

SHIRE OF BRUCE ROCK

MINUTES – ORDINARY MEETING 20 OCTOBER 2022

TABLE OF CONTENTS

TABLE OF CONTENTS	1
1. Declaration of Opening	2
2. Record of Attendance/Apologies/Leave of Absence (Previously Approved)	2
3. Declarations of Interest	2
4. Response to Previous Public Questions Taken on Notice	3
5. Public Question Time	3
6. Petitions/Deputations/Presentations/Submissions	3
7. Applications for Leave of Absence.....	3
8. Announcements by Presiding Member.....	3
9. Confirmation of Minutes.....	3
10. Officers’ Reports.....	5
10.1 Manager of Works and Services	5
10.2 Manager of Finance	6
10.2.1 Statement of Financial Activity.....	6
10.2.2 List of Payments.....	8
10.2.3 Budget Amendment for Replacement Aircon Required for 5 Bean Road, Bruce Rock Residence.....	10
10.3 Environmental Health Officer.....	12
10.3.1 Western Australian Planning Commission referral for comment on Application Number 162734 subdivision Lots 21, 28, & 7679 Daadenning Creek Rd, Daadenning Creek.....	12
10.3.2 Request for a time period to undertake temporary works to facilitate road works to facilitate vehicle movement to approved grain depot located on Lot 251, Kellerberrin – Shackleton Road, Shackleton.....	14
10.3.3 Request to reside in a caravan for three months at 80 Johnson Street whilst dwelling renovations are undertaken.....	17
10.4 Deputy Chief Executive Officer.....	19
10.5 Chief Executive Officer.....	20
10.5.1 Offer to Purchase 39 Railway Parade, Bruce Rock	20
10.5.2 South West Native Title Settlement Reserve 13503 & 17099.....	24
10.5.3 Request to Keep Additional Dogs in Townsite	31
10.5.4 Review of Councillor Representation	34
11. Regional Reports	40
12. New Business of an urgent nature introduced by discussion of the meeting	41
13. Confidential Items	41
13.1.1 CEO Performance Appraisal 2022.....	41
13.1.2 Purchase of 1 x Loader.....	43
13.1.3 Lease of the Equestrian Reserve.....	44
13.1.4 Consideration of offer of land at 12 Venemore Street, Shackleton.....	46
14. Closure of Meeting	48

SHIRE OF BRUCE ROCK

MINUTES – ORDINARY MEETING 20 OCTOBER 2022

1. Declaration of Opening

The Shire President Cr SA Strange declared the meeting open at 3.23pm.

2. Record of Attendance/Apologies/Leave of Absence (Previously Approved)

President	Cr SA Strange
Councillors	Cr AR Crooks Cr KP Foss Cr PG Negri Cr R Rajagopalan Cr J Verhoogt Cr RA Way Cr BJ Waight
Chief Executive Officer	Mr DRS Mollenoyux
Executive Assistant	Mrs M Schilling (Minutes)
Manager of Finance	Mrs JL Bow (3.33pm – 3.45pm)
Environmental Health Officer	Mr J Goldacre (3.41pm – 3.56pm)
Manager of Works and Services	Mr D Holland (3.23pm – 3.33pm)
Leave of Absence	Cr NC Kilminster

3. Declarations of Interest

In accordance with Section 5.65 of the Local Government Act 1995 the following disclosures of **financial** interest were made at the Council meeting.

Date	Name	Item No	Reason
20.10.2022	Cr Negri	10.3.2	Shareholder in CBH Ltd (CBH) (as grower member/farmer who holds one share valued at \$2.00 in CBH, a non-distributing co-operative governed under the Co-operatives Act 2009, and which is also a registered charity.
20.10.2022	Cr Strange	10.3.2	Shareholder in CBH Ltd (CBH) (as grower member/farmer who holds one share valued at \$2.00 in CBH, a non-distributing co-operative governed under the Co-operatives Act 2009, and which is also a registered charity.
20.10.2022	Cr Crooks	10.3.2	Shareholder in CBH Ltd (CBH) (as grower member/farmer who holds one share valued at \$2.00 in CBH, a non-distributing co-operative governed under the Co-operatives Act 2009, and which is also a registered charity.
20.10.2022	Cr Foss	10.3.2	Shareholder in CBH Ltd (CBH) (as grower member/farmer who holds one share valued at \$2.00 in CBH, a non-distributing co-operative governed under the Co-operatives Act 2009, and which is also a registered charity.

In accordance with Section 5.69(3)(b) of the Local Government Act 1995, the Executive Director – Local Government of the Department of Local Government, Sport and Cultural Industries has approved Cr Crooks, Cr Foss, Cr Negri and Cr Kilminster to fully participate in the discussion and decision making relating to Item 10.3.1 – Application for Development Approval – On Lot 251, Kellerberrin – Shackleton Road, Shackleton for a Grain Depot consisting of three 1.8 metre high Open Bulkheads of a capacity of 62,225 tonnes with three Drive Over Grids and associated internal roads and drainage basin works, subject to the following conditions:

1. The approval is only valid for the 20 October 2022 Ordinary Council Meeting when agenda item 10.3.2 is considered;
2. The abovementioned Councillors must declare the nature and extent of their interests at the abovementioned meeting when the matter is considered, together with the approval provided;
3. The Chief Executive Officer (CEO) is to provide a copy of the Department of Local Government, Sport and Cultural Industries (DLGSC) letter of approval to the abovementioned Councillors;
4. The CEO is to ensure that the declarations, including the approval given and any conditions imposed, are recorded in the minutes of the abovementioned meeting, when the item is considered;
5. The CEO is to provide a copy of the confirmed minutes of the abovementioned meeting to the Department, to allow the DLGSC to verify compliance with the conditions of this approval; and
6. The approval granted is based solely on the interests disclosed by the abovementioned Councillors, made in accordance with the application. Should other interests be identified, these interests will not be included in this approval and the financial interest provisions of the Act will apply.

In accordance with Section 5.65 of the Local Government Act 1995 the following disclosures of **Closely Association Person and Impartiality** interest were made at the Council meeting.

Date	Name	Item No	Reason

In accordance with Section 5.60B and 5.65 of the Local Government Act 1995 the following disclosures of **Proximity** interest were made at the Council meeting.

Date	Name	Item No	Reason

4. **Response to Previous Public Questions Taken on Notice**
5. **Public Question Time**
6. **Petitions/Deputations/Presentations/Submissions**
7. **Applications for Leave of Absence**
8. **Announcements by Presiding Member**
9. **Confirmation of Minutes**

Ordinary Meeting of Council held on Thursday 15 September 2022

COUNCIL DECISION

Resolution OCM Oct 22 – 9.1.1

Moved: Cr Waye

Seconded: Cr Verhoogt

That the minutes of the Ordinary Meeting held Thursday 15 September 2022 be confirmed as a true and correct record.

Carried 8/0

10. Officers' Reports

10.1 Manager of Works and Services

See Confidential Items

Mrs JL Bow entered the Council chambers at 3.33pm.

10.2 Manager of Finance

Agenda Reference and Subject:

10.2.1 Statement of Financial Activity

File Reference:

8.2.6.2 Financial Reporting

Reporting Officer:

Jennifer Bow, Manager of Finance

Author:

Jennifer Bow, Manager of Finance

Disclosure of Interest

Nil

Attachment:

Nil

Summary

A statement of financial activity must be produced monthly and presented to Council.

Background

In accordance with the Local Government Act 1995, a Statement of Financial Activity must be presented to each Council meeting, including a comparison of actual year to date to the budget year to date and variances from it. It must also include explanations of any variances and any other associated information that would be useful for readers of the report.

Comment

The Statement of Financial Activity will be made available to Councillors prior to the meeting.

Consultation

Darren Mollenoyux, Chief Executive Officer
Alan O'Toole, Deputy Chief Executive Officer
David Holland, Manager of Works and Services
Julian Goldacre, Environmental Health Officer
Mike Darby, Senior Finance Officer and other staff

Statutory Implications

r. 34 Local Government (Financial Management) Regulations 1996

34. Financial activity statement required each month (Act s. 6.4)

(1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail –

- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and*
- (b) budget estimates to the end of the month to which the statement relates; and*
- (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and*
- (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
- (e) the net current assets at the end of the month to which the statement relates.*

(4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), are to be –

- (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
- (b) recorded in the minutes of the meeting at which it is presented.*

Policy Implications

Nil

Risk Implications

Risk: Financial performance is not monitored against approved budget		
Likelihood	Consequence	Rating
Possible	Minor	Moderate
Action / Strategy		
The monthly financial report tracks the Shire’s actual financial performance against its budgeted financial performance to ensure that the Council is able to monitor to Shire’s financial performance throughout the year.		

Financial Implications

Comparison of actual year to date to the 2022-23 Budget

Strategic Implications

Shire of Bruce Rock – Strategic Community Plan 2022-2032

Governance

4.3 Our organisation is well positioned and has capacity for the future

Voting Requirements

Simple Majority

<p>COUNCIL DECISION Resolution OCM Oct 22 – 10.2.1</p> <p>Moved: Cr Waye Seconded: Cr Foss</p> <p>That the Statements of Financial Activity for the month ending 30 September 2022 are received.</p> <p style="text-align: right;">Carried 8/0</p>
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Agenda Reference and Subject:	10.2.2 List of Payments
File Reference:	8.2.3.3 Accounts Payable (Creditors)
Reporting Officer:	Jennifer Bow, Manager of Finance Officer
Author:	Mike Darby, Senior Finance Officer
Disclosure of Interest:	Nil
Attachments:	<i>Item 10.2.2 Attachment A – List of Payments September 2022</i>

Summary

List of payments made since the last Ordinary Council Meeting.

Background

As the Chief Executive Officer has been delegated the authority to make payments from the municipal and trust funds, a list of payments made is to be presented to Council each month. Also, in accordance with Finance Policy Number 2.3, included is a list of payments made with the CEO’s credit card.

Comment

Following is a list of payments made from Council’s Municipal and Trust Accounts and payments made with the CEO’s credit card for the month of September 2022.

If you have any queries regarding the list of payments, please advise prior to the meeting to enable staff to seek relevant information.

Consultation

Nil

Statutory Implications

s.6.10 Local Government Act 1995

r.13(1) Local Government (Financial Management) Regulations 1996

Policy Implications

Nil

Risk Implications

Risk: Payments are not monitored against approved budget and delegation.		
Likelihood	Consequence	Rating
Possible	Minor	Moderate
Action / Strategy		
The monthly list of payments provides an open and transparent record of payments made under the appropriate approved delegations.		

Financial Implications

Payments must be made in accordance with 2022/23 Budget.

Strategic Implications

Shire of Bruce Rock – Strategic Community Plan 2022-2032

Governance

4.3 Our organisation is well positioned and has capacity for the future

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION AND COUNCIL DECISION

Resolution OCM Oct 22 – 10.2.2

Moved: Cr Foss

Seconded: Cr Wayne

That Council endorse the list of payments from the:

- 1. Municipal Account consisting of:**
 - a. EFT voucher numbers EFT20194 to EFT20357 totalling \$4087,136.53**
 - b. Cheque number 86 to 92 totalling \$12,929.27**
 - c. Trust EFT Payments**
 - d. Wages and Superannuation payments totalling \$271,810.43 and**
 - e. Credit Card payments \$710.25**

With all payments totalling \$692,876.23 for the month of September 2022.

Carried 8/0

Mr J Goldacre entered the Council Chambers at 3.41pm.

Agenda Reference and Subject:

10.2.3 Budget Amendment for Replacement Aircon
Required for 5 Bean Road, Bruce Rock Residence

File Reference:

8.7.2.1 Annual Budget

Reporting Officer:

Jennifer Bow, Manager of Finance Officer

Author:

Jennifer Bow, Manager of Finance Officer and Julian Goldacre

Disclosure of Interest:

Nil

Attachments:

Nil

Summary

A budget amendment is required due to the need to replace the air-conditioning system in the doctor's residence located at 5 Bean Road, Bruce Rock as this was not budgeted for in the 2022-23 Budget.

Background

The EHO has inspected the air-conditioning unit in the doctor's residence after it was reported that it was not operating properly. Due to the age of the unit, a full replacement has been recommended which has not been budgeted for this financial year. It will be necessary to replace the unit as soon as possible in time for the warmer weather.

Comment

The EHO has recommended a full replacement of the air-conditioning system at the Doctor's residence at 5 Bean Road, Bruce Rock, however this was not included in the budget and will cost approximately \$18,000.

The EHO has received quotes from 2 contractors and both were similar in costings. Due to the size of the house, a larger unit is required for heating and cooling. It is expected to get 10 years of operation from the unit.

Currently the air-conditioning unit in the residence is a smaller unit which does not operate efficiently or effectively and requires repairs to the fan unit at a minimum.

Council is asked to consider a budget amendment of \$18,000 for installation of the unit. Additional savings to cover this expenditure will need to be found in the Budget Review.

Consultation

Darren Mollenoyux, Chief Executive Officer
Jennifer Bow, Manager of Finance
Julian Goldacre, Environmental Health Officer

Statutory Implications

Regulation 33 of Local Government (Financial Management) Regulations 1996

Policy Implications

Nil

Risk Implications

Risk: That the 2022-23 Budget does not reflect the forecast revenue for the remaining financial year.		
Likelihood	Consequence	Rating
Almost Certain	Moderate	High
Action / Strategy		
This item has been evaluated against the Shire of Bruce Rock’s Risk Management Procedure’s Risk Matrix. The perceived level of risk is considered to be “High” risk. As a High Risk, the Manager of Finance will be monitoring the progress regularly.		

Financial Implications

Decrease in revenue

Strategic Implications

Shire of Bruce Rock – Strategic Community Plan 2022-2032

4. Governance

4.1 Our organisation is well positioned and has capacity for the future

Voting Requirements

Absolute Majority

<p>OFFICER RECOMMENDATION AND COUNCIL DECISION Resolution OCM Oct 22 – 10.2.3</p> <p>Moved: Cr Waye Seconded: Cr Rajagopalan</p> <p>That Council adopts an amendment to the 2022-23 Budget for the following; i. GL 073212 EXP – Med Cent – Doctor’s House (5 Bean Rd) for \$18,000.</p> <p style="text-align: right;">CARRIED BY ABSOLUTE MAJORITY 8/0</p>

Mrs JL Bow left the Council Chambers and did not return.

10.3 Environmental Health Officer

Agenda Reference and Subject:

10.3.1 Western Australian Planning Commission referral for comment on Application Number 162734 subdivision Lots 21, 28, & 7679 Daadenning Creek Rd, Daadenning Creek.

File Reference:

A979 29 Kwolyin East Road Kwolyin

Reporting Officer:

Julian Goldacre, Environmental Health Officer

Author:

Julian Goldacre, Environmental Health Officer

Disclosure of Interest

Nil

Attachments

Item 10.3.1 Attachment A - Diagram & Mappings of subdivision proposal;
Item 10.3.1 Attachment B - WAPC & Surveyor correspondence with documents.

Summary

Council has received no comment/s, or advice or concern/s regarding the Western Australian Planning Commission that with regards to Application Number 162734 being the part of for the subdivision of Lot 7679 Kwolyin East Road, Kwolyin within the Bruce Rock Shire.

Background

The Western Australian Planning Commission (WAPC) has received an application for subdivision of land that has been designated the reference number 162734 which is now referred to the Shire of Bruce Rock for comment. Notwithstanding the due date, the EHO has requested an extension which has been approved by the WAPC to be able to table the 162734 application to this Council meeting.

Comment

This proposed subdivision is relevant only to Lot 7679 Kwolyin East Road, Kwolyin within the Shire of Bruce Rock and this is summarised as presented in the first two pages on Attachment A to assist. The balance of the proposed subdivisions is of relevance only to the Shire of Kellerberrin.

In short, the Lot 7679 is to be reduced in size from 120.93 Hectares to 83.65 Hectares although will keep the dwelling, farm sheds and water tanks within the Bruce Rock Shire. Also, the balance of Lot 7679 will be allocated to a proposed Lot 52 predominantly within the Kellerberrin Shire. A drive-by inspection revealed activity at the dwelling and that the dwelling to be retained is of a substantial brick and tile with post and lintel verandah construction exhibiting some elegance. Furthermore, the mapping and E Lodgement form (Attachment B) denotes mains power supply and no reticulated scheme water service depending on rainwater and bore water along with three water tanks which are of limited volume being collectively of 106 kilolitres if able/capable of holding that volume of water.

The Shire of Bruce Rock Local Planning Strategy is not supportive to fragmentation of rural land. Notwithstanding this, the proposed Lot 53 is of a size which is reflected in surrounding Lots in the greater area. The existing dwelling will not result in a new access to the Kwolyin East Road as the intention is to encompass the status quo of the existing farmhouse settlement. The submission 'Form 1A' report provided in Attachment B does not reveal any concerns related to the proposed subdivision. The stated intention is that the land is retained for cropping and pasture.

Consultation

Mr F Scibilia, Senior Planning Officer, Land Use Planning, Dept of Planning, Lands, & Heritage.

Statutory Implications

Planning and Development Act 2005.

Policy Implications

Shire of Bruce Rock Local Planning Strategy.

Risk Implications

Risk: The proposed subdivision occurs outside the Western Australian Planning Commission endorsed decision if so issued.

Likelihood	Consequence	Rating
Unlikely	Minor	Low

Action / Strategy

This item has been evaluated against the Shire of Bruce Rock’s Risk Management Procedure’s Risk Matrix. The perceived level of risk is considered to be “Low” risk and can be managed by routine procedure, and is unlikely to need specific application of resources.

Financial Implications

Nil.

Strategic Implications

None applicable. Referral by WAPC for comment only.

Voting Requirements

Simple majority

OFFICER RECOMMENDATION AND COUNCIL DECISION

Resolution OCM Oct 22 – 10.3.1

Moved: Cr Foss

Seconded: Cr Crooks

That Council

Inform the Western Australian Planning Commission that with regards to Application Number 162734 being the part of for the subdivision of Lot 7679 Kwolyin East Road, Kwolyin within the Bruce Rock Shire, that no comment/s, or advice or concern/s will be submitted in this instance.

Carried 8/0

Agenda Reference and Subject:

10.3.2 Request for a time period to undertake temporary works to facilitate road works to facilitate vehicle movement to approved grain depot located on Lot 251, Kellerberrin – Shackleton Road, Shackleton.

File Reference:

A2468 Lot 251 Kellerberrin – Shackleton Road, Shackleton

Reporting Officer:

Julian Goldacre, Environmental Health Officer

Author:

Julian Goldacre, Environmental Health Officer

Disclosure of Interest

Cr Strange, Cr Crooks, Cr Foss, Cr Negri

Attachments

Item 10.3.2 Attachment A - CBH Shackleton temporary road site plan

Item 10.3.2 Attachment B - CBH General Manager Undertakings Letter CBH Shackleton Sit.

Cr SA Strange left the Council Chambers at 3.47pm.

Summary

Approve the time period commencing 20th October 2022 and ending 30th June 2023 for the temporary works to facilitate road access for the approved Grain Depot site located on Lot 251, Kellerberrin – Shackleton Road, Shackleton. Furthermore, that Council provides the following advice note stating that the undertakings provided in the letter signed by the General Manager of Kwinana South dated 14 September 2022 are expected to be actioned to a mutually beneficial, collaborative, and practicable manner between Co-operative Bulk Handling Ltd and the Shire of Bruce Rock.

Background

At the Ordinary Meeting of Council held on the 15 September 2022 Council Resolution OCM Sep 22 – 10.3.1 was made. This resolution approved the development of three bulk bins and associated infrastructure to expand the holding capacity of the Shackleton Co-operative Bulk Handling Ltd (CBH) site.

Unfortunately, despite the urgency of this approved development in preparation for this season crop, a Public Transport Authority (PTA) approval is required as CBH leases part of the railway corridor from PTA under a 99-year lease. Furthermore, the PTA lease the whole rail network to ARC Infrastructure (ARC). There is a crossover between the CBH leases which involve ARC and this results in CBH and ARC needing to work hand in hand with PTA. To facilitate the required approvals, it is required that CBH obtain the ‘Section 47’ authorisation to undertake works pursuant to the *Rail Freight Systems Act 2000*, and then the PTA then are required to refer the application to ARC for comment.

Consequently, CBH has now sought approval for a time period for ‘temporary works’ for an alternative entry and exit road.

Comment

Given the time frame of up to seven months to facilitate the Section 47 approval for the road access over the rail corridor at the CBH Shackleton site, ARC have suggested to CBH that in order to meet the CBH Shackleton site construction commencement in October 2022 then access may need to be taken off Kellerberrin-Shackleton Road. CBH have submitted a request for temporary works time period approval for a road access point opposite Jermyn Street. This will allow trucks to access the weighbridge and sample hut then turn back out onto the Kellerberrin – Shackleton road then back into the CBH site via the temporary road access and exit point (Attachment A).

The EHO expressed some concern on the concentration of traffic in a small area as well as possible use by greater than normal haulage traffic using Jermyn Street, amongst other matters discussed. CBH through a letter dated 14 September 2022 signed by the General Manager of Kwinana South (Attachment B) was subsequently provided with full details of the CBH commitments. CBH has committed, amongst other listed commitments, to ensuring the temporary works access road will be constructed and managed to the Shire of Bruce Rock’s satisfaction, as well as to ensure a commitment to engage with concerned residents during the truck activity and dealing with any concerns and complaints.

The Planning and Development (Local Planning Schemes) Regulations 2015 (the Regulation) does have provision for ‘temporary works’ to not require Development Approval. The local government role is to stipulate the time period which cannot exceed a 12-month period.

CBH have requested temporary works for the additional road to allow vehicles to access the three bulk bins previously approved. The time period requested is for 9 months commencing 1st October 2022 and ending 30th June 2023 whilst CBH works towards the completion of the Section 47 approvals process to be able to construct the originally intended access roads over the rail corridor. The requested temporary works and use will cease before the end date should the Section 47 approval be accomplished. Furthermore, as per the letter in Attachment B signed by the General Manager, CBH have given strong undertakings to ensure works, engagement, remediation, constructions, safety measures, and local liaisons are accomplished to a mutually beneficial, collaborative, and practicable manner between CBH, the Shire of Bruce Rock and the citizens of Shackleton.

Whilst this matter does not require a formal Development Application, advertising was undertaken within the Shackleton townsite and surrounding addresses on the postal run starting 6 October 2022. The Notice and letters provide the recipient the details of the CBH request and the reasons for the request, and where the details of the CBH undertakings letter and site plan can be viewed. Copies of the letter from CBH and the site plan have been provided at the Shackleton Post Office and the Shackleton & District Club. Comments have been invited.

Consultation

Mr T Roberts, Co-operative Bulk Handling Ltd, Specialist Regulatory Approvals – Government & Industry Relations

Statutory Implications

Planning and Development (Local Planning Schemes) Regulations 2015, & Shire of Bruce Rock Local Planning Scheme No 3.

Policy Implications

Shire of Bruce Rock Local Planning Strategy.

Risk Implications

Risk: The proposed temporary works occurs outside the endorsed plans approved by Council with no consultation, and/or formal amendment. And the CBH undertakings are not honoured.

Likelihood	Consequence	Rating
Unlikely	Moderate	Moderate

Action / Strategy

This item has been evaluated against the Shire of Bruce Rock’s Risk Management Procedure’s Risk Matrix. The perceived level of risk is considered to be “Medium” risk and will be managed by specific monitoring and response procedures.

Financial Implications

Nil

Strategic Implications

Economy

2.1 Assist the local economy to grow

Voting Requirements

Simple majority.

OFFICER RECOMMENDATION AND COUNCIL DECISION

Resolution OCM Oct 22 – 10.3.2

Moved: Cr Waight

Seconded: Cr Foss

That Council:

- 1. Approve the time period commencing 20th October 2022 and ending 30th June 2023 for the temporary works to facilitate road access for the approved Grain Depot site located on Lot 251, Kellerberrin – Shackleton Road, Shackleton.**

That Council furthermore provides the following advice note stating the following:

The undertakings provided in the letter signed by the General Manager of Kwinana South dated 14 September 2022 are expected to be actioned to a mutually beneficial, collaborative, and practicable manner between Co-operative Bulk Handling Ltd and the Shire of Bruce Rock.

Carried 7/0

Cr SA Strange returned to the Council Chambers at 3.49pm.

Agenda Reference and Subject:

10.3.3 Request to reside in a caravan for three months at 80 Johnson Street whilst dwelling renovations are undertaken.

File Reference: **A314** 80 Johnson Street Bruce Rock

Reporting Officer: Julian Goldacre, Environmental Health Officer

Author: Julian Goldacre, Environmental Health Officer

Disclosure of Interest Nil

Attachments *Nil*

Summary

That Council gives approval in writing to Mr Cameron and his partner to camp in the caravan at 80 Johnson Street, Bruce Rock not longer than three months from the date of this Resolution. And; That Mr Cameron and his partner are obliged to comply with the requirements of the Caravan Parks and Camping Grounds Regulations 1997 requirements.

Background

The EHO was informed that the property located at 80 Johnson Street (Dwelling) had been recently sold. This property has an outstanding Requisition and Dwelling House maintenance issues which were served on the previous Owner. The EHO became aware of activity at the Dwelling and undertook an investigation with the DCEO Mr O’Toole.

Comment

On the 19 September the EHO and DCEO visited the Dwelling to investigate the building occupancy status. The Occupier Mr C Cameron met with the EHO and the DCEO where the EHO showed the relevant authorisation and that there were some concerns with the Dwelling. Mr Cameron pointed out that he was working diligently to tidy up the property and Dwelling which was clear and present. Furthermore, Mr Cameron said he had the local plumber inspect the septic system who advised it was suitable for minimal use.

Observed on the premises it was a caravan positioned behind the dwelling. Mr Cameron openly stated he and his partner are living in the caravan whilst they dealt with the inside renovations which included dealing with asbestos. The EHO advised that to be able to live in a caravan it required Council approval and could only be for a maximum of three months, and provided that there was access to a toilet, laundry, and bathroom. Mr Cameron said he would like to ask for permission and that the required amenities were functional. Mr Cameron provided an email on the 20 September 2022 requesting permission to stay in the caravan.

Mr Cameron from the EHO and DCEO observations is actively restoring and cleaning the premises and dwelling. Mr Cameron has been fully upfront and willing to facilitate requirements for the septic system, Dwelling House maintenance, and formally ask for permission to stay in the caravan. Mr Cameron discussed in detail his works renovating previous dwellings which has been supported by a close relative. In this instance, it would be reasonable to allow Mr Cameron and his partner to reside in the caravan for three months whilst the dwelling renovations are undertaken and to allow Mr Cameron to establish himself and his partner into the Bruce Rock community.

Whilst the local government can approve occupancy of a caravan on land they have permission or ownership of for a maximum period of three months, the responsible Minister can approve up to 12 months on application.

Consultation

Mr A O’Toole, Deputy Chief Executive Officer.

Statutory Implications

Caravan Parks and Camping Grounds Regulations 1997.

Policy Implications

Nil

Risk Implications

Risk: The Occupier exceeds the approved three month period. This would then require the Minister responsible for the caravan and camping portfolio to declare an extended approval at the request of Mr Cameron		
Likelihood	Consequence	Rating
Possible	Moderate	Moderate
Action / Strategy		
This item has been evaluated against the Shire of Bruce Rock’s Risk Management Procedure’s Risk Matrix. The perceived level of risk is considered to be “Medium” risk and will be managed by specific monitoring and response procedures.		

Financial Implications

Nil

Strategic Implications

Economy

2.3 Workers and their families can work and reside in the Shire reside in the Shire

Voting Requirements

Simple majority

<p>OFFICER RECOMMENDATION AND COUNCIL DECISION Resolution OCM Oct 22 – 10.3.3</p> <p>Moved: Cr Verhoogt Seconded: Cr Wayne</p> <p>That Council</p> <p>1) Gives approval in writing to Mr Cameron and his partner to camp in the caravan at 80 Johnson Street, Bruce Rock not longer than three months from the date of this Resolution. And; 2) Mr Cameron and his partner are obliged to comply with the requirements of the Caravan Parks and Camping Grounds Regulations 1997 requirements.</p> <p style="text-align: right;">Carried 8/0</p>

Mr J Goldacre left the Council Chambers at 3.56pm and did not return.

10.4 Deputy Chief Executive Officer

See Confidential Items

10.5 Chief Executive Officer

Agenda Reference and Subject:

10.5.1 Offer to Purchase 39 Railway Parade, Bruce Rock

File Reference:

Reporting Officer:

Darren Mollenoyux, Chief Executive Officer

Author:

Darren Mollenoyux, Chief Executive Officer

Disclosure of Interest:

Nil

Attachments:

*Item 10.5.1 Attachment A - Confidential Market Valuation –
39 Railway Parade Bruce Rock*

Summary

Council is asked to consider an offer from Mary Schick to purchase a vacant Council lot at 39 (lot 184) Railway Parade, Bruce Rock.

Background

On the 6th September 2022 Council received a written offer of \$10,500 inc gst from Mary Schick to purchase one of Council's vacant land blocks located at 39 (lot 184) Railway Parade, Bruce Rock.

The applicant has advised that they will be building a shed on the site which is located next to Mary Schick's property.

This was presented for consideration at the September 2022 Ordinary Meeting of Council where the following resolution was made:

COUNCIL DECISION

Resolution OCM Sep 22 – 12.1.1

Moved: Cr Crooks

Seconded: Cr Kilminster

To assist Council in making a determination, the CEO write to the applicant requesting further information regarding the intended usage of the land and proposed structure.

CARRIED BY ABSOLUTE MAJORITY 8/0

The CEO formally wrote to Mary Schick seeking further information on the shed and usage of 39 (lot 184) Railway Parade, Bruce Rock.

The following response has been received;

"In response to your letter of the 22 August 2022 and the Council's request to seek further information on proposed shed to be built on the above mentioned land.

It was very difficult to obtain a builder to help build this shed, so I have decided that I will no longer build on this site. I do not want to build from kit form which seemed to be the only option available to me.

The land will remain unbuild on for the foreseeable future, if at all. I plan to fence off completely and revegetate it. Being a buffer and extension to my property at 41 Railway Parade. Also, in doing this

it will stop the flow of vehicles that use it as a shortcut and, also the dumping of beer bottles etc there.

On first enquiry on purchasing this land some time ago, it was advised to me that there was not a need or a timescale to build a house or develop the land. Could you please confirm this as I do not want to be locked into the land having to build.”

Comment

As the applicant has changed their intentions for the land, Council needs to consider if the proposed usage to fence, plant trees and not build is the best usage for the land.

This lot has been available for purchase on Council’s vacant land list and website for the past three years, with Mary Schick previously making lower offers for the same lot. There are 9 vacant lots within the Townsite of Bruce Rock owned by Council and available for purchase.

In considering the offer Council needs to consider the length of time the land has been available with little interest and potential benefits from selling the lot, such as no longer requiring maintenance of the lot.

As per section 3.58 of the Local Government Act a valuation of the land is required for Council’s consideration and assessment against the offer from the applicant.

A market valuation has been undertaken and the market valuation is assessed as below;

Vacant Land 39 Railway Parade, Bruce Rock

Market Valuation Extract

*There is little consistency between market evidence indicating a broader value range. The above information and the evidence attached herein indicates a Market Valuation Range of **\$10,000 to \$20,000**. We have adopted the midpoint of **\$15,000** in this instance, reflecting a land rate of \$15/m2.*

Consultation

Jennifer Bow, Manager of Finance

Mike Darby, Senior Finance Officer

Statutory Implications

Local Government Act 1995 - Sect 3.58

3.58 - Disposing of property

(1) In this section —

dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not;

property includes the whole or any part of the interest of a local government in property, but does not include money.

(2) Except as stated in this section, a local government can only dispose of property to —

(a) the highest bidder at public auction; or

(b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.

(3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —

(a) it gives local public notice of the proposed disposition —

(i) describing the property concerned; and

(ii) giving details of the proposed disposition; and

(iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;

- and
- (b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.
- (4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include —
- (a) the names of all other parties concerned; and
 - (b) the consideration to be received by the local government for the disposition; and
 - (c) the market value of the disposition —
 - (i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or

Policy Implications Nil

Risk Implications

Risk: If Council does not approve the disposal of land it may remain sold for an unknown period of time.		
Likelihood	Consequence	Rating
Possible	Moderate	Moderate
Action / Strategy		
That Council seek an amicable arrangement to assist in the development of the lot and increasing investment into Bruce Rock.		

Financial Implications

Council has a budget provision of \$15,000 in 2022/23 for the income for sale of vacant land.

Council needs to consider the offer of \$10,500 inc gst against the market valuation of \$15,000

Strategic Implications

Shire of Bruce Rock – Strategic Community Plan 2022-2032

Economy

- 2.1 Assist the local economy to grow
- 2.3 Workers and their families can work and reside in the Shire

Voting Requirements Absolute Majority

Officer Recommendation

That Council:

1. Considers the offer of \$10,500 inc gst from Mary Schick to purchase Council’s vacant lot located at 39 Railway Pde, Bruce Rock. and;
2. If Council agrees then;
 - a) In accordance with section 3.58 of the Local Government Act Council authorises the Chief Executive Officer to give local public notice of its intention to dispose of the following lot to Mary Schick for the amounts stated below;
 - 39 (Lot 184) Railway Pde, Bruce Rock \$10,500 inc GST
 - b) That at the conclusion of the advertising period should there be no public submissions the CEO be authorised to proceed with the lease or if submissions are received an item be presented to the October 2022 Ordinary Meeting of Council to consider, prior to the execution of the disposal/sale of 39 (Lot 184) Railway Parade, Bruce Rock.

Council decision varied to officer recommendation to decline the offer to purchase 39 Railway Pde due to Council's position to sell vacant land for construction of residence or other development of the site. Council's view is that fencing off and planting trees did not meet the adequate usage of the vacant land.

COUNCIL DECISION

Resolution OCM Oct 22 – 10.5.1

Moved: Cr Verhoogt

Seconded: Cr Waye

That Council decline the offer to purchase 39 Railway Pde due to Council's preference be that blocks be sold for development.

CARRIED BY ABSOLUTE MAJORITY 8/0

Agenda Reference and Subject:

10.5.2 South West Native Title Settlement Reserve 13503
& 17099

File Reference:

Reporting Officer:

Darren Mollenoyux, Chief Executive Officer

Author:

Darren Mollenoyux, Chief Executive Officer

Disclosure of Interest:

Nil

Attachments:

Item 10.5.2 Attachment A - Map of Reserve R13503 & 17099

Summary

The Department of Planning, Lands and Heritage is seeking comments relating to the South West Native Title Settlement – Land Base Consultation – Land List 11 relating to Reserves R13503 and R 17099 within the Shire of Bruce Rock.

Background

Council has received a letter from the Department of Planning, Lands and Heritage as follows:

The South West Native Title Settlement (Settlement) is a landmark native title agreement reached between the State Government (State) and the six Noongar Agreement Groups. The six requisite Indigenous Land Use Agreements (ILUAs) were conclusively registered, leading to the Settlement commencing on 25 February 2021 after some years of delay. The Settlement recognises the Agreement Groups as the Traditional Owners of the south west of Western Australia, while resolving native title in exchange for a negotiated package of benefits. The area subject to the Settlement is depicted in the attached map.

A key negotiated benefit is the delivery of a 320,000 hectare Noongar Land Estate, in accordance with the Noongar Land Base Strategy (Annexure J to the ILUAs). The Noongar Land Estate will contain up to 300,000 hectares of land transferred in reserve or leasehold, and up to 20,000 hectares of land transferred in freehold. The Landholding Body for all land transferred is the Noongar Boodja Land Sub Pty Ltd, which will hold and manage the land in the Noongar Land Estate in consultation with the soon to be established Noongar Regional Corporations. All land will be used and managed in line with Noongar cultural, social and economic aspirations for the benefit of generations to come.

For more information on the Settlement, please refer to the Department of the Premier and Cabinet website: <https://www.wa.gov.au/organisation/department-of-the-premier-and-cabinet/south-west-native-title-settlement>

Over the next five years, the Department of Planning, Lands and Heritage (Department) will progress selected land parcels through to transfer under the Settlement, subject to all necessary consultation and approvals with stakeholders. Land eligible for inclusion in the Noongar Land Estate includes:

- unallocated Crown land;*
- unmanaged reserves;*
- land owned or held by the Aboriginal Lands Trust / Aboriginal Affairs Planning Authority; and*
- land owner or held by State agencies or Local Government Authorities, at the discretion of the State agency or Local Government Authority.*

A key part of the process being followed by the Department involves the referral of land under consideration for inclusion in the Noongar Land Estate to relevant State agencies and Local Government Authorities. To that end, please find attached a spreadsheet comprising of land parcels identified for possible transfer. It would be appreciated if you could provide comments on each of the land parcels directly into the column labelled 'Referee Comments' in relation to the following:

1. Is the Shire supportive of the transfer of this land to the Noongar People under the Settlement?
2. Does the Shire have any interest in the land?
3. Does the Shire have existing or planned infrastructure within the land parcel that requires protection? If yes, please provide details and advise if access to this infrastructure will need to be maintained.
4. Is the land parcel subject to any mandatory connection to services?
5. Are any future proposals for the land identified? Please provide detail of what is proposed and in what timeframe?
6. Are there any future proposals for adjoining land that may affect the land identified in the spreadsheet? If so, in what timeframe?
7. Please advise of any proposed planning scheme amendments that may affect the zoning of this land at a State or Local government level. If a scheme amendment is to occur, what is the change proposed and when will it come into effect?
8. Please advise of any known land management issues such as site contamination, hazards, debris or rubbish dumping, unauthorised land use and environmental considerations (such as inundation or similar site constraints).
9. Please provide any additional comments on the proposed transfer of this land as part of the Settlement.

Once you have considered the land identified, the South West Settlement Project team would be pleased to receive your comments by email to swsettlement@dplh.wa.gov.au.

In accordance with the abovementioned Annexure J of the ILUAs, your advice is required to be returned within 40 days of receiving this email. As a result, please provide your comments by 2 November 2022. Should this timeframe not be achievable, please let me know as a matter of priority. Where no response is received from the Shire within the 40 day timeframe, this will be taken as having no comment on the land parcels referred.

The three locations identified in the Shire of Bruce Rock are;

Lot No.	Pin No.	Street Name	LGA	Claim Group	Reserve No.	Reserve Purpose	Area ha
16816	966425	Bruce Rock- Quairading Rd & Eujinyn Sth Rd	Bruce Rock	Ballardong	R 13503	Water	0.13
16642	744559	Bruce Rock Naremben Rd	Bruce Rock	Ballardong	R 17099	Camping	1.01
16816	966424	Bruce Rock- Quairading Rd & Eujinyn Sth Rd	Bruce Rock	Ballardong	R 13503	Water	6.43

Council previously considered comment on these reserves in December 2015 and resolved as follows:

COUNCIL DECISION

Resolution December 15-13.3.2

Moved: Cr Rajagopalan

Seconded: Cr Thornton

That Council responds to the Department of Lands and provides the below responses relating to the South West Native Title Settlement – Land Base Consultation for the Shire of Bruce Rock listed reserves.

Reserve 13503

1. *Any future proposals for the land identified? If so, in what timeframe?*
Council has no proposals for Reserve 13503.
2. *Any proposed planning scheme amendments? If so, in what timeframe?*
Council has no planning scheme amendments for Reserve 13503.
3. *Any future proposals for either the creation or amendments to reserves?*
Council has no future plan for the creation or amendment to Reserve 13503.
4. *Any known land management issues e.g. Contamination etc.*
Council staff is not aware of any current land management issues or contamination. It should be noted that a cleared part of the reserve has been used for many years for stockpile of blue metal stone for roadworks within the area, this would need to be cleared should the Section 83 lease occur.

Reserve 17099

1. *Any future proposals for the land identified? If so, in what timeframe?*
Council has no proposals for Reserve 17099.
2. *Any proposed planning scheme amendments? If so, in what timeframe?*
Council has no planning scheme amendments for Reserve 17099.
3. *Any future proposals for either the creation or amendments to reserves?*
Council has no future plan for the creation or amendment to Reserve 17099.
4. *Any known land management issues e.g. Contamination etc.*
Council staff is not aware of any current land management issues or contamination.

In regards to Reserve 17099 being a “Camping Reserve” Council has concern that potential could exist in the future, should interest arise for the claimants request to convert it to a camping ground implications could occur under the new Caravan and Camping Act and Health Act which ‘bind the crown’ in a way that it could be incumbent of the Local Government to enforce the Acts and its regulations.

Council currently has ample camping grounds within the Shire and as Council has no future plans for this to become a camping ground as it could be an additional cost and management issue outside of Council strategic directions.

In addition, Council is concerned that there may be an increased bushfire danger risk from unmanaged reserves and believes that there needs to be clear plans in place by the vested body as to the management of firebreaks.

Comment

Staff have considered the information received and provide the following guidance on the new questions asked for each reserve:

RESERVE 13503

- Makes up 2 of the listed claims
- Reserve without a Management Order
- Responsible Authority – Water Corporation
- Purpose – Water Reserve
- Primary Interest Holder – State of Western Australia

1. Is the Shire supportive of the transfer of this land to the Noongar People under the Settlement?
Council has previously indicated that they had no objections to the transfer of Reserve R13503.
2. Does the Shire have any interest in the land?
Council has not previously shown interest in the land and staff do not believe there is any use for the land for Council.
3. Does the Shire have existing or planned infrastructure within the land parcel that requires protection? If yes, please provide details and advise if access to this infrastructure will need to be maintained.
Staff are not aware of any existing infrastructure or aware of any proposed for the land parcel.
4. Is the land parcel subject to any mandatory connection to services?
Council has no mandatory service connection requirements for Reserve R13503.
5. Are any future proposals for the land identified? Please provide detail of what is proposed and in what timeframe?
Staff are not aware of any proposals for Reserve R13503.
6. Are there any future proposals for adjoining land that may affect the land identified in the spreadsheet? If so, in what timeframe?
Staff are not aware of any future proposals on land adjoining Reserve R13503, however would recommend that the Department of Planning, Lands and Heritage undertake consultation with adjoining property owners to seek their comments and any proposals.
7. Please advise of any proposed planning scheme amendments that may affect the zoning of this land at a State or Local government level. If a scheme amendment is to occur, what is the change proposed and when will it come into effect?
Council has no current or short term plans to amend its Town Planning Scheme.
8. Please advise of any known land management issues such as site contamination, hazards, debris or rubbish dumping, unauthorised land use and environmental considerations (such as inundation or similar site constraints).
As previously advised in 2015 - Council staff are not aware of any current registered land management issues or contamination. However, it should be noted that a cleared part of the reserve has been used by Main Roads WA and their contractors for many years to stockpile blue metal stone for roadworks within the area, this would need to be cleared should the Section 83 lease occur.
9. Please provide any additional comments on the proposed transfer of this land as part of the Settlement.

The only additional comments would be to reiterate previous resolution feedback being:

The only concern may be in regard to any potential change of Reserve purpose, such as camping. Potential could exist that in the future, should interest arise for the claimant's request to convert it to a camping ground implication could occur under the new Caravan and Camping Act and Health Act which 'bind the crown' in a way that it could be incumbent of the Local Government to enforce the Acts and its regulations.

Council currently has ample camping grounds within the Shire and as Council has no future plans for this to become a camping ground it could be an additional cost and management issue outside of Council's strategic directions.

In addition, Council is concerned that there may be an increased bushfire danger risk from unmanaged reserves and believes that there needs to be clear plans in place by the vested body as to the management of firebreaks.

RESERVE 17099

- Reserve without a Management Order
 - Responsible Authority – Department of Lands
 - Purpose – Camping Reserve
 - Primary Interest Holder – State of Western Australia
1. Is the Shire supportive of the transfer of this land to the Noongar People under the Settlement?
Council may have an objection to the transfer of Reserve R17099, should it be used for the listed reserve purpose, being “Camping” and the requirements and implications associated.
 2. Does the Shire have any interest in the land?
Council has not previously shown interest in the land and staff do not believe there is any use for the land for Council.
 3. Does the Shire have existing or planned infrastructure within the land parcel that requires protection? If yes, please provide details and advise if access to this infrastructure will need to be maintained.
Staff are not aware of any existing infrastructure or aware of any proposed for the land parcel.
 4. Is the land parcel subject to any mandatory connection to services?
Council has no mandatory service connection requirements for Reserve R17099.
 5. Are any future proposals for the land identified? Please provide detail of what is proposed and in what timeframe?
Staff are not aware of any proposals for Reserve R17099.
 6. Are there any future proposals for adjoining land that may affect the land identified in the spreadsheet? If so, in what timeframe?
Staff are not aware of any future proposals on land adjoining Reserve R17099, however would recommend that the Department of Planning, Lands and Heritage undertake consultation with adjoining property owners to seek their comments and any proposals.
 7. Please advise of any proposed planning scheme amendments that may affect the zoning of this land at a State or Local government level. If a scheme amendment is to occur, what is the change proposed and when will it come into effect?
Council has no current or short term plans to amend it’s Town Planning Scheme.
 8. Please advise of any known land management issues such as site contamination, hazards, debris or rubbish dumping, unauthorised land use and environmental considerations (such as inundation or similar site constraints).
As previously advised in 2015 - Council staff are not aware of any current registered land management issues or contamination.
 9. Please provide any additional comments on the proposed transfer of this land as part of the Settlement.

The additional comments would be to reiterate previous resolution feedback being;

The issue raised by our EHO is in regard to Reserve 17099 being a “Camping Reserve”- the potential could exist that in the future, should interest arise for the claimants request to convert it to a camping ground implications could occur under the new Caravan and Camping Act and Health Act which ‘bind the crown’ in a way that it could be incumbent of the Local Government to enforce the Acts and its regulations.

Council currently has ample camping grounds within the Shire and as Council has no future plans for this to become a camping ground it could be an additional cost and management issue outside of Council strategic directions.

In addition, Council is concerned that there may be an increased bushfire danger risk from unmanaged reserves and believes that there needs to be clear plans in place by the vested body as to the management of firebreaks.

Consultation

Julian Goldacre, Environmental Health Officer
 David Holland, Manager of Works and Services
 Jennifer Bow, Manager of Finance
 Mike Darby, Senior Finance Officer /Rates

Statutory Implications

Land Administration Act 1997 – Section 83

83. Transfer etc. of Crown land to advance Aboriginal people

- (1) The Minister may for the purposes of advancing the interests of any Aboriginal person or persons —
 - (a) transfer Crown land in fee simple; or
 - (b) grant a lease of Crown land, whether for a fixed term or in perpetuity,

to that person or those persons, or to an approved body corporate, on such conditions as the Minister thinks fit in the best interests of the person or persons concerned.

(2) Subsection (1) does not limit the right of any Aboriginal person, or a body corporate, to apply for and acquire an interest in or the fee simple of Crown land under any other provision of this Act.

- (3) In subsection (1) —
 - approved body corporate means a body corporate that the Minister is satisfied —
 - (a) is to hold the land or the lease in trust for the Aboriginal persons concerned; or
 - (b) has a membership that comprises only the Aboriginal persons concerned.

Policy Implications Nil

Risk Implications

Risk: This is not a Council owned reserve and Council has previously resolved that it has no purpose for the land, therefore there is no direct impact to Council or its asset management		
Likelihood	Consequence	Rating
Unlikely	Minor	Low
Action / Strategy		
This item has been evaluated against the Shire of Bruce Rock’s Risk Management Procedure’s Risk Matrix. The perceived level of risk is considered to be “Low” risk and requires input only.		

Financial Implications Nil

Strategic Implications

Community

1.3 *Maintain Shire owned facilities in a strategic manner and meet community needs*

Environmental

3.2 *Conservation of our natural environment and resources*

Voting Requirements Simple Majority

OFFICER RECOMMENDATION AND COUNCIL DECISION

Resolution OCM Oct 22 – 10.5.2

Moved: Cr Rajagopalan

Seconded: Cr Waight

- 1) That the CEO writes to the Department of Planning, Lands and Heritage and responds to questions 1 – 9 as outlined in the comments of this item for both Reserve 13503 and Reserve 17099.
- 2) That the response to the Department of Planning, Lands and Heritage highlights Council's concerns regarding the Reserve 17099 being a "Camping Reserve" potential could exist that in the future, should interest arise for the claimants request to convert it to a camping ground implications could occur under the new Caravan and Camping Act and Health Act which 'bind the crown' in a way that it could be incumbent of the Local Government to enforce the Acts and its regulations.

Council currently has ample camping grounds within the Shire and as Council has no future plans for this to become a camping ground it could be an additional cost and management issue outside of Council strategic directions.

That comment is raised on Reserve 13503 - it should be noted that a cleared part of the reserve has been used by Main Roads WA and their contractors for many years to stockpile blue metal stone for roadworks within the area, this would need to be cleared should the Section 83 lease occur.

In addition, Council raised concern for both Reserves concerned that there may be an increased bushfire danger risk from unmanaged reserves and believes that there needs to be clear plans in place by the vested body as to the management of firebreaks.

- 3) Council requests that the Department of Planning, Lands and Heritage ensures that it consults with all adjoining property owners to seek comment on the proposed transfer of Reserve R13503 and R17099.

Carried 8/0

Agenda Reference and Subject:

10.5.3 Request to Keep Additional Dogs in Townsite

File Reference:

Reporting Officer:

Darren Mollenoyux, Chief Executive Officer

Author:

Darren Mollenoyux, Chief Executive Officer

Disclosure of Interest:

Nil

Attachments:

Item 10.5.3 Attachment A - Letter of Request

Summary

Council is asked to consider an application from Jessica Devantier to keep more than two dogs (being 3) at a property within the Bruce Rock Townsite, under Council’s Local Laws relating to the Keeping of Dogs.

Background

Council has received an application from Jessica Devantier to keep three (3) dogs at 55 Dampier Street, Bruce Rock which her family will be renting privately. The three dogs details are as follows;

	Breed	Name	Age	Sex	M/chip	Sterilised
1	Great Dane	Mel	7	F	Y	Y
2	German Shorthaired Pointer cross with Arab	Nugget	3	M	Y	Y
3	Mastiff Cross	Polly	1	F	Y	Y

Attached is a copy of the letter from the applicant Jessica Devantier which outlines that they are moving to Bruce Rock in the new year for work and the reasons why they are requested to keep their three dogs.

Comment

After liaising with the WA Contract Ranger Service, who assist in Council dog controls, and in accordance with Council’s Dogs Local Laws it is recommended that Council accepts the application with the following conditions;

- As per the applicants letter the 6 foot colour bond fence and gates around the property must be inspected and approved by Council’s Ranger and that they are maintained and remain secured condition to contain the dogs at all times.
- The Shire Ranger has advised she will also consult with the adjoining neighbours to seek any concerns.
- Yards to be maintained in a clean well-kept condition
- All dogs to be microchipped and registered with the local government.
- That the keeping of additional dogs (beyond 2) will not be considered, if any of the above animals is deceased.
- That the applicant be advised that the Shire of Bruce Rock reserves the right to revoke this approval in accordance with section 26(3)(c) of the Dog Act should any of the above conditions not be met, or any complaints or nuisance resulting from the keeping of four dogs on the property.

Consultation

WA Contract Ranger Services
Alan O’Toole, DCEO

Statutory Implications

Shire of Bruce Rock Dogs Local Law Reviewed 2019

PART 3—REQUIREMENTS AND LIMITATIONS ON THE KEEPING OF DOGS

3.1 Dogs to be confined

- (1) An occupier of premises on which a dog is kept must—
 - (a) cause a portion of the premises on which the dog is kept to be fenced in a manner capable of confining the dog;
 - (b) ensure the fence used to confine the dog and every gate or door in the fence is of a type, height and construction which having regard to the breed, age, size and physical condition of the dog is capable of preventing the dog at all times from passing over, under or through it;
 - © ensure that every gate or door in the fence is kept closed at all times when the dog is on the premises and is fitted with a proper latch or other means of fastening it;
 - (d) maintain the fence and all gates and doors in the fence in good order and condition; and
 - © where no part of the premises consists of open space, yard or garden or there is no open space or garden or yard of which the occupier has exclusive use or occupation, ensure that other means exist on the premises (other than the tethering of the dog) for effectively confining the dog within the premises.
- (2) Where an occupier fails to comply with subclause (1), he or she commits an offence.
 - (3) Notwithstanding subclauses (1) and (2), the confinement of dangerous dogs is dealt with in the Act and Regulations.

3.2 Limitation on the number of dogs

- (1) This clause does not apply to premises which ©—
 - (a) licensed under Part 4 as an approved kennel establishment; or
 - (b) granted an exemption under section 26(3) of the Act.
- (2) The limit on the number of dogs which may be kept on any premises is, for the purpose of Dogs Local Law 2005
 - (a) 2 dogs over the age of 3 months and the young of those dogs under that age if the premises are situated within a townsite; or
 - (b) 4 dogs over the age of 3 months and the young of those dogs under that age if the premises are situated outside a townsite.

Dog Act 1976 – Section 26 Limitations as to Numbers

- (3) Where by a local law under this Act a local government has placed a limit on the keeping of dogs in any specified area but the local government is satisfied in relation to any particular premises that the provisions of this Act relating to approved kennel establishments need not be applied in the circumstances, the local government may grant an exemption in respect of those premises but any such exemption —
 - (a) may be made subject to conditions, including a condition that it applies only to the dogs specified in the exemption; and
 - (b) cannot authorise the keeping in or at those premises of —
 - (i) more than 6 dogs that have reached 3 months of age; or
 - (ii) a dog under that age unless it is a pup of a dog whose keeping is authorised by the exemption; and
 - © may be revoked or varied at any time.

Policy Implications Nil

Risk Implications

Risk: That the number of dogs could create excessive noise and be subject to complaints from neighbours		
Likelihood	Consequence	Rating
Possible	Moderate	Moderate
Action / Strategy		
This item has been evaluated against the Shire of Bruce Rock’s Risk Management Procedure’s Risk Matrix. The perceived level of risk is considered to be “High”. As a high-risk matter, the Chief Executive Officer will be monitoring progress.		

Financial Implications

Each Dog will require registration and the appropriated legislated fees will apply.

Strategic Implications

Shire of Bruce Rock – Strategic Community Plan 2017-2027

Governance

Goal 12 Council leads the organisation in a strategic and flexible manner

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION AND COUNCIL DECISION

Resolution OCM Oct 22 – 10.5.3

Moved: Cr Waye

Seconded: Cr Foss

Officer Recommendation

1) That the application from Jessica Devantier to home three dogs at 55 Dampier Street, Bruce Rock be approved, with the following conditions: -

a) The dogs housed are –

Breed	Name	Age	Sex	M/chip	Sterilised
Great Dane	Mel	7	F	Y	Y
German Shorthaired Pointer cross with Arab	Nugget	3	M	Y	Y
Mastiff Cross	Polly	1	F	Y	Y

b) As per the applicants letter the 6-foot colour bond fence and gates around the property must be inspected and approved by Council’s Ranger and that they are maintained and remain secured condition to contain the dogs at all times. In addition, the Ranger is to consult with adjoining neighbours for consideration.

c) Yards to be maintained in a clean well-kept condition

d) All dogs to be microchipped and registered with the local government.

2) That the keeping of additional dogs (above 2) will not be considered, if any of the above animals is deceased.

3) That the applicant be advised that the Shire of Bruce Rock reserves the right to revoke this approval in accordance with section 26(3)(c) of the Dog Act should any of the above conditions not be met, or any complaints or nuisance resulting from the keeping of four dogs on the property.

Carried 5/3

Agenda Reference and Subject:

10.5.4 Review of Councillor Representation

File Reference:

Reporting Officer:

Darren Mollenoyux, Chief Executive Officer

Author:

Darren Mollenoyux, Chief Executive Officer

Disclosure of Interest:

Nil

Attachments:

Nil

Summary

Council is asked to consider correspondence from the Minister of Department of Local Government, Sport and Cultural Industries in relation to the proposed Local Government Act Reform where a reduction in Councillor numbers will be mandated, and Council's decision to undertake the Voluntary Pathway or the Reform Election Pathway.

Background

On the 20th September 2022 the Minister for Local Government wrote to Local Governments regarding the impending Local Government Reforms and in particular the reduction in Councillor numbers in line with the reforms, with Local Government with populations of less than 5,000 being required to have between 5 – 7 Councillors.

In addition, Local Governments within Band 3 and 4 will no longer be able to have wards. This does not impact Bruce Rock as we removed wards in 2005.

The Minister's letter states:

Work on a Bill to amend the Local Government Act 1995 (the Act) is ongoing, and a Bill is expected to be introduced into Parliament in early 2023.

Many of the reform proposals related to council representation are based on recent trends, and are intended to provide greater consistency between districts. Accordingly, for more than half of all local governments, the reforms will not require any specific change to the size or structure of the council.

However, the reform proposals do require some local governments to:

- *Reduce the number of elected members on council in accordance with population thresholds; or*
- *Change from a council elected mayor or president to a directly elected mayor or president (this reform affects only band 1 and 2 local governments); or*
- *Abolish wards (for band 3 and 4 local governments with wards); or*
- *Implement more than one of the above.*

The Amendment Act will also provide that optional preferential voting will apply for all local government elections. As you may know, optional preferential voting means that all electors have the choice to number preferences for as many or as few candidates as they wish to.

I appreciate the significant interest in the reform proposals, and transitional arrangements for the upcoming 2023 ordinary elections. Many councils have expressed a proactive intent to implement reforms as early as possible.

I also acknowledge that, for some local governments, it may be desirable to implement changes to the size of the elected council over two ordinary election cycles.

The Department of Local Government, Sport and Cultural Industries (DLGSC) has completed an initial review, and identified that your local government may need to reduce the number of council members under the proposed reforms.

As you would know, the Act already provides that local governments may initiate proposals to change the size or structure of the council. Accordingly, I write to advise of two pathways your local government may consider for making these election transition arrangements.

Voluntary Pathway

Your local government may decide to implement these changes on a voluntary basis. This pathway will require the council to make the steps outlined below, and could involve staging any larger changes in the number of councillors over two ordinary elections. This pathway provides the greatest possible lead time to plan for next year's ordinary elections.

If your council wishes to undertake this process, it should, by 28 October 2022:

- *Advise the DLGSC of its intention to undertake a voluntary process. This advice should include a high-level plan outlining the potential changes to be implemented for the ordinary elections to be held in 2023 (and in 2025, if applicable); and*
- *Initiate a Ward and Representation Review to determine the specific changes to the structure of the council for the 2023 and 2025 ordinary elections, to be completed by 14 February 2023.*

I appreciate that significant effort is required to complete a Ward and Representation Review. The Ward and Representation Review would need to be initiated ahead of the 28 October 2022 date, and finalised by 14 February 2023, to ensure that the timeframes set out in the Act can be practically met.

While the Ward and Representation Review can consider the size of the council, and any wards, any changes should not diverge from the proposed reforms. Further information is attached to this letter to assist with this process.

Reform Election Pathway

Alternatively, it is intended that the Amendment Act will provide for all changes to be implemented through reform elections in 2023. This pathway would provide that all of the council's offices can be declared vacant, all wards can be abolished (if applicable), and the number of council offices would be set based on the reform proposals.

Elections would then be held to fill all council offices, with a split between two and four year terms as might be necessary to re-establish an ordinary election cycle. For local governments in band 1 or 2, the newly-elected council would then be able to consider whether to establish new wards through a future Ward and Representation Review.

Your local government may specifically decide to follow the Reform Election Pathway. If this is the council's intention, I request that you advise the DLGSC by 28 October 2022.

It is also intended that the Amendment Act will contain provisions for the Reform Election Pathway to apply if a local government:

- *Does not advise of an intention to follow the Voluntary Pathway, or*
- *Decides to follow the Voluntary Pathway, but does not suitably complete a Ward and Representation Review by the dates outlined in this letter.*

Next Steps

In line with the above, I request that your council considers these matters, and provides formal written advice on the preferred pathway to the DLGSC by 28 October 2022.

Given the timeframes already established in the Act, no extension to the dates specified in this letter will be possible.

Timeline and steps – local government ward and representation reviews

The following steps will need to occur to allow all required local governments to meet the 30 June 2023 timeframe of publication in the Government Gazette of any proposed ward and representation review changes, ahead of the October 2023 local government elections. Please note that all stages that are currently followed for ‘regular’ reviews are included below.

Table 1 includes suggested timeframes which will need to be considered by all local governments that will be required to undertake a review ahead of the October 2023 elections.

All local governments should aim to have their completed reviews submitted to the Local Government Advisory Board (the Advisory Board) by no later than **14 February 2023**.

Table 1 – proposed timeframes for local government actions

Due date (latest possible)	Requirements/actions
28 October 2022	Council resolves to undertake a ward and representation review A comprehensive discussion paper is developed
December 2022	Completion of six-week consultation period
December 2022 - January 2023	Draft review report is prepared, considered and adopted by council
14 February 2023	Formal review report is submitted to the Advisory Board

Please note that the above dates are suggestions only, as each council will have to consider their own calendars for their monthly meetings. It is also possible that some affected councils will have an earlier meeting in December 2022, and then no meeting in January 2023. This is why mid to late December 2022 is suggested as the date by which the draft review report should be considered by council.

Table 2 - Ward and representation review process – for local governments

	Existing Requirements/Actions	Timeframe
1	The council resolves to undertake a ward and representation review	Variable
2	A comprehensive discussion paper is developed	Variable
3	Council advertises that it is conducting a review and the associated public submission period opens (minimum 6 weeks)	6 Weeks
4	The discussion paper is made available to the community for consideration, and public submissions are invited on the matter	
5	Public submission period closes	
6	The Council assesses all submissions, considers options for change against the relevant factors to be considered, and drafts a report, which includes their decision, for the Local Government Advisory Board (the Advisory Board)	Variable
7	The formal report is presented to Council on the outcome of the public submissions and the proposed ward and/or boundary changes	Variable
8	Council resolves to adopt the report to the Advisory Board	Variable
9	The preferred option is submitted to the Advisory Board via the formal report, for the Board’s consideration and recommendation	Variable
10	The Advisory Board considers the council’s review report, and a recommendation is submitted to the Minister, which can either be accepted or rejected	Variable

Comment

Council had raised, and had initial discussions at the August and September 2022 Councillor Information Sessions regarding, the impending changes to the Local Government Act and Bruce Rock's requirement to reduce Councillor numbers to between 5- 7. Council had requested that the CEO prepare a report to Council to consider this.

Obviously, Council has now received a formal request from the Minister to consider a voluntary reduction in Councillor numbers/representation and therefore the Chief Executive Officer has prepared this report and a Review of Councillor Representation document will be provided for Council to consider prior to commencing public consultation.

Council last undertook a review of its Councillor Representation in 2010 / 2011 where it resolved and was endorsed by the Local Government Advisory Board to reduce its Councillor number from 11 to 10 at the 2011 Ordinary Election and then from 10 to 9 at the 2013 Ordinary Election. At that time Council did not have Wards as they were abolished in 2005, therefore no Wards review was undertaken.

No further reviews have been undertaken since that time and Council still has 9 Councillors and no wards.

During the Local Government Reform consultation period Council had strong views against a significant reduction in Councillor numbers and strongly supported WALGA's and the Great Eastern Zone's position to seek the number of Councillors for populations less than 5,000 to be set at between 5-7 not a maximum of 5 that was proposed.

Council's response to this component the reform process was as follows:

The Shire of Bruce Rock strongly supports WALGA's response to this proposed change and specifically the provision for 5 to 7 Council Members for populations up to 5,000.

Council currently has 9 Councillors and would consider a reduction to only 5 as detrimental to the running of the organisation. The impacts on our Council and how hard it would be to manage the workload balance of only 5 Councillors is of concern. It would be unreasonable for only 5 Councillors to adequately and effectively serve on the many Council, Community and Regional committees, delegations, and representations.

In addition, we are based in a strong farming district and reducing to only 5 Councillors would limit our ability to have diversity on Council. If we had to reduce from 9 to 5 Councillors, we would likely end up with limited diversity on Council and therefore not be providing the diversity our community needs. We currently have a good balance with 5 Farmers, a Freight Company Manager, an Education Registrar, a Dentist & a Child Health Nurse.

Council accepts that there may need to be some reduction in elected members for small regional Local Governments. However, a reduction for us from 9 to 5 is too great and a range from 5-7 would allow those Councils that can attract a larger number and diversity of Councillors should have the option to have 7.

It should be noted that Bruce Rock Councillors like many other small Councils don't take the full Councillor's sitting fees, and the financial impact by reducing Councillors is not that significant.

The below table outlines the election cycle options for each of the reduction of Councillor number scenarios to maintain the most effective split for each election period.

Council Membership	Proposed Reduction Schedule for Options	2021	2023	2025
Current 9		4	5	
Option for 7	2 offices abolished 2023		3	4
Option for 6	2 offices abolished 2023 & 1 office abolished in 2025		3	3
Option for 5	2 offices abolished 2023 & 2 offices abolished in 2025		3	2

Council needs to consider the following options;

Option 1) – Undertake the Voluntary Pathway for Reduction in Councillor Numbers
Or

Option 2) – Not undertake the review and be required to reduce Councillor Numbers via the “Reform Election Pathway” which will be mandated with a complete spill (all Councillor positions declared vacant) as outlined in the background letter from the Minister.

Consultation

Council
Manager of Finance, Jennifer Bow

Statutory Implications

Local Government Act 1995 Schedule 2.2 7(1) & (2).

7. Reviews

- (1) Before carrying out a review a local government has to give local public notice advising —
 - (a) that the review is to be carried out; and
 - (b) that submissions may be made to the local government before a day fixed by the notice, being a day that is not less than 6 weeks after the notice is first given.
- (2) In carrying out the review the local government is to consider submissions made to it before the day fixed by the notice.

Policy Implications

Nil

Risk Implications

Risk: If Council does not undertake a review and reduce Councillor numbers under the voluntary method in 2023 it will be forced with a complete spill following the implementation of the new Local Government Act, which will remove some of Council’s own decision making on this matter.

Likelihood	Consequence	Rating
Likely	Moderate	Moderate

Action / Strategy

This item has been evaluated against the Shire of Bruce Rock’s Risk Management Procedure’s Risk Matrix.

The perceived level of risk is considered to be “Medium” risk and will be managed by specific monitoring and response procedures.

Financial Implications

The review process will be undertaken internally, with some advertising costs up to approximately \$1,000.

If Council opts for the voluntary process, there will be the standard costs associated with the Ordinary Election in 2023.

Should Council choose to reduce Councillor numbers, then there will be an annual direct saving of \$3000 per Councillor lost in the first year of election and \$2000 thereafter if a claim is made.

Strategic Implications

Shire of Bruce Rock – Strategic Community Plan 2022-2032

Governance

4.1 Our organisation is well positioned and has capacity for the future

4.3 Proactive and well governed Shire

Voting Requirements Absolute Majority

OFFICER RECOMMENDATION AND COUNCIL DECISION

Resolution OCM Oct 22 – 10.5.4

Moved: Cr Rajagopalan

Seconded: Cr Verhoogt

Officer Recommendation

- a) That in response to the Minister for local Government’s letter dated 20th September 2022, requesting Local Governments to consider options for the reduction of Councillor Numbers, Council will be undertaking the voluntary pathway with the preference and intention of reducing numbers to 7 at the 2023 Ordinary Election.
- b) That Council endorses the Attached “Review of Councillor Representation for the Shire of Bruce Rock” document for the purpose of undertaking public consultation and seeking submissions.
- c) That Council instructs the Chief Executive Officer to provide local public notice of Council’s intention to carry out a review of Councillor numbers and invite submissions as required under Section 2.2 of the Local Government Act.

CARRIED BY ABSOLUTE MAJORITY 8/0

Mrs MJ Schilling left the Council chambers at 4.24pm and did not return.

11. Regional Reports

Nil

12. New Business of an urgent nature introduced by discussion of the meeting

13. Confidential Items

Agenda Reference and Subject:

13.1.1 CEO Performance Appraisal 2022

File Reference:

Personnel

Reporting Officer:

John Phillips Consulting

Author:

Darren Mollenoyux, Chief Executive Officer

Disclosure of Interest:

Darren Mollenoyux, Chief Executive Officer

Attachments:

Item 13.1.1 Attachment A - Confidential Report from John Phillips Consulting

COUNCIL DECISION

Resolution OCM Oct 22 – 13.1.1.1

Moved: Cr Rajagopalan

Seconded: Cr Waight

That in accordance with Section 5.23(2) of the Local Government Act 1995, the meeting is closed to the members of the public for this item as the following sub-section applied:

(b) the personal affairs of any person;

Carried 8/0

COUNCIL DECISION

Resolution OCM Oct 22 – 13.1.1.2

Moved: Cr Rajagopalan

Seconded: Cr Foss

That in accordance with Section 5.23(2) of the Local Government Act 1995, Council reopens the meeting to the members of the public.

Carried 8/0

REPORT RECOMMENDATION AND COUNCIL DECISION

Resolution OCM Oct 22 – 13.1.1.3

Moved: Cr Rajagopalan

Seconded: Cr Foss

Report Recommendation

1 That Council

- a) Notes that Mr. Darren Mollenoyux's 2022 CEO annual performance review has been undertaken;
- b) Endorses Mr. Mollenoyux's overall rating of 'Meets Performance Requirements', and commends him for his efforts during 2021/22;
- c) Endorses the Performance Criteria for the 2022/23 review period;
- d) Schedules the next review of the CEO's performance to be commenced by 1 August 2023 and completed by the September 2023 Ordinary Meeting of Council.

- 2 That Council Endorses an increase to the CEO's Cash Component from \$150,000 to \$151,250, with the Total Reward Package from \$201,283 per annum to an amount of \$205,957 per annum in accordance with the contract of employment and within Band 4 of the prescribed Salaries and Allowances Determinations dated 7 April 2022 (effective 1 July 2022).

Carried 8/0

Mr D Holland entered the Council Chambers at 3.23pm.

Agenda Reference and Subject:

13.1.2 Purchase of 1 x Loader

File Reference:

8.2.8.1 Tenders/Quotes

Reporting Officer:

David Holland, Manager of Works & Services

Author:

David Holland, Manager of Works & Services

Disclosure of Interest

Nil

Attachment:

Item 13.1.2 Attachment A - Confidential - Loader Evaluation Summary

COUNCIL DECISION

Resolution OCM Oct 22 – 13.1.2.1

Moved: Cr Rajagopalan

Seconded: Cr Waight

That in accordance with Section 5.23(2) of the Local Government Act 1995, the meeting is closed to the members of the public for this item as the following sub-section applied:

(e) a matter that if disclosed would reveal -

(ii) information that has a commercial value to a person; or

(iii) information about the business, professional, commercial or financial affairs of a person

Carried 8/0

COUNCIL DECISION

Resolution OCM Oct 22 – 13.1.1.3

Moved: Cr Rajagopalan

Seconded: Cr Waight

That in accordance with Section 5.23(2) of the Local Government Act 1995, Council reopens the meeting to the members of the public.

Carried 8/0

COUNCIL DECISION

Resolution OCM Oct 22 – 13.1.2.3

Moved: Cr Negri

Seconded: Cr Foss

That Council award the WALGA e'Quote VP323582 to Westrac for the supply and delivery of a CAT 950GC Loader as per quoted vehicle.

CARRIED BY ABSOLUTE MAJORITY 8/0

Mr D Holland left the Council Chambers at and did not return

Agenda Reference and Subject:

13.1.3 Lease of the Equestrian Reserve

File Reference:

2.4.1.4 Lease of Council Owned Property

Reporting Officer:

Alan O’Toole, Deputy Chief Executive Officer

Author:

Alan O’Toole, Deputy Chief Executive Officer

Disclosure of Interest:

Nil

Attachments:

Item 13.1.3 Attachment A - Letter of Lease Request

OFFICER RECOMMENDATION AND COUNCIL DECISION

Resolution OCM Oct 22 – 13.1.3.1

Moved: Cr Rajagopalan

Seconded: Cr Foss

That in accordance with Section 5.23(2) of the Local Government Act 1995, the meeting is closed to the members of the public for this item as the following sub-section applied:

- (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and
- (e) a matter that if disclosed, would reveal —
- (iv) a trade secret; or
- (v) information that has a commercial value to a person; or
- (vi) information about the business, professional, commercial or financial affairs of a person,

Carried 8/0

OFFICER RECCOMENDATION COUNCIL DECISION

Resolution OCM Oct 22 – 13.1.3.2

Moved: Cr Rajagopalan

Seconded: Cr Waye

That in accordance with Section 5.23(2) of the Local Government Act 1995, Council reopens the meeting to the members of the public.

Carried 8/0

OFFICER RECCOMENDATION AND COUNCIL DECISION

Resolution OCM Oct 22 – 13.1.3.3

Moved: Cr Verhoogt

Seconded: Cr Crooks

- 1. That Council grants the Lease of the Equestrian Reserve 17601, Lot 211 Mitchell Street, Bruce Rock to Gavin and Malene Vad Brownley for equestrian purposes for five years, for the annual contribution of \$1500 (incl. GST), increasing by 5% each year for the duration.**

And;

- 2. That, if awarded, the Lease document includes reference to all of the provisions contained in this report as conditions of the usage.**

Carried 8/0

Agenda Reference and Subject:

13.1.4 Consideration of offer of land at 12 Venemore Street, Shackleton

File Reference: A2465 12 Venemore Street Shackleton

Reporting Officer: Alan O’Toole, Deputy Chief Executive Officer

Author: Alan O’Toole, Deputy Chief Executive Officer

Disclosure of Interest:

Attachments: *Item 13.1.4 Attachment A - Confidential Letter from Mr S White*

OFFICER RECCOMENDATION COUNCIL DECISION

Resolution OCM Oct 22 – 13.1.3.1

Moved: Cr Rajagopalan

Seconded: Cr Waye

That in accordance with Section 5.23(2) of the Local Government Act 1995, the meeting is closed to the members of the public for this item as the following sub-section applied:

- (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and**
- (e) a matter that if disclosed, would reveal —**
- (iv) a trade secret; or**
- (v) information that has a commercial value to a person; or**
- (vi) information about the business, professional, commercial or financial affairs of a person,**

Carried 8/0

OFFICER RECOMMENDATION COUNCIL DECISION

Resolution OCM Oct 22 – 13.1.4.2

Moved: Cr Rajagopalan

Seconded: Cr Foss

That in accordance with Section 5.23(2) of the Local Government Act 1995, Council reopens the meeting to the members of the public.

Carried 8/0

OFFICER RECOMMENDATION COUNCIL DECISION

Resolution OCM Oct 22 – 13.1.4.3

Moved: Cr Waye

Seconded: Cr Foss

- 1. That Council accepts the offer of Lot 49, 12 Venemore Street, Shackleton from Mr White of Pingelly in lieu of the debt of \$7258, and arranges the transfer of the same.**
- 2. Council resolves, either immediately or in the future at a time deemed advantageous, make the land available for purchase.**

CARRIED BY ABSOLUTE MAJORITY 8/0

14. Closure of Meeting

The Shire President Stephen Strange thanked everyone for their attendance and declared the meeting closed at 4.54pm.

These minutes were confirmed at a meeting on 17 November 2022.

Cr Stephen Strange
Shire President
17 November 2022



Shire of
Bruce Rock

Where friends become family



Agenda Attachments

Thursday 20 October 2022

SHIRE OF BRUCE ROCK
AGENDA ATTACHMENTS 20 OCTOBER 2022

	PAGE
ITEM 9 MINUTES FROM PREVIOUS MEETINGS	
ATTACHMENT A – COUNCIL MEETING MINUTES SEPTEMBER 2022	3
ITEM 10.2.2 LIST OF PAYMENTS	
ATTACHMENT A – LIST OF PAYMENTS SEPTEMBER 2022	55
ITEM 10.3.1 WESTERN AUSTRALIAN PLANNING COMMISSION REFERRAL FOR COMMENT ON APPLICATION NUMBER 162734 SUBDIVISION LOTS 21, 28, & 7679 DAADENNING CREEK RD, DAADENNING CREEK	
ATTACHMENT A - DIAGRAM & MAPPINGS OF SUBDIVISION PROPOSAL	59
ATTACHMENT B - WAPC & SURVEYOR CORRESPONDENCE WITH DOCUMENTS	62
ITEM 10.3.2 REQUEST FOR A TIME PERIOD TO UNDERTAKE TEMPORARY WORKS TO FACILITATE ROAD WORKS TO FACILITATE VEHICLE MOVEMENT TO APPROVED GRAIN DEPOT LOCATED ON LOT 251, KELLERBERRIN – SHACKLETON ROAD, SHACKLETON	
ATTACHMENT A - CBH SHACKLETON TEMPORARY ROAD SITE PLAN	70
ATTACHMENT B - CBH GENERAL MANAGER UNDERTAKINGS LETTER CBH SHACKLETON SIT	
ITEM 10.5.2 SOUTHWEST NATIVE TITLE SETTLEMENT RESERVE 13503 & 17099	
ATTACHMENT A - SOUTHWEST NATIVE TITLE SETTLEMENT RESERVE 13503 & 17099	73
ITEM 10.5.3 REQUEST TO KEEP ADDITIONAL DOGS IN TOWNSITE	
ATTACHMENT A - LETTER OF REQUEST	76

SHIRE OF BRUCE ROCK

MINUTES – ORDINARY MEETING 15 SEPTEMBER 2022

TABLE OF CONTENTS

TABLE OF CONTENTS	1
1. Declaration of Opening	2
2. Record of Attendance/Apologies/Leave of Absence (Previously Approved)	2
3. Declarations of Interest	2
4. Response to Previous Public Questions Taken on Notice	3
5. Public Question Time	3
6. Petitions/Deputations/Presentations/Submissions	3
7. Applications for Leave of Absence	3
8. Announcements by Presiding Member	4
9. Confirmation of Minutes	4
10. Officers’ Reports	5
10.1 Manager of Works and Services	5
10.2 Manager of Finance	6
10.2.1 Statement of Financial Activity	6
10.2.2 List of Payments	8
10.3 Environmental Health Officer	10
10.3.1 Application for Development Approval – On Lot 251, Kellerberrin – Shackleton Road, Shackleton for a Grain Depot consisting of three 1.8 metre high Open Bulkheads of a capacity of 62,225 tonnes with three Drive Over Grids and associated internal roads and drainage basin works.	10
10.3.2 Demolition of No 21 (Lot 175) Railway Parade Bruce Rock due to a building in poor condition, unliveable, and no owner or occupier	17
10.4 Deputy Chief Executive Officer	20
10.4.1 Amendments to Policies 8.2 “Harvest and Vehicle Movement Bans” and 8.3 “Burning Periods and Permits”	20
10.4.2 Shire President Stamp	22
10.5 Chief Executive Officer	23
10.5.1 CEO Annual Leave and Appointment of Acting CEO	23
10.5.2 WALGA 2022 Annual General Meeting Motions	27
10.5.3 Request to Keep Additional Dogs in Townsite	35
11. Regional Reports	39
11.1.1 WALGA Zone Minutes August 2022	39
11.1.2 CEACA Meeting August 2022 Minutes	41
11.1.3 WEROC Inc Meeting Minutes September 2022	42
12. New Business of an urgent nature introduced by discussion of the meeting	44
12.1.1 Offer to Purchase 113 Butcher St, Bruce Rock	44
12.1.2 Offer to Purchase 39 Railway Parade, Bruce Rock	47
13. Confidential Items	50
13.1.1 Senior Employee – Contract Extension	50
13.1.2 Expressions of Interest for Leasing of Industrial Unit 2, 9-11 Swan Street	51
14. Closure of Meeting	52

SHIRE OF BRUCE ROCK

MINUTES – ORDINARY MEETING 15 SEPTEMBER 2022

1. Declaration of Opening

The Shire President Cr SA Strange declared the meeting open at 3.21pm

2. Record of Attendance/Apologies/Leave of Absence (Previously Approved)

President	Cr SA Strange
Councillors	Cr AR Crooks Cr KP Foss CR NC Kilminster Cr PG Negri Cr R Rajagopalan Cr J Verhoogt Cr RA Waye Cr BJ Waight
Chief Executive Officer	Mr DRS Mollenoyux
Executive Assistant	Mrs M Schilling (Minutes)
Manager of Finance	Mrs JL Bow (3.24pm - 3.34pm)
Environmental Health Officer	Mr J Goldacre (3.35pm – 3.53pm)
Manager of Works and Services	Mr D Holland (3.35pm – 3.48pm)
Apology	Cr BJ Waight

3. Declarations of Interest

In accordance with Section 5.65 of the Local Government Act 1995 the following disclosures of **financial** interest were made at the Council meeting.

Date	Name	Item No	Reason
15.09.2022	Cr Negri	10.3.1	Shareholder in CBH Ltd (CBH) (as grower member/farmer who holds one share valued at \$2.00 in CBH, a non-distributing co-operative governed under the Co-operatives Act 2009, and which is also a registered charity.
15.09.2022	Cr Strange	10.3.1	Shareholder in CBH Ltd (CBH) (as grower member/farmer who holds one share valued at \$2.00 in CBH, a non-distributing co-operative governed under the Co-operatives Act 2009, and which is also a registered charity.
15.09.2022	Cr Crooks	10.3.1	Shareholder in CBH Ltd (CBH) (as grower member/farmer who holds one share valued at \$2.00 in CBH, a non-distributing co-operative governed under the Co-operatives Act 2009, and which is also a registered charity.
15.09.2022	Cr Foss	10.3.1	Shareholder in CBH Ltd (CBH) (as grower member/farmer who holds one share valued at \$2.00 in CBH, a non-distributing co-operative governed under the Co-operatives Act 2009, and which is also a registered charity.
15.09.2022	Cr Kilminster	10.3.1	Shareholder in CBH Ltd (CBH) (as grower member/farmer who holds one share valued at \$2.00 in CBH, a non-distributing co-operative governed under the Co-operatives Act 2009, and which is also a registered charity.

15.09.2022	Cr T Crooks	13.1.2	One of the applications is a paid consultant for my business.
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In accordance with Section 5.69(3)(b) of the Local Government Act 1995, the Executive Director – Local Government of the Department of Local Government, Sport and Cultural Industries has approved Cr Crooks, Cr Foss, Cr Negri and Cr Kilminster to fully participate in the discussion and decision making relating to Item 10.3.1 – Application for Development Approval – On Lot 251, Kellerberrin – Shackleton Road, Shackleton for a Grain Depot consisting of three 1.8 metre high Open Bulkheads of a capacity of 62,225 tonnes with three Drive Over Grids and associated internal roads and drainage basin works, subject to the following conditions:

1. *The approval is only valid for the 15 September 2022 Ordinary Council Meeting when agenda item 10.3.1 is considered;*
2. *The abovementioned Councillors must declare the nature and extent of their interests at the abovementioned meeting when the matter is considered, together with the approval provided;*
3. *The Chief Executive Officer (CEO) is to provide a copy of the Department of Local Government, Sport and Cultural Industries (DLGSC) letter of approval to the abovementioned Councillors;*
4. *The CEO is to ensure that the declarations, including the approval given and any conditions imposed, are recorded in the minutes of the abovementioned meeting, when the item is considered;*
5. *The CEO is to provide a copy of the confirmed minutes of the abovementioned meeting to the Department, to allow the DLGSC to verify compliance with the conditions of this approval; and*
6. *The approval granted is based solely on the interests disclosed by the abovementioned Councillors, made in accordance with the application. Should other interests be identified, these interests will not be included in this approval and the financial interest provisions of the Act will apply.*

In accordance with Section 5.65 of the Local Government Act 1995 the following disclosures of **Closely Association Person and Impartiality** interest were made at the Council meeting.

Date	Name	Item No	Reason

In accordance with Section 5.60B and 5.65 of the Local Government Act 1995 the following disclosures of **Proximity** interest were made at the Council meeting.

Date	Name	Item No	Reason
15.09.22	Cr J Verhoogt	13.1.2	Son and Partner placed a submission for EOI

4. Response to Previous Public Questions Taken on Notice

5. Public Question Time

6. Petitions/Deputations/Presentations/Submissions

7. Applications for Leave of Absence

COUNCIL DECISION

Resolution OCM Sep 22 – 7.1.1

Moved: Cr Waye

Seconded: Cr Verhoogt

That Councillor NC Kilminster be granted Leave of Absence for the Ordinary Council Meeting to be held on Thursday, 20 October 2022.

Carried 8/0

8. Announcements by Presiding Member

9. Confirmation of Minutes

Ordinary Meeting of Council held on Thursday 18 August 2022

COUNCIL DECISION

Resolution OCM Sep 22 – 9.1.1

Moved: Cr Crooks

Seconded: Cr Foss

That the minutes of the Ordinary Meeting held Thursday 18 August 2022 be confirmed as a true and correct record.

Carried 8/0

Audit Committee Meeting held on 18 August 2022

COUNCIL DECISION

Resolution OCM Sep 22 – 9.1.2

Moved: Cr Rajagopalan

Seconded: Cr Kilminster

That the minutes of the Audit Committee Meeting held Thursday 18 August 2022 be received.

Carried 8/0

Bush Fire Advisory Committee Meeting held on Friday 2 September 2022.

COUNCIL DECISION

Resolution OCM Sep 22 – 9.1.2

Moved: Cr Negri

Seconded: Cr Foss

That the minutes of the Bushfire Advisory Committee held 2 September 2022 be confirmed as a true and correct record.

Carried 8/0

10. Officers' Reports

10.1 Manager of Works and Services

Mrs JL Bow entered the Council Chambers at 3.24pm.

10.2 Manager of Finance

Agenda Reference and Subject:

10.2.1 Statement of Financial Activity

File Reference:

8.2.6.2 Financial Reporting

Reporting Officer:

Jennifer Bow, Manager of Finance

Author:

Jennifer Bow, Manager of Finance

Disclosure of Interest

Nil

Attachment:

Nil

Summary

A statement of financial activity must be produced monthly and presented to Council.

Background

In accordance with the Local Government Act 1995, a Statement of Financial Activity must be presented to each Council meeting, including a comparison of actual year to date to the budget year to date and variances from it. It must also include explanations of any variances and any other associated information that would be useful for readers of the report.

Comment

The Statement of Financial Activity will be made available to Councillors prior to the meeting.

Consultation

Darren Mollenoyux, Chief Executive Officer
Alan O'Toole, Deputy Chief Executive Officer
David Holland, Manager of Works and Services
Julian Goldacre, Environmental Health Officer
Mike Darby, Senior Finance Officer and other staff

Statutory Implications

r. 34 Local Government (Financial Management) Regulations 1996

34. Financial activity statement required each month (Act s. 6.4)

(1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —

- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and*
- (b) budget estimates to the end of the month to which the statement relates; and*
- (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and*
- (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
- (e) the net current assets at the end of the month to which the statement relates.*

(4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), are to be —

- (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
- (b) recorded in the minutes of the meeting at which it is presented.*

Policy Implications

Nil

Risk Implications

Risk: Financial performance is not monitored against approved budget		
Likelihood	Consequence	Rating
Possible	Minor	Moderate
Action / Strategy		
The monthly financial report tracks the Shire’s actual financial performance against its budgeted financial performance to ensure that the Council is able to monitor to Shire’s financial performance throughout the year.		

Financial Implications

Comparison of actual year to date to the 2022-23 Budget

Strategic Implications

Shire of Bruce Rock – Strategic Community Plan 2017-2027

Governance

Goal 12 Council leads the organisation in a strategic and flexible manner

Voting Requirements

Simple Majority

<p>COUNCIL DECISION Resolution OCM Sep 22 – 10.2.1</p> <p>Moved: Cr Waye Seconded: Cr Rajagopalan</p> <p>That the Statements of Financial Activity for the month ending 31 August 2022 are received.</p> <p style="text-align: right;">Carried 8/0</p>
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Agenda Reference and Subject:	10.2.2 List of Payments
File Reference:	8.2.3.3 Accounts Payable (Creditors)
Reporting Officer:	Jennifer Bow, Manager of Finance Officer
Author:	Mike Darby, Senior Finance Officer
Disclosure of Interest:	Nil
Attachments:	<i>Item 10.2.2 Attachment A – List of Payments August 2022</i>

Summary

List of payments made since the last Ordinary Council Meeting.

Background

As the Chief Executive Officer has been delegated the authority to make payments from the municipal and trust funds, a list of payments made is to be presented to Council each month. Also, in accordance with Finance Policy Number 2.3, included is a list of payments made with the CEO’s credit card.

Comment

Following is a list of payments made from Council’s Municipal and Trust Accounts and payments made with the CEO’s credit card for the month of August 2022.

If you have any queries regarding the list of payments, please advise prior to the meeting to enable staff to seek relevant information.

Consultation

Nil

Statutory Implications

s.6.10 Local Government Act 1995

r.13(1) Local Government (Financial Management) Regulations 1996

Policy Implications

Nil

Risk Implications

Risk: Payments are not monitored against approved budget and delegation.		
Likelihood	Consequence	Rating
Possible	Minor	Moderate
Action / Strategy		
The monthly list of payments provides an open and transparent record of payments made under the appropriate approved delegations.		

Financial Implications

Payments must be made in accordance with 2022/23 Budget.

Strategic Implications

Shire of Bruce Rock – Strategic Community Plan 2017-2027

Governance

Goal 12 Council leads the organisation in a strategic and flexible manner

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION COUNCIL DECISION

Resolution OCM Sep 22 – 10.2.2

Moved: Cr Rajagopalan

Seconded: Cr Verhoogt

That Council endorse the list of payments from the:

1. Municipal Account consisting of:

- a. EFT voucher numbers EFT20053 to EFT20214 totalling \$482,186.97
- b. Cheque number 85 to 85 totalling \$738.77
- c. Trust EFT Payments
- d. Wages and Superannuation payments totalling \$206,774.52 and
- e. Credit Card payments \$2,316.85

With all payments totalling \$689,700.26 for the month of August 2022.

Carried 8/0

Mrs JL Bow left the Council Chambers at 3.34pm and did not return.

Mr J Goldacre entered the Council Chambers at 3.35pm.

Mr D Holland entered the Council Chambers at 3.35pm.

Cr SA Strange left the Council Chambers at 3.35pm.

10.3 Environmental Health Officer

Agenda Reference and Subject:	10.3.1 Application for Development Approval – On Lot 251, Kellerberrin – Shackleton Road, Shackleton for a Grain Depot consisting of three 1.8 metre high Open Bulkheads of a capacity of 62,225 tonnes with three Drive Over Grids and associated internal roads and drainage basin works.
File Reference:	1.6.23.2 Co-Operative Bulk Handling
Reporting Officer:	Julian Goldacre, Environmental Health Officer
Author:	Julian Goldacre, Environmental Health Officer
Disclosure of Interest	Cr KP Foss, Cr NC Kilminster, Cr PG Negri, Cr SA Strange, Cr AR Crooks
Attachments	<i>Item 10.3.1 - ATTACHMENT A - Cover Letter & Application of Proposed Grain Depot - Lot 251 Kellerberrin-Shackleton Road Shackleton;</i> <i>Item 10.3.1 - ATTACHMENT B - Site Plan - CBH Shackleton site & proposed Grain Depot development.</i> <i>Item 10.3.1 - ATTACHMENT C - Standard Elevation Drawings of Bulk Bins for Grain Depot;</i> <i>Item 10.3.1 - ATTACHMENT D - Schedule of Submissions Public Submissions Shackleton Grain Depot</i>

Summary

That Council approve the development application for a Grain Depot consisting of three Open Bulkheads of a capacity of 62,225 tonnes equipped with three Drive Over Grids and associated internal roads and drainage basin works on Lot 251, Kellerberrin – Shackleton Road, Shackleton. That Council accepts the Schedule of Submission of comments and that Council’s recommendations as required are actioned as applicable. That Council resolves the application for development approval has been assessed against the Shire of Bruce Rock Local Planning Scheme No 3, and the Shire of Bruce Rock Local Planning Strategy, and relevant supporting State policies and guidelines. That Conditions apply to this development approval, also advice notes are provided in good faith to assist the applicant with their development approval moving forward.

Background

An Application for Development Approval (ADA) was received by the Shire of Bruce Rock on the 21 July 2022 from a Mr T Roberts on behalf of Co-operative Bulk Handling Ltd (CBH). The ADA proposes the construction of three addition grain storage bulkheads (Bulkheads) and associated works as presented in Attachments A, B, & C. The proposed site for this ADA is located on Lot 251, Kellerberrin – Shackleton

Road and is Rural zoned land east of the Shackleton townsite boundary, and the Kellerberrin – Shackleton Road, and adjoining north of the existing CBH grain storage site (the Site). The CBH administration has estimated that the future demand for harvest storage is possible, and that the harvest of 2021-22 period is still substantially in storage, consequently extra storage capacity is required to improve storage, as well as reducing truck haulage waiting times.

Comment

The ADA is detailed in Attachment A, and displayed as a site plan with construction drawings in Attachments B, & C. The proposal is for the construction of three 1.8 metres high Bulkheads just north of the Site which is located east of the townsite of Shackleton. Two Bulkheads labelled TBH 02 and TBH 03 will have a footprint around 5,600m², and the Bulkhead TBH 03 will have a footprint around 5,425 (Attachment B). Collectively, the three Bulkheads will have a holding mass of 62,225 tonnes. Furthermore, the ADA proposes internal sealed roads, mobile machinery known as ‘Drive Over Grid Stackers’ to collect the grain from trucks and distribute to the Bulkheads, and drainage works including a basin for stormwater collection. This ADA is an extension of the Site for grain storage, handling, and transport dating back to when the railway line came through from Quairading to Bruce Rock around 1913 and thus has a long standing and required operational history and future as evidenced by this ADA. The Site is synonymous with the Shackleton townsite both as a built environment servicing the agriculture – extensive activities, and associated facilities supporting such.

The proposed location for the ADA is ‘Rural’ zoned land for the purpose of ‘Agriculture – extensive’ pursuant to the Shire of Bruce Rock Local Planning Scheme No 3 (the Scheme). The term ‘Grain Depot’ mentioned in the ADA is a specific listing in the Scheme to mean ‘... the use of premises for the receipt, storage, treatment, and despatch of grain’. The term Grain Depot is not specifically listed in the Scheme ‘Table 1 Zoning Table’ therefore is a use not listed thus advertising is required. Advertising was initiated on the 4th of August 2022, and fully commenced on the 9th of August 2022. The advertising concluded on the 8th September 2022 to meet minimum Statutory advertising requirements which were exceeded. The advertising was accomplished by a mail drop facilitated by the Shackleton Post Office to all known mailboxes in the townsite, the surrounding properties of the development, also all the mailboxes registered in the locality of Shackleton. Furthermore, advertising as a Notice was published in the Rock Review, on the two Notice boards at the Shire office, the Shackleton Store window, as well as the Shackleton District Club.

The ADA for the Bulkhead ‘works’ and change of land ‘use’ as proposed has been assessed, as required, pursuant to the Shire of Bruce Rock Local Planning Scheme No 3 (the Scheme), and the Shire of Bruce Rock Local Planning Strategy (the Strategy) as well as relevant State Planning Policies, and Guidelines for the Environment, and Health. It is important to understand that the previous application (Resolution OCM July 22 – 10.3.1) regarding the Bruce Rock CBH site had conditions in the Scheme imposed by a ‘Special Control Area’, the current Shackleton CBH location does not. Consequently, the conditions for this ADA need to be addressed, and reasonably applied to this specific ADA proposal.

The Scheme contains aims that ‘... promote the sustainable use of rural land for agricultural purposes whilst accommodating other rural activities’. In that regard, a Grain Depot is cognisant to agriculture – extensive, and are the most prominent examples of rural land activity and associated mostly with rural townsites. The Rural zone as described in the Scheme has the objectives to provide for rural pursuits that are compatible with the land and retain rural character and amenity for which Grain Depots certainly achieve.

The Strategy vision seeks to ensure a sustainable community and identifies that agriculture is valuable. Furthermore, the Strategy objectives seek to ensure the Shackleton settlement is sympathetic with adjacent agricultural activity and this will be actioned through conditions to the development approval. The actions listed in the Strategy seek to ensure Special Control Areas through scheme amendments for industrial and urban activity and as this is currently absent in the present Scheme this will be substituted in this instance as conditions on the development approval. Objective 15 of the Strategy is to ensure the

continuing operation and expansion of agricultural activity and rural industries within the Rural zone and this ADA is part of that endeavour by facilitating a Grain Depot. Whilst the Strategy seeks to prevent the fragmentation of viable agricultural land it is important to realise that a Grain Depot as proposed in this instance is congenial to the active rural agricultural industry.

State Planning Policy 2.5 Rural Planning (Policy 2.4) has been reviewed against this ADA and is consistent with the Policy 2.5 objectives. Whilst the ADA proposed will impact viable Rural zoned land agriculture – extensive activities, it is an extension of a regional facility being the Site of the present CBH facility. Furthermore, the land for this ADA is in the ownership of CBH. Policy 2.4 is supportive of regional facilities. The visual dominance of the ADA is considered low given the existing adjacent building bulk of the concrete grain storage facility, and that the bulk heads construction is 1.8 metres high. Whilst the proposed bulk bins will elevate in presence with grain that is then covered in ubiquitous blue tarpaulins, this is seasonal and will be removed over time.

Environmental protection concerns are not addressed in this item given the land for the proposed ADA is clear of any significant vegetation, especially trees, as the land, other than the road side tree-line, is fully cleared and for agriculture – extensive activity. Furthermore, the Data WA Locate SLIP mapping was scrutinised and there are no listed areas of registration of protected flora, fauna, heritage, or Aboriginal Lands identified given the land is freehold.

The proposed grain Depot is located below the recommended guidelines for distances for setbacks for Environment (500 metres from grain elevators), and Health (300 metres). The proponent has therefore requested in Attachment A that a 240-metre setback from the nearest bulkhead to the Kellerberrin-Shackleton Road front lot boundary is allowed. The nearest dwelling is located approximately 280 metres from the closest bulk bin, and approximately 300 metres from the discharge point of the closest grain elevator. This being the case then arrangements need to be specified and to the satisfaction of the local government to mitigate the effects, if any, for the requested reduced setbacks.

To accommodate the request for the reduced set back, development approval conditions are required to mitigate the noted concerns as listed in the Scheme for the Bruce Rock CBH site Special Control Area to mitigate off-site emissions risk. The Scheme 'Schedule 3 – Restricted Uses' imposes a condition on the Bruce Rock CBH site being "*Noise, vibration, light, and emissions to the atmosphere, are to be managed in accordance with statutory requirements so that the amenity of nearby sensitive uses, including residential development is not adversely affected*". The letter in Attachment A mentions noise and dust, and the ADA applicant invites a condition on the development approval for these matters. For clarity the term 'dust' for the purpose of this ADA is to mean "*Airborne particles (aerosols)*" as per the now Dept. of Water, Environment Regulation (formally DEC) guideline published in 2011 (DWER). Consequently, based on the Scheme existing condition requirements that there will be a requirement for individual, or collective Management Plan(s) required for 'noise', 'vibration', 'light', and 'emissions' (dust and debris) to the satisfaction of the local government of Bruce Rock. Furthermore, a condition for a clear and present complaint procedure is to be established to directly deal with the population of the Shackleton townsite should concerns and/or complaints arise in the first instance.

The DWER guideline, and the 'Dust and light emissions - the Western Australian Planning Commission (WAPC) Position Statement: Dark sky and astrotourism [January 2022]' (Position Statement) are reasonably considered good guidance documents for managing light and dust emissions. A condition for a Management Plan(s) addressing light and dust emissions is required. The Position Statement is a modern document for the consideration of, and activities to mitigate dust and light emissions as well as preserve, the growing Dark Sky and astrotourism interests. Notwithstanding this, a management plan(s) that is considered suitable using other guidelines, best practice, and relevant Codes to identify and deal with dust and light emissions is invited.

Noise and vibration are detailed in the *Environmental Protection Act 1986* (the Act) as "*noise includes vibration of any frequency, whether transmitted through air or any other physical medium.*". Consequently, a condition for the Management Plan(s) to deal with noise and vibration at the proposed

location in the ADA will be in keeping with ensuring compliance with the Act, and *Environmental Protection (Noise) Regulations 1997*, as well as any referenced Codes and/or Standards, and proven best practice to the satisfaction of the local government of Bruce Rock for meeting the condition of development approval. It is not the intent to impose a condition that is already in a Statutory Instrument of the State of Western Australia. The intent is to make the required compliance tailored specifically to the proposed operation of the proposed CBH facility to ensure the reduced setback requested is accommodated by the applicant to ensure integrity with the townsite of Shackleton, and other sensitive premises.

It will be required as a development condition that a Complaints Procedure is prepared in a manner to be conducive for the townsite (and surrounding areas) people who could be affected and require a user-friendly process to make a complaint. That is to say, in the event of CBH activities causing complaint(s) a method to ensure the complaint procedure is made clear (understandable) and present (accessible) to potentially affected persons in the first instance, and to ensure, as much as reasonably possible, that the complaint procedure will be effective to de-escalate complaints raised to avoid escalation to local government and/or government department level.

The ADA mentions that storm water at the proposed development area will be managed at a 5-year Average Recurrence Interval (ARI). The ARI is *'the average or expected value of the periods between exceedances of a given rainfall total accumulated over a given duration. It is implicit in this definition that the periods between exceedances are generally random'*. This is to say that the average rainfall for a period will be exceeded at 5-year intervals. The drainage basin is shown in Attachment B is 'size and location TBC' (To Be Confirmed), therefore, as the development area is in a region of higher salinity, there will be a requirement that diligent and professional design, location, depths, volume, and overflow management is undertaken. Furthermore, any proposal to direct overflow and/or direct stormwater discharge off the Lot boundary then this will need to be presented to the Works Manager for input into the design to ensure no detriment to lands under management or control of the local government of Bruce Rock.

The matter of the advertising period and submissions received are scheduled in Attachment D and that three submissions were submitted to the Chief Executive Officer:

1. Two residents and workers in Shackleton townsite "Welcome" the CBH proposal as a benefit to farming and employment. Agrees the possible noise & traffic increase will be offset by the benefit to the town of Shackleton longevity,
2. Western Power stated they no longer provide comment on development applications. Advises invites to conduct a 'clearance assessment' for building restrictions for clearance & danger zones, and to submit a 'pre-application enquiry'. The email was forwarded to the ADA applicant at CBH to investigate, and;
3. Main Roads WA has no objection to the proposal and have no conditions to apply to any approval granted by the Shire. They have requested a copy of the Shire decision to be emailed referencing 19/8643, D22#868104.

With regards to Main Roads WA, they have an interest only in the Bruce Rock-Quairading Road. The Shackleton-Kellerberrin Road is the responsibility of the Shire of Bruce Rock and has a RAV rating of 'four' (RAV 4) therefore can carry a load of two trailers and/or a maximum combined weight of 80 tonnes, and a concessional level three (3) for up to 100 tonnes. Attachment A mentions that truck movements into and out of the Shackleton site is dependent on harvest volumes although it is reasonably implied on their estimates that volumes, thus truck movement will increase. Discussions with the Works Manager, and the Chief Executive Officer has determined that the entry and access areas at the existing CBH site onto the Shackleton-Kellerberrin Road is surfaced to a high standard, assisted by Main Roads WA, and is considered durable for CBH truck activity.

Consultation

Mr D Mollenoyux, Chief Executive Officer, Bruce Rock Shire,
 Mr D Holland, Works Manager, Shire of Bruce Rock,
 Mr T Roberts, Co-operative Bulk Handling Ltd, Specialist Regulatory Approvals – Government & Industry Relations, and
 Mr T Reed, Principal Planning Officer, Land Use Planning, Dept of Planning, Lands, & Heritage.

Statutory Implications

Planning and Development (Local Planning Schemes) Regulations 2015, &
 Shire of Bruce Rock Local Planning Scheme No 3.

Policy Implications

State Planning Policy 2.5 Rural Planning,
 Shire of Bruce Rock Local Planning Strategy.

Risk Implications

Risk: The proposed development occurs outside the endorsed plans approved by Council with no consultation, and/or formal amendment. And conditions not honoured.

Likelihood	Consequence	Rating
Unlikely	Moderate	Moderate

Action / Strategy

This item has been evaluated against the Shire of Bruce Rock’s Risk Management Procedure’s Risk Matrix. The perceived level of risk is considered to be “Medium” risk and will be managed by specific monitoring and response procedures.

Financial Implications

Development Application Fee of \$2,843.65.

Strategic Implications

Governance

- Goal 3 Assist the local economy to grow
- 3.7 Leverage economic opportunities and developments from successful local businesses

Voting Requirements

Simple majority

OFFICER RECOMMENDATION COUNCIL DECISION
Resolution OCM Sep 22 – 10.3.1

Moved: Cr Waye
Seconded: Cr Rajagopalan

Officer Recommendation
That Council

- 1. Determine that the proposed Development Application for the Grain Depot on Lot 251, Kellerberrin – Shackleton Road, Shackleton is consistent with the Shire of Bruce Rock Local Planning Scheme No 3 Aims and Objectives, and the Shire of Bruce Rock Local Planning Strategy Vision, Objectives, and Actions for the present Rural zoning use of the land.**
- 2. Accept the Schedule of Submissions Received provided in Attachment D as ‘Noted’, and to have actioned the Council Recommendations as required.**

3. Approve the Development Application for the Grain Depot of three Bulkheads, the Drive Over Grid Stacker equipment, and the associated internal sealed roads, and drainage works including a basin for stormwater collection, also the reduced setback to 240 metres on Lot 251, Kellerberrin – Shackleton Road, Shackleton as presented to this Council in Attachments A and B and are authorised to be endorsed by the signature of the Chief Executive Officer for the applicants records. Furthermore, to support this resolution that the following development approval Conditions will apply:

- a) That the following Management Plans will be prepared specifically to this development approval and submitted to the local government of Bruce Rock for comment and feedback to achieve a mutually agreeable outcome before the Grain Depot becomes operational:**
 - i) A Management Plan for dealing effectively to minimise and mitigate any clear and present airborne husks, chaff, and particles (aerosols) inclusive of dust resulting from the Grain Depot grain storage, handling, and transport activities at a best practice level to prevent as practicably as possible any potential detrimental effects to sensitive premises inclusive of the townsite of Shackleton.**
 - ii) A Management Plan for dealing effectively to minimise and mitigate light emissions resulting from the night periods of the Grain Depot grain storage, handling, and transport activities to manage at best practice level any detrimental effects to sensitive premises inclusive of the townsite of Shackleton.**
 - iii) A Management Plan for dealing effectively with the minimisation and mitigation of noise emissions resulting from the Grain Depot grain storage, handling, and transport activities at a best practice level to prevent in a reasonable manner as practicably as possible any potential detrimental effects to sensitive premises inclusive of the townsite of Shackleton.**
 - iv) A Management Plan for dealing effectively with the minimisation and mitigation of vibration emissions should they be detected resulting from the Grain Depot grain storage, handling, and transport activities at a best practice level to prevent in a reasonable manner as practicably as possible any potential detrimental effects to sensitive premises inclusive of the townsite of Shackleton.**
- b) That a complaint procedure is to be established to directly deal with the population of the Shackleton townsite, and surrounds should concerns and/or complaints arise and is such that in the first instance the complainant, and CBH can resolve the issue to achieve non-escalation to local government and/or government department level. That this complaint procedure is submitted to the local government of Bruce Rock for comment and feedback to a mutually agreeable outcome.**
- c) That the final design drawings for the drainage basin and any proposed offsite stormwater disposal either directly, or because of overflow management from the proposed Grain Depot on any land of interest to the Shire of Bruce Rock will require that a CBH representative consults first with the Shire of Bruce Rock Works Manager for any such consideration of allowing such disposal and this disposal will be to the agreement and specifications, as required, of the local government of Bruce Rock. Furthermore, that the effect of the drainage basin is considerate of the location's salinity risk.**

4. That this Planning Approval is valid for 24 months from the date of this Council resolution development approval.

That Council further, in good faith, draws attention by the following Advice Notes:

- 1. For the considerations of dust and light emissions the 'Western Australian Planning Commission Position Statement: Dark sky and astrotourism (January 2022) could be a useful document for consideration of dust and light Management Plans. Furthermore, the document by the then Dept of Environment and Conservation titled A guideline for managing the impacts of dust and**

associated contaminants from land development sites, contaminated sites remediation and other related activities (2011) could also be useful. Both documents are referred to regularly by local governments.

2. This development approval does not remove and/or abrogate existing requirements on the land of the development such as but not limited to easements, restrictive covenants, and the like and due diligence by CBH is required to ensure the land for the development is free of any restrictions on the Certificate of Title.
3. Permits, Approvals, Notices and the like required for building works, demolition works, sewerage works, accommodation, asbestos clearances and the like are still required as this development approval does not annul any other Statutory Instrument related to this development.
4. Should the applicant and/or CBH be aggrieved and/or concerned on any of the Conditions listed it is respectfully requested in the first instance that the matter(s) of concern or needing clarification are discussed with the local government of Bruce Rock to reach a mutually agreeable outcome and that due process to deal with such can be undertaken.

Should the discussions not result in the desired outcome for the applicant and/or CBH then the option pursuant to the Planning and Development Act 2005 under Part 14 of said Act to refer the matter(s) to the State Administrative Tribunal (SAT) can be applied for within 28 days, or any further days as determined by SAT.

CARRIED BY ABSOLUTE MAJORITY 7/0

*Mr D Holland left the Council Chambers at 3.48pm and did not return.
Cr SA Strange returned to the Council Chambers at 3.48pm.*

Agenda Reference and Subject:

10.3.2 Demolition of No 21 (Lot 175) Railway Parade Bruce Rock due to a building in poor condition, unliveable, and no owner or occupier.

File Reference:

A555 21 Railway Pde Bruce Rock

Reporting Officer:

Julian Goldacre, Environmental Health Officer

Author:

Julian Goldacre, Environmental Health Officer

Disclosure of Interest

Nil

Attachments

Item 10.3.2 Attachment A - Mens Shed of Bruce Rock letter and Resolution declining gift of the estate of 21 Railway Parade.

Summary

That Council resolves to authorise the EHO to place a Demolition Notice onto the Estate dwelling house and buildings at 21 Railway Parade. That Council resolves to release funds of \$6,000 to undertake the demolition and clean-up works. Resolves to Instruct the relevant staff to undertake all practicable measures to recoup the costs incurred by the Shire of Bruce Rock, and – or place a debt on the land as required for the purpose of cost recovery.

Background

With the passing away of Mr W Taylor who was the owner of property and buildings at 21 Railway Parade (Estate), the Estate were left to Mr B Turner as the Executor to handle the Estate affairs. The Estate comprising the land and dwelling, and all associated structures and contents was 'Gifted' to the Mens Shed of Bruce Rock. The dwelling house and structures of the Estate were deemed to be in such a poor state that Council resolved in June 2022 (Resolution OCM June 22 – 10.3.2) to declare the dwelling and building unfit for habitation, as well as to not accept the Estate if offered due to the building's poor condition. The Environmental Health Officer (EHO) issued a House Unfit for habitation Notice on the 24 June 2022 and served to Mr B Turner on the 19 July 2022. Mr B Turner was kept fully informed of Council's intentions.

Comment

Mr B Turner stated that the estate was given to the Mens Shed of Bruce Rock. As the building condition deteriorated further due to Mr B Turner's efforts to remove damaged sections, a complaint was received. The EHO investigated the situation and Mr B Turner was found to have exceeded expectations on the dwelling dismantling prior to a demolition permit being issued. Furthermore, there was now reasonable knowledge that asbestos cladding inside the dwelling and remnant pieces outside the dwelling is clear and present, and that Mr B Turner was no longer capable of conducting a demolition should a permit be issued. Whilst a person can undertake demolition of a dwelling they owned, the ability to do so given the nature of the Last Will and Testament (the Will) of the late Mr W Taylor warranted further investigation. Mr B Turner contacted a demolition contractor who quoted the cost for the full demolition and clean-up of the dwelling, outbuildings, and site area at 21 Railway Parade. This cost was exceeded the available funds in the estate and the EHO invited that the Mens Shed assist as they were an interested party to the Will by Mr B Turner's accounts.

A meeting was arranged with the EHO and the President Mr K Butler, and the Secretary Mr N Noack of the Bruce Rock Mens Shed to determine the Mens Shed involvement in the Estate. A copy of the Will was furnished to the EHO which showed that Mr B Turner was the Executor of the Will, and that the Estate and contents were 'Gifted' to the Mens Shed. Mr Butler made it very clear that the Mens Shed did not

want the Gift as recorded in the Will and would resolve at the next Mens Shed meeting to formally resolve this. On the 8 September 2022 Mr B Turner handed the EHO a covering letter and the Resolution of the Mens Shed dated 6 September (Attachment A) declaring "... *that the Bruce Rock Mens Shed wishes to thank the Estate of the late William Alan Taylor of 21 Railway Parade Bruce Rock for the bequeath of the property but wishes to decline the offer*". This Motion was carried.

Therefore the situation now is rather dire. The property needs demolition and a professional clean-up. When the demolition contractor investigated the site it was revealed that asbestos containing material legacy was present, as well as is within the house. The house condition is frail and beyond the ability to be demolished outside of a demolition contractor's expertise. The matter is further complicated by the fact the Estate is in extinct ownership, with not even an Occupier present to issue and serve a Notice to demolish. In these situations, as was the case with a situation the EHO was involved in at the Shire of Trayning, the *Health (Miscellaneous Provisions) Act 1911* provides that the local government the responsible agency to deal with the matter. As the building is in a precarious state and with an asbestos liability the matter cannot be shelved for future resolution. To address this matter in the most direct way possible will require funds to be provided by the local government of Bruce Rock to undertake the demolition and clean-up works.

The demolition and clean-up quotation is reasonable and is from a regional contractor who has done work for the Shire of Bruce Rock before and carries the required paperwork to accomplish the task at hand. The ability to re-coup the costs expended by the Shire of Bruce Rock has been discussed with Mr B Turner who revealed there are some limited funds available as well as the land asset which the Mens Shed have formally declined to accept verbally and by resolution. As the debt for works will be on the land, the Executor being Mr B Turner will manage this situation and Mr B Turner offered some possible outcomes such as a transfer of land to the Shire of Bruce Rock to offset the cost of the demolition and clean-up. Mr B Turner stated to the EHO on the 8 September 2022 meeting he was keen to resolve the matter of costs for the required works as required in a mutually agreeable manner to all concerned using the Estate.

Consultation

Mr D Mollenoyux, Chief Executive Officer, Shire of Bruce Rock,
 Mr D Turner, Executor of the Estate of the late Mr W Taylor,
 Mr K Butler, President of the Bruce Rock Mens Shed,
 Mr Noack, Secretary of the Bruce Rock Mens Shed, and
 Mr A Swann, ASKA Demolition and Salvage

Statutory Implications

Health (Miscellaneous Provisions) Act 1911, and
 Local Government Act 1995.

Policy Implications Nil

Risk Implications

Risk: The dwelling autonomously collapses and risks asbestos spreading onto the site area requiring further works.		
Likelihood	Consequence	Rating
Almost Certain	Major	Extreme
Action / Strategy		
This item has been evaluated against the Shire of Bruce Rock's Risk Management Procedure's Risk Matrix. The perceived level of risk is considered to be "High". As a high risk matter, the Deputy Chief Executive Officer will be monitoring progress.		

Financial Implications

Demolition and removal costs verbally quoted at \$5,500 and to be confirmed in writing (awaiting written quote). Cost to erect safety fence already in place \$440.

Strategic Implications

Governance

Goal 9 Community safety is a valued feature of our lifestyle
10 YEAR OUTCOME - Our community feels safe

Voting Requirements

Simple majority

OFFICER RECOMMENDATION COUNCIL DECISION

Resolution OCM Sep 22 – 10.3.2

Moved: Cr Crooks

Seconded: Cr Kilminster

That Council

- 1. Resolves to authorise the Environmental Health Officer to issue and serve a Demolition Notice onto the Estate dwelling and buildings of the late Mr William Taylor located at 21 (Lot 175) Railway Parade, Bruce Rock with immediate effect.**
- 2. Resolves to authorise a release of funds to the amount of \$6,000 to enable the demolition and clean-up works at 21 (Lot 175) Railway Parade, Bruce Rock.**
- 3. Instructs the relevant staff to undertake all practicable measures to recoup the costs incurred by the Shire of Bruce Rock, and – or place a debt on the land as required for the purpose of cost recovery.**

Carried 8/0

Mr J Goldacre left the Council Chambers at 3.53pm and did not return.

10.4 Deputy Chief Executive Officer

Agenda Reference and Subject:	10.4.1 Amendments to Policies 8.2 “Harvest and Vehicle Movement Bans” and 8.3 “Burning Periods and Permits”
File Reference:	1.2.4.4 Policy Manual
Reporting Officer:	Alan O’Toole, Deputy Chief Executive Officer
Author:	Alan O’Toole, Deputy Chief Executive Officer
Disclosure of Interest:	Nil
Attachments:	<i>Item 10.4.1 Attachment A – Draft Policy 8.2 “Harvest and Vehicle Movement Bans</i> <i>Item 10.4.1 Attachment B – Draft Policy 8.3 Burning Periods and Permits</i>

Summary

Council is asked to endorse amendments to two Policies relating to the management and control Bushfires, namely 8.2. “Harvest and Vehicle Movement Bans”, and 8.3 “Burning Periods and Permits”. Both have presented to the Bushfire Advisory Committee (BFAC) and have been recommended for endorsement by Council.

Background

Following changes to the Fire Weather Districts by the WA Department of Fire and Emergency Services (DFES), and to the implementation of a nationwide Australian Fire Danger Rating System (AFDRS), both of which came into effect on 1st September 2022, Shire Officers have taken the opportunity to review Council’s Bushfire Policies, to identify which are in need of amendment in advance of the next Fire Season.

The two policies under consideration were identified as being in need of particular attention, and Officers have been working on these amendments, as the new information has become available both prior to and post 1st September.

Comment

The changes to both Policies reflect those required by the two new systems (above) and also as part of a general review to ensure that Bushfire Policies fully reflect and provide appropriate guidance to Shire Officers in the changing environment.

The AFDRS states that Harvest and Vehicle Movement Bans (HVMB) must be called at the new Fire Behavior Index (FBI) level of 40, (which equates to 35 on the “old” scale). As Council’s previous Harvest Ban Policy had an “old” level of 32 at which Harvest Bans are called, this now equates to an FBI of 37, and this is the figure reflected in the amended Policy.

The amended “Burning Periods and Permits Policy” proposes changes to the Restricted and Prohibited Burning Periods to recognise the changing environment, and also the changes to the Fire Weather District of which Bruce Rock is a part. This is now called “Lockwood” and also encompasses the Shires of Narembeen, Merredin, Kellerberrin, Trayning and Nungarin.

The Shire is also implementing a new process by which applications for Burning Permits can be submitted online via the Shire’s website. This is similar to the system used by many other Shires (e.g. Merredin) and will both streamline and improve the process, and lead to more relevant information being collected to

aid the decision-making process. If the amendments are adopted, then Burning Permits will also now only be valid for four days which aligns with the four-day forecasts which are now available and will be provided by DFES.

The changes above were discussed at the recent BFAC Meeting, and were accepted without any suggested amendments.

If adopted by Council then the changes to the Burning Periods would have to be agreed to in writing by the Commissioner for Fire and Emergency Services, Mr Darren Klemm, and thereafter gazetted in the Local Government Gazette before they can be enforced.

Consultation

Darren Mollenoyux, Chief Executive Officer
 Bushfire Advisory Committee
 Department of Fire and Emergency Services

Statutory Implications

Nil

Policy Implications

Amended Policies 8.2 and 8.3

Risk Implications

Risk: Council does not adopt the amendments to Policies 8.2 and 8.3.		
Likelihood	Consequence	Rating
Unlikely	Major	Moderate
Action / Strategy		
This item has been evaluated against the Shire of Bruce Rock’s Risk Management Procedure’s Risk Matrix. The perceived level of risk is considered to be “Moderate” risk and will be managed by specific monitoring and response procedures.		

Financial Implications

Nil

Strategic Implications

Shire of Bruce Rock – Strategic Community Plan 2022-2032

Governance

- Goal 10 Our organisation is well positioned and has capacity for the future.
- Goal 12 Council leads the organisation in a strategic and flexible manner.

Voting Requirements

Absolute Majority

<p>OFFICER RECOMMENDATION COUNCIL DECISION Resolution OCM Sep 22 – 10.4.1</p> <p>Moved: Cr Negri Seconded: Cr Verhoogt</p> <p>That Council adopts the suggested amendments to Policy 8.2 “Harvest and Vehicle Movement Bans” and 8.3 “Burning Periods and Permits”.</p> <p style="text-align: right;">CARRIED BY ABSOLUTE MAJORITY 8/0</p>
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Agenda Reference and Subject:

10.4.2 Shire President Stamp

File Reference:

Reporting Officer:

Alan O’Toole, Deputy Chief Executive Officer

Author:

Melissa Schilling, Executive Assistant

Disclosure of Interest:

Attachments:

Nil

Summary

Use of Shire President Stamp August 2022.

Background

Nil

Comment

As per Council’s policy, the Shire President Stamp has been used during the months of August 2022 as follows:

- Regional Economic Development Grant Agreement

Consultation

Nil

Statutory Implications

Council Policy

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Shire of Bruce Rock Strategic Community Plan 2017-2027

Governance

Goal 12 Council leads the organisation in a strategic and flexible manner

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION COUNCIL DECISION

Resolution OCM Sep 22 – 10.4.2

Moved: Cr Waye

Seconded: Cr Rajagopalan

That Council endorse the use of the Shire President Stamp during August 2022.

Carried 8/0

10.5 Chief Executive Officer

Agenda Reference and Subject:

10.5.1 CEO Annual Leave and Appointment of Acting CEO

File Reference:

Personnel

Reporting Officer:

Darren Mollenoyux, Chief Executive Officer

Author:

Darren Mollenoyux, Chief Executive Officer

Disclosure of Interest:

Darren Mollenoyux, Chief Executive Officer

Alan O'Toole, Deputy Chief Executive Officer

Attachments:

Nil

OFFICER RECOMMENDATION COUNCIL DECISION

Resolution OCM Sep 22 – 10.5.1.1

Moved: Cr Kilminster

Seconded: Cr Foss

In accordance with Section 5.23(2) of the Local Government Act 1995, the meeting is closed to the members of the public for this item as the following sub-section applied:

(b) the personal affairs of any person;

Carried 8/0

Summary

Council is asked to consider approval of Annual Leave for the Chief Executive Officer and appoint an Acting CEO during his absence.

Background

The Chief Executive Officer is seeking Annual Leave for two periods during the upcoming school holidays.
Annual Leave - Monday 26 September 2022 (Public Holiday) to Friday 30 September 2022
Work attend WALGA Conference - Sunday 2nd October 2022 to Tuesday 4th October 2022
Annual Leave – Wednesday 5th October to Monday 10th October 2022

The total annual leave days requested is 8. The CEO has adequate annual leave accrual for this request.

In accordance with the Local Government Act and as per Council Policy there will be a requirement to appoint an Acting CEO during this period.

Comment

I have held discussions with the Deputy CEO, Alan O'Toole and I am confident that Alan is capable and suitable to be appointed as Acting CEO during this period. Other managers will also be able to assist Alan in various areas.

The CEO will ensure that several current key projects are able to continue in his absence.

Consultation

Alan O'Toole, Deputy Chief Executive Officer
David Holland, Manager of Works & Services
Melissa Schilling, Executive Assistant

Statutory Implications

Local Government Act 1995

In particular:

5.36 . *Local government employees*

(1) *A local government is to employ —*

- (a) *a person to be the CEO of the local government; and*
- (b) *such other persons as the council believes are necessary to enable the functions of the local government and the functions of the council to be performed.*

5.39 . *Contracts for CEO and senior employees*

- (a) *an employee may act in the position of a CEO or a senior employee for a term not exceeding one year without a written contract for the position in which he or she is acting*

Policy Implications

Policy 3.10 – Appointment of Acting Chief Executive Officer

PREAMBLE

Policy regarding the process to be followed to appoint an Acting Chief Executive Officer.

OBJECTIVE

1. *To ensure compliance with the Local Government Act 1195 s5.39c that requires Local Governments to have a policy regarding the employment of an Acting Chief Executive Officer (CEO).*
2. *To advise Council of the process which needs to be followed in these circumstances.*

POLICY

In its guidance on this subject, the Department of Local Government, Sport and Cultural Industries (DLGSC) notes:

“Where the role of CEO is not fulfilled for a significant period, this leads to increased risk to the operations and governance of the local government. Therefore, local governments are required to develop and implement a policy that outlines the arrangements to temporarily replace a CEO for any period less than twelve months, for example, when a CEO is on planned or unplanned leave. The policy must include the decision-maker(s) for appointing an acting CEO.

As an example, the policy may include employee position titles, specifying that the Council considers a person holding these positions to be suitably qualified and experienced for the position of CEO. In addition, the policy should also include a methodology for the CEO to appoint an Acting CEO from the listed positions for a period of absence of up to four weeks; however any decision regarding the appointment of an Acting CEO for any period exceeding four weeks must be made by the council.

The process currently followed is that while the CEO is taking leave the Deputy Chief Executive Officer is recommended to Council to be approved to fulfil the CEO’s role during this period. However, if the CEO’s absence is known or thought to be liable to extend beyond that expected to encompass the CEO’s usual leave entitlement and up to one year in other circumstances, then the following process should be followed:

1. *The Deputy Chief Executive Officer, the Manager of Works and Services and the Manager of Finance are all recognised as Senior Employees, and as being capable of fulfilling the role of CEO on an Acting basis for up to one year.*
2. *This being the case, in the first instance the Deputy CEO is nominated to Council as being the Acting CEO for up to a period of one year.*
3. *If for any reason this is not possible or not deemed appropriate in the circumstances, then either the Manager of Works and Services or the Manager of Finance can appointed to be Acting CEO for a period of up to one year.*

4. *If this is not possible or not deemed appropriate in the circumstances then Council will initiate a recruitment process to fill the role of Temporary Chief Executive Officer for up to one year. While this process is taking place, an Acting Chief Executive Officer may be appointed from among the Senior Officers until the Temporary Chief Executive Officer is recruited.*

In all of the above examples, Council is the decision making body.

Risk Implications

Risk: That adequate staffing resources are not available to cover the CEO's period of absence.		
Likelihood	Consequence	Rating
Unlikely	Minor	Low
Action / Strategy		
This item has been evaluated against the Shire of Bruce Rock's Risk Management Procedure's Risk Matrix. The perceived level of risk is considered to be "Low" risk and will be managed by routine procedure and is unlikely to need specific application of resources.		

Financial Implications

It is general practice that the Acting Chief Executive Officer is paid higher duties during this time. This is budgeted for in the annual salaries and wages provision.

Strategic Implications

Shire of Bruce Rock – Strategic Community Plan 2017-2027

Governance

- Goal 10 Our organisation is well positioned and has capacity for the future
 Goal 12 Council leads the organisation in a strategic and flexible manner

Voting Requirements

Simple Majority

<p>OFFICER RECOMMENDATION COUNCIL DECISION Resolution OCM Sep 22 – 10.5.1.2</p> <p>Moved: Cr Kilminster Seconded: Cr Foss</p> <p>That in accordance with Section 5.23(2) of the Local Government Act 1995, Council reopens the meeting to the members of the public.</p> <p style="text-align: right;">Carried 8/0</p>

OFFICER RECOMMENDATION COUNCIL DECISION

Resolution OCM Sep 22 – 10.5.1.3

Moved: Cr Kilminster

Seconded: Cr Foss

That Council:

- 1. Approves the annual leave request of the Chief Executive Officer, Darren Mollenoyux for the period commencing on 26th September 2022 up to and including Monday 10th October 2022, excluding the 3rd & 4th October 2022 (to attend the WALGA Conference).**
- 2. Appoint the Deputy Chief Executive Officer, Alan O’Toole as the Acting Chief Executive Officer for the period commencing on 26th September 2022 up to and including Monday 10th October 2022, excluding the 3rd & 4th October 2022**
- 3. That Alan O’Toole is paid at higher duties, equivalent to the current CEO, during the period of higher duties.**

Carried 8/0

Agenda Reference and Subject:

10.5.2 WALGA 2022 Annual General Meeting Motions

File Reference:

1.3.11.3 WALGA General Correspondence

Reporting Officer:

Darren Mollenoyux, Chief Executive Officer

Author:

Darren Mollenoyux, Chief Executive Officer

Disclosure of Interest:

Nil

Attachments:

Nil

Summary

Council needs to determine its position on the motions put forward for the 2022 WALGA Annual General Meeting.

Background

Council has received the agenda for the WALGA Annual General Meeting to be held on Monday 3rd October 2022. Council has already appointed Cr Strange and Cr Crooks as voting delegates and this item will assist in providing them with direction whilst voting at the meeting.

Comment

Council direction is sought on the following items, the CEO has provided a brief comment and proposed response on each item:

3.1 Road Traffic Issues

This item from the Shire of Dardanup advising that they have experienced a number of instances where preventative action was only taken after fatalities occurred on roads and intersections, despite pleas and requests from the local government, community and stakeholders.

The Motion is;

That WALGA Advocate on behalf of the local government sector to the State Government and in particular, Main Roads, to increase importance and weight given to local knowledge and input regarding road traffic issues including requests for speed reduction, intersection treatments and overall preventative and traffic safety measures.

The Shire of Bruce Rock has also previously had difficulty in seeking changes in speed limits.
Support

3.2 Car Parking and Traffic Congestion Around Schools

The City of Wanneroo has raised this item regarding their concerns around car parking and congestion around Schools.

The motion;

That WALGA engages with the State Government on behalf of Local Government to review issues associated with car parking and traffic congestion around school sites including but not limited to:

- 1. Reviewing car parking standards for schools;*
- 2. Ensuring sufficient land is set aside for the provision of parking on school sites;*
- 3. Reviewing the co-location of schools to avoid issues being exacerbated;*
- 4. Restricting school access from major roads;*
- 5. Developing plans to enable schools to manage school traffic;*
- 6. Develop programs to educate drivers; and*

7. Develop options and implement initiatives to encourage alternative modes of transport to school.

This item does not impact the Shire Bruce Rock however the concerns of metropolitan Council's has merit and recommendation should be supported by Council.

Support

3.3 Proposal for Regional Road Maintenance Contracts with Main Roads WA

On 1 April 2022, the McGowan Labour Government announced it was returning up to 660 maintenance road workers back in-house to Main Roads.

An interactive Q-Trip Funding Tool (here) provided by the Queensland Government, details the next four years of State Government and Local Government Partnership providing safer roads and sustainability to regional and remote Shires.

To enable the Shire of Dundas to be involved in the direction of WALGA to assist with issues impacting us directly, and other regional resource communities impacted by the related Acts and Regulations.

Given the recent State Government announcement, there is an opportunity for all Local Governments to look at this proposal from WA State Government on how this proposal to keep jobs in house within Main Roads WA and the possibility to work with local governments when contracting the required road maintenance to Local Governments.

It is suggested that the Queensland Government model, which can be viewed here, works well and allows Councils to recover costs for usage of plant and equipment and recoup plant costs as hire charges against activities to cover all maintenance, depreciation and operating costs for Local Governments as agreed when undertaking joint routine maintenance on State controlled roads.

It is important that when developing this type of model and contract terms to get the document standards and the WHS and the Main Roads Preferred Suppliers correct. In Queensland, Main Roads assisted with these requirements in a partnership arrangement.

If Local Governments across WA are allowed into this space and work for the State Government on a contractual basis, it could be an opportunity to increase revenue significantly, especially in remote rural areas across WA. This would help Council cover cost relating to new imposed WHS Reforms, Local Government Reforms, Auditing Requirements, and associated costs.

The proposed motion is;

That WALGA assist Local Governments and work with the Hon Minister Rita Saffioti to introduce a similar program that is currently in play in Queensland and introduce a sole invitee Program for Local Governments to engage in a Road Maintenance Performance Contract with Main Roads WA.

Support

3.4 Northern Australia Beef Roads Program

The extension to the south of the country of Roads and Beef Road Funding will be vital to get cattle to the saleyards and be competitive with their counterparts from the North who receive Federal Funding to assist them in their efforts to transport cattle.

Reliable access has always been the most significant issue facing the community and businesses operating in the remote Northern Nullarbor region and is a serious concern for those emergency service personnel who are called upon in times of crisis. The 2019-2020 bushfires which closed the

Eyre Highway (effectively the gateway into WA) is an example of inaccessibility. The Trans Access Road is the only road servicing this area and has in the past been impassable for months due to flooding. This project would deliver transport efficiencies, stimulate and support economic activity, and provide a safer access road for regular users, tourists, and emergency service personnel. The Eyre highway is the number one strategic link into Western Australia. The Trans-Access Road is the only road East linking the Aboriginal Communities, remote roadhouses, and pastoral stations. Linking the two roads increases accessibility, safety, and improves the social service access between the communities on both roads. Cattle and sheep movements can be hampered when the Trans Access Road is closed, and WA freight movements (in and out) are hampered when the Eyre highway is closed, as per the bushfire season of 2020.

This road improvement will shorten the distance from 1,041 to 91.7km (within our Shire), making traffic movements more efficient, as well as safer with a better-quality formed road. The Commodities can get to market with increased certainty, safety, and more efficiently.

This is only the situation with one road and their numerous pastoral leaseholders having the same issues in Western Australia and all the southern pastoral leaseholders across Southern Australia.

The proposed motion is;

That That WALGA work with the Hon Madeleine King MP Minister for Resources and Minister for Northern Australia to make Beef Road Funding available to all Australian Local Governments north and south, or establish a Southern Australia Beef Road Funding Program to allow for equitable support across Australia's beef and agriculture industries.

Support

3.5 3D House Printing Building Compliance

The Shire of Dundas have put forward the following resolution;

That WALGA requests:

- 1. Assistance from Minister for Industry and Science The Hon Ed Husic MP, Minister for Housing and Homelessness, Small Business The Hon Julie Collins MP, Minister for Infrastructure, Transport, Regional Development and Local Government The Hon Catherine King MP to work with Ministers from all State and Territory Governments who have Building and Construction in their portfolios, to collaborate and to consider removing impediments within the National Construction Code Series and associated Australian Standards, that dissuade industry from adopting 3D printing as a building method.*
- 2. That the Government provide instruments to incentivise private industry to develop 3D printing and include this as an acceptable building practice.*

Support

3.6 South West Native Title Settlement

The Shire of Gingin and many other Local Governments are being requested to consider parcels of land to be allocated for transfer as part of the South West Native Title Settlement.

The Shire of Gingin has received its third request, totalling approximately 45 parcels of land, for consultation as part of this process and in each instance is provided only 40 days to provide feedback to the Department.

For each land parcel in question, which can be numerous, Council is requested to consider the following:

1. *Is the Shire supportive of the transfer of this land to the Noongar People under the Settlement?*
2. *Does the Shire have any interest in the land?*
3. *Does the Shire have existing or planned infrastructure within the land parcel that requires protection? If yes, please provide details and advise if access to this infrastructure will need to be maintained.*
4. *Is the land parcel subject to any mandatory connection to services?*
5. *Are any future proposals for the land identified? Please provide detail of what is proposed and in what timeframe?*
6. *Are there any future proposals for adjoining land that may affect the land identified in the spreadsheet? If so, in what timeframe?*
7. *Please advise of any proposed planning scheme amendments that may affect the zoning of this land at a State or Local Government level. If a scheme amendment is to occur, what is the change proposed and when will it come into effect?*
8. *Please advise of any known land management issues such as site contamination, hazards, debris or rubbish dumping, unauthorised land use and environmental considerations (such as inundation or similar site constraints).*
9. *Please provide any additional comments on the proposed transfer of this land as part of the Settlement.*

The 40-day consultation does not provide any ability for Local Government to consult with the community regarding Council's support for the land transfer and as such is ignorant as to the changes in land management.

The motion reads;

That WALGA advocate to the State Government that Local Governments be provided with the full list of potential land to be requested for transfer as part of the South West Native Title Settlement and that a minimum of three months be provided for Council to provide feedback.

The Shire of Bruce Rock has faced similar issues with the short time frames provided for the consultation period.

Support

3.7 Land Offset Compensation to Local Governments

It is proposed that Councils similar to the Shire of Gingin who are having large sections of rateable land locked away due to Developer Land Offsets need to be compensated for the loss of revenue.

The Shire of Gingin recently met with the Department of Biodiversity, Conservation and Attractions (DBCA) representatives regarding this matter, and they agreed that the Shire of Gingin is being targeted due to the type of Banksia bush that is within the Shire. The Shire of Gingin is not and will not be the only Local Government targeted through this type of scheme into the future.

There is a motion;

That WALGA advocate to the State Government that the Developer requiring land offsets within another Local Government be required to pay a fee to the Local Government for the loss of rates and ongoing maintenance of infrastructure to the Land.

Support

3.8 Review of Rating Methodology used by Valuer General

The Valuer-General is an entity created under the Valuation of Land Act 1978. The Valuer-General forms part of Landgate's functions.

Landgate valuers conduct independent valuations of property based on the Gross Rental Values (GRVs) or and Unimproved Values (UVs) of a property.

These valuations are used by local governments, government agencies and emergency services as a basis to determine property rates, service charges and levies as well as land tax.

In Victoria, valuations are conducted using the capital improved value of a property. Capital improved value is based on the value of the land plus the buildings on it and any other capital improvements. This method may provide a more fair and equitable assessment of the value of land across various land uses in Western Australia including agriculture, residential, commercial and mining. This in turn would provide a more fair and equitable basis for local government rating.

A review of rating methodologies set in the Valuation of Land Act 1978 would ensure that valuation methods relied upon by local government represent the most appropriate method.

There is a motion;

Advocate for a full review of the rating methodology used by the Valuer-General to value all land in the State of Western Australia.

The comments that the Shire of Serpentine-Jarrahdale have made regarding the basis of valuation used by the Valuer General do have some merit. The basis of valuation used by the Valuer General are determined by the Act, which commenced in 1978. We are not aware if a review has been conducted in this time, however would suspect not. We would expect that land use has varied significantly since 1978, particularly in areas where there is mixed agriculture/commercial ventures.

It would be worth supporting this as there are some examples where the Shire was only able to rate properties at a minimum rate for UV. Homestead blocks in UV rated areas are also only rated at the minimum rate but are not used for agriculture, and so a GRV or different valuation would be a better valuation.

Areas like Serpentine-Jarrahdale, Gingin, and down south would have lots more properties where the UV doesn't adequately reflect the nature of the business being undertaken, like wineries, accommodation, restaurants etc. Shires do ask for spot GRV valuations and it is assumed that this would happen in a lot of cases.

Support

3.9 WA Local Government Rating Model

The Shire of Gingin and many other Local Governments struggle to have appropriate rates raised that are adequate for the correct use of the land within the Shire that addresses the impacts that these ratepayers have on the Shire's Assets.

For example, within the Shire of Gingin, there are large numbers of Unimproved Value (UV) rated properties that have large scale infrastructure servicing significant commercial operations but are captured within the definition as a Rural Pursuit. Some of these properties have tens of millions of dollars of infrastructure but only contribute a UV valuation and an additional differential rate.

If all properties were rated Gross Rental Value (GRV) or the rates based on Capital Value (value that the land would likely sell for on the open market), all rural land would still hold an appropriate GRV/Capital Value that would not be too dissimilar to their current rates, however those that intensify their land would achieve a naturally higher GRV/Capital Value making the rating across a Shire far more equitable, easier to manage and would simplify and reduce the cost of the valuation process.

Whilst not every Council may wish to take this step, it is proposed that the Local Government has the ability to review and decide if it wishes to remove the UV rate. With the Valuer Generals' Office conducting routine valuations for both UV and GRV it would not be out of the question for the valuation to be changed to meet this process.

It is noted that within South Australia and Victoria 89% of the Local Governments use Capital Value, Tasmania is progressing to Capital Value whilst New South Wales is based on Land Value only, Northern Territory is based only on Unimproved Capital Value, Queensland is Site Value and Unimproved Value and the ACT is Unimproved Value only. It is clear that whilst there is a range of valuations across Australia there is a bias growing towards utilising Capital Value of Land.

For example, we have a location within the Shire that has a water license and two bore holes. Whilst this is the extent of the infrastructure, they pump water out 24/7 for bottling in Perth, a GRV/Capital Value would be much higher in value to Council than the minimum rates currently being received. This company has significant heavy vehicles utilising Council roads every day of the week to keep up with the demand and creates significant road maintenance issues for Council.

The impacts of water licenses within the Shire have been dramatic as they are now a strong trading commodity and have doubled the value of land with a water license, yet it is not being considered by the Valuer Generals' Office as part of the overall valuation assessment of the land. Water licenses are incredibly valuable to producers as it increases their productivity and profits from smaller properties and as water licenses are very difficult to access, as allocations are full in most areas, many are trading or selling off portions of licenses clearly showing that water licenses have an inherent value that is increasing rapidly.

There motion is;

That WALGA advocate to the State Government and the Valuer Generals' Office that a different rating model be trialled across several Councils whereby the Unimproved Value rate is abolished, and all properties are rated for Gross Rental Value or Capital Value.

The comments made by Shire of Gingin are very similar to above. The comment about increased traffic is very valid also.

It would be worth supporting both these motions. A fairer rating model going forward would be a positive result. However, there might be some pain in transitioning to a different valuation basis.

Support

3.10 Reform of Cat Act 2011

The Western Australian State Government through the (then) Department of Local Government released a Discussion Paper (January 2011) titled Proposal for Domestic Cat Control Legislation.

This consultation and proposed reform process ultimately led to the Cat Act 2011 (Cat Act) receiving Royal Assent on 1 November 2012. The Cat Act fully commenced in 2013 and was introduced to:

- *provide for the control and management of cats; and*
- *promote and encourage the responsible ownership of cats, and for related matters.*

The Department of Local Government, Sport and Cultural Industries (DLGSC) commenced a statutory review of the Cat Act 2011 and the Dog Amendment Act 2013 in May 2019. The review undertaken by DLGSC was tabled in the WA Parliament by the Minister for Local Government on 27 November 2019.

Findings of the Review in relation to Cat Act included:

2. *Registration of cats is strongly supported. The current three options for periods of registration should remain.*
3. *Registration periods for cats and dogs should be the same.*
4. *A central registration database for cats should be explored.*
5. *Feedback indicated that the wearing of collars and tags achieves the purpose of enabling a cat to be identified by rangers — including making it obvious that it is a domestic cat that has an owner. There is strong support for this to continue with no change.*
6. *Strong support from the public, local governments and industry exists for the practice of microchipping cats to continue.*
7. *Improvements could be made to the way microchip details are stored — this could be in either a national or State-based database.*
8. *Feedback indicated that education on the current requirements of microchipping, focusing on obligations of owners/breeders/rescues when a cat is transferred to a new owner and the need to keep information up-to-date, is necessary to achieve the desired outcomes of reuniting pets with their owners and the obligations of being a responsible cat owner.*
9. *There is strong support for cat numbers and confinement/curfews of cats to be implemented State-wide (in legislation) rather than through individual local laws — to provide consistency among local governments.*
10. *As a means of controlling cat numbers, there were multiple requests in the feedback received for the Cat Act to be brought into alignment with the Dog Act by placing greater restrictions on cat owners in relation to the number of cats that people can own.*
11. *The provisions in the Cat Act for cats to be sterilised should remain.*
12. *Feedback indicated that the age of cat sterilisation should be lowered, although further expert consultation on this will be needed.*

There is a motion;

That the WA Local Government sector requests the WA State Government prioritise reforms to the Cat Act 2011, in accordance with the Statutory Review undertaken and tabled in the State Parliament on 27 November 2019.

It is acknowledged that there needs to be work undertaken to review the Cat Act, however there are more pressing Act Reviews already reviewed that need to be prioritised such as the Local Government Act Reform and the Puppy Farming (Dog Act) need to be implemented which are already in the working process.

Council direction sought

3.11 WALGA Best Practice Governance Review Principles

State Council commissioned the WALGA Best Practice Governance Review in March 2022 to ensure that WALGA's governance model is contemporary and agile and maximises engagement with members.

Governance Reviews allow organisations to re-examine their membership structure, constitution, board role, board composition, governance approach and policies.

There is a motion;

That:

1. *The update on the Best Practice Governance Review project be noted, and*
2. *The principles to inform WALGA's future governance model, as follows and as per the attached Principles document, be endorsed:*
 - a. *Representative – WALGA unites and represents the entire Local Government sector in WA and understands the diverse nature and needs of members, regional communities and economies.*

- b. *Responsive – WALGA is an agile association which acts quickly to respond to the needs of members and stakeholders.*
- c. *Results Oriented–WALGA dedicates resources and efforts to secure the best outcomes for Local Government and supports the delivery of high-quality projects, programs and services.*

Support

Consultation	Nil
Statutory Implications	Nil
Policy Implications	Nil
Financial Implications	Nil

Strategic Implications

Shire of Bruce Rock – Strategic Community Plan 2017-2027

Governance

Goal 10 – Our organisation is well positioned and has capacity for the future

Goal 12 – Council leads the organisation in a strategic and flexible manner

Voting Requirements Simple Majority

OFFICER RECOMMENDATION COUNCIL DECISION

Resolution OCM Aug 22 – 10.5.2

Moved: Cr Rajagopalan

Seconded: Cr Verhoogt

That Council consider the motions for the WALGA Annual General Meeting to be held on the 3rd October 2022 and provide guidance to the voting delegates.

Carried 8/0

Agenda Reference and Subject:

10.5.3 Request to Keep Additional Dogs in Townsite

File Reference:

Reporting Officer:

Darren Mollenoyux, Chief Executive Officer

Author:

Darren Mollenoyux, Chief Executive Officer

Disclosure of Interest:

Nil

Attachments:

Nil

Summary

Council is asked to consider an application from Kerry Fullbrook to keep more than two dogs at a property within the Bruce Rock Townsite, under Council's Local Laws relating to the Keeping of Dogs.

Background

Council has received an application from Kerry Fullbrook to keep four dogs at 24 Osborne Street, Bruce Rock which she will be renting privately. The four dogs details are as follows;

	Breed	Name	Age	Sex	M/chip	Sterilised
1	Kelpie	Ruby	3	F	Y	Y
2	Kelpie	Skipper	10	M	Y	Y
3	Kelpie		20	F	Y	Y
4	Irish Wolfhound x Bull Arab x Mastiff Cross	Jazzy	4	F	Y	Y

Kerry Fullbrook made the following comments in her letter:

Dog 1

Is used for stock work and competitions

Well trained

Well-mannered and socially behaved

Dog 2

Ex working dog as of last year

Extremely well-mannered and socially behaved

Has health condition which will reduce its life expectancy

Dog 3

Very old (20 years) looking after until its time comes

Very quiet and socially behaved and well mannered

Dog 4

This request dog is being relocated in 5 months

Well natured and socially mannered

The request is to keep dogs 1, 2 & 3 long term at 24 Osborne Street, Bruce Rock and dog 4 for a short-term period of 5 months.

The request is for the period starting at the end of September 2022 by which time the applicant has advised in the letter that a 5-foot dog mesh fence, secured at the bottom will be installed.

Comment

After liaising with the Wheatbelt Ranger Service, who assist in Council dog controls, and in accordance with Council's Dogs Local Laws it is recommended that Council accepts the application with the following conditions;

- As per the applicants letter a 5-foot fence must be installed prior to approval and the fence and gates around the property must be maintained and remain secured condition to contain the dogs at all times.
- Yards to be maintained in a clean well-kept condition
- All dogs to be microchipped and registered with the local government.
- That the keeping of additional dogs (beyond 2) will not be considered, if any of the above animals is deceased.
- That the applicant be advised that the Shire of Bruce Rock reserves the right to revoke this approval in accordance with section 26(3)(c) of the Dog Act should any of the above conditions not be met, or any complaints or nuisance resulting from the keeping of four dogs on the property.

Consultation

Wheatbelt Ranger Services

Statutory Implications

Shire of Bruce Rock Dogs Local Law Reviewed 2019

PART 3—REQUIREMENTS AND LIMITATIONS ON THE KEEPING OF DOGS

3.1 Dogs to be confined

- (1) *An occupier of premises on which a dog is kept must—*
 - (a) cause a portion of the premises on which the dog is kept to be fenced in a manner capable of confining the dog;*
 - (b) ensure the fence used to confine the dog and every gate or door in the fence is of a type, height and construction which having regard to the breed, age, size and physical condition of the dog is capable of preventing the dog at all times from passing over, under or through it;*
 - (c) ensure that every gate or door in the fence is kept closed at all times when the dog is on the premises and is fitted with a proper latch or other means of fastening it;*
 - (d) maintain the fence and all gates and doors in the fence in good order and condition; and*
 - (e) where no part of the premises consists of open space, yard or garden or there is no open space or garden or yard of which the occupier has exclusive use or occupation, ensure that other means exist on the premises (other than the tethering of the dog) for effectively confining the dog within the premises.*
- (2) *Where an occupier fails to comply with subclause (1), he or she commits an offence.*
 - (3) *Notwithstanding subclauses (1) and (2), the confinement of dangerous dogs is dealt with in the Act and Regulations.*

3.2 Limitation on the number of dogs

- (1) *This clause does not apply to premises which have been—*
 - (a) licensed under Part 4 as an approved kennel establishment; or*
 - (b) granted an exemption under section 26(3) of the Act.*
- (2) *The limit on the number of dogs which may be kept on any premises is, for the purpose of Dogs Local Law 2005*
 - (a) 2 dogs over the age of 3 months and the young of those dogs under that age if the premises are situated within a townsite; or*
 - (b) 4 dogs over the age of 3 months and the young of those dogs under that age if the premises are situated outside a townsite.*

Dog Act 1976 – Section 26 Limitations as to Numbers

(3) *Where by a local law under this Act a local government has placed a limit on the keeping of dogs in any specified area but the local government is satisfied in relation to any particular premises that the provisions of this Act relating to approved kennel establishments need not be applied in the circumstances, the local government may grant an exemption in respect of those premises but any such exemption —*

- (a) *may be made subject to conditions, including a condition that it applies only to the dogs specified in the exemption; and*
- (b) *cannot authorise the keeping in or at those premises of —*
 - (i) *more than 6 dogs that have reached 3 months of age; or*
 - (ii) *a dog under that age unless it is a pup of a dog whose keeping is authorised by the exemption; and*
- (c) *may be revoked or varied at any time.*

Policy Implications Nil

Risk Implications

Risk: That the number of dogs could create excessive noise and be subject to complaints from neighbours		
Likelihood	Consequence	Rating
Possible	Moderate	Moderate
Action / Strategy		
This item has been evaluated against the Shire of Bruce Rock’s Risk Management Procedure’s Risk Matrix. The perceived level of risk is considered to be “High”. As a high-risk matter, the Chief Executive Officer will be monitoring progress.		

Financial Implications

Each Dog will require registration and the appropriated legislated fees will apply.

Strategic Implications

Shire of Bruce Rock – Strategic Community Plan 2017-2027

Governance

Goal 12 Council leads the organisation in a strategic and flexible manner

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION COUNCIL DECISION

Resolution OCM Aug 22 – 10.5.3

Moved: Cr Kilminster

Seconded: Cr Waye

1) That the application to home three dogs (being 1, 2 & 3) at 24 Osborne Street, Bruce Rock be approved and a short-term approval to the 28th February 2023 for dog number 4, with the following conditions: -

a) The dogs housed are –

	Breed	Name	Age	Sex	M/chip	Sterilised				
1	Kelpie	Ruby	3	F	Y	Y				
2	Kelpie	Skipper	10	M	Y	Y				
3	Kelpie		20	F	Y	Y				
4	Irish Wolfhound x Bull Arab x Mastiff Cross	Jazzy	4	F	Y	Y				

b) As per the applicants letter a 5-foot fence must be installed prior to occupancy and the fence and gates around the property must be maintained and remain secured condition to contain the dogs at all times.

c) Yards to be maintained in a clean well-kept condition

d) All dogs to be microchipped and registered with the local government.

2) That the keeping of additional dogs (above 2) will not be considered, if any of the above animals is deceased.

3) That the applicant be advised that the Shire of Bruce Rock reserves the right to revoke this approval in accordance with section 26(3)(c) of the Dog Act should any of the above conditions not be met, or any complaints or nuisance resulting from the keeping of four dogs on the property.

Carried 6/2

11. Regional Reports

Agenda Reference and Subject:

11.1.1 WALGA Zone Minutes August 2022

File Reference:

1.6.5.1 WALGA Zone Minutes and Agendas

Reporting Officer:

Darren Mollenoyux, Chief Executive Officer

Author:

Darren Mollenoyux, Chief Executive Officer

Disclosure of Interest:

Nil

Attachments:

Item 11.1.1 Attachment A – WALGA Zone Meeting Minutes

Summary

Council is asked to receive the minutes from the previous WALGA Great Eastern Zone Meeting.

Background

The recent WALGA Great Eastern Zone Meeting was held on the 29th August 2022 at the Merredin Recreation Centre.

Comment

To encourage the improved awareness and promote a better understanding by all Councillors it is recommended that WALGA Zone minutes be read and received by Council. Cr Strange (via Microsoft Teams), Cr Crooks and the CEO attended the meeting.

The following items from the minutes are drawn to Councillors' attention;

Executive Officer

The Zone was informed that James McGovern will be taking over as the WALGA Great Eastern Zone Executive Officer due to some restructuring of roles and responsibilities at WALGA and changes to Tony Brown's position.

Presentations

- WALGA President Karen Chappell attended the meeting and gave an update and provided comments on her recent meeting with the Minister for Local Government around the LG Reforms and timeframes.
- Regional Manager of WA Primary Health Alliance – Proposed Wheatbelt Health & Wellbeing Plan
- DFES Regional Telecommunications Resilience Improvements
- National Recovery & Resilience Agency – Overview of Agencies Role following natural disasters

7.3.1 WALGA Great Eastern Zone Conference

The Zone has resolved to hold a one day conference in Merredin in March or April 2023.

8.1 Review of the Biosecurity and Agriculture Management Act 2007

The first 10-year statutory review of the Biosecurity and Agriculture Management Act 2007 (BAM Act) is currently underway; this is a key opportunity for Local Government to influence the how post-border biosecurity is managed in Western Australia.

WALGA is seeking Zones' consideration of the recommendations included in the Discussion Paper to inform its submission to the Review on behalf of the sector and the development of an updated

Biosecurity Advocacy Position. WALGA intends to put an updated Policy Position to the December State Council meeting.

The full resolution of the Zones response is included in the attachment.

A full copy of the minutes and supporting documentation is provided as Attachment A.

Consultation Nil

Statutory Implications Nil

Policy Implications Nil

Risk Implications

Risk: That Council does not receive the minutes or object to decisions of the WALGA Great Eastern Zone meeting.

Likelihood	Consequence	Rating
Rare	Insignificant	Low

Action / Strategy

This item has been evaluated against the Shire of Bruce Rock’s Risk Management Procedure’s Risk Matrix. The perceived level of risk is considered to be “Low” risk and will be managed by routine procedure and is unlikely to need specific application of resources.

Financial Implications Nil

Strategic Implications

Shire of Bruce Rock – Strategic Community Plan 2017-2027

Governance

Goal 12 – Council leads the organisation in a strategic and flexible manner

12.2 Continue to build our voice and strategic projects within our regional groupings

Voting Requirements Simple Majority

COMMITTEE RECOMMENDATION COUNCIL DECISION

Resolution OCM Sep 22 – 11.1.1

Moved: Cr Rajagopalan

Seconded: Cr Foss

That Council receives the minutes of the WALGA Great Eastern Zone Meeting held on the 29th August 2022 at the Kellerberrin Recreation Centre.

Carried 8/0

Agenda Reference and Subject:

11.1.2 CEACA Meeting August 2022 Minutes

File Reference:

4.10.10.1 CEAA Minutes and Agendas

Reporting Officer:

Darren Mollenoyux, Chief Executive Officer

Author:

Darren Mollenoyux, Chief Executive Officer

Disclosure of Interest:

Nil

Attachments:

Item 11.1.2 Attachment A – CEACA General Committee Minutes

Summary

Council is asked to receive the minutes from the previous CEACA Inc. Meeting.

Background

The 9 member Councils of the Central Eastern Aged Care Alliance (CEACA Inc.) held its General Meeting on the 31st August 2022 at the Merredin Recreation Centre.

Comment

To assist with the Councillors’ continued understanding and updates on CEACA Inc., and its associated projects, the minutes will be presented for receiving after each CEACA Inc. meeting.

The CEO and Cr Waight attended the meeting.

A copy of the minutes has been provided to Council for their reference.

Consultation

Discussions were held at the CEACA Inc. Committee Meeting

Statutory Implications

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Shire of Bruce Rock – Strategic Community Plan 2017-2027

Community

Goal 7 – Community are engaged and have a healthy lifestyle

7.1 Encourage and help facilitate the administration of the planned CEACA units

7.3 Continue to work towards achieving the strategies of the Age Friendly Community Plan

Governance

Goal 12 – Council leads the organisation in a strategic and flexible manner

12.2 Continue to build our voice and strategic projects within our regional groupings

Voting Requirements

Absolute Majority

COMMITTEE RECOMMENDATION COUNCIL DECISION

Resolution OCM Sep 22 – 11.1.2

Moved: Cr Rajagopalan

Seconded: Cr Kilminster

That Council receives the minutes of the CEACA Inc General Meeting held on the 31st August 2022 at the Kellerberrin Recreation Centre.

CARRIED BY ABSOLUTE MAJORITY 8/0

Agenda Reference and Subject:

11.1.3 WEROC Inc Meeting Minutes September 2022

File Reference:

1.6.9.1 WEROC Inc Agendas and Minutes

Reporting Officer:

Darren Mollenoyux, Chief Executive Officer

Author:

Darren Mollenoyux, Chief Executive Officer

Disclosure of Interest:

Nil

Attachments:

Item 11.1.3 Attachment A – WEROC Inc Board Meeting Minutes

Summary

Council is asked to receive the minutes from the previous WEROC Inc Board Meeting.

Background

The last WEROC Inc Board Meeting and Annual General Meeting were held on the 5th September 2022 at the Shire of Tammin Council Chambers.

Comment

To encourage the WEROC Inc partnership and promote a better understanding by all Councillors it is recommended that WEROC Inc minutes be read and received by Council.

The CEO and Cr Waight attended the meeting.

The following items are highlighted for Councils attention;

7.2 Designated Area Migration Agreement

The meeting considered the information from the presentation on Designated Area Migration Agreement (DAMA).

The WEROC survey conducted in April/May 2022 yielded 24 responses. A summary of the output from this survey is provided as an attachment. On 17 May 2022, RDA Wheatbelt and other members of the DAMA working group distributed a revised version of the WEROC survey across the whole of the Wheatbelt. The data obtained through the earlier WEROC survey will be provided to RDA Wheatbelt to include within their analysis.

As outlined from the minutes it was agreed not to pursue the DAMA at this stage due to reasons outlined, however continue to prepare a position paper on the current worker shortage and focus on other areas such as worker accommodation shortages etc.

7.3 WEROC – Strategic Waste Management Plan

Discussions was held regarding the progression of this strategic approach and how to move forward in a way that all Shires could work together with the resources and funding that we have.

The meeting resolved;

That the CEO's and EHO would meet to work towards progressing the plan and to investigate options for Waste Grants.

7.5 Presentation by Dr Karl O'Callaghan – Wheatbelt NRM

Dr O'Callaghan made a presentation to the meeting on the damage and control of corellas in the Wheatbelt, looking at a unified approach.

7.6 Presentation - Kellerberrin Men’s Shed Event

Kylie Whitehead and a representative of the Kellerberrin Men’s Shed gave a presentation on behalf of the Kellerberrin Men’s Shed on their proposed “Inaugural Western Australian Festival of Men’s Sheds 21st April to 19th May, 2023”, were they were seeking a donation/sponsorship of \$15,000 from WEROC.

The WEROC Board agreed to only provide a letter of support and that the Kellerberrin Men’s Shed should seek funding from alternative sources and grant bodies.

7.7 Presentation by Rik Soderland – Wheatbelt Business Network

Rik Soderland, CEO of Wheatbelt Business Network (WBN) gave a presentation procurement and support for local businesses.

The next WEROC Meeting will be held at 9.30am, 21st November 2022 at the Shire of Bruce Rock, obviously this is a busy time for farmers however it is a great opportunity to attend a regional meeting that will be held here if any Councillors are available.

- Consultation** Nil
- Statutory Implications** Nil
- Policy Implications** Nil

Risk Implications

Risk: That Council does not receive the minutes or object to decisions of the WEROC Inc Board meeting.		
Likelihood	Consequence	Rating
Rare	Insignificant	Low
Action / Strategy		
This item has been evaluated against the Shire of Bruce Rock’s Risk Management Procedure’s Risk Matrix. The perceived level of risk is considered to be “Low” risk and will be managed by routine procedure and is unlikely to need specific application of resources.		

Financial Implications Nil

Strategic Implications

Shire of Bruce Rock – Strategic Community Plan 2017-2027

Governance

Goal 12 – Council leads the organisation in a strategic and flexible manner

- 12.2 Continue to build our voice and strategic projects within our regional groupings

Voting Requirements

Simple Majority

<p>COMMITTEE RECOMMENDATION COUNCIL DECISION Resolution OCM Sep 22 – 11.1.3</p> <p>Moved: Cr Foss Seconded: Cr Kilminster</p> <p>That Council receives the minutes of the WEROC Inc Board Meeting held on the 5th September 2022 at the Shire of Tammin Council Chambers.</p> <p style="text-align: right;">Carried 8/0</p>

12. New Business of an urgent nature introduced by discussion of the meeting

Agenda Reference and Subject:

12.1.1 Offer to Purchase 113 Butcher St, Bruce Rock

File Reference:

A15 113 Butcher Street, Bruce Rock

Reporting Officer:

Darren Mollenoyux, Chief Executive Officer

Author:

Darren Mollenoyux, Chief Executive Officer

Disclosure of Interest:

Nil

Attachments:

*Item 12.1.1 Attachment A - Confidential Market Valuation -
113 Butcher Street*

Summary

Council is asked to consider an offer from A & T Nation to purchase a vacant Council lot at 113 Butcher St, Bruce Rock.

Background

On the 5th August 2022 Council received a written offer of \$6,000 inc gst from Andrew & Tania Nation to purchase one of Council's vacant lot located at 113 Butcher St, Bruce Rock.

The applicant has advised that they will be building a house on the site and relocating, should they be successful in purchasing the land.

Comment

This lot has been available for purchase on Council's vacant land list and website for over 12 years, with no interest to date. There are 9 vacant lots within the Townsite of Bruce Rock owned by Council and available for purchase.

In considering the offer Council needs to consider the length of time the land has been available with no offers and potential benefits from selling the lot, such as no longer requiring maintenance of the lot, a new property and residents in town with obvious benefits that comes with that.

As per section 3.58 of the Local Government Act a valuation of the land is required for Council's consideration and assessment against the offer from the applicant.

A market valuation has been undertaken and the market valuation is assessed as below;

Vacant Land - 113 Butcher St, Bruce Rock

Market Valuation Extract

*There is little consistency between market evidence indicating a broader value range. The above information and the evidence attached herein indicates a Market Valuation Range of **\$10,000 to \$20,000**. We have adopted the midpoint of **\$15,000** in this instance, reflecting a land rate of \$15/m².*

Consultation

Jennifer Bow, Manager of Finance

Mike Darby, Senior Finance Officer

Statutory Implications

Local Government Act 1995 - Sect 3.58

3.58 - Disposing of property

- (1) In this section —
dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not;
property includes the whole or any part of the interest of a local government in property, but does not include money.
- (2) Except as stated in this section, a local government can only dispose of property to —
(a) the highest bidder at public auction; or
(b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.
- (3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —
(a) it gives local public notice of the proposed disposition —
(i) describing the property concerned; and
(ii) giving details of the proposed disposition; and
(iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;
and
(b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.
- (4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include —
(a) the names of all other parties concerned; and
(b) the consideration to be received by the local government for the disposition; and
(c) the market value of the disposition —
(i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or

Policy Implications Nil

Risk Implications

Risk: If Council does not approve the disposal of land it may remain sold for an unknown period of time.		
Likelihood	Consequence	Rating
Possible	Moderate	Moderate
Action / Strategy		
That Council seek an amicable arrangement to assist in the development of the lot and increasing investment into Bruce Rock.		

Financial Implications

Council has a budget provision of \$15,000 in 2022/23 for the income for sale of vacant land.

Council needs to consider the offer of \$6,000 inc gst against the market valuation of \$15,000.

Strategic Implications

Shire of Bruce Rock – Strategic Community Plan 2017-2027

Infrastructure

Goal 3: Assist the local economy to grow

Goal 4: Workers and their families can work and reside in the Shire

- 4.3 – Promote existing residential land and plan for future commercial and residential land developments to meet current and future needs

Voting Requirements Absolute Majority

Officer Recommendation

That Council:

1. Considers the offer of \$6,000 from Andrew & Tania Nation to purchase Council’s vacant lot located at 113 Butcher St, Bruce Rock. and;
2. If Council agrees then
 - a) In accordance with section 3.58 of the Local Government Act Council authorises the Chief Executive Officer to give local public notice of its intention to dispose of the following lot to Andrew & Tania Nation for the amounts stated below;
113 (Lot 143) Butcher St, Bruce Rock \$_____ inc GST
 - b) That at the conclusion of the advertising period should there be no public submissions the CEO be authorised to proceed with the lease or if submissions are received an item be presented to the October 2022 Ordinary Meeting of Council to consider, prior to the execution of the disposal/sale of 113 (Lot 143) Butcher St, Bruce Rock.

Council decision varied to Officer Recommendation to determine a figure of \$10,500 inc GST.

COUNCIL DECISION

Resolution OCM Sep 22 – 12.1.1

Moved: Cr Crooks

Seconded: Cr Verhoogt

That Council:

1. **Considers the offer of \$6,000 from Andrew & Tania Nation to purchase Council’s vacant lot located at 113 Butcher St, Bruce Rock. and;**
2. **If Andrew and Tanya Nation agree then;**
 - a) **In accordance with section 3.58 of the Local Government Act Council authorises the Chief Executive Officer to give local public notice of its intention to dispose of the following lot to Andrew & Tania Nation for the amounts stated below;
113 (Lot 143) Butcher St, Bruce Rock \$10,500 inc GST**
 - b) **That at the conclusion of the advertising period should there be no public submissions the CEO be authorised to proceed with the lease or if submissions are received an item be presented to the October 2022 Ordinary Meeting of Council to consider, prior to the execution of the disposal/sale of 113 (Lot 143) Butcher St, Bruce Rock.**

CARRIED BY ABSOLUTE MAJORITY 8/0

Agenda Reference and Subject:

12.1.2 Offer to Purchase 39 Railway Parade, Bruce Rock

File Reference:

A434 39 Railway Parade, Bruce Rock

Reporting Officer:

Darren Mollenoyux, Chief Executive Officer

Author:

Darren Mollenoyux, Chief Executive Officer

Disclosure of Interest:

Nil

Attachments:

*Item 12.1.2 Attachment A - Confidential Market Valuation –
39 Railway Parade Bruce Rock*

Summary

Council is asked to consider an offer from Mary Schick to purchase a vacant Council lot at 39 (lot 184) Railway Parade, Bruce Rock.

Background

On the 6th September 2022 Council received a written offer of \$10,500 inc gst from Mary Schick to purchase one of Council's vacant land located at 39 (lot 184) Railway Parade, Bruce Rock.

The applicant has advised that they will be building a shed on the site which is located next to Mary Schick's property.

Comment

This lot has been available for purchase on Council's vacant land list and website for the past three years, with Mary Schick previously making lower offers for the same lot. There are 9 vacant lots within the Townsite of Bruce Rock owned by Council and available for purchase.

In considering the offer Council needs to consider the length of time the land has been available with little interest and potential benefits from selling the lot, such as no longer requiring maintenance of the lot.

As per section 3.58 of the Local Government Act a valuation of the land is required for Council's consideration and assessment against the offer from the applicant.

A market valuation has been undertaken and the market valuation is assessed as below;

Vacant Land 39 Railway Parade, Bruce Rock

Market Valuation Extract

*There is little consistency between market evidence indicating a broader value range. The above information and the evidence attached herein indicates a Market Valuation Range of **\$10,000 to \$20,000**. We have adopted the midpoint of **\$15,000** in this instance, reflecting a land rate of \$15/m².*

Consultation

Jennifer Bow, Manager of Finance

Mike Darby, Senior Finance Officer

Statutory Implications

Local Government Act 1995 - Sect 3.58

3.58 - Disposing of property

(1) In this section —

dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not;

property includes the whole or any part of the interest of a local government in property, but does not include money.

- (2) Except as stated in this section, a local government can only dispose of property to —
 - (a) the highest bidder at public auction; or
 - (b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.

- (3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —
 - (a) it gives local public notice of the proposed disposition —
 - (i) describing the property concerned; and
 - (ii) giving details of the proposed disposition; and
 - (iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;
 and
 - (b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.

- (4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include —
 - (a) the names of all other parties concerned; and
 - (b) the consideration to be received by the local government for the disposition; and
 - (c) the market value of the disposition —
 - (i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or

Policy Implications Nil

Risk Implications

Risk: If Council does not approve the disposal of land it may remain sold for an unknown period of time.		
Likelihood	Consequence	Rating
Possible	Moderate	Moderate
Action / Strategy		
That Council seek an amicable arrangement to assist in the development of the lot and increasing investment into Bruce Rock.		

Financial Implications

Council has a budget provision of \$15,000 in 2022/23 for the income for sale of vacant land.

Council needs to consider the offer of \$10,500 inc gst against the market valuation of \$15,000

Strategic Implications

Shire of Bruce Rock – Strategic Community Plan 2017-2027

Infrastructure

Goal 3: Assist the local economy to grow

Goal 4: Workers and their families can work and reside in the Shire

- 4.3 – Promote existing residential land and plan for future commercial and residential land developments to meet current and future needs

Voting Requirements Absolute Majority

Officer Recommendation

That Council:

1. Considers the offer of \$10,500 inc gst from Mary Schick to purchase Council's vacant lot located at 39 Railway Pde, Bruce Rock. and;
2. If Council agrees then
 - a) In accordance with section 3.58 of the Local Government Act Council authorises the Chief Executive Officer to give local public notice of its intention to dispose of the following lot to Mary Schick for the amounts stated below;
39 (Lot 184) Butcher St, Bruce Rock \$10,500 inc GST
 - b) That at the conclusion of the advertising period should there be no public submissions the CEO be authorised to proceed with the lease or if submissions are received an item be presented to the October 2022 Ordinary Meeting of Council to consider, prior to the execution of the disposal/sale of 39 (Lot 184) Railway Parade, Bruce Rock.

Council decision varied to Officer Recommendation to direct the CEO to write to the applicant requesting further information regarding the intended usage of the land and proposed structure.

COUNCIL DECISION

Resolution OCM Sep 22 – 12.1.1

Moved: Cr Crooks

Seconded: Cr Kilminster

To assist Council in making a determination, the CEO write to the applicant requesting further information regarding the intended usage of the land and proposed structure.

CARRIED BY ABSOLUTE MAJORITY 8/0

Mrs M Schilling left the Council Chambers at 4.38pm

Mr A O'Toole left the Council Chambers at 4.38pm

13. Confidential Items

Agenda Reference and Subject:

13.1.1 Senior Employee – Contract Extension

File Reference:

Personnel

Reporting Officer:

Darren Mollenoyux, Chief Executive Officer

Author:

Darren Mollenoyux, Chief Executive Officer

Disclosure of Interest:

Nil

Attachments:

Nil

COUNCIL DECISION

Resolution OCM Sep 22 – 13.1.1.1

Moved: Cr Rajagopalan

Seconded: Cr Foss

That in accordance with Section 5.23(2) of the Local Government Act 1995, the meeting is closed to the members of the public for this item as the following sub-section applied:

(b) the personal affairs of any person;

Carried 8/0

COUNCIL DECISION

Resolution OCM Sep 22 – 13.1.1.2

Moved: Cr Rajagopalan

Seconded: Cr Waye

That in accordance with Section 5.23(2) of the Local Government Act 1995, Council reopens the meeting to the members of the public.

Carried 8/0

OFFICER RECOMMENDATION AND COUNCIL DECISION

Resolution OCM Sep 22 – 13.1.1.3

Moved: Cr Foss

Seconded: Cr Waye

That Council endorses the contract extension and variation of days of Mr David Holland as the Manager of Works and Services for a further three (3) year period ending on the 4th May 2026. and; The contract be varied to amend days of work, whilst maintain the same hours.

Carried 8/0

Cr J Verhoogt and Cr AR Crooks left the Council Chambers at 5.05pm.

Mrs M Schilling and Mr A O’Toole returned to the Council Chambers at 5.05pm.

Agenda Reference and Subject:

13.1.2 Expressions of Interest for Leasing of Industrial Unit 2, 9-11 Swan Street

File Reference:

Reporting Officer:

Alan O'Toole, Deputy Chief Executive Officer

Author:

Alan O'Toole, Deputy Chief Executive Officer

Disclosure of Interest:

Cr J Verhoogt, Cr Crooks

Attachments:

Item 13.1.2 Attachment A – CONFIDENTIAL Submissions

COUNCIL DECISION

Resolution OCM Sep 22 – 13.1.2.1

Moved: Cr Rajagopalan

Seconded: Cr Waye

That in accordance with Section 5.23(2) of the Local Government Act 1995, the meeting is closed to the members of the public for this item as the following sub-section applied:

(e) a matter that if disclosed would reveal -

(ii) information that has a commercial value to a person; or

(iii) information about the business, professional, commercial or financial affairs of a person

Carried 6/0

COUNCIL DECISION

Resolution OCM Sep 22 – 13.1.2.2

Moved: Cr Foss

Seconded: Cr Rajagopalan

That in accordance with Section 5.23(2) of the Local Government Act 1995, Council reopens the meeting to the members of the public.

Carried 6/0

Officer Recommendation

That Council awards the Lease of Unit 2, 9-11 Swan Street, Bruce Rock to _____ for an initial three-year period, with the option of a further three years on the agreement of both parties.

Council decision varied to Officer Recommendation to award the Lease of Unit 2,9-11 Swan Street Bruce Rock to Plant Profit Consulting Pty Ltd and Yield Movement.

COUNCIL DECISION

Resolution OCM Sep 22 – 13.1.2.3

Moved: Cr Foss

Seconded: Cr Rajagopalan

That Council awards the Lease of Unit 2, 9-11 Swan Street, Bruce Rock to Plant Profit Consulting Pty Ltd and Yield Movement for an initial three-year period, with the option of a further three years on the agreement of both parties.

Carried 4/2

Cr Verhoogt and Cr Crooks returned to the Council Chambers at 5.22pm.

14. Closure of Meeting

The Shire President Stephen Strange thanked everyone for their attendance and declared the meeting closed at 5.23pm.

These minutes were confirmed at a meeting on 20 October 2022.

Cr Stephen Strange
Shire President
20 October 2022

List of Accounts September 2022

Chq/EFT	Date	Name	Description	Amount
Municipal Account EFT's				
EFT20194	01/09/2022	BRUCE ROCK MEATS	CATERING FOR BUSH FIRE VOLUNTEER TRAINING	\$ 121.16
EFT20195	01/09/2022	COCA-COLA EUROPACIFICPARTNERS AUSTRALIA PTY LIMITED	SUPERMARKET ORDER	\$ 2,232.79
EFT20196	01/09/2022	CODY EXPRESS TRANSPORT	SUPERMARKET FREIGHT	\$ 1,355.89
EFT20197	01/09/2022	COLPET BROWNLEY	REFUSE SITE MAINTENANCE FOR FNE 31/08/2022	\$ 1,846.00
EFT20198	01/09/2022	KATIE FUCHSBICHLER	RUBBISH COLLECTION FOR FNE 31/08/2022	\$ 2,500.00
EFT20199	01/09/2022	MAROK WA PTY LTD	SUPERMARKET ORDER	\$ 431.09
EFT20200	01/09/2022	MARTINS PRODUCE	SUPERMARKET ORDER	\$ 3,731.72
EFT20201	01/09/2022	METCASH TRADING LIMITED	SUPERMARKET ORDER	\$ 12,691.63
EFT20202	01/09/2022	WALLIS COMPUTER SOLUTIONS	MICROSOFT 365 SUBSCRIPTION	\$ 71.30
EFT20203	01/09/2022	AUSTRALIAN GOVERNMENT CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	\$ 200.08
EFT20204	01/09/2022	SHIRE OF BRUCE ROCK	PAYROLL DEDUCTIONS	\$ 651.00
EFT20205	06/09/2022	RUSSELL TRADING TRUST T/A RUSSELL BUILDING APPROVALS PTY LTD	BUILDING PERMIT & COMPLIANCE CHECK FOR SUPERMARKET	\$ 2,475.00
EFT20208	01/09/2022	DEPARTMENT OF TRANSPORT (DOT CLEARING)	DOT CLEARING 30/08/2022 (EOM TRANSACTION)	\$ 15,089.55
EFT20209	02/09/2022	DEPARTMENT OF TRANSPORT (DOT CLEARING)	DOT CLEARING 31/08/2022 (EOM TRANSACTION)	\$ 16,423.40
EFT20210	07/09/2022	GREAT SOUTHERN FUEL SUPPLIES	FUEL FOR AUGUST 2022	\$ 957.40
EFT20211	07/09/2022	SHIRE OF BRUCE ROCK - T/AS BRUCE ROCK SUPERMARKET	VARIOUS PURCHASES FOR AUGUST 2022	\$ 767.71
EFT20212	07/09/2022	SHIRE OF BRUCE ROCK	PARTIAL LOSS OF BOND	\$ 345.24
EFT20213	07/09/2022	WHEATBELT WEIGHTLIFTING	REFUND BALANCE OF BOND	\$ 147.96
EFT20215	08/09/2022	AUSRECORD	TUBE CLIPS	\$ 60.50
EFT20216	08/09/2022	AUSTRALIA POST	POSTAGE CHARGES FOR AUGUST 2022	\$ 539.23
EFT20217	08/09/2022	BLACKWOODS	CLEANING SUPPLIES	\$ 64.00
EFT20218	08/09/2022	BOC LIMITED	GAS BOTTLE RENTAL AUGUST 2022	\$ 113.16
EFT20219	08/09/2022	BP MEDICAL	MEDICAL SUPPLIES FOR MED CENTRE	\$ 105.77
EFT20220	08/09/2022	BRUCE ROCK COMMUNITY RESOURCE CENTRE (INC)	ANNUAL CONTRIBUTION FOR ROCK REVIEW PRODUCTION	\$ 4,400.00
EFT20221	08/09/2022	BRUCE ROCK ENGINEERING	PARTS FOR BK9810	\$ 317.60
EFT20222	08/09/2022	BRUCE ROCK LPO	OFFICE STATIONERY & POSTAGE FOR JUNE-AUGUST 2022	\$ 244.86
EFT20223	08/09/2022	BUNNINGS NORTHAM	MATERIALS FOR WORKSHOP	\$ 68.23
EFT20224	08/09/2022	C-STORE DISTRIBUTION	SUPERMARKET FREIGHT	\$ 2,386.21
EFT20225	08/09/2022	CJD EQUIPMENT PTY LTD	PARTS FOR BK373	\$ 76.48
EFT20226	08/09/2022	CLEANAWAY DANIELS SERVICES PTY LTD	MED CENTRE WASTE DISPOSAL	\$ 418.33
EFT20227	08/09/2022	COLESTAN ELECTRICS	ELECTRICAL WORKS AT SHIRE PROPERTY	\$ 480.84
EFT20228	08/09/2022	CONNELLY IMAGES	SCOREBOARD SIGNAGE	\$ 143.00
EFT20229	08/09/2022	COPIER SUPPORT	PHOTOCOPIER METER READING AUGUST 2022	\$ 995.45
EFT20230	08/09/2022	COUNTRYWIDE FRIDGELINES PTY LTD	SUPERMARKET FREIGHT	\$ 105.04
EFT20231	08/09/2022	DAVES TREE SERVICE	ROADSIDE WEED CONTROL ON VARIOUS SHIRE ROADS	\$ 20,248.80
EFT20232	08/09/2022	E & MJ ROSHER PTY LTD	PARTS FOR BK117	\$ 232.68
EFT20233	08/09/2022	EASTERN DISTRICT CONTRACTORS	EQUESTRIAN RESERVE FENCING AND CLEAN UP	\$ 3,953.20
EFT20234	08/09/2022	EASTWAY FOOD SUPPLIES	SUPERMARKET ORDER	\$ 1,574.67
EFT20235	08/09/2022	ELDERS RURAL SERVICES AUSTRALIA LIMITED	GAS BOTTLES SWAP	\$ 98.00
EFT20236	08/09/2022	ENVIROPIPES	CULVERT PIPES FOR VARIOUS ROADS	\$ 1,224.43
EFT20237	08/09/2022	FULTON HOGAN	SUPPLY OF POT HOLE REPAIR MATERIALS	\$ 1,795.20
EFT20238	08/09/2022	GYM CARE	ANTIBACTERIAL WIPES	\$ 174.90
EFT20239	08/09/2022	JTB - JAPANESE TRUCK & BUS SPARES	PARTS FOR BK1018	\$ 1,407.45
EFT20240	08/09/2022	JULIAN GOLDACRE	REIMBURSEMENT OF EXPENSES	\$ 242.00
EFT20241	08/09/2022	LANDGATE	COPY OF CERTIFICATE OF TITLE	\$ 28.20
EFT20242	08/09/2022	LANDGATE- VALUATION	GRV INTERIM VALUATION	\$ 166.42
EFT20243	08/09/2022	LIBERTY OIL RURAL PTY LTD	BULK DIESEL	\$ 35,170.00
EFT20244	08/09/2022	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA (LGMA)	ANNUAL STATE CONFERENCE 2022 REGISTRATION	\$ 1,350.00
EFT20245	08/09/2022	MAROK WA PTY LTD	SUPERMARKET ORDER	\$ 431.09
EFT20246	08/09/2022	MARTINS PRODUCE	SUPERMARKET ORDER	\$ 3,550.58
EFT20247	08/09/2022	MAURICE JAMES GRIFFITHS	REFUND OF OVERCHARGED AMOUNT FOR VEHICLE INSPECTION	\$ 36.60
EFT20248	08/09/2022	MERREDIN PANEL AND PAINT	SUPPLY AND FIT WINDSCREENS TO BK08 & BK608	\$ 1,611.50
EFT20249	08/09/2022	MERREDIN TELEPHONE SERVICES	GYM SWIPE CARDS	\$ 388.76
EFT20250	08/09/2022	METCASH TRADING LIMITED	SUPERMARKET ORDER	\$ 11,404.55
EFT20251	08/09/2022	NUTRIEN AG SOLUTIONS	FENCING MATERIAL FOR EQUESTRIAN RESERVE	\$ 8,094.02
EFT20252	08/09/2022	OFFICEWORKS BUSINESS DIRECT	OFFICE STATIONERY	\$ 327.29
EFT20253	08/09/2022	PORTER CONSULTING ENGINEERS	SAFETY AUDIT AND DESIGN OF BRUCE ROCK NAREMBEEN/CUMMININ ROAD INTERSECTION	\$ 4,620.00
EFT20254	08/09/2022	PUREWATER POOL SERVICES	REPAIRS AT AQUATIC CENTRE	\$ 2,743.40
EFT20255	08/09/2022	SYDNEY TOOLS PTY LTD	MATERIALS FOR WORKSHOP	\$ 90.00
EFT20256	08/09/2022	SYNERGY	ELECTRICITY USAGE AT SHIRE PROPERTIES AUGUST 2022	\$ 21,246.80
EFT20257	08/09/2022	THE BRUCE ROCK HOTEL	STAFF RECEPTION	\$ 275.00

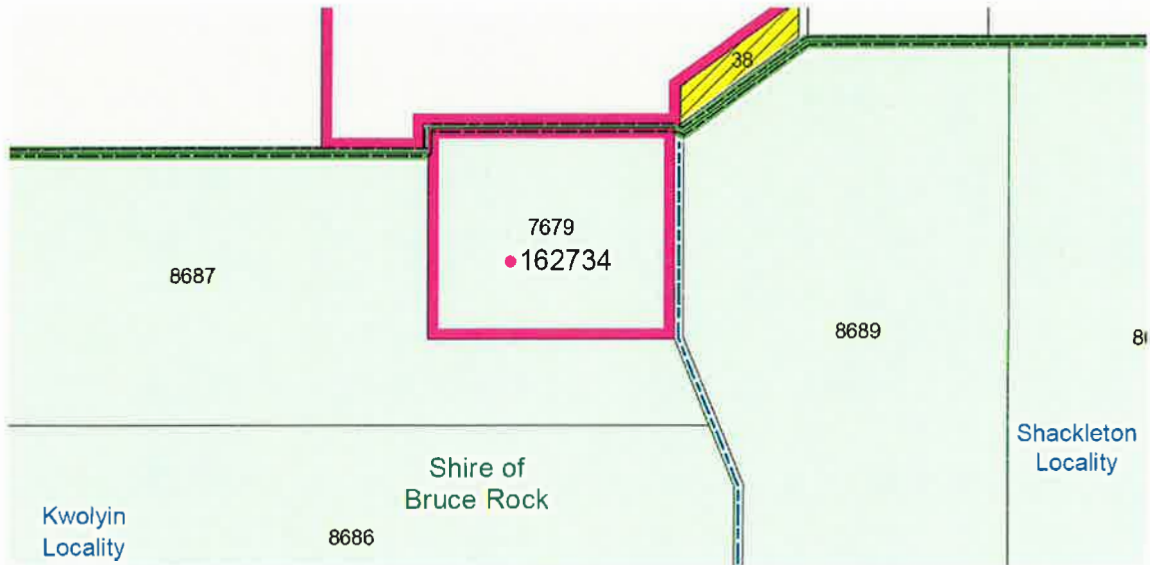
EFT20258	08/09/2022	THE TRUSTEE FOR THE SHACKLETON BULK HAULAGE TRUST T/A SHACKLETON BULK HAULAGE	SUPPLY AND DELIVER WHITE SAND, CONCRETE SAND & METAL	\$ 7,590.00
EFT20259	08/09/2022	TOLL TRANSPORT PTY LTD	FREIGHT FROM VARIOUS LOCATIONS TO BRUCE ROCK	\$ 345.50
EFT20260	08/09/2022	TRANSTRUCT	PARTS FOR SHACKLETON FIRE SHED AUTOMATIC DOOR	\$ 1,633.72
EFT20261	08/09/2022	TRUCKLINE	PARTS FOR BK025	\$ 99.29
EFT20262	08/09/2022	TWO DOGS HOME HARDWARE	MATERIALS FOR GARDEN CREW	\$ 1,685.00
EFT20263	08/09/2022	WA CONTRACT RANGER SERVICES	RANGER SERVICES AUGUST 2022	\$ 574.75
EFT20264	08/09/2022	WA DISTRIBUTORS PTY LTD T/AS ALLWAYS FOODS	CLEANING SUPPLIES	\$ 1,347.85
EFT20265	08/09/2022	WALLIS COMPUTER SOLUTIONS	SUPERMARKET MONTHLY WIRELESS ACCESS	\$ 44.00
EFT20266	08/09/2022	WESFARMERS KLEENHEAT GAS PTY LTD	ANNUAL GAS FACILITY FEES	\$ 46.75
EFT20267	08/09/2022	WESTRAC PTY LTD	PARTS FOR BK727, BK511 & BK512	\$ 1,350.75
EFT20268	08/09/2022	WHEATBELT UNIFORMS, SIGNS & SAFETY	SAFETY TAGS	\$ 253.44
EFT20269	08/09/2022	WIDEAWAKE PTY LTD T/AS IDEAL SALES	SUPERMARKET ORDER	\$ 1,066.54
EFT20270	08/09/2022	WML CONSULTANTS PTY LTD	SHIRE OWNED BRIDGE INSPECTIONS	\$ 40,084.80
EFT20271	08/09/2022	WURTH	MATERIALS FOR WORKSHOP	\$ 331.47
EFT20272	07/09/2022	DEPARTMENT OF TRANSPORT DRIVER AND VEHICLE SERVICES	DOT VEHICLE INSPECTION BALANCE OF REVENUE AUGUST 2022	\$ 40.70
EFT20273	13/09/2022	SHIRE OF BRUCE ROCK - CREDIT CARD	CREDIT CARD FOR SEPTEMBER 2022	\$ 710.25
EFT20274	15/09/2022	BDD AUSTRALIA PTY LTD T/A BEGA	SUPERMARKET ORDER	\$ 4,575.41
EFT20275	15/09/2022	C-STORE DISTRIBUTION	SUPERMARKET ORDER	\$ 1,553.74
EFT20276	15/09/2022	CODY EXPRESS TRANSPORT	SUPERMARKET FREIGHT	\$ 1,166.76
EFT20277	15/09/2022	COLPET BROWNLEY	REFUSE SITE MAINTENANCE FOR FNE 14/09/2022	\$ 1,846.00
EFT20278	15/09/2022	EASTWAY FOOD SUPPLIES	SUPERMARKET ORDER	\$ 1,738.02
EFT20279	15/09/2022	JEREMY GARETH HALL	WAGES FROM 31/08/2022 LESS CASH ADVANCED AT THAT TIME	\$ 1,461.06
EFT20280	15/09/2022	KATIE FUCHSBICHLER	RUBBISH COLLECTION FOR FNE 14/09/2022	\$ 2,500.00
EFT20281	15/09/2022	MAROK WA PTY LTD	SUPERMARKET ORDER	\$ 432.59
EFT20282	15/09/2022	MARTINS PRODUCE	SUPERMARKET ORDER	\$ 3,986.99
EFT20283	15/09/2022	MERREDIN PANEL AND PAINT	SUPPLY AND FIT WINDSCREEN TO BK2	\$ 1,570.80
EFT20284	15/09/2022	METCASH TRADING LIMITED	SUPERMARKET ORDER	\$ 12,530.82
EFT20285	15/09/2022	OFFICE OF REGIONAL ARCHITECTURE	ARCHITECTURAL SERVICES FOR SUPERMARKET	\$ 2,700.58
EFT20286	15/09/2022	PRESTON ROWE PATERSON PERTH PTY LTD	VALUATION OF SHIRE VACANT LAND	\$ 1,188.00
EFT20287	15/09/2022	THE RETAIL RESOURCES COMPANY	SUPERMARKET CONSULTANCY FEES	\$ 3,055.91
EFT20288	15/09/2022	AUSTRALIAN GOVERNMENT CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	\$ 200.08
EFT20289	15/09/2022	SHIRE OF BRUCE ROCK	PAYROLL DEDUCTIONS	\$ 656.00
EFT20290	07/09/2022	WEST AUSTRALIAN NEWSPAPERS LIMITED	NEWSPAPERS FOR WEEK ENDING 28/08/2022	\$ 373.63
EFT20291	21/09/2022	1300TEMPFENCE	HIRE OF TEMPORARY FENCE FOR SUPERMARKET SITE	\$ 704.22
EFT20292	21/09/2022	2C2U IT PTY LTD	MED CENTRE REMOTE IT SUPPORT	\$ 36.30
EFT20293	21/09/2022	AUSTRALIAN TAXATION OFFICE	BAS FOR AUGUST 2022	\$ 14,237.00
EFT20294	21/09/2022	AVON WASTE	BULK RECYCLING FOR AUGUST 2022	\$ 3,679.33
EFT20295	21/09/2022	BDD AUSTRALIA PTY LTD T/A BEGA	SUPERMARKET ORDER	\$ 2,221.26
EFT20296	21/09/2022	BROWNLEY'S PLUMBING & GAS	PLUMBING WORKS AT SHIRE PROPERTY	\$ 455.40
EFT20297	21/09/2022	BRUCE ROCK CAFE - LOVE THAT FOOD	COUNCIL MEETING REFRESHMENTS	\$ 62.00
EFT20298	21/09/2022	BRUCE ROCK DISTRICT CLUB	COUNCIL MEETING LUNCHESES & REFRESHMENTS	\$ 613.00
EFT20299	21/09/2022	BRUCE ROCK MEATS	CATERING FOR R U OK DAY	\$ 100.00
EFT20300	21/09/2022	BRUCE ROCK TYRES	TYRES FOR BK9649	\$ 567.60
EFT20301	21/09/2022	BURGESS RAWSON PTY LTD	WATER RATES FOR LEASED PROPERTY	\$ 53.86
EFT20302	21/09/2022	C-STORE DISTRIBUTION	SUPERMARKET ORDER	\$ 1,535.06
EFT20303	21/09/2022	CHRIS BRAY ELECTRICS PTY LTD	ELECTRICAL WORKS AT SHIRE PROPERTY	\$ 320.00
EFT20304	21/09/2022	CITY OF KALAMUNDA	BUILDING ADMINISTRATION FEES	\$ 41.60
EFT20305	21/09/2022	CLINICARE PHARMACY BRUCE ROCK	BATTERIES	\$ 11.95
EFT20306	21/09/2022	CODY EXPRESS TRANSPORT	FREIGHT FROM MIDLAND TO BRUCE ROCK	\$ 198.00
EFT20307	21/09/2022	COLESTAN ELECTRICS	ELECTRICAL WORKS AT SHIRE PROPERTY	\$ 1,372.53
EFT20308	21/09/2022	COMBINED PEST CONTROL WA P/L	PEST CONTROL AT SHIRE PROPERTY	\$ 198.00
EFT20309	21/09/2022	COUNTRYWIDE FRIDGELINES PTY LTD	SUPERMARKET FREIGHT	\$ 69.56
EFT20310	21/09/2022	ELEC TECH DIESEL SERVICES PTY LTD	PARTS FOR BK010	\$ 325.26
EFT20311	21/09/2022	FLEET FITNESS	REPLACEMENT PARTS FOR GYM EQUIPMENT	\$ 24.20
EFT20312	21/09/2022	HERSEY'S SAFETY PTY LTD	MATERIALS FOR WORKSHOP	\$ 1,357.50
EFT20313	21/09/2022	IAN JOHNSON	SANDBLAST & PRIME PBK9092	\$ 1,600.00
EFT20314	21/09/2022	JOHN PHILLIPS CONSULTING	CEO ANNUAL PERFORMANCE REVIEW	\$ 2,200.00
EFT20315	21/09/2022	JULIAN GOLDACRE	REIMBURSEMENT OF EXPENSES	\$ 597.00
EFT20316	21/09/2022	LIBERTY OIL RURAL PTY LTD	HYDRAULIC FLUID	\$ 816.15
EFT20317	21/09/2022	LUKERATIVE PLUMBING, GAS & MAINTENANCE	PLUMBING WORKS AT SHIRE PROPERTY	\$ 376.20
EFT20318	21/09/2022	MAROK WA PTY LTD	SUPERMARKET ORDER	\$ 412.24
EFT20319	21/09/2022	MARTINS PRODUCE	SUPERMARKET ORDER	\$ 3,500.55
EFT20320	21/09/2022	MCCALL MOTORS PTY LTD	MATERIALS FOR BUILDING MAINTENANCE, WORKSHOP & GARDEN CREW	\$ 374.74
EFT20321	21/09/2022	MCINTOSH & SON MERREDIN	SKELETON WEED LAG EXPENSES	\$ 116.55
EFT20322	21/09/2022	MERREDIN GLAZING SERVICE	SHOWER SCREENS FOR SHIRE PROPERTIES	\$ 2,928.20

EFT20323	21/09/2022	MERREDIN PANEL AND PAINT	SUPPLY & FIT WINDSCREEN TO BK02	\$ 1,034.00
EFT20324	21/09/2022	METCASH TRADING LIMITED	SUPERMARKET ORDER	\$ 16,218.71
EFT20325	21/09/2022	MIDLAND TROPHIES	TROPHIES FOR ANNUAL SHIRE SPORTS AWARDS	\$ 315.00
EFT20326	21/09/2022	NB HARDWARE & AG SUPPLIES	MATERIALS FOR GARDEN CREW	\$ 202.57
EFT20327	21/09/2022	OFFICEWORKS BUSINESS DIRECT	STATIONERY ORDER	\$ 136.99
EFT20328	21/09/2022	RON BATEMAN & CO	SKELETON WEED LAG EXPENSES	\$ 764.42
EFT20329	21/09/2022	SETON AUSTRALIA	CHANGE TABLE FOR AMPHITHEATRE TOILET	\$ 758.21
EFT20330	21/09/2022	STRANGE IMAGES	COUNCILLOR STUDIO PHOTOS	\$ 1,900.00
EFT20331	21/09/2022	SW TAYLOR	ANNUAL WHS PROCESS	\$ 2,200.00
EFT20332	21/09/2022	TELSTRA	TELEPHONE USAGE FOR SEPTEMBER 2022	\$ 1,972.07
EFT20333	21/09/2022	TOLL TRANSPORT PTY LTD	FREIGHT FROM VARIOUS LOCATIONS TO BRUCE ROCK	\$ 49.83
EFT20334	21/09/2022	TRANSTRUCT	MATERIALS FOR TOWN CREW	\$ 142.01
EFT20335	21/09/2022	TWO DOGS HOME HARDWARE	MATERIALS FOR BUILDING MAINTENANCE & SKELETON WEED LAG EXPENSES	\$ 147.87
EFT20336	21/09/2022	WA DISTRIBUTORS PTY LTD T/AS ALLWAYS FOODS	CLEANING SUPPLIES	\$ 235.20
EFT20337	21/09/2022	WHEATBELT REFRIGERATION AND AIR CONDITIONING	REPAIRS TO AIR CONS AT VARIOUS SHIRE PROPERTIES	\$ 650.10
EFT20338	21/09/2022	WHEATBELT UNIFORMS, SIGNS & SAFETY	SKELETON WEED LAG EXPENSES	\$ 623.87
EFT20339	21/09/2022	WULYALING FARMS	REIMBURSEMENT OF DIESEL FOR BABAKIN FIRE TRUCK	\$ 521.21
EFT20340	28/09/2022	BURGESS RAWSON PTY LTD	WATER RATES FOR LEASED PROPERTY	\$ 464.59
EFT20341	28/09/2022	CARTRIDGE WORLD COTTESLOE	PRINTER INK CARTRIDGES FOR SUPERMARKET	\$ 653.00
EFT20342	28/09/2022	COLPET BROWNLEY	REFUSE SITE MAINTENANCE FOR FNE 15/09/2022	\$ 1,846.00
EFT20343	28/09/2022	EASTWAY FOOD SUPPLIES	SUPERMARKET ORDER	\$ 1,684.03
EFT20344	28/09/2022	JORDAN SPRIGG SCULPTURES PTY LTD	COMMUNITY PRESENTATION	\$ 1,500.00
EFT20345	28/09/2022	KATIE FUCHSBICHLER	RUBBISH COLLECTION FOR FNE 28/09/2022	\$ 2,500.00
EFT20346	28/09/2022	MADDISON ROSE AURISCH	REIMBURSEMENT OF EXPENSES	\$ 147.00
EFT20347	28/09/2022	MAROK WA PTY LTD	SUPERMARKET ORDER	\$ 273.18
EFT20348	28/09/2022	MARTINS PRODUCE	SUPERMARKET ORDER	\$ 3,795.33
EFT20349	28/09/2022	METCASH TRADING LIMITED	SUPERMARKET ORDER	\$ 25,127.07
EFT20350	28/09/2022	MHG CONSTRUCTION PTY LTD T/A MATT GILBERT CARPENTRY & MAINTENANCE	BUILDING MAINTENANCE ON SHIRE PROPERTIES	\$ 2,896.08
EFT20351	28/09/2022	SUPER AMART	CARAVAN PARK CHALET FURNITURE	\$ 1,298.00
EFT20352	28/09/2022	WIDEAWAKE PTY LTD T/AS IDEAL SALES	SUPERMARKET ORDER	\$ 1,022.14
EFT20353	29/09/2022	AUSTRALIAN GOVERNMENT CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	\$ 218.10
EFT20354	29/09/2022	SHIRE OF BRUCE ROCK	PAYROLL DEDUCTIONS	\$ 656.00
EFT20355	14/09/2022	WEST AUSTRALIAN NEWSPAPERS LIMITED	NEWSPAPERS FOR WEEK ENDING 4/09/2022	\$ 393.54
EFT20356	21/09/2022	WEST AUSTRALIAN NEWSPAPERS LIMITED	NEWSPAPERS FOR WEEK ENDING 11/09/2022	\$ 452.75
EFT20357	29/09/2022	WEST AUSTRALIAN NEWSPAPERS LIMITED	NEWSPAPERS FOR WEEK ENDING 18/09/2022	\$ 448.04
Total EFT's				\$408,136.53
Municipal Account Cheques				
86	08/09/2022	DEPARTMENT OF TRANSPORT	VEHICLE REGISTRATION	\$ 194.05
87	08/09/2022	WATER CORPORATION	WATER USAGE AT SHIRE PROPERTY	\$ 46.08
88	15/09/2022	SHIRE OF BRUCE ROCK	RECOUP OF CASH ADVANCE TO EMPLOYEE	\$ 500.00
89	15/09/2022	SHIRE OF BRUCE ROCK	PETTY CASH RECOUP, PLATE CHANGE	\$ 44.50
90	21/09/2022	PLATINUM TIGER PTY LTD	SKELETON WEED LAG EXPENSES	\$ 3,096.00
91	21/09/2022	WATER CORPORATION	WATER USAGE AT SHIRE PROPERTIES	\$ 2,469.68
92	28/09/2022	WATER CORPORATION	WATER USAGE AT SHIRE PROPERTIES	\$ 6,578.96
Total Cheques				\$12,929.27
Wages and Salaries				
	31/08/2022	PAYROLL DIRECT DEBIT OF NET PAYS	PAYROLL FORTNIGHT ENDING 31/08/2022	\$ 77,769.60
	14/09/2022	PAYROLL DIRECT DEBIT OF NET PAYS	PAYROLL FORTNIGHT ENDING 14/09/2022	\$ 80,581.72
	16/09/2022	PAYROLL DIRECT DEBIT OF NET PAYS	PAYROLL FORTNIGHT ENDING 14/09/2022 (CORRECTION)	\$ 747.97
	28/09/2022	PAYROLL DIRECT DEBIT OF NET PAYS	PAYROLL FORTNIGHT ENDING 28/09/2022	\$ 81,735.31
Total Wages and Salaries				\$240,834.60

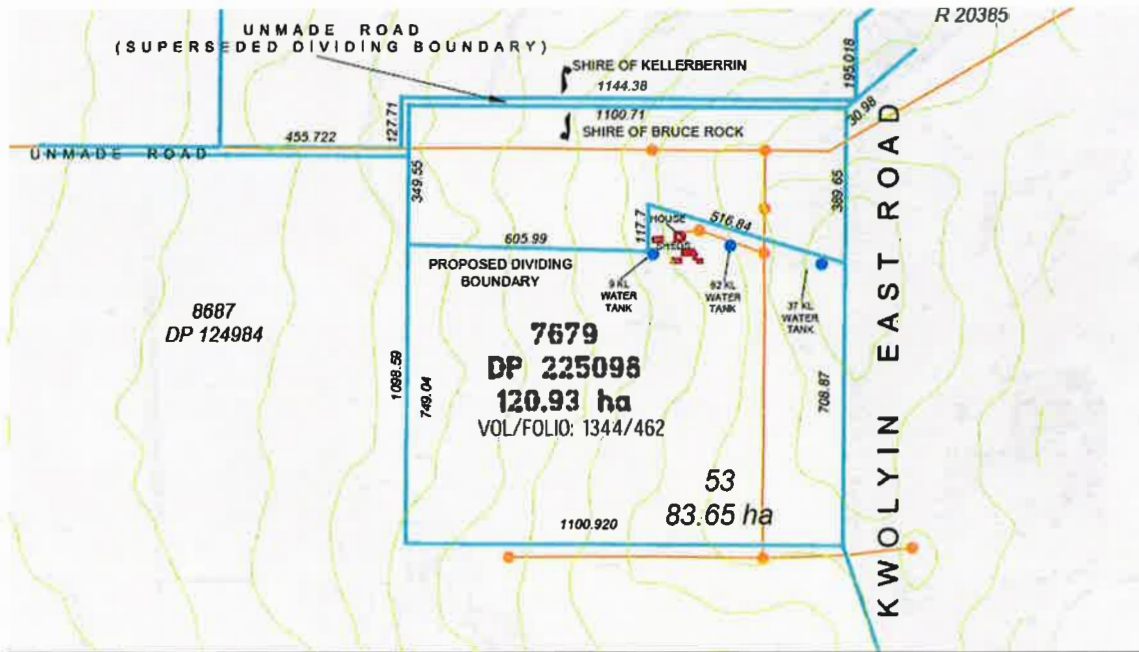
Municipal Account Direct Debit				
DD8481.1	14/09/2022	AWARE SUPER PTY LTD	PAYROLL DEDUCTIONS	\$ 9,093.68
DD8481.2	14/09/2022	BENDIGO SMART SAVER SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 396.34
DD8481.3	14/09/2022	AMP RETIREMENT SAVINGS ACCOUNT	SUPERANNUATION CONTRIBUTIONS	\$ 98.82
DD8481.4	14/09/2022	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	\$ 205.80
DD8481.5	14/09/2022	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	\$ 243.27
DD8481.6	14/09/2022	COLONIAL FIRSTCHOICE WHOLESALE PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 274.64
DD8481.7	14/09/2022	HOST PLUS SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	\$ 231.00
DD8481.8	14/09/2022	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 244.41
DD8481.9	14/09/2022	MACQUARIE SUPER MANAGER II	SUPERANNUATION CONTRIBUTIONS	\$ 190.56
DD8487.1	14/09/2022	BENDIGO SMART SAVER SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 79.17
DD8499.1	28/09/2022	AWARE SUPER PTY LTD	PAYROLL DEDUCTIONS	\$ 9,880.45
DD8499.2	28/09/2022	BENDIGO SMART SAVER SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 475.22
DD8499.3	28/09/2022	AMP RETIREMENT SAVINGS ACCOUNT	SUPERANNUATION CONTRIBUTIONS	\$ 61.68
DD8499.4	28/09/2022	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	\$ 205.80
DD8499.5	28/09/2022	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	\$ 240.94
DD8499.6	28/09/2022	HOST PLUS SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	\$ 230.58
DD8499.7	28/09/2022	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 242.63
DD8499.8	28/09/2022	MACQUARIE SUPER MANAGER II	SUPERANNUATION CONTRIBUTIONS	\$ 219.36
DD8499.9	28/09/2022	SUPERWRAP PERSONAL SUPER PLAN	SUPERANNUATION CONTRIBUTIONS	\$ 785.86
DD8481.10	14/09/2022	SUPERWRAP PERSONAL SUPER PLAN	SUPERANNUATION CONTRIBUTIONS	\$ 785.86
DD8481.11	14/09/2022	WEALTH PERSONAL SUPERANNUATION AND PENSION FUND	SUPERANNUATION CONTRIBUTIONS	\$ 385.78
DD8481.12	14/09/2022	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 1,895.69
DD8481.13	14/09/2022	MACQUARIE SUPER ACCUMULATOR	SUPERANNUATION CONTRIBUTIONS	\$ 101.08
DD8481.14	14/09/2022	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 510.38
DD8481.15	14/09/2022	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	\$ 252.41
DD8481.16	14/09/2022	VIRGIN MONEY SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 193.81
DD8499.10	28/09/2022	WEALTH PERSONAL SUPERANNUATION AND PENSION FUND	SUPERANNUATION CONTRIBUTIONS	\$ 469.65
DD8499.11	28/09/2022	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 1,881.38
DD8499.12	28/09/2022	MACQUARIE SUPER ACCUMULATOR	SUPERANNUATION CONTRIBUTIONS	\$ 50.93
DD8499.13	28/09/2022	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 567.14
DD8499.14	28/09/2022	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	\$ 287.70
DD8499.15	28/09/2022	VIRGIN MONEY SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 193.81
Total Direct Debits				\$30,975.83
Credit Card Payments				
EFT20273	13/09/2022	CANVA	ANNIVERSARY CARDS	\$ 63.00
			CHRISTMAS CARDS	\$ 113.00
			BIRTHDAY CARDS	\$ 63.00
		HEALTHENGINE	HEALTH ENGINE APP, SMS RECALLS & NEW PATIENTS	\$ 132.00
		BENDIGO BANK	CARD FEE	\$ 4.00
		ACTIV8ME	DCEO INTERNET	\$ 45.40
		WESTNET	INTERNET FOR SEPTEMBER	\$ 89.95
			INTERNET FOR SEPTEMBER	\$ 89.95
			INTERNET FOR SEPTEMBER	\$ 109.95
Total Credit Card Payments				\$710.25
Total Municipal Account EFT Payments				\$408,136.53
Total Municipal Account Cheque Payments				\$12,929.27
Total Trust Account EFT Payments				\$0.00
Total Trust Account Cheque Payments				\$0.00
Total Wages				\$271,810.43
Total				\$692,876.23

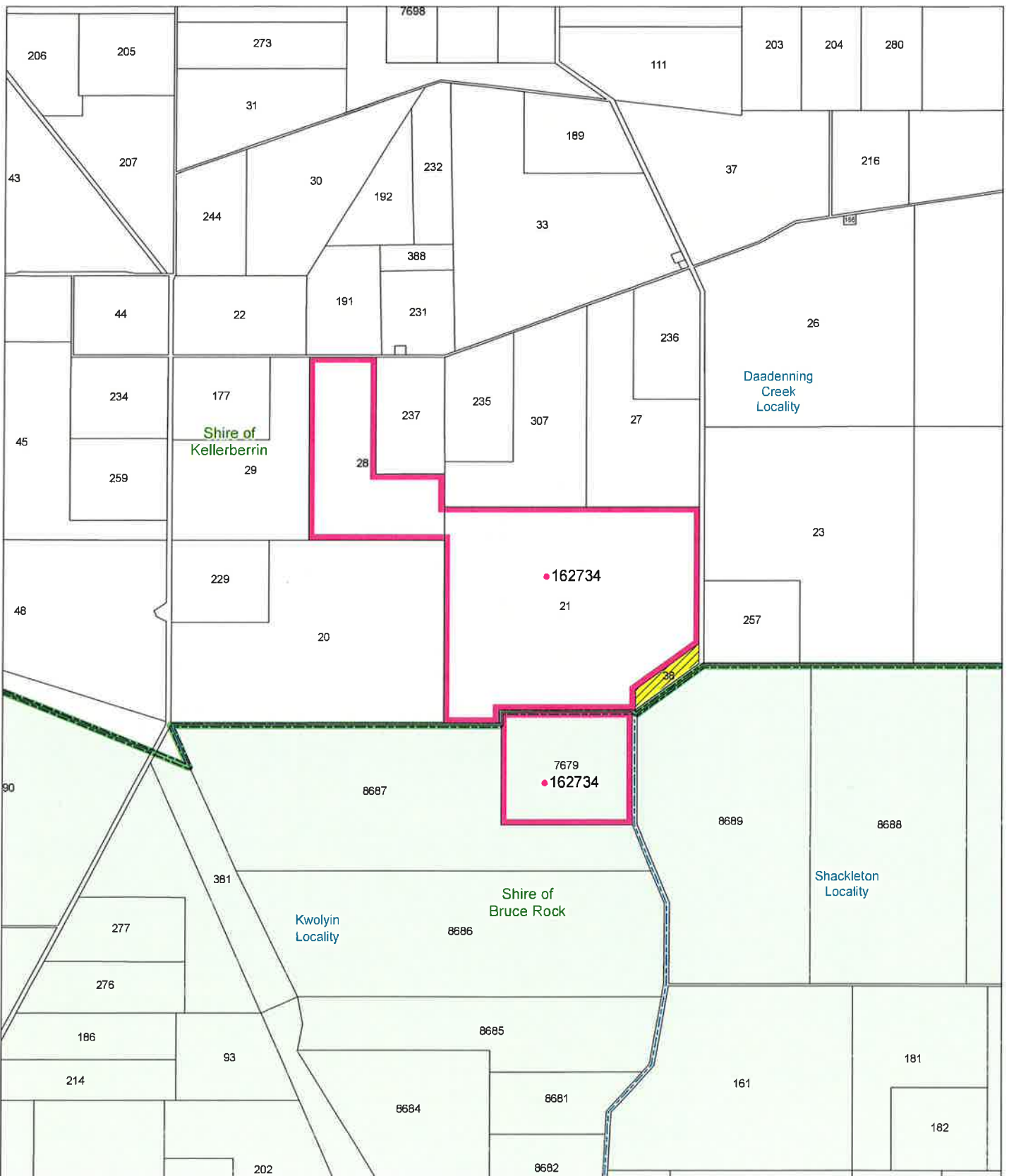
Item 10.3.1 - Attachment A Diagram & Mappings of subdivision proposal

Existing Lot 7679 Boundry to be proposed as "Lot 53":



Balance of former Lot 7679 to be proposed "Lot 52" which crosses the Bruce Rock Shire boundary into the Kellerberrin Shire Boundary:





**Location Plan for:
Subdivision Application**

This data is to be used only for the processing of a
Subdivision Application

Application Number: **162734**

Decision: **Outstanding**

Printed: **23/08/2022**



Produced by Data Analytics,
Department of Planning, Lands and Heritage, Perth WA

Base information supplied by
Western Australian Land Information Authority SLIP 1180-2020-1

Application Status

Outstanding

Existing LPS Zones and Reserves

General agriculture

Public purpose

Rural

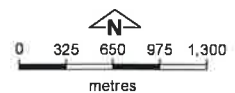
Easements and Referrals

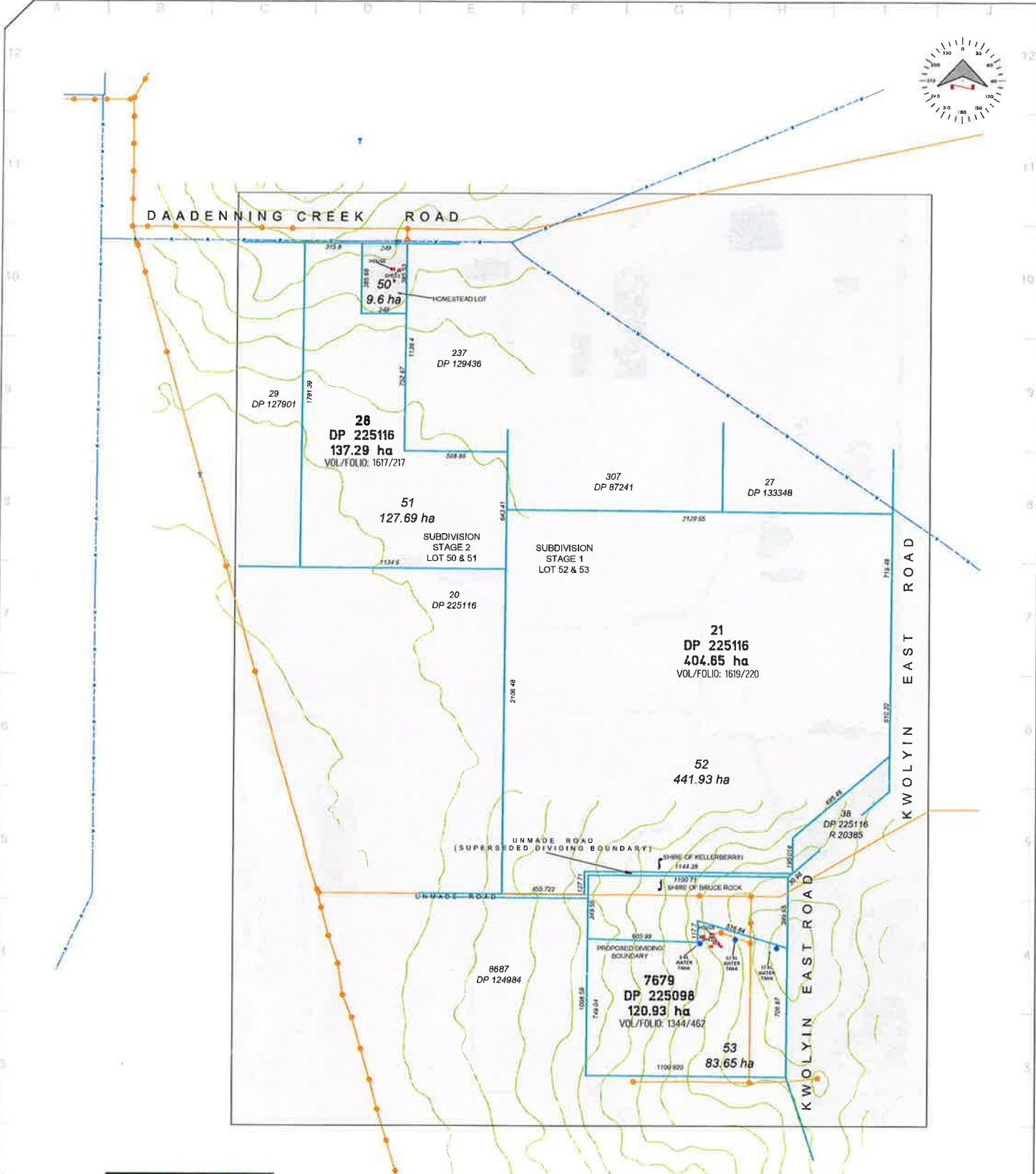
Region Scheme Reserves

Localities & Local Government Boundaries

Local government boundary

Locality





DEPARTMENT OF PLANNING, LANDS AND HERITAGE
 DATE: 23 Aug 2022 FILE: 162734

NOTE:
 ALL BUILDINGS AND STRUCTURES ARE TO BE RETAINED

NOTE:
 THE BOUNDARY POSITIONS ON THIS PLAN WERE OBTAINED FROM DIGITAL DATA SUPPLIED BY LANDGATE, AND WERE NOT RE-ESTABLISHED AS PART OF THIS SURVEY. PRIOR TO ANY STRUCTURE OR FEATURE MODIFICATION, THE BOUNDARIES SHOULD BE VERIFIED BY A BOUNDARY RE-ESTABLISHMENT SURVEY.
 ALL LOT DIMENSIONS ARE SUBJECT TO SURVEY.

LEGEND

- WATER METER
- POWER POLE
- WATER TANK

LINE TYPES

- BOUNDARY
- WATER LINE
- OVERHEAD POWER
- BREAKLINE
- BUILDING LINE

RM SURVEYS
 LICENSED SURVEYORS

PH: 08 8437 7800 INFO@RMSURVEYS.COM.AU RMSURVEYS.COM.AU

SCALE 1:20000
 ALL DISTANCES IN METRES

PAPER SIZE **A3**

CLIENT: ENGLEDEN FARMS PTY LTD	SURVEYOR SS
SURVEY DATE 30/06/2022	VERTICAL DATUM AHD
HORIZONTAL DATUM MGA94	
0 INITIAL ISSUE	DR SS SS 05/07/2022
REV DESCRIPTION	DRWN CHKD APPVD DATE

APPLICATION FOR SUBDIVISION		
DAADENNING CREEK RD (LOT 28), DAADENNING CREEK		
KWOLYIN EAST RD (LOTS 21 & 7679), KWOLYIN		
SHIRE OF KELLERBERRIN, SHIRE OF BRUCE ROCK		
JOB No. ENGL-KWOL	DRAWING No. ENGL-KWOL-01	REV 0



Your Ref : 162734
Previous Ref :
Enquiries : Rosa Rigali (6551 9306)

24 August 2022

**Application No: 162734 - Lot No 21, 28, 7679 Daadenning Creek Rd
Daadenning Creek**

The Western Australian Planning Commission has received an application for planning approval as detailed below. Plans and documentation relating to the proposal are attached. The Commission intends to determine this application within 90 days from the date of lodgement.

~~✗~~ Please provide any information, comment or recommended conditions pertinent to this application by ~~5 October~~ 2022 being 42 days from the date of this letter. The Commission will not determine the application until the expiry of this time unless all responses have been received from referral agencies. If your response cannot be provided within that period, please provide an interim reply advising of the reasons for the delay and the date by which a completed response will be made or if you have no comments to offer.

Referral agencies are to use the Model Subdivision Conditions Schedule in providing a recommendation to the Commission. Non-standard conditions are discouraged, however, if a non-standard condition is recommended additional information will need to be provided to justify the condition. The condition will need to be assessed for consistency against the validity test for conditions. A copy of the Model Subdivision Conditions Schedule can be accessed: www.dplh.wa.gov.au

Send responses via email to referrals@dplh.wa.gov.au. **Always quote reference number "162734" when responding.**

This proposal has also been referred to the following organisations for their comments:
Health Dept Of Wa, Western Power, Water Corporation, Dept Mines Ind Regulation And Safety, Dept Biodiversity, Conser & Attraction and LG Shire Of Bruce Rock.

Yours faithfully

Ms Sam Fagan
Secretary
Western Australian Planning Commission

WAPC approval to extend to 21/10/22
J & H



APPLICATION DETAILS

Application Type	Subdivision	Application No	162734
Applicant(s)	Mr Samudra Sarubin		
Owner(s)	Kerry Andersen; Engleden Farms Pty Ltd		
Locality	Lot No 21, 28, 7679 Daadenning Creek Rd Daadenning Creek		
Lot No(s).	21, 28, 7679	Purpose	Rural
Location		Local Gov. Zoning	Rural, General Agriculture, Public Purpose
Volume/Folio No.	1344/462, 1617/217, 1619/220	Local Government	Shire Of Bruce Rock
Plan/Diagram No.	225098, 225116, 225117	Tax Sheet	
Centroid Coordinates	mE mN		
Other Factors	BUSHFIRE PRONE AREA, THREATENED ECOLOGICAL COMMUNITY BUFFER, REMNANT VEGETATION (NLWRA), RURAL, DMP		



17 August 2022
Our ref: ENGL-KWOL

Planning Support Officer
WA Planning Commission
140 William Street, Perth WA 6000

Dear Sir/Madam,

PROPOSED RURAL SUBDIVISION

Stage 1: SUBDIVISION OF Lot 21 Kwolyin East Road, DAADENNING CREEK and Lot 7679 Kwolyin East Road, KWOLYIN

- Proposed boundary realignment to decrease the area of the southern lot, in line with existing land use and fencing.
 - Proposed (southern) Lot 53 is less suitable for cropping, but still suitable for pasture
 - Proposed (northern) Lot 52 is suitable for cropping and pasture, and is currently cropped continuously across the unmade road reserve

Stage 2: SUBDIVISION OF Lot 28 (#172), Daadenning Creek Rd, DAADENNING CREEK

- Proposed Homestead Lot 50 (*DCP 3.4 section 6.6*)
 - The 9.6ha size is applied for, as it encompasses all of the native vegetation ("bush block") surrounding the house. Proposed boundaries are aligned with the existing fencing.
- Proposed Balance Lot 51
 - Land use will continue as broadacre farming

RE: Fire assessment

I would like to apply for exemption from the requirement to supply a Bush Fire Attack Level (BAL) assessment as per State Planning Policy 3.7.

(continued next page)

PHONE:
08 9457 7900

RAVELEY OFFICE
PO BOX 832 WILLETTON WA 6955

EMAIL:
INFO@RMSURVEYS.COM.AU

FAX:
08 9457 7922

STATION OFFICE
25 AUGUSTA ST WILLETTON WA 6155

WEBSITE:
RMSURVEYS.COM.AU



In accordance with the criteria for exemption under Planning Bulletin 111/2016 s.5, the proposed subdivision:

- Will not result in intensification or development of land use
- Will not result in increased occupancy by employees, or increased bushfire risk as the land use will continue as broadacre farming

In the long term this subdivision may lead to a development application for structure/s within proposed balance Lot 51, however:

- A site-specific BAL would be required at time of that application
- The majority of Lot 51 is not within a bushfire prone area

I understand that any exemption is applied at the discretion of the decision maker. Thank you for your assistance.

Yours sincerely,

Samudra Sarubin
LICENSED SURVEYOR
B Surv. B Com. MWAIS

MOBILE

0439 382 649

EMAIL

samudra.sarubin@rmsurveys.com.au



Application for Approval of Freehold or Survey Strata Subdivisions

Lodgement ID: 2022-225438

Your Reference	ENGL-KWOL
Location of Subject Property	Daadenning Creek Rd (Lot 28) & Kwolyin East Rd (Lot 7679), KWOLYIN
No. of applicants	1
Are you applying on your own behalf?	No
Are you the primary applicant?	Yes
Do you have consent to apply from all landowners?	Yes
Lodgement Type	Subdivision
Submitted by	Samudra Sarubin
Email	samudra.sarubin@rmsurveys.com.au



About the land

Number of current lots on the land	3	Total number of proposed lots on the land including balance lots	4
Drainage Reserves	0	Public Access Ways	0
Recreation Reserves	0	Right of Ways	0
Road Reserves	0	Road Widening	0
Number of fee paying lots	4	Number of fee exempt lots	0

N/A

What is the proposed use/development?

Proposed Use	Lot size	Number of Lots	
Rural	Over 25 HA	4	
Local Government	Shire Of Bruce Rock; Shire Of Kellerberrin	Existing dwellings	Yes
Is common property proposed	No		

Applicants

Primary applicant (1)

Is the applicant a company/organisation?	No	Is the applicant a landowner?	No
Name/Company	Mr Samudra Sarubin	ABN / ACN	N/A
Email	samudra.sarubin@rmsurveys.com.au	Phone number	0439382649

Address

Street address	RM Surveys PO Box 832	Town / Suburb or City	Willetton
State	WA	Post Code	6955
Country	AUSTRALIA	OR Non-Australian Address, P.O. Box, & etc	N/A

Certificate of Title Details

Lots with certificate (1)

Volume	1617	Folio	217
Lot Number	28	Plan/Diagram/Strata Plan Number	225117
Total land area	137.29	Land Area Units	Hectares
Reserve number (if applicable)	N/A	No. of landowners	1

Is the Landowners name different to that shown on the Certificate of Title? No

Landowners

Landowner (1)

Full name	Kerry Andersen	Company / Agency	N/A
ACN / ABN	N/A	Landowner type	Registered Proprietor/s
Address			
Street address	PO Box 832	Town / Suburb or City	Willetton
State	WA	Post code	6955
Country	AUSTRALIA	OR Non-Australian Address, P.O. Box, & etc	N/A

Lots with certificate (2)

Volume	1619	Folio	220
Lot Number	21	Plan/Diagram/Strata Plan Number	225116
Total land area	404.65	Land Area Units	Hectares
Reserve number (if applicable)	N/A	No. of landowners	1
Is the Landowners name different to that shown on the Certificate of Title?			No

Landowners**Landowner (1)**

Full name	N/A	Company / Agency	ENGLEDEN FARMS PTY LTD
ACN / ABN	85937317049	Landowner type	Company
Address			
Street address	PO Box 832	Town / Suburb or City	Willetton
State	WA	Post code	6955
Country	AUSTRALIA	OR Non-Australian Address, P.O. Box, & etc	N/A

Company signatory 1

First name	Last name	Position
Kerry	Andersen	Director

Company signatory 2

First name	Last name	Position
Kerry	Andersen	Secretary

Lots with certificate (3)

Volume	1344	Folio	462
Lot Number	7679	Plan/Diagram/Strata Plan Number	225098
Total land area	120.93	Land Area Units	Hectares
Reserve number (if applicable)	N/A	No. of landowners	1
Is the Landowners name different to that shown on the Certificate of Title?			No

Landowners**Landowner (1)**

Full name	N/A	Company / Agency	ENGLEDEN FARMS PTY LTD
ACN / ABN	85937317049	Landowner type	Company
Address			
Street address	PO Box 832	Town / Suburb or City	Willetton
State	WA	Post code	6955
Country	AUSTRALIA	OR Non-Australian Address, P.O. Box, & etc	N/A

Company signatory 1

First name	Last name	Position
Kerry	Andersen	Director

Company signatory 2

First name	Last name	Position
Kerry	Andersen	Secretary

Subdivision detail

Number of dwellings	2	Dwelling retained	Yes
Dwelling description	Lot 50: one dwelling & 5 sheds, all to be retained. Lot 53: one dwelling & 2 sheds, all to be retained.		
Number of outbuildings/structures	7	Structure/s retained	Yes
Other description	Lot 50: mains water, diesel generator power Lot 53: mains power, rainwater & borewater tanks		
Structure description	Lot 50: one dwelling & 5 sheds, all to be retained. Lot 53: one dwelling & 2 sheds, all to be retained.		

Is a battleaxe lot/s proposed? No

Does plan show the width and length of the access leg, the area of the access leg and total area of the rear lot Not applicable

Has the land ever been used for potentially contaminating activity No

Does the land contain any sites that have been classified under the Contaminated Sites Act 2003 No

Does the land contain any sites that have been reported or required to be reported under the Contaminated Sites Act 2003 No

Is the land located in an area where site characteristics or local knowledge lead you to form the view that there is a significant risk of acid sulfate soils in this location	No
Is this application to be assessed under the Liveable Neighbourhoods policy and is supporting documentation attached?	No
Is the development within a Bushfire Prone Area?	N/A
Are there any dewatering or drainage works proposed to be undertaken	No
Is excavation of 100 cubic metres or more of soil proposed	No
If yes did the Acid Sulfate Soils investigation indicate acid sulfate soils were present	No
Is a Termination Proposal Attached	No
Is a Strata Company Resolution Attached	No

Fee & Payment

Fee amount	\$3,772.00	Payment Type	By Anyone
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Attachments

Attachment name	Attachment type
1. Application cover letter - Kwolyin Daandenning-8.pdf	Bushfire Attack Level(BAL) assessment
2. Certificate of Title with Sketch 1617-217 172 Daandenning Creek Road_ DAA DENNING CREEK 6410 - Certificate of Title 1617-.pdf	Certificate of Title
3. Certificate of Title with Sketch 1619-220 Lot 21 On Deposited Plan 225116 - Certificate of Title 1619-220-3.pdf	Certificate of Title
4. Certificate of Title with Sketch 1619-220 Lot 21 On Deposited Plan 225116 - Certificate of Title 1619-220-5.pdf	Certificate of Title
5. CONSENT to SIGN - signed Andersen-2.pdf	Authorised Letter of Consent
6. CONSENT to SIGN - signed Andersen-4.pdf	Authorised Letter of Consent
7. CONSENT to SIGN - signed Andersen-6.pdf	Authorised Letter of Consent
8. ENGLE-KWOL-01 - A3 drawing-7.pdf	Subdivision Plan
9. Form_1A_CheckList_Kwolyin-9.pdf	Required Information about the Proposal

Perth	Albany	Bunbury	Geraldton	Mandurah
140 William Street	PO Box 1108	Sixth Floor	Regional Planning and Strategy	Unit 2B
Perth	Albany	Bunbury Tower	Office 10	Suite 94/16 Dolphin Drive
Western Australia, 6000,	Western Australia, 6330	61 Victoria Street	209 Foreshore Drive	Mandurah
Locked Bag 2506 Perth, 6001		Bunbury	Geraldton	Western Australia, 6210
		Western Australia, 6230	Western Australia, 6530	
Tel: (08) 6551 9000	Tel: (08) 9892 7333	Tel: (08) 9791 0577	Tel: (08) 9960 6999	Tel: (08) 9586 4680
Fax: (08) 6551 9001	Fax: (08) 9841 8304	Fax: (08) 9791 0576	Fax: (08) 9964 2912	Fax: (08) 9581 5491

Required information about the proposal

An application may not be accepted and will be returned to the applicant with the submitted fee if the requirements are incorrect or incomplete.

General information required for all applications

1. Subdivision plans are based on an accurate and up-to-date feature survey that includes existing ground levels relative to AHD or topography of the subject lot/s. A feature survey is not required for amalgamation approval. ✓ Yes
2. Relevant copies of the subdivision plans and supporting documentation or accompanying information are attached. ✓ Yes
3. The subdivision plan is capable of being reproduced in black and white format. ✓ Yes
4. The subdivision plan is drawn to a standard scale (ie 1:100, 1:200, 1:500, 1:1000) at A3 or A4. ✓ Yes
5. All dimensions on the subdivision plan are in metric standard. ✓ Yes
6. The north point is shown clearly on the subdivision plan. ✓ Yes
7. The subdivision plan shows all lots or the whole strata plan (whichever is applicable). ✓ Yes
8. The subdivision plan shows all existing and proposed lot boundaries. ✓ Yes
9. The subdivision plan shows all existing and proposed lot dimensions (including lot areas). ✓ Yes
10. The subdivision plan shows the lot numbers and boundaries of all adjoining lots. ✓ Yes
11. For battleaxe lots, the subdivision plan shows the width and length of the access leg, the area of the access leg and the total area of the lot. Yes ✓ n/a (battleaxe lot not proposed)
12. The subdivision plan shows the name/s of existing road/s. ✓ Yes
13. The subdivision plan shows the width of proposed road/s. Yes ✓ n/a (no road proposed)
14. The subdivision plan shows all buildings and/or improvements, including driveways and crossovers (including setbacks) which are to be retained, or removed. ✓ Yes n/a (and is vacant)
15. The subdivision plan shows all physical features such as watercourses, wetlands, significant vegetation, flood plains and dams. ✓ Yes n/a (land does not contain such features)
16. The subdivision plan shows all electrical, sewer and water infrastructure. For on-site sewage disposal, the indicative disposal areas for wastewater distribution are to be shown. ✓ Yes
17. **Additional information required in the case of applications for residential infill subdivision within existing residential zoned areas**
 Applications which propose to create two or more residential lots in existing residential areas must show all existing features (in addition to item 16 above) located in the road reserve/s adjoining the subject land and all existing improvements on the subject land and including:

<ul style="list-style-type: none"> • driveways and crossovers • kerb lines • manholes • bus stops • gully pits • boundary setbacks for dwelling/s to be retained 	<ul style="list-style-type: none"> • fencing • street trees • water supply • swimming pools • pedestrian paths • retaining walls • telecommunication pillars 	<ul style="list-style-type: none"> • electricity transmission lines and poles • sewer, water and electricity connections • on-site sewage disposal systems, including treatment and wastewater disposal areas
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18. Additional information required in the case of an application for termination

- Has a copy of the outline of termination proposal been attached Yes
- Has a copy of the strata resolution in support of this proposal been attached Yes

The WAPC has published a guide to applications and fees to assist applicants preparing to submit applications. The guide and other information about the planning system is available online:

www.dplh.wa.gov.au

Transport impacts

Transport Impact Statements and Transport Impact Assessments are required to determine the likely transport impact of a proposal. Information to assist proponents is available on the DPLH website at www.dplh.wa.gov.au/policy-and-legislation/state-planning-framework/fact-sheets,-manuals-and-guidelines/transport-impact-assessment-guidelines

1. Are there 10 - 100 vehicle trips in the subdivision's peak hour? Yes ✓ No
If yes, a transport impact statement is to be provided
2. Are there more than 100 vehicle trips in the subdivision's peak hour? Yes ✓ No
If yes, a transport impact assessment is to be provided.

Access to/from right-of-way or private road

Access is to be provided from an existing right of way or private road. Yes ✓ No
If you indicate 'yes', you must provide a copy of the plan or diagram of survey on which the subject right-of-way was created to confirm its exact width and whether a right of access exists. Right of access may be an easement under section 167A of the *Transfer of Land Act 1893*, an implied easement for access or other arrangement.

Road and rail noise

Is the proposal within the trigger distance of a strategic transport route as defined by *State Planning Policy 5.4*? Yes ✓ No

Contaminated sites

Information to assist applicants to respond to the following questions is on the Department of Water and Environmental Regulation (DWER) website at www.der.wa.gov.au/your-environment/contaminated-sites.

1. Has the land ever been used for a potentially contaminating activity? Yes ✓ No
Appendix B of Assessment and Management of Contaminated Sites (DWER Contaminated sites guidelines) lists potentially contaminating industries, activities and land uses. The list is not exhaustive.
If yes, please attach details of the activities/uses.
2. Does the land contain any site or sites that have been classified under the *Contaminated Sites Act 2003*? Yes ✓ No
3. Does the land contain any site or sites that have been reported or are required to be reported under the *Contaminated Sites Act 2003*? Yes ✓ No

If you indicated 'yes' to question 2 or 3 you must provide a Basic Summary of Records (BSR). Where a BSR is not available from the public Contaminated Sites Database, the form requesting a BSR from DWER is available online at www.der.wa.gov.au/your-environment/contaminated-sites/57-forms or by calling DWER on 1300 762 982.

If a BSR is not available, a copy of the letter from DWER notifying the applicant that the site or the sites are under assessment must be provided, followed by the BSR when available. Is a BSR or letter from DWER attached? Yes ✓ No

Information requirements for Liveable Neighbourhoods

Subdivision applications proposing to create 20 or more lots on greenfield and urban infill sites will be assessed against the requirements of Liveable Neighbourhoods.

Such applications should be supported by documentation addressing the relevant criteria of Liveable Neighbourhoods, as identified in the application guidelines within the policy document.

Is this application to be assessed under the Liveable Neighbourhoods policy and is supporting documentation attached? Yes ✓ No

Acid sulfate soils

Is the land located in an area where site characteristics or local knowledge lead you to form the view that there is a significant risk of disturbing acid sulfate soils at this location? Yes ✓ No

Bushfire Prone Areas

- Is all, or a section of the subdivision in a designated bushfire prone area? ✓ Yes No
If 'yes', has a BAL Contour Map been prepared; and Yes ✓ No
If the BAL Contour Map indicates areas of the subject site as BAL-12.5 or above, has a Bushfire Management Plan been provided with the application? ✓ n/a
If NA is selected and the proposal is in a designated bushfire prone area then a statement advising why SPP 3.7 does not apply should be included.

On-site sewage disposal

- Is on-site sewage disposal proposed? ✓ Yes No
If yes, proposals for on-site sewage disposal should be accompanied by a site and soil evaluation as per the Government Sewerage Policy. ✓ n/a (Greater than 4ha)
Has a site and soil evaluation been provided? If no, then a statement is to be provided as to why an evaluation has not been provided.

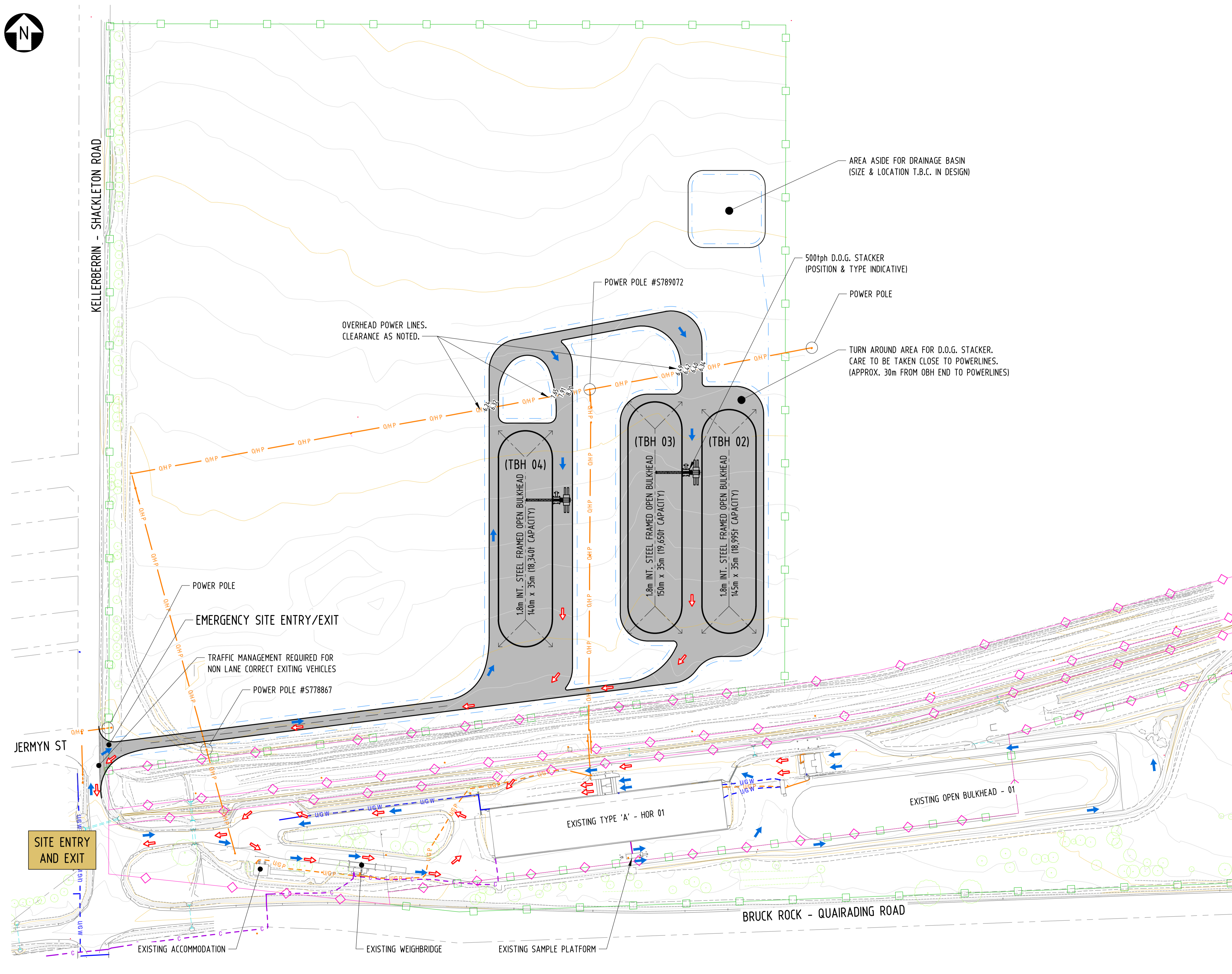
Information on preparing site and soil evaluations may be found on the Department of Health's website <https://ww2.health.wa.gov.au/~media/Files/Corporate/general%20documents/water/Wastewater/Site-Soil-Evaluation.pdf>

Survey Strata Title lots

- Is strata title subdivision proposed? Yes ✓ No
If yes, either the plan of subdivision or accompanying servicing plan is to show the indicative internal sewer and water connections to each lot.

If applicable, easements are to be shown.

Information on the water and sewer detail for survey strata lots to be shown can be found on the Department of Mines, Industry Regulation and Safety website: www.commerce.wa.gov.au/publications/plumbers-technical-note-services-survey-strata-lots-0



DRAWING LEGEND

- TRAFFIC MOVEMENTS - TRUCKS FULL
- TRAFFIC MOVEMENTS - TRUCKS EMPTY
- LOT BOUNDARIES
- EPA INDUSTRIAL/SENSITIVE LAND USE SEPARATION DISTANCE - 500m RADIUS
- CBH SITE BOUNDARY
- CBH RAIL LEASE BOUNDARY
- PROPOSED SITE BOUNDARY
- OHP --- OVERHEAD POWER LINES
- UGP --- UNDERGROUND POWER CABLES
- C --- UNDERGROUND COMMS CABLES
- UWG --- UNDERGROUND WATER PIPES
- UNDERGROUND STORMWATER PIPES
- RAIL LINE
- PROPOSED OPEN DRAINS

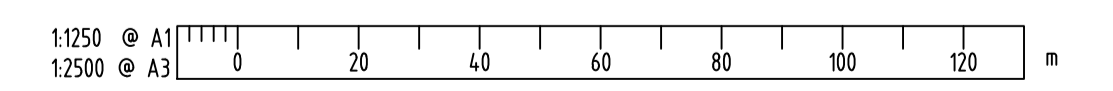
STORAGE CAPACITIES

EXISTING STORAGE		
'A' TYPE STORAGE	HOR 01	26,800 t
LOW STEEL FRAMED OPEN BULKHEAD	(01)	25,000 t
TOTAL EXISTING STORAGE		51,800 t
PROPOSED STORAGE		
1.8m INT. STEEL FRAMED OPEN BULKHEAD	(TBH 02)	18,995 t
1.8m INT. STEEL FRAMED OPEN BULKHEAD	(TBH 03)	19,650 t
1.8m INT. STEEL FRAMED OPEN BULKHEAD	(TBH 04)	18,340 t
TOTAL PROPOSED STORAGE		56,985 t
TOTAL SITE STORAGE		108,785 t

HATCHING LEGEND

	AREA OF NEW WORKS	30,700 m ²
--	-------------------	-----------------------

PRELIMINARY ISSUE
 DO NOT USE FOR CONSTRUCTION
 DATE 08.09.22



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REF DRAWING No.	REFERENCE DRAWING TITLE	REV	DATE	REVISION DESCRIPTION	BY	CHK'D	APP'D
A	08.09.22	ISSUED AS CHECK PRINT AND FOR REVIEW	JB				

SCALE: 1:1250	DRAWN: J. Butlingham	DATE: 08.09.22	TITLE: SHACKLETON PRE FEASIBILITY STUDY 2022 EMERGENCY STORAGE CONCEPTUAL LAYOUT No. 3
SHEET: A1	CHECKED:	DESIGNED:	DESIGN APPR:
PROJECT:	DESIGN APPR:	PROJECT APPR:	
CONTRACT No:			
514-ENG-CI-DCO-0010	SHEET: 1 OF 1	REV: A	

DO NOT SCALE FROM THIS DRAWING



14 September 2022

Darren Mollenoyux
Shire of Bruce Rock
Via email: ceo@brucerock.wa.gov.au

Dear Darren,

**LOT 251 KELLERBERRIN-SHACKLETON ROAD, SHACKLETON
PROPOSED GRAIN HANDLING DEPOT**

As you know, CBH's development application for three open storage bulkheads on Lot 251 Kellerberrin-Shackleton Road, Shackleton is going to Council this Thursday 15th September for determination. Our site mobilisation date for the Shackleton site is early October 2022 with a construction window of 6 weeks so that the bulkheads are constructed in time to allow the site to receive and store local growers grain this coming harvest.

Some of the proposed works, specifically road over rail, is located within the rail corridor which CBH leases from the Public Transport Authority (PTA) under a 99-year lease. Section 47 approval under the Rail Freight Systems Act 2000 is required to be obtained from PTA separate to the development application process. As part of this application, PTA are required to consult with ARC as leaseholders of the greater rail network. ARC will issue CBH with a construction licence and licence to use and occupy when the works are deemed satisfactory and the impact on the existing rail network is negligible.

ARC have advised CBH that it is unlikely the construction license and license to use and occupy will be issued in a timeframe where CBH can meet its site mobilisation date. ARC have suggested taking access to the site from Kellerberrin-Shackleton Road as this access can be accommodated within the existing lease agreement between CBH and PTA. CBH's preference remains accessing the three open storage bulkheads the subject of the development application through the rail corridor.

There is a remediation clause within the CBH lease to restore land to the condition that it was before the lease began. To obtain ARC approval, we will need to get a dilapidation survey to ensure we are aware of what a future reinstatement will look like. This process does not meet our timeframes to allow us to store local growers grain this forthcoming harvest.

As such we discussed whether the Shire would be willing to apply Schedule 2, Part 7, Clause 61 (1) (f) of the *Planning and Development (Local Planning Schemes) Regulations 2015* and approve the access from Kellerberrin-Shackleton Road as 'temporary works' that are exempt from the need to obtain development approval. Under the Regulations this clause can only be applied for a maximum period of 12-months. This exemption would assist CBH with navigating the timely PTA/ARC approval process.


CBH wishes to obtain a temporary works exemption for a period of 9 months commencing 01st October 2022 and ending 30th June 2023. CBH commits to expediting the ARC application insofar as possible. If ARC approval is obtained prior to the 9-month timeframe; the temporary works exemption shall cease.

Should the Shire issue CBH with a temporary works exemption, CBH commits to the following:

- (a) CBH will at its own cost and prior to commencement of the 2022/23 harvest season, install Variable Message Sign Boards either side of the Kellerberrin-Shackleton Road temporary entrance to alert motorists to the potential safety risks associated with heavy vehicle movements at these intersections until the completion of this year's harvest.
- (b) An application to construct a crossover, inclusive of drainage details, will be made to the Shire of Bruce Rock on the prescribed form, accompanied by a site plan clearly showing the design, dimensions and specifications of the proposed crossover to the satisfaction of the Shire of Bruce Rock's Manager of Works.
- (c) All works the subject of this temporary approval shall cease to be used at the end of the temporary approval term, shall be removed from the land in its entirety within 28 days of expiry of the approval term including reinstatement of the land to its pre-development condition insofar as possible and to the satisfaction of the Shire of Bruce Rock.
- (d) CBH shall ensure that noise from the specification and installation of any mechanical equipment as well as traffic noise is limited to the extent possible by CBH. CBH will work with the Shire to address any concerns raised in this regard
- (e) The temporary access road shall be sealed from the edge of Kellerberrin-Shackleton Road for the first 50m to restrict dust and gravel spilling onto Kellerberrin-Shackleton Road.
- (f) The repairing of any damage to the road network within 50m either side of the temporary entrance on Kellerberrin-Shackleton Road caused by CBH trucks accessing the temporary entrance to the satisfaction of the Shire of Bruce Rock and with all costs met by CBH.
- (g) The proposed plan shows the three open storage bulkheads located 250m from the eastern lot boundary adjacent to the Kellerberrin-Shackleton Road. This means that in busy periods, trucks will have suitable area within the site to marshal without overflowing onto local roads.
- (h) CBH will install mesh fencing along the shared boundary with Kellerberrin-Shackleton Road, to the satisfaction of the Shire of Bruce Rock, to ensure that dust is adequately controlled and contained within the lot boundaries.
- (i) All stormwater runoff from the temporary accessway will be contained of on-site.
- (j) CBH will undertake grower education in relation to grower trucks not accessing or exiting the CBH site via Jermyn Street.
- (k) Operating hours for the site are 7:00am to 5:30 Monday to Saturday.
- (l) The Government and Industry Relations team within CBH will be responsible for any complaints received from the Shire of Bruce Rock to ensure that responses can be provided to the Shire in a timely and satisfactory manner.

Should you have any further questions or require any further clarification please do not hesitate to contact Timothy Roberts at timothy.roberts@cbh.com.au or on 9216 6061.

Yours Sincerely,

DocuSigned by:

8027B8C79371481...
Irving Carey
General Manager
Kwinana South

Land Enquiry Services

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Reserve 13503

[Reserve Details](#)

[General Details](#)
[Reserve Land Listing](#)
[Additional Details](#)
[Reserve Report](#)

Reserve Number	13503
Reserve Name	N/A
File Number	3435/990
Legal Area (ha)	6.5686
Status	CURRENT
Current Purpose	WATER
Class	C
Responsible Agency	WATER CORPORATION
Date of Last Change	13/11/2008
Management Orders	N/A
Document Number	N/A
Local Government Authority	SHIRE OF BRUCE ROCK
Land Use	WATERWAY
Type	N/A
Notes	N/A
Additional Reserve Information	N/A
Reserve Land Listing	View Land Listing
Additional Details	View Details
Reserve Report	View Report



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Land Enquiry Services



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Reserve 17099

[Reserve Details](#)

[General Details](#)

[Reserve Land Listing](#)

[Additional Details](#)

[Reserve Report](#)

Reserve Number	17099
Reserve Name	N/A
File Number	1112/17
Legal Area (ha)	1.0117
Status	CURRENT
Current Purpose	CAMPING
Class	C
Responsible Agency	DEPARTMENT OF PLANNING, LANDS AND HERITAGE (SLSD)
Date of Last Change	26/02/2008
Management Orders	N/A
Document Number	N/A
Local Government Authority	SHIRE OF BRUCE ROCK
Land Use	CAMPING
Type	N/A
Notes	N/A
Additional Reserve Information	N/A

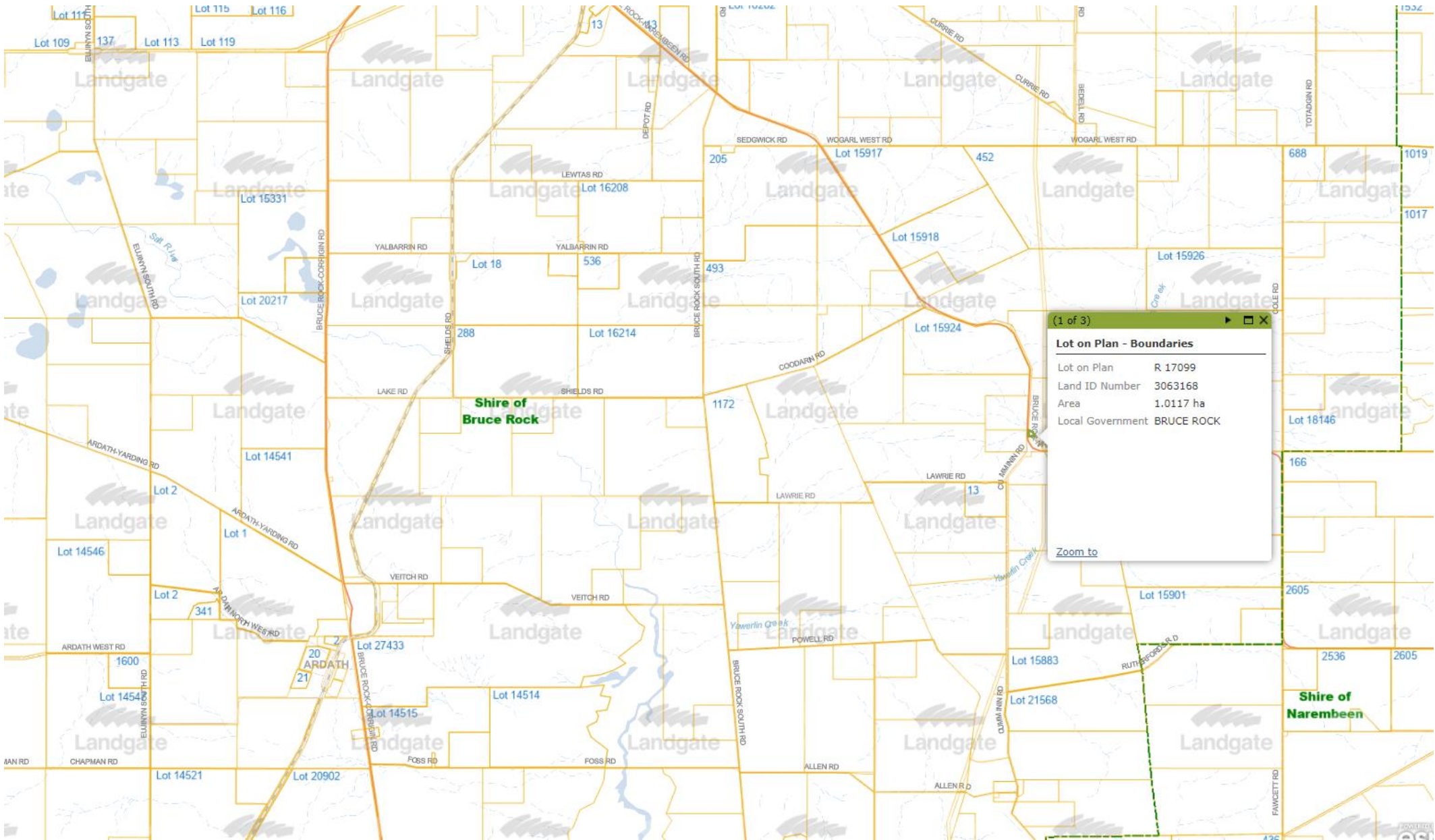
Reserve Land Listing [View Land Listing](#)

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To the CEO,

Firstly let me introduce myself, I am Jessica Devantier. My family and I are moving to Bruce Rock at the end of the year due to my partners work. I am writing to ask permission to bring our 3 dogs over with us from QLD. We are moving to 55 Dampier Street, Bruce Rock. The yard is fully fenced in the back where the dogs will be living. The fences are almost 6ft colourbond fences. None of our dogs are jumpers or diggers so yard security is good.

Our first dog is Mel, she is is a 7 year old Great Dane. She is desexed and microchipped and in regards to the lifespan of a Great Dane is a senior dog and at most only has another 2-3 years left with us.

Our second dog is Nugget, he is a 3 year old GSP x arab that we used as a working dog before my partner started working away. We hand raised him and he hasn't been away from Mel and we class them as a bonded pair. Nugget is desexed and microchipped as well.

Our last dog is Polly, she is a 12 month old mastiff cross. She too is desexed and microchipped. She has predominantly been an inside dog here and is a support dog for our 2.5yr old son who has been diagnosed with Autism.

We are hoping to bring all our pets with us but understand that the council has rules in place. Both of our kids would be devastated having to say goodbye to one of them. All 3 of our dogs are well behaved and don't make too much noise. Usually only bark if someone/something is in or near the yard. We have never had any aggression issues with them either.

Thank you for your time and look forward to hearing from you soon.

Jessica Devantier



SHIRE OF BRUCE ROCK

MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the Period Ended 30 September 2022

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Information & Nature or Type Descriptions	3 - 4
Statement of Financial Activity by Nature or Type	5
Note 1 Net Current Assets	6 - 7
Note 2 Cash and Investments	8
Note 3 Receivables	9
Note 4 Rating Revenue	10
Note 5 Disposal of Assets	11
Note 6 Capital Acquisitions	12 - 14
Note 9 Borrowings	15
Note 10 Cash Back Reserves	16
Note 11 Budget Amendments	17
Note 12 Explanation of Material Variances	18

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PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 12/10/22
Prepared by: Manager of Finance
Reviewed by: Chief Executive Officer

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of Local Government (Financial Management) Regulations 1996, Regulation 34. Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement.

SIGNIFICANT ACCOUNTING POLICES

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

**KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 30 SEPTEMBER 2022**

REVENUE

RATES

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

NATURE OR TYPE DESCRIPTIONS

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2022**

BY NATURE OR TYPE

	Ref Note	2022-23 Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening Funding Surplus (Deficit)	1(b)	2,625,000	2,625,000	2,627,996	2,996	0%	
Revenue from operating activities							
Rates	4	1,712,044	428,011	1,736,725	1,308,714	306%	▲
Operating Grants, Subsidies and Contributions	7	1,313,529	328,382	435,394	107,012	33%	▲
Fees and Charges		2,208,985	552,246	635,446	83,199	15%	▲
Interest Earnings		40,701	10,175	(8,236)	(18,411)	(181%)	▼
Other Revenue		63,000	15,750	2,853	(12,897)	(82%)	▼
Profit on Disposal of Assets	5	8,500	2,125	0			
		5,346,759	1,336,690	2,802,181			
Expenditure from operating activities							
Employee Costs		(2,812,257)	(703,064)	(754,307)	(51,243)	(7%)	
Materials and Contracts		(3,207,053)	(801,763)	(931,441)	(129,678)	(16%)	▼
Utility Charges		(271,215)	(67,804)	(56,449)	11,355	17%	▲
Depreciation on Non-Current Assets		(3,425,700)	(856,425)	0	856,425	100%	▲
Interest Expenses		(47,882)	(11,971)	(251)	11,719	98%	▲
Insurance Expenses		(226,665)	(56,666)	(112,849)	(56,183)	(99%)	▼
Other Expenditure		(148,124)	(37,031)	(7,001)	30,030	81%	▲
Loss on Disposal of Assets	5	(100,500)	(25,125)	0			
		(10,239,396)	(2,559,849)	(1,862,298)			
Operating activities excluded from budget							
Add back Depreciation		3,425,700	856,425	0	(856,425)	(100%)	▼
Adjust (Profit)/Loss on Asset Disposal	5	92,000	23,000	0	(23,000)	(100%)	▼
Adjust Provisions and Accruals		0	0	16,863	16,863		▲
Amount attributable to operating activities		(1,374,937)	(343,734)	956,746			
Investing activities							
Non-operating grants, subsidies and contributions	8	4,301,297	1,075,324	45,500	(1,029,824)	(96%)	▼
Proceeds from Disposal of Assets	5	270,000	67,500	0	(67,500)	(100%)	▼
Capital acquisitions	6	(8,715,009)	(2,178,752)	(283,810)	1,894,942	87%	▲
Amount attributable to investing activities		(4,143,712)	(1,035,928)	(238,310)			
Financing Activities							
Proceeds from New Debentures		2,100,000	525,000	0	(525,000)	(100%)	▼
Transfer from Reserves	10	954,846	238,712	(116)	(238,828)	(100%)	▼
Principal elements of lease payments		(5,637)	(1,409)	0	1,409	100%	
Repayment of Debentures	9	(60,159)	(15,040)	0	15,040	100%	▲
Transfer to Reserves	10	(95,401)	(23,850)	(116)	23,734	100%	▲
Amount attributable to financing activities		2,893,649	723,412	(232)			
Closing Funding Surplus (Deficit)	1(b)	0	1,968,750	3,346,200			

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 12 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

SIGNIFICANT ACCOUNTING POLICIES

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

EMPLOYEE BENEFITS

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (*Short-term Benefits*)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) *Annual Leave and Long Service Leave (Long-term Benefits)*

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

PROVISIONS

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

INVENTORIES

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

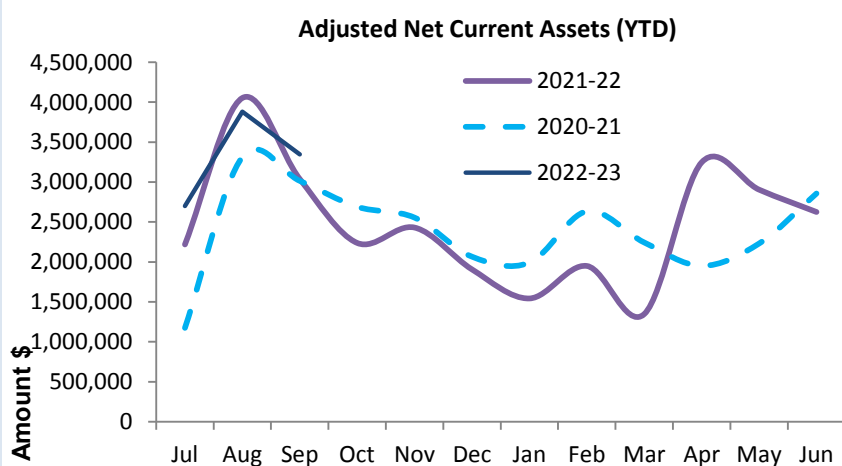
Adjusted Net Current Assets	Ref Note	Last Years Closing 30 June 2022	Year to Date Actual 30 Sep 2022
		\$	\$
Current Assets			
Cash Unrestricted	2	4,350,273	3,518,488
Cash Restricted	2	1,663,783	1,663,783
Receivables - Rates	3	58,379	1,300,989
Receivables - Other	3	407,649	311,764
Loans receivable		0	0
Interest / ATO Receivable		10,188	24,258
Inventories		110,383	30,085
		6,600,655	6,849,365
Less: Current Liabilities			
Payables		(651,674)	(109,890)
ATO Payables		0	(72,290)
Contract Liabilities		(1,343,386)	(1,343,386)
Provisions - employee		(431,533)	(431,533)
Long term borrowings		(26,185)	(26,185)
Lease Liabilities		(3,014)	(3,014)
		(2,455,792)	(1,986,298)
Unadjusted Net Current Assets		4,144,863	4,863,067
Adjustments and exclusions permitted by FM Reg 32			
Less: Cash reserves & restricted assets	2	(1,663,783)	(1,663,783)
Add: Provisions - employee		117,717	117,716
Add: Long term borrowings		26,185	26,185
Add: Current Lease Liabilities		3,014	3,014
Adjusted Net Current Assets		2,627,996	3,346,200

SIGNIFICANT ACCOUNTING POLICIES

Please see Note 1(a) for information on significant accounting policies relating to Net Current Assets.

KEY INFORMATION

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.



This Year YTD
Surplus(Deficit)
\$3.35 M

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2022**

**OPERATING ACTIVITIES
NOTE 2
CASH AND INVESTMENTS**

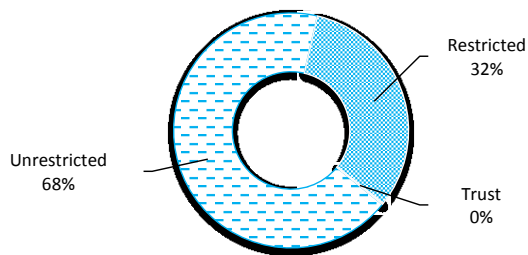
Cash and Investments	Unrestricted	Restricted	Trust	Total YTD Actual	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
Cash on Hand							
Petty Cash and Floats	2,200			2,200			
At Call Deposits							
Municipal Fund - Bendigo Bank	35,850			35,850	Bendigo Bank		
Municipal Fund - Bankwest	1,480,437			1,480,437	Bankwest		
Trust Fund			9,576	9,576	Bankwest		
Term Deposits							
General Reserve Fund		481,496		481,496	Bankwest	2.05%	Nov-22
Transport Infrastructure Reserve Fund		754,709		754,709	Bankwest	1.23%	Nov-22
Sporting Clubs Facility Replacement		159,995		159,995	Bankwest	0.50%	Dec-22
Supermarket Guarantee Reserve		50,000		50,000	Bendigo Bank	2.00%	Jun-23
Supermarket Reconstruction Reserve		217,583		217,583	Bankwest	0.35%	Oct-22
Investment Term Deposit 2	2,000,000			2,000,000	Bankwest	1.89%	Oct-22
Total	3,518,488	1,663,783	9,576	5,191,846			

SIGNIFICANT ACCOUNTING POLICIES

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

KEY INFORMATION

The Transport Infrastructure Reserve was reinvested however the funds are now invested with Bankwest.



Total Cash	Unrestricted
\$5.19 M	\$3.52 M

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2022**

**OPERATING ACTIVITIES
NOTE 3
RECEIVABLES**

Rates Receivable	30 Sep 22
	\$
Opening Arrears Previous Years	39,507
Levied this year	1,738,367
Less Collections to date	(600,659)
Equals Current Outstanding	1,177,214
Net Rates Collectable	1,177,214
% Collected	33.79%

Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - General	13,089	1,560	255,833	13,305	283,787
Percentage	5%	1%	90%	5%	100%
Balance per Trial Balance					
Sundry debtors					291,403
Other receivables - Skeleton Weed LAG					20,361
Total Receivables General Outstanding					311,764

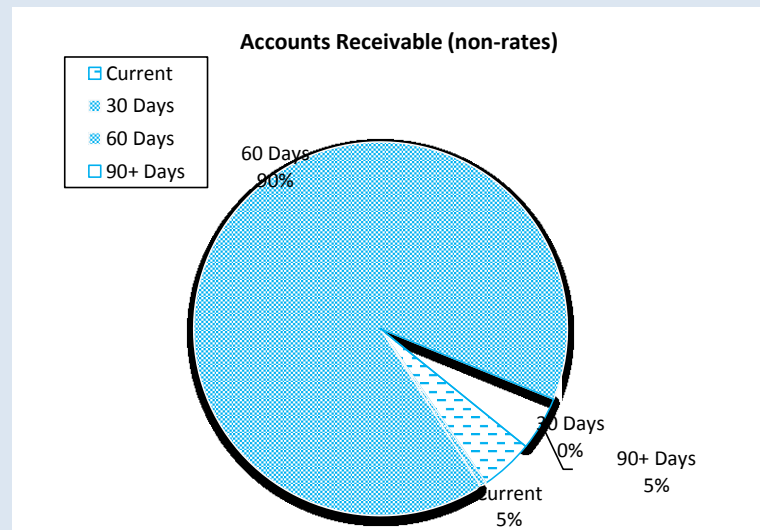
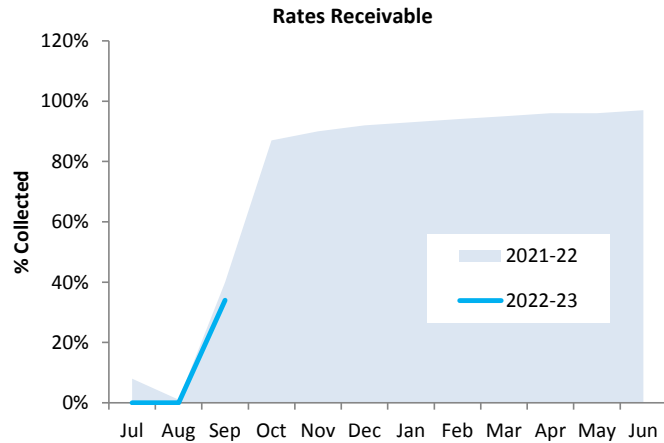
Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

SIGNIFICANT ACCOUNTING POLICIES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified.



Debtors Due
\$311,764
Over 30 Days
95%
Over 90 Days
5%

Collected	Rates Due
34%	\$1,177,214

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2022**

**OPERATING ACTIVITIES
NOTE 4
RATE REVENUE**

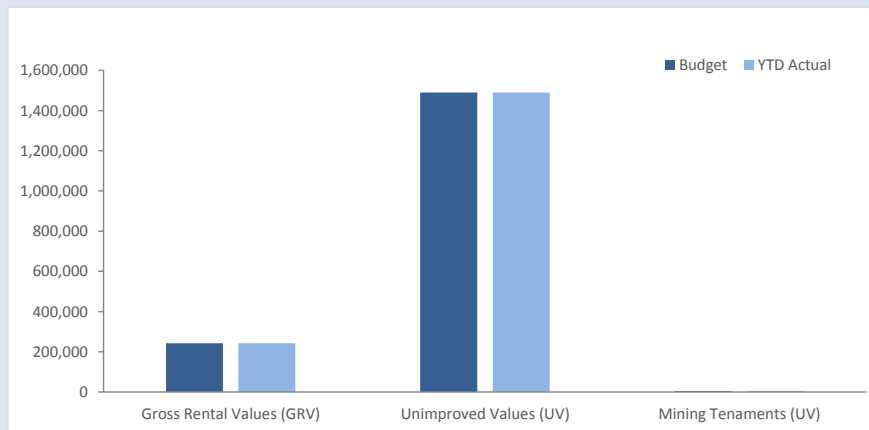
General Rate Revenue	2022-23 Budget						YTD Actual				Total Revenue
	Rate in	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	
RATE TYPE	\$			\$	\$	\$	\$	\$	\$	\$	\$
Differential General Rate											
Gross Rental Values (GRV)	0.078790	211	1,981,920	156,155	0	0	156,155	156,155	0	(83)	156,072
Unimproved Values (UV)	0.009784	324	150,781,500	1,475,246	0	0	1,475,246	1,475,246	0	197	1,475,443
Mining tenements (UV)	0.009784	2	127,941	1,252	0	0	1,252	1,252	0	0	1,252
Non-Rateable	0.000000	267	195,083	0	0	0	0	0	0	0	0
Minimum \$											
Gross Rental Values (GRV)	528	163	568,421	86,064	0	0	86,064	86,064	0	0	86,064
Unimproved Values (UV)	528	28	788,000	14,784	0	0	14,784	14,784	0	0	14,784
Mining Tenements (UV)	528	9	154,963	4,752	0	0	4,752	4,752	0	0	4,752
Sub-Totals		1,004	154,597,828	1,738,253	0	0	1,738,253	1,738,253	0	114	1,738,367
Discount							(43,000)				18,206
Amount from General Rates							1,695,253				1,756,573
Ex-Gratia Rates							16,791				-16,791
Total General Rates							1,712,044				1,739,782

SIGNIFICANT ACCOUNTING POLICIES

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

KEY INFORMATION

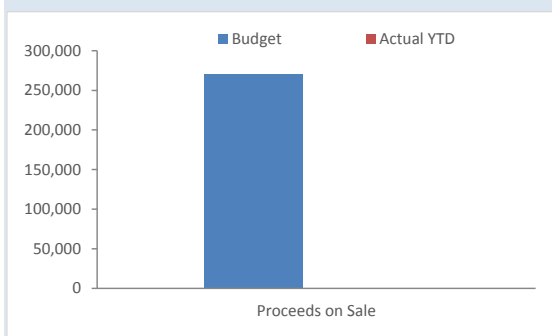
Rates were raised in August 2021.



General Rates		
Budget	YTD Actual	%
\$1.7 M	\$1.76 M	104%

Asset Ref.	Asset Description	2022-23 Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
Governance									
BK1	CEO Vehicle	52,000	60,000	8,000	0				
Rec & Culture									
	Cricket Wicket Roller	3,500	0	0	(3,500)				
Transport									
BK05	Rec Centre Managers Vehicle	19,500	20,000	500	0				
BK472	Changeover Gardeners Vehicle	23,000	20,000	0	(3,000)				
BK3	MOWS Vehicle	41,000	35,000	0	(6,000)				
BK024	Truck	91,000	50,000	0	(41,000)				
BK9282	Boisch Low Loader	32,000	30,000	0	(2,000)				
BK6670	Ranger FEL	36,000	30,000	0	(6,000)				
BK6519	Wtaer Truck	64,000	25,000	0	(39,000)				
		362,000	270,000	8,500	(100,500)	0	0	0	0

KEY INFORMATION



Proceeds on Sale		
Budget	YTD Actual	%
\$270,000	\$0	0%

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2022**

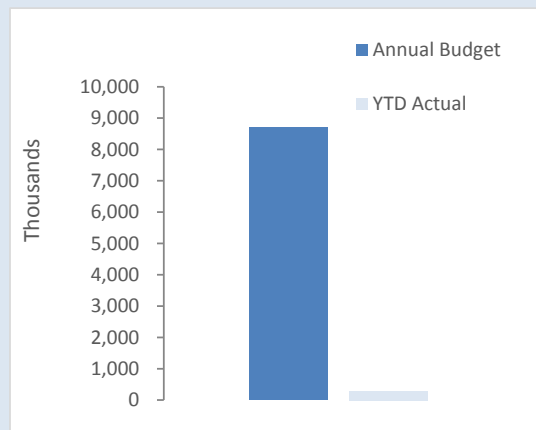
**INVESTING ACTIVITIES
NOTE 6
CAPITAL ACQUISITIONS**

Capital Acquisitions	2022-23 Budget	YTD Budget	YTD Actual Total	YTD Budget Variance
		\$	\$	\$
Land & Buildings	4,933,702	1,233,426	11,825	(1,221,600)
Plant & Equipment	1,482,012	370,503	163,773	(206,730)
Furniture & Equipment	80,600	20,150	0	(20,150)
Infrastructure - Roads	2,218,695	554,674	108,212	(446,462)
Capital Expenditure Totals	8,715,009	2,178,752	283,810	(1,894,942)
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	3,691,134	922,784	45,500	(877,284)
Other (Disposals)	324,750	81,188	0	(81,188)
Contribution - operations	4,179,125	1,049,781	238,310	(811,471)
Capital Funding Total	8,715,009	2,178,752	283,810	(1,894,942)

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

KEY INFORMATION



Acquisitions	Annual Budget	YTD Actual	% Spent
	\$8.72 M	\$0.28 M	3%
Capital Grant	Annual Budget	YTD Actual	% Received
	\$3.69 M	\$0.05 M	1%

CAPITAL ACQUISITIONS (CONTINUED)

	Account Number	202-23 Budget	YTD Budget	YTD Actual	Variance (Under)/Over	Completed
Capital Expenditure		8,715,009	2,178,752	283,810		
Buildings		4,933,702	1,233,426	11,825		
Complete upgrade of electrical compliance at Admin Building	J04204	11,500	2,875	0	0%	
Amphitheatre BBQ Upgrade - Stronger Communities	J11144	12,000	3,000	0	0%	
Landscape Architect for Playground Development Plans	J11246	10,000	2,500	0	0%	
Water Refill Station - Grant from Water Corp	J13806	5,000	1,250	0	0%	
Rec Centre - Update Gardens and complete BBQ area	J11346	45,000	11,250	0	0%	
Timekeepers Box at Rec Centre	J11304	10,000	2,500	0	0%	
Construction of Supermarket - Building	J13042	4,204,544	1,051,136	0	0%	
Construction of Supermarket - Furniture Fittings & Fitout	J13045	237,658	59,415	0	0%	
Construction of Supermarket - Refrigeration & Coolrooms	J13046	398,000	99,500	0	0%	
Equestrian Lease Fencing	J13505	0	0	11,825		
Plant & Equipment		1,482,012	370,503	163,773		
Purchase Plant (BK1) - CEO Vehicle	J04202	59,000	14,750	0	0%	
Purchase Plant (BK645) - Shackleton Fire Truck	J05303	424,012	106,003	0	0%	
Purchase Plant (BK472) - Workshop Manager Ute Changeover with Gz	J12127	36,000	9,000	0	0%	
Purchase Plant (BK05) - Rec Centre Manager Utility	J12126	31,000	7,750	0	0%	
Purchase Plant - Cricket Pitch Roller	J11351	35,000	8,750	0	0%	
Purchase Plant (BK3) - MOWS Vehicle	J12111	47,000	11,750	0	0%	
Purchase Plant (BK024) - Changeover UD Tip Truck	J12142	215,000	53,750	163,773	76%	✓
Purchase Plant (BK9282) - Changeover Boisch Low Loader to Drop Dec	J12148	120,000	30,000	0	0%	
Purchase Plant (BK6670) - Changeover Ranger FEL for New Loader for	J12113	370,000	92,500	0	0%	
Purchase Plant (BK6519) - Changeover Water Truck for Water Tanker	J12150	145,000	36,250	0	0%	
Furniture & Equipment		80,600	20,150	0		
Altus Payroll	J04215	30,000	7,500	0	0%	
UPS for Admin Server	J04208	5,600	1,400	0	0%	
New Admin Server	J04210	45,000	11,250	0	0%	

CAPITAL ACQUISITIONS (CONTINUED)

	Account Number	202-23 Budget	YTD Budget	YTD Actual	Variance (Under)/Over	Completed
Infrastructure - Roads		2,218,695	554,674	108,212		
Narembeen & Cumminin Road Intersection	RC045	30,000	7,500	79	0%	
Lawrie Rd & Cumminin Road Intersection	RC024	15,000	3,750	4,409	29%	
Regional Road Group						
Old Beverley Road - construction	RC050	281,450	70,363	7,256	3%	
Shackleton - Kellerberrin Road - reseal	RC002	162,925	40,731	0	0%	
Doodlakine - Bruce Rock Road - reseal	RC173	118,825	29,706	0	0%	
Roads to Recovery						
Totadgin Road	RR163	695,005	173,751	353	0%	
Corrigin Bruce Rock Road (Edge widening & lines)	RR174	47,200	11,800	0	0%	
Regional Road Safety Program						
Corrigin Bruce Rock Road (Edge widening & lines)	RC174	149,500	37,375	0	0%	
Bridges - Replace with Culverts						
Yarding Ardath Road (Bridge 4059A)	BK014	95,600	23,900	0	0%	
Yarding Ardath Road (Bridge 6023)	BR014A	69,200	17,300	0	0%	
Cukela Road (Bridge 5017)	BR092	58,800	14,700	16,277	28%	
Shackleton Bilbarin Road (Bridge 5130)	BR001	64,200	16,050	63,453	99%	
Belka East Road (Bridge 6008)	BR004	69,490	17,373	13,631	20%	
Erikin North Road (Bridge 5085)	BR038	147,000	36,750	0	0%	
Erikin South Road (Bridge 6033)	BR029	126,000	31,500	0	0%	
Old Beverley Road	BR050	0	0	2,754		
Council Funded Footpaths						
Butcher St (Brownlie to Swan St)	FC132	24,000	6,000	0	0%	
Noonajin St (small section)	FC135	10,000	2,500	0	0%	
Kerb Replacement						
Yelland Road	KR160	9,500	2,375	0	0%	
Dams - Community Water Projects						
Turkey Nest Dam	J13612	30,000	7,500	0		
Small Dam	J13613	15,000	3,750	0	0%	

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2022**

**FINANCING ACTIVITIES
NOTE 9
BORROWINGS**

Information on Borrowings Particulars	Year End 2022-23	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Housing									
Loan 3 - Construct House	220,782	0	0		26,185	220,782	194,597		3,192
Economic Services									
Loan 4 - Reconstruct Supermarket	0	0	2,100,000		33,974	0	2,066,026	0	44,229
Other Property and Services									
Total	220,782	0	2,100,000	0	60,159	220,782	2,260,623	0	47,421

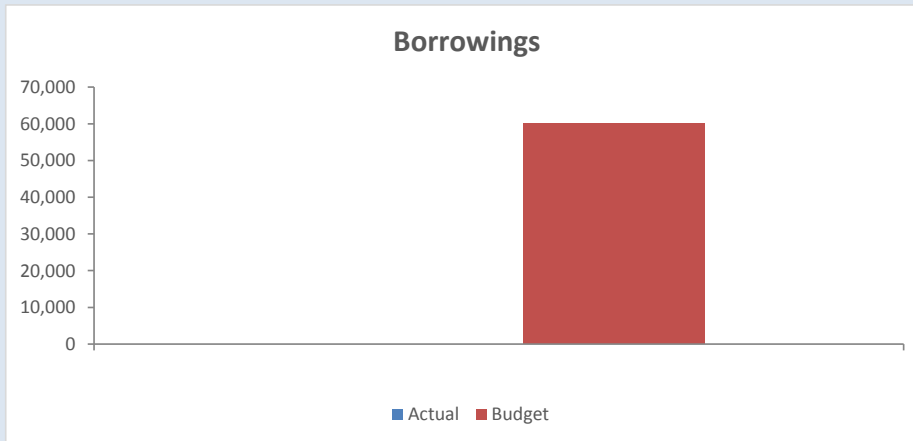
All debenture repayments were financed by general purpose revenue.

SIGNIFICANT ACCOUNTING POLICIES

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.



Dates for repayments 1/11/2022 & 2/5/2023

Principal Repayments	Interest Expense
\$0	\$0
Reserves Bal	Loans Due
\$1.66 M	\$220,782

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2022

CASH BACKED RESERVES
NOTE 10

Cash Backed Reserve

Reserve Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Reserves cash backed - Leave	117,716	1,766	0	0	0	0	0	119,482	117,716
Reserves cash backed - Plant Replacement	6,419	96	0	0	0	0	0	6,515	6,419
Reserves cash backed - Housing	226,800	3,402	0	0	0	(20,000)	0	210,202	226,800
Reserves cash backed - Council Housing	3,744	56	0	0	0	0	0	(16,200)	3,744
Reserves cash backed - Transport Infrastructure	754,709	11,321	0	0	0	(664,000)	0	102,030	754,709
Reserves cash backed - Sports Facility Replacement	126,818	1,902	0	10,000	0	0	0	138,720	126,818
Reserves cash backed - Bowls SCF	12,667	190	0	6,000	0	0	0	18,857	12,667
Reserves cash backed - Cricket SCF	25,951	389	0	6,000	0	0	0	32,340	25,951
Reserves cash backed - Football SCF	11,999	180	0	6,000	0	0	0	18,179	11,999
Reserves cash backed - Hockey SCF	30,724	461	0	6,000	0	0	0	37,185	30,724
Reserves cash backed - Netball SCF	16,754	251	0	6,000	0	0	0	23,005	16,754
Reserves cash backed - Squash SCF	1,139	17	0	700	0	0	0	1,856	1,139
Reserves cash backed - Tennis SCF	30,714	461	0	6,000	0	0	0	37,175	30,714
Reserves cash backed - Shire Hockey Turf Facility Replacement Reserve	30,048	451	0	15,000	0	0	0	45,499	30,048
Reserves cash backed - Shackleton Bowls SCF	0	94	0	9,400	0	0	0	9,494	0
Reserves cash backed - Supermarket Guarantee	50,000	0	116	0	0	(50,000)	(116)	0	50,000
Reserves cash backed - Supermarket Donations	217,583	3,264	0	0	0	(220,847)	0	0	217,583
	1,663,783	24,301	116	71,100	0	(954,847)	(116)	784,337	1,663,783

KEY INFORMATION

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2022**

**NOTE 11
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance Surplus / (Deficit)
				\$	\$	\$	\$
	Balance 2022-23 Budget						0
				0	0	0	0

KEY INFORMATION

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2022**

**NOTE 12
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2022/33 year is \$5,000 or 10% whichever is the greater.

Positive variance under Revenue shows more revenue recognised than compared with the Year to Date Budget.

Positive variance under Expenditure shows less expenditure recognised than compared with the Year to Date Budget.

Reporting Program	Var. from Actual v YTD Budget\$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
	\$	%			
Revenue from operating activities					
Rates	1,308,714	306%	▲	Timing	Rates were levied at the end of August
Operating Grants, Subsidies and Contributions	107,012	33%	▲	Timing	We have already invoiced Main Roads for the Direct Grant and received the first quarterly payment of Grants Commission funding.
Fees and Charges	83,199	15%	▲	Timing	This is more than budgeted which is due to some annual invoicing been raised.
Interest Earnings	(18,411)	(181%)	▼	Timing	This is less than budgeted as the accrued interest recognised at 30 June is reversed in the new financial year.
Other Revenue	(12,897)	(82%)	▼	Timing	This is less than budgeted.
Expenditure from operating activities					
Employee Costs	(51,243)	(7%)		Timing	Less Employee Costs recognised which is a reflection of several unfilled positions across the Shire and works commencing on Capital jobs.
Materials and Contracts	(129,678)	(16%)	▼	Timing	Materials and Contracts is higher than budgeted but this is due to some annual licences and subscriptions being paid at the commencement of the financial year.
Utility Charges	11,355	17%	▲	Timing	Utility charges are less than budgeted however some of this could be due to timing of accoounts.
Depreciation on Non-Current Assets	856,425	100%	▲	Timing	No depreciation has been raised yet.
Interest Expenses	11,719	98%	▲	Timing	Very little interest has been raised as rates only just been issued.
Insurance Expenses	(56,183)	(99%)	▼	Timing	Insurance expenses are higher than budgeted as paid at the commencement of the financial year.
Other Expenditure	30,030	81%	▲	Timing	Other Expenditure is less than Budgeted. Some costs classified as Other, like the Medical Centre Management Fee haven't been recognised yet.
Investing Activities					
Non-operating Grants, Subsidies and Contributions	(1,029,824)	(100%)	▼	Timing	As the Budget was adopted in late August, not much work has been completed on Capital Works and as such Capital Grant revenue has not been recognised.
Proceeds from Disposal of Assets	(67,500)	(100%)	▼	Timing	This will be updated when audit completed.
Capital Acquisitions	1,894,942	87%	▲	Timing	Due to large number of capital expenditure items on the budget, only a few have commenced and so under budget.
Financing Activities					
Proceeds from New Debentures	(525,000)	(100%)	▼	Timing	The new loan hasn't been drawn down yet.
Transfer from Reserves	(238,828)	(100%)	▼	Timing	No monies have been transferred from reserves. It is likely that this will occur at the end of the financial year.
Repayment of Debentures	15,040	100%	▲	Timing	The next repayment for the borrowings is due in November.
Transfer to Reserves	23,734	100%	▲	Timing	No money has been transferred to reserves as investments don't renew until later this year.

KEY INFORMATION