority

**OFFICER RECOMMENDATION AND COUNCIL DECISION**

**Resolution OCM Sep 21 – 11.4.3**

**Moved: Cr Waight**

**Seconded: Cr Foss**

**That Council considers the request to support the Bruce Rock Seniors Organisation with a donation of \$600 towards their annual Seniors Lunch.**

**Carried 8/1**

**Agenda Reference and Subject:**

**11.4.4** Request for Fee Waiver by the Cultivators Committee for usage of Bruce Rock Recreation Centre Indoor Court for a Community Basketball Event

**File Reference:** 1.3.6.1 Bruce Rock Recreation Centre

**Reporting Officer:** Alan O’Toole, Deputy Chief Executive Officer

**Author:** Alan O’Toole, Deputy Chief Executive Officer

**Disclosure of Interest:** Nil

**Attachments:** *Item 11.4.4 Attachment A – Letter from Cultivators Committee*

**Summary**

Council has received a request from Susan Hodgkiss, Secretary/Treasurer of the Cultivators Committee requesting a fee waiver for use of the Bruce Rock Recreation Centre Indoor Court to host a community Basketball Event.

**Background**

The Cultivators Committee would like to plan and implement a free 6 week basketball program for the community of Bruce Rock. To do this they will utilise the indoor court at the Recreation Centre between the dates of Friday 12<sup>th</sup> November and Friday 17<sup>th</sup> December.

This event is intended as an inclusive activity for the whole community and therefore will be undertaken in a mixed environment for all ages and genders. The goal is to provide a healthy and fun activity and to assist in community-building. This program has run successfully in the past, most recently in 2019.

**Comment**

The activity will run from 6-7pm on the six Friday evenings, and therefore the Court will be booked from 5.30-7.30pm to allow set up and clear away after the evening’s competition has finished.

To enable as many people as possible to participate, the Cultivator’s Committee has requested that Council waive the fee for the hire of the indoor court for the duration of this 6 week event. This means that they will be able to offer it to community members as a free activity, which may encourage more participants. This is a positive event for the Bruce Rock community, which is in keeping with Council’s goals of promoting a healthy lifestyle and also facilitating community engagement.

In recognition of Council’s support in the form a Fee Waiver, the Cultivators Committee has offered to name the Shire as a partner in the presentation of the event.

It should be noted that as it will be taking place on Friday evenings then the District Club and Kitchen will be open, and also because the event will be open to all ages etc., then there is the possibility of snacks (food and drink) making their way into the Indoor Court. The organisers have been made aware of this and the options open to them are either not to have any food being allowed in the stadium, or that they are to ensure that any debris etc. is removed by them at the conclusion of the event. In this way Shire cleaning costs can be kept to a minimum. Otherwise, the Cultivators Committee could be charged the full cost of any cleaning which needs to happen above the reasonable amount which could be expected.

**Consultation**

Darren Mollenoyux, Chief Executive Officer  
Jennifer Bow, Manager of Finance



**Statutory Implications**

Covid-19 safety requirements

**Policy Implications**

Nil

**Risk Implications**

<b>Risk:</b> Council does not support the request for a fee waiver for the Bruce Rock Recreation Centre Indoor Court to host a community Basketball Event.		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Unlikely	Minor	Low
<b>Action / Strategy</b>		
This item has been evaluated against the Shire of Bruce Rock’s Risk Management Procedure’s Risk Matrix. The perceived level of risk is considered to be “Low” risk and can be managed by routine procedure, and is unlikely to need specific application of resources.		

**Financial Implications**

The Fee for hiring the Indoor Court is \$29.00 for two hours. Therefore, for the 6 nights of the event the total cost of hiring will be \$174. There will also be some cleaning costs after each occasion, but this amount will depend upon what measures are put in place to address this in consultation with the Cultivators Committee. As noted, if this is considered excessive, then the organisers have been made aware that they will be responsible for additional cleaning costs.

**Strategic Implications**

*Shire of Bruce Rock – Strategic Community Plan 2017-2027*

**Governance**

Goal 2.2: Encourage greater usage of current Shire owned facilities

**Community**

Goal 7 Our community is engaged and have a healthy lifestyle

**Voting Requirements** Absolute Majority

<p><b>OFFICER RECOMMENDATION AND COUNCIL DECISION</b>  <b>Resolution OCM Sep 21 – 11.4.4</b></p> <p><b>Moved: Cr Waye</b>  <b>Seconded: Cr Crooks</b></p> <p><b>That Council approve the request from Susan Hodgkiss, Secretary/Treasurer of the Cultivators Committee requesting a fee waiver for use of the Bruce Rock Recreation Centre Indoor Court to host a community Basketball Event for six Friday evenings between 12th November and 17th December 2021.</b>  <b>CARRIED BY ABSOLUTE MAJORITY 7/2</b></p>
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<b>Agenda Reference and Subject:</b>	<b>11.4.5</b> Amendment to Elected Member Professional Development Policy
<b>File Reference:</b>	2.3.1.1 Policy Manual
<b>Reporting Officer:</b>	Alan O’Toole, Deputy Chief Executive Officer
<b>Author:</b>	Alan O’Toole, Deputy Chief Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>Attachments:</b>	<i>Item 11.4.5 Attachment A – Policy 3.7 Elected Member Professional Development</i>

**Summary**

Council is asked to endorse amendments to the Policy 3.7 to clarify requirements and procedures to be applied when considering Elected Member’s Professional Development.

**Background**

To ensure that there is clear guidance and direction for both Elected Members and the Chief Executive Officer, Council Policy 3.7. has been amended to specify the types of Conference, Event or Training which are eligible for consideration, and also how the requests and authorisation for attendance should be processed.

**Comment**

Elected Members have expressed the desire for more clarity around the eligibility criteria and also the process by which they can access training, and also for attendance at Conferences and Events in an official capacity.

To address this, Policy 3.7. – Elected Member Professional Development has been amended to provide additional clarity and guidance, and also to recommend a process by which consideration of request for attendance at the above can take place.

This is contained specifically in the section of the Policy entitled “Approval for attending Conferences, Training and Events”.

**Consultation**

Darren Mollenoyux, Chief Executive Officer

**Statutory Implications**

Nil

**Policy Implications**

Amendment to Policy 3.7 – Elected Members Professional Development

**Risk Implications**

<b>Risk:</b> That Council does not support the amendment to Policy 3.7 - Elected Members Professional Development.		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Unlikely	Minor	Low
<b>Action / Strategy</b>		
This item has been evaluated against the Shire of Bruce Rock’s Risk Management Procedure’s Risk Matrix.		

The perceived level of risk is considered to be “Low” and can be managed by routine procedure and is unlikely to need specific application of resources.

**Financial Implications**

There is allowance in the Annual Budget for consideration of Elected Members’ Professional Development Requirements, and also reference in the Policy that considerations are subject to capacity within the Budget.

**Strategic Implications**

*Shire of Bruce Rock – Strategic Community Plan 2017-2027*

**Governance**

- Goal 10 Our organisation is well positioned and has capacity for the future.
- Goal 12 Council leads the organisation in a strategic and flexible manner.

**Voting Requirements**

Simple Majority

**Officer Recommendation**

That Council endorse the amendments to Policy 3.7 – Elected Members Professional Development to acknowledge the additional guidance and procedural clarity to assist decision-making and approval.

*Council decision varied to Officer Recommendation to include prior approval for all conference attendance.*

**COUNCIL DECISION**

**Resolution OCM Sep 21 – 11.4.5**

**Moved: Cr Rajagopalan**  
**Seconded: Cr Waye**

**That Council endorse the amendments to Policy 3.7 – Elected Members Professional Development to acknowledge the additional guidance and procedural clarity to assist decision-making and approval as presented, and with further variation to require prior approval for all conference attendance.**

**Carried 9/0**

**Agenda Reference and Subject:**

**11.4.6** Draft Policy – Lease of Community Crop

**File Reference:**

2.3.1.1 Policy Manual

**Reporting Officer:**

Alan O’Toole, Deputy Chief Executive Officer

**Author:**

Alan O’Toole, Deputy Chief Executive Officer

**Disclosure of Interest:**

Nil

**Attachments:**

*Item 11.4.6 Attachment A – Draft Policy 6.5 Lease of  
Community Crop*

**Summary**

Council is asked to consider the Draft Policy regarding the leasing of the Community Crop, and offer suggestions or improvements as necessary, and thereafter adopt it for inclusion in the Policy Manual.

**Background**

The Community Crop refers to Council-owned land located immediately surrounding the Bruce Rock Airstrip. This land is leased for no charge to Sporting Clubs and Community Groups, usually for a duration of three years. The intention of this is for the Group or Club to put in a crop which will raise funds for their activities, and thus provide a benefit to the wider community. At the October 2020 Council Meeting, Council resolved to award the cropping rights to the Community Crop to the Bruce Rock Football Club for three years, commencing following the expiration of their existing Lease on 28 February 2021, which means that the current Lease is now due to expire on 28 February 2024.

At the October Council Meeting it was also decided that to assist decision-making around this issue in future years, there should be a Council policy to offer guidance, set parameters and also confirm a process by which this matter can be addressed in future.

**Comment**

Draft Policy 6.5 – Lease of Community Crop has been written following discussions and suggestions from Councillors and Officers, and is proposed for adoption by Council, or for further improvements and amendments.

**Consultation**

Cr Ian Dolton

Cr Phillip Negri

Darren Mollenoyux, Chief Executive Officer

Melissa Schilling, Executive Assistant

**Statutory Implications**

Nil

**Policy Implications**

Nil

**Risk Implications**

<b>Risk:</b> That the Draft Policy 6.5 – Lease of Community Crop is not adopted.		
<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>
Rare	Moderate	Moderate
<b>Action / Strategy</b> This item has been evaluated against the Shire of Bruce Rock’s Risk Management Procedure’s Risk Matrix. The perceived level of risk is considered to be “Low” and can be managed by routine procedure and is unlikely to need specific application of resources.		

**Financial Implications**

There is no cost associated with the lease.

**Strategic Implications**

Shire of Bruce Rock – Strategic Community Plan 2017-2027

Infrastructure

2.2 Encourage greater usage of current Council owned facilities

Governance

Goal 12 Council leads the organisation in a strategic and flexible manner

**Voting Requirements**

Simple Majority

**Officer Recommendations**

1. That Council considers the Draft Policy 6.5 – Lease of Community Crop and makes suggestions or improvements as necessary.
2. That once amended, Policy 6.5 Lease of Community Crop be adopted into Council’s Policy Manual.

***Council decision varied to Officer Recommendation to table the item pending further input from Councillors.***

## 11.5 Chief Executive Officer

### Agenda Reference and Subject:

**11.5.1** CEO Annual Leave and Appointment of Acting CEO

### File Reference:

Personnel

### Reporting Officer:

Darren Mollenoyux, Chief Executive Officer

### Author:

Darren Mollenoyux, Chief Executive Officer

### Disclosure of Interest:

Nil

### Attachments:

*Nil*

### OFFICER RECOMMENDATION AND COUNCIL DECISION

#### Resolution OCM Sep 21 – 11.5.1.1

Moved: Cr Rajagopalan

Seconded: Cr Waight

In accordance with Section 5.23(2) of the Local Government Act 1995, the meeting is closed to the members of the public for this item as the following sub-section applied:

(b) the personal affairs of any person;

Carried 9/0

### COUNCIL DECISION

#### Resolution OCM Sep 21 – 11.5.1.2

Moved: Cr Waye

Seconded: Cr Kilminster

That in accordance with Section 5.23(2) of the Local Government Act 1995, the meeting is reopened to the members of the public.

Carried 9/0

### OFFICER RECOMMENDATION AND COUNCIL DECISION

#### Resolution OCM Sep 21 – 11.5.1.3

Moved: Cr Rajagopalan

Seconded: Cr Foss

#### That Council:

1. Approve the annual leave of the Chief Executive Officer, Darren Mollenoyux for the period commencing on 28th September 2021 up to 8th October 2021, inclusive.
2. Appoint the Deputy Chief Executive Officer, Alan O'Toole as the Acting Chief Executive Officer for the period from 28th September 2021 up to 8th October 2021 inclusive.
3. That Alan O'Toole is paid at higher duties, equivalent to the current CEO, during this period.

Carried 9/0

**Agenda Reference and Subject:**

**11.5.2** WALGA AGM Motions

**File Reference:**

1.6.5.5 WALGA General Correspondence

**Reporting Officer:**

Darren Mollenoyux, Chief Executive Officer

**Author:**

Darren Mollenoyux, Chief Executive Officer

**Disclosure of Interest:**

Nil

**Attachments:**

*Item 12.5.2 Attachment A - WALGA AGM Agenda 20 Sep 2021*

**Summary**

Council needs to determine its position on the motions put forward for the 2021 WALGA Annual General Meeting.

**Background**

Council has received the agenda for the WALGA Annual General Meeting to be held on Monday 20<sup>th</sup> September 2021. Council has already appointed Cr Strange and Cr Rajagopalan as voting delegates and this item will assist in providing them with direction whilst voting at the meeting.

**Comment**

Council direction is sought on the following items, the CEO has provided a brief comment and proposed response on each item:

3.1 Amendments to WALGA's Constitution

*This item is seeking endorsement of a number of amendments to the WALGA constitution and the proposed amendments were previously endorsed by a special majority of State Council at the meeting on the 7<sup>th</sup> July 2021. Some of the changes are necessary, whilst others are proposed.*

**Support**

3.2 Cost of Regional Development

*There is a shortage of long term and short term accommodation for workers in regional areas, combined with the high cost of development which has become an urgent issue. Government Intervention is needed.*

*There is a motion;*

*That WALGA makes urgent representation to the State Government to address the high cost of development in regional areas for both residential and industrial land, including the prohibitive cost of utilities headworks, which has led to market failure in many towns in the Wheatbelt and Great Southern.*

The cost of development and shortage of accommodation has certainly impacted Bruce Rock and this item and proposed recommendation should be supported by Council.

**Support**

3.3 CSRFF Funding Pool and Contribution Ratios

Clubs are not able to contribute their one third required contribution towards facilities and major projects as required under CSRFF framework. This results in Local Governments having to fund two thirds of new infrastructure at significant cost to ratepayers.

Support is sought for WALGA to lobby State Government to increase funding towards this program and to allow a 50:50 split between State and the local communities.

*The proposed motion is;*

*That WALGA lobby the State Government to increase the CSRFF funding pool to \$25 Million per annum and revert the contribution ratio to 50% split to enable more community programs and infrastructure to be delivered.*

There is certainly a need to have the total funding pool of CSRFF increased and the recommendation for a 50% split certainly has merit and make projects more attainable by some community groups and local governments. The question would be is the 50% requirement by LG's made up of a 50/50 split between Council and the Sporting Club, or would that be at an individual Council level to determine.

*Support*

#### 3.4 Regional Telecommunications Project

State funding has decreased to only \$5 million for the entire state and the installation of towers has decreased significantly. The Federal Government has allocated its largest allocation of funding in Round 6 of \$80 million. Matching funds from the State are critical to securing funds from the Federal Mobile Black Spot Program, which is in threat of being secured by other States with matching funding.

*The proposed motion is;*

*That WALGA strongly advocates to the State Government to increase funding for the Regional Telecommunications Project to leverage the Federal Mobile Black Spot Program and provide adequate mobile phone coverage to regional areas that currently have limited or no access to the service.*

There is a priority that Council has previously identified and has been involved in lobbying for improved telecommunications in our area.

**Support**

#### 3.5 Review of Environmental Regulations for Mining

This item is requesting that the Minister for Mines and Energy to investigate a review of the 43 year old Mining Act to require mining companies to abide by environmental regulations and to support research and development into sustainable mining practices that would allow mining without detriment to diversification and community sustainability through other industries and development.

Council has not previously dealt with the Mining Act and has no previous position on Mining practices and the impacts on the environment.

To be guided by Council

<b>Consultation</b>	Nil
<b>Statutory Implications</b>	Nil
<b>Policy Implications</b>	Nil
<b>Financial Implications</b>	Nil

#### **Strategic Implications**

Shire of Bruce Rock – Strategic Community Plan 2017-2027

#### **Governance**

Goal 10 Our organisation is well positioned and has capacity for the future

Goal 12 Council leads the organisation in a strategic and flexible manner



**Voting Requirements**                  Simple Majority

**OFFICER RECOMMENDATION AND COUNCIL DECISION**

**Resolution OCM Sep 21 – 11.5.2**

**Moved:            Cr Dolton**

**Seconded:      Cr Negri**

**That Council consider the motions for the WALGA Annual General Meeting to be held on the 20th September 2021 and provide guidance to the voting delegates.**

**Carried 9/0**

**12. New Business of an urgent nature introduced by discussion of the meeting**

**13. Confidential Items**

**Agenda Reference and Subject:**

**13.1** CEO Performance Appraisal 2021

**File Reference:**

Personnel

**Reporting Officer:**

John Phillips Consulting

**Author:**

Darren Mollenoyux, Chief Executive Officer

**Disclosure of Interest**

Darren Mollenoyux, Chief Executive Officer

**Attachments**

*Item 13.1 Attachment A - Confidential Report from John Phillips Consulting*

**OFFICER RECOMMENDATION AND COUNCIL DECISION**

**Resolution OCM Sep 21 – 13.1.1**

**Moved:** Cr Rajagopalan

**Seconded:** Cr Foss

In accordance with Section 5.23(2) of the Local Government Act 1995, the meeting is closed to the members of the public for this item as the following sub-section applied:

**(b) the personal affairs of any person;**

**Carried 9/0**

*Mrs M Schilling, Mr A O’Toole and Mr D Mollenoyux left the Council Chambers at 4.31pm.*

**COUNCIL DECISION**

**Resolution OCM Sep 21 – 13.1.2**

**Moved:** Cr Rajagopalan

**Seconded:** Cr Kilminster

That in accordance with Section 5.23(2) of the Local Government Act 1995, the meeting is reopened to the members of the public.

**Carried 9/0**

**COUNCIL DECISION**

**Resolution OCM Sep 21 – 13.1.3**

**Moved: Cr Crooks**

**Seconded: Cr Dolton**

**1 That Council:**

- a) Notes that Mr. Darren Mollenoyux's 2021 CEO Performance Review has been undertaken;
- b) Endorses Mr. Mollenoyux's overall rating of 'Exceeds Performance Requirements', and commends him for his efforts during 2020/21;
- c) Endorses the Performance Criteria for the 2021/22 review period;
- d) Schedules the next review of the CEO's performance to be commenced by 1 August 2022 and completed by the September 2022 Ordinary Meeting of Council.

**2 That Council:**

- a) Notes that Mr Mollenoyux has not received an increase to his base salary in 2019 or 2020, and that the current base salary is materially lower than the estimated average for similar Band 4 Local Governments; and,
- b) Because of the above and that Mr Mollenoyux's performance exceeds the Performance Requirements as per the Review, then Council endorses an increase to the CEO's base salary of 7.2%, in accordance with the contract of employment and within Band 4 of the prescribed Salaries and Allowances Determinations dated 8 April and 24 June 2021 (effective 1 July 2021) and to commence at the next applicable pay period.

**Carried 9/0**

**COUNCIL DECISION**

**Resolution OCM Sep 21 – 13.1.4**

**Moved: Cr Kilminster**

**Seconded: Cr Waight**

**That the Chief Executive Officer's employment contract be amended to comply with the section 5.38, 5.39, 5.39A and the Regulations addressing the model standards for the performance review of CEOs (effective from 3 February 2021). That the Chief Executive Officer's Performance Criteria is set into two components being Contractual and Annual; and the Contractual component be set as outlined in John Phillips Consulting Report on page 6, Attachment 1, Part A.**

**Carried 9/0**

*Mrs M Schilling, Mr A O'Toole and Mr D Mollenoyux returned to the Council Chambers at 4.45pm.*

**14. Closure of Meeting**

The Shire President formally acknowledged and thanked Cr Dolton for 22 years of dedicated service on Council. “On behalf of everyone, thank you and all the best to you and Anne for the future.”

*Response by Cr Dolton*

The last 22 years on Council have been an absolute honour and privilege. I am proud to be part of the Shire’s history, and for being involved in the planning and implementation of major projects throughout the Shire.

Good luck to the Councillors that have nominated for Council.

The Shire President Stephen Strange thanked everyone for their attendance and declared the meeting closed at 4.52pm.

These minutes were confirmed at a meeting on 21 October 2021

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Cr Stephen Strange  
Shire President  
21 October 2021

**List of Accounts September 2021**

Chq/EFT	Date	Name	Description	Amount
<b>Municipal Account EFTs</b>				
EFT18137	02/09/2021	AUSTRALIAN GOVERNMENT CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	\$175.01
EFT18138	02/09/2021	SAMANTHA LEE BOYD	PAYROLL DEDUCTIONS	\$103.22
EFT18139	02/09/2021	SHIRE OF BRUCE ROCK	PAYROLL DEDUCTIONS	\$994.00
EFT18140	02/09/2021	BANNISTER DOWNS DAIRY	SUPERMARKET ORDER	\$111.35
EFT18141	02/09/2021	C-STORE DISTRIBUTION	SUPERMARKET ORDER	\$4,223.31
EFT18142	02/09/2021	COCA-COLA AMATIL	SUPERMARKET ORDER	\$1,382.35
EFT18143	02/09/2021	EASTWAY FOOD SUPPLIES	SUPERMARKET ORDER	\$1,797.07
EFT18144	02/09/2021	MAROK WA PTY LTD	SUPERMARKET ORDER	\$432.74
EFT18145	02/09/2021	MARTINS PRODUCE	SUPERMARKET ORDER	\$3,676.86
EFT18146	02/09/2021	METCASH TRADING LIMITED	SUPERMARKET ORDER	\$11,687.22
EFT18147	02/09/2021	PETER MICHAEL FUCHSBICHLER	RUBBISH COLLECTION FNE 01/09/2021	\$2,500.00
EFT18148	02/09/2021	SANDS FRIDGE LINES	SUPERMARKET FREIGHT CHARGES	\$468.92
EFT18149	06/09/2021	WEST AUSTRALIAN NEWSPAPERS LIMITED	NEWSPAPERS FOR WEEK ENDING 01/09/2021	\$503.44
EFT18152	09/09/2021	ALLWEST PLANT HIRE AUSTRALIA PTY LTD	PLANT HIRE	\$8,360.00
EFT18153	09/09/2021	AM & RP WALTON & CO	SUPPLY OF GRAVEL	\$1,500.00
EFT18154	09/09/2021	ASTRO SYNTHETIC SURFACES PTY LTD	PEBBLE PATH PAVING AT NEW MEMORIAL GARDEN	\$24,090.00
EFT18155	09/09/2021	AUSTRALIA POST	POSTAGE FOR AUGUST 2021	\$489.82
EFT18156	09/09/2021	AVON VALLEY TOYOTA	VEHICLE CHANGE OVER	\$551.10
EFT18157	09/09/2021	BANNISTER DOWNS DAIRY	SUPERMARKET ORDER	\$111.44
EFT18158	09/09/2021	BDD AUSTRALIA PTY LTD T/A BEGA	SUPERMARKET ORDER	\$2,388.66
EFT18159	09/09/2021	BK AIR & SERVICES	GAS BOTTLE	\$140.00
EFT18160	09/09/2021	BLACKWOODS	FIRE SAFETY SIGNS	\$29.85
EFT18161	09/09/2021	BOC LIMITED	GAS BOTTLE RENTAL	\$263.58
EFT18162	09/09/2021	BROWNLEY'S PLUMBING & GAS	PLUMBING WORKS AT SHIRE PROPERTIES & CONNECTION OF SHIRE PROPERTY TO STED SCHEME	\$6,047.70
EFT18163	09/09/2021	BRUCE ROCK COMMUNITY RESOURCE CENTRE (INC)	ROCK REVIEW SALES	\$302.00
EFT18164	09/09/2021	C-STORE DISTRIBUTION	SUPERMARKET ORDER	\$2,161.32
EFT18165	09/09/2021	COLESTAN ELECTRICS	ELECTRICAL WORKS AT SHIRE PROPERTY	\$553.00
EFT18166	09/09/2021	COPIER SUPPORT	METER READING ON PHOTOCOPIER	\$483.21
EFT18167	09/09/2021	COUNTRYWIDE FRIDGELINES PTY LTD	SUPERMARKET FREIGHT CHARGES	\$62.11
EFT18168	09/09/2021	CROWN METROPOL PERTH	ACCOMMODATION FOR LOCAL GOVERNMENT CONFERENCE 2021	\$4,600.00
EFT18169	09/09/2021	DX PRINT GROUP PTY LTD	PURCHASE ORDER BOOKS	\$561.00
EFT18170	09/09/2021	EASTWAY FOOD SUPPLIES	SUPERMARKET ORDER	\$1,693.97
EFT18171	09/09/2021	ELEC TECH DIESEL SERVICES PTY LTD	SERVICE BK08	\$227.74
EFT18172	09/09/2021	EXTRA MILE WRITING SERVICES	PROJECT MANAGEMENT FOR WAR MEMORIAL GARDENS	\$1,426.00
EFT18173	09/09/2021	FILTERS PLUS WA	PARTS FOR BK024	\$181.28
EFT18174	09/09/2021	GREAT SOUTHERN FUEL SUPPLIES	FUEL FOR AUGUST 2021	\$1,177.55
EFT18175	09/09/2021	GWY PAINTING SERVICE	PAINTING SHIRE PROPERTY	\$13,024.00
EFT18176	09/09/2021	INTEGRATED DISTRIBUTION PTY LTD	LINE MARKING PAINT	\$825.00
EFT18177	09/09/2021	IRIS CONSULTING GROUP PTY LTD	NEW RECORDS SYSTEM PRODUCTION	\$9,900.00
EFT18178	09/09/2021	IT VISION	ALTUS BANK RECONCILIATION LICENSE	\$1,260.47
EFT18179	09/09/2021	JTB - JAPANESE TRUCK & BUS SPARES	PARTS FOR BK1018 & BK730	\$475.05
EFT18180	09/09/2021	LIBERTY OIL RURAL PTY LTD	CHAINSAW BAR OIL	\$92.00
EFT18181	09/09/2021	LINEMARKING WA PTY LTD	LINE MARKING AT REC CENTRE	\$4,180.00
EFT18182	09/09/2021	MAROK WA PTY LTD	SUPERMARKET ORDER	\$433.84
EFT18183	09/09/2021	MARTINS PRODUCE	SUPERMARKET ORDER	\$3,129.53
EFT18184	09/09/2021	MERREDIN GLAZING SERVICE	GLASS WORKS AT CARAVAN PARK	\$4,204.20
EFT18185	09/09/2021	MERREDIN TELEPHONE SERVICES	SECURITY MONITORING FOR AUGUST 2021	\$70.40
EFT18186	09/09/2021	METCASH TRADING LIMITED	SUPERMARKET ORDER	\$11,716.82
EFT18187	09/09/2021	MODULAR WA	PROGRESS CLAIM - CARAVAN PARK NEW ABLUTIONS	\$17,815.00
EFT18188	09/09/2021	MATT GILBERT CARPENTRY & MAINTENANCE	CONSTRUCT JOHNSON STREET PARKLETS	\$25,223.00
EFT18189	09/09/2021	NB HARDWARE & AG SUPPLIES	GARDENING MATERIALS	\$314.70
EFT18190	09/09/2021	NORTHAM MAZDA	PURCHASE NEW VEHICLE	\$44,672.00
EFT18191	09/09/2021	NUTRIEN AG SOLUTIONS	SAFETY BOOTS & BIRD REPELLENT	\$319.57
EFT18192	09/09/2021	OFFICE OF REGIONAL ARCHITECTURE	ARCHITECTURE SERVICES	\$1,936.00
EFT18193	09/09/2021	PERTH OBSERVATORY VOLUNTEER GROUP INC.	ASTRONOMY NIGHT 2021	\$2,480.00
EFT18194	09/09/2021	POWERVAC	PARTS FOR FLOOR SCRUBBER	\$192.59
EFT18195	09/09/2021	SHIRE OF BRUCE ROCK - T/AS BRUCE ROCK SUPERMARKET	VARIOUS PURCHASES FOR AUGUST 2021	\$383.04
EFT18196	09/09/2021	SOURCE MY PARTS	PARTS FOR BK373 & BK06	\$3,236.63
EFT18197	09/09/2021	STAR TRACK EXPRESS PTY LTD	FREIGHT FROM VARIOUS LOCATIONS TO BRUCE ROCK	\$103.52
EFT18198	09/09/2021	SYNERGY	ELECTRICITY USAGE AT SHIRE PROPERTIES	\$20,379.86
EFT18199	09/09/2021	TERESA COUSINS	REIMBURSEMENT FOR VACUUM CLEANERS	\$857.96
EFT18200	09/09/2021	THE WORKWEAR GROUP PTY LTD	STAFF UNIFORM	\$119.20
EFT18201	09/09/2021	THERAPEUTIC GUIDELINES	USER SUBSCRIPTION	\$298.00
EFT18202	09/09/2021	TRANSTRUCT	SCISSOR LIFT HIRE	\$198.00
EFT18203	09/09/2021	TWO DOGS HOME HARDWARE	VARIOUS MATERIALS	\$35.58
EFT18204	09/09/2021	TRANSBEAM INDUSTRIES	REMEMBRANCE COLUMN PLATE	\$1,381.20
EFT18205	09/09/2021	WA CONTRACTOR RANGER SERVICES	RANGER SERVICES	\$654.50
EFT18206	09/09/2021	WA DISTRIBUTORS PTY LTD T/AS ALLWAYS FOODS	CLEANING SUPPLIES	\$525.40

EFT18207	09/09/2021	WALLIS COMPUTER SOLUTIONS	MONTHLY NETWORK ACCESS	\$44.00
EFT18208	09/09/2021	WESFARMERS KLEENHEAT GAS PTY LTD	YEARLY GAS BOTTLE RENTAL FEE	\$42.90
EFT18209	09/09/2021	WESTRAC PTY LTD	PARTS FOR BK727	\$134.97
EFT18210	09/09/2021	WHEATBELT LIQUID WASTE	SEPTIC PUMP OUT	\$451.00
EFT18211	09/09/2021	WHEATBELT REFRIGERATION AND AIR CONDITIONING	REPAIRS TO HYDROTHERAPY PLANT	\$1,194.60
EFT18212	09/09/2021	WURTH	PPE SAFETY ITEMS AND WORKSHOP CONSUMABLES	\$496.94
EFT18213	08/09/2021	WEST AUSTRALIAN NEWSPAPERS LIMITED	NEWSPAPERS FOR WEEK ENDING 29/08/2021	\$468.37
EFT18214	13/09/2021	SHIRE OF BRUCE ROCK - CREDIT CARD	CREDIT CARD FOR AUGUST/SEPTEMBER 2021	\$881.35
EFT18215	15/09/2021	CALEB CHOW	REIMBURSE DOCTOR FOR TYRO TAKINGS AUGUST 2021	\$60.00
EFT18216	15/09/2021	DEPARTMENT OF MINES AND PETROLEUM	BSL FOR AUGUST 2021	\$429.75
EFT18217	16/09/2021	AUSTRALIAN GOVERNMENT CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	\$171.53
EFT18218	16/09/2021	SAMANTHA LEE BOYD	PAYROLL DEDUCTIONS	\$103.22
EFT18219	16/09/2021	SHIRE OF BRUCE ROCK	PAYROLL DEDUCTIONS	\$994.00
EFT18220	16/09/2021	BANNISTER DOWNS DAIRY	SUPERMARKET ORDER	\$113.55
EFT18221	16/09/2021	BROWNLEY'S PLUMBING & GAS	TWO STED SUBSIDIES	\$2,500.00
EFT18222	16/09/2021	C-STORE DISTRIBUTION	SUPERMARKET ORDER	\$1,814.12
EFT18223	16/09/2021	CODY EXPRESS TRANSPORT	SUPERMARKET FREIGHT CHARGES	\$1,105.96
EFT18224	16/09/2021	EASTWAY FOOD SUPPLIES	SUPERMARKET ORDER	\$1,781.18
EFT18225	16/09/2021	LUKERATIVE PLUMBING, GAS & MAINTENANCE	ONE STED SUBSIDY	\$1,000.00
EFT18226	16/09/2021	MAROK WA PTY LTD	SUPERMARKET ORDER	\$458.29
EFT18227	16/09/2021	MARTINS PRODUCE	SUPERMARKET ORDER	\$2,842.28
EFT18228	16/09/2021	METCASH TRADING LIMITED	SUPERMARKET ORDER	\$12,943.61
EFT18229	16/09/2021	PETER MICHAEL FUCHSBICHLER	RUBBISH COLLECTION FOR FNE 15/09/2021	\$2,500.00
EFT18230	16/09/2021	SAMANTHA ELIZABETH AURISCH	REIMBURSEMENT FOR RETIRING DOCTORS GRATUITY	\$535.00
EFT18231	16/09/2021	SANDS FRIDGE LINES	SUPERMARKET FREIGHT CHARGES	\$1,018.26
EFT18232	16/09/2021	WIDEAWAKE PTY LTD T/AS IDEAL SALES	SUPERMARKET ORDER	\$1,290.40
EFT18233	15/09/2021	WEST AUSTRALIAN NEWSPAPERS LIMITED	NEWSPAPERS FOR WEEK ENDING 05/09/2021	\$451.49
EFT18234	22/09/2021	AUSTRALIAN TAXATION OFFICE	BAS FOR AUGUST 2021	\$23,814.00
EFT18235	23/09/2021	3D GYROCKING	CEILING REPAIRS TO SHIRE PROPERTY	\$2,750.00
EFT18236	23/09/2021	ADVANCED AUTOLOGIC PTY LTD	WORKSHOP CONSUMABLES	\$304.00
EFT18237	23/09/2021	AFGRI EQUIPMENT AUSTRALIA	PARTS FOR GARDENERS PLANT & BK602	\$1,701.25
EFT18238	23/09/2021	ALL SEASONS SYNTHETIC TURF	COMPLETION OF SYNTHETIC TURF WORKS AT VARIOUS LOCATIONS	\$68,209.68
EFT18239	23/09/2021	ASHDOWN INGRAM	PARTS FOR BK06 & BK373	\$607.20
EFT18240	23/09/2021	AVON WASTE	RECYCLING FOR AUGUST 2021	\$3,353.21
EFT18241	23/09/2021	BANNISTER DOWNS DAIRY	SUPERMARKET ORDER	\$89.43
EFT18242	23/09/2021	BDD AUSTRALIA PTY LTD T/A BEGA	SUPERMARKET ORDER	\$1,290.24
EFT18243	23/09/2021	BK AIR & SERVICES	INSTALL NEW WINDOW TREATMENTS AT SHIRE PROPERTY	\$2,045.00
EFT18244	23/09/2021	BROWNLEY'S PLUMBING & GAS	SUPPLY PRESSURE PIPE	\$74.80
EFT18245	23/09/2021	BRUCE ROCK CAFE - LOVE THAT FOOD	CATERING	\$224.50
EFT18246	23/09/2021	BRUCE ROCK DISTRICT CLUB	COUNCIL MEETING LUNCHEES & REFRESHMENTS	\$856.50
EFT18247	23/09/2021	BRUCE ROCK TYRES	TYRES FOR BK512 & BK655	\$4,095.44
EFT18248	23/09/2021	BUNNINGS WAREHOUSE	BUILDING MAINTENANCE MATERIALS	\$640.71
EFT18249	23/09/2021	BURGESS RAWSON PTY LTD	INDUSTRIAL RENT AT LEASED PROPERTIES	\$367.34
EFT18250	23/09/2021	C-STORE DISTRIBUTION	SUPERMARKET ORDER	\$487.40
EFT18251	23/09/2021	COCKIES AG	SKELETON WEED LAG EXPENSES	\$348.97
EFT18252	23/09/2021	CODY EXPRESS TRANSPORT	FREIGHT CHARGE FOR PUMP	\$121.00
EFT18253	23/09/2021	COLESTAN ELECTRICS	ELECTRICAL WORKS AT VARIOUS SHIRE PROPERTIES	\$13,572.02
EFT18254	23/09/2021	COMFORT STYLE MERREDIN	OFFICE CHAIR	\$199.20
EFT18255	23/09/2021	COUNTRYWIDE FRIDGELINES PTY LTD	SUPERMARKET FREIGHT CHARGES	\$61.84
EFT18256	23/09/2021	CUTTING EDGES EQUIPMENT PARTS P/L	PARTS FOR BK510	\$112.20
EFT18257	23/09/2021	EASTWAY FOOD SUPPLIES	SUPERMARKET ORDER	\$1,689.57
EFT18258	23/09/2021	ELDERS RURAL SERVICES AUSTRALIA LIMITED	POOL CHEMICALS	\$100.10
EFT18259	23/09/2021	ELEC TECH DIESEL SERVICES PTY LTD	VEHICLE REPAIRS BK51 & VEHICLE SERVICE FOR BK04	\$1,259.02
EFT18260	23/09/2021	EVERGREEN SYNTHETIC GRASS	COMPLETION OF BOWLING GREEN	\$29,231.40
EFT18261	23/09/2021	EXTRA MILE WRITING SERVICES	PROJECT MANAGEMENT FOR WAR MEMORIAL	\$1,793.94
EFT18262	23/09/2021	FILTERS PLUS WA	PARTS FOR BK660	\$271.04
EFT18263	23/09/2021	INDEPENDENT VALUERS OF WESTERN AUSTRALIA PTY LTD	VALUATION SERVICES	\$2,860.00
EFT18264	23/09/2021	JTB - JAPANESE TRUCK & BUS SPARES	PARTS FOR BK062	\$620.50
EFT18265	23/09/2021	KEITH PIPER	SURVEYING SERVICES	\$2,235.00
EFT18266	23/09/2021	LANDGATE- VALUATION	RURAL INTERIM VALUATIONS	\$130.41
EFT18267	23/09/2021	MAROK WA PTY LTD	SUPERMARKET ORDER	\$446.30
EFT18268	23/09/2021	MARTINS PRODUCE	SUPERMARKET ORDER	\$3,814.99
EFT18269	23/09/2021	MCCALL MOTORS PTY LTD	MATERIALS FOR BUILDERS	\$355.99
EFT18270	23/09/2021	METCASH TRADING LIMITED	SUPERMARKET ORDER	\$10,693.45
EFT18271	23/09/2021	MIDLAND TROPHIES	ANNUAL SPORTS AWARDS	\$315.00
EFT18272	23/09/2021	NARROGIN CARPETS AND CURTAINS	NEW FLOORING AT SHIRE PROPERTY	\$19,470.00
EFT18273	23/09/2021	NB HARDWARE & AG SUPPLIES	MATERIALS FOR GARDENERS	\$78.90
EFT18274	23/09/2021	OFFICEWORKS BUSINESS DIRECT	STATIONERY SUPPLIES	\$182.17
EFT18275	23/09/2021	RAW CREATIVE	DESIGN ARTWORK FOR KUMMININ ROCK	\$1,393.00
EFT18276	23/09/2021	RAWLINSONS (W.A.)	CONSULTING SERVICE FOR CONCEPT PLAN	\$1,870.00

EFT18277	23/09/2021	REPCO	SKELETON WEED LAG EXPENSES	\$23.75
EFT18278	23/09/2021	RON BATEMAN & CO	SKELETON WEED LAG EXPENSES	\$99.09
EFT18279	23/09/2021	SANDS FRIDGE LINES	SUPERMARKET FREIGHT CHARGES	\$460.89
EFT18280	23/09/2021	SEEK LIMITED	RECRUITMENT ADVERTISING	\$313.50
EFT18281	23/09/2021	SETON AUSTRALIA	WORKSHOP CONSUMABLES & SUNSCREEN	\$473.56
EFT18282	23/09/2021	SHIRE OF BROOKTON	WHEATBELT SOUTH REGIONAL ROAD GROUP 2021/22 CONTRIBUTION	\$100.00
EFT18283	23/09/2021	SOURCE MY PARTS	PARTS FOR BK06	\$797.94
EFT18284	23/09/2021	STAR TRACK EXPRESS PTY LTD	FREIGHT FROM VARIOUS LOCATIONS TO BRUCE ROCK	\$37.53
EFT18285	23/09/2021	STIHL SHOP MALAGA	PARTS FOR SMALL PLANT REPAIRS	\$364.00
EFT18286	23/09/2021	SYNERGY	ELECTRICITY USAGE AT SHIRE PROPERTY	\$459.73
EFT18287	23/09/2021	THE WINDMILL NEWSPAPER	SKELETON WEED LAG EXPENSES	\$45.00
EFT18288	23/09/2021	THOMPSON SIGNS	SUPPLY & DELIVER STEEL CUT OUT ARTWORKS	\$3,347.30
EFT18289	23/09/2021	TOLL TRANSPORT PTY LTD	FREIGHT FROM VARIOUS LOCATIONS TO BRUCE ROCK	\$196.08
EFT18290	23/09/2021	TRANSTRUCT	MANUFACTURE WORKSHOP STANDS	\$602.29
EFT18291	23/09/2021	TWO DOGS HOME HARDWARE	GAS STOVE & OTHER HARDWARE	\$1,763.18
EFT18292	23/09/2021	UES INTERNATIONAL PTY LTD	PARTS FOR BK608	\$105.60
EFT18293	23/09/2021	WA DISTRIBUTORS PTY LTD T/AS ALLWAYS FOODS	CLEANING SUPPLIES	\$827.45
EFT18294	23/09/2021	WESTRAC PTY LTD	PARTS FOR BK511 & BK510	\$1,909.07
EFT18295	23/09/2021	WHEATBELT LIQUID WASTE	SEPTIC PUMP OUT	\$572.00
EFT18296	23/09/2021	WHEATBELT UNIFORMS, SIGNS & SAFETY	UPDATE LONG SERVICE BOARD AT DEPOT	\$82.50
EFT18297	23/09/2021	WEST COAST ASBESTOS REGISTERS	REMOVAL OF THE AV BOX AT AMPHITHEATRE TO CREATE NEW ENTRANCE	\$20,570.00
EFT18298	22/09/2021	WEST AUSTRALIAN NEWSPAPERS LIMITED	NEWSPAPERS FOR WEEK ENDING 12/09/2021	\$467.77
EFT18299	30/09/2021	AUSTRALIAN GOVERNMENT CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	\$171.53
EFT18300	30/09/2021	SHIRE OF BRUCE ROCK	PAYROLL DEDUCTIONS	\$1,004.00
EFT18301	30/09/2021	BANNISTER DOWNS DAIRY	SUPERMARKET ORDER	\$90.00
EFT18302	30/09/2021	BDD AUSTRALIA PTY LTD T/A BEGA	SUPERMARKET ORDER	\$1,266.16
EFT18303	30/09/2021	CARIS NEGRI	REIMBURSEMENT OF EXPENSES	\$173.06
EFT18304	30/09/2021	CODY EXPRESS TRANSPORT	SUPERMARKET FREIGHT CHARGES	\$1,205.79
EFT18305	30/09/2021	DC & SE COLE PTY LTD	RATES REFUND	\$1,070.41
EFT18306	30/09/2021	EASTWAY FOOD SUPPLIES	SUPERMARKET ORDER	\$1,769.49
EFT18307	30/09/2021	FLOWERS BY ELLI PAIGE	STAFF FAREWELL GRATUITY	\$80.00
EFT18308	30/09/2021	MAROK WA PTY LTD	SUPERMARKET ORDER	\$448.68
EFT18309	30/09/2021	MARTINS PRODUCE	SUPERMARKET ORDER	\$2,532.50
EFT18310	30/09/2021	METCASH TRADING LIMITED	SUPERMARKET ORDER	\$16,751.13
EFT18311	30/09/2021	PETER MICHAEL FUCHSBICHLER	RUBBISH COLLECTION FNE 29/09/2021	\$2,500.00
EFT18312	30/09/2021	SANDS FRIDGE LINES	SUPERMARKET FREIGHT CHARGES	\$349.14
EFT18313	30/09/2021	WINPART PTY LTD	RATES REFUND	\$360.02
EFT18314	30/09/2021	DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION	CONTROLLED WASTE LICENCE	\$225.00
EFT18315	30/09/2021	WEST AUSTRALIAN NEWSPAPERS LIMITED	NEWSPAPERS FOR WEEK ENDING 19/09/2021	\$505.57
EFT18316	30/09/2021	DEPARTMENT OF TRANSPORT (DOT CLEARING)	DOT CLEARING 29/09/2021 (EOM TRANSACTION)	\$31,912.30
EFT18317	30/09/2021	DEPARTMENT OF TRANSPORT (DOT CLEARING)	DOT CLEARING 30/09/2021 (EOM TRANSACTION)	\$1,126.90
<b>Total EFTs</b>				<b>\$593,017.27</b>
<b>Municipal Account Cheques</b>				
38	09/09/2021	DEPARTMENT OF TRANSPORT	LICENCE NEW VEHICLE	\$413.50
39	09/09/2021	SHIRE OF BRUCE ROCK	PETTY CASH RECOUP AUGUST 2021	\$58.95
40	09/09/2021	WATER CORPORATION	WATER USAGE AT SHIRE PROPERTIES	\$541.13
41	13/09/2021	DEPARTMENT OF TRANSPORT	VEHICLE RENEWAL	\$119.15
42	16/09/2021	LANDGATE - REGISTRAR OF TITLES	NOTING ON CERTIFICATE OF TITLE THAT PROPERTY IS SEWERED	\$181.30
43	23/09/2021	WATER CORPORATION	WATER USAGE AT SHIRE PROPERTIES	\$6,912.86
44	30/09/2021	DEPARTMENT OF TRANSPORT	SKELETON WEED NEW VEHICLE LICENCE	\$376.25
<b>Total Cheques</b>				<b>\$8,603.14</b>
<b>Wages and Salaries</b>				
	01/09/2021	PAYROLL DIRECT DEBIT OF NET PAYS	PAYROLL FORTNIGHT ENDING 01/09/2021	\$78,568.29
	15/09/2021	PAYROLL DIRECT DEBIT OF NET PAYS	PAYROLL FORTNIGHT ENDING 15/09/2021	\$79,328.19
	29/09/2021	PAYROLL DIRECT DEBIT OF NET PAYS	PAYROLL FORTNIGHT ENDING 29/09/2021	\$80,668.43
<b>Total Wages and Salaries</b>				<b>\$238,564.91</b>
<b>Municipal Account Direct Debit</b>				
DD7599.1	01/09/2021	AWARE SUPER PTY LTD	PAYROLL DEDUCTIONS	\$9,242.86
DD7599.2	01/09/2021	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$2,192.13
DD7599.3	01/09/2021	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	\$198.16
DD7599.4	01/09/2021	VIRGIN MONEY SUPER	SUPERANNUATION CONTRIBUTIONS	\$211.90
DD7599.5	01/09/2021	BENDIGO SMART SAVER SUPER	SUPERANNUATION CONTRIBUTIONS	\$210.07
DD7599.6	01/09/2021	AMP RETIREMENT SAVINGS ACCOUNT	SUPERANNUATION CONTRIBUTIONS	\$87.41
DD7599.7	01/09/2021	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	\$222.19
DD7599.8	01/09/2021	MACQUARIE SUPER ACCUMULATOR	SUPERANNUATION CONTRIBUTIONS	\$177.20
DD7599.9	01/09/2021	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	\$861.30
DD7636.1	15/09/2021	AWARE SUPER PTY LTD	PAYROLL DEDUCTIONS	\$9,265.71
DD7636.2	15/09/2021	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$2,190.71
DD7636.3	15/09/2021	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	\$198.16

DD7636.4	15/09/2021	WEALTH PERSONAL SUPERANNUATION AND PENSION FUND	PAYROLL DEDUCTIONS	\$350.40
DD7636.5	15/09/2021	VIRGIN MONEY SUPER	SUPERANNUATION CONTRIBUTIONS	\$217.20
DD7636.6	15/09/2021	BENDIGO SMART SAVER SUPER	SUPERANNUATION CONTRIBUTIONS	\$269.54
DD7636.7	15/09/2021	AMP RETIREMENT SAVINGS ACCOUNT	SUPERANNUATION CONTRIBUTIONS	\$79.55
DD7636.8	15/09/2021	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	\$221.48
DD7636.9	15/09/2021	MACQUARIE SUPER ACCUMULATOR	SUPERANNUATION CONTRIBUTIONS	\$148.62
DD7669.1	29/09/2021	AWARE SUPER PTY LTD	PAYROLL DEDUCTIONS	\$9,458.28
DD7669.2	29/09/2021	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$2,271.00
DD7669.3	29/09/2021	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	\$198.73
DD7669.4	29/09/2021	WEALTH PERSONAL SUPERANNUATION AND PENSION FUND	PAYROLL DEDUCTIONS	\$239.44
DD7669.5	29/09/2021	VIRGIN MONEY SUPER	SUPERANNUATION CONTRIBUTIONS	\$217.20
DD7669.6	29/09/2021	BENDIGO SMART SAVER SUPER	SUPERANNUATION CONTRIBUTIONS	\$298.57
DD7669.7	29/09/2021	AMP RETIREMENT SAVINGS ACCOUNT	SUPERANNUATION CONTRIBUTIONS	\$88.48
DD7669.8	29/09/2021	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	\$51.40
DD7669.9	29/09/2021	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	\$221.48
DD7599.10	01/09/2021	SUPERWRAP PERSONAL SUPER PLAN	SUPERANNUATION CONTRIBUTIONS	\$714.00
DD7599.11	01/09/2021	HOST PLUS SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	\$547.81
DD7599.12	01/09/2021	WEALTH PERSONAL SUPERANNUATION AND PENSION FUND	PAYROLL DEDUCTIONS	\$311.47
DD7599.13	01/09/2021	MACQUARIE SUPER ACCUMULATOR	SUPERANNUATION CONTRIBUTIONS	\$96.25
DD7599.14	01/09/2021	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	\$509.81
DD7599.15	01/09/2021	BENDIGO SUPER EASY	SUPERANNUATION CONTRIBUTIONS	\$222.23
DD7636.10	15/09/2021	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	\$830.31
DD7636.11	15/09/2021	SUPERWRAP PERSONAL SUPER PLAN	SUPERANNUATION CONTRIBUTIONS	\$714.01
DD7636.12	15/09/2021	HOST PLUS SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	\$495.45
DD7636.13	15/09/2021	MACQUARIE SUPER ACCUMULATOR	SUPERANNUATION CONTRIBUTIONS	\$99.29
DD7636.14	15/09/2021	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	\$483.58
DD7636.15	15/09/2021	BENDIGO SUPER EASY	SUPERANNUATION CONTRIBUTIONS	\$221.52
DD7669.10	29/09/2021	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	\$46.66
DD7669.11	29/09/2021	MACQUARIE SUPER ACCUMULATOR	SUPERANNUATION CONTRIBUTIONS	\$147.95
DD7669.12	29/09/2021	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	\$874.72
DD7669.13	29/09/2021	SUPERWRAP PERSONAL SUPER PLAN	SUPERANNUATION CONTRIBUTIONS	\$714.00
DD7669.14	29/09/2021	MACQUARIE SUPER ACCUMULATOR	SUPERANNUATION CONTRIBUTIONS	\$47.77
DD7669.15	29/09/2021	HOST PLUS SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	\$440.43
DD7669.16	29/09/2021	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	\$570.40
DD7669.17	29/09/2021	BENDIGO SUPER EASY	SUPERANNUATION CONTRIBUTIONS	\$221.48
<b>Total Direct Debits</b>				<b>\$47,698.31</b>
<b>Credit Card Payments</b>				
EFT18214	13/09/2021	HEALTH ENGINE	HEALTH ENGINE APP, SMS RECALLS & NEW PATIENTS	\$122.10
		BENDIGO BANK	CARD FEE	\$4.00
		ACTIV8ME	INTERNET FOR AUGUST/SEPTEMBER 2021	\$45.40
		WESTNET	INTERNET FOR SEPTEMBER 2021	\$109.95
			INTERNET FOR SEPTEMBER 2021	\$89.95
			INTERNET FOR SEPTEMBER 2021	\$89.95
		WALGA	REGISTRATION FOR WALGA ABORIGINAL ENGAGEMENT FORUM (STAFF MEMBERS)	\$280.00
			REGISTRATION FOR WALGA ABORIGINAL ENGAGEMENT FORUM (COUNCILLOR)	\$140.00
<b>Total Credit Card Payments</b>				<b>\$881.35</b>
<b>Total Municipal Account EFT Payments</b>				<b>\$593,017.27</b>
<b>Total Municipal Account Cheque Payments</b>				<b>\$8,603.14</b>
<b>Total Trust Account Cheque Payments</b>				<b>\$0.00</b>
<b>Total Wages</b>				<b>\$286,263.22</b>
<b>Total</b>				<b>\$887,883.63</b>





## Reserve Details Report -17306

<b>Reserve</b>	17306	<b>Legal Area (ha)</b>	4.2341
<b>Name</b>	N/A	<b>Status</b>	CURRENT
<b>Type</b>	N/A	<b>Current Purpose</b>	WATER
<b>File Number</b>	3286/17		
<b>Notes</b>	N/A		
<b>Additional Reserve Information</b>	N/A		

<b>Class</b>	<b>Responsible Agency</b>	<b>Date of Last Change</b>
C	DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION (SWWC)	13/09/1996

<b>Management Order</b>	<b>Document Number</b>
VEST:WATER AND RIVERS COMMISSION	N/A

<b>Land Use</b>
WATERWAY

<b>Local Government Authority</b>
SHIRE OF BRUCE ROCK

CLT Number	Parcel Identifier	Street Address, Suburb	File Number	PIN	Area (m <sup>2</sup> )
LR3075/1000	Lot 16922 On Deposited Plan 142276	No Street Address Information Available	3286/1917.	744335	42340.235

<b>Previous Certificates of Title</b>	<b>Status</b>
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Document Number/Gazette Page	Date	Type	Text
4426	06/09/1996	Vesting Revoked	REVOKED (ORDER DATED 03/10/1919)
4430	06/09/1996	Current Vesting	VEST:WATER AND RIVERS COMMISSION
1803	03/10/1919	Historical Vesting	VEST MINISTER FOR WATER RESOURCES
1612	19/09/1919	Original Gazettal and page	ORIGINAL GAZETTE
1621	19/09/1919	Class	C
N/A	19/09/1919	Current Area	10.1.34

Document Number/Gazette Page	Date	Type	Text
N/A	19/09/1919	Current Purpose	WATER
N/A	19/09/1919	Correspondence File Number	3286/17
N/A	19/09/1919	Location	AVON,16922
N/A	19/09/1919	Public Plan	4/80 F1
N/A	19/09/1919	Survey Number	D:42276

date: Sep 21, 2021, 10:23:50 AM

## Land Enquiry Services



[Land Information](#)

[Dealing Status](#)

[Products](#)

[Other Services](#)

### Reserve 17306

[Reserve Details](#)

**[General Details](#)**

[Reserve Land Listing](#)

[Additional Details](#)

[Reserve Report](#)

Reserve Number	17306
Reserve Name	N/A
File Number	3286/17
Legal Area (ha)	4.2341
Status	CURRENT
Current Purpose	WATER
Class	C
Responsible Agency	DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION (SWWC)
Date of Last Change	13/09/1996
Management Orders	VEST:WATER AND RIVERS COMMISSION
Document Number	N/A
Local Government Authority	SHIRE OF BRUCE ROCK
Land Use	WATERWAY
Type	N/A
Notes	N/A
Additional Reserve Information	N/A
Reserve Land Listing	<a href="#">View Land Listing</a>
Additional Details	<a href="#">View Details</a>
Reserve Report	<a href="#">View Report</a>



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# Superannuation for Elected Members

## **Draft Policy Proposal**

**September 2021**

## About WALGA

The WA Local Government Association (WALGA) is working for Local Government in Western Australia. As the peak industry body, WALGA advocates on behalf of 139 Western Australian Local Governments. As the united voice of Local Government in Western Australia, WALGA is an independent, membership-based organization representing and supporting the work and interests of Local Governments in Western Australia. WALGA provides an essential voice for 1,222 Elected Members, approximately 22,000 Local Government employees (16,500 Full Time Equivalent's) as well as over 2.67 million constituents of Local Governments in Western Australia.

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## Entitlement to Superannuation

Elected Members, like all workers, should be entitled to payment of superannuation. Payment of superannuation to Elected Members would address a historical anomaly that has seen Elected Members denied a benefit enjoyed by the broader workforce.

Given community expectations and the time commitment of serving on or leading a Council, many Elected Members are sacrificing opportunities for paid work to serve their community on Council.

As has been well documented through recent Inquiries into Local Government, “the role of a Councillor is challenging. Councillors are responsible for overseeing a complex business – that provides a broad range of functions, manages significant public assets, and employs in some cases hundreds of staff – all in a political and publicly accountable environment.”<sup>1</sup>

It is crucial to the functioning of Local Government that Elected Members are appropriately remunerated for their time and contribution.

Payment of superannuation to Elected Members aligns with the objective of the superannuation system, which is “to provide income in retirement to substitute or supplement the Age Pension.”<sup>2</sup>

In addition, it is hoped that payment of superannuation would lead to greater interest and more nominations to serve on Council from women and younger people, leading to greater representation on Councils by people from traditionally underrepresented demographics.

## Current Arrangements

Under current arrangements, Elected Members can voluntarily decide to have all or a portion of their allowances paid into a superannuation fund.

In addition, under the *Superannuation Guarantee (Administration) Act 1992* (Cth), Local Governments can unanimously resolve to be considered an ‘eligible local governing body’ through the *Taxation Administration Act 1953* (Cth).

As a consequence of such a resolution, Elected Members would then be treated similarly to employees and the Local Government would be required to make superannuation

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<sup>1</sup> WALGA (2019) *Final Submission: Select Committee into Local Government*. Page 35. [https://www.parliament.wa.gov.au/Parliament/commit.nsf/lulnquiryPublicSubmissions/DCCAD309ECAE29E04825848100171E77/\\$file/lo.lgi.150.190910.sub.walga.pdf](https://www.parliament.wa.gov.au/Parliament/commit.nsf/lulnquiryPublicSubmissions/DCCAD309ECAE29E04825848100171E77/$file/lo.lgi.150.190910.sub.walga.pdf)

<sup>2</sup> Australian Government: The Treasury (2021) *Superannuation Reforms*. <https://treasury.gov.au/superannuation-reforms>



contributions in addition to payment of allowances. However, a resolution of this nature also has significant implications: pay as you go (PAYG) tax would be required to be withheld for remission to the Australian Taxation Office (ATO), and Fringe Benefit Tax (FBT) would be applicable to all benefits provided to Elected Members. For these reasons, Local Governments in Australia typically do not pursue this course of action.

## Other Jurisdictions

Approaches in other jurisdictions are mixed, however the issue of superannuation entitlements for Elected Members has increasingly been the subject to public debate in other states of Australia.

In New South Wales, following a state-led discussion paper and consultation process, amendments to the Local Government Act have been put forward that would enable Councils to resolve to pay superannuation contributions from July 2022.

This mirrors the approach in Queensland where, under the state's Local Government Act, Councils may resolve to pay superannuation contributions to Elected Members.

Elected Members in Victoria are paid a cash loading equivalent to the superannuation guarantee, but this is not required to be paid into a superannuation fund.

No superannuation is paid in Tasmania, South Australia or the Northern Territory.

## Proposed Approach

The recommended advocacy approach is to propose that the *Local Government Act 1995* be amended to facilitate the payment of superannuation to Elected Members in addition to fees and allowances.

This approach avoids the problems associated with the current arrangements around the need to withhold income tax and pay fringe benefits tax.

A fundamental question relates to whether the proposed amendment to the Local Government Act should *require* Local Governments to pay superannuation, or whether the decision to pay superannuation should be a decision of Council.

Under the principle of general competence, Local Governments should be empowered to manage their own affairs and the case could be made that this ought to extend to the payment of superannuation to Elected Members. However, as the superannuation system is underpinned by its universality, and there is potential for payment of superannuation to

become a political debate around the Council table, a strong case can be made for the payment of superannuation to Elected Members to be a legislative requirement.

On balance, it is posited that, to achieve the objectives of the superannuation system and to avoid politicisation of the decision at a local level, payment of superannuation should be a universal entitlement for Elected Members and therefore a requirement of Local Governments contained in the Local Government Act.

*Feedback is sought from Members on this specific issue:*

*Should Local Governments be enabled or required to pay superannuation to Elected Members?*

*Why is that approach preferred?*

As is the case in other jurisdictions, the Salaries and Allowances Tribunal should not consider the payment of superannuation as part of their deliberative process. Specifically, payment of superannuation, equivalent to the superannuation guarantee, should be over and above the fees and allowances determined by the Salaries and Allowances Tribunal.

## Costs

There will be a cost associated with the payment of superannuation to Elected Members. These costs will be particularly noticeable in the first year when superannuation becomes payable.

The table below identifies the maximum possible cost of paying superannuation based on the current Salaries and Allowances Tribunal (SAT) determination<sup>3</sup>, and the current superannuation guarantee of ten percent.

The second column in the table identifies the maximum number of Elected Members currently elected to at least one Local Government in each SAT band in Western Australia. The third column then assumes that the maximum allowances are paid to all Councillors, the Mayor or President and the Deputy Mayor or Deputy President. From this, the maximum superannuation liability, based on the current SAT determination and the current superannuation guarantee of ten percent, per SAT band is calculated.

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<sup>3</sup> Salaries and Allowances Tribunal (2021) *Determination of the Salaries and Allowances Tribunal on Local Government Chief Executive Officers and Elected Members*, 8 April 2021. <https://www.wa.gov.au/sites/default/files/2021-04/Local%20Government%20Chief%20Executive%20Officers%20and%20Elected%20Members%20Determination%20No%201%20of%202021.pdf>

It is acknowledged that the actual liability for each Local Government is likely to be less than the maximum due to fewer Elected Members than the maximum listed in the second column, and / or paying less than the maximum allowances to Elected Members. In this way, the table below represents the **maximum** potential cost to Local Governments in each band.

Band	Maximum number of Elected Members (currently)	Maximum fees and allowances	Maximum Superannuation liability
1	15	\$603,199	\$60,320
2	13	\$389,101	\$38,910
3	11	\$235,208	\$23,521
4	11	\$139,653	\$13,965

While the costs are acknowledged, it is argued that on balance the benefits of paying superannuation to Elected Members as outlined in this paper outweigh the costs.

## Recommendation

**WALGA recommends to the Minister for Local Government:**

**That the *Local Government Act 1995* be amended to require Local Governments to pay Elected Members, into a nominated superannuation account, an amount equivalent to the superannuation guarantee determined with reference to fees and allowances paid to each Elected Member.**

## Process for Consultation

This paper has been prepared as a *Draft Policy Position Paper*. Feedback is sought from members in regards to the recommendation put forward by this paper.

Comments or submissions should be made to Tim Lane, Manager Strategy and Association Governance, at [tlane@walga.asn.au](mailto:tlane@walga.asn.au) by **Friday, 22 October**.

State Council's Governance Policy Team will meet in late October to consider member comments and submissions and provide guidance to inform a State Council agenda item, which will be considered at November Zone meetings and the 1 December meeting of State Council.

Following a State Council decision, advocacy will be undertaken with the Minister for Local Government.



## **MINUTES (DRAFT)**

### **CENTRAL EAST ACCOMMODATION & CARE ALLIANCE INC. SPECIAL MANAGEMENT COMMITTEE MEETING HELD VIA ZOOM AT 10.00AM ON 11<sup>TH</sup> OCTOBER 2021**

#### **ATTENDEES:**

Terry Waldron – Chairman, Richard Marshall – Interim CEO, Stephen Strange – Shire of Bruce Rock, Rod Forsyth – Shire of Kellerberrin, Darren Simmons – Shire of Koorda, John Nuttall – Shire of Mt Marshall, Eileen O’Connell and Leonard Long – Shire of Nungarin, Jamie Criddle and Louis Geier – Shire of Westonia, Wayne Della Bosca – Shire of Yilgarn, Mark Dacombe, Shire of Merredin.

#### **Apologies:**

Quentin Davies and Peter Klein, Shire of Wyalkatchem, Julie Flockart – Shire of Merredin, Gary Shadbolt and Dirk Sellenger – Shire of Mukinbudin, Nic Warren – Shire of Yilgarn Darren Mollenoyux – Shire of Bruce Rock, Raymond Griffiths – Shire of Kellerberrin, Jo Trachy

#### Opening

TW opened the meeting at 10.00am and welcomed all attendees. Apologies were noted.

A quorum was declared, with eight (8) committee members or their delegates in attendance.

#### External Audit

RM advised the audit had been conducted throughout September and completed last week. The auditor is ready to issue a clean audit report.

SS asked about disclosure of related party transactions, for example relatives of committee members being CEACA tenants. JN suggested this should be disclosed as part of the annual LGA requirements. It was agreed to request possible conflicts of interest at the next quarterly management committee meeting and register the related party interests. RM advised there is no need to disclose tenant relatives of committee members as related party transactions in the Financial Statements, however the disclosure should be noted in CEACA’s records.

It was agreed to approve the audit letter of engagement and audit letter of representation for signing by the appropriate officers.

## Financial Statements

RM provided a summary of the financial statements and advised they are virtually identical to the accounts submitted at the August management committee meeting. As discussed at that meeting, \$100,000 has been allocated to a Refurbishment Reserve.

JN asked about the construction costs of the ILUs not been included in the Balance Sheet. RM explained that these costs are currently sitting with the Shire of Merredin and upon finalisation of the Funding Agreement, expected during the current financial year, the project will transfer to CEACA and at that time the construction costs will be taken up in CEACA's books. This will increase both the total assets and net assets by approx. \$15m and be depreciated (written-off) over an appropriate duration.

RF believes the costs of managing the ILUs is excessive, resulting in the operating surplus being insufficient to provide funding for the construction of additional ILUs. RM explained that part of the salary cost applied to the ILUs is also employed on governance matters.

It was agreed to approve the Financial Statements to 30 June 2021 and for the statement by the management committee to be signed by the appropriate officers.

## Other Business

### - Consultancy Proposals

Proposals received from Doug Faircloth (Verso), Jacqui Tibbits and Emma Brierty. Doug Faircloth is presently revising his proposal to include work during the implementation phase.

The feedback from the meeting is that we don't want to pay a lot of money for a study and report, need to focus on the implementation of improved care services.

Will be discussed further with the Executive Committee.

### - Possible alliances with Baptistcare and Catholic Homes

Catholic Homes to present at next MC meeting on 8 November.

TW and RM to meet with Baptistcare before next MC meeting.

### - Grant funding for additional ILUs.

LL asked about what progress had been made in relation to possible funding of additional ILUs. TW advised the Government had advised there wouldn't be funding for CEACA in the current budget. RM advised that planning is underway to survey the shires about the demand for additional ILUs.

- Lotterywest application is being submitted for assistance with funding for consultants.
- Call for Nominations to be sent on or prior to 18 October, will require nominations for MC positions by 1 November, one week before the AGM on 8 November.

Meeting closed at 10.52am.

Signed as a true and correct record of the meeting.

Terry Waldron  
Chairperson

Refuse Collection KPIs SEPTEMBER - OCTOBER 2021	Complied? Y/N/NA - Comment
the number of verified missed collections, (maximum of up to 10 bins per month);	<b>Y</b>
the adequacy of response to requests and complaints referred by the Principal;	<b>NA</b>
the degree of spillage and adequacy of clean up;	<b>NA</b>
reliability of collection vehicles/s and/or staff for on-time refuse collection service;	<b>Y</b>
the replacement of Container/s in an upright position with closed lid onto the ground;	<b>Y</b>
<p>Notification of damaged Containers/s BEFORE Principle being notified by Container/s owner or custodian.</p> <p><i>Inserted 8/9/2021 as agreed by Contractor &amp; Principles Representative on the 8/9/2021</i></p>	<p><b>N</b></p> <p>One new bin (&lt; 6 months old) Farral St damaged notified by owner.</p>
<p>Undertaking to ensure bin lift mechanism on collection vehicle is suitable to the task so that bin lifts and placements do not result in Container/s damaged reasonably determined to be caused by collection vehicle waste collection activity.</p> <p><i>Inserted 8/9/2021 as agreed by Contractor &amp; Principles Representative on the 8/9/2021</i></p>	<p><b>N</b></p> <p>Letter written and handed to Contractor by EHO at house. Issue explained. Contractor updated to say was being looked at. Issue of scored bins ongoing. EHO showed family member picture of issue when asked about it to assist in rectifying issue of bobbin ends catching bins which Shire has received complaints about.</p>
<p><b>NOTES:</b></p> <p>EHO has liaised with Contractor whilst he did his rounds and despite the grabber looking the same he assured it was being looked at. SFO reported bins still being damaged as reported by concerned resident.</p> <p><b>71.4% compliance.</b></p> <p>Due to the issue of 90% calculations a one strike system is more practicable as each item as a % is 14.3%.</p>	