

SHIRE OF BRUCE ROCK

AUDIT COMMITTEE MEETING MINUTES 22 DECEMBER 2021

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SHIRE OF BRUCE ROCK

AUDIT COMMITTEE MINUTES MEETING 22 DECEMBER 2021

1. Declaration of Opening

The Shire President Stephen Strange declared the meeting open at 4.30pm.

2. Record of Attendance / Apologies / Leave of Absence (Previously Approved)

President	Cr SA Strange
Deputy Shire President	Cr R Rajagopalan
Councillors	Cr AR Crooks
	Cr KP Foss
	Cr PG Negri
	Cr BJ Waight
	Cr RA Waye
Chief Executive Officer	Mr DRS Mollenoyux
Deputy Chief Executive Officer	Mr A O’Toole
Manager of Finance	Mrs JL Bow
Apology	Cr J Verhoogt
	Cr NC Kilminster

3. Response to Previous Public Questions Taken on Notice

Nil

4. Public Question Time

5. Petitions / Deputations / Presentations / Submissions

6. Confirmation of Minutes

Audit Committee Meeting held 21 October 2021

OFFICER RECOMMENDATION AND COUNCIL DECISION

Resolution ACM Oct 21 – 6.1

Moved: Cr Waight

Seconded: Cr Waye

That the minutes of the Audit Committee held 21 October 2021 be confirmed as a true and correct record.

Carried 7/0

7. Reports of Officers

Nil

8. Confidential Items

Agenda Reference and Subject:	8.1.1 Final Audit Management Letter
File Reference:	8.2.6.1 Annual Audit
Reporting Officer:	Jennifer Bow, Manager of Finance
Author:	Jennifer Bow, Manager of Finance
Disclosure of Interest	Nil
Attachment	<i>Item 8.1.1 Attachment A – CONFIDENTIAL Annual Audit Completion Report</i> <i>Item 8.1.1 Attachment B – CONFIDENTIAL Final Audit Management Letter</i>

COUNCIL DECISION
Resolution ACM 21 – 8.1.1.1

Moved: Cr Crooks
Seconded: Cr Foss

That in accordance with Section 5.23(2) of the Local Government Act 1995, the meeting is closed to the members of the public for this item as the following sub-section applied:

(e) a matter that if disclosed, could be reasonably expected to –
(iii) information about the business, professional, commercial or financial affairs of a person.

Carried 7/0

COUNCIL DECISION
Resolution ACM Dec 21 – 8.1.1.2

Moved: Cr Waye
Seconded: Cr Foss

That in accordance with Section 5.23(2) of the Local Government Act 1995, Council reopens the meeting to the members of the public.

Carried 7/0

OFFICER RECOMMENDATION AND COUNCIL DECISION
Resolution ACM Dec 21 – 8.1.1.3

Moved: Cr Waight
Seconded: Cr Negri

That the Audit Committee receives the Final Audit Management Letter for the year ended 30 June 2021 and directs the CEO to ensure that the findings are actioned in accordance with the recommendations from the OAG.

Carried 7/0

Agenda Reference and Subject:

8.1.2 Acceptance of the Audit Report 2020-2021

File Reference:

8.2.6.1 Annual Audit

Reporting Officer:

Jennifer Bow, Manager of Finance

Author:

Jennifer Bow, Manager of Finance

Disclosure of Interest

Attachment

Item 8.1.2 Attachment A – CONFIDENTIAL Letter to CEO from OAG regarding Audit Report for Financial Statements for year ending 30 June 2021

Item 8.1.2 Attachment B – Audit Report for year ending 30 June 2021

COUNCIL DECISION

Resolution ACM 21 – 8.1.2.1

Moved: Cr Waye

Seconded: Cr Crooks

That in accordance with Section 5.23(2) of the Local Government Act 1995, the meeting is closed to the members of the public for this item as the following sub-section applied:

- (e) a matter that if disclosed, could be reasonably expected to –
(iii) information about the business, professional, commercial or financial affairs of a person.

Carried 7/0

COUNCIL DECISION

Resolution ACM Dec 21 – 8.1.2.2

Moved: Cr Waye

Seconded: Cr Rajagopalan

That in accordance with Section 5.23(2) of the Local Government Act 1995, Council reopens the meeting to the members of the public.

Carried 7/0

OFFICER RECOMMENDATION COUNCIL DECISION

Resolution ACM Dec 21 – 8.1.2.3

Moved: Cr Rajagopalan

Seconded: Cr Crooks

That the Audit Committee recommends to Council to receive the Audit Report for the year ended 30 June 2021.

Carried 7/0

9. New Business of an urgent nature introduced by discussion of the meeting.

10. Closure of Meeting.

The Shire President Stephen Strange thanked everyone for their attendance and declared the meeting closed at 4.39 pm.

These minutes were confirmed at a meeting on

Cr Stephen Strange
Shire President