

SHIRE OF BRUCE ROCK

AUDIT COMMITTEE MINUTES MEETING 15 DECEMBER 2022

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SHIRE OF BRUCE ROCK

AUDIT COMMITTEE MEETING MINUTES 15 DECEMBER 2022

1. Declaration of Opening

The Shire President Stephen Strange declared the meeting open at 2.29pm.

2. Record of Attendance / Apologies / Leave of Absence (Previously Approved)

| | |
|-------------------------|-------------------|
| President | Cr SA Strange |
| Councillors | Cr AR Crooks |
| | Cr KP Foss |
| | Cr NC Kilminster |
| | Cr PG Negri |
| | Cr R Rajagopalan |
| | Cr BJ Waight |
| | Cr J Verhoogt |
| | Cr RA Waye |
| Chief Executive Officer | Mr DRS Mollenoyux |
| Manager of Finance | Mrs JL Bow |
| Executive Assistant | Mrs MJ Schilling |
| Apology | Mr A O'Toole |

3. Response to Previous Public Questions Taken on Notice

4. Public Question Time

5. Petitions / Deputations / Presentations / Submissions

6. Confirmation of Minutes

Audit Committee Meeting held 18 August 2022

OFFICER RECOMMENDATION AND COUNCIL DECISION

Resolution ACM Dec 22 – 6.1

Moved: Cr Rajagopalan

Seconded: Cr Waight

That the minutes of the Audit Committee Meeting held 18 August 2022 be confirmed as a true and correct record.

Carried 8/0

7. Reports of Officers

Nil

8. Confidential Items

| | |
|--------------------------------------|---|
| Agenda Reference and Subject: | 8.1.1 Final Audit Management Letter |
| File Reference: | |
| Reporting Officer: | Jennifer Bow, Manager of Finance |
| Author: | Jennifer Bow, Manager of Finance |
| Disclosure of Interest | Nil |
| Attachment | <i>Item 8.1.1 Attachment A – CONFIDENTIAL Draft Audit Management Letter</i> |

OFFICER RECOMMENDATION AND COUNCIL DECISION

Resolution ACM Dec 22 – 8.1.1.1

Moved: Cr Rajagopalan

Seconded: Cr Verhoogt

That in accordance with Section 5.23(2) of the Local Government Act 1995, the meeting is closed to the members of the public for this item as the following sub-section applied:

(e) a matter that if disclosed, could be reasonably expected to –

(iii) information about the business, professional, commercial or financial affairs of a person.

Carried 9/0

OFFICER RECOMMENDATION AND COUNCIL DECISION

Resolution ACM Dec 22 – 8.1.1.2

Moved: Cr Rajagopalan

Seconded: Cr Verhoogt

That in accordance with Section 5.23(2) of the Local Government Act 1995, Council reopens the meeting to the members of the public.

Carried 9/0

OFFICER RECOMMENDATION AND COUNCIL DECISION

Resolution ACM Dec 22 – 8.1.1.3

Moved: Cr Rajagopalan

Seconded: Cr Waye

That the Audit Committee receives the Final Audit Management Letter for the year ended 30 June 2022 and directs the CEO to ensure that the findings are actioned in accordance with the recommendations from the OAG.

Carried 9/0

Agenda Reference and Subject:

8.1.2 Acceptance of the Audit Report 2021-22

File Reference:

Reporting Officer:

Jennifer Bow, Manager of Finance

Author:

Jennifer Bow, Manager of Finance

Disclosure of Interest

Nil

Attachment

Nil

OFFICER RECOMMENDATION AND COUNCIL DECISION

Resolution ACM Dec 22 – 8.1.2.1

Moved: Cr Rajagopalan

Seconded: Cr Waye

That in accordance with Section 5.23(2) of the Local Government Act 1995, the meeting is closed to the members of the public for this item as the following sub-section applied:

(e) a matter that if disclosed, could be reasonably expected to –

(iii) information about the business, professional, commercial or financial affairs of a person.

Carried 9/0

OFFICER RECOMMENDATION AND COUNCIL DECISION

Resolution ACM Dec 22 – 8.1.2.2

Moved: Cr Kilminster

Seconded: Cr Rajagopalan

That in accordance with Section 5.23(2) of the Local Government Act 1995, Council reopens the meeting to the members of the public.

Carried 9/0

OFFICER RECOMMENDATION AND COUNCIL DECISION

Resolution ACM Dec 22 – 8.1.2.2

Moved: Cr Waye

Seconded: Cr Foss

That the Audit Committee recommends to Council to receive the Audit Report for the year ended 30 June 2022.

Carried 9/0

9. New Business of an urgent nature introduced by discussion of the meeting.

10. Closure of Meeting.

The Shire President Stephen Strange thanked everyone for their attendance and declared the meeting closed at 2.42pm.

These minutes were confirmed at a meeting on

Cr Stephen Strange
Shire President